

**VILLAGE OF LAKE BLUFF
HISTORIC PRESERVATION COMMISSION
MEETING**

SEPTEMBER 11, 2019 - 7:00 P.M.

**VILLAGE HALL BOARD ROOM
40 E. CENTER AVENUE, LAKE BLUFF, ILLINOIS**

AGENDA

1. Call to Order and Roll Call

2. Consideration of July 10, 2019 Regular Meeting Minutes

3. Non-Agenda Items and Visitors

The Chairperson and Members of the HPC allocate fifteen (15) minutes at this time for those individuals who would like the opportunity to address the HPC on any matter within its area of responsibility that is not listed on the agenda. Each person addressing the HPC is asked to limit their comments to a maximum of three (3) minutes.

4. Next Steps for Choosing Lake Bluff

5. Staff Report

6. Adjournment

The Village of Lake Bluff is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Glen Cole at 847-234-0774 or TDD number 234-2153 promptly to allow the Village of Lake Bluff to make reasonable accommodations.

**VILLAGE OF LAKE BLUFF
HISTORIC PRESERVATION COMMISSION
MEETING**

July 10, 2019

7:00 P.M.

**Village Hall Board Room
40 East Center Avenue**

DRAFT MINUTES

1. Call to Order and Roll Call

A Regular Meeting of the Historic Preservation Commission (HPC) of the Village of Lake Bluff was called to order on July 10, 2019 at 7:03 p.m. in the Village Hall Board Room.

The following members were present:

Present: Jane Jerch
 Lois Nicol
 Cheri Richardson
 Steve Kraus, Chair

Absent: Paul Bergmann
 Randolph Liebolt
 Robert Hunter, Vice Chair

Also Present: Glen Cole, Assistant to the Village Administrator (AVA)
 John Scopelliti, Administrative Intern (AI)

2. Consideration of Meeting Minutes

a. Consideration of the February 13, 2019 Meeting Minutes
Member Richardson moved to approve the February 13, 2019 HPC Regular Meeting Minutes as amended. Member Jerch seconded the motion. The motion passed on a unanimous voice vote.

b. Consideration of the February 26, 2019 Special Meeting Minutes
Member Richardson moved to approve the February 26, 2019 HPC Special Meeting Minutes as amended. Member Jerch seconded the motion. The motion passed on a unanimous voice vote.

c. Consideration of the March 16, 2019 Special Meeting Minutes – Village Board Workshop
Member Richardson moved to approve the March 16, 2019 HPC Special Meeting Minutes as amended. Member Jerch seconded the motion. The motion passed on a unanimous voice vote.

d. Consideration of the April 30, 2019 Special Meeting Minutes
Member Richardson moved to approve the April 30, 2019 HPC Special Meeting Minutes as amended. Member Jerch seconded the motion. The motion passed on a unanimous voice vote.

3. Non-Agenda Items and Visitors

Chair Kraus stated that the Chairperson and Members of the HPC allocate fifteen (15) minutes at this time for those individuals who would like the opportunity to address the HPC on any matter within its area of responsibility that is not listed on the agenda.

There were no requests to address the HPC.

4. Next Steps for Choosing Lake Bluff

Chair Kraus reviewed the presentation that was shown at the Village Board Workshop Special Meeting on March 16, 2019. He stated that this plan has goals and action steps that will be divvied out among the Commissioners tonight. Chair Kraus stated that the Village Board was in support of this framework so the HPC has this framework to work with now moving forward. Based off the presentation and support from the Village Board, the HPC created the following sub-committees:

- **Branding Subcommittee Members:**
Steve Kraus
- **Lake Bluff Online (Populating the Database) Subcommittee Members:**
Janie Jerch (lead), Cheri Richardson, and Lois Nicol
- **Landmarks Subcommittee Members:**
Paul Bergmann
- **Districts and Sites Subcommittee Members:**
Cheri Richardson

Chair Kraus asked AVA Cole to contact Member Liebolt.

5. Staff Report

AVA Cole mentioned that there are a couple articles that will be distributed to the Commission later this week. AVA Cole gave a quick status update regarding the historic survey underway and when a possible completion date would be. He stated that he has been informed that there is a strong possibility that a National Register nomination may come from the results of this survey.

6. Adjournment

There being no further business to consider, Member Richardson motioned to adjourn. Member Jerch seconded the motion. Upon a motion duly made and seconded, the meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Glen Cole
Assistant to the Village Administrator

VILLAGE OF LAKE BLUFF

Memorandum

To: Chair Kraus and Members of the Historic Preservation Commission
From: Glen Cole, Assistant to the Village Administrator
Subject: **Agenda Item #4 - Next Steps for *Choosing Lake Bluff***
Date: September 6, 2019

At its July 10 regular meeting, the Historic Preservation Commission established four subcommittees to advance various aspects of the work required to complete *Choosing Lake Bluff*.

- **Branding Subcommittee Members:**
Steve Kraus

- **Lake Bluff Online (Populating the Database) Subcommittee Members:**
Janie Jerch (lead), Cheri Richardson, and Lois Nicol

- **Landmarks Subcommittee Members:**
Paul Bergmann

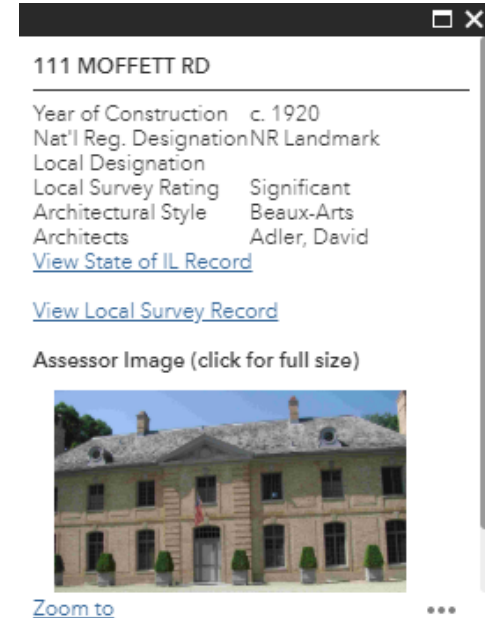
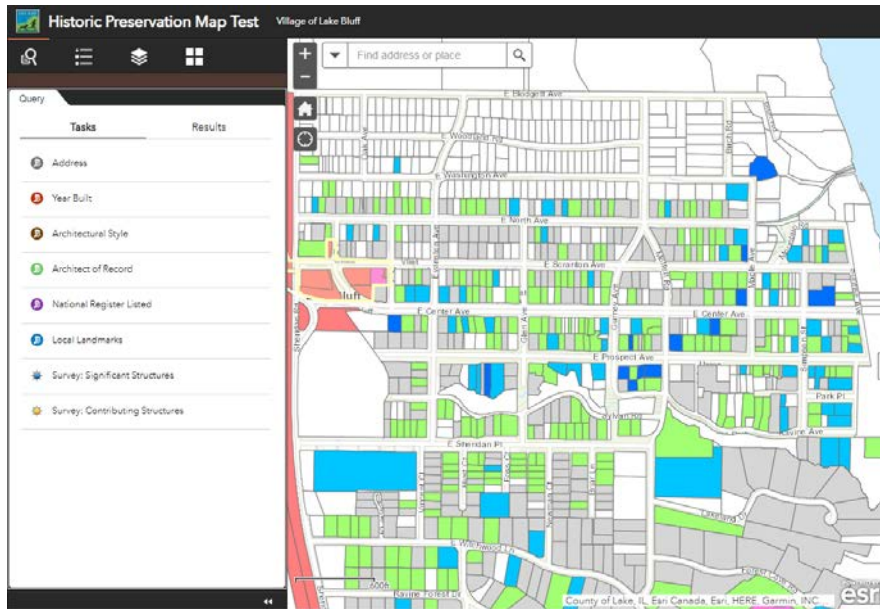
- **Districts and Sites Subcommittee Members:**
Cheri Richardson

It is recommended that each subcommittee report regarding its progress.

Attachments:

- Selected slides from *Choosing Lake Bluff* presentation at the June 10, 2019 Committee-of-the-Whole meeting.

Lake Bluff Online Beta Version



<http://bit.ly/LBOTest>

- **Survey to be completed this summer**
- **Links to County data being added**
- **See Appendix for data capture and storage protocols**



Lake Bluff Online

Populating The Database

| | | |
|--------------------|---|-----------------------|
| Goal: | Supplement current online data for every Lake Bluff property. Place the property in its historic Lake Bluff context. | |
| Work Plan: | Develop Capture Method & Tools | September 2019 |
| | Phase 1 - "Significant" structures (~125) | April 2020 |
| | Phase 2 - "Contributing" structures (~300) | September 2021 |
| | Phase 3 - All Structures | TBD |
| Management: | History Museum (Content) Village (Technology) | |
| Resources: | Combination of volunteers, students, and paid/unpaid interns | |



HPC Research Priorities

1. Identify Potential Landmarks

Work with property owners and propose landmark status for a limited number of “significant” structures for a future Village Board discussion.

Target: Identify by July 2020

2. Identify Potential Historic Districts

Research and identify / document areas in the Village for Village Board consideration as historic districts.

Target: Identify by September 2020

3. Identify Historic Sites

Research and identify / document individual sites in the Village for potential Village Board recognition as historic sites. Examples include the Children’s Home, the Tabernacle, the Hotel Irving, and other hotels, inns, and lodging houses serving the early Village.

Target: Identify by September 2021



VILLAGE OF LAKE BLUFF

Memorandum

To: Chair Kraus and Members of the Historic Preservation Commission
From: Glen Cole, Assistant to the Village Administrator
Subject: **Agenda Item #5 - Staff Report**
Date: September 6, 2019

The Village has received a full set of deliverables from Benjamin Historic Consultants for its historic resources survey of those areas of the Village not previously surveyed, such as many of Lake Bluff's post-war subdivisions. Staff is actively reviewing these materials, which will be distributed to the Commission for review in the coming weeks on a rolling basis.