



**VILLAGE OF LAKE BLUFF  
PREPARED FOOD & ALCOHOLIC BEVERAGE TAX RETURN**

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Name of Establishment \_\_\_\_\_

Address of Establishment \_\_\_\_\_

For the Month/Year: \_\_\_\_\_, 20\_\_\_\_

**Calculation of Prepared Food & Alcoholic Beverage Tax Due**

Gross receipts for food & beverages sold during the prior month \$ \_\_\_\_\_

Tax at 1% (effective June 1, 2005) \$ \_\_\_\_\_

Adjustments Explain: \_\_\_\_\_ \$ \_\_\_\_\_

Total tax \$ \_\_\_\_\_

Administrative Fee Deduction – 1% of total tax \$(\_\_\_\_\_)

*If tax remitted 30 days after due date no administrative fee deduction allowed and interest and penalty apply.*

Interest – 1% per month of unpaid tax \$ \_\_\_\_\_

Penalty – 10% of unpaid tax \$ \_\_\_\_\_

**Amount Due to Village of Lake Bluff** \$ \_\_\_\_\_

Signature of Authorized Official \_\_\_\_\_

Print Name & Title \_\_\_\_\_

Date Prepared \_\_\_\_/\_\_\_\_/\_\_\_\_

Mailing address for preparer \_\_\_\_\_  
\_\_\_\_\_

Telephone number of preparer \_\_\_\_ - \_\_\_\_ - \_\_\_\_

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***Instructions:***

*Effective July 1, 2005* Village of Lake Bluff Ordinance #2005-13 provides for the imposition of a 1% tax on food prepared for immediate consumption and on alcoholic beverages sold by a business that provides for on premises consumption. Please review the ordinance for complete information on applicability and remittance of this tax.

Payment is due by the last day of the month following the Reporting Month (eg. taxable receipts from January must be remitted to the Village by the end of February).

Mail this completed form with a check payable to the **Village of Lake Bluff** to this address:

40 E. Center Ave.  
Lake Bluff, IL 60044

Direct inquiries to Susan Griffin, Director of Finance at 847-234-0774 or sgriffin@lakebluff.org.