

**VILLAGE OF LAKE BLUFF
SUSTAINABILITY AND COMMUNITY ENHANCEMENT AD HOC COMMITTEE
SPECIAL MEETING**

Saturday, July 15, 2017
2:00 P.M.
Public Safety Building
45 East Center Avenue

A G E N D A

1. Call To Order
2. Non-Agenda Items and Visitors (Public Comment)

The Co-Chairs will allocate fifteen (15) minutes during this item for those individuals who would like the opportunity to address the Sustainability and Community Enhancement Ad Hoc Committee on any matter not listed on the agenda. Each person addressing the Sustainability and Community Enhancement Ad Hoc Committee is asked to limit their comments to a maximum of five (5) minutes.

3. A PUBLIC FORUM ON DRAFT BACKYARD CHICKENS AND BEEKEEPING PILOT PROGRAMS
4. Adjournment

*R. Drew Irvin
Village Administrator*

The Village of Lake Bluff is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact R. Drew Irvin at 234-0774 or TDD number 234-2153 promptly to allow the Village of Lake Bluff to make reasonable accommodations.

MEMORANDUM



Date: July 7, 2017

To: Co-Chair Rener, Co-Chair Puryear and SEC Members

From: Franco Bottalico, Administrative Intern

Subject: A Public Forum on Draft Backyard Chickens and Beekeeping Pilot Programs

In an effort to secure citizen input, the Sustainability and Community Enhancement Committee (SEC) will hold a public forum regarding draft backyard chickens and beekeeping pilot programs on Saturday, July 15, 2017 at the Public Safety Building Community Room (45 E. Center Ave.) from 2:00 to 4:00 p.m.

SEC members will be available to speak with citizens and answer any questions regarding the draft pilot programs. Additionally, the forum will provide an opportunity for citizens to comment and offer recommendations to the SEC regarding the draft pilot programs. The SEC will take into consideration citizens' comments and recommendations prior to submitting the pilot programs to the Village Board of Trustees.

Attachment:

- Revised Draft Backyard Chicken Keeping and Beekeeping Pilot Programs with Attachments

Lake Bluff Draft Beekeeping Pilot Program Outline

- 1.) **Locations:** All residents in the following Village Zoning districts are permitted to keep domestic honeybees and hives on their property: C-E; E-1; E-2; R-1; R-2; R-3; R-4; and R-6. Permission for districts not listed here residents can submit a request directly to the Village Board.
- 2.) The keeping of non-domestic bees is prohibited.
- 3.) **Notification:** Prior to establishing a hive, applicants must notify the Village by completing and submitting an application for beekeeping and proving proof they have registered with the Illinois Department of Agriculture. In addition, residents must submit written proof of notice to all adjacent property owners, in a form provided by the SEC (attached). Notification to adjacent property owners is not required for renewals by any applicant that previously complied with this notification requirement in receiving a prior valid beekeeping license from the Village, unless a new adjacent property owner has occupied residency since submission of the form to the Village (“**Adjacent Property Owner**” - All persons or entities that own real property that share a property line(s) with the beekeeping applicant’s property. Government owned property and/or utilities are not considered adjacent property owners).
- 4.) **Registration:** All beekeepers must register their hives with the Village of Lake Bluff and submit proof that they have registered their hives with the Illinois Department of Agriculture.
- 5.) **Hives:** All bees must be kept in inspectable type hives with removable combs, which must be kept in sound and usable condition. No more than one hive per residence shall be permitted. Hives shall only be permitted in a resident’s backyard. Hives must be a minimum of five (5) feet from any property line and must be kept a minimum of ten (10) feet from any sidewalk or publicly designated path, primary residence, and if possible, kept out of view from neighbors and the public way. Hives may not be located in the front yard of a residence. Hives must be placed in locations accessible for inspectors to safely access on a routine basis. The maximum number of hives that may be located on a property is three (3) hives, unless determined by the Village Board.
- 6.) **Fencing and hedges:** If the backyard of a residence does not have preexisting fencing, all hives must be enclosed by fencing or a hedge within no less than a 20x25 foot area with a secure gate, and signage warning of the presence of a bee hive on the property, and to act as a deterrent to accessibility from unauthorized person(s), children, or animals.
Flyway barrier: The beekeeper shall maintain a flyway barrier at least six (6) feet in height consisting of a solid wall, fence, dense vegetation or combination thereof that is parallel to the property line and extends ten (10) feet beyond the colony in each direction so that all bees are forced to fly at an elevation of at least six (6) feet above ground level over the property lines.
- 7.) **Water:** Each beekeeper must ensure that a convenient source of water is available at all times to the bees so that the bees will not congregate at swimming pools or other water sources where they may cause human, bird, or domestic pet contact. The water shall be maintained so as not to become stagnant.
- 8.) **Queens:** In any instance in which a colony exhibits unusually aggressive characteristics by stinging or attempting to sting without due provocation, or exhibits an unusual disposition towards swarming, it must be the duty of the beekeeper to requeen the colony. Queens must be selected from stock bred for gentleness and non-swarming characteristics.
- 9.) **Maintenance:** It is the responsibility of the beekeeper to properly maintain and care for bees and the hives in a manner acceptable to beekeeping best practices.
- 10.) **Nuisance:** No person and/or property owner shall be allowed to violate Title 4, Chapter 1 “Nuisances” of the Lake Bluff Municipal Code. Failure to adhere to these rules constitutes a nuisance under the Lake Bluff Municipal Code.
- 11.) The Village Board shall have full authority and discretion to terminate a pilot program at any time.



**VILLAGE OF LAKE BLUFF
ADJACENT PROPERTY OWNER NOTIFICATION FORM**

“**Adjacent Property Owner**” - All persons or entities that own real property that share a property line(s) with the beekeeping applicant’s property. Government owned property and/or utilities are not considered adjacent property owners.

Street Address of Beekeeping Applicant:

Number of Hives on Beekeeping Applicant’s Property:

Adjacent Property Owner:

BY SIGNING THIS NOTICE, I AM CONFIRMING THAT I HAVE BEEN NOTIFIED OF MY NEIGHBOR’S INTENT TO KEEP BEES ON HIS/HER PROPERTY.

Name/Address/Signature of Adjacent Property Owner

Name/Address/Signature of Adjacent Property Owner

Name/Address/Signature of Adjacent Property Owner

Name/Address/Signature of Adjacent Property Owner

Name/Address/Signature of Adjacent Property Owner

If you have any questions or concerns, please direct them to Franco Bottalico, Administrative Intern 847-283-6882, and/or email fbottalico@lakebluff.org, or to Glen Cole, Assistant to the Village Administrator 847-283-6889 and/or email gcole@lakebluff.org.

Lake Bluff Draft Backyard Chicken Pilot Program Outline

- 1.) Housing: All residential chickens shall be kept within a pen, coop, building or other ~~fully-enclosed~~ structure, and the chicken run shall be made from hardware cloth. The structure must have an area of 4 square feet for each chicken housed. A permit shall be obtained from the Village of Lake Bluff (“Village”) prior to the construction, addition, or modification of any pen, coop, building or other enclosure used for the purposes of housing chickens.
- 2.) Zoning: All residents in the following Village Zoning districts are permitted to keep residential chickens on their property: C-E; E-1; E-2; R-1; R-2; R-3; R-4; and R-6. Residents may submit a request directly to the Village Board regarding permission for districts not listed here.
- 3.) ~~Participation in a formal chicken keeping course is recommended.~~
- 4.) Restrictions:
 - i. A maximum of six (6) and a minimum of two (2) residential chickens - ~~Buff Orpington-breed-preferred~~ - shall be permitted on any property. Roosters shall be prohibited.
 - ii. Residential chickens shall be kept in the rear yard (behind the home).
 - ~~iii. Proof of a completed chicken keeping course required.~~
 - iv. The sale of eggs shall be prohibited.
 - v. ~~Slaughtering of chickens in public view shall be prohibited.~~
 - vi. No pen, coop, building or other enclosure used for the purpose of housing chickens shall be erected or maintained within any ten (10) feet of any occupied residence other than that of the owner.
 - vii. Every person maintaining a pen, coop, building, yard or run for residential chickens shall keep such area clean and sanitary at all times. Any dirt or refuse resulting from the residential chickens shall be disposed in a clean and sanitary fashion.
 - viii. All feed for residential chickens shall be kept in containers that are rodent-proof until put out for consumption by the residential chickens.
- 4) No person and/or property owner shall be allowed to violate Title 4, Chapter 1 “Nuisances” of the Lake Bluff Municipal Code. Failure to adhere to these rules constitutes a nuisance under the Lake Bluff Municipal Code.
- 5) ~~The Village Board shall have full authority and discretion to terminate a pilot program at any time.~~



**VILLAGE OF LAKE BLUFF
ADJACENT PROPERTY OWNER NOTIFICATION FORM**

“Adjacent Property Owner” - All persons or entities that own real property that share a property line(s) with the chicken-keeping applicant’s property. Government owned property and/or utilities are not considered adjacent property owners.

Street Address of Chicken-Keeping Applicant:

Number of Chickens on Applicant’s Property:

Adjacent Property Owner:

BY SIGNING THIS NOTICE, I AM CONFIRMING THAT I HAVE BEEN NOTIFIED OF MY NEIGHBOR’S INTENT TO KEEP CHICKENS ON HIS/HER PROPERTY.

Name/Address/Signature of Adjacent Property Owner

Name/Address/Signature of Adjacent Property Owner

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