

**VILLAGE OF LAKE BLUFF  
SUSTAINABILITY AND COMMUNITY ENHANCEMENT AD HOC COMMITTEE  
SPECIAL MEETING**

**December 4, 2019  
7:00 P.M.  
Village Hall Board Room  
40 East Center Avenue**

**APPROVED MEETING MINUTES**

**1. Call to Order**

The Village of Lake Bluff Sustainability and Community Enhancement Ad Hoc Committee (SEC) met on December 4, 2019 in the Village Hall Board Room (40 E. Center Avenue) at 7:00 p.m. and the following members were present:

**2. Roll Call**

Present: Marina Puryear, Co-Chair  
Brian Rener, Co-Chair  
Leslie Bishop  
Anne Sorensen  
Sophia Twichell  
Nan Patterson

Also Present: Glen Cole, Assistant to the Village Administrator (AVA)

**3. Consideration of the July 1, 2019 Sustainability and Community Enhancement Ad Hoc Committee Special Meeting Minutes**

Co-Chair Puryear moved to approve the July 1, 2019 SEC Special Meeting Minutes. Member Sorensen seconded the motion. The motion passed on a unanimous voice vote.

**4. Non-Agenda Items and Visitors**

Co-Chair Puryear stated that the SEC allocates 15 minutes for those individuals who would like the opportunity to address the SEC on any matter not listed on the agenda.

There were no requests to address the SEC.

**5. Order of the Meeting**

The Co-Chairs will entertain requests from anyone present on the order of business to be conducted during the Meeting.

There was no request to change the order of the meeting.

**6. General Business**

**a. Chicken & Bee Pilot Program Update**

AVA Cole stated the Chicken Pilot Program has two participants and the Bee Pilot Program has no participants. He reminded the committee that there had been other applications that had come forward, and were approved, but decided to not pursue participation in the pilot

program. He stated that as the committee moves on to 2020, there are administrative changes that Staff recommends the Committee consider recommending to the Village Board. He stated that there had been mention of staggering when the committee would hold a hearing for chicken renewals and bee renewals but due to the lack of volume received so far, Staff recommends this not be a focus of the committee at this time.

AVA Cole explained the two changes recommend by staff:

1. He stated that there is some ambiguity about whether that \$50 fee is for the first time application or if it is required every year. He stated that based off previous experience and the lack of volume with this pilot program, staff recommends a renewal fee not be necessary.
2. He stated that the letter sending process for this pilot program has become onerous. He stated that Staff recommends that the Village send out letters as they do for other hearings before other committees.

Member Twichell had a question regarding the two changes. She stated that since we have had some approved chicken applications and no issues, at what point can the chicken pilot program be considered as a permanent program while the bee pilot program stays as is. AVA Cole stated that when the program was adopted, the Village Board indicated it would review the evidence gathered after the pilot period ended on March 1, 2021.

Co-Chair Puryear stated she had registered for backyard chickens via the state and has been waiting for four months now to hear something back. Member Twichell asked if registration with the state was required. AVA Cole stated that it is required for our pilot program that applicants apply in hope to become registered. A brief discussion commenced.

Co-Chair Puryear stated she believes it is more important for the Village to know who has chickens rather than the State. She recommended to make this process easier than more difficult. A brief discussion commenced.

Co-Chair Renner stated he moves to recommend the following technical changes to the Village Board for approval: the \$50 fee be a one-time fee; the letter notification processes be the responsibility of the Village; and eliminate the Department of Agriculture registration requirement. Member Twichell seconded the motion. The motion passed on the following roll call vote:

Ayes: (6) Bishop, Sorensen, Twichell, Patterson, Puryear, Renner  
Nays: (0)  
Absent: (0)

## **b. Landscape Playbook Update**

AVA Cole stated there are three elements to this update.

He stated that the first element was that the Village had sent out copies of the playbook along the Route 176 corridor. He stated he had a meeting in September with Bill Susie, who represented CLCJAWA, and Jodi Mariano, who represented Teska Associates. He stated that Cliff Miller was unable to attend this meeting. AVA Cole stated that it was a good conversation and the Village is optimistic that CLCJAWA will consider the recommendations in the Landscape Playbook for their future landscape projects.

AVA Cole stated that the second element was that the Village was planning to set some money aside to assist LBOLA in invasive buckthorn removal. He stated that LBOLA needs more financial support than the Village is currently able to offer at this time. He stated that it is over \$20,000, so that ordinarily requires the Village to seek competitive bids. He stated that the Village would not be able to start this project this fiscal year as adequate financial resources are not available. A brief discussion commenced.

AVA Cole stated that the third element was to start considering the possibility of Phase 2 construction drawings that would come for Route 176. He stated that there are about 1-2 years of time that would have to be dedicated to buckthorn removal before it is possible to consider investing in construction of the appropriate engineering and design drawings for this area. The committee had stated that the big picture and costs are important to understand and for the Village Board to be knowledgeable of. The committee stated that having these plans would be important moving forward for legacy plans/donors. A brief discussion commenced.

### **c. Sustainability Plan Update**

AVA Cole stated that from a commercial solid waste removal standpoint, the Village is almost ready to go for bid. A brief discussion commenced regarding the 3-5 year bid process of this service.

AVA Cole mentioned cart tagging and the proposal made by SWALCO. He stated that SWALCO should be able to provide the staffing to conduct this process. Member Twichell asked about that statistics regarding the Village of Lake Bluff. AVA Cole stated that we don't have the best statistics right now but Groot has mentioned that they would be able to examine one of their Lake Bluff truckloads to do an analysis on how current residents are doing when it comes to recycling. AVA Cole mentioned that if the percentage is high as to compliance with recycling guidelines, then this process may not need to happen. A brief discussion commenced.

AVA Cole mentioned about placing labels on the Village recycling containers, which would be done by SWALCO. A brief discussion commenced.

Co-Chair Puryear and Co-Chair Rener mentioned that they would like to make a recommendation at some point to be able to have the SEC be able to have a table/booth at the Farmers Market to educate the public on recycling and another initiatives proposed by the SEC and supported in the Sustainability Plan.

Co-Chair Puryear stated she was curious as to if there are ways to minimize paper usage with the new vehicle sticker program coming forward at the next Village Board meeting. A brief discussion commenced.

AVA Cole stated from a solar panel perspective, it is not cost effective for the Village to install any solar panels on any its facilities due to the fact that Village facilities have free power from ComEd. AVA Cole stated that the Village enrolled in the first community solar project in Illinois, and should be able to obtain substantial cost savings from this project.

AVA Cole talked about water loss being resolved via the new water meter installations. He stated that these meters will cut down staff time and will hopefully decrease water loss in the Village.

AVA Cole talked about the stormwater results from the stormwater survey and stated that it will cost anywhere from \$32-40 million dollars to fix all the problems that occur in the Village from a stormwater standpoint. AVA Cole stated that there about 8 projects total that sum up to the amount stated earlier.

AVA Cole stated that there is a Dark Sky Ordinance that has been created and Co-Chair Rener has volunteered to take a personal look at this at his firm along with his staff. Co-Chair Rener stated that he can use this ordinance as a template when his firm works with other municipalities to complete their own Dark Sky ordinance.

AVA Cole mentioned that a bid will soon be underway for a ravine stabilization project. A brief discussion commenced.

AVA Cole mentioned that, concerning bicycle and pedestrian improvements, the Village recently adopted a complete streets policy. He also mentioned a bike path lighting project and the assistance received from Co-Chair Rener as to Dark Sky design principles.

AVA Cole stated that some security cameras over at the train station are moving towards installation. He talked about bringing bike racks into the Village in certain areas, specifically the train station, which was something the committee talked about last year. A brief discussion commenced.

**d. Communications and Miscellaneous Update**

AVA Cole talked about the Beach Erosion Ad Hoc Committee being started. A brief discussion commenced.

**7. Village Staff Report**

There was no village staff report. The next SEC meeting is planned for Monday, February 3, 2020.

**8. Member's Report**

There was no member's report.

**9. Co-Chair's Report**

There was no co-chair's report.

**10. Adjournment**

As no further business came before the SEC, Co-Chair Puryear moved to adjourn the meeting at 8:33 p.m. Member Bishop seconded the motion. The motion passed on a unanimous voice vote.

Respectfully Submitted,

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John Scopelliti  
Administrative Intern