

**VILLAGE OF LAKE BLUFF
ARCHITECTURAL BOARD OF REVIEW
REGULAR MEETING
JUNE 5, 2018**

APPROVED MINUTES

1. Call to Order and Roll Call

The meeting of the Architectural Board of Review (ABR) of the Village of Lake Bluff was called to order on June 5, 2018 at 7:00 p.m. in the Village Hall Board Room (40 E. Center Avenue) and the following were present.

Present: Neil Dahlmann
Edward Deegan
Carol Russ
Julie Wehmeyer
Bob Hunter, Chair

Absent: Matthew Kerouac

Also Present: Mike Croak, Building Codes Supervisor (BCS)

Chair Hunter announced that perspective ABR Member Tim Callahan is in the audience to observe the meeting.

2. Non-Agenda Items and Visitors (Public Comment Time)

Chair Hunter stated the ABR Chair and Board Members allocate fifteen minutes at this time for those individuals who would like the opportunity to address the Board on any matter not listed on the agenda.

There were no requests to address the ABR.

3. Consideration of a Sign Permit Application and a Request for an Exemption from the Requirements of the Sign Code for Whitehead Studios Located at 36 East Center Avenue

Chair Hunter introduced the agenda item and invited the applicant to the podium.

BCS Croak said both copies of the sign presented in the packet were identical. The second version was placed at the dais, as well as pictures of existing downtown door signage taken by Member Dahlmann.

Julie Whitehead Holdsworth, of Whitehead Studios, showed a picture of her preferred and alternate revised door sign. She is requesting a door sign consisting of orange graphics for the business logo with white lettering (home décor, unique gifts, and fine art, hours of operation and website address) and asked the ABR for approval.

In response to a comment from Member Russ regarding the white background, Ms. Whitehead Holdsworth said she would prefer to have a white background behind the logo as opposed to clear glass but she is fine either way.

Members Dahlmann, Deegan, Russ and Wehmeyer said they are okay with the revised door sign.

Member Dahlmann made a motion to recommend the Village Board approve the revised version of the door sign as submitted. Member Wehmeyer seconded the motion. The motion passed on the following roll call vote:

Ayes: Dahlmann, Deegan, Wehmeyer, Russ and Chair Hunter
Nays: None
Absent: Kerouac

4. Consideration of the May 1, 2018 ABR Regular Meeting Minutes

Member Russ moved to approve the minutes of the May 1, 2018 ABR meeting as presented. Member Dahlmann seconded the motion. The motion passed on a unanimous voice vote.

5. Staff Report

Member Dahlmann commented on how diverse the graphics are on the existing downtown signage and noted most of the signage does not comply with Village regulations. A discussion regarding sign regulations followed. It was the consensus of the ABR to continue its discussion regarding awnings and signage.

6. Adjournment

There being no further business to consider and upon a motion duly made and seconded, the meeting adjourned at 7:16 PM.

Respectfully submitted,

Mike Croak, CBO, CBCO
Building Codes Supervisor