

**VILLAGE OF LAKE BLUFF  
HISTORIC PRESERVATION COMMISSION  
MEETING**

**July 10, 2019**

**7:00 P.M.**

**Village Hall Board Room  
40 East Center Avenue**

**APPROVED MINUTES**

**1. Call to Order and Roll Call**

A Regular Meeting of the Historic Preservation Commission (HPC) of the Village of Lake Bluff was called to order on July 10, 2019 at 7:03 p.m. in the Village Hall Board Room.

The following members were present:

Present:           Jane Jerch  
                      Lois Nicol  
                      Cheri Richardson  
                      Steve Kraus, Chair

Absent:            Paul Bergmann  
                      Randolph Liebolt  
                      Robert Hunter, Vice Chair

Also Present:     Glen Cole, Assistant to the Village Administrator (AVA)  
                      John Scopelliti, Administrative Intern (AI)

**2. Consideration of Meeting Minutes**

a. Consideration of the February 13, 2019 Meeting Minutes  
Member Richardson moved to approve the February 13, 2019 HPC Regular Meeting Minutes as amended. Member Jerch seconded the motion. The motion passed on a unanimous voice vote.

b. Consideration of the February 26, 2019 Special Meeting Minutes  
Member Richardson moved to approve the February 26, 2019 HPC Special Meeting Minutes as amended. Member Jerch seconded the motion. The motion passed on a unanimous voice vote.

c. Consideration of the March 16, 2019 Special Meeting Minutes – Village Board Workshop  
Member Richardson moved to approve the March 16, 2019 HPC Special Meeting Minutes as amended. Member Jerch seconded the motion. The motion passed on a unanimous voice vote.

d. Consideration of the April 30, 2019 Special Meeting Minutes  
Member Richardson moved to approve the April 30, 2019 HPC Special Meeting Minutes as amended. Member Jerch seconded the motion. The motion passed on a unanimous voice vote.

**3. Non-Agenda Items and Visitors**

Chair Kraus stated that the Chairperson and Members of the HPC allocate fifteen (15) minutes at this time for those individuals who would like the opportunity to address the HPC on any matter within its area of responsibility that is not listed on the agenda.

There were no requests to address the HPC.

**4. Next Steps for Choosing Lake Bluff**

Chair Kraus reviewed the presentation that was shown at the Village Board Workshop Special Meeting on March 16, 2019. He stated that this plan has goals and action steps that will be divvied out among the Commissioners tonight. Chair Kraus stated that the Village Board was in support of this framework so the HPC has this framework to work with now moving forward. Based off the presentation and support from the Village Board, the HPC created the following sub-committees:

- **Branding Subcommittee Members:**  
Steve Kraus
- **Lake Bluff Online (Populating the Database) Subcommittee Members:**  
Janie Jerch (lead), Cheri Richardson, and Lois Nicol
- **Landmarks Subcommittee Members:**  
Paul Bergmann
- **Districts and Sites Subcommittee Members:**  
Cheri Richardson  
Lois Nicol

Chair Kraus asked AVA Cole to contact Member Liebolt.

**5. Staff Report**

AVA Cole mentioned that there are a couple articles that will be distributed to the Commission later this week. AVA Cole gave a quick status update regarding the historic survey underway and when a possible completion date would be. He stated that he has been informed that there is a strong possibility that a National Register nomination may come from the results of this survey.

**6. Adjournment**

There being no further business to consider, Member Richardson motioned to adjourn. Member Jerch seconded the motion. Upon a motion duly made and seconded, the meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Glen Cole  
Assistant to the Village Administrator