



Lake Bluff Fire Department Open Burning Permit Application & Requirements

Applicant:

Name: _____
Address: _____ City: _____ Zip: _____
Contact Person: _____ Phone #: ____/____/____

Duration and Date (Permits are Issued for a 90 Day Period):

Scheduled Date: ____/____/____ Start Time: _____ Completion Time: _____
Alternate Date: ____/____/____ Start Time: _____ Completion Time: _____

Burn Site Location:

Address or site description: _____

Description of Prescribed Fire Area (include ownership, public or private):

Persons in Charge and Onsite for Burn Activities:

1. Contact Person: _____
Office Ph #: ____/____/____ Cell Ph #: ____/____/____

2. Contact Person: _____
Office Ph #: ____/____/____ Cell Ph #: ____/____/____

Goals & Objectives:

Authorized Signature:

The undersigned hereby makes application for an Open Burning Permit and certifies that the applicant will comply with all aspects of the Lake Bluff Open Burn Ordinance and that statements contained herein are true and correct.

Signature: _____ Date: ____/____/____

Printed Name: _____ Title _____



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The following items are to be included or addressed in the application submittal.

1. A current & valid IEPA Burning Permit and the IEPA permit application.
2. Map / Aerial Photograph of the proposed burn area clearly showing the boundaries of the proposed burn area, including without limitation, depictions of all fire lanes and/or containment methods.
3. Description of managing the fire and firebreak preparations.
4. Onsite Considerations, Ignition Plan, Holding Plan and Hazards.
5. Vegetation / Fuels Description.
6. Description of Unique Features.
7. A list of equipment that will be on location of the burn area throughout the burn.
8. Contingency Plan.
9. After Action Site Plan.
10. A list of persons and their contact information of who will be in charge & their fire control experience with acknowledgements that those person must be on location at the burn area for the duration of the burn.
11. A list of similar open burning performed by the applicant in the past year, include the communities, size of the burn area and fire department with which coordination was accomplished.
12. Proof of General Liability insurance in the amount of one million dollars (\$1,000,000.00) per occurrence and a minimum of two million dollars (\$2,000,000.00) aggregate naming the Village of Lake Bluff as additionally insured party with no endorsements or modifications limiting the coverage provided to the Village concerning the open burning activities being requested, in a form acceptable to the Village.
13. Sample notice to the adjoining residents of the burn area and proposed distance from burn of notification area.