

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
REGULAR MEETING**

Monday, February 22, 2016
7:00 P.M.
40 East Center Avenue
Village Hall Board Room

**REVISED
MEETING NOTICE AND AGENDA**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF THE MINUTES OF THE FEBRUARY 8, 2016 VILLAGE BOARD MEETING
4. NON-AGENDA ITEMS AND VISITORS

The Village President and Board of Trustees allocate fifteen (15) minutes during this item for those individuals who would like the opportunity to address the Village Board of Trustees on any matter not listed on the agenda. Each person addressing the Village Board of Trustees is asked to limit their comments to a maximum of five (5) minutes.

5. VILLAGE BOARD SETS THE ORDER OF THE MEETING

The Village President and Board of Trustees will entertain requests from anyone present on the order of business to be conducted during the Village Board Meeting.

6. VILLAGE FINANCE REPORT

- a) Warrant Report for February 16-29, 2016
- b) January 2016 Finance Report

7. VILLAGE ADMINISTRATOR'S REPORT

- a) An Informational Report from Commonwealth Edison Vice President of AMI Implementation Mike McMahon Regarding Smart Meter Program

8. VILLAGE ATTORNEY'S REPORT

9. VILLAGE PRESIDENT'S REPORT

10. ACCEPTANCE OF THE CORRESPONDENCE

Please note all correspondence was delivered to the Village Board of Trustees in the Informational Reports on February 5 and 12, 2016.

11. A RESOLUTION APPROVING A SITE PLAN REVIEW FOR LIGHTS ON THE PADDLE COURTS AT BLAIR PARK AT 355 W, WASHINGTON AVENUE
12. A RESOLUTION AUTHORIZING THE EXECUTION OF A CONSTRUCTION CONTRACT WITH PETER BAKER AND SON COMPANY FOR THE VILLAGE OF LAKE BLUFF'S FY2016/2017 STREET PATCHING PROGRAM
13. A RESOLUTION AUTHORIZING THE EXECUTION OF A CONSTRUCTION CONTRACT WITH PETER BAKER AND SON COMPANY FOR THE VILLAGE OF LAKE BLUFF'S FY2016/2017 STREET RESURFACING PROGRAM
14. AN ORDINANCE APPROVING A SITE PLAN REVIEW AND A SPECIAL USE PERMIT TO ALLOW THE OPERATION OF AN EATING PLACE WITHOUT A DRIVE-THROUGH FACILITY AT 600 WALNUT AVENUE (Hansa Coffee Roasters)
15. AN ORDINANCE AMENDING THE LAKE BLUFF ZONING CODE REGULATIONS TO ESTABLISH PHYSICAL FITNESS FACILITY (SIC 7991) AS A SPECIAL USE IN THE L-1 LIGHT INDUSTRIAL DISTRICT
16. AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO VLAD'S GYM, INC TO OPERATE A PHYSICAL FITNESS FACILITY AT 910 SHERWOOD DRIVE, UNIT #23
17. SECOND READING OF AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE MUNICIPAL CODE CONCERNING THE OPERATION OF LEAF BLOWERS AND POWERED LAWN EQUIPMENT
18. TRUSTEE'S REPORT
19. EXECUTIVE SESSION
20. ADJOURNMENT

*R. Drew Irvin
Village Administrator*

The Village of Lake Bluff is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact R. Drew Irvin, Village Administrator, at 234-0774 or TDD number 234-2153 promptly to allow the Village of Lake Bluff to make reasonable accommodations.

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 8, 2016
DRAFT MINUTES**

1. CALL TO ORDER AND ROLL CALL

Village President O'Hara called the meeting to order at 7:00 p.m. in the Lake Bluff Village Hall Board Room, and Village Clerk Aaron Towle called the roll.

The following were present:

Village President: Kathleen O'Hara

Trustees: Barbara Ankenman
Steve Christensen
Mark Dewart
John Josephitis
William Meyer

Absent: Eric Grenier, Village Trustee

Also Present: Aaron Towle, Village Clerk
Drew Irvin, Village Administrator
Peter Friedman, Village Attorney
Susan Griffin, Finance Director
David Belmonte, Police Chief
Michael Croak, Building Codes Supervisor
Brandon Stanick, Assistant to the Village Administrator (A to VA)
Franco Bottalico, Administrative Intern

2. PLEDGE OF ALLEGIANCE

President O'Hara led the Pledge of Allegiance.

3. CONSIDERATION OF THE MINUTES

Trustee Christensen moved to approve the January 25, 2016 Board of Trustees Meeting Minutes as presented. Trustee Dewart seconded the motion. The motion passed on a unanimous voice vote.

4. NON-AGENDA ITEMS AND VISITORS

President O'Hara stated the Village President and Board of Trustees allocate fifteen minutes for those individuals who would like the opportunity to address the Village Board on any matter not listed on the agenda.

President O'Hara provided background information regarding the Lake Forest High School Business Incubator Program and invited a group of students to the podium to present their prototype.

Mr. Luke Bauder, Ms. Maikal Yamauchi and Mr. William Curtiss, Lake Forest High School Seniors explained the requirements and business aspects of the Lake Forest High School Business Incubator Program. The group also presented information on their recently launched website, High School Hired, which connects teenagers with community businesses.

President O'Hara thanked the students for the presentation.

5. VILLAGE BOARD SETS THE ORDER OF THE MEETING

There were no requests to change the order of the meeting.

6. ITEM #6A – WARRANT REPORT FOR FEBRUARY 1-15, 2016 AND JANUARY 2016 PAYROLL EXPENDITURES

President O'Hara reported expenditure of Village funds for payment of invoices in the amount of \$222,558.20 for February 1-15, 2016.

President O'Hara reported expenditure of Village funds for payroll in the amount of \$266,964.71 for January 2016.

As such, the total expenditures for this period is in the amount of \$489,522.91.

Village Administrator Drew Irvin stated the January Financial Report will be presented at the February 22nd meeting because Staff has not received current data from the State.

As there were no comments from the Board, Trustee Josephitis moved to approve the Warrant Reports. Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Ankenman, Christensen, Dewart, Josephitis and Meyer
Nays: (0)
Absent: (1) Grenier

7. ITEM #7 – VILLAGE ADMINISRATOR'S REPORT

Village Administrator Irvin summarized the informational update regarding the conversion of paper documents into electronic files. A series of files have been converted and Staff will coordinate disposal pursuant to State law, presuming there are no concerns. There were no objections from the Board.

Village Administrator Irvin reported that he and the City Manager of Lake Forest attended the Lake Forest/Lake Bluff Chamber of Commerce annual business breakfast and provided an update on the state of each respective community. During the presentation Chamber members were asked what each community could do to help improve their business. He reported on the feedback received noting suggested improvements for additional parking, salted sidewalks and extended operating hours for dining establishments.

8. ITEM #8 - VILLAGE ATTORNEY'S REPORT

Village Attorney Peter Friedman had no report.

9. ITEM #9 – VILLAGE PRESIDENT’S REPORT

President O’Hara reported the Joint Plan Commission and Zoning Board of Appeals and Architectural Board of Review will conduct a workshop on February 9th (7:00 p.m.) to discuss the Downtown Design Guidelines.

10. ITEMS #10 AND #11 – CONSENT AGENDA

President O’Hara introduced the following Consent Agenda items for consideration:

- 10. Correspondence Delivered in the January 22 and 29, 2016 Informational Reports; and
- 11. A Resolution Establishing the Regular Meeting Dates and Committee-of-the-Whole Meeting Dates for the Board of Trustees for Fiscal Year 2016-2017.

Trustee Ankenman moved to approve the Consent Agenda. Trustee Dewart seconded the motion. The motion passed on a unanimous voice vote.

11. ITEM #12 – AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE MUNICIPAL CODE CONCERNING THE OPERATION OF LEAF BLOWERS AND POWERED LAWN EQUIPMENT

President O’Hara reported on August 24, 2015 the Committee-of-the-Whole (COW) discussed complaints received by the Village from time to time regarding outdoor work (lawn mowing and other landscaping activities) that produce offensive noises in the early morning and evening hours. Historically, the Village has managed these complaints by working with contractors/property owners and using the current permitted construction times for regulatory purposes. She further reported on January 25, 2016, following its discussion over the course of several meetings, the COW directed Staff and Legal Counsel to draft an ordinance amending the Village’s nuisance regulations concerning leaf blowers and powered lawn equipment (Chapter 1 of Title 4 of the Municipal Code), including:

- Modifying the hours of operation permitted for any powered lawn maintenance equipment (leaf blowers, lawn mowers, trimmers, etc.) throughout the year to Monday through Friday, from 8:00 a.m. – 6:00 p.m., and Saturdays/Sundays/Holidays from 9:00 a.m. – 6:00 p.m. (“permitted hours of operation”);
- Exempting snow removal equipment, such as snow blowers, plows, power shovels, etc., from the permitted hours of operation; and
- Allowing property owners performing landscape maintenance activities on their own property to operate between 6:00 p.m. and dusk.

President O’Hara reported the COW discussed the possibility of establishing registration requirements for landscape companies; however, the COW directed Staff to educate residents on best practices for hiring landscaper contractors, such as an adequate level of insurance, rather than creating a new licensing program.

Trustee Dewart moved to approve first reading of the ordinance. Trustee Christensen seconded the motion. A discussion followed.

Village Administrator Irvin stated the language in Paragraph 9b of the draft ordinance was not discussed by the COW, but was included in the initial draft for discussion purposes.

Trustee Christensen moved to amend the motion by striking Paragraph 9b from the draft ordinance. Trustee Meyer seconded the motion to amend the ordinance. The motion, as amended, to approve first reading passed on a unanimous voice vote.

12. ITEM #13 – TRUSTEE’S REPORT

There was no Trustee’s report.

13. ITEM #15 – ADJOURNMENT

Trustee Josephitis moved to adjourn the regular meeting. Trustee Meyer seconded the motion and the motion passed on a unanimous voice vote. The meeting adjourned at 7:27 p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator

Aaron Towle
Village Clerk

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 6a

Subject: WARRANT REPORT FOR FEBRUARY 16-29, 2016

Action Requested: APPROVAL OF DISBURSEMENTS (Roll Call Vote)

Originated By: DIRECTOR OF FINANCE

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

Expenditure of Village funds for payment of invoices in the amount of \$257,320.76 for February 16-29, 2016.

Total Expenditures of \$257,320.76

Reports and Documents Attached:

1. Warrant Report for February 16-29, 2016 \$ 257,320.76 (dated 2/22/16)

Note that the warrant report designates those checks issued prior to the Board's formal approval as manual checks "M" on the Warrant Report. These are checks that are prepared in advance of the warrant due to contractual or governmental/payroll tax obligations; to obtain a discount; or for extenuating circumstances that may arise.

Village Administrator's Recommendation:

Approval of Warrant and Payroll in the total amount of **\$257,320.76**

Date Referred to Village Board: 2/22/2016

DATE: 02/17/16
 TIME: 14:05:11
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
A PLUS A PLUS BUILDING SERVICES							
8136	02/15/16	01	PSB CLEANING:MAR 2016	01-70-930-41000		02/22/16	1,360.00
				MAINTENANCE-BUILDING			
		02	VILL HALL CLEANING:MAR 2016	01-60-900-41000			490.00
				MAINTENANCE-BUILDING			
		03	DEPOT CLEANING:MAR 2016	01-80-920-41000			200.00
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	2,050.00
						VENDOR TOTAL:	2,050.00
AASERVIC AA SERVICE CO.							
0221492	12/31/15	01	REPAIR FURNACE:VILL HALL	01-60-900-41000		02/22/16	178.00
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	178.00
0221497	01/15/16	01	REPAIR FURNACE:VILL HALL	01-60-900-41000		02/22/16	195.00
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	195.00
						VENDOR TOTAL:	373.00
ADP ADP INC.							
468369729	02/05/16	01	PAYROLL PROCESSING:2/4/16	01-60-610-41304		02/22/16	195.55
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	195.55
						VENDOR TOTAL:	195.55
AIRONEEQ AIR ONE EQUIPMENT, INC.							
110136	02/01/16	01	REP'R BREATHING AIR COMPRESSOR	01-70-730-41200		02/22/16	183.75
				MAINTENANCE EQUIPMENT			
						INVOICE TOTAL:	183.75
						VENDOR TOTAL:	183.75
ALUMITAN ALUMITANK INC.							

DATE: 02/17/16
TIME: 14:05:11
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALUMITAN ALUMITANK INC.							
178025	02/04/16	01	REP'L FUEL TANK:PUB WKS	01-80-840-43640		02/22/16	1,010.09
				MAINTENANCE SUPPLIES-VEHIC			
						INVOICE TOTAL:	1,010.09
						VENDOR TOTAL:	1,010.09
AMERGAS AMERICAN GASES CORP.							
106436	01/31/16	01	OXYGEN TANKS:FIRE	01-70-730-43570		02/22/16	14.00
				OPERATING SUPPLIES			
						INVOICE TOTAL:	14.00
297718	02/05/16	01	LENSES FOR WELDING HELMET	01-80-910-45900		02/22/16	51.85
				MINOR EQUIPMENT			
		02	PROPANE FOR FORK LIFT	01-80-840-43560			16.00
				GASOLINE & OIL			
						INVOICE TOTAL:	67.85
						VENDOR TOTAL:	81.85
AMPLASS AMERICAN PLANNING ASSOCIATION							
274199-1613	01/27/16	01	APA MEMBER DUES:STANICK	01-60-600-42440		02/22/16	401.00
				DUES			
						INVOICE TOTAL:	401.00
						VENDOR TOTAL:	401.00
AT & T AT & T							
1602 615-2726	02/04/16	01	LCL PH SRVC:WATER TOWER	46-80-800-43210		02/22/16	104.93
				TELEPHONE			
						INVOICE TOTAL:	104.93
						VENDOR TOTAL:	104.93
BELMONTD DAVID BELMONTE							
MOUNT:AIRFARE	02/10/16	01	AIRFARE:NEW WORLD CAD CONF:	01-70-710-42400		02/22/16	296.20
				TRAINING/EDUCATION			

DATE: 02/17/16
TIME: 14:05:11
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BELMONTD DAVID BELMONTE							
MOUNT:AIRFARE	02/10/16	02	JASON MOUNT 4/24-4/26/16		** COMMENT **	02/22/16	
						INVOICE TOTAL:	296.20
						VENDOR TOTAL:	296.20
M							
BERNIE'S BERNIE'S BOOK BANK							
2/20 VB RETREAT	02/05/16	01	50% DOWN PAYMENT:VB RETREAT	01-60-650-41304		02/22/16	690.00
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	690.00
						VENDOR TOTAL:	690.00
M							
BRUCEWAL BRUCE WALSTAD							
TRNG:CHILD ABDUCTION	01/09/16	01	TRNG:CHILD ABDUCTION:BREZINSKI	01-70-710-42400		02/22/16	175.00
				TRAINING/EDUCATION			
						INVOICE TOTAL:	175.00
						VENDOR TOTAL:	175.00
CALLONE CALL ONE							
1010-9117-1601	02/15/16	01	POTS LINES:V HALL ELEVATOR	01-60-610-43210		02/22/16	26.88
				TELEPHONE			
		02	POTS LINES:DISPATCH	01-70-711-43210			109.51
				TELEPHONE			
		03	POTS LINES:FIRE	01-70-730-43210			61.79
				TELEPHONE			
		04	POTS LINES:PUB WKS	01-80-910-43210			171.11
				TELEPHONE			
						INVOICE TOTAL:	369.29
						VENDOR TOTAL:	369.29
CARGILL CARGILL, INCORPORATED							
2902667349	01/29/16	01	ROAD SALT:102.86 TONS	01-80-840-43580		02/22/16	6,933.79
				SNOW/ICE CONTROL MATERIALS			
						INVOICE TOTAL:	6,933.79
						VENDOR TOTAL:	6,933.79

DATE: 02/17/16
 TIME: 14:05:11
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

CARQUEST CARQUEST OF LIBERTYVILLE							
14663-138634	02/03/16	01	THROTTLE ASSEMBLY #61004	46-80-800-43640		02/22/16	234.99
				MAINTENANCE SUPPLIES-VEHIC			
						INVOICE TOTAL:	234.99
						VENDOR TOTAL:	234.99
CEDARROO CEDAR ROOFING COMPANY, LLC.							
47772	02/01/16	01	REP'R ROOF/ICE MELT CABLE:PSB	01-70-930-41000		02/22/16	238.00
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	238.00
						VENDOR TOTAL:	238.00
CLCJAWA CENTRAL LAKE COUNTY JOINT							
2018172	02/11/16	01	WATER SAMPLES:JAN 2016	46-80-800-41490		02/22/16	90.00
				WATER ANALYSIS			
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00
CHCWELL CHC WELLNESS							
C3227	01/20/16	01	WELLNESS SCREENINGS	01-20-102-46000		02/22/16	900.00
				MEDICAL INSURANCE PAYABLE			
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00
CHITRICL CHICAGO TRIBUNE							
CTCM441838	01/07/16	01	JOB AD:RECYCLING ATTENDANT	01-80-910-42450		02/22/16	950.00
				RECRUITMENT			
						INVOICE TOTAL:	950.00
CTCM447907	01/27/16	01	PUBLIC NOTICE:600 WALNUT AVE	01-20-202-20590		02/22/16	69.60
				ZONING ESCROW-600 WALNUT A			
						INVOICE TOTAL:	69.60

DATE: 02/17/16
 TIME: 14:05:11
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
CHITRICKL CHICAGO TRIBUNE							
CTCM447921	01/29/16	01	PUBLIC NOTICE:910 SHRWD DR #23	01-20-202-20591		02/22/16	58.18
				ZONING ESCR-910 SHERWD DR,			
						INVOICE TOTAL:	58.18
CTCM448054	01/27/16	01	PUBLIC NOTICE:BLDG CODE	01-60-680-43400		02/22/16	60.00
				PRINTING			
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	1,137.78
COMED COM ED							
0435147130 0116	02/04/16	01	ELECTR:ST LIGHTS (VILL RENTS)	01-80-840-43230		02/22/16	3,613.38
		02	11/30/15-2/2/16	UTILITIES/STREET LIGHTS ** COMMENT **			
						INVOICE TOTAL:	3,613.38
1023120097 1601	02/04/16	01	ELECTR:ST LIGHTS (VILL OWNS)	01-80-840-43230		02/22/16	431.94
		02	12/8/15-1/9/16	UTILITIES/STREET LIGHTS ** COMMENT **			
						INVOICE TOTAL:	431.94
2030627002 1601	02/10/16	01	ELECTR:1 GR BAY RD-SS #176	01-80-840-43230		02/22/16	65.31
		02	1/8-2/9/16	UTILITIES/STREET LIGHTS ** COMMENT **			
						INVOICE TOTAL:	65.31
3533022019 1601	02/05/16	01	ELECTR:SAN LFT STN:520 LKLAND	01-80-890-43230		02/22/16	652.42
		02	ELECTR:WTR TOWR:12/5/15-1/8/16	UTILITIES 46-80-800-43230			363.29
				ELECTRIC UTILITY			
						INVOICE TOTAL:	1,015.71
51900120163 1601	02/08/16	01	ELECTR:WALNUT PRKNG LOT LIGHTS	01-80-840-43230		02/22/16	81.47
				UTILITIES/STREET LIGHTS			

DATE: 02/17/16
 TIME: 14:05:11
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

COMED	COM ED						
51900120163 1601	02/08/16	02	1/8-2/8/16		** COMMENT **	02/22/16	
						INVOICE TOTAL:	81.47
						VENDOR TOTAL:	5,207.81
COMCAST	COMCAST CABLE						
2/16-3/15/16	02/09/16	01	COMMUNITY ROOM INTERNET ACCESS	01-70-930-41300		02/22/16	129.85
		02	2/16-3/15/16	INTERNET/COMPUTER SERVICES	** COMMENT **		
						INVOICE TOTAL:	129.85
						VENDOR TOTAL:	129.85
ESSENEQU	ESSENTIAL EQUIPMENT SOLUTIONS						
4223	02/04/16	01	REP'R FIRE FIGHTER GEAR	01-70-730-45900		02/22/16	294.34
				MINOR EQUIPMENT			
						INVOICE TOTAL:	294.34
						VENDOR TOTAL:	294.34
FUTURENV	FUTURE ENVIRONMENTAL, INC.						
45125	02/02/16	01	WASTE OIL REMOVAL	01-80-910-41200		02/22/16	45.00
				MAINTENANCE-EQUIPMENT			
						INVOICE TOTAL:	45.00
						VENDOR TOTAL:	45.00
00000537	GEWALT HAMILTON ASSOC., INC.						
4478.001-2	02/03/16	01	2016 RDWAY IMPROVEMENT DESIGN	01-80-840-49216		02/22/16	8,781.75
				STREET REHAB PROJECTS NON-			
						INVOICE TOTAL:	8,781.75
4478.002-38	02/03/16	01	IIEP SIDEWALK DESIGN	01-80-840-49214		02/22/16	1,094.00
				SIDEWALK ADDITIONS			
						INVOICE TOTAL:	1,094.00

DATE: 02/17/16
TIME: 14:05:11
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

00000537 GEWALT HAMILTON ASSOC., INC.							
4478.010-10	02/03/16	01	2015 RDWAY IMPROVEMENT PROJ	01-80-840-49216		02/22/16	66.00
				STREET REHAB PROJECTS NON-			
						INVOICE TOTAL:	66.00
						VENDOR TOTAL:	9,941.75
GRAINGER W. W. GRAINGER, INC.							
9024165798	02/11/16	01	GAS DETECTOR BATTERIES:FIRE	01-70-730-43650		02/22/16	128.70
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	128.70
						VENDOR TOTAL:	128.70
GROOT GROOT INDUSTRIES							
13880245	02/01/16	01	WASTE DISPOSAL/RECYCLNG:FEB 16	01-80-850-41305		02/22/16	46,131.20
				WASTE/RECYCLING CONTRACT			
						INVOICE TOTAL:	46,131.20
						VENDOR TOTAL:	46,131.20
HAMPTONL HAMPTON, LENZINI & RENWICK INC							
000020160178	02/09/16	01	INSPECTION SRVC:FLASHNG BEACON	43-80-840-49201		02/22/16	1,288.50
				SHERIDAN RD TRAFFIC SAFETY			
						INVOICE TOTAL:	1,288.50
						VENDOR TOTAL:	1,288.50
HDSUPPLY HD SUPPLY WATERWORKS, LTD							
F093754	02/05/16	01	WTR METER/PARTS:611 LANSDOWNE	46-80-800-43575		02/22/16	1,310.00
				WATER METERS			
						INVOICE TOTAL:	1,310.00
						VENDOR TOTAL:	1,310.00
HELANDER HELANDERS							

DATE: 02/17/16
TIME: 14:05:11
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
HELANDER HELANDERS							
126448	02/09/16	01	NAME PLATE:BENJAMIN SCHUSTER	01-60-650-43400		02/22/16	15.46
				PRINTING			
						INVOICE TOTAL:	15.46
						VENDOR TOTAL:	15.46
HOLLAND HOLLAND & KNIGHT LLP							
JAN 2016	02/05/16	01	LEGAL SERVICES:JAN 2016	01-60-600-41350		02/22/16	5,981.00
				LEGAL SERVICES			
		02	STONEBRIDGE/ROANOKE:JAN 2016	01-20-202-20535			476.00
				ZONING ESCROW-SUNCAL/STONE			
						INVOICE TOTAL:	6,457.00
						VENDOR TOTAL:	6,457.00
ICMA RET ICMA RETIREMENT TRUST 457							
2/18 PAYROLL DEDUCT	02/18/16	01	2/18 'EE PAYROLL DEDUCTION	01-20-102-45000		02/22/16	168.84
				ICMA 457 PLAN PAYABLE			
		02	2/18 'EE PAYROLL DEDUCTION	01-20-102-45000			422.08
				ICMA 457 PLAN PAYABLE			
		03	2/18 'EE PAYROLL DEDUCTION	01-20-102-45000			201.29
				ICMA 457 PLAN PAYABLE			
		04	2/18 'EE PAYROLL DEDUCTION	01-20-102-45000			211.04
				ICMA 457 PLAN PAYABLE			
		05	2/18 'EE PAYROLL DEDUCTION	01-20-102-45000			422.08
				ICMA 457 PLAN PAYABLE			
						INVOICE TOTAL:	1,425.33
2/18 W/H	02/18/16	01	2/18 'EE W/H	01-20-102-45000		02/22/16	2,934.82
				ICMA 457 PLAN PAYABLE			
						INVOICE TOTAL:	2,934.82
						VENDOR TOTAL:	4,360.15
IFOP IL FRATERNAL ORDER OF POLICE							

M

M

DATE: 02/17/16
TIME: 14:05:11
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

IFOP IL FRATERNAL ORDER OF POLICE							
2/18 W/H	02/18/16	01	'EE W/HELD FOP DUES:2/18/16	01-20-102-49000 UNION DUES PAYABLE		02/22/16	279.50
						INVOICE TOTAL:	279.50
2/4 W/H	02/04/16	01	'EE W/HELD FOP DUES:2/4/16	01-20-102-49000 UNION DUES PAYABLE		02/22/16	279.50
						INVOICE TOTAL:	279.50
						VENDOR TOTAL:	559.00
M							
ILFIRECH ILL FIRE CHIEFS ASSOC.							
16-769	01/29/16	01	2016 MEMBER DUES:GRAF/WILLARD	01-70-730-42440 DUES		02/22/16	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
IGFOA ILLINOIS GFOA							
PUB PENSION INSTI	02/02/16	01	PUB PENSION INSTITUTE:SCHEIBL	01-60-610-42400 TRAINING/EDUCATION		02/22/16	185.00
						INVOICE TOTAL:	185.00
						VENDOR TOTAL:	185.00
IUOEADM INT'L UNION OF OPER ENGINEERS							
2/18 W/H	02/18/16	01	2/18 'EE IUOE ADMIN DUES	01-20-102-49000 UNION DUES PAYABLE		02/22/16	374.00
						INVOICE TOTAL:	374.00
						VENDOR TOTAL:	374.00
M							
IUOEMEMB INT'L UNION OF OPER ENGINEERS							
2/18 W/H	02/18/16	01	2/18 'EE IUOE MEMBERSHIP DUES	01-20-102-49000 UNION DUES PAYABLE		02/22/16	82.39
						INVOICE TOTAL:	82.39
						VENDOR TOTAL:	82.39
M							

DATE: 02/17/16
 TIME: 14:05:11
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
IRONMOUN IRON MOUNTAIN							
9DA0889	01/31/16	01	DOCUMENT SHREDDING	01-60-600-41304 OTHER PROFESSIONAL SERVICE		02/22/16	206.36
						INVOICE TOTAL:	206.36
						VENDOR TOTAL:	206.36
POLPEN LAKE BLUFF POLICE PENSION FUND							
2/18 W/H	02/18/16	01	2/18 'EE POLPEN W/HELD	01-20-102-45500 POLICE PENSION EE CONTRIBU		02/22/16	4,976.52
						INVOICE TOTAL:	4,976.52
						VENDOR TOTAL:	4,976.52
LCRECORD LAKE COUNTY RECORDER							
2016-00001588	01/11/16	01	RECORD FEES:31 E SHERIDAN PL	01-60-680-41304 OTHER PROFESSIONAL SERVICE		02/22/16	39.00
						INVOICE TOTAL:	39.00
2016-00002552	01/14/16	01	RECORD FEES:16 E SCRANTON	01-20-202-20585 ZONING ESCROW-LAKE EFF HOL		02/22/16	29.00
						INVOICE TOTAL:	29.00
						VENDOR TOTAL:	68.00
LAKFORBP LAKE FOREST BP							
JAN 2016	02/01/16	01	SQUADS WASHED:JAN 2016	01-70-710-41100 MAINTENANCE-VEHICLES		02/22/16	28.00
						INVOICE TOTAL:	28.00
						VENDOR TOTAL:	28.00
LF CITY CITY OF LAKE FOREST							
16926	02/01/16	01	FY16 3RD QTR:BLDG INSPECTIONS	01-60-680-41301 BUILDING INSPECTIONS		02/22/16	8,038.00

M

DATE: 02/17/16
TIME: 14:05:11
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LF CITY CITY OF LAKE FOREST							
16926	02/01/16	02	FY16 3RD QTR:CROYA YOUTH	01-60-600-48200		02/22/16	15,625.00
		03	FY16 3RD QTR:SR RESOURCES	01-60-600-48200			26,623.50
		04	FY16 3RD QTR:PATV	01-60-600-48200			5,971.00
				INTERGOVERNMENTAL SERVICES			
				INTERGOVERNMENTAL SERVICES			
				INTERGOVERNMENTAL SERVICES			
				INTERGOVERNMENTAL SERVICES			
						INVOICE TOTAL:	56,257.50
						VENDOR TOTAL:	56,257.50
LAWSONPR LAWSON PRODUCTS, INC.							
9303862070	02/02/16	01	MISC HARDWARE SUPPLIES:P WKS	01-80-870-43650		02/22/16	112.36
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	112.36
						VENDOR TOTAL:	112.36
LECHNER LECHNER & SONS UNIFORM RENTAL							
2124190	02/05/16	01	UNIFORMS: FORESTRY	01-80-860-42420		02/22/16	4.79
		02	UNIFORMS: STREETS	01-80-840-42420			25.00
		03	UNIFORMS: SEWERS	01-80-890-42420			1.72
		04	UNIFORMS: PUB WKS	01-80-910-42420			15.17
		05	UNIFORMS: WATER	46-80-800-42420			1.00
		06	PUB WKS OPERATING SUPPLIES	01-80-910-43660			10.23
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	57.91
2126590	02/02/16	01	UNIFORMS: FORESTRY	01-80-860-42420		02/22/16	4.79
				UNIFORMS			

DATE: 02/17/16
 TIME: 14:05:11
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LECHNER LECHNER & SONS UNIFORM RENTAL							
2126590	02/02/16	02	UNIFORMS: STREETS	01-80-840-42420 UNIFORMS		02/22/16	25.00
		03	UNIFORMS: SEWERS	01-80-890-42420 UNIFORMS			1.72
		04	UNIFORMS: PUB WKS	01-80-910-42420 UNIFORMS			15.17
		05	UNIFORMS: WATER	46-80-800-42420 UNIFORMS			1.00
		06	PUB WKS OPERATING SUPPLIES	01-80-910-43660 MAINTENANCE SUPPLIES-BLDG			10.23
						INVOICE TOTAL:	57.91
						VENDOR TOTAL:	115.82
MENARDS MENARD'S							
97554	02/05/16	01	JANITORIAL SUPPLIES:PUB WKS	01-80-910-43660 MAINTENANCE SUPPLIES-BLDG		02/22/16	71.99
						INVOICE TOTAL:	71.99
						VENDOR TOTAL:	71.99
00001072 MILES CHEVROLET							
2016 CHEV TAHOE	02/12/16	01	POLICE 2016 CHEV TAHOE PACKAGE	45-70-710-49410 POLICE CARS		02/22/16	38,895.00
						INVOICE TOTAL:	38,895.00
						VENDOR TOTAL:	38,895.00
MINNLIFE MINNESOTA LIFE							
FEB 2016	02/05/16	01	IND LIFE PREM:FINANCE-FEB 2016	01-60-610-40420 LIFE INSURANCE		02/22/16	204.67
		02	IND LIFE PREM:ADMIN	01-60-600-40420 LIFE INSURANCE			97.95
		03	IND LIFE PREM:POLICE	01-70-710-40420 LIFE INSURANCE			85.75

M

DATE: 02/17/16
 TIME: 14:05:12
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

MINNLIFE MINNESOTA LIFE							
FEB 2016	02/05/16	04	IND LIFE PREM:PARK DIST	01-10-201-37200		02/22/16	36.09
				DUE FROM PARK DISTRICT			
						INVOICE TOTAL:	424.46
						VENDOR TOTAL:	424.46
NATBUSFR NATIONAL BUSINESS FURNITURE							
ZJ910117-TDQ	02/04/16	01	OFFICE CHAIR:WEATHERALL	01-60-600-45900		02/22/16	227.00
				MINOR EQUIPMENT			
						INVOICE TOTAL:	227.00
						VENDOR TOTAL:	227.00
NCCPETER NCC PETERSEN PRODUCTS							
69050	01/28/16	01	JANITORIAL SUPPLIES:VILL HALL	01-60-900-43660		02/22/16	17.55
				MAINTENANCE SUPPLIES-BUILD			
		02	JANITORIAL SUPPLIES:PSB	01-70-930-43660			17.55
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	35.10
69131	02/09/16	01	JANITORIAL SUPPLIES:PUB WKS	01-80-910-43660		02/22/16	110.02
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	110.02
						VENDOR TOTAL:	145.12
00001250 ORION SAFETY PRODUCTS							
252483	02/11/16	01	FLARES:POLICE	01-70-710-43570		02/22/16	480.37
				OPERATING SUPPLIES			
		02	FLARES:FIRE	01-70-730-43570			480.38
				OPERATING SUPPLIES			
						INVOICE TOTAL:	960.75
						VENDOR TOTAL:	960.75

M

PETTIBON P. F. PETTIBONE & CO.

DATE: 02/17/16
TIME: 14:05:12
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 14

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

PETTIBON P. F. PETTIBONE & CO.							
34951	01/29/16	01	VIOLATION TICKETS:POLICE	01-70-710-43400		02/22/16	1,330.11
				PRINTING			
						INVOICE TOTAL:	1,330.11
						VENDOR TOTAL:	1,330.11
PINNEREL PINNER ELECTRIC , INC.							
26581	01/27/16	01	PAY#1:FLASHING BEACON PROJ	43-80-840-49201		02/22/16	46,309.34
				SHERIDAN RD TRAFFIC SAFETY			
						INVOICE TOTAL:	46,309.34
						VENDOR TOTAL:	46,309.34
POSPAPER POS PAPER.COM							
021516	02/15/16	01	OFFICE SUPPLIES:VILL HALL	01-60-610-43550		02/22/16	101.90
				OFFICE SUPPLIES			
						INVOICE TOTAL:	101.90
						VENDOR TOTAL:	101.90
RICOH RICOH USA, INC							
5040291067	02/01/16	01	PUB WKS COPIER MAINT:	01-80-910-41200		02/22/16	1,812.32
		02	11/1/15-1/31/16	MAINTENANCE-EQUIPMENT			
				** COMMENT **			
						INVOICE TOTAL:	1,812.32
						VENDOR TOTAL:	1,812.32
STAPLES STAPLES ADVANTAGE							
3290347877	01/21/16	01	OFFICE SUPPLIES:POLICE	01-70-710-43550		02/22/16	9.39
				OFFICE SUPPLIES			
						INVOICE TOTAL:	9.39
3290837947	01/26/16	01	OFFICE SUPPLIES:POLICE	01-70-710-43550		02/22/16	107.98
				OFFICE SUPPLIES			
						INVOICE TOTAL:	107.98

DATE: 02/17/16
 TIME: 14:05:12
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
STAPLES STAPLES ADVANTAGE							
3292101576	02/02/16	01	OFFICE SUPPLIES:FIRE	01-70-730-43550		02/22/16	66.06
				OFFICE SUPPLIES			
						INVOICE TOTAL:	66.06
3292308670	02/05/16	01	OFFICE SUPPLIES:COM DEVELOPMNT	01-60-680-43550		02/22/16	18.29
		02	OFFICE SUPPLIES:VILL HALL	01-60-610-43550			15.98
				OFFICE SUPPLIES			
						INVOICE TOTAL:	34.27
						VENDOR TOTAL:	217.70
STATEDIS STATE DISBURSEMENT UNIT							
2/18 PAYROLL DEDUCT	02/18/16	01	2/18 'BE PAYROLL DEDUCTION	01-20-102-51000		02/22/16	579.69
				WAGE ASSIGNMENT PAYABLE			
						INVOICE TOTAL:	579.69
						VENDOR TOTAL:	579.69
SUMMERFI SUMMERFIELD ZOO, INC.							
2016 WNDRFUL LIFE	02/15/16	01	"IT'S A WONDERFUL LIFE EVENT"	01-60-650-44620		02/22/16	1,000.00
				SPECIAL EVENTS			
		02	REINDEER DEPOSIT	** COMMENT **			
						INVOICE TOTAL:	1,000.00
						VENDOR TOTAL:	1,000.00
THEEXCHA THE CHEVY EXCHANGE							
43533	02/03/16	01	PADS/ROTORS SQD #23	01-70-710-43640		02/22/16	278.54
				MAINTENANCE SUPPLIES-VEHIC			
						INVOICE TOTAL:	278.54
43641	02/08/16	01	O-RINGS FOR HEADLIGHTS	01-70-710-43640		02/22/16	7.92
				MAINTENANCE SUPPLIES-VEHIC			
						INVOICE TOTAL:	7.92
						VENDOR TOTAL:	286.46

M

DATE: 02/17/16
 TIME: 14:05:12
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

THYBONY THYBONY							
000298284	01/22/16	01	BLINDS:V HALL CONFERENCE ROOM	01-60-900-41000		02/22/16	827.66
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	827.66
						VENDOR TOTAL:	827.66
TOTALPAR TOTAL PARKING SOLUTIONS INC.							
103337	02/08/16	01	PARKING TERMINAL RECEIPT TAPE	01-80-920-43550		02/22/16	355.00
				OFFICE SUPPLIES			
						INVOICE TOTAL:	355.00
						VENDOR TOTAL:	355.00
TRANSUNI TRANS UNION RISK & ALTERNATIVE							
JAN 2016	02/01/16	01	PERSON SEARCH:POLICE	01-70-710-43570		02/22/16	25.00
				OPERATING SUPPLIES			
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
UNCOFFEE UNITED COFFEE SERVICE, INC.							
553537	12/21/15	01	COFFEE & SUPPLIES:POLICE	01-70-930-43660		02/22/16	192.50
				MAINTENANCE SUPPLIES-BLDG			
		02	KITCHEN SUPPLIES:POLICE	01-70-930-43660			38.70
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	231.20
554840	02/09/16	01	COFFEE & SUPPLIES:POLICE	01-70-930-43660		02/22/16	203.50
				MAINTENANCE SUPPLIES-BLDG			
		02	KITCHEN SUPPLIES:POLICE	01-70-930-43660			12.90
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	216.40
554928	02/12/16	01	COFFEE & SUPPLIES:VILL HALL	01-60-900-43660		02/22/16	146.59
				MAINTENANCE SUPPLIES-BUILD			
						INVOICE TOTAL:	146.59
						VENDOR TOTAL:	594.19

DATE: 02/17/16
TIME: 14:05:12
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 17

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

VERIZON VERIZON WIRELESS							
9759679007	02/01/16	01	WIRELESS SRVC:FIRE 1/2-2/1/16	01-70-730-43210		02/22/16	46.74
			TELEPHONE				
		02	WIRELESS SRVC:POLICE	01-70-710-43210			392.03
			TELEPHONE				
		03	WIRELESS SRVC:PUB WKS	01-80-910-43210			309.99
			TELEPHONE				
		04	WIRELESS SRVC:ADMIN	01-60-600-43210			145.06
			TELEPHONE				
		05	WIRELESS SRVC:COM DEVELOPMENT	01-60-680-43210			119.82
			TELEPHONE				
		06	SQD CAR WIRELESS ACCESS POLICE	01-70-710-43210			311.29
			TELEPHONE				
		07	CAD SYSTEM	** COMMENT **			
						INVOICE TOTAL:	1,324.93
						VENDOR TOTAL:	1,324.93
VISOGRAP VISOGRAPHIC INC							
200282	02/03/16	01	#9 WATER RETURN ENVELOPES	46-80-800-43400		02/22/16	263.50
			PRINTING				
						INVOICE TOTAL:	263.50
200283	02/03/16	01	#10 WTR BILL WINDOW ENVELOPES	46-80-800-43400		02/22/16	351.75
			PRINTING				
						INVOICE TOTAL:	351.75
200339	02/05/16	01	#10 VILLAGE WINDOW ENVELOPES	01-60-610-43400		02/22/16	1,761.25
			PRINTING				
						INVOICE TOTAL:	1,761.25
200459	02/11/16	01	#10 VILLAGE WINDOW ENVELOPES	01-60-610-43400		02/22/16	601.30
			PRINTING				
						INVOICE TOTAL:	601.30
200508	02/12/16	01	VEHICLE STICKER APPLICATIONS	01-60-610-43400		02/22/16	736.76
			PRINTING				
						INVOICE TOTAL:	736.76

DATE: 02/17/16
 TIME: 14:05:12
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/22/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

VISOGRAP VISOGRAPHIC INC							
200509	02/15/16	01	VEHICLE STICKER #9 ENVELOPES	01-60-610-43400		02/22/16	404.92
				PRINTING			
						INVOICE TOTAL:	404.92
200510	02/15/16	01	VEHICLE STICKER #10 ENVELOPES	01-60-610-43400		02/22/16	543.23
				PRINTING			
						INVOICE TOTAL:	543.23
						VENDOR TOTAL:	4,662.71
R0001571 BRUCE VOR BROKER							
REFUND TREE MITIGTN	09/10/14	01	REFUND TREE MITIGATION FEE	01-40-603-78700		02/22/16	1,282.50
				TREE PERMIT&MITIGATION FEE			
						INVOICE TOTAL:	1,282.50
						VENDOR TOTAL:	1,282.50
WIRF'S WIRF'S INDUSTRIES, INC.							
31375	01/29/16	01	REP'R ENG #4519 LADDER RACK &	01-70-730-41100		02/22/16	1,947.00
				MAINTENANCE VEHICLES			
		02	CORD REEL	** COMMENT **			
						INVOICE TOTAL:	1,947.00
						VENDOR TOTAL:	1,947.00
						TOTAL ALL INVOICES:	257,320.76

DATE: 02/17/2016
 TIME: 14:07:32
 ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/22/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
10	ASSETS		
MINNLIFE	MINNESOTA LIFE	4,062.19	36.09
	ASSETS		36.09
20	LIABILITIES		
CHCWELL	CHC WELLNESS		900.00
CHITRICL	CHICAGO TRIBUNE	3,696.06	127.78
HOLLAND	HOLLAND & KNIGHT LLP	102,124.20	476.00
ICMA RET	ICMA RETIREMENT TRUST 457	81,044.02	4,360.15
IFOP	IL FRATERNAL ORDER OF POLICE	5,031.00	559.00
IUOEADM	INT'L UNION OF OPER ENGINEERS	6,533.50	374.00
IUOEMEMB	INT'L UNION OF OPER ENGINEERS	1,659.57	82.39
LCRECORD	LAKE COUNTY RECORDER	552.00	29.00
POLPEN	LAKE BLUFF POLICE PENSION FUND	99,282.85	4,976.52
STATEDIS	STATE DISBURSEMENT UNIT	11,593.80	579.69
	LIABILITIES		12,464.53
40	REVENUE		
R0001571	BRUCE VOR BROKER		1,282.50
	REVENUE		1,282.50
60	ADMINISTRATION		
A PLUS	A PLUS BUILDING SERVICES	20,500.00	490.00
AASERVIC	AA SERVICE CO.	4,921.50	373.00
ADP	ADP INC.	6,780.26	195.55
AMPLASS	AMERICAN PLANNING ASSOCIATION		401.00
BERNIE'S	BERNIE'S BOOK BANK		690.00
CALLONE	CALL ONE	3,679.30	26.88
CHITRICL	CHICAGO TRIBUNE	3,696.06	60.00
HELANDER	HELANDERS	52.42	15.46
HOLLAND	HOLLAND & KNIGHT LLP	102,124.20	5,981.00
IGFOA	ILLINOIS GFOA	1,450.00	185.00
IRONMOUN	IRON MOUNTAIN		206.36
LCRECORD	LAKE COUNTY RECORDER	552.00	39.00
LF CITY	CITY OF LAKE FOREST	360,245.25	56,257.50
MINNLIFE	MINNESOTA LIFE	4,062.19	302.62

DATE: 02/17/2016
TIME: 14:07:32
ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 02/22/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
60	ADMINISTRATION		
NATBUSFR	NATIONAL BUSINESS FURNITURE	710.00	227.00
NCCPETER	NCC PETERSEN PRODUCTS	5,285.03	17.55
POSPAPER	POS PAPER.COM		101.90
STAPLES	STAPLES ADVANTAGE	3,773.06	34.27
SUMMERFI	SUMMERFIELD ZOO, INC.	1,000.00	1,000.00
THYBONY	THYBONY	124.34	827.66
UNCOFFEE	UNITED COFFEE SERVICE, INC.	5,289.04	146.59
VERIZON	VERIZON WIRELESS	12,565.96	264.88
VISOGRAP	VISOGRAPHIC INC	16,299.16	4,047.46
	ADMINISTRATION		71,890.68
70	PUBLIC SAFETY		
00001250	ORION SAFETY PRODUCTS		960.75
A PLUS	A PLUS BUILDING SERVICES	20,500.00	1,360.00
AIRONEEQ	AIR ONE EQUIPMENT, INC.	5,956.92	183.75
AMERGAS	AMERICAN GASES CORP.	675.42	14.00
BELMONTD	DAVID BELMONTE	272.78	296.20
BRUCEWAL	BRUCE WALSTAD		175.00
CALLONE	CALL ONE	3,679.30	171.30
CEDARROO	CEDAR ROOFING COMPANY, LLC.		238.00
COMCAST	COMCAST CABLE	2,235.93	129.85
ESSENEQU	ESSENTIAL EQUIPMENT SOLUTIONS	7,293.00	294.34
GRAINGER	W. W. GRAINGER, INC.	1,946.81	128.70
ILFIRECH	ILL FIRE CHIEFS ASSOC.		200.00
LAKFORBP	LAKE FOREST BP	84.00	28.00
MINNLIFE	MINNESOTA LIFE	4,062.19	85.75
NCCPETER	NCC PETERSEN PRODUCTS	5,285.03	17.55
PETTIBON	P. F. PETTIBONE & CO.	1,159.74	1,330.11
STAPLES	STAPLES ADVANTAGE	3,773.06	183.43
THEEXCHA	THE CHEVY EXCHANGE	4,980.50	286.46
TRANSUNI	TRANS UNION RISK & ALTERNATIVE	215.50	25.00
UNCOFFEE	UNITED COFFEE SERVICE, INC.	5,289.04	447.60
VERIZON	VERIZON WIRELESS	12,565.96	750.06
WIRF'S	WIRF'S INDUSTRIES, INC.	17,156.88	1,947.00
	PUBLIC SAFETY		9,252.85
80	PUBLIC WORKS		
00000537	GEWALT HAMILTON ASSOC., INC.	131,713.15	9,941.75

DATE: 02/17/2016
TIME: 14:07:32
ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 02/22/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
80	PUBLIC WORKS		
A PLUS	A PLUS BUILDING SERVICES	20,500.00	200.00
ALUMITAN	ALUMITANK INC.		1,010.09
AMERGAS	AMERICAN GASES CORP.	675.42	67.85
CALLONE	CALL ONE	3,679.30	171.11
CARGILL	CARGILL, INCORPORATED	10,823.36	6,933.79
CHITRICL	CHICAGO TRIBUNE	3,696.06	950.00
COMED	COM ED	44,705.30	4,844.52
FUTURENV	FUTURE ENVIRONMENTAL, INC.		45.00
GROOT	GROOT INDUSTRIES	409,075.20	46,131.20
LAWSONPR	LAWSON PRODUCTS, INC.	2,362.86	112.36
LECHNER	LECHNER & SONS UNIFORM RENTAL	2,490.55	113.82
MENARDS	MENARD'S	567.46	71.99
NCCPETER	NCC PETERSEN PRODUCTS	5,285.03	110.02
RICOH	RICOH USA, INC	6,505.89	1,812.32
TOTALPAR	TOTAL PARKING SOLUTIONS INC.	2,862.00	355.00
VERIZON	VERIZON WIRELESS	12,565.96	309.99
	PUBLIC WORKS		73,180.81
REDEVELOPMENT PROGRAM FUND			
80	PUBLIC WORKS		
HAMPTONL	HAMPTON, LENZINI & RENWICK INC	4,020.00	1,288.50
PINNEREL	PINNER ELECTRIC, INC.	19,850.00	46,309.34
	PUBLIC WORKS		47,597.84
VEHICLE/EQUIP REPLACEMENT FUND			
70	PUBLIC SAFETY		
00001072	MILES CHEVROLET		38,895.00
	PUBLIC SAFETY		38,895.00
WATER FUND			
80	PUBLIC WORKS		
AT & T	AT & T	26,585.35	104.93
CARQUEST	CARQUEST OF LIBERTYVILLE	1,483.61	234.99
CLCJAWA	CENTRAL LAKE COUNTY JOINT	523,647.65	90.00
COMED	COM ED	44,705.30	363.29

DATE: 02/17/2016
TIME: 14:07:32
ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 02/22/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER FUND			
80	PUBLIC WORKS		
HDSUPPLY	HD SUPPLY WATERWORKS, LTD	19,263.29	1,310.00
LECHNER	LECHNER & SONS UNIFORM RENTAL	2,490.55	2.00
VISOGRAP	VISOGRAPHIC INC	16,299.16	615.25
	PUBLIC WORKS		2,720.46
	TOTAL ALL DEPARTMENTS		257,320.76

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 6b

Subject: JANUARY 2016 FINANCIAL REPORT

Action Requested: RECEIPT OF FINANCIAL REPORT (Voice Vote)

Originated By: DIRECTOR OF FINANCE

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

Attached for your consideration is the January 2016 Financial Report.

Highlights of this report are:

- Sales tax revenue for May-November 2015 is \$1.66 million which is \$189k or 13% greater and home rule sales tax of \$453k is \$116k or 34% greater than the same period in 2014;
- Income tax receipts of \$468k for May 2015-February 2016 is 11% greater than the same period in 2014-15;
- Building permit revenue projection has been revised from \$660k to \$500k as some anticipated building activity is not expected to commence before May 1st;
- Capital project expenditures exceed the same period in the prior fiscal year by \$546k;
- Water billed consumption is down 8.634 million gallons. This resulted in a decline in water sales of \$44k (after accounting for the change in water rates.);
- We continue to closely monitor the actions in Springfield and assess the implications to the Village of potential changes in State-shared revenue allocations, property tax limitation changes, or pension reform become law; and
- Finance Committee meeting scheduled for Monday, February 22, 2016 at 6 PM in the Village Hall Board Room.

Reports and Documents Attached:

- January 2016 Financial Report

Village Administrator's Recommendation: Acceptance of Report.

Date Referred to Village Board: 2/22/2016

VILLAGE OF LAKE BLUFF

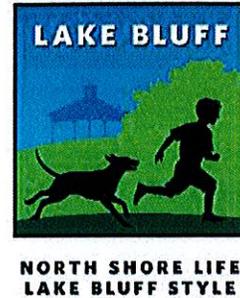
MEMORANDUM

TO: Village President and Board of Trustees
Drew Irvin, Village Administrator

FROM: Susan M. Griffin, Director of Finance

DATE: February 17, 2016

SUBJECT: January 2016 Monthly Report



Treasury Report – Exhibit A

Attached is the two page Treasury Report for January 2016. The total cash and investments in the treasury for the governmental and water funds are \$9,266,890 plus \$8,981,788 for the Police Pension Fund.

Investment Report – Exhibit B

Attached is the Investment Report for the month ending January 31, 2016. The par value plus interest credited to the CD's for the governmental and Water fund short-term investments is \$2,734,666. The Village investments are managed within the guidelines of the Village's Cash Management and Investment Policy.

Budget Analysis Report – Exhibit C

Attached is the Budget Analysis Report for May 2015-January 2016. The revenues in Exhibit C reflect actual and estimated receipts. Below is more specific information about the major revenues and expenditures by fund. The General and Water Funds revenues and expenditures that exceed or are under 20% of the prior year amounts have been highlighted on Exhibit C.

General Fund Revenues:

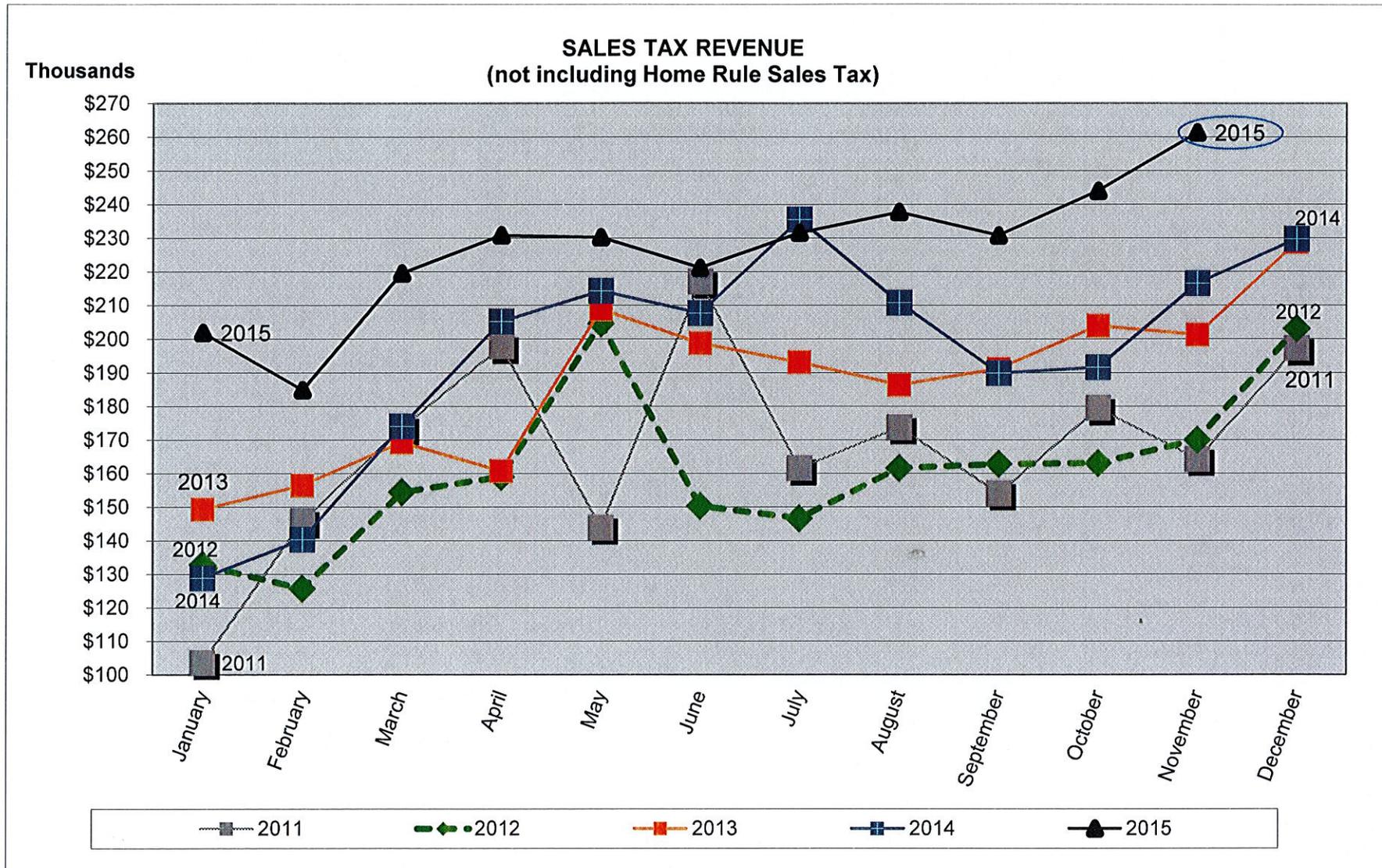
Property Tax revenue is received predominately in June and September as the taxes are due by the first week of those months. The *total* Village tax *extension* for the 2014 property taxes (received in FY16) is \$3,149,695 with the General Fund receiving 69% or \$2,169,083 of the monies. The IMRF, FICA and Police Pension Funds receive the balance of the revenues of \$980,610. The Police Pension property taxes are recorded as a revenue in the General Fund and a transfer out of the General Fund into the Police Pension Fund in compliance with GASB. The FY16 actual distribution from the County represents 99.1% of the total tax extension which 1.4% less than last year at 100.5%.

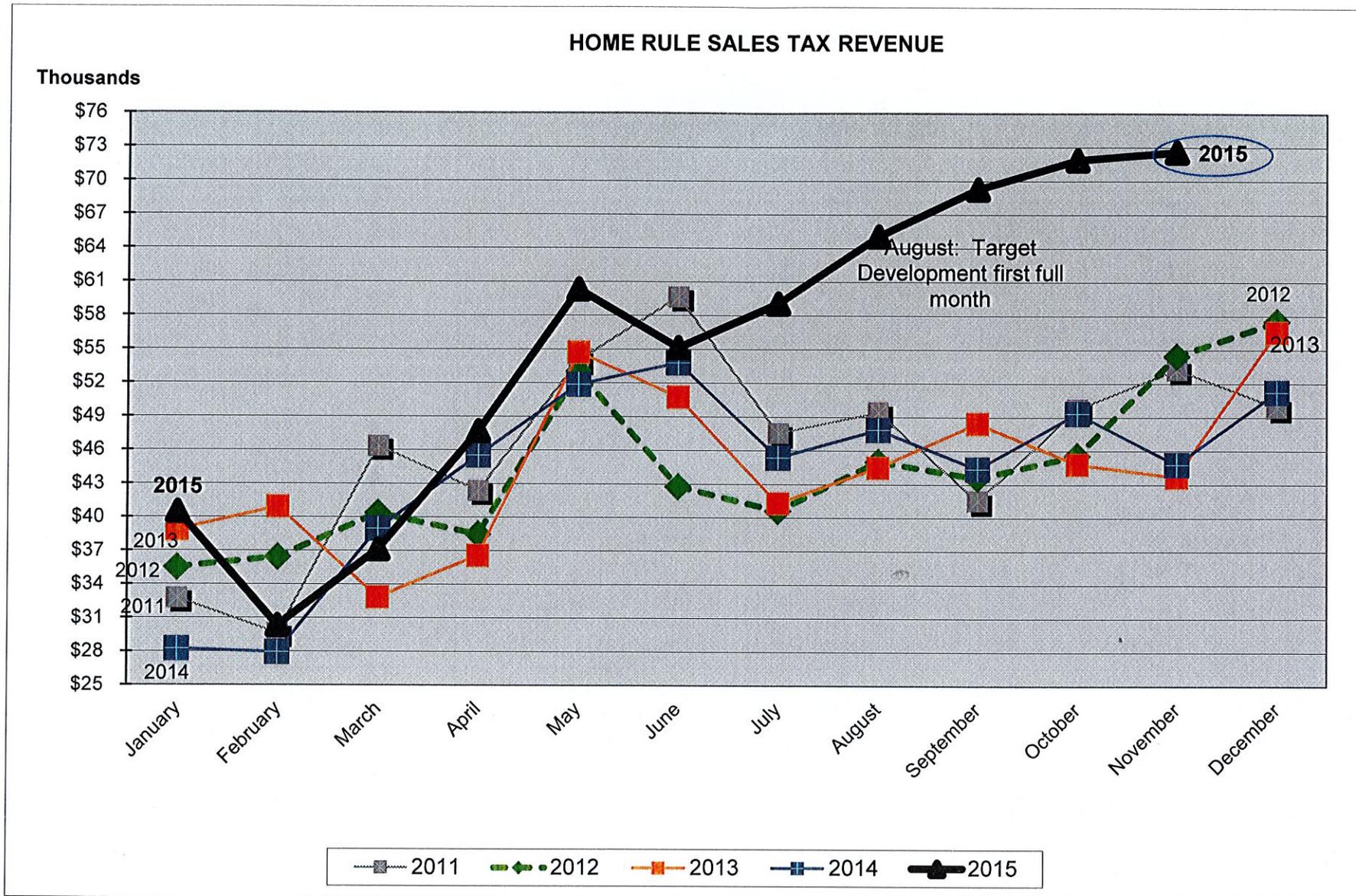
Sales Tax Revenue (non-home rule 1% and local use tax) is shown in table format on the next page with monthly revenues for FY16, FY15, and FY14. This chart reflects the May-November 2015 revenues for FY16 which are \$189,094 or 13% greater than the same period in 2014. The FY15 sales taxes of \$2,533,246 are \$272,370 or 12% greater than FY14. The chart on page 3 shows the non-home rule sales tax by month for the calendar years 2009 through September 2015. December-January numbers have not been reported to the municipalities at this time.

Liability Month	FY15-16 Revenue (A)	FY14-15 Revenue (B)	\$ Change FY15 to FY16 (A-B)	FY13-14 Revenue (C)	\$ Change FY14- FY15 (B-C)
May 2015	\$ 230,253	\$ 214,330	\$ 15,923	\$ 208,839	\$ 5,491
June	\$ 221,167	\$ 207,740	\$ 13,427	\$ 198,781	\$ 8,959
July	\$ 231,558	\$ 235,549	(\$ 3,991)	\$ 193,135	\$ 42,414
August	\$ 237,694	\$ 210,817	\$ 26,877	\$ 186,436	\$ 24,381
September	\$ 229,733	\$ 189,923	\$ 39,810	\$ 191,150	(\$ 1,227)
October	\$ 243,811	\$ 191,588	\$ 52,223	\$ 203,927	(\$ 12,339)
November	\$ 261,349	\$ 216,524	\$ 44,825	\$ 201,292	\$ 15,232
December		\$ 229,680		\$ 228,777	\$ 903
January 2016		\$ 201,909		\$ 128,878	\$ 73,031
February		\$ 184,808		\$ 140,358	\$ 44,450
March		\$ 219,534		\$ 174,087	\$ 45,447
April		\$ 230,844		\$ 205,216	\$ 25,628
FY Total	\$1,655,565	\$2,533,246	\$ 189,094	\$2,260,876	\$ 272,370
FY Monthly Average	\$ 236,509	\$211,104		\$188,406	

Home rule sales tax became effective January 1, 2006 with actual receipts shown below. By statute this 1% tax does not apply to food/medicines and titled products such as autos. The FY2016 home rule sales tax revenue is \$115,858 or 34% higher than the same period in 2014. The FY2015 home rule sales taxes of \$544,272 are \$18,839 or 3.6% more than FY14 revenue. The chart on page 4 shows the home rule sales tax by month for the calendar years 2009 through September 2015.

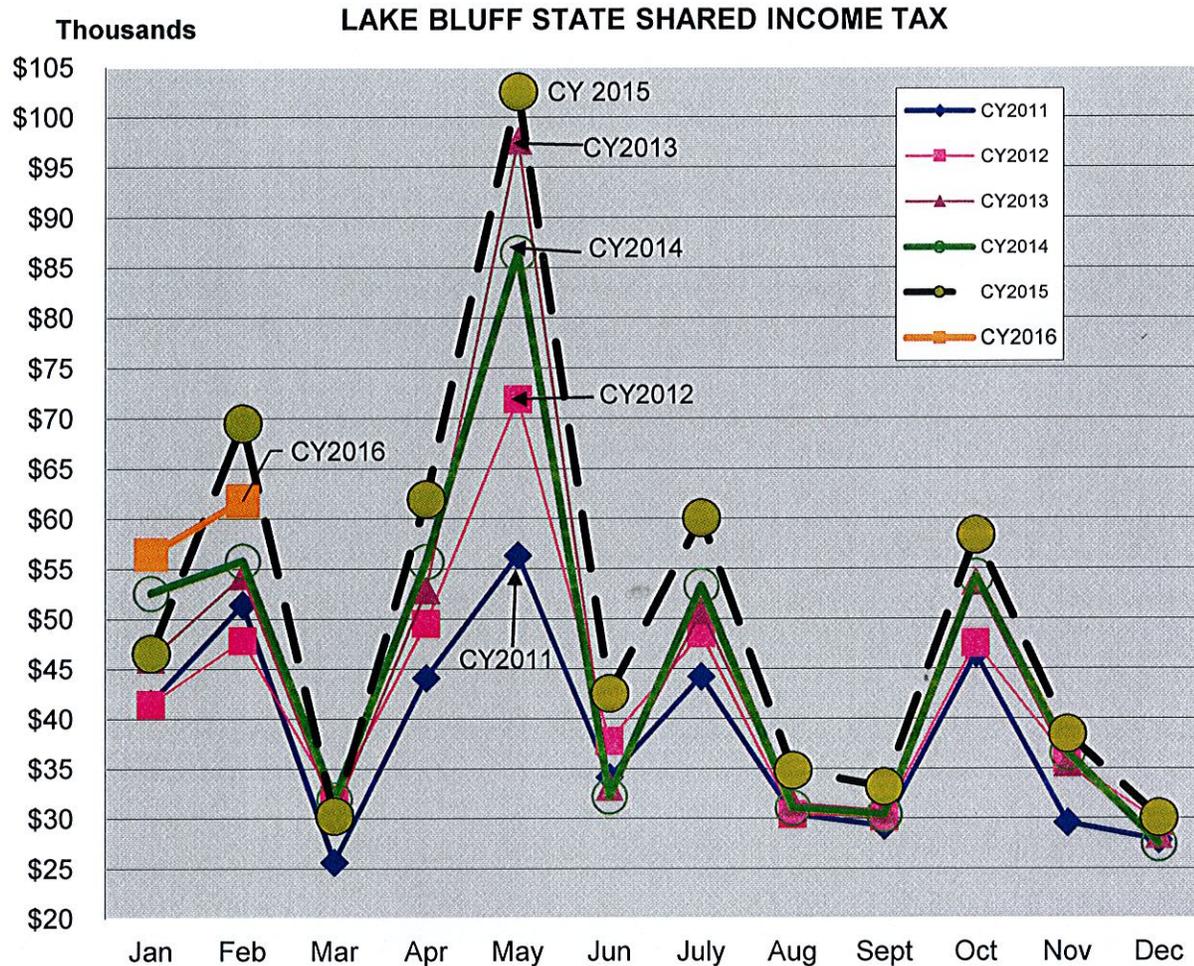
Home Rule Sales Tax By Liability Month	FY2015-16 Revenue (A)	FY2014-15 Revenue (B)	\$ Change FY15 to FY16 (A-B)	FY2013-14 Revenue (C)	\$ Change FY14 to FY15 (B-C)
May 2015	\$ 60,325	\$ 51,864	\$ 8,461	\$ 54,714	(\$ 2,850)
June	\$ 55,143	\$ 53,809	\$ 1,334	\$ 50,760	\$ 3,049
July	\$ 59,056	\$ 45,382	\$13,674	\$ 41,299	\$ 4,083
August	\$ 65,060	\$ 47,867	\$17,193	\$ 44,476	\$ 3,391
September	\$ 69,262	\$ 44,378	\$24,884	\$ 48,429	(\$ 4,051)
October	\$ 71,862	\$ 49,349	\$22,513	\$ 44,804	\$ 4,545
November	\$ 72,579	\$ 44,780	\$27,799	\$ 43,688	\$ 1,092
December		\$ 51,229		\$ 56,579	(\$ 5,350)
January 2016		\$ 40,487		\$ 28,248	\$ 12,239
February		\$ 30,334		\$ 27,948	\$ 2,386
March		\$ 37,121		\$ 38,973	\$ (1,852)
April		\$ 47,672		\$ 45,515	\$ 2,157
FY Total	\$453,287	\$544,272	\$115,858	\$525,433	\$ 18,839
FY Monthly Average	\$ 64,755	\$ 45,356		\$ 43,786	





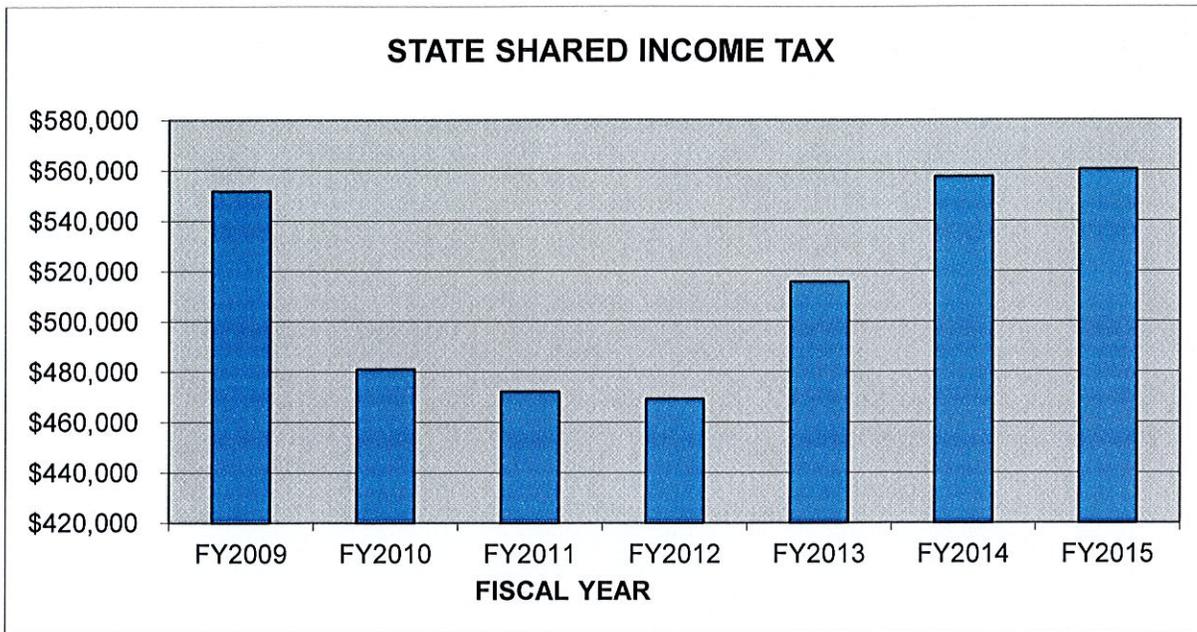
Other Taxes category encompasses state income, personal property replacement, and the demolition tax.

The actual income tax revenue for May 2015-February 2016 (FY16) at \$518,548 is 10.8% higher than the same period in FY15 at \$468,045. Below is a chart showing the income tax revenues by month from January 2011-February 2016.



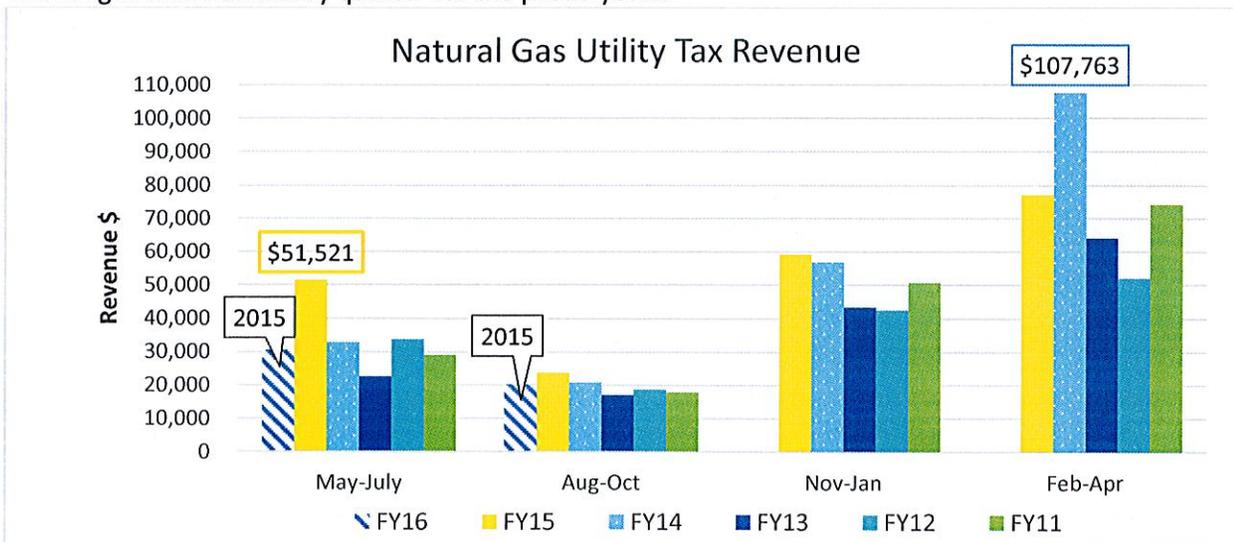
According to the Illinois Municipal League, the 36% jump in the May 2013 receipts were an aberration caused partly by individuals and corporations reporting capital gains income in anticipation of significant changes in Federal tax policy. The revenue for May 2015 is \$102,570 or 5% more than May 2013. Again this could be an increase in capital gains.

The following page shows a bar graph of the income tax revenue by fiscal year for FY09-FY15. Fiscal year 2014 total revenue of \$557,587 was only \$9 less than the peak revenue of \$557,596 in FY08 and \$41,917 or 8% greater than FY13. Fiscal year 2015 exceeds the FY08 peak by 0.5% with total revenues of \$560,382. However, this source of revenue is one that is likely to decline if the State revises the formula for sharing income tax revenue with local municipalities. No word yet with any conclusive plans regarding changes to the municipal share as the State still has not approved a FY2015-16 budget.



Utility Taxes category is comprised of a tax on electric, natural gas, and telecommunications usage. The tax is 5% of the distribution, supply, furnishing or sale of natural gas and electricity consumed within the Village with the electric tax being based on tiers of kilowatt hours usage. The telecommunications tax is 5% of the gross charge for the act or privilege of originating or receiving telecommunications in the Village and all services rendered in connection therewith. The figures on Exhibit C reflect estimates for the utility taxes.

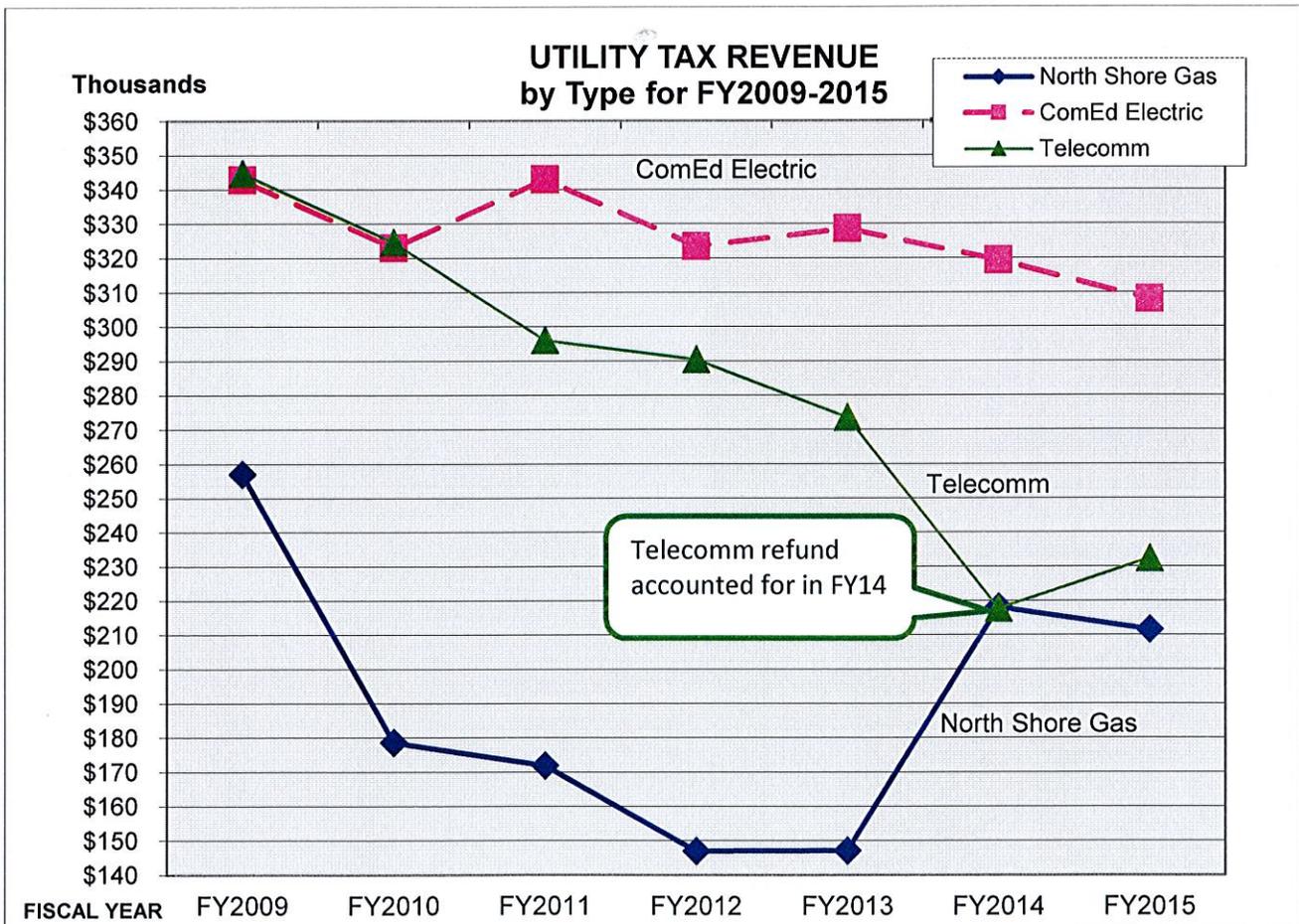
North Shore Gas utility tax revenues are received quarterly in June (for February-April), September (for May-July), December (for August-October), & March (for November-January). The FY15 taxes are \$211,628 or 3% less than FY14. The FY14 taxes are \$218,129 which is \$71,057 or 48% greater than FY13. The February-April 2014 quarter amount of \$107,763 was 68% greater than the same quarter in 2013. This is attributed to the increase in natural gas consumption for building heating because of the subzero temperatures experienced in the Midwest during the winter of 2014. This cooler weather pattern is assumed to be partly the reason for the May-July 2014 amount of \$51,521 which is the highest amount received for the summer quarter since at least 1996! May-July 2015 tax of \$30,411 is consistent with the same quarters in previous years, except for 2014. The August-October 2015 tax of \$20,059 is slightly less than the prior year. Below is a chart showing the natural gas tax revenues by quarter for the past 5 years.



ComEd electric tax actual revenue for May-December 2015 (FY16) at \$205,956 is 1.3% greater than \$203,247 for the same period in 2014. FY15 of \$308,147 is \$11,309 or 3.5% less than the \$319,456 revenue for FY14. The FY14 revenue was \$9,178 or 2.8% less than FY13 revenue of \$328,634.

Actual **telecomm taxes** are remitted to the Village by the State; actual receipts lag about 3-4 months from the liability period. The Village May-October 2015 revenue of \$112,383 is 5.6% less than the same period in 2014 of \$119,107. In March 2013 the State notified the Village that a large telecommunications carrier was ordered to seek refunds from the states on behalf of customers that were charged telecomm taxes on transactions that were not properly taxable under federal and state laws. Illinois municipalities were advised that a significant portion of the State refunds involved proceeds that were distributed to local governments. The Village's portion of the recovery of distributions was \$32,792. While the State recovered these funds over an equal amount each month for a year during FY15, the Village reduced its FY14 telecommunications tax revenue by this amount. After this adjustment, FY14 revenue is \$217,745; \$55,867 or 25.7% less than FY13 revenue of \$273,612. The FY15 revenue is \$231,348 compared to \$217,745 for FY14 (after taking into account the refundable adjustment noted above) which represents a 6.2% increase.

Below is a chart showing the telecommunications (from various sources), ComEd electric, and the North Shore natural gas utility taxes by fiscal year. Upon review of this chart, it is clear that all three of these revenue sources are well below their pre-2008-2009 amounts. Given the more efficient appliances, consumer conservation habits, and the lower price of fuel, projections are that this source will not likely rise to those levels in the next five years.



Building Permit revenue for May 2015-January 2016 is \$388,300 compared to \$953,650 for the same period in FY15. While the FY16 budget was reduced to account for the decline in commercial redevelopment projects; this period represents 59% of the FY16 annual building permit projected revenue. I lowered the FY16 projection from \$660,000 to \$500,000 as some anticipated building permits are not expected before May 1st and overall construction values are down. During October 2015 the Village received a \$45,000 building permit fee for 611 Lansdowne Ln. FY15 ended the year at \$1,045,008; 113% more than the receipts for FY14 due to the Target development, Heinen’s remodeling of the Dominick’s store and two large residences in Lansdowne.

Below is a graph of the building permit revenues since FY09 with a revised estimate of revenues for FY2016.



Sewer charge revenue from May 2015-January 2016 of \$122,076 is \$5,276 or 4% less than the same period in FY15. Total FY15 revenues of \$161,358 are 9.4% less than FY14 consistent with the reduction in water consumption attributed to the mild summer and fall. The sewer charge is billed at the rate of \$1.10 per thousand gallons of water used with a credit during the billing months of August-October for water presumed for lawn irrigation purposes.

General Fund Expenditures:

The May 2015-January 2016 expenditures of \$6,650,655 are \$337,303 or 5.4% more than the same period in 2014 and represents 66% of the budget consistent with last fiscal year. Police Records division costs are less than last year because the Village had internal dispatch services until September 2014. Crossing guards division has been moved to the Police Records division in FY16. The decrease in Fire department expenditures is attributed the purchase in FY15 of diesel exhaust systems for the fire engines in the amount of \$44k (paid for with an AFG grant.) Capital spending is up \$545,987 over last year due to the road paving projects.

FY16 General Fund capital projects *budget* includes: \$709k for street repaving/curb and gutter replacements; \$285k for sewer and lift station improvements; \$280k for the West Scranton Ave pedestrian bridge (which is on-hold pending the State’s decision on the grant monies); \$167k for sidewalk extension and deteriorated panel replacements; \$100k for gateway signage and corridor improvements; and \$90k for building maintenance and ADA improvements.

Interfund transfers are for the Police Pension property taxes, Vehicle Replacement contributions, and the 2012 Refunding Bonds debt payment. Refunding bond interest is paid in June and December with principal payment in December each year.

Water Fund Revenues:

The Water sales in dollars for May 2015-January 2016 is 4.6% or \$44k lower than the same period in FY15. Billed consumption was 126.158 million gallons (mg) for this period compared to 134.792 mg for the same period in 2014. The decrease in billed consumption of 8.634 mg reduced the revenue by \$60k but the rate increase added \$19k to the sales revenue. The remaining difference in sales revenue of \$3k is attributed to water hydrant consumption, customer charges and late fees. The water rate was changed on May 1, 2015 from \$6.80 to \$6.95 per thousand gallons of water consumed.

Water Purchases:

Water purchases for May 2015-January 2016 are 179.480 mg compared to 184.141 mg for the same period in FY15. Effective May 1, 2015, CLCJAWA increased the wholesale water rate from \$2.60 to \$2.68 per 1,000 gallons of water purchased. The decline in water purchased of 4.661 mg accounted for \$12k in less cost but the increase in the rate added \$14k to the expense for a net difference of \$2k (0.5% increase) in water purchase expense in FY16 compared to the same period in FY15.

The water billing system is currently being examined to determine the reason for the substantial difference between the water purchases decrease of 4.661 mg compared to the water sales decrease of 8.634 mg. If the internal billing audit does not uncover any billing discrepancies within the week, the staff will engage an engineering firm to assist in assessing the physical infrastructure as well as other potential reasons for this unacceptable gap.

Special Revenue, Capital Projects, and Debt Service Funds:

The revenues and expenditures for these funds are consistent with their specified purpose. The IMRF Fund expenditures increased by \$194k in January due to the accelerated pension payment pursuant to Public Act 97-0609 requiring employers to pay that portion of the present value of a pension attributable to "earnings increases" within the final rate of earnings period (highest consecutive 48 months) which exceed the greater of 6% or 1.5 times the increase in the CPI-Urban. "Earnings increases" include payouts at retirement of accrued vacation, holiday and a portion of unused sick time. The IMRF and FICA funds expenditures are financed by property tax revenues. The Motor Fuel Tax Fund (MFT) receives allotments each month from the state to be used exclusively for roadway improvements. In FY16 all road improvements are expensed in the General Fund and in FY15 the General Fund supplemented the MFT by \$182k for a total road expenditures of \$490k. The Redevelopment Fund expenditures are for the \$115k for the Moffett Road box culvert improvement project and \$65k for the Sheridan Rd/Scranton Ave pedestrian traffic safety enhancements.

Finance Committee Meeting

The Finance Committee met on Friday, February 12th at 5:15 PM to review the FY2017-FY2018 Preliminary Biennial Budget for all funds except the Water Fund and the Library. The FC members requested a contingency plan outlining expenditures that will be curtailed in the event that the State enacts changes such as a property tax freeze or reductions in the municipal share of the local government distributive funds during the FY17-FY18 biennial budget period that would reduce Village projected revenues.

The next Finance Committee is scheduled for Monday, February 22, 2016 at 6:00 PM to discuss the FY2017-FY2018 preliminary Water Fund budget. Capital improvement projects will be discussed at the Board retreat on February 20th.

17-Feb-16

Village of Lake Bluff
Treasury Report

EXHIBIT A1

For the Month Ending January 31, 2016

Fund Name	#	Beginning Cash Balance	Cash Receipts	Disbursements		Inter-Fund Transfers/ Other Transaction	January 2016 Ending Cash Balance
				Acct. Pay/EFT	Gross Payroll Pension Benefits		
General	1	6,725,468.18	605,831.73	451,543.74	250,278.97		6,629,477.20
IMRF	7	264,140.61	664.28	206,527.87			58,277.02
Foreign Fire Tax	10	24,346.43					24,346.43
Social Security	14	208,835.96	771.30	19,832.19			189,775.07
Motor Fuel Tax	29	262,493.68	12,966.56				275,460.24
E911	32	251,234.47	2,618.46	617.34			253,235.59
2006 G.O. Bonds	37	715.40					715.40
Special Serv	38	13,434.73	3.13				13,437.86
Capital Improve	42	13,767.12	3.20				13,770.32
Redevelopment	43	161,195.99	37.20	1,500.00			159,733.19
Vehicle Replace	45	741,418.44	110.34				741,528.78
Water Fund	46	925,382.65	57,668.09	61,028.89	16,685.74		905,336.11
Train Wreath	61	1,796.08	0.42				1,796.50
Subtotal		\$ 9,594,229.74	\$ 680,674.71	\$ 741,050.03	\$ 266,964.71	\$ -	\$ 9,266,889.71
Police Pension (a)	62	9,065,394.18	19,980.78	1,847.02	63,855.16	(37,884.54)	8,981,788.24
Total		\$ 18,659,623.92	\$ 700,655.49	\$ 742,897.05	\$ 330,819.87	\$ (37,884.54)	\$ 18,248,677.95

(a) Other Transactions is the net loss on the sale of investments in January 2016.

17-Feb-16

Village of Lake Bluff
Treasury Report

EXHIBIT A2

As of January 31, 2016

Fund Name	#	Checking	Savings/	IL Funds	Certificates	Corporate	Federal Gov't	Mutual Funds	January 31, 2016
		Accounts	Money Market		of Deposit		& Municipal	Stocks/Equities	Total Cash & Investments
		Max Safe LF Bnk			(a)	Bonds	Obligations	(a)	
General	1	2,169,069.06	0.00	1,993,454.92	2,466,953.22				6,629,477.20
IMRF	7			58,277.02					58,277.02
Foreign Fire Tax	10	24,346.43							24,346.43
Social Security	14			189,775.07					189,775.07
Motor Fuel Tax	29			275,460.24					275,460.24
E911	32			253,235.59					253,235.59
2006 G.O. Bond	37			715.40					715.40
Special Serv	38			13,437.86					13,437.86
Capital Improve	42			13,770.32					13,770.32
Redevelopment	43			159,733.19	0.00				159,733.19
Vehicle Replace	45			473,816.17	267,712.61				741,528.78
Water Fund	46	533,518.51		371,817.60	0.00				905,336.11
Train Wreath	61			1,796.50					1,796.50
Subtotal		\$ 2,726,934.00	\$ -	\$ 3,805,289.88	\$ 2,734,665.83	\$ -	\$ -	\$ -	\$ 9,266,889.71
Police Pension	62	111,628.64	709,098.71		-	1,982,838.20	2,232,460.65	3,945,762.04	8,981,788.24
Total		\$ 2,838,562.64	\$ 709,098.71	\$ 3,805,289.88	\$ 2,734,665.83	\$ 1,982,838.20	\$ 2,232,460.65	\$ 3,945,762.04	\$ 18,248,677.95

(a) The CD's are shown with interest that has been added to the principal balance. The Police Pension investments are shown at market value as of April 30, 2015. The Police Pension Fund is the only fund allowed to invest in equities.

#	Certif Nbr	Amount	Interest Rate	Purchase Date	Maturity Date	Investment Maturities	Interest Credited	Current Book Value	General Fund	Vehicle Replace Fund
NORTHERN TRUST BANK										
	35551-4	1,013,891.13	0.145%	09/02/14	09/02/15	(1,015,362.25)	\$1,471.12	\$0.00	\$0.00	
	35550-6	505,578.10	0.075%	02/08/15	11/05/15	(505,858.66)	\$280.56	\$0.00	\$0.00	
	35549-9	502,806.26	0.075%	02/12/15	08/07/15	(502,992.25)	\$185.99	\$0.00	\$0.00	
	35549-10	502,992.25	0.075%	08/07/15	02/03/16		\$31.01	\$503,023.26	\$503,023.26	
	35551-5	1,015,362.25	0.095%	09/02/15	09/02/16		\$237.86	\$1,015,600.11	\$1,015,600.11	
	35550-7	505,858.66	0.075%	11/05/15	02/08/16		\$31.18	\$505,889.84	\$505,889.84	
	SUBTOTAL INVESTMENTS--NORTHERN TRUST BANK							\$2,024,513.21	\$2,024,513.21	\$0.00
PRIVATE BANK - LAKE FOREST										
	52027-13	134,730.55	0.15%	7/8/2014	9/8/2015	(134,970.43)	\$239.88	(\$0.00)	(\$0.00)	
	52027-14	134,970.43	0.15%	9/8/2015	11/8/2016			\$134,970.43	\$134,970.43	
	SUBTOTAL INVESTMENTS--PRIVATE BANK							\$134,970.43	\$134,970.43	
LAKE FOREST BANK & TRUST										
	51371-31	460,514.35	0.15%	03/29/15	09/29/15	(460,862.68)	\$348.33	\$0.00	\$0.00	\$0.00
	51371-32	460,862.68	0.15%	09/29/15	03/29/16			\$460,862.68	\$307,469.59	\$153,393.09
	SUBTOTAL INVESTMENTS--LAKE FOREST BANK & TRUST							\$460,862.68	\$307,469.59	\$153,393.09
FIRST BANK & TRUST OF EVANSTON										
	601724631-16	113,948.63	0.325%	08/05/14	08/06/15	(114,319.52)	\$370.89	\$0.00		\$0.00
	601724631-17	114,319.52	0.325%	08/06/15	08/05/16			\$114,319.52		\$114,319.52
	SUBTOTAL INVESTMENTS--FIRST BANK/EVANSTON							\$114,319.52	\$0.00	\$114,319.52
TOTAL INVESTMENTS -- CURRENT BALANCE								\$2,734,665.84	\$2,466,953.23	\$267,712.61

VILLAGE OF LAKE BLUFF
REVENUE AND EXPENDITURE REPORT
For period ending January 31, 2016

EXHIBIT C

FY2015-16

Department	Description	Fiscal Year Total-to-Date	Fiscal Year 15-16 Budget	% of Budget Used/Rec'd	Previous Fiscal YTD	% of Budget Used/Rec'd	FY14-15 BUDGET
FUND NAME: GENERAL							
Revenues							
	Property Taxes	\$ 2,884,644	\$ 2,910,404	99.1%	\$ 2,835,933	100.5%	\$ 2,822,922
	Sales Taxes	2,000,943	2,703,840	74.0%	1,845,162	85.1%	2,169,000
	Home Rule Sales Tax	500,709	707,840	70.7%	404,648	73.5%	550,800
	North Chicago Sales tax share	43,708	6,000	728.5%	-	---	10,810
	Utility Taxes	442,909	729,945	60.7%	476,644	66.8%	713,440
	Other Taxes	626,606	707,050	88.6%	531,187	78.9%	673,265
	Vehicle Licenses	129,688	135,250	95.9%	130,453	95.1%	137,200
	Building Permits	388,300	660,000	58.8%	953,650	123.1%	775,000
	Demolition Permits	18,504	33,200	55.7%	60,899	243.6%	25,000
	Other Licenses & Permits	186,570	189,410	98.5%	187,290	99.2%	188,735
	Sewer Charge	122,076	176,000	69.4%	127,352	68.8%	185,000
	Services & Fees	28,375	29,475	96.3%	25,153	79.4%	31,660
	Fines	79,817	95,100	83.9%	63,141	75.6%	83,500
	Interest Earnings	8,402	12,000	70.0%	5,762	48.0%	12,000
	Grants	1,388	297,000	0.5%	50,580	29.8%	170,000
	Sale of Property	-	-	---	-	---	-
	Miscellaneous Revenue	286,108	380,402	75.2%	292,706	79.8%	366,992
	Operating Transfers In	-	-	---	-	---	-
Total Revenues		\$ 7,748,745	\$ 9,772,916	79.3%	\$ 7,990,560	89.6%	\$ 8,915,324
Expenditures							
	Administration	\$ 815,283	\$ 1,393,173	58.5%	\$ 814,207	53.2%	\$ 1,531,180
	Finance	358,427	470,225	76.2%	352,736	75.3%	468,265
	Community Development	257,721	331,620	77.7%	199,208	57.3%	347,390
	Boards & Commissions	37,300	72,200	51.7%	32,334	53.1%	60,840
	Village Hall	34,766	113,350	30.7%	43,081	46.6%	92,500
	Village Properties/Vacant Land	3,194	7,150	44.7%	3,572	99.2%	3,600
	<i>Total Administration</i>	\$ 1,506,691	\$ 2,387,718	63.1%	\$ 1,445,140	57.7%	\$ 2,503,775
	Police Sworn	\$ 2,143,596	\$ 2,822,935	75.9%	\$ 2,197,763	80.8%	\$ 2,720,130
	Police Records	379,583	484,583	78.3%	624,384	87.0%	717,550
	Crossing Guards	-	-	---	9,749	101.5%	9,600
	Fire	347,800	733,149	47.4%	405,827	52.8%	767,975
	Public Safety Building	49,592	85,550	58.0%	181,543	180.2%	100,750
	<i>Total Public Safety</i>	\$ 2,920,571	\$ 4,126,217	70.8%	\$ 3,419,265	79.2%	\$ 4,316,005
	Streets, Lighting	\$ 1,214,002	\$ 1,918,100	63.3%	\$ 552,798	53.8%	\$ 1,027,730
	Sanitation	487,790	603,575	80.8%	437,817	70.9%	617,610
	Forestry	117,445	187,827	62.5%	102,868	55.1%	186,735
	Parks/Parkways/Ravines	85,758	222,385	38.6%	65,938	35.2%	187,585
	Sewers	170,134	489,865	34.7%	168,803	30.6%	551,530
	Public Works Facility	68,130	53,525	127.3%	56,685	54.4%	104,135
	Commuter Station	70,136	88,928	78.9%	54,037	58.9%	91,725
	<i>Total Public Works</i>	\$ 2,213,393	\$ 3,564,205	62.1%	\$ 1,438,947	52.0%	\$ 2,767,050
Total Expenditures		\$ 6,640,655	\$ 10,078,140	65.9%	\$ 6,303,352	65.8%	\$ 9,586,830

VILLAGE OF LAKE BLUFF
REVENUE AND EXPENDITURE REPORT
For period ending January 31, 2016

EXHIBIT C

FY2015-16

Department	Description	Fiscal Year Total-to-Date	Fiscal Year 15-16 Budget	% of Budget Used/Rec'd	Previous Fiscal YTD	% of Budget Used/Rec'd	FY14-15 BUDGET
FUND NAME: GENERAL							
<i>Expenditures by Type</i>							
	Salaries, Benefits, Insurance	\$ 2,969,873	\$ 3,963,444	74.9%	\$ 3,066,967	75.6%	\$ 4,056,855
	Contractual & Commodities	2,068,863	2,870,203	72.1%	1,936,908	64.2%	3,016,610
	Interfund Transfers Out	720,647	1,159,643	62.1%	964,192	74.1%	1,301,215
	Contingency	-	200,000	0.0%	-	0.0%	300,000
	Total Operating Expenditures	\$ 5,759,383	\$ 8,193,290	70.3%	\$ 5,968,067	68.8%	\$ 8,674,680
	Capital & Land Acquisition	881,272	1,884,850	46.8%	335,285	36.8%	912,150
	Total Expenditures	\$ 6,640,655	\$ 10,078,140	65.9%	\$ 6,303,352	65.8%	\$ 9,586,830

FUND NAME: WATER

Revenues							
	Water Sales	\$ 922,369	\$ 1,365,120	67.6%	\$ 966,708	73.1%	\$ 1,322,500
	Connection Fees	19,200	22,000	87.3%	21,962	18.2%	120,375
	Meter Sales	4,873	6,500	75.0%	7,895	201.2%	3,925
	Other Fees	50	150	33.3%	75	----	-
	Interest Earnings	1,964	2,000	98.2%	1,690	70.4%	2,400
	Miscellaneous Revenue	368	450	81.7%	393	78.7%	500
	IRMA Surplus Credit	-	3,000	0.0%	3,300	122.2%	2,700
	Interfund Operating Transfr	-	-	----	-	----	-
	Total Revenues	\$ 948,823	\$ 1,399,220	67.8%	\$ 1,002,023	69.0%	\$ 1,452,400
Expenses							
	Salaries & Benefits	\$ 218,005	\$ 256,281	85.1%	\$ 175,717	64.7%	\$ 271,445
	IMRF	-	25,200	0.0%	-	0.0%	24,450
	FICA/Medicare	-	13,900	0.0%	-	0.0%	15,325
	Water Purchases	481,006	628,125	76.6%	478,766	79.3%	603,840
	Contractual & Commodities	67,034	96,845	69.2%	84,276	87.9%	95,845
	Debt Principal/Interest Paymnt	218,544	219,044	0.0%	221,844	0.0%	222,344
	Contingency	-	50,000	0.0%	-	0.0%	50,000
	Interfund Transfers Out	-	15,000	0.0%	-	0.0%	15,000
	Capital Equipment	-	300,000	----	-	----	375,000
	Capital Infrastructure	16,562	40,000	41.4%	143,018	----	139,182
	Total Expenses before Depreciation	\$ 1,001,151	\$ 1,644,395	60.9%	\$ 1,103,620	60.9%	\$ 1,812,431
	Depreciation Expense	-	-	-	-	-	-
	Total Expenses After Depreciation	\$ 1,001,151	\$ 1,644,395	60.9%	\$ 1,103,620	60.9%	\$ 1,812,431

VILLAGE OF LAKE BLUFF
REVENUE AND EXPENDITURE REPORT
For period ending January 31, 2016

EXHIBIT C

FY2015-16

Department	Description	Fiscal Year Total-to-Date	Fiscal Year 15-16 Budget	% of Budget Used/Rec'd	Previous Fiscal YTD	% of Budget Used/Rec'd	FY14-15 BUDGET
------------	-------------	------------------------------	-----------------------------	---------------------------	------------------------	---------------------------	-------------------

SPECIAL REVENUE, CAPITAL PROJECTS, DEBT SERVICE FUNDS & POLICE PENSION TRUST

FUND NAME: IMRF

Revenues		\$ 153,250	\$ 153,790	99.6%	\$ 152,838	99.2%	\$ 154,100
Expenditures	IMRF on Water Salaries in Water Fund	\$ 321,750	\$ 158,250	203.3%	\$ 163,233	84.1%	\$ 194,205

FUND NAME: SOCIAL SECURITY

Revenues		\$ 193,826	\$ 194,050	99.9%	\$ 182,434	101.6%	\$ 179,565
Expenditures	FICA on Water Salaries chg to Wtr Fnd	\$ 180,235	\$ 245,525	73.4%	\$ 187,672	80.4%	\$ 233,460

FUND NAME: SPECIAL FIRE INS TAX

Revenues		\$ 28,214	\$ 27,415	102.9%	\$ 26,098	107.1%	\$ 24,368
Expenditures		\$ 17,936	\$ 31,700	56.6%	\$ 7,725	26.8%	\$ 28,800

FUND NAME: MOTOR FUEL TAX

Revenues & Transfers In from General		\$ 108,617	\$ 171,045	63.5%	\$ 261,439	76.4%	\$ 342,045
Expenditures		\$ -	\$ -	----	\$ 450,497	91.9%	\$ 490,000

FUND NAME: E911 SURCHARGE

Revenues		\$ 51,924	\$ 78,530	66.1%	\$ 54,517	73.0%	\$ 74,730
Expenditures		\$ 5,468	\$ 141,942	3.9%	\$ 66,485	24.3%	\$ 273,177

FUND NAME: VEHICLE/EQUIP REPLACE

Revenues & Transfers In		\$ 12,663	\$ 279,300	4.5%	\$ 13,364	3.8%	\$ 347,400
Capital Equipment Expenditures		\$ 47,199	\$ 194,750	24.2%	\$ 138,037	78.6%	\$ 175,626

FUND NAME: REDEVELOPMENT PROGRAM

Revenues & Transfers In		\$ 99	\$ 10	990.0%	\$ 1	----	\$ -
Expenditures		\$ 51,415	\$ 95,000	54.1%	\$ 149,931	83.3%	\$ 180,000

Revenues from this account are reimbursements for grants for the Route 41/176 Interchange project.

FUND NAME: 2012 REFUNDING BONDS

Revenues & Transfers In from General Fund		\$ 253,792	\$ 254,293	99.8%	\$ 255,862	100.0%	\$ 255,900
Expenditures - Bond Payments		\$ 253,792	\$ 254,293	99.8%	\$ 255,862	99.8%	\$ 256,363

FUND NAME: POLICE PENSION TRUST

Additions		\$ 923,172	\$ 976,295	94.6%	\$ 883,022	83.7%	\$ 1,055,315
Deductions		\$ 846,727	\$ 851,700	99.4%	\$ 617,402	70.5%	\$ 875,947

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 7a

Subject: AN INFORMATIONAL REPORT FROM COMMONWEALTH
EDISON VICE PRESIDENT OF AMI IMPLEMENTATION
MIKE MCMAHON REGARDING SMART METER PROGRAM

Action Requested: NONE

Originated By: VILLAGE ADMINISTRATOR

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

Commonwealth Edison is rolling out its Smart Meter installation program system wide by the end of 2018 and will begin installations here in Lake Bluff beginning mid-June of this year. On Monday night ComEd Vice President of Advanced Metering Infrastructure Implementation Mike McMahon and Community Affairs Liaison Jim Dudek will provide an informational report regarding Smart Meter technology and ComEd's customer communication plan.

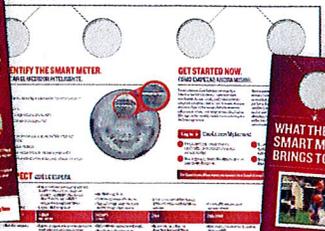
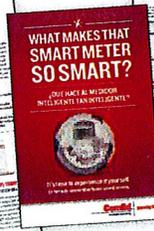
Reports and Documents Attached:

- ComEd AMI Communications Guide and Samples.

Date Referred to Village Board: 2/22/2016

AMI Communications Guide

ComEd plans to install smart meters in all homes and businesses across northern Illinois by the end of 2018. To help create awareness, ComEd has developed a comprehensive communications plan that provides specific implementation details to customers receiving meters. These communications provide customers with practical information on what's happening when, and encourages them to take advantage of new tools and resources to help them save on monthly bills.

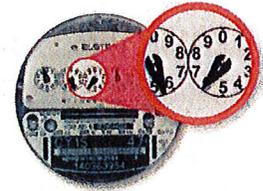
TIMING	METHOD	MESSAGE/BENEFITS	COLLATERAL
90 DAYS BEFORE DEPLOYMENT	Informational brochure received in customer bill	- Create awareness about smart meters and their benefits	 
60 DAYS BEFORE DEPLOYMENT	6x9 mailed informative piece	- Create awareness that meters will soon be installed in customer's neighborhood - Provide more information about meters and benefits	 
30 DAYS BEFORE DEPLOYMENT	Operational Letter sent in envelope and includes FAQs	- Inform that a meter will be installed at customer's home in next 30 days - Sets customer expectation on what happens day of install	  
7 DAYS BEFORE DEPLOYMENT	Recorded message delivered via phone	- Reminder that meter install will be occurring within the week	
DEPLOYMENT	"Sorry we missed you" doorhanger left if unable to install meter	- ID reason install did not occur; provide avenue to reschedule	
DEPLOYMENT	"Meter Installed" doorhanger	- Inform that meter has been installed; educate about energy management tools	  
30 DAYS AFTER DEPLOYMENT	6 x 9 mailed welcome piece	- Encourage participation in energy management tools	  

SMART METERS

Frequently Asked Questions



NEW SMART METER



EXISTING METER

What is a smart meter?

A smart meter is a digital electric meter that collects energy-usage information and securely sends it to ComEd. This helps eliminate estimated bills. Smart meters are important building blocks of the smart grid. With a smart meter, you can access more information on how you use electricity so you can make changes that can **save you money on your monthly electric bills.**

What is a smart grid?

In the same way that today's smart phone technology merged the power of computers with cellular phones, a smart grid merges the power of computers with the electric grid – the electric infrastructure made up of poles, wires and substations that provides your electricity.

Why is ComEd upgrading the electric grid?

Technology has transformed our way of life, but the nation's electric grid hasn't kept up with this transformation. With a smart grid, you can expect fewer and shorter outages because ComEd can better monitor the electric grid and respond to potential problems.

How will smart meters benefit me?

You can securely access more information on your electricity use through the Internet, and then develop smarter energy habits to better manage your monthly electric bills. Smart meters also will provide access to optional pricing programs that help you save money when you voluntarily shift electricity use to times when it costs less to produce. And because smart meters automatically send meter readings to ComEd, they eliminate the need for a meter reader to visit your home. This results in lower operational costs that are fully passed on to customers.

Where will my smart meter be installed?

ComEd will install the smart meter in the same location of the existing meter.

What do I need to do?

Please make sure there is nothing blocking access to the meter, such as locked gates, locked doors, dogs or lawn furniture.

- As long as ComEd can safely access the meter at your home, you don't need to be home at the time of installation.
- If you normally have to be present to allow a meter reader access to the meter in your home, you will need to be home to allow the installer access to the meter.

What will it cost and who's paying for this?

The cost of all smart grid improvements for residential customers is about \$3 per month. Smart meters are a key component of the smart grid and will comprise approximately \$2 of this monthly cost. ComEd will fully pass on to customers the operational savings that result from smart meters which, over the next 20 years, are expected to be twice the amount of smart meter costs. You can more than offset the cost of smart meters by taking advantage of online energy-management tools offered by ComEd, and enrolling in optional pricing programs that will be available through ComEd or other electric suppliers.

Do smart meters keep energy usage data secure?

Yes. ComEd uses state-of-the-art cryptographic technologies, similar to those used by international banks and the U.S. Department of Defense to protect against hackers seeking access to its customers' personal information. ComEd encrypts all customer-related, energy-use data transmitted by its smart meters using methods similar to those used for online banking and ATMs.

Where can I find additional information?

Visit ComEd.com/SmartMeter or call 866-368-8326.

[Account Number: 000 000 800]

Sample A. Sample
1234 Main Street
Apt. 123
Your Town, IL 12345-6789

Service Address:
1234 Main Street
Apt. 123
Your Town, IL 12345-6789

IMPORTANT! New meters are coming soon to your neighborhood.

Dear Sample A. Sample:

Within the next 45 days, ComEd will be upgrading the existing meter at your home with a **new smart meter**. A smart meter will give you access to more information on your home's electricity use so you can make changes that can **save you money on your monthly electric bills**.

WHAT TO EXPECT DURING INSTALLATION

- You will not need to be home if we can access the meter.
- One week prior to meter installation, we will call you at **<phone# on file>** to let you know when your home is scheduled for installation. If this is not the correct number, please call ComEd immediately at 866-368-8326.
- Installations will take place between 7:00 a.m. and 6:00 p.m., Monday through Saturday. A uniformed meter installer from ComEd or Corix, a ComEd-authorized contractor, with appropriate identification will attempt to knock on your door when we arrive at your home. The installation will occur at no cost to you.
- During the week of your scheduled installation, please make sure there is nothing blocking access to the meter, such as locked gates, locked doors, dogs or lawn furniture. If you normally have to be present to allow a meter reader access to the meter at your home, you will need to be home to allow the installer access to the meter.
 - Based on past experience, installation will take about 10 minutes.
 - Expect a brief interruption to your electric service. We apologize for any inconvenience this may cause.
- If we cannot access the meter, we will contact you to schedule an appointment.

If you operate life support medical equipment at this address or have questions regarding the new electric meter installation, please call ComEd at **866-368-8326**.

Sincerely,



Michael B. McMahan
Vice President, Advanced Metering Infrastructure Implementation

P.S. We have attached Frequently Asked Questions to help address your immediate questions. For additional information, visit **ComEd.com/SmartMeter** or call **866-368-8326**.

PROTECTING THE PRIVACY OF OUR CUSTOMER-RELATED DATA. INCREASING YOUR CONTROL OVER ENERGY USE.

Over the past decade, information technologies, such as cell phones, ATMs and WiFi, have greatly improved how we live and work. These same technologies are now being used to modernize the nation's electric system and create a smart grid that supports the 21st century economy.

The benefits of a smart grid include:

- Fewer and shorter outages through devices that can automatically reroute power when problems occur, once the smart grid is complete.
- Operational efficiencies that will create savings which will be passed on to all customers.
- More information about your home's electricity usage, which you can access securely through the Internet to give you greater control over your monthly bills.
- Easier integration of renewable energy sources, such as wind and solar power.
- Creation of thousands of full-time equivalent jobs at the grid's peak investment period.

PROTECTING DATA ABOUT OUR CUSTOMERS' ENERGY USE

Making sure customer-related energy use information remains confidential and secure has always been a top priority for ComEd.

- In accordance with relevant laws and regulations, we will not disclose or sell any personally identifiable energy use information without approval, except when required by law.
- ComEd complies with the Illinois Consumer Fraud and Deceptive Business Practices Act, which provides that an electric service provider shall maintain customers' personal information "solely for the purpose of generating the bill for such services" and, in general, may not divulge the information except when required by law.



Just like standard meters, smart meters will measure the amount of electricity you use – not how you use it. They are not surveillance devices.

- The Energy Infrastructure Modernization Act, which authorizes ComEd's smart grid, also contains requirements for maintaining the privacy of customer-related data.

Even beyond these requirements, we are fully committed to maintaining not only the privacy of customer-related energy use information, but of all electronic information associated with our system. This is absolutely central to our mission, and our systems are designed to meet the highest standards of cyber-security.

More 

Privacy

PROTECTING THE PRIVACY OF OUR CUSTOMER-RELATED DATA

THE INFORMATION WE COLLECT

Modernizing the electric system includes replacing the standard analog meters our customers use today with new digital meters, called “smart meters.” Just like standard meters, smart meters will measure the amount of electricity you use – not how you use it. They are not surveillance devices. Smart meters only contain the meter identifier and total energy information. No customer-identifying information is stored in a smart meter, nor is customer-identifying information transmitted across the network.

Once installed, smart meters will:

- Electronically transmit interval usage data back to ComEd to eliminate the need to send meter readers onto your property.
- Monitor service voltage data information, which is important to verify that your service is delivered within required limits for operating household and business equipment.

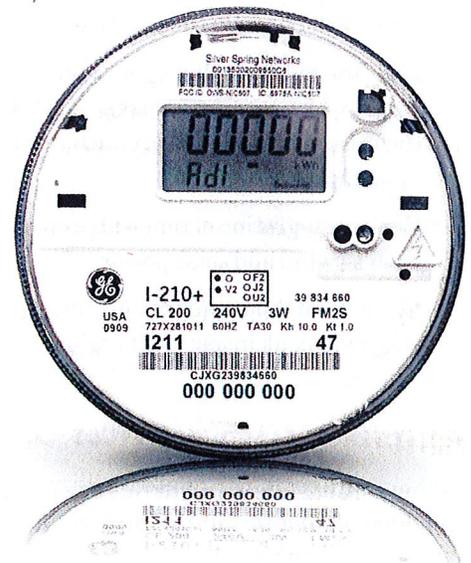
This data will be encrypted before it is transferred across our secure network. Each new meter also will contain safeguards designed to prevent unapproved, outside parties from retrieving the data.

WHAT YOU GET IN RETURN

Once installed, smart meters transmit information to ComEd electronically so that:

- You receive more information about energy use, which will allow you to better understand and manage your home’s energy use and your energy bill.
- Once the smart grid is complete, smart meters will signal to us when power has been lost, which helps us respond to outages more quickly and efficiently.

Your confidence in our ability to protect the privacy of our customer-related data is important to us. After all, earning the confidence of our customers is what has enabled us to serve northern Illinois for more than a century.



PRIVACY OF OUR CUSTOMER ENERGY-USE DATA

We are dedicated to maintaining the highest level of security to ensure that customer-related energy usage data remains confidential and secure at all times.

Smart meters contain safeguards to prevent unapproved, outside parties from retrieving data.

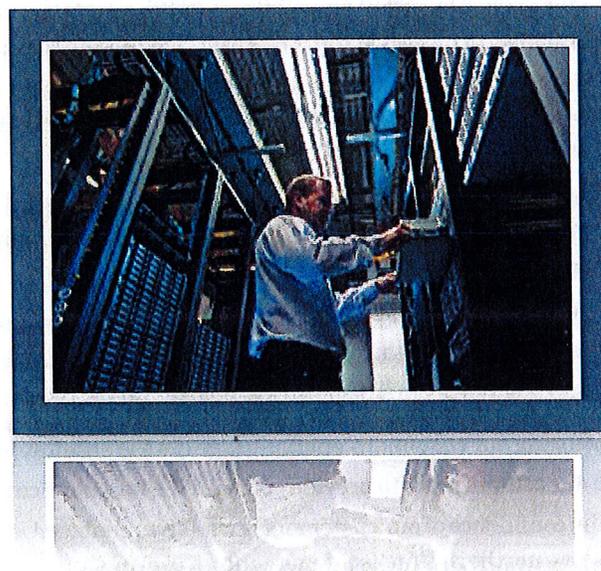
For more information, visit ComEd.com/SmartGrid

SAFEGUARDING DATA THROUGH SMARTER TECHNOLOGY

ComEd is modernizing its electric infrastructure to provide customers with a stronger, more reliable electric system. ComEd also plans to introduce new, state-of-the-art technologies to create a smart grid that supports the 21st century economy.

To protect both our electric system and customer-related energy-usage data, these technologies include the latest in security features:

- Security is evaluated in all project areas and built into the infrastructure as required.
- Vulnerabilities are reduced by employing a defense in depth approach to security encompassing physical security, prevention and response policies and procedures, education, software and hardware controls.
- Customer data is encrypted and only made available to authorized systems and personnel. Customer data is encrypted similar to the way that ATM's and online transactions are encrypted.
- Systems and personnel must go through a multi factor authentication process each time, they connect to secured data sources making sure that customer data privacy is maintained at all times.



SMART METER SECURITY

Securing our customers' energy-usage data is absolutely central to our commitment to provide you with the best service possible.

Energy-use data transmitted by our smart meters is encrypted using methods similar to those used for online banking and ATMs.

Information systems are tested regularly to deter hackers, identify potential weaknesses and ensure that the highest standards of cyber-security are maintained.

More 

Security

SAFEGUARDING DATA THROUGH SMARTER TECHNOLOGY

AS SECURE AS ATMs

Smart meters are a key component of the smart grid. From physical restrictions to layered security approaches to unique identities, ComEd implements multiple levels of cyber-security to protect smart meters, our customers' energy-usage data and our electric system.

- We use state-of-the-art cryptographic technologies, similar to those used by global financial institutions and the U.S. Department of Defense to protect against unauthorized access to your personal information. We encrypt all customer-related, energy-use data transmitted by smart meters using methods similar to those used for online banking and ATMs.
- We regularly test our information systems to deter hackers, identify potential weaknesses and ensure that the highest standards of cyber-security are maintained.
- ComEd, the industry at-large, state regulators and our technology partners continue to monitor security issues and evolve our standards and technology to safeguard against potential threats.

Securing our customers' energy-usage data is absolutely central to our commitment to provide you with the best service possible. The confidence of our customers is what has enabled ComEd to serve northern Illinois for more than a century.



SMART METER BENEFITS

Once installed, smart meters will provide the following benefits:

Access to more information about your home's electricity usage, which you can access securely through the Internet, to give you greater control over your energy consumption.

Eventual access to special pricing options that reward you for voluntarily reducing consumption during designated peak usage times.

A reduction in utility operating costs by eliminating manual meter reading and manual meter service connections when customers move in and out.

Smart meters are an important part of a modernized electric grid that, when complete, can notify ComEd when an outage occurs and when power is restored.

For more information, visit ComEd.com/SmartGrid

ComEd[®]
An Exelon Company

powering lives

ENSURING SAFE TECHNOLOGY IS PART OF A STRONGER, MORE RELIABLE GRID

ComEd is modernizing its electric infrastructure to provide you with a stronger, more reliable electric system. ComEd also plans to introduce new, state-of-the-art technologies to create a smart grid that supports the 21st century economy. Smart meters are a key component of this effort.

Some customers have asked us about potential health risks associated with smart meters, including the effects of radio frequencies (RF) emitted from these meters. Although smart meters use radio technology, under typical circumstances a person would receive significantly less RF exposure from a smart meter than from many other electronic devices that are used daily, including cordless phones, cell phones, microwave ovens and baby monitors.

The bottom line:

- Numerous studies conducted on the effects of RF on human health found no evidence that RF emissions from smart meters pose any specific health risk.
- Smart meters comply fully with Federal Communications Commission (FCC) health and safety standards and emit RF signals far weaker than levels permitted by the FCC.

Our smart meters comply fully with Federal Communications Commission (FCC) health and safety standards and emit RF signals far weaker than the levels permitted by the FCC. There is no evidence to suggest that RF emissions from smart meters pose any specific health risk.

The RF exposure a person might encounter from a smart meter in a typical household setting can be significantly less than the RF signals they are exposed to from common, electronic devices found within the home.



HOW SMART METERS WORK

ComEd's smart meters will eventually replace standard meters that most customers have today, and will be installed in the same meter socket as the current meter.

Smart meters contain two, low-power radios:

- One low-power radio transmits electricity-use information back to the utility for billing purposes; the same job that meter readers now perform. Transmissions are intermittent, which means this low-power radio does not continuously broadcast all day long.
- The other low-power radio allows energy-usage data to be sent to an in-home device, such as an energy display or a "smart thermostat" that the customer would elect to purchase and install within their home. This radio is neither turned on nor used unless the customer requests that the smart meter be connected to one of these in-home devices.

More 

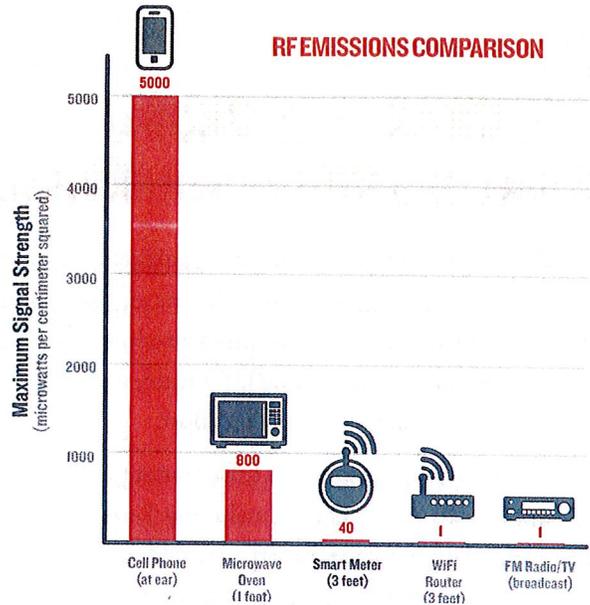
Radio Frequency

ENSURING SAFE TECHNOLOGY IS PART OF A STRONGER, MORE RELIABLE GRID

UNDERSTANDING RADIO FREQUENCY

Radio frequency (RF) describes the energy associated with electromagnetic waves. Any device that utilizes wireless technology produces RF emissions, so we encounter RF emissions daily from many sources. The RF exposure a person might encounter from a smart meter in a typical household setting can be of significantly less strength than RF signals a person may be exposed to from many common, electronic devices found within the home. Because of their proximity in the home, the following list of home electronics can subject people to far stronger RF emissions than a smart meter:

- Cell phones
- Microwave ovens
- Wireless computer networks (Wi-Fi)



Adapted from the California Council on Science and Technology smart meter study published in April 2011.

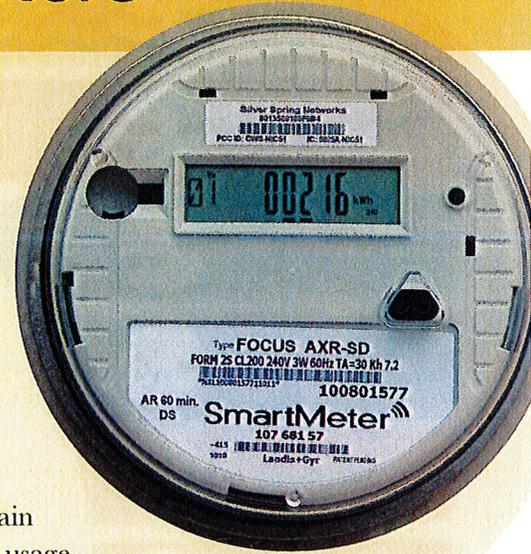
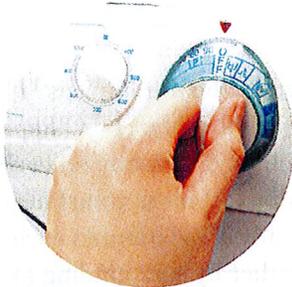
As the chart in the upper right shows, the exposure from a cell phone is hundreds of times greater than exposure from a smart meter. The chart shows RF levels for smart meters based on the meter always being in “transmit” mode (smart meters do not continuously broadcast). Lastly, the strength of the RF signal originating from a smart meter diminishes rapidly the further a person moves away from it; and objects between a smart meter and a person, such as a brick wall, further reduce the amount of RF signal to which that person might be exposed.

RF AND YOUR HEALTH

The safety of ComEd’s electric infrastructure for its customers and employees is the top priority for ComEd. The company continues to monitor scientific research conducted on RF emissions and, to date, finds no evidence that RF emissions from smart meters pose any specific health risk. In addition, the FCC sets limits on the maximum permissible exposure for emissions of RF-emitting devices. The type of smart meter used to help build the smart grid operates at levels that are hundreds of times lower than the FCC limit.

For more information, visit ComEd.com/SmartGrid

Radio Frequency and Smart Meters



In most regions of the United States, key electric utility infrastructure is now over half a century old. It is no surprise, then, that this infrastructure is in need of major upgrades to keep up with our nation's ever-rising demand for power. One important step that electric utilities are taking to improve their distribution systems is to install smart meters. These devices earn the right to be called "smart" by making it easy for utilities—and consumers like you—to obtain accurate, real-time readings of electricity usage.

With smart meter data, utilities can manage power distribution more efficiently to avoid overloading to the grid and the blackouts that follow. Even better, smart meters empower you to make informed, money-saving decisions about how and when you use electricity in your home and business.

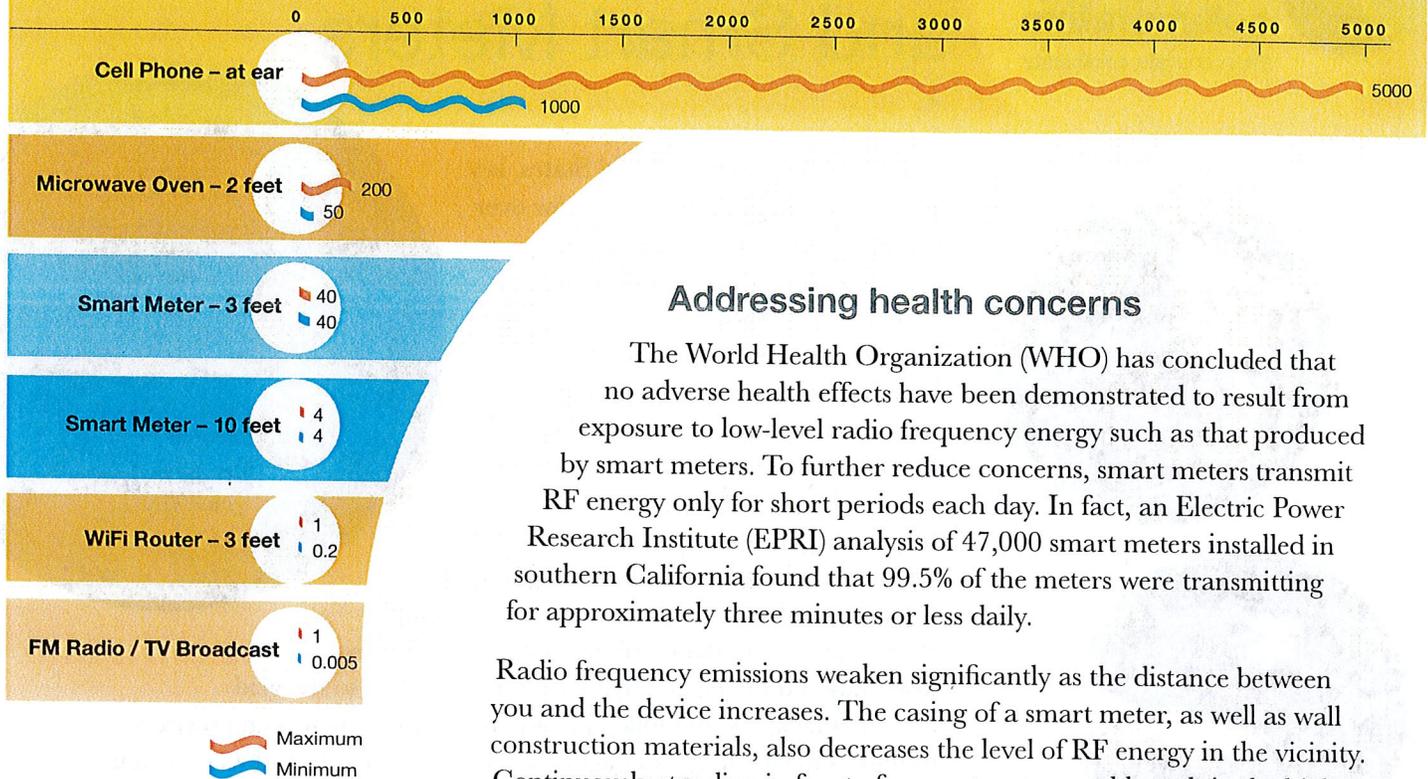
Smart meters, which operate by transmitting and receiving information wirelessly, are a key element in the effort to update and bring electric systems into the 21st century. Nevertheless, some people have expressed concerns about the possibility of negative health effects from the radio frequency (RF) waves that smart meters use to communicate.

What are radio frequency waves?

Radio frequency waves are a form of electromagnetic energy. They move through space at the speed of light and can be man-made or occur naturally. RF waves are used for a variety of purposes, but most importantly, they are employed in telecommunications. Smart meters use low-energy radio frequency waves to transmit information across distances.

Every day, people use and keep nearby to them many devices that utilize radio frequency waves, including microwave ovens and cellular telephones. The Federal Communications Commission (FCC) sets RF limits and requires that all radio communicating devices be tested to ensure that they meet federal standards before they are allowed to transmit within the radio spectrum. Smart meters emit less radio frequency energy than many other commonly-used wireless devices which, like smart meters, are safe and FCC-approved.

Radio Frequency Power Density Levels of Common Devices (in microWatts/cm²)



About this figure: This figure depicts the radio frequency waves emitted by various common wireless devices. Source for starting measurements: Electric Power Research Institute (EPRI), Radio-Frequency Exposure Levels from Smart Meters: A Case Study of One Model (February 2011). The RF exposure for cellular phones shown in this graph is for comparison purposes only. Cellular phones are evaluated for compliance with FCC exposure standards on the basis of specific absorption rate (SAR) and not power density.

Addressing health concerns

The World Health Organization (WHO) has concluded that no adverse health effects have been demonstrated to result from exposure to low-level radio frequency energy such as that produced by smart meters. To further reduce concerns, smart meters transmit RF energy only for short periods each day. In fact, an Electric Power Research Institute (EPRI) analysis of 47,000 smart meters installed in southern California found that 99.5% of the meters were transmitting for approximately three minutes or less daily.

Radio frequency emissions weaken significantly as the distance between you and the device increases. The casing of a smart meter, as well as wall construction materials, also decreases the level of RF energy in the vicinity. Continuously standing in front of a smart meter would result in the highest exposure a person could experience, and even then the exposure would be approximately 70 times less than the FCC limits.

IN CONCLUSION...

Smart meters do not produce any negative health impacts. They emit a low level of radio frequency energy that is both FCC-approved and lower than the level of RF energy emitted by many other devices that are used daily by millions of people. At most, smart meters transmit radio frequency energy for only a few minutes each day, and that energy is reduced further by surrounding materials.

Smart meters are a very important step to improving the delivery of electricity for consumers. They will give you more insight into your energy usage and more control over your energy expenditures. Most importantly, smart meters will help create a more efficient, more reliable, and more sustainable electricity world for generations to come.

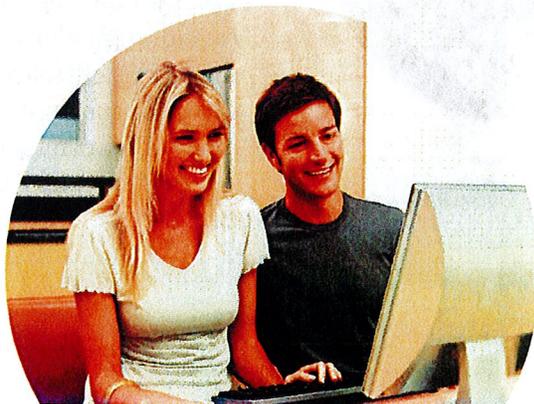


Working for a consumer-friendly, consumer-safe smart grid

SGCC is a consumer focused non-profit organization aiming to promote the understanding and benefits of modernized electrical systems among all stakeholders in the United States. Membership is open to all consumer and environmental advocates, technology vendors, research scientists, and electric utilities for sharing in research, best practices, and collaborative efforts of the group.

Join @ www.smartgridcc.org.

© 2011 Smart Grid Consumer Collaborative. All rights reserved.



**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 11

Subject: A RESOLUTION APPROVING A SITE PLAN REVIEW FOR LIGHTS ON THE PADDLE COURTS AT BLAIR PARK AT 355 W. WASHINGTON AVENUE

Action Requested: ADOPTION OF THE RESOLUTION (Roll Call Vote)

Originated By: LAKE BLUFF PARK DISTRICT (Petitioner)

Referred To: ARCHITECTURAL BOARD OF REVIEW

Summary of Background and Reason For Request:

The Lake Bluff Park District is proposing to replace the existing pole-mounted light fixtures for the paddle courts at Blair Park with new LED fixtures. As described in the attached letter, the Park District has received complaints from Paddle Court users regarding the low light levels on the courts. In order to improve lighting on the courts, while keeping the off-court light level low, they have selected the proposed GX60-4R LED fixture. The Park District installed the LED fixtures on the northern paddle court on a temporary trail basis in August. The attached light survey was done with the new fixtures on the northern court and the old fixtures on the other 2 courts. It shows brighter light levels on the northern court, with lower light levels 20' away from that court, using the new fixtures. The lights on the tennis courts will not change.

The Architectural Board of Review ("ABR") reviewed the proposed lights at its February 2, 2016 meeting. The ABR voted unanimously to recommend that the Village Board approve the proposed lights.

In preparation for the Village Board's consideration of the request, the neighboring property owners have been notified of the meeting date and a resolution has been prepared transmitting the ABR's recommendation.

Ron Salski, Executive Director, and Ed Heiser, Superintendent of Facility Services for the Park District, as well as Village Staff, will be in attendance at the meeting to answer questions from the Board.

Reports and Documents Attached:

1. A copy of the resolution;
2. Letter dated 1/21/2016 from Ed Heiser, Superintendent of Facility Services, to the ABR;
3. Catalog Cut Sheet of New Light Fixtures;
4. Photometric Plan;
5. Letter dated 8/12/2015 from Ed Heiser, Superintendent of Facility Services, to Blair Park neighbor;
6. Letter dated 12/31/2015 from Ed Heiser, Superintendent of Facility Services, to Blair Park neighbor; and
7. A copy of the February 2, 2016 ABR Staff Report (without Attachments).

ABR's Recommendation: Adoption of the Resolution.

Village Administrator's Recommendation: Adoption of the Resolution.

Date Referred to Village Board: 2/22/2016

RESOLUTION NO. 2016-____

**A RESOLUTION APPROVING A SITE PLAN
FOR THE RENOVATION OF CERTAIN IMPROVEMENTS**

(Lake Bluff Park District - Blair Park)

WHEREAS, the Lake Bluff Park District ("**Applicant**") operates and maintains the existing 140-acre park district area and facilities commonly known as Blair Park, generally located south of West Washington Avenue, north of Rockland Road (Illinois Route 176), and west of Green Bay Road in Lake Bluff, Illinois ("**Property**"); and

WHEREAS, the Subject Property is located in the "E-1," "R-1," and "R-2" Single Family Residence Districts under the Lake Bluff Zoning Regulations; and

WHEREAS, the use, operation, and maintenance of the Subject Property is subject to a special use permit granted by the Village ("**Special Use Permit**") which requires changes to the approved site plan to be reviewed by the Architectural Board of Review and approved by the Village Board; and

WHEREAS, the Applicant has requested approval of building permits and a related site plan for the renovation of certain existing improvements on the Property, specifically replacing the lights on the paddle courts with LED lights, ("**Improvements**"), which Improvements will require revisions to the approved site plan; and

WHEREAS, the Improvements are depicted on the plans prepared by the Applicant, consisting of the catalog page for the GX60-4R light fixture and a photometric plan, attached to this Resolution as Exhibit A ("**Site Plan**"); and

WHEREAS, pursuant to Section 10-2-8B of the Zoning Regulations, the Village of Lake Bluff Architectural Board of Review considered and reviewed the Site Plan at a public hearing on February 2, 2016; and

WHEREAS, pursuant to Section 10-1-9 of the Zoning Regulations, the Village President and Board of Trustees have determined that it would be in the best interest of the Village to approve the Site Plan as set forth in the attached **Exhibit A** and in accordance with, and subject to, the conditions, restrictions, and provisions of this Resolution and the Zoning Regulations;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS, as follows:

Section 1. Recitals.

The foregoing recitals are incorporated into, and made a part of, this Resolution as findings of the Village Board.

Section 2. Public Hearing.

A public hearing to consider the Applicant's request for approval of the Site Plan was duly noticed pursuant to Section 10-2-8B of the Village's Zoning Regulations and held by the Architectural Board of Review on February 2, 2016, on which date the Architectural Board of

Review recommended that the Village Board approve the Site Plan.

Section 3. Approval of the Site Plan.

In accordance with the standards and procedures in Section 10-2-8D of the Zoning Regulations, and subject to and contingent upon the conditions in Section 4 of this Resolution, the Site Plan is approved pursuant to Subsection 10-2-8C of the Zoning Regulations and the home rule powers of the Village.

Section 4. Conditions.

The approval granted in Section 3 of this Resolution is subject to and contingent upon each of the following conditions, restrictions, and provisions:

A. **Compliance with the Site Plan.** Except for minor changes and site work approved by the Village Building Commissioner or Village Engineer in accordance with applicable Village standards, the installation, use, and maintenance of the Improvements on the Property must be in substantial compliance with the Site Plan. In the event of any conflict between the Special Use Permit and the Site Plan concerning the construction and location of the Improvements, the Site Plan will control.

B. **Compliance with Applicable Law.** In addition to the other specific requirements of this Resolution, the Property must comply at all times with all applicable federal, state, and Village statutes, ordinances, resolutions, rules, codes, and regulations, including without limitation the Village's building, electrical, and fire prevention codes, and the Special Use Permit.

Section 5. Effect of Approval.

Pursuant to Section 10-2-8E of the Lake Bluff Zoning Regulations, the approval granted pursuant to Section 3 of this Resolution shall not authorize the establishment or extension of any use, nor the development, construction, reconstruction, alteration, or moving of any buildings or structures, but shall merely authorize the preparation, filing, and processing of applications for any permits or approvals that may be required by the codes and ordinances of the Village, including, without limitation, building permits.

Section 6. Amendments.

Any amendments to the Site Plan approved in Section 3 of this Resolution may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Regulations.

Section 7. Effective Date.

This Resolution will be effective only upon passage by the President and Board of Trustees in the manner required by law.

PASSED this ____ day of _____, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: ()

NAYS: ()

ABSTAIN: ()

ABSENT: ()

APPROVED this ____ day of _____, 201.

Village President

ATTEST:

Village Clerk

#36551544_v1

Exhibit A

Site Plan



LAKE BLUFF PARK DISTRICT

355 W. WASHINGTON AVENUE * LAKE BLUFF, ILLINOIS 60044 Phone (847) 234-4150

January 21, 2016

Architectural Board of Review
Village of Lake Bluff
40 East Center Avenue
Lake Bluff, IL 60044

To Whom It May Concern:

On June 9, 2008, the Lake Bluff Board of Trustees passed Ordinance 2008-14, an ordinance amending Ordinance 99-27 and Ordinance 2004-09, to permit the construction, operation and maintenance of a paddle tennis facility at Blair Park. This ordinance outlined several conditions applicable to the installation and utilization of lights for evening play.

In the ordinance the Park District agrees "to take all reasonable and appropriate measures to reduce the impact of the outdoor lighting for the Paddle Tennis Facility on neighboring properties." In addition, the Park District must ensure "all light fixtures associated with the Paddle Tennis Facility will be full cut-off light fixtures that maintain and preserve a dark-at-night environment."

In 2014, Park District staff began receiving comments from paddle members regarding poor light levels on-court during evening play. While not meeting standards established by other clubs in the area, light levels on-court during play were dangerously low. Staff has utilized the past year to investigate a lighting solution that improves these conditions while reducing electrical consumption and not adversely impact neighboring properties.

During this investigation, staff identified LED Industries' GX60-4R Retrofit Recessed LED fixtures as a potential solution. Park District staff worked with Village staff to install these fixtures for a trial period on one court at the Paddle Club beginning in late August. During the trial period, staff evaluated light levels on-court and off, sent correspondences to neighboring residents encouraging feedback and surveyed current members. The results of this investigation found that these LED fixtures accomplished all three goals established within this project.

The GX60-4R Retrofit Recessed LED fixtures are a full cut-off fixture that will reduce light pollution from the Paddle Club. As shown in the photometric plan attached, light levels twenty feet off the court are less by Court #1, where the LED fixtures are currently installed, when compared to Courts #2 and #3 where the original fixtures remain. In addition, the Park

District planted and has maintained landscaping between the paddle tennis facility and neighboring properties to additional reduce the impact of the facility's lighting.

The Lake Bluff Park District respectfully requests approval to amend the lighting fixture in Exhibit B of Ordinance 2008-14 from the Challenger II Medium to the GX60-4R Retrofit Recessed. The Park District is looking to replace the six existing fixtures on each of the three courts with the new LED fixture. No additional fixtures will be installed. The Park District appreciates your consideration of this request.

Sincerely,

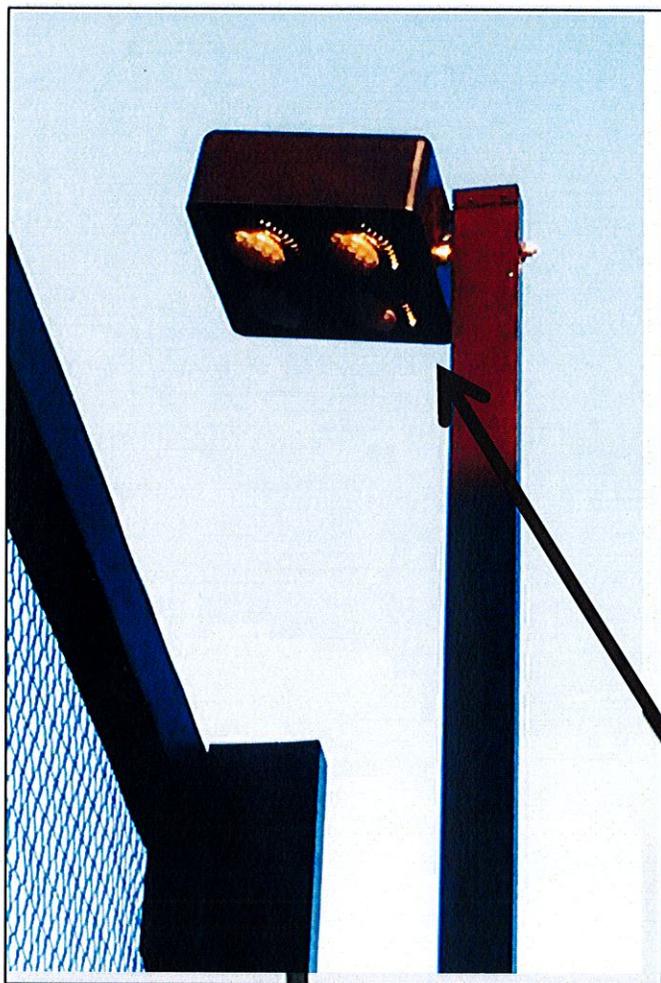
A handwritten signature in black ink, appearing to read 'Ed Heiser', with a long horizontal stroke extending to the right.

Ed Heiser
Superintendent of Facility Services
Lake Bluff Park District

cc: Drew Irvin, Lake Bluff Village Manger
Ron Salski, Executive Director



GX60-4R Retrofit Kit Recessed

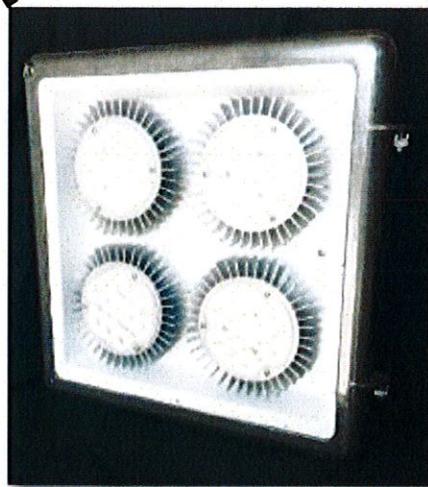


Features and Benefits

- Reduction of energy costs by up to 80%
- Built with high quality Cree, Nichia, and Samsung LED chips.
- Patented technology that dissipates heat outside of the fixture – patent #8807783
- Easy to install and no service required for 5 years
- 10 year Limited Warranty, 5 years on driver
- Compatible with all existing light controls
- Retrofit kits available for all exterior and high bay fixtures
- Input voltage options from 100-480V
- Built in surge protection
- Replaces 600-1000W HID and Halogen lamps
- IP65, IP66, IP67 rated
- 5 optic options
- Available in black, grey, white, and bronze
- Available colors: 2700K, 3000K, 3500K, 4000K, and 5000K
- Typical applications: Auto dealerships, large parking lots

Specifications

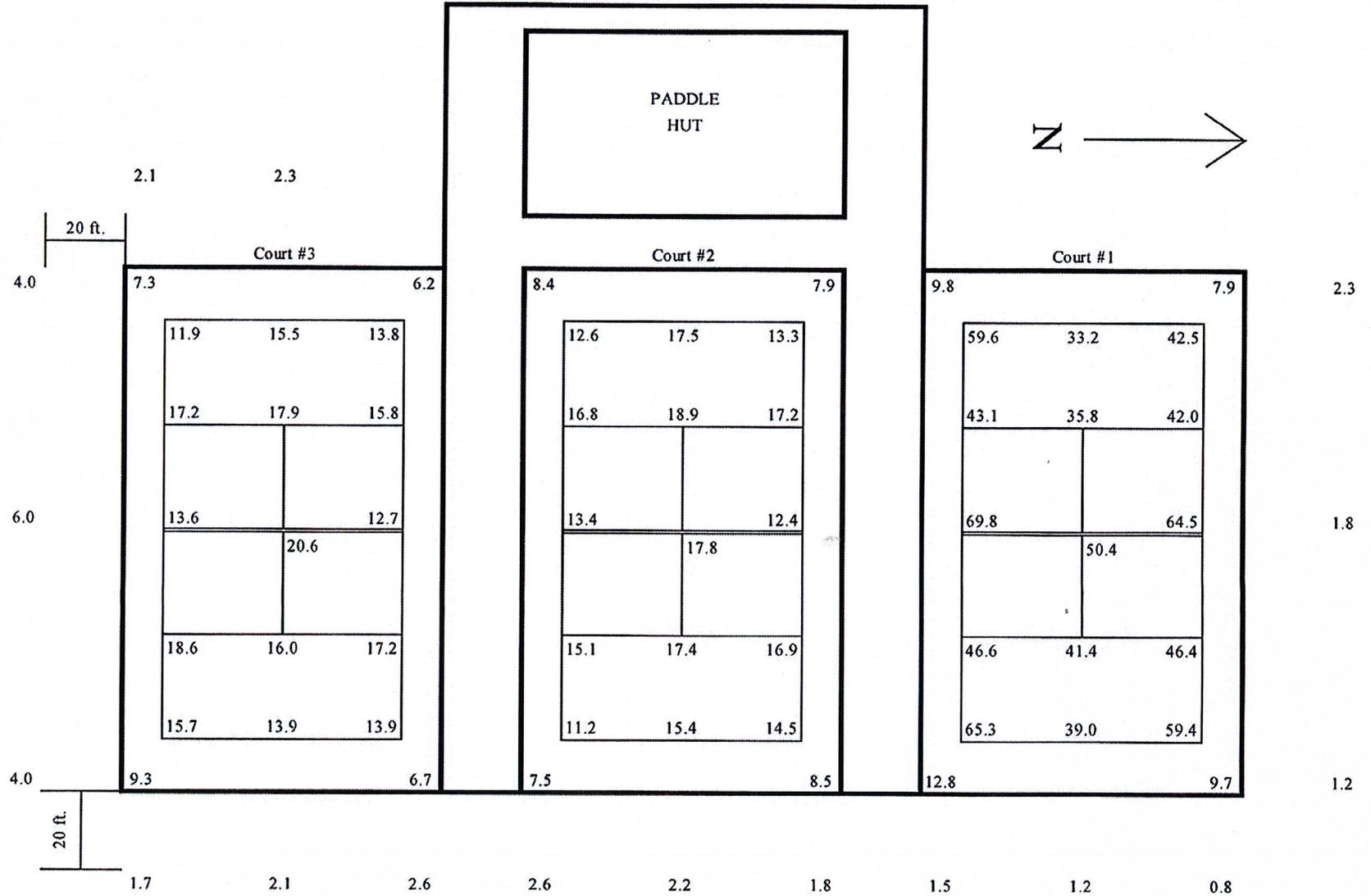
- Total Lumens: 21,200
- Total Wattage: 236
- Lumens/watt: 90
- CCT: 5100K
- CRI: 75
- Life Expectancy: 200,000+ hours LED's
60,000 hours-drivers



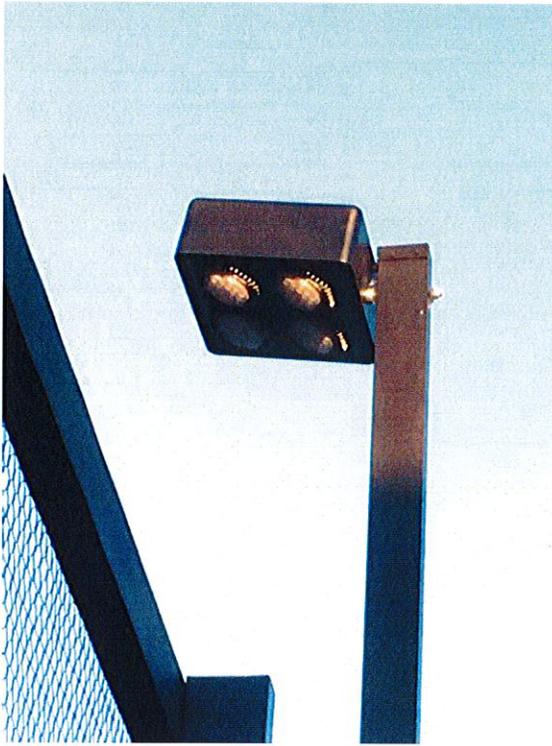
LAKE BLUFF PADDLE CLUB

LIGHT SURVEY AS OF DECEMBER 15, 2015

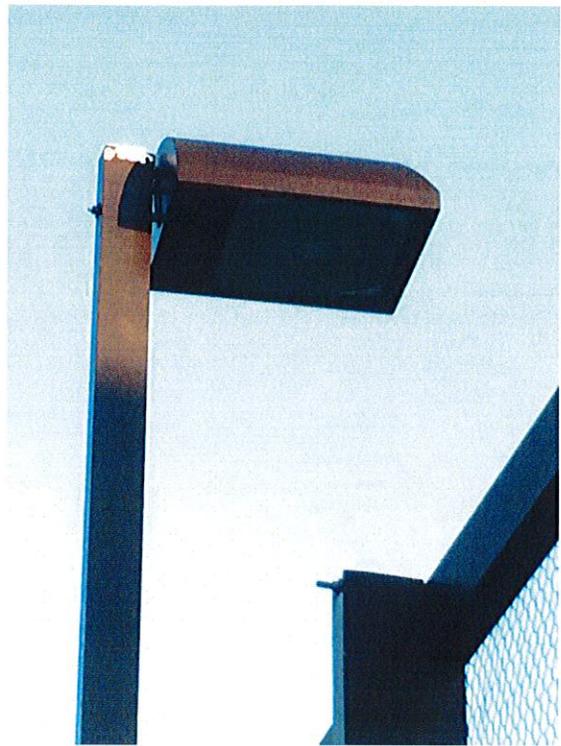
COURT #1: LED MODULAR FIXTURES | COURT #2 & #3: INCANDESCENT FIXTURES



Light measured in foot candles.



GX60-4R Retrofit Recessed Fixture



Challenger II Medium Fixture



Left: GX60-4R Retrofit Recessed Fixture Right: Challenger II Medium Fixture



View of Paddle Club from North



View of Paddle Club from Northeast



LAKE BLUFF PARK DISTRICT

355 W. WASHINGTON AVENUE * LAKE BLUFF, ILLINOIS 60044 Phone (847) 234-4150

August 12, 2015

Warren Crews
335 W Washington Ave
Lake Bluff, IL 60044

Mr. Crews,

Recently, the Park District has received feedback regarding the current lights used on the courts at the Paddle Club. Staff is currently investigating several options to improve lighting conditions on court while reducing electrical consumptions and reducing light pollution to our Blair Park neighbors. While this project is currently not funded, the Park District would like to complete a pilot program that will include installing LED lights into the current fixtures at one of the courts of the Paddle Club.

This pilot program will last thirty days and will begin Wednesday, August 19. During this program, staff will be conducting a lighting assessment and receiving feedback from Paddle Club members and residents. Following the pilot program, the lights on the one court used will be restored to the original specifications.

I would like to meet with each resident in-person anytime during the next week to address any questions or concerns you may have. Please feel free to contact me by e-mail or phone to schedule a time where I can either visit with you at your home or at the Park District.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Heiser". The signature is stylized and fluid, with a long horizontal stroke extending to the right.

Ed Heiser
Superintendent of Facility Services
Lake Bluff Park District
eheiser@lakebluffparkdistrict.org
847-770-8350



LAKE BLUFF PARK DISTRICT

355 W. WASHINGTON AVENUE * LAKE BLUFF, ILLINOIS 60044 Phone (847) 234-4150

December 31, 2015

Warren Crews
335 W Washington Ave
Lake Bluff, IL 60044

Dear Mr. Crews,

The Park District has completed a pilot program that included installing modular LED lights on a court at the Paddle Club. The modular LED lights were installed on the northern most court in September and have remained installed to current date. During this period, staff has evaluated the pilot program. The program has improved lighting conditions on the court while reducing electrical consumption and light pollution to our Blair Park neighbors.

Staff will be presenting the results of this program to the Park Board of Commissioner on January 4, 2016 at 6:30 p.m. at the Recreation Center. While the Board will not be authorizing any funding for this project until the Regular Board Meeting on January 25, 2016, your feedback during this process is welcome.

I encourage you to attend either of the upcoming meetings or contact Ron Salski or myself directly with any questions or concerns you may have.

Sincerely,

A handwritten signature in black ink, appearing to be "Ed Heiser", written over a circular stamp or seal.

Ed Heiser
Superintendent of Facility Services
Lake Bluff Park District
eheiser@lakebluffparkdistrict.org
847-457-7342

cc: Drew Irvin, Lake Bluff Village Manger
Ron Salski, Executive Director

VILLAGE OF LAKE BLUFF

Memorandum

TO: Chairman Hunter and Members of the Architectural Board of Review

FROM: Mike Croak, Building Codes Supervisor

DATE: February 2, 2016

SUBJECT: Agenda Item #6--A Public Hearing to Consider a Site Plan to Review Changes to Light Fixtures for the Paddle Courts at Blair Park at 355 W Washington Avenue

The Lake Bluff Park District is proposing to replace the existing pole-mounted light fixtures for the paddle courts at Blair Park with new LED fixtures. As described in the attached letter, the Park District has received complaints from Paddle Court users regarding the low light levels on the courts. In order to improve lighting on the courts, while keeping the off-court light level low, they have selected the proposed GX60-4R LED fixture. The Park District installed the LED fixtures on the northern paddle court on a temporary trail basis a few months ago. The attached light survey was done with the new fixtures on the northern court and the old fixtures on the other 2 courts. It shows brighter light levels on the northern court, with lower light levels 20' away from that court, using the new fixtures. The lights on the tennis courts will not change.

Recommendation:

It is recommended the ABR conduct a public hearing to consider modification to the site plan, appropriately question the Petitioner as needed, entertain public comments and questions and make one of the following recommendations regarding the site plan:

- Recommend that the Village Board approve the proposed site plan as presented or with conditions;
- Recommend that the Village Board deny the proposed site plan; or
- Request the petitioner to provide additional information for the ABR's consideration.

Ed Heiser, Superintendent of Facility Services for the Park District, and Village Staff will be in attendance at Tuesday's meeting to respond to questions from the ABR. If you should have any questions regarding this matter, please feel free to contact me at 847-283-6885.

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 12

Subject: A RESOLUTION AUTHORIZING THE EXECUTION OF A
CONSTRUCTION CONTRACT WITH PETER BAKER & SON
COMPANY OF LAKE BLUFF, ILLINOIS, FOR THE VILLAGE OF LAKE
BLUFF'S FY2016/2017 ASPHALT PATCHING PROGRAM

Action Requested: ADOPTION OF RESOLUTION (Roll Call Vote)

Originated By: VILLAGE ENGINEER

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

The Village of Lake Bluff partnered with the City of Lake Forest and City of Highwood to jointly bid the 2016 asphalt patching work for both municipalities. A joint project was prepared because it is believed that a larger contract may result in lower unit prices for the work to be performed.

At 10:00 a.m. on Thursday, February 18th, 2016, bids were opened at the City of Lake Forest for the joint asphalt patching program. Five bids were received for the project and the lowest bid was submitted by Peter Baker & Son Company of Lake Bluff, Illinois. Peter Baker & Son has performed this annual contract for the Village many times in the past and has proven to be capable of completing the work.

The low bid amount attributable to Lake Bluff's portion of the work is \$48,500.00. The Village's proposed FY 2016/17 Budget currently includes \$550,000 for the Street Resurfacing and Asphalt Patching projects. The intent has been to use approximately \$50,000 of that allotment for patching. The Village Engineer is recommending that Village award the contract to Peter Baker and Sons Construction for the amount of \$48,500.00.

Reports and Documents Attached:

1. A copy of the Resolution; and

Village Administrator's Recommendation: Adoption of Resolution

Date Referred to Village Board: 2/22/2016

RESOLUTION NO. 2016-

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONSTRUCTION CONTRACT WITH PETER BAKER & SON COMPANY OF LAKE BLUFF, ILLINOIS, FOR THE VILLAGE OF LAKE BLUFF'S FY2016/2017 ASPHALT PATCHING PROGRAM

WHEREAS, the Village's Purchasing Policy and Procedures Manual provides for the solicitation of competitive bids for the construction of public works projects in excess of \$20,000; and,

WHEREAS, the Village Engineer supervised the preparation of contract documents specifying the Village's FY2016/17 Asphalt Patching Program be completed as part of a joint municipal partnering project with the City of Lake Forest and the City of Highwood; and,

WHEREAS, sealed bids for the FY2016/17 Asphalt Patching Program were opened and read aloud at 10:00 A.M., on Thursday, February 18, 2016, on behalf of the municipal partnership in the office of the City Engineer of the City of Lake Forest: and,

WHEREAS, Peter Baker & Son Company submitted the lowest responsive and qualified bid for the specified improvements for the Village of Lake Bluff's portion of the work at a total unit price extended amount of \$48,500.00: and,

WHEREAS, adequate funds are included in the Village's preliminary FY 2016/2017 budget for the asphalt patching contract; and,

WHEREAS, the Village Engineer recommends awarding the contract to Peter Baker & Son Company of Lake Bluff, Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS as follows:

1. The Village Board of Trustees hereby awards the FY2016/17 Street Resurfacing Program to the lowest responsive and qualified bidder: Peter Baker & Son Company of Lake Bluff, Illinois.
2. The Village Administrator and/or Village President are hereby authorized and directed to execute a construction contract in a form acceptable to the Village Attorney with Peter Baker & Son Company of Lake Bluff, Illinois to complete the FY2016/17 Asphalt Patching Program at a total extended unit price amount of \$48,500.00.

PASSED this 22nd day of February, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: (0)

NAYS: (0)

ABSENT: (0)

APPROVED this 22nd day of February, 2015.

Village President

ATTEST:

Village Clerk

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 13

Subject: A RESOLUTION AUTHORIZING THE EXECUTION OF A
CONSTRUCTION CONTRACT WITH PETER BAKER & SON
COMPANY OF LAKE BLUFF, ILLINOIS, FOR THE VILLAGE OF LAKE
BLUFF'S FY2016/2017 STREET RESURFACING PROGRAM

Action Requested: ADOPTION OF RESOLUTION (Roll Call Vote)

Originated By: VILLAGE ENGINEER

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

The Village of Lake Bluff partnered with the City of Lake Forest and District 67 Everett School to jointly bid the 2016 roadway resurfacing work for both municipalities. A joint project was prepared because it is believed that a larger contract may result in lower unit prices for the work to be performed.

At 10:00 a.m. on Thursday, February 18th, 2016, bids were opened at the City of Lake Forest for the joint resurfacing program. Four bids were received for the project and the lowest bid was submitted by Peter Baker & Son Company of Lake Bluff, Illinois. A comparison to the unit prices the Village received for the FY 2015/2016 Street Resurfacing Program shows that the prices of the current bid are approximately 7% lower than the prior year. Peter Baker & Son has performed this annual contract for the Village many times in the past and has proven to be capable of completing the work.

The low bid amount attributable to Lake Bluff's portion of the work is \$333,847.25. The Village's proposed FY 2016/17 Budget currently includes \$550,000 for the Street Resurfacing and Asphalt Patching projects. Combined, the low bids for the construction contracts for the Street Resurfacing and Asphalt Patching projects are \$382,347.25. An additional \$30,000 is allotted for the construction inspection and engineering design work to be done in FY 2016/17. If the board wishes, staff can inquire if Peter Baker and Son will include a section of East Prospect Avenue from Glenn Avenue to Maple Avenue at the same unit prices. If this section of East Prospect Avenue is included in the project, the estimated total of the resurfacing contract would be \$410,000. With the patching contract and engineering/inspection the total would be \$488,500 out of the proposed \$550,000 budget. The Village Engineer is recommending that Village award the contract with the resurfacing work on East Prospect Avenue to Peter Baker and Sons Construction for the amount of \$410,000.00.

Reports and Documents Attached:

1. A copy of the Resolution; and
2. A Map showing the Village's Proposed FY 2016/17 Street Resurfacing Program.

Village Administrator's Recommendation: Adoption of Resolution

Date Referred to Village Board: 2/22/2016

RESOLUTION NO. 2016-

**A RESOLUTION AUTHORIZING THE EXECUTION OF A CONSTRUCTION CONTRACT
WITH PETER BAKER & SON COMPANY OF LAKE BLUFF, ILLINOIS, FOR THE VILLAGE
OF
LAKE BLUFF'S FY2016/2017 STREET RESURFACING PROGRAM**

WHEREAS, the Village's Purchasing Policy and Procedures Manual provides for the solicitation of competitive bids for the construction of public works projects in excess of \$20,000; and,

WHEREAS, the Village Engineer supervised the preparation of contract documents specifying the Village's FY2016/17 Street Resurfacing Program be completed as part of a joint municipal partnering project with the City of Lake Forest and District 67 Everett School; and,

WHEREAS, sealed bids for the FY2016/17 Street Resurfacing Program were opened and read aloud at 10:00 A.M., on Thursday, February 18, 2016, on behalf of the municipal partnership in the office of the City Engineer of the City of Lake Forest; and,

WHEREAS, Peter Baker & Son Company submitted the lowest responsive and qualified bid for the specified improvements for the Village of Lake Bluff's portion of the work at a total unit price extended amount of \$333,847.25; and,

WHEREAS, the Village Engineer recommends adding the resurfacing of a section of East Prospect Avenue between Glenn Avenue and Maple Avenue to the contract which would increase the amount to \$410,000.00; and,

WHEREAS, adequate funds are included in the Village's preliminary FY 2016/2017 budget for the roadway resurfacing contract; and,

WHEREAS, the Village Engineer recommends awarding the contract to Peter Baker & Son Company of Lake Bluff, Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS as follows:

1. The Village Board of Trustees hereby awards the FY2016/17 Street Resurfacing Program to the lowest responsive and qualified bidder: Peter Baker & Son Company of Lake Bluff, Illinois.
2. The Village Administrator and/or Village President are hereby authorized and directed to execute a construction contract in a form acceptable to the Village Attorney with Peter Baker & Son Company of Lake Bluff, Illinois to complete the FY2016/17 Street Resurfacing Program at a total extended unit price amount of \$410,000.00.

PASSED this 22nd day of February, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: (0)

NAYS: (0)

ABSENT: (0)

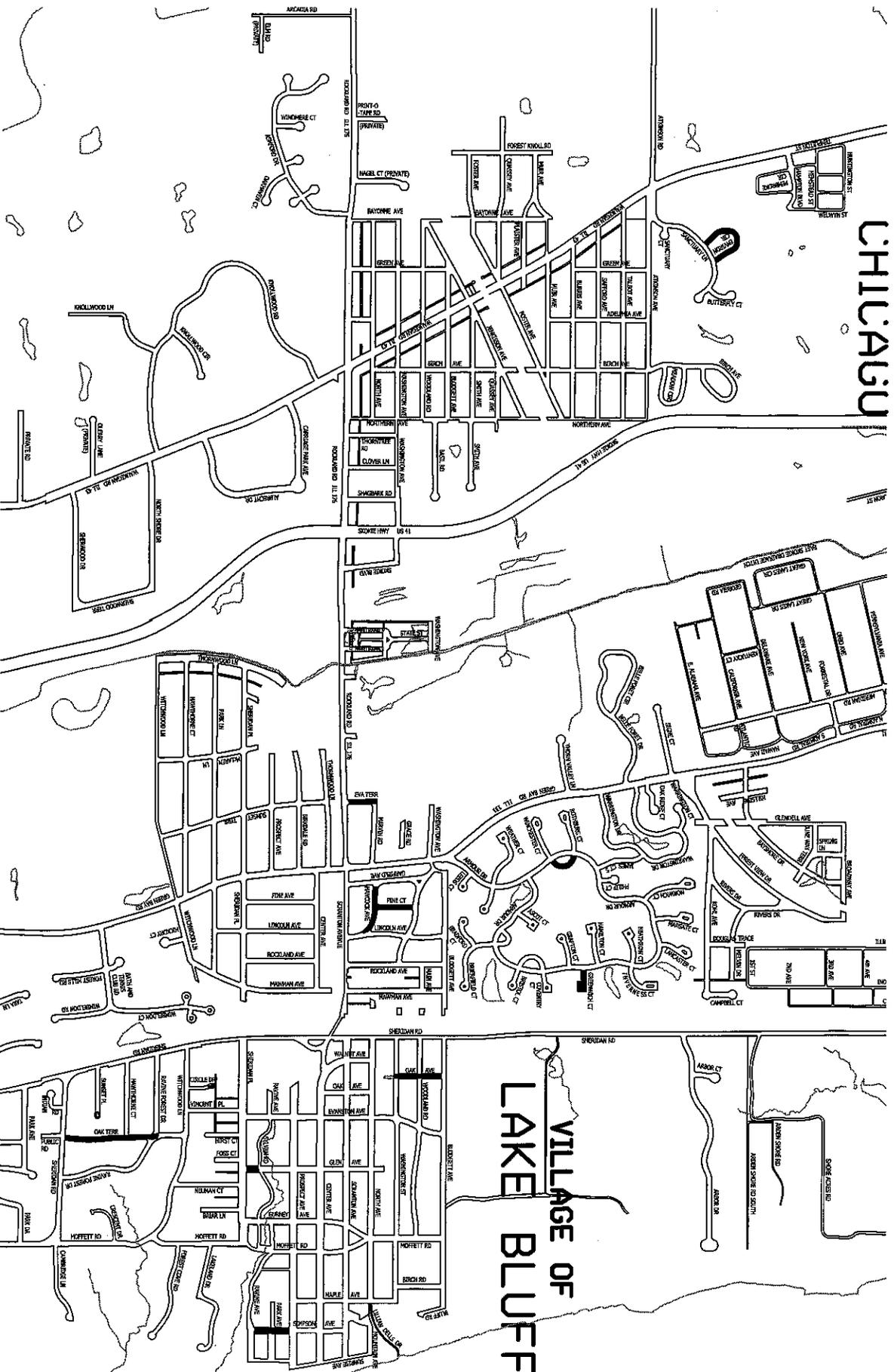
APPROVED this 22nd day of February, 2015.

Village President

ATTEST:

Village Clerk

CHICAGO



GHAMilton
GEWALT ASSOCIATES, INC.

625 Forest Edge Drive
 Vernon Hills, IL 60061
 Tel. 847.478.9700 Fax 847.478.9701

LOCATION MAP

2016 ROADWAY IMPROVEMENTS
LAKE BLUFF, IL

FILE Location Map.dwg

DRAWN BY: JRB

DATE 2/2/2016

CHECKED BY: JRB

GHAM PROJECT #

4478.011

SCALE N/A

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 14

Subject: AN ORDINANCE APPROVING A SITE PLAN REVIEW AND A SPECIAL USE PERMIT TO ALLOW THE OPERATION OF AN EATING PLACE WITHOUT A DRIVE-THROUGH FACILITY AT 600 WALNUT AVENUE (Hansa Coffee Roasters)

Action Requested: FIRST READING APPROVAL (Roll Call Vote)

Originated By: LAKE EFFECT HOLDINGS, LLC

Referred To: JOINT PLAN COMMISSION & ZONING BOARD OF APPEALS

Summary of Background and Reason For Request:

On January 13, 2016 the Village received a zoning petition from Lake Effect Holdings, LLC (Petitioner), owner of the former Village Market building, seeking a Special Use Permit (SUP) to operate an eating place without a drive through facility at 600 Walnut Avenue. The Petitioner's anticipated tenant is Hansa Coffee Roasters, a local small business coffee roaster with seating for 28 customers. At its meeting on February 17th the Plan Commission & Zoning Board of Appeals (PCZBA) conducted a public hearing and recommended the Village Board deny the request for a special use permit for an eating place. The PCZBA's concern was for the impact the new business would have on parking within the Central Business District (CBD).

It is recommended the Village Board consider one of the following actions:

- a) Approve the attached ordinance granting a special use permit to operate an eating place without a drive through;
- b) Concur with the PCZBA's recommendation and deny the request for a special use permit; or
- c) Refer the zoning petition back to the PCZBA for further consideration at a future public hearing.

Mr. Robert Douglass, representative of the Petitioner, as well as Tom Maegdlin and Kevin Kane (of Hansa Coffee Roasters), will be in attendance to present information to the Village Board.

Reports and Documents Attached:

1. Ordinance Granting a Special Use Permit to the Petitioner to Operate an Eating Place Without a Drive Through; and
2. PCZBA Staff Report (with Attachments) Dated February 12, 2016.

PCZBA's Recommendation: Deny the ordinance.

Date Referred to Village Board: 2/22/ 2016

ORDINANCE NO. 2016-__

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT
TO LAKE EFFECT HOLDINGS, LLC
TO PERMIT OPERATION OF AN EATING PLACE
AND APPROVING A SITE PLAN
(600 Walnut Avenue)**

Passed by the Board of Trustees, _____, 2016

Printed and Published, _____, 2016

Printed and Published in Pamphlet Form
by Authority of the
President and Board of Trustees

VILLAGE OF LAKE BLUFF
LAKE COUNTY, ILLINOIS

I hereby certify that this document
was properly published on the date
stated above.

Village Clerk

ORDINANCE NO. 2016-__

AN ORDINANCE GRANTING A SPECIAL USE PERMIT
TO LAKE EFFECT HOLDINGS, LLC
TO PERMIT OPERATION OF AN EATING PLACE
AND APPROVING A SITE PLAN
(600 Walnut Avenue)

WHEREAS, Lake Effect Holdings, LLC ("**Applicant**") has applied for a special use permit pursuant to Section 10-4-2E of the Lake Bluff Zoning Regulations ("**Special Use Permit**") to allow for the operation of an eating place without drive in or drive through facilities ("**Restaurant**") in the property owned by the Applicant and located at 600 Walnut Avenue, Lake Bluff, Illinois ("**Restaurant Space**") within the portion of the Village's CBD Central Business District known as CBD Block One, and is legally described on **Exhibit A** attached to this Ordinance ("**Subject Property**"); and

WHEREAS, pursuant to Ordinance Number 2007-14, the Village approved a final plat of subdivision and related relief for the Subject Property ("**Final Plat Approval Ordinance**") and the March 31, 2007 development agreement by, between, and among the Village, the Owner, and John Griffith, Inc. d/b/a Griffith, Grant & Lackie Realtors ("**Development Agreement**"); and

WHEREAS, following a public hearing, the Lake Bluff Joint Plan Commission and Zoning Board of Appeals ("**PCZBA**") recommended by a 5 to 2 vote that the Village Board deny a special use permit for operation of the Restaurant in the Restaurant Space ("**Special Use Permit**"), citing in part concerns regarding the special use permit standards under Section 10-4-2E3 of the Village Zoning Code concerning traffic congestion and interference with surrounding development; and

WHEREAS, following a public hearing, the Lake Bluff Architectural Board of Review ("**ABR**") recommended that the Village Board approve a site plan for exterior modifications to the Restaurant Space related to operation of the Restaurant ("**Site Plan**"); and

WHEREAS, the President and Board of Trustees have duly considered the recommendations of the PCZBA and ABR and determined that it would be in the best interest of the Village to grant the requested Special Use Permit and approve the Site Plan in accordance with, and subject to, the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS, as follows:

Section 1. Recitals.

The foregoing recitals are incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Public Hearings.

A. Site Plan. A public hearing to consider the Applicant's request for approval of the Site Plan was duly noticed pursuant to Section 10-2-8B of the Village's Zoning

Regulations and held by the Architectural Board of Review on February 2, 2016, on which date the Architectural Board of Review recommended that the Village Board approve the Site Plan.

B. Special Use Permit. A public hearing to consider the Applicant's request for the Special Use Permit was duly advertised on or before January 29, 2016 in *The News-Sun*, and was held by the PCZBA on February 17, 2016, on which date the PCZBA recommended that the Village Board deny the Special Use Permit.

Section 3. Special Use Permit Approval.

Subject to and contingent upon the conditions, restrictions, and provisions set forth in Section 6 of this Ordinance, a special use permit is hereby granted, pursuant to Section 10-4-2E of the Lake Bluff Zoning Regulations, to allow the operation of the Restaurant in the Restaurant Space on the Subject Property.

Section 4. Site Plan Approval.

In accordance with the standards and procedures in Section 10-6A-10 and Section 10-2-8D of the Zoning Regulations, and subject to and contingent upon the conditions in Section 4 of this Resolution, the Site Plan for the Restaurant Space, consisting of 3 pages prepared by the Applicant, all of which are attached to and incorporated into this Ordinance as ***Exhibit C***, is approved pursuant to Section 10-2-8C of the Zoning Regulations and the home rule powers of the Village.

Section 5. Conditions.

The special use permit granted in Section 3 of this Ordinance is expressly subject to and contingent on each of the following conditions, restrictions, and provisions:

A. Compliance with Application and Site Plan. The Restaurant must be operated in substantial accordance with the Applicant's application for a special use permit and accompanying documents, attached to this Ordinance as ***Exhibit B***, including without limitation the Site Plan attached to this Ordinance as ***Exhibit C***.

B. Compliance with Applicable Law. In addition to the other specific requirements of this Ordinance, the Restaurant, and all of the operations and activities on and in the Restaurant Space and the Subject Property shall comply at all times with all applicable federal, state, and Village statutes, ordinances, resolutions, rules, codes, and regulations, including without limitation the Final Plat Approval Ordinance and the Development Agreement. In the event of any conflict between this Ordinance and the Final Plat Approval Ordinance or the Development Agreement, the Final Plat Approval Ordinance or the Development Agreement, as applicable, will control.

C. Restaurant Type. The Restaurant shall operate as a coffee bar and restaurant providing service of beverages and food items prepared off-site. The Restaurant shall not have any kitchen equipment or cooking facilities on the premises. No food shall be cooked or prepared on-site, provided that use of a toaster oven or similar appliance for the warming of food items prepared off-site is permitted.

D. Hours of Operation. The Restaurant may be open for business during the hours of 6:00 a.m. through 9:00 p.m. Monday through Friday, 7:00 a.m. to

10:00 p.m. Saturday, and 12:00 p.m. to 6:00 p.m. Sunday, unless otherwise approved by the Village Board of Trustees by resolution duly adopted.

E. Liquor License. No alcoholic beverages may be sold, served, or consumed at the Restaurant or in the Restaurant Space unless and until the Village has issued a valid liquor license for the Restaurant in accordance with the Village's liquor licensing standards, regulations, and procedures. The adoption of this Ordinance is not and will not be deemed as a guaranty or actual approval of the liquor license or licensing regulations required to allow alcoholic beverages to be sold, served, or consumed at the Restaurant or in the Restaurant Space.

F. Final Plat Approval Ordinance Provisions Apply. The Restaurant and Restaurant Space are subject to, and must comply with, the specific requirements provided in the Final Plat Approval Ordinance for the Subject Property, including without limitation, those requirements concerning refuse removal, snow removal, screening of refuse containers, delivery parking and loading, location of required parking spaces, customer parking, public use of parking spaces after business hours, tenant and employee parking, and compliance with a parking plan approved by the Village Administrator.

G. Parking. During operating hours from 7:00 p.m. until closing on any day, the Applicant or the Owner will provide parking in the rear of the Subject Property in order to alleviate any traffic congestion caused by the operation of the Restaurant.

H. Outdoor Dining. Outdoor eating facilities will be permitted on or adjacent to the Restaurant Space only with the advance approval of the Village Board of Trustees by resolution duly adopted pursuant to Village Ordinance No. 94-13. The adoption of this Ordinance is not and will not be deemed as a guaranty or actual approval of an outdoor eating facility at the Restaurant Space.

Section 6. Failure to Comply with Conditions.

Upon failure or refusal of the Applicant or Owner to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, the approval granted in Section 3 of this Ordinance will, at the sole discretion of the Village Board of Trustees, by ordinance duly adopted, be revoked and become null and void.

Section 7. Binding Effect; Non-Transferability.

The privileges, obligations, and provisions of each and every section and provision of this Ordinance are for the sole benefit of and bind the Applicant, unless otherwise explicitly set forth in this Ordinance. Nothing in this Ordinance will be deemed to allow this Ordinance to be transferred to any person or entity other than the Applicant without a new application for approval.

Section 8. Effective Date.

A. This Ordinance will be effective only upon the occurrence of all of the following events:

1. Passage by the Board of Trustees of the Village of Lake Bluff in the manner required by law;

2. Publication in pamphlet form in the manner required by law; and
3. The filing by the Applicant with the Village Clerk, for recording in the Office of the Lake County Recorder of Deeds, of an unconditional agreement and consent to accept and abide by all of the terms, conditions, and limitations set forth in this Ordinance. The unconditional agreement and consent must be executed by the Applicant. The unconditional agreement and consent must be substantially in the form attached to this Ordinance as **Exhibit D**.

B. In the event that the Applicant does not file with the Village Clerk the unconditional agreement and consent required by Paragraph 8.A.3 of this Ordinance within 60 days after the date of final passage of this Ordinance, the Village Board of Trustees will have the right, in their sole discretion, to declare this Ordinance null and void and of no force or effect.

PASSED this ____ day of _____, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: ()

NAYS: ()

ABSTAIN: ()

ABSENT: ()

APPROVED this ____ day of _____, 2016.

Village President

ATTEST:

Village Clerk

FIRST READING:

SECOND READING:

PASSED:

APPROVED:

PUBLISHED IN PAMPHLET FORM:

EXHIBIT A

Legal Description of the Subject Property

THAT PART OF LOT 6 IN BLOCK 47 IN THE NORTH ADDITION TO LAKE BLUFF, BEING A SUBDIVISION IN THE NORTH HALF OF SECTION 21, TOWNSHIP 44, NORTH RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MAY 6, 1886, AS DOCUMENT 56750, IN BOOK "A" OF PLATS, PAGE 57 DESCRIBED AS FOLLOW: BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 6; THENCE WEST ALONG THE SOUTH LINE OF SAID LOT 6, 28.50 FEET; THENCE PARALLEL WITH THE EAST LINE OF SAID LOT 6, 11.00 FEET; THENCE WEST PARALLEL WITH SAID SOUTH LINE OF SAID LOT 6, 3.00 FEET; THENCE NORTH PARALLEL WITH SAID EAST LINE OF LOT 6, 114.53 FEET, MORE OR LESS, TO THE NORTH LINE OF SAID LOT 6; THENCE EAST ALONG THE NORTH LINE OF LOT 6 31.50 FEET, MORE OR LESS, TO THE NORTHEAST CORNER THEREOF, AND THENCE SOUTH ALONG SAID EAST LINE OF LOT 6, 124.68 FEET, MORE OR LESS TO A POINT OF BEGINNING, IN LAKE COUNTY, ILLINOIS.

Commonly known as 600 Walnut Avenue, Lake Bluff, Illinois.

EXHIBIT B

Zoning Application

**EXHIBIT C
SITE PLAN**

EXHIBIT D

Unconditional Agreement and Consent

Applicant's Unconditional Agreement and Consent

TO: The Village of Lake Bluff, Illinois ("**Village**");

WHEREAS, Lake Effect Holdings, LLC ("**Applicant**") has applied for a special use permit pursuant to Section 10-4-2E of the Lake Bluff Zoning Regulations ("**Special Use Permit**") to allow for the operation of an eating place without drive in or drive through facilities ("**Restaurant**") in the property owned by the Applicant and located at 600 Walnut Avenue, Lake Bluff, Illinois ("**Restaurant Space**") within the property known as the Village Commons and also known as CBD Block One, which property is located in the Village's CBD Central Business District and is legally described on **Exhibit A** attached to this Ordinance ("**Subject Property**"); and

WHEREAS, pursuant to Ordinance Number 2007-14, the Village approved a final plat of subdivision and related relief for the Subject Property ("**Final Plat Approval Ordinance**") and the March 31, 2007 development agreement by, between, and among the Village, the Owner, and John Griffith, Inc. d/b/a Griffith, Grant & Lackie Realtors ("**Development Agreement**"); and

WHEREAS, following a public hearing, the Lake Bluff Joint Plan Commission and Zoning Board of Appeals ("**PCZBA**") recommended by a 5 to 2 vote that the Village Board deny a special use permit for operation of the Restaurant in the Restaurant Space ("**Special Use Permit**"), citing in part concerns regarding the special use permit standards under Section 10-4-2E3 of the Village Zoning Code concerning traffic congestion and interference with surrounding development; and

WHEREAS, following a public hearing, the Lake Bluff Architectural Board of Review ("**ABR**") recommended that the Village Board approve a site plan for exterior modifications to the Subject Property related to operation of the Restaurant ("**Site Plan**"); and

WHEREAS, Ordinance No. 2016-___, adopted by the President and Board of Trustees of the Village of Lake Bluff on _____, 2016, ("**Ordinance**") grants the requested Special Use Permit and Site Plan for the Subject Property, subject to certain modifications, conditions, restrictions, and provisions; and

WHEREAS, Subsection 8.B of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Applicant files with the Village Clerk, within 60 days following the passage of the Ordinance, its unconditional agreement and consent to accept and abide by each of the terms, conditions and limitations of the Ordinance;

NOW, THEREFORE, the Applicant agrees and covenants as follows:

1. The Applicant hereby unconditionally agrees to accept, consent to, and abide by all of the terms, conditions, restrictions, and provisions of the Ordinance.
2. The Applicant acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, has considered the

possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.

3. The Applicant acknowledges and agrees that the Village is not, and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's issuance of any permits for the use of the Subject Property, including, without limitation, the Special Use Permit granted in the Ordinance, and that the Village's issuance of any such permits does not, and will not, in any way, be deemed to insure the Applicant against damage or injury of any kind and at any time.
4. The Applicant agrees to and does hereby hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the operation and use of the Subject Property or the Village's adoption of the Ordinance granting the Special Use Permit set forth in the Ordinance.

Dated: _____, 2016.

ATTEST:

LAKE EFFECT HOLDINGS, LLC

By: _____

By: _____

Its: _____

VILLAGE OF LAKE BLUFF

Memorandum

TO: Chair Kraus and Members of the Joint Plan Commission & Zoning Board of Appeals

FROM: Brandon J. Stanick, Assistant to the Village Administrator

DATE: February 12, 2016

SUBJECT: **Agenda Item #4** - Special Use Permit to Operate an Eating Place at 600 Walnut Avenue

Applicant Information:	Lake Effect Holdings, LLC (Petitioner & Property Owner)
Location:	600 Walnut Avenue
Existing Zoning:	Central Business District (CBD)
Purpose:	Operate an eating place (coffee shop) at 600 Walnut Avenue
Requested Action:	A recommendation to the Village Board to approve, approve with conditions or deny the request for a Special Use Permit (SUP) to operate an eating place at 600 Walnut Avenue.
Public Notice:	<i>Lake County News Sun</i> – January 27, 2016
Tenant Space:	1,030 sq. ft.
Existing Land Use:	Commercial
Surrounding Land Use:	<ul style="list-style-type: none">• North: Parking lot & multi-family residential• East: Office• South: Village Green park• West: Office, restaurant & train station
Comprehensive Plan Land Use Objectives:	<ul style="list-style-type: none">• Promote orderly redevelopment of the CBD, and• Encourage rehabilitation and control redevelopment of property in an orderly manner compatible with neighboring properties.
Zoning History:	<ul style="list-style-type: none">• Resolution 2006-09, granting site plan approval for the rehabilitation of the former Village Market building; and• Ordinance 2007-14, approving Village Commons development.
Applicable Land Use Regulations:	SUP is required to operate an eating place in the CBD.

Background and Summary

On January 13, 2016 the Village received a zoning petition from Lake Effect Holdings, LLC (Petitioner), owner of the former Village Market building, seeking a Special Use Permit (SUP) to operate an eating place without a drive through facility at 600 Walnut Avenue located in the Village's Central Business District. If approved, the Petitioner will hold the SUP, and therefore, have the authority to establish an eating place consistent with any

conditions identified in the SUP and will not require a public hearing with the PCZBA for any future eating places.

Zoning Analysis

The Village Commons development was approved pursuant to Ordinance #2007-14. The Village Market building existed prior to the construction of the Village Commons, however, Ordinance #2007-14 incorporates the Village Market parcel as part of the development. As this is the case, the approval ordinance establishes regulations for operations and activity for the Village Commons and the Village Market building.

According to the Petitioner, the proposed tenant for the space is Hansa Coffee, a local small business coffee roaster. The floor plan provided as part of the submittal shows seating for 28 customers at nine tables and one couch. Hansa Coffee will provide a full service coffee bar, assortment of roasted coffee beans, bakery and breakfast items, as well as coffee machines and presses among other coffee accessories. The Petitioner has also included an outside site plan showing proposed location of outdoor seating during warmer months. This is different than the existing outdoor seating plan and will require consideration by the Village Board.

The following is a summary of the proposed hours of operation:

Hours of Operation:
Monday through Friday: 6:00 am to 9:00 pm
Saturday: 7:00 am to 10:00 pm
Sunday: 12:00 pm to 6:00 pm

No traffic demands or safety hazards are foreseen with this type of use.

There will be minimum impact to public utilities as adequate water and sewer services are currently available.

Sanitation service will be provided by the Petitioner's contractor and is currently provided at the rear of the building several times per week.

Village Staff does not anticipate any irregular impacts to police and/or fire services.

PCZBA Authority

The PCZBA has the authority to:

- Recommend the Village Board approve, approve with conditions or deny the request for a SUP.

Recommendation

Following the public hearing to consider the requested SUP, the PCZBA should take one of the following actions:

- If more information is required, continue the public hearing to a date certain to allow the Petitioner to provide additional information; or
- If more information is not required, vote to:
 - Approve, approve with conditions, or deny the Petitioner's request.

Attachments

- Petitioner's zoning application and related material.

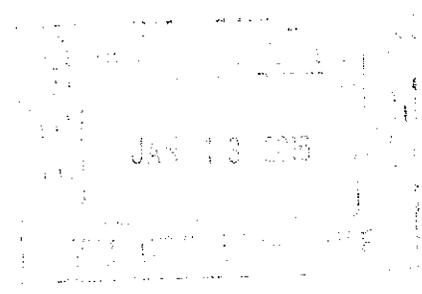
If you should have any questions concerning the information provided in this memorandum please feel free to contact me at 847-283-6889.

lake effect

H O L D I N G S , L L C

January 12, 2016

Mr. Steve Krauss
Village of Lake Bluff PCZBA Board of Review
40 East Center Avenue
Lake Bluff, Illinois 60044



Dear Mr Krauss,

Re: Special Use Permit - 600 Walnut Avenue

Attached you will find 15 copies of a submittal for PCZBA review with the Village of Lake Bluff. Included in the submittal is a site plan, floor plan and building elevations. What Lake Effect Holdings is requesting the approval of a Special Use Permit for the building commonly known as the Village Market Building (Resolution 2006 - 9). The Special Use Permit will be held by Lake Effect Holdings, LLC which will then be linked to the Lease.

At the Village of Lake Bluff PCZBA meeting I will be more than happy to answer any additional questions as it pertains to the attached requests.

Cordially,
LAKE EFFECT HOLDINGS, LLC

Robert D. Douglass, AIA
Managing Member

cc: Mike Croak
Brandon Stanick

FEE PAID: _____
RECEIPT NUMBER: _____

DATE RECEIVED _____
BY VILLAGE: _____

VILLAGE OF LAKE BLUFF
APPLICATION FOR ZONING VARIATION, SPECIAL USE PERMIT, REZONING, OR PRD

SUBJECT PROPERTY

Address: 600 Walnut Avenue Lake Bluff, IL Zoning District: CBD
(Property address for which application is submitted)

Current Use: Vacant Retail
(Residential, Commercial, Industrial, Vacant, Etc.)

PIN Number: 12-21-109-023

APPLICANT

Applicant: Lake Effect Holdings, LLC

Address: 600 Walnut Avenue Lake Bluff, IL
(Address if different than subject property)

Relationship of Applicant to Property: Managing Member
(Owner, Contract Purchaser, Etc.)

Home Telephone: _____ Business Telephone: 847/234-4688

OWNER

Owner - Title Holder	If Joint Ownership
Name: <u>Lake Effect Holdings, LLC</u>	Joint Owner: _____
Address: <u>P.O. Box 155</u>	Address: _____
<u>Lake Bluff, IL 60044</u>	_____
Daytime Phone: <u>847/234-4688</u>	Daytime Phone: _____

If ownership is other than individual and/or joint ownership, please check appropriate category and provide all additional ownership information as an attachment.

- | | |
|---|--------------------------------------|
| <input checked="" type="checkbox"/> Corporation | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> Land Trust | <input type="checkbox"/> Trust |
| <input type="checkbox"/> Other: _____ | |

Are all real estate taxes, special assessments and other obligations on the subject property paid in full?

Yes No If No, Explain: _____

ACTION REQUESTED

To provide time for legal notification requirements, any application requiring a Public Hearing before the Zoning Board of Appeals must be received at least 25 days prior to the next meeting date.

- Zoning Variation
- Special Use Permit
- Text Amendment
- Rezoning
- Planned Residential Development
- Other: _____ Special Use Permit

Applicable Section(s) of Zoning Ordinance, if known: _____

A coffee shop has been categorized with an SIC code 5812 "Eating places without drive-in or drive-through facilities". Reference was then made to the US Dept of Labor OSHA description of eating places where "coffee shops" has been identified as an "eating place". Therefore a SUP is required.

Narrative description of request: _____

The new business to occupy 600 Walnut Avenue is Hansa Coffee Roasters which is based out of Libertyville. Lake Effect Holdings, LLC, is requesting to hold the Special Use Permit. Hours of operation will be Monday - Friday 6:00am to 9:00pm, Saturday 7:00am - 10:00pm & Sunday 12:00 noon to 6:00pm. Hansa will provide a full service coffee bar, an assortment of freshly roasted coffee beans, bakery & breakfast items, coffee machines & presses and other coffee accessories.

STANDARDS FOR VARIATIONS AND SPECIAL USE PERMITS

The Zoning Board is required by the Illinois State Statutes to apply the following standards in reviewing requests for Variations and Special Use Permits. The Board may only grant a variation or recommend that the Village Board grant a variation in cases where there are practical difficulties and particular hardships brought about by the strict application of the Zoning Ordinance and not by any persons, presently or formerly, having an interest in the property. The applicant has the burden of establishing each of these standards both in writing and at the Public Hearing. Please attach additional materials if necessary.

STANDARDS FOR VARIATIONS:

1. **Practical Difficulty or Hardship:** Describe the practical difficulty or particular hardship that would result from the strict application of the Zoning Ordinance.

2. **Unique Physical Condition:** Describe the unique characteristics of the lot or structures on the subject property which are exceptional, such as: a) existing unique structures or uses, b) irregular lot shape, size, or location, c) exceptional topographical features, or d) other extraordinary physical conditions.

~~3. **Special Privilege:** Describe how the request will not simply provide the applicant with a special privilege that other property owners do not enjoy. The request must be for relief from the regulations due to hardship, and not simply to reduce inconvenience or to provide for financial gain.~~

~~_____

_____~~

~~4. **Code Purposes:** Describe how the request does not violate the intentions of the regulations. The applicant must show that the request does not adversely impact surrounding properties or the general welfare.~~

~~_____

_____~~

~~5. **Public Health and Safety:** Describe how the request will not: a) adversely impact the supply of light and air to adjacent properties, b) increase traffic congestion, c) increase the hazard of fire, d) endanger public safety, e) diminish the value of property within the surrounding area, or f) impair the public health, safety, comfort, morals, and welfare of the people.~~

~~_____

_____~~

STANDARDS FOR SPECIAL USE PERMITS:

1. **General Standard:** Describe how the proposed use will not adversely impact adjacent properties.

There will be no adverse impact to the adjacent properties. The business is consistent with the other businesses with the Block One development. The majority of deliveries will be serviced from the rear of the building.

2. **No Interference with Surrounding Development:** Describe how the proposed use will not hinder or interfere with the development or use of surrounding properties.

The proposed business will not adversely impact adjacent businesses but rather enhance the CBD by bringing more customers to the existing businesses of the CBD.

3. **Adequate Public Facilities:** Describe how the proposed use will be served by streets, public utilities, police and fire service, drainage, refuse disposal, parks, libraries and other public services.

The existing building is already served by existing streets, public utilities, police & fire service, etc. Nothing will be changing with the tenant occupant of the retail space.

4. **No Traffic Congestion:** Describe how the proposed use will not cause undue traffic and traffic congestion. Currently parking times along the east side of the building (Walnut Ave.) are 15 minutes which reflects the duration most customers of the new business. There will be minimum impact on the existing parking, traffic congestion will remain consistent and parking demands will have minimal impact.

5. **No Destruction of Significant Features:** Describe how the proposed use will not destroy or damage natural, scenic or historic features.

The Village Market building is the oldest commercial building in the CBD. This type of business does not necessitate a change to the existing building and will not destroy or damage natural, scenic or historic features.

STANDARDS FOR TEXT AMENDMENTS

The wisdom of amending the Village Zoning Map or the text of the Zoning Code is a matter committed to the sound legislative discretion of the Village Board of Trustees and is not dictated by any set standard. In determining whether a proposed amendment will be granted or denied the Board of Trustees may be guided by the principle that its power to amend this title should be exercised in the public good.

TEXT AMENDMENT GUIDING PRINCIPLES:

In considering whether the principle is satisfied in amending the text of the Zoning Code, the Board of trustees may weigh, among other factors, the following:

1. **The consistency of the proposed amendment with the purposes of this title:**

2. **The community need for the proposed amendment and any uses or development it would allow:**

3. **The conformity of the proposed amendment with the village's comprehensive plan and zoning map, or the reasons justifying its lack of conformity:**

APPLICATION MATERIALS

LEGAL DESCRIPTION - MUST BE PROVIDED

THAT PART OF LOT 6 IN BLOCK 47 IN THE NORTH ADDITION TO LAKE BLUFF, BEING A SUBDIVISION IN THE NORTH HALF OF SECTION 21, TOWNSHIP 44, NORTH RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MAY 6, 1886, AS DOCUMENT 55760, IN BOOK "A" OF PLATS, PAGE 57 DESCRIBED AS FOLLOW: BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 6; THENCE WEST ALONG THE SOUTH LINE OF SAID LOT 6, 28.50 FEET; THENCE PARALLEL WITH THE EAST LINE OF SAID LOT 6, 11.00 FEET; THENCE WEST PARALLEL WITH SAID SOUTH LINE OF SAID LOT 6, 3.00 FEET; THENCE NORTH PARALLEL WITH SAID EAST LINE OF LOT 6, 114.53 FEET, MORE OR LESS, TO THE NORTH LINE OF SAID LOT 6; THENCE EAST ALONG THE NORTH LINE OF LOT 6 31.50 FEET, MORE OR LESS, TO THE NORTHEAST CORNER THEREOF, AND THENCE SOUTH ALONG SAID EAST LINE OF LOT 6, 124.68 FEET, MORE OR LESS TO A POINT OF BEGINNING, IN LAKE COUNTY, ILLINOIS.

Required*

- Plat of survey including legal description.
- Evidence of title to property for which relief is sought or written documentation of contractual lease.
- Scale site plan showing building locations and dimensions.
- Scale site plan showing addition, new construction, modification, etc.
- Schematic drawings showing floor plan, elevations, and exterior mechanical equipment.
- Floor Area Calculation Table (if applicable)
- Other: Store Front Elevation

Optional

- Landscape Plan
- Photographs of subject property and surrounding properties.
- Testimony from neighbors is strongly encouraged.

*15 copies, no larger than 11x17, must be submitted

SIGNATURES

The undersigned hereby represent, upon all of the penalties of the law, for the purpose of inducing the Village of Lake Bluff to take the action herein requested, that all statements herein and on all related attachments are true and that all work here mentioned will be done in accordance with the ordinances of the Village of Lake Bluff and the laws of the State of Illinois. **The owner must sign the application.**

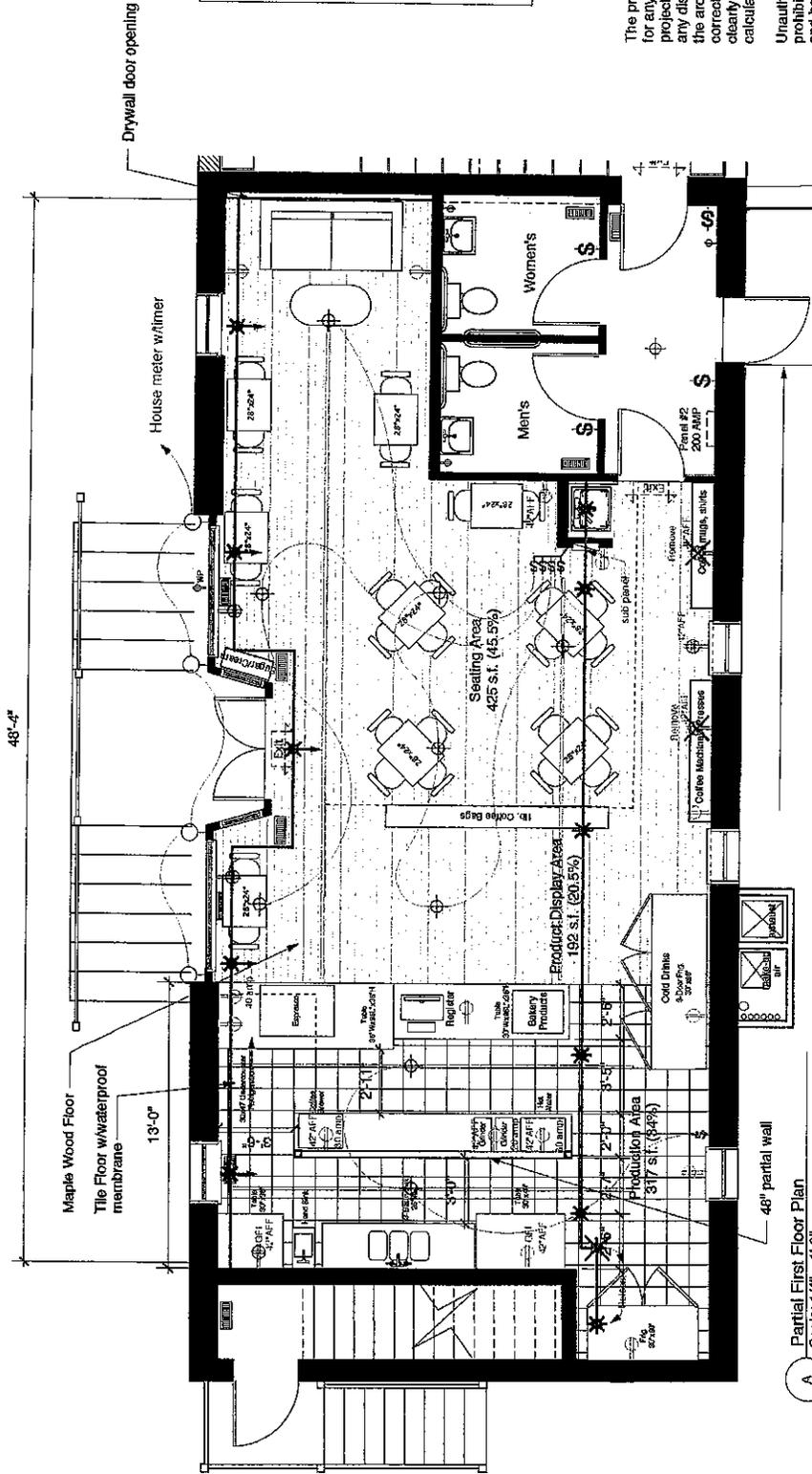
Owner **Signature:** _____ **Date:** January 12, 2016

Lake Effect Holdings, LLC

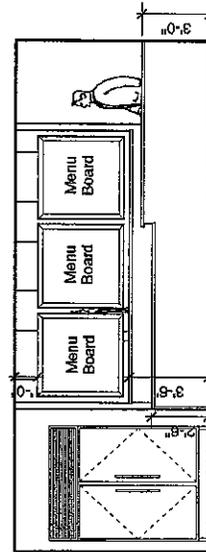
Print Name: Robert D. Douglass, Managing Partner

Applicant **Signature:** _____ **Date:** _____
(If other than owner)

Print Name: _____



A Partial First Floor Plan
Scale: 1/4" = 1'-0"



1 North Interior Elevation
Scale: 1/4" = 1'-0"

The project architect will not be responsible for any action taken by any person on the project if that person has any knowledge of any discrepancy, error or specifications until the architect has been notified and has corrected, made the inclusion or has more clearly explained the intent of the drawings, calculations and/or specifications.

Unauthorized use of these documents is prohibited. To the best of my knowledge and belief these drawings conform to all ordinances and requirements of the Village of Lake Bluff, Illinois.

Robert D. Douglass, AIA
IL #001-14968
Expires 11.30.16

Lake Effect Architects Inc.
IL #184-002-318
Expires 4.30.17

General Notes

1. Issued for Review	12/1/15
2. Issued for Permit	1/05/16
3. Issued for PCZBA Review	1/22/16

The Village Market Building

600 Walnut Avenue Lake Bluff, Illinois 60044

lake effect

A R C H I T E C T S , I N C .
P.O. Box 135 Lake Bluff, IL 60044 T. 847.274.4688 E. rob@lakeeffect.com

Floor Plan

A-1

The Village Market Building

600 Village Avenue Lake Bluff, IL

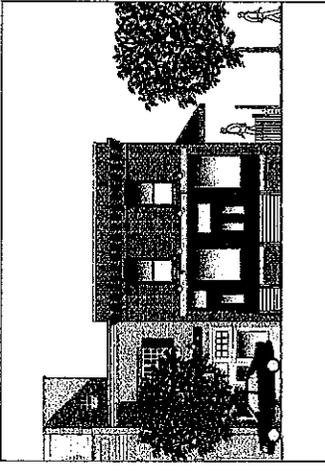
General Notes

1. Issued for PCB/Review	1/17/18
2. Issued for JMB/Review	
3. Issued for JMB/Review	
4. Issued for JMB/Review	
5. Issued for JMB/Review	
6. Issued for JMB/Review	
7. Issued for JMB/Review	
8. Issued for JMB/Review	
9. Issued for JMB/Review	
10. Issued for JMB/Review	
11. Issued for JMB/Review	
12. Issued for JMB/Review	
13. Issued for JMB/Review	
14. Issued for JMB/Review	
15. Issued for JMB/Review	
16. Issued for JMB/Review	
17. Issued for JMB/Review	
18. Issued for JMB/Review	
19. Issued for JMB/Review	
20. Issued for JMB/Review	

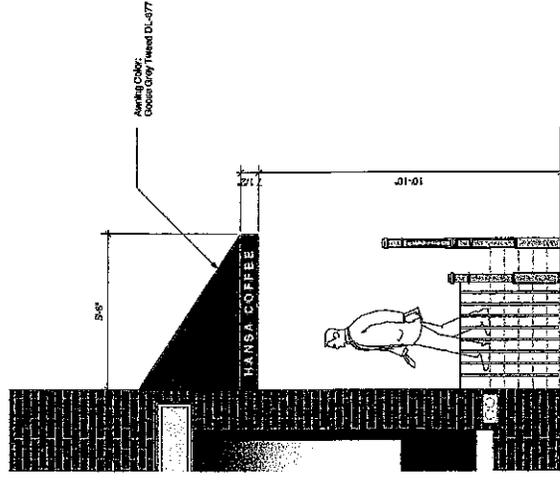
lake effect
 847.214.4688 WWW.LAKEEFFECT.COM
 ARCHITECTS

Building Elevation & Details

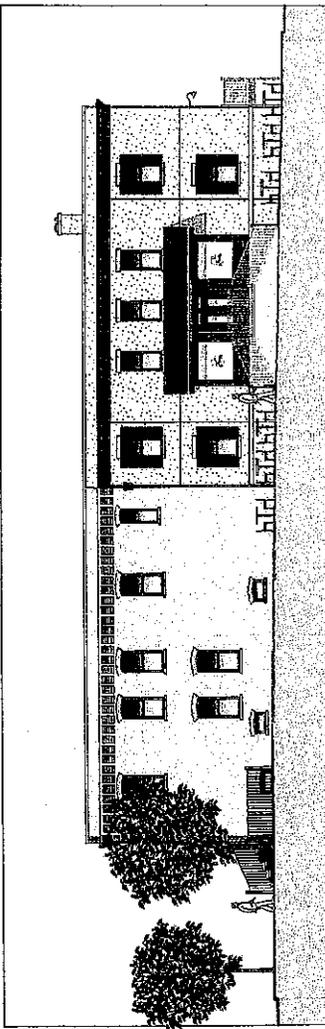
ASK-21



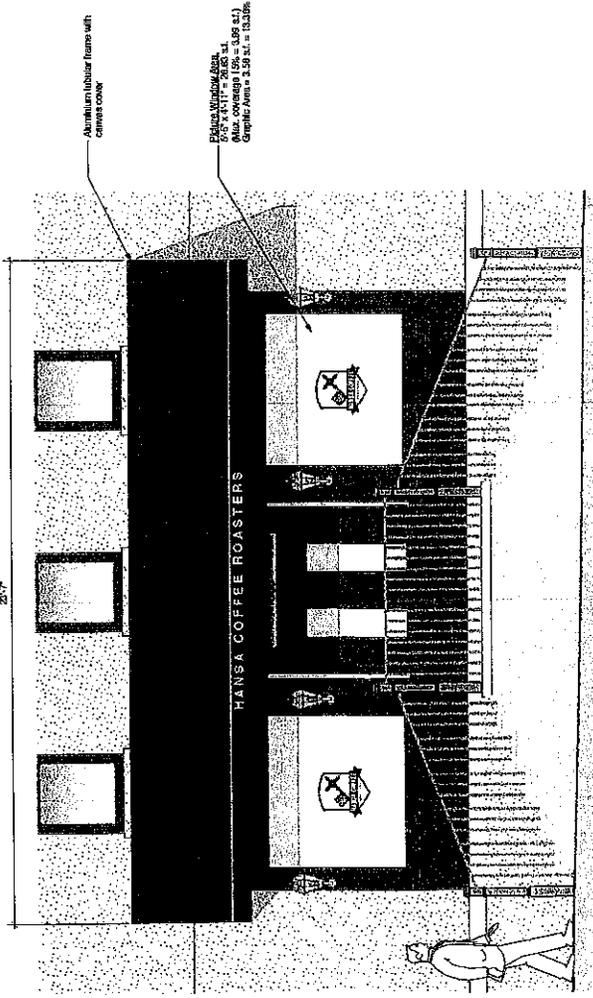
South Elevation
 Scale: 1/8" = 1'-0"



South Elevation
 Scale: 1/8" = 1'-0"



East Elevation
 Scale: 1/8" = 1'-0"



East Elevation
 Scale: 1/8" = 1'-0"



Description for 5812: Eating Places

Division G: Retail Trade | Major Group 58: Eating And Drinking Places

Industry Group 581: Eating And Drinking Places

5812 Eating Places

Establishments primarily engaged in the retail sale of prepared food and drinks for on-premise or immediate consumption. Caterers and industrial and institutional food service establishments are also included in this industry.

- Automats (eating places)
- Beaneries
- Box lunch stands
- Buffets (eating places)
- Cafes
- Cafeterias
- Carry-out restaurants
- Caterers
- Coffee shops
- Commissary restaurants
- Concession stands, prepared food (e.g., in airports and sports arenas)
- Contract feeding
- Dairy bars
- Diners (eating places)
- Dining rooms
- Dinner theaters
- Drive-in restaurants
- Fast food restaurants
- Food bars
- Food service, institutional
- Frozen custard stands
- Grills (eating places)
- Hamburger stands
- Hot dog (frankfurter) stands
- Ice cream stands
- Industrial feeding
- Lunch bars
- Lunch counters
- Luncheonettes
- Lunchrooms
- Oyster bars
- Pizza parlors
- Pizzerias
- Refreshment stands
- Restaurants
- Restaurants, carry-out
- Restaurants, fast food
- Sandwich bars or shops
- Snack shops
- Soda fountains
- Soft drink stands

- Submarine sandwich shops
- Tea rooms
- Theaters, dinner

[SIC Search](#)

[Division Structure](#)

[Major Group Structure](#)

[Freedom of Information Act](#) | [Privacy & Security Statement](#) | [Disclaimers](#) | [Important Web Site Notices](#) | [International](#) | [Contact Us](#)

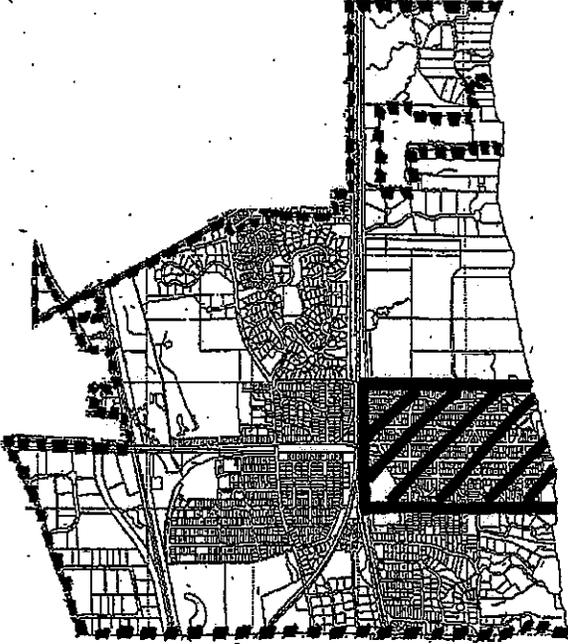
U.S. Department of Labor | Occupational Safety & Health Administration | 200 Constitution Ave., NW, Washington, DC 20210

Telephone: 800-321-OSHA (6742) | TTY

www.OSHA.gov

Objectives - Land Use Area 2

LU2. A) Promote orderly redevelopment of the Central Business District.
 B) Preserve the unique residential character of the area.
 C) Encourage rehabilitation and control redevelopment of property in an orderly manner compatible with neighboring properties.



East of Sheridan Road, north of East Sheridan Place and Ravine Avenue and south of Blodgett Avenue.

Policies - Land Use Area 2

LU2-1. Pursue a comprehensive review of the Central Business District as a Special Study Area. The future land use map outlines the proposed area. A moratorium on changes in use, or significant alterations to existing structures and/or uses, should be considered as part of a Special Study of the Central Business District. The Study should be completed within one year of the adoption of the Plan. See "Economic Development" for a map of the study area. See policies ED1-1 and H3-2.

LU2-2. Maintain the existing zoning classifications for the area considering the following special features:

- a) Develop an ordinance regulating development of properties near or in ravines. See policy PO3-2.
- b) Inventory and then vacate and dispose of surplus public alleys.
- c) Consider an ordinance pertaining to architectural preservation/conservation or a historic district designation.

LU2-3. Review the creation of, and subsequent rezoning to, a public use zoning classification where appropriate.

LU2-4. Retain, and expand as possible, the open space buffer areas along Sheridan Road, outside of the Central Business District.

LU2-5. As a general policy, retain existing public rights-of-way throughout the Village. Inventory and categorize existing Village rights-of-way. Develop a process, standards and criteria for identifying rights-of-way which, if vacated, sold or otherwise disposed of, would not adversely impact the character of the Village.

lake effect

H O L D I N G S , L L C

February 18, 2016

Mr. Brandon Stanick
Asst. to the Village Administrator
Village of Lake Bluff
40 E. Center Avenue
Lake Bluff, Illinois 60044

Re: Parking Analysis for the proposed Hansa Coffee Roasters at 600 Walnut in Lake Bluff

Dear Mr. Stanick,

On February 17th at the Plan Commission & Zoning Board of Appeals Meeting, the commission recommended denying Hansa Coffee Roasters and Lake Effect Holdings a Special Use Permit (landlord) based on the criteria from the Application for Zoning Variation (Special Use Permit). The commission specifically cited item 4 in the Standards for Special Use Permits:

“No Traffic Congestion: Describe how the proposed use will not cause undue traffic congestion.”

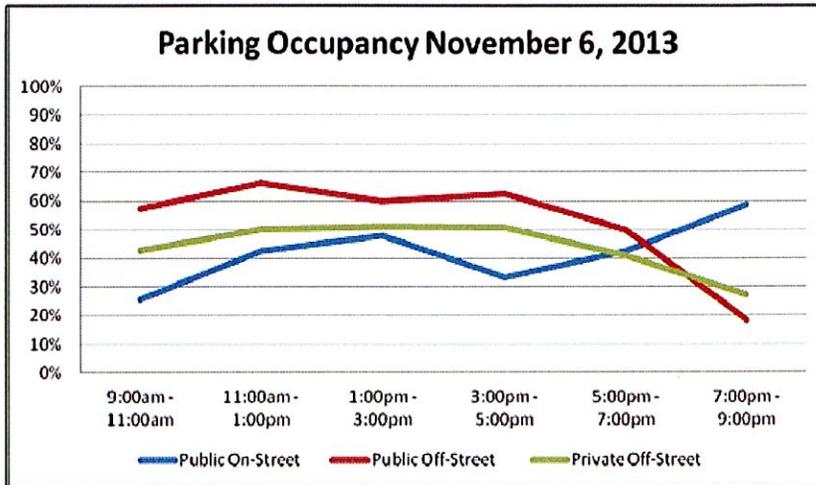
To address the ruling the Board made that parking for Hansa Coffee did not meet the standards for the SUP, we have provided additional information for your consideration. The Rich and Associates parking study, dated June 2014, indicates parking during the peak business hours of Hansa from 7-11am are more than adequate to handle any increase in traffic to the CBD.

Hansa Coffee's hours would compliment the low parking utilization illustrated below. As the day progresses into the evening restaurant traffic increases, Hansa's traffic would decrease, not affecting the parking for the restaurant patrons.

Furthermore, the Public on Street parking data reflected at the time of this study was done was during a time period when 600 Walnut was occupied by the Daily Grind.

According to our modeling, at peak capacity, Hansa would utilize 19 parking spaces. This is based off of standard parking measurements of 1.5 customers per car. As we

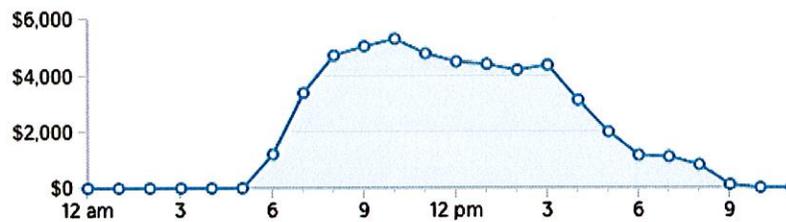
have 28 seats proposed, these 19 cars would illustrate our cafe operating at full capacity. According to the data provided by the Rich and Associates, the proposed coffee shop would likely increase parking occupancy in the Lake Bluff CBD by 9% for a total occupancy through 11:00 a.m. of 34%. This calculation was based off of table D on page 8 of the the Rich and Associates report.



DAY OF WEEK



TIME OF DAY

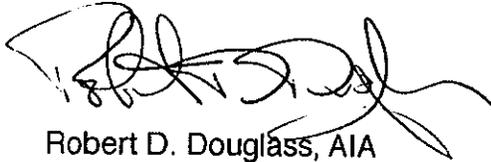


Hansa Daily Volume based on time of day.

We would like to further add the Village Market building is the oldest commercial building in the CBD, built circa 1900. In 2006 the building was renovated and restored to it's original character so that the building could continue as a contributing asset to the community.

Based on the information provided, we believe the PCZBA made their decision on the parking without adequate information at the February 17th meeting. We believe with this additional information, our request for a Special Use Permit conforms to the Standards outlined in the application. Therefore, we are asking the Village Board of Trustees to reconsider the PCZBA's recommendation at the February 17th meeting.

Cordially,
LAKE EFFECT HOLDINGS, LLC

A handwritten signature in black ink, appearing to read 'Robert D. Douglass', written over a faint, illegible printed name.

Robert D. Douglass, AIA
Managing Member

cc: Drew Irvin, Village Administrator Village of Lake Bluff
Tom Maegdlin, Hansa Coffee Roasters
Kevin Kane, Hansa Coffee Roasters

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 15

Subject: AN ORDINANCE AMENDING THE LAKE BLUFF ZONING CODE REGULATIONS TO ESTABLISH PHYSICAL FITNESS FACILITY (SIC 7991) AS A SPECIAL USE IN THE L-1 LIGHT INDUSTRIAL DISTRICT

Action Requested: FIRST READING APPROVAL (Roll Call Vote)
WAIVER OF SECOND READING APPROVAL (Roll Call Vote)

Originated By: VLAD'S GYM, INC. (Petitioner)

Referred To: JOINT PLAN COMMISSION AND ZONING BOARD OF APPEALS

Summary of Background and Reason For Request:

On January 22, 2016 the Village received a zoning application from Vlad's Gym, Inc. (Petitioner), a personal training studio, concerning a request to operate a physical fitness facility at 910 Sherwood Drive, Unit 23 (Property) as a special use. Because a physical fitness facility is not an allowed use in the L-1 Light Industry Zoning District, the Petitioner submitted a two-part zoning application requesting:

- (i) A text amendment to the Zoning Code establishing "Physical Fitness Facility (SIC 7991)" as a special use in the L-1 Light Industry District; and
- (ii) A Special Use Permit to operate a physical fitness facility at the Property.

At the conclusion of the public hearing on February 17th the Plan Commission and Zoning Board of Appeals (PCZBA) recommended the Village Board approve the request for a text amendment, as well as grant a conditional Special Use Permit (refer to Agenda Item 16) to the Petitioner to allow the operation of a physical fitness facility at the Property.

Mr. Vladimir Curguz, business owner, has submitted a request to waive second reading of the ordinance and will be in attendance, as well as Village Staff, to answer questions from the Board.

Reports and Documents Attached:

1. Ordinance Amending the Text of the Zoning Code Establishing Physical Fitness Facility as a Special Use in the L-1 Light Industry District;
2. PCZBA Staff Report (with attachments) Dated February 12, 2016; and
3. An Email Dated February 18, 2016 Requesting the Village Board Waive Second Reading.

PCZBA's Recommendation: Approval of the ordinance.

Village Administrator's Recommendation: Consider first reading approval; and
Consider waiving second reading approval.

Date Referred to Village Board: 2/22/2016

ORDINANCE NO. 2016-__

**AN ORDINANCE AMENDING THE LAKE BLUFF ZONING REGULATIONS
TO ESTABLISH PHYSICAL FITNESS FACILITIES (SIC 7991)
AS A SPECIAL USE IN THE L-1 LIGHT INDUSTRY DISTRICT**

Passed by the Board of Trustees, _____, 2016

Printed and Published, _____, 2016

Printed and Published in Pamphlet Form
by Authority of the
President and Board of Trustees

VILLAGE OF LAKE BLUFF
LAKE COUNTY, ILLINOIS

I hereby certify that this document
was properly published on the date
stated above.

Village Clerk

ORDINANCE NO. 2016-__

**AN ORDINANCE AMENDING THE LAKE BLUFF ZONING REGULATIONS
TO ESTABLISH PHYSICAL FITNESS FACILITIES (SIC 7991)
AS A SPECIAL USE IN THE L-1 LIGHT INDUSTRY DISTRICT**

WHEREAS, Section 10-7A-2 of the Village's Zoning Regulations establishes permitted and special uses in the L-1 Light Industry District, which uses are listed in the Zoning Use Table at Section 10-13-3 of the Zoning Regulations; and

WHEREAS, the Village received an application from Vlad's Gym Inc. to establish a physical fitness facility in the L-1 District ("**Application**"); and

WHEREAS, pursuant to Section 10-2-9D1 of the Zoning Regulations, the Application requested that the Village amend the text of the Zoning Regulations to establish Physical Fitness Facility" as a special use in the L-1 District ("**Proposed Amendment**"); and

WHEREAS, the Village's Joint Plan Commission and Zoning Board of Appeals ("**PCZBA**"), pursuant to proper notice, conducted a public hearing pursuant to Section 10-2-9D2 of the Zoning Regulations to consider the Proposed Amendment; and

WHEREAS, at the close of the public hearing, pursuant to Section 10-2-9D3 of the Zoning Regulations, the PCZBA recommended that the Village Board approve the Proposed Amendment; and

WHEREAS, the Board of Trustees has determined that adoption of the Proposed Amendments as set forth in this Ordinance is in the best interests of the Village;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. Recitals.

The foregoing recitals are incorporated herein as findings and determinations of the Board of Trustees.

Section 2. Public Hearing.

A public hearing on the Proposed Amendment was duly advertised on or before January 29, 2016 in the *News-Sun*. The public hearing was commenced and completed by the PCZBA on February 18, 2016, on which date the PCZBA recommended that the Board of Trustees adopt the Proposed Amendment.

Section 3. Amendment to the Zoning Use Table

Pursuant to Section 10-2-9 of the Zoning Regulations, the Proposed Amendment is hereby adopted and the text of Section 10-13-3 of the Zoning Regulations is hereby amended to include "Physical Fitness Facility" as a special use in the L-1 District by inserting the following entry in correct alphabetical order as follows:

Use Category	SIC Code*	ZONING DISTRICTS														
		<i>P = Permitted Use S = Special Use</i>														
		Residential								Commercial/Non-residential						
C-E	E-1	E-2	R-1	R-2	R-3	R-4	R-5	R-6	CBD	O&R	AP-1	L-1	L-2	S	R	
Physical Fitness Facility	7991									S			<u>S</u>			

Section 4. Effective Date.

This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this ____ day of _____, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES:

NAYS:

ABSTAIN:

ABSENT:

APPROVED this ____ day of _____, 2016.

Village President

ATTEST:

Village Clerk

FIRST READING: _____

SECOND READING: _____

PASSED: _____

APPROVED: _____

PUBLISHED IN PAMPHLET FORM: _____

VILLAGE OF LAKE BLUFF

Memorandum

TO: Chair Kraus and Members of the Joint Plan Commission & Zoning Board of Appeals
FROM: Brandon J. Stanick, Assistant to the Village Administrator
DATE: February 12, 2016
SUBJECT: **Agenda Item #5** - Physical Fitness Facility Text Amendment & Special Use Permit for Vlad's Gym, Inc. (910 Sherwood Dr., Unit #23)

Applicant Information:	Vlad's Gym, Inc. (Petitioner)
Location:	910 Sherwood Drive, Unit #23
Requested Action:	Request for a text amendment and a special use permit
Public Notice:	<i>Lake County News Sun</i> – January 29, 2016
Existing Zoning:	Light Industry District (L-1)
Purpose:	Amend Zoning Code to allow physical fitness facility to operate as a special use in the L-1 District and request for a special use permit to operate a physical fitness facility at 910 Sherwood Dr., Unit #23.
Tenant Space:	1,930 sq. ft.
Existing Land Use:	L-1 District – multi-tenant office
Surrounding Land Use:	<ul style="list-style-type: none">• North: Office and Warehouse• East: Office and Auto Sales• South: Office and Medical Office• West: Office
Comprehensive Plan Land Use Objective:	Enhance and maximize economic return to the Village in a manner compatible with existing uses.
Zoning History:	Ord. #2015-18, approving text amendment to allow liquor sales and approving SUP for Wine Brokers IL, LLC in Unit #20 of same building.
Applicable Land Use Regulations:	<ul style="list-style-type: none">• Section 10-2-9: Text amendments• Section 10-4-2E: Special Use Permits

Background and Summary

On January 22, 2016 the Village received a zoning application from Vlad's Gym, Inc. (Petitioner) requesting the following: (i) a text amendment to the Zoning Code to allow "Physical Fitness Facility (SIC 7991)" as a special use in the L-1 District; and (ii) a Special Use Permit (SUP) to allow the operation of a physical fitness facility at 910 Sherwood Dr., Unit #23.

Zoning Analysis

The Petitioner will operate a physical fitness facility in a multi-tenant building mainly comprised of commercial office uses. The Petitioner will provide physical fitness services on a private personal one-on-one basis. As this is the case, the Petitioner will operate the facility with one employee.

According to the Petitioner's transmittal letter the hours of operation are:

Hours of Operation:
Monday through Friday: 5:00 am to 12:00 pm and from 4:00 to 7:00 pm on occasion
Saturday: 6:00 am to 12:00 pm (appointment only)
Sunday: NA

Staff anticipates that, due to the nature of the business, deliveries to the building will be minimal, if any.

There will be minimal impact to public utilities as adequate water and sewer services are currently available. Sanitation service will be provided by the property owner's contractor.

Village Staff does not anticipate any irregular police and/or fire service impacts.

PCZBA Authority

The PCZBA has authority to:

- Recommend the Village Board approve or deny the request for:
 - a text amendment to establish physical fitness facilities as a special use in the L-1 District; and
 - a SUP to operate a physical fitness facility at 910 Sherwood Drive, Unit #23.

Recommendation

Following the public hearing to consider the requests, the PCZBA should take one of the following actions:

- If more information is required, continue the public hearing to a date certain to allow the Petitioner to provide additional information.
- If more information is not required, vote to:
 - Recommend the Village Board approve or deny the request for:

- i. a text amendment to establish physical fitness facilities as a special use in the L-1 District; and
- ii. a SUP to operate a physical fitness facility at 910 Sherwood Drive, Unit #23.

Attachments

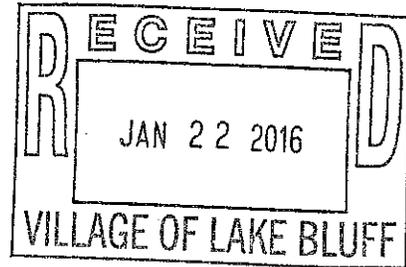
- Zoning application with supporting documentation. Also, included with the material, as a separate sheet, are the responses to the Standards for Special Use Permits by the Petitioner; the reproduction quality of the zoning application is not very legible.

If you should have any questions concerning the information provided in this memorandum please feel free to contact me at 847-283-6889.

Vladimir Curguz
9025 Capitol Dr., Apt 2B
Des Plaines, IL 60016
847.529.6890
vcurguz@hotmail.com

January 18, 2016

Village of Lake Bluff, Zoning Board of Appeals
40 E. Center Ave.
Lake Bluff, IL 60044



Dear Village of Lake Bluff, Zoning Board of Appeals:

As a personal trainer in the Lake Forest, Lake Bluff and Bannockburn areas for more than 14 years, I would like to open a personal training studio in the 910 Sherwood Drive, Unit 23, Lake Bluff location. Though the location is in an industrial zone, there are numerous possible benefits to the area and minimal impact on nearby properties So, I request a special-use permit.

Vlad's Gym is a small, one-on-one, private personal training studio. The hours of operation are Monday through Friday 5 a.m. to 12 p.m., and occasionally 4 p.m. to 7 p.m. based on client's after-work needs. Saturday the training studio is open 6 a.m. to 12 p.m. The hours are based on appointment only with the busiest hours occurring between 5 and 8 a.m., causing minimal traffic to adjacent businesses.

The training approach utilizes body weight, yoga-style movements, and free weight training. Every client is evaluated during the course of the initial sessions. Programs are tailor-made, personalized for the needs, goals and lifestyle of each individual client. Progress is supervised to ensure personal and physical challenges are overcome for client success.

During training sessions, music is played at medium to low-medium levels in order to maintain clients' focus, and promote client discussion. The unit is adjacent to only two businesses, one on the west side, the other on the north side. On the west side, the locker rooms will serve as a buffer, which will further limit any sounds from the fitness area. Additionally, on the north side the entire length of the wall houses the sprinkler control system room which serves as a buffer on the north side. I do not promote, advocate or use loud music as it as opposed to my training principles.

The gym uses high-quality equipment for athletic performance—from professional to novice levels. The flooring is Regupol, professional grade flooring, used in conjunction with bumper

January 18, 2016

Page 2

plates. Together, they limit noise and protect the building integrity. Regupol flooring meets the standards of LEED and Green Circle Certification to promote the health of the clients, business and the environment.

The community will benefit from access to an additional more-convenient means to support their health and well-being. The local access to wellness services means that local employers and employees receive the benefit of more options to support their health. We spend many hours of our days at work, a local personal training studio available to the nearby employees is a benefit for the area. I am including signatures of the neighboring businesses supporting the opening of the personal training studio in this location.

I look forward to your feedback and hope you'll approve the use of the space for personal training amenities.

Sincerely,

A handwritten signature in black ink, appearing to read "V. Curguz". The signature is written in a cursive, somewhat stylized font.

Vladimir Curguz

Enclosure

VLAD'S GYM, INC.

Mission Statement

The ultimate goal of Vlad's Gym, Inc. is to bridge the gap between tradition and science. It's where East meets West—two philosophies, typically in competition—fuse into one for the empowerment of human beings.

We provide a training sanctuary where all will feel comfortable and accepted. A result of this approach is a stronger, confident and more-resilient you.

Company Info /About

Vlad's Gym, Inc. is an unpretentious and straight-forward training environment, forged from the need to simplify and deescalate our busy, often stressful, technology-bombarded lives. In this gymnasium quality of effort is respected and is emphasized over all else.

The gym is built on a reputation of honesty and respect. The gym's passion was born in Vladimir Curguz's hometown at the Fifth Belgrade Gymnasium in Belgrade, Serbia in 1991. The emphasis on sincerity of effort and optimal health is the foundation of the gym's philosophy, it is a very personal experience—never "just business."

As a trainer in the North Shore area since 2001, in both Bannockburn and Lake Forest, the integrity of my commitment is demonstrated by the more than decade-long relationships retained with many clients.

All Ages. All Fitness Levels. All Welcome. A Personalized Wellness Experience—Vlad's Gym.

FEE PAID:
RECEIPT NUMBER:

DATE RECEIVED
BY VILLAGE:

VILLAGE OF LAKE BLUFF
APPLICATION FOR ZONING VARIATION, SPECIAL USE PERMIT, REZONING, OR PRO

SUBJECT PROPERTY

Address: 910 SHERWOOD DR. UNIT # 23 Zoning District: _____
(Property address for which application is submitted)

Current Use: COMMERCIAL - VACANT
(Residential, Commercial, Industrial, Vacant, Etc.)

PIN Number: _____

APPLICANT

Applicant: VLADIMIR CURGUEZ, VLAD'S GYM INC.

Address: 9025 CAPITOL DR. apt. 2B, DES PLAINES, IL 60016
(Address if different than subject property)

Relationship of Applicant to Property: LEASEE
(Owner, Contract Purchaser, Etc.)

Home Telephone: 847-529-6890 Business Telephone: 847-526-6990

OWNER

Owner - Title Holder	If Joint Ownership
Name: <u>III Associates LLC</u>	Joint Owner: <u>mail to Property Mgr</u>
Address: <u>42 Sherwood Ter</u>	Address: <u>Ralph Huszagh</u>
	<u>J C Forney</u>
Daytime Phone: <u>845 499 6888</u>	Daytime Phone: <u>131 West Park Ave</u>
	<u>Libertyville IL 60041</u>
	<u>847-362-2000</u>

If ownership is other than individual and/or joint ownership, please check appropriate category and provide all additional ownership information as an attachment.

- Corporation
- Land Trust
- Other: LLC - owner Robert Zgonena
- Partnership
- Trust

Are all real estate taxes, special assessments and other obligations on the subject property paid in full?
 Yes No If No, Explain: _____

ACTION REQUESTED

To provide time for legal notification requirements, any application requiring a Public Hearing before the Zoning Board of Appeals must be received at least 25 days prior to the next meeting date.

- Zoning Variation
- Special Use Permit
- Text Amendment
- Rezoning
- Planned Residential Development
- Other: _____

Applicable Section(s) of Zoning Ordinance, if known: _____

Narrative description of request: As a personal trainer in the Lake Forest Lake Bluff civil townships areas for more than 14 years, I would like to open a personal training studio in this Lake Bluff location. Though the location is in an industrial zone, there are numerous possible benefits to the area. So, I request a special-use permit.

STANDARDS FOR VARIATIONS AND SPECIAL USE PERMITS

The Zoning Board is required by the Illinois State Statutes to apply the following standards in reviewing requests for Variations and Special Use Permits. The Board may only grant a variation or recommend that the Village Board grant a variation in cases where there are practical difficulties and particular hardships brought about by the strict application of the Zoning Ordinance and not by any persons, presently or formerly, having an interest in the property. The applicant has the burden of establishing each of these standards both in writing and at the Public Hearing. Please attach additional materials if necessary.

STANDARDS FOR VARIATIONS:

1. **Practical Difficulty or Hardship:** Describe the practical difficulty or particular hardship that would result from the strict application of the Zoning Ordinance.

2. **Unique Physical Condition:** Describe the unique characteristics of the lot or structures on the subject property which are exceptional, such as: a) existing unique structures or uses, b) irregular lot shape, size, or location, c) exceptional topographical features, or d) other extraordinary physical conditions.

3. **Special Privilege:** Describe how the request will not simply provide the applicant with a special privilege that other property owners do not enjoy. The request must be for relief from the regulations due to hardship, and not simply to reduce inconvenience or to provide for financial gain.

4. **Code Purposes:** Describe how the request does not violate the intentions of the regulations. The applicant must show that the request does not adversely impact surrounding properties or the general welfare.

5. **Public Health and Safety:** Describe how the request will not: a) adversely impact the supply of light and air to adjacent properties, b) increase traffic congestion, c) increase the hazard of fire, d) endanger public safety, e) diminish the value of property within the surrounding area, or f) impair the public health, safety, comfort, morals, and welfare of the people.

STANDARDS FOR SPECIAL USE PERMITS:

1. **General Standard:** Describe how the proposed use will not adversely impact adjacent properties.

The proposed use for the space is to facilitate a small, client-based personal training studio. The space is smaller and more intimate than larger gyms, for the benefit of building personal relationships with clients. As such, there will be minimal traffic. We will have large shipments and will allow ample space for the accessibility and service delivery currently occurring at adjacent properties.

2. **No Interference with Surrounding Development:** Describe how the proposed use will not hinder or interfere with the development or use of surrounding properties.

The surrounding areas will be unimpacted by competition for industrial commercial services as that is not our business. Our business is personal training studio for one-on-one services which means there'll be very little additional traffic. Certainly not the amount generated by larger membership-based gyms.

3. **Adequate Public Facilities:** Describe how the proposed use will be served by streets, public utilities, police and fire service, drainage, refuse disposal, parks, libraries and other public services.

The training studio will utilize basic commercial services by streets and sanitation. Because the studio provides one-on-one training to nearby residents, the impact on streets and public utilities, as well as police and fire services will be minimal. The training studio is insured in case of any client injury and we always place the client's safety first.

4. No Traffic Congestion: Describe how the proposed use will not cause undue traffic and traffic congestion.

The training studio supports individual clients on a one-on-one basis, which means that there will be minimal traffic. There will be no parking.

5. No Destruction of Significant Features: Describe how the proposed use will not destroy or damage natural, scenic or historic features.

All training occurs inside the internal walls of the gym - using weights and other physical fitness equipment. Therefore, there should be no damage to natural, scenic or historical features in the area.

STANDARDS FOR TEXT AMENDMENTS

The wisdom of amending the Village Zoning Map or the text of the Zoning Code is a matter committed to the sound legislative discretion of the Village Board of Trustees and is not dictated by any set standard. In determining whether a proposed amendment will be granted or denied the Board of Trustees may be guided by the principle that its power to amend this title should be exercised in the public good.

TEXT AMENDMENT GUIDING PRINCIPLES:

In considering whether the principle is satisfied in amending the text of the Zoning Code, the Board of trustees may weigh, among other factors, the following:

1. The consistency of the proposed amendment with the purposes of this title:

2. The community need for the proposed amendment and any uses or development it would allow:

The community will benefit from access to an additional, more convenient means to support their health and well-being. The localized access to wellness services, means that local employers and employees receive the benefit of more options to support their health. An added way, hours of our days at work is a local personal training studio available to the nearby employees is a benefit for the area.

3. The conformity of the proposed amendment with the village's comprehensive plan and zoning map, or the reasons justifying its lack of conformity:

APPLICATION MATERIALS

LEGAL DESCRIPTION - MUST BE PROVIDED

Required*

- Plat of survey including legal description. ✓
- Evidence of title to property for which relief is sought or written documentation of contractual lease. ✓
- Scale site plan showing building locations and dimensions. ✓
- Scale site plan showing addition, new construction, modification, etc. ✓
- Schematic drawings showing floor plan, elevations, and exterior mechanical equipment. ✓
- Floor Area Calculation Table (if applicable) ✓
- Other: _____

Optional

- Landscape Plan
- Photographs of subject property and surrounding properties.
- Testimony from neighbors is strongly encouraged.

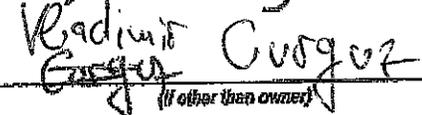
*15 copies, no larger than 11x17, must be submitted

SIGNATURES

The undersigned hereby represent, upon all of the penalties of the law, for the purpose of inducing the Village of Lake Bluff to take the action herein requested, that all statements herein and on all related attachments are true and that all work here mentioned will be done in accordance with the ordinances of the Village of Lake Bluff and the laws of the State of Illinois. The owner must sign the application.

Owner Signature:  Date: 1/20/16

Print Name: Robert Zgonena

Applicant Signature:  Date: 1.22.16
(If other than owner)

Print Name: Vladimir Curguz

VLAD'S GYM, INC.

STANDARDS FOR SPECIAL USE PERMITS:

1. *General Standard: Describe how the proposed use will not adversely impact adjacent properties.*

The proposed use for the space is to facilitate a small client based personal training studio. The space is smaller and more intimate than larger gymnasiums for the benefit of building personal relationships with clients. As such there will be minimal traffic, no regular large shipments and will allow ample space for the accessibility and service delivery currently occurring at adjacent properties.

2. *No Interference with Surrounding Development. Describe how the proposed use will not hinder or interfere with the development or use of surrounding properties.*

The surrounding areas will be unhindered by competition for industrial commercial services as that is not our business, our business is personal training, studio for one-on-one services which means there'll be very little additional traffic, certainly not the amount generated by larger membership based gyms.

3. *Adequate Public Facilities: Describe how the proposed use will be served by streets, public utilities, police and fire service, drainage, refuse disposal, parks, libraries and other public services.*

The training studio will utilize basic commercial services by streets and sanitation. Because the studio provides one-on-one training to wealthy residents the impact on streets and public utilities, as well as police and fire services will be minimal. The training studio is insured in case of any client injury and we always place the client's safety first.

4. *No Traffic Congestion. Describe how the proposed use will not cause undue traffic and traffic congestion.*

The training studio supports individual clients on a one-on-one basis, which means that there'll be minimal traffic. There will be one trainer.

5. *No Destruction of Significant Features: Describe how the proposed use will not destroy or damage natural, scenic or historic features.*

All training occurs inside the internal walls of the gym-using weights and other physical fitness equipment. Therefore, there will be no damage to natural, scenic or historic features in the area.

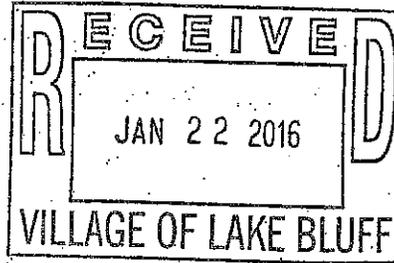
TEXT AMENDMENT GUIDING PRINCIPLES:

2. *The community need for the proposed amendment and any uses or development it would allow:*

The community will benefit from access to an additional more convenient means to support their health and well-being. The localized access to wellness services means that local employers and employees receive the benefit of more options to support their health. We spend many hours of our days at work; a local personal training studio available to the nearby employees is a benefit for the area.

INDUSTRIAL BUILDING LEASE

CAUTION: Consult a lawyer before using or acting under this form. Neither the publisher nor the seller of this form makes any warranty with respect thereto, including any warranty of merchantability or fitness for a particular purpose.



Above Space for Recorder's use only

TERM OF LEASE		
BEGINNING	ENDING	
April 15, 2016	April 14, 2019	
YEARLY RENT	DATE OF LEASE	LOCATION OF PREMISES
3% annual increases /	Jan. 22, 2016	910 Sherwood Drive, Lake Bluff, Unit 23
PURPOSE		
Gym		

LESSEE
 NAME .Vlad's Gym, Inc.
 Vladimir Curguz
 ADDRESS 910 Sherwod Dr., Unit 23
 Lake Bluff, IL. 60044
 CITY .

LESSOR
 NAME .111 Assoc., LLC
 P.O. Box 54574
 ADDRESS .Atlanta, Ga. 30308
 CITY .

In consideration of the mutual covenants and agreements herein stated, Lessor hereby leases to Lessee and Lessee hereby leases from Lessor solely for the above purposes designated above (the "Premises"), together with the appurtenances thereto, for the above Term.

LEASE COVENANTS AND AGREEMENTS

- 1. RENT.** Lessee shall pay Lessor or Lessor's agent as rent for the Premises the sum stated above, monthly in advance, until termination of this lease, at Lessor's address stated above or such other address as Lessor may designate in writing.
- 2. CONDITION AND UPKEEP OF PREMISES.** Lessee has examined and knows the condition of the Premises and has received the same in good order and repair, and acknowledges that no representations as to the condition and repair thereof have been made by Lessor, or his agent, prior to or at the execution of this lease that are not herein expressed; Lessee will keep the Premises including all appurtenances, in good repair, replacing all broken glass with glass of the same size and quality as that broken, and will replace all damaged plumbing fixtures with others of equal quality, and will keep the Premises, including adjoining alleys, in a clean and healthful condition according to the applicable municipal ordinances and the direction of the proper public officers during the term of this Lease at Lessee's expense, and will without injury to the roof, remove all snow and ice from the same

when necessary, and will remove the snow and ice from the sidewalk abutting the Premises; and upon the termination of this lease, in any way, will yield up the Premises to Lessor, in good condition and repair, loss by fire and ordinary wear excepted, and will deliver the keys therefor at the place of payment of said rent.

3. LESSEE NOT TO MISUSE; SUBLET; ASSIGNMENT. Lessee will not allow Premises to be used for any purpose that will increase the rate of insurance thereon, nor for any purpose other than that hereinbefore specified, and will not load floors with machinery or goods beyond the floor load rating prescribed by applicable municipal ordinances, and will not allow the Premises to be occupied in whole, or in part, by any other person, and will not sublet the same, or any part thereof, nor assign this lease without in each case the written consent of the Lessor first had, and Lessee will not permit any transfer by operation of law of the interest in Premises acquired through this lease, and will not permit Premises to be used for any unlawful purpose, or for any purpose that will injure the reputation of the building or increase the fire hazard of the building, or disturb the tenants or the neighborhood, and will not permit the same to remain vacant or unoccupied for more than ten consecutive days; and will not allow any signs, cards or placards to be posted, or placed thereon, nor permit any alteration of or addition to any of the Premises, except by written consent of Lessor; all alterations and additions to the Premises shall remain for the benefit of Lessor unless otherwise provided in the consent aforesaid.

4. MECHANIC'S LIEN. Lessee will not permit any mechanic's lien or liens to be placed upon the Premises or any building or improvement thereon during the term hereof, and in case of the filing of such lien Lessee will promptly pay same. If default in payment thereof shall continue for thirty (30) days after written notice thereof from Lessor to the Lessee, the Lessor shall have the right and privilege at Lessor's option of paying the same or any portion thereof without inquiry as to the validity thereof, and any amounts so paid, including expenses and interest, shall be so much additional indebtedness hereunder due from Lessee to Lessor and shall be repaid to Lessor immediately on rendition of bill therefor.

5. INDEMNITY FOR ACCIDENTS. Lessee covenants and agrees that he will protect and save and keep the Lessor forever harmless and indemnified against and from any penalty or damages or charges imposed for any violation of any laws or ordinances, whether occasioned by the neglect of Lessee or those holding under Lessee, and that Lessee will at all times protect, indemnify and save and keep harmless the Lessor against and from any and all loss, cost, damage or expense, arising out of or from any accident or other occurrence on or about the Premises, causing injury to any person or property whomsoever or whatsoever and will protect, indemnify and save and keep harmless the Lessor against and from any and all claims and against and from any and all loss, cost, damage or expense arising out of any failure of Lessee in any respect to comply with and perform all the requirements and provision hereof.

6. NON-LIABILITY OF LESSOR. Except as provided by Illinois statute, Lessor shall not be liable for any damage occasioned by failure to keep the Premises in repair, nor for any damage done or occasioned by or from plumbing, gas, water, sprinkler, steam or other pipes or sewerage or the bursting, leaking or running of any pipes, tank or plumbing fixtures, in, above, upon or about Premises or any building or improvement thereon nor for any damage occasioned by water, snow or ice being upon or coming through the roof, skylights, trap door or otherwise, nor for any damages arising from acts or neglect of any owners or occupants of adjacent or contiguous property.

7. WATER, GAS AND ELECTRIC CHARGES. Lessee will pay, in addition to the rent above specified, all water rents, gas and electric light and power bills taxed, levied or charged on the Premises, for and during the time for which this lease is granted, and in case said water rents and bills for gas, electric light and power shall not be paid when due, Lessor shall have the right to pay the same, which amounts so paid, together with any sums paid by Lessor to keep the Premises in a clean and healthy condition, as above specified, are declared to be so much additional rent and payable with the installment of rent next due thereafter.

8. KEEP PREMISES IN REPAIR. Lessor shall not be obliged to incur any expense for repairing any improvements upon said demised premises or connected therewith, and the Lessee at his own expense will keep all improvements in good repair (injury by fire, or other causes beyond Lessee's control excepted) as well as in a good tenantable and wholesome condition, and will comply with all local or general regulations, laws and ordinances applicable thereto, as well as lawful requirements of all competent authorities in that behalf. Lessee will, as far as possible, keep said improvements from deterioration due to ordinary wear and from falling temporarily out of repair. If Lessee does not make repairs as required hereunder promptly and adequately, Lessor may but need not make such repairs and pay the costs thereof, and such costs shall be so much additional rent immediately due from and payable by Lessee to Lessor.

9. ACCESS TO PREMISES. Lessee will allow Lessor free access to the Premises for the purpose of examining or exhibiting the same, or to make any repairs, or alterations thereof which Lessor may see fit to make and will allow to have placed upon the Premises at all times notice of "For Sale" and "To Rent", and will not interfere with the same.

10. ABANDONMENT AND RELETING. If Lessee shall abandon or vacate the Premises, or if Lessee's right to occupy the Premises be terminated by Lessor by reason of Lessee's breach of any of the covenants herein, the same may be re-let by Lessor for such rent and upon such terms as Lessor may deem fit, subject to Illinois statute; and if a sufficient sum shall not thus be realized monthly, after paying the expenses of such re-letting and collecting to satisfy the rent hereby reserved, Lessee agrees to satisfy and pay all deficiency monthly during the remaining period of this lease.

11. HOLDING OVER. Lessee will, at the termination of this lease by lapse of time or otherwise, yield up immediate possession to Lessor, and failing so to do, will pay as liquidated damages, for the whole time such possession is withheld, the sum of ONE HUNDRED Dollars (\$ 100) per day; but the provisions of this clause shall not be held as a waiver by Lessor of any right of re-entry as hereinafter set forth; nor shall the receipt of said rent or any part thereof, or any other act in apparent affirmance of tenancy, operate as a waiver of the right to forfeit this lease and the term hereby granted for the period still unexpired, for a breach of any of the covenants herein.

12. EXTRA FIRE HAZARD. There shall not be allowed, kept, or used on the Premises any inflammable or explosive liquids or materials save such as may be necessary for use in the business of the Lessee, and in such case, any such substances shall be delivered and stored in amount, and used, in accordance with the rules of the applicable Board of Underwriters and statutes and ordinances now or hereafter in force.

13. DEFAULT BY LESSEE. If default be made in the payment of the above rent, or any part thereof, or in any of the covenants herein contained to be kept by the Lessee, Lessor may at any time thereafter at his election declare said term ended and reenter the Premises or any part thereof, with or (to the extent permitted by law) without notice or process of law, and remove Lessee or any persons occupying the same, without prejudice to any remedies which might otherwise be used for arrears of rent, and Lessor shall have at all times the right to distrain for rent due, and shall have a valid and first lien upon all personal property which Lessee now owns, or may hereafter acquire or have an interest in, which is by law subject to such distraint, as security for payment of the rent herein reserved.

14. NO RENT DEDUCTION OR SET OFF. Lessee's covenant to pay rent is and shall be independent of each and every other covenant of this lease. Lessee agrees that any claim by Lessee against Lessor shall not be deducted from rent nor set off against any claim for rent in any action.

15. RENT AFTER NOTICE OR SUIT. It is further agreed, by the parties hereto, that after the service of notice or the commencement of a suit or after final judgment for possession of the Premises, Lessor may receive and collect any rent due, and the payment of said rent shall not waive, or affect said notice, said suit, or said judgment.

16. PAYMENT OF COSTS. Lessee will pay and discharge all reasonable costs, attorney's fees and expenses that shall be made and incurred by Lessor in enforcing the covenants and agreements of this lease.

17. RIGHTS CUMULATIVE. The rights and remedies of Lessor under this lease are cumulative. The exercise or use of any one or more thereof shall not bar Lessor from exercise or use of any other right or remedy provided herein or otherwise provided by law, nor shall exercise nor use of any right or remedy by Lessor waive any other right or remedy.

18. FIRE AND CASUALTY. In case the Premises shall be rendered untenable during the term of this lease by fire or other casualty, Lessor at his option may terminate the lease or repair the Premises within 60 days thereafter. If Lessor elects to repair, this lease shall remain in effect provided such repairs are completed within said time. If Lessor shall not have repaired the Premises within said time, then at the end of such time the term hereby created shall terminate. If this lease is terminated by reason of fire or casualty as herein specified, rent shall be apportioned and paid to the day of such fire or casualty.

19. SUBORDINATION. This lease is subordinate to all mortgages which may now or hereafter affect the Premises.

20. PLURALS; SUCCESSORS. The words "Lessor" and "Lessee" wherever herein occurring and used shall be construed to mean "Lessors" and "Lessees" in case more than one person constitutes either party to this lease; and all the covenants and agreements contained shall be binding upon, and inure to, their respective successors, heirs, executors, administrators and assigns and may be exercised by his or their attorney or agent.

21. SEVERABILITY. Wherever possible each provision of this lease shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this lease shall be prohibited by or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this lease.

If this instrument is executed by a corporation, such execution has been authorized by a duly adopted resolution of the Board of Directors of such corporation.

This lease consists of 5 pages numbered 1 to 5, including a rider consisting of 1 pages, identified by Lessor and Lessee.

IN WITNESS WHEREOF, the parties hereto have executed this instrument this day and year first above written.

[Signature] (SEAL)
[Signature] (SEAL)

Please print or type name(s) _____ (SEAL)
below signature(s). _____ (SEAL)

ASSIGNMENT BY LESSOR

On this _____, 19_____, for value received, Lessor hereby transfers, assigns and sets over to _____, all right, title and interest in and to the above Lease and the rent thereby reserved, except rent due and payable prior to _____, 19_____.

(SEAL)
(SEAL)

GUARANTEE

On this _____, 19_____, in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned Guarantor hereby guarantees the payment of rent and performance by Lessee, Lessee's heirs, executors, administrators, successors or assigns of all covenants and agreements of the above Lease.

(SEAL)
(SEAL)

State of Illinois, County of _____ ss.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that

IMPRESS
SEAL
HERE

_____ personally known to me to be the same person whose name _____ subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that he signed, sealed and delivered the said instrument as _____ free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of right of homestead.

GIVEN under my hand and official seal this _____ day of _____, 19_____.

Commission expires _____, 19_____

Notary Public

RIDER

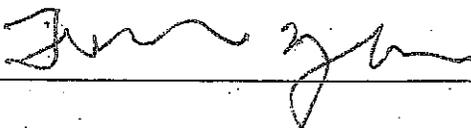
This rider is attached to and shall become part of the Lease of the Property commonly known as 910 Sherwood Drive, Unit 23, Lake Bluff, Illinois between 111 Associates, LLC ("Landlord") and Vlad's Gym, Inc. ("Tenant").

1. Whenever the terms of this Rider shall conflict with the terms of the Lease, then the terms of the Rider will prevail.
2. The Tenant shall sign a personal guaranty on the lease.
3. The security deposit shall be one month rent.
4. The Landlord shall not be liable for any interior maintenance of the Unit during the term of this Lease. Tenant shall be responsible for maintenance of all systems in the Unit, including, but not limited to, HVAC, plumbing, and electrical during the term of the Lease.
5. Tenant shall have the right to complete improvement to the Property, with Landlord's approval.
6. Tenant shall be responsible for the payment of all utilities to the Unit, and will have them put in their name prior to possession.
7. Lease payments shall be sent to PO Box 54574, Atlanta, Georgia, 30308.
8. Tenant shall provide liability insurance on the Property in an amount not less than \$1,000,000.00 naming the Landlord as an additional insured on the policy. Tenant shall indemnify and hold Landlord harmless for any damages or injuries suffered on or about the premises.
9. The parties agree that rent shall be due on APRIL 15 each year. In the event any payment is received by Landlord after the 20th of APRIL then Tenant shall be liable for a late payment fee of five percent (5%) of the yearly rent payment for that year. Additionally, in the event any payments are not paid by the 30th of APRIL then the Tenant shall pay interest in the amount of ten percent (10%) per annum for all amounts due after the tenth day of
10. Notwithstanding any of the above remedies, Landlord shall retain all remedies available at law and in equity in the event of a default by Tenant.
11. Any improvements made by Tenant shall become the property of the Landlord upon termination of the Lease.
12. Tenant shall have the right to extend the Lease for an additional three-year period with 3% annual rent increases.
13. Tenant agrees that they have inspected the Property and accepts the Property in its present "as is" condition at the time of the signing of the Lease.
14. Any and all work performed by Tenant or on Tenant's behalf shall be in accordance with all zoning and ordinances. Any and all permits or licenses for such work shall be the responsibility of the Tenant, and will be done in a professional, workman-like manor.
15. Tenant shall maintain a minimum temperature of 50 degrees in the Unit at all times.

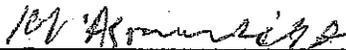
Agreed to this 22nd day of January, 2016.

Landlord:

Tenant:



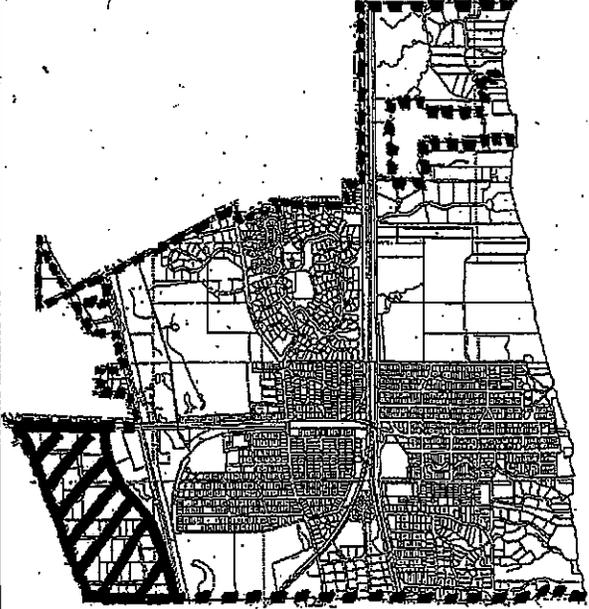
By:



By:

Objective - Land Use Area 8

LU8. Enhance and maximize economic return to the Village in a manner compatible with existing uses.



West of Route 41, south of Route 176, east of Route 43.

Policies - Land Use Area 8

LU8-1. Maintain existing zoning classifications for the area except with reference to the area south of Route 176 and north of Carriage Park Avenue and east of the Carriage Way Shopping Center, to be rezoned to promote an automobile district or other retail development. See policy ED2-2.

LU8-2. Inventory and control existing uses that pose environmental hazards.

LU8-3. Maintain the appearance, setback requirements and controls regulating development in the area.

LU8-4. As a general policy, retain existing public rights-of-way throughout the Village. Inventory and categorize existing Village rights-of-way. Develop a process, standards and criteria for identifying rights-of-way which, if vacated, sold or otherwise disposed of, would not adversely impact the character of the Village.

Brandon Stanick

From: Vladimir Curguz <vcurguz@hotmail.com>
Sent: Thursday, February 18, 2016 5:17 AM
To: Brandon Stanick
Subject: From Vladimir!

Good morning Mr. Stanick,

Thank you very much for giving me the opportunity to present last night in front of you and the Board. It was a great experience!

I would like to ask for a waiver of the second review, for the following reasons:

I really love Lake Bluff area, and Sherwood location, and would like to be able to open my studio as soon as I can. I have many clients from Lake Bluff/Lake Forest area, and know that they all would love to see me on my own, and it would also save them time for commute to my current place of work.

Secondly, term of my lease starts on April 15th, 2016, but the landlord will give me some build out time prior to commencement date. If I am able to be approved after the first review meeting of the Zoning Board, on February 22nd, I could start build out process right after that, which would give me around 7 weeks for getting building permit and completion of work. I've spoken to Mr. Croak concerning my building permit, and he told me that it shouldn't take very long to be issued, considering the amount of work that needs to be done, which is very little.

Mr. Croak saw the place, and he told me that my project is very simple, small, and he doesn't foresee any issues.

Really appreciate your help with everything!

Vladimir

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 16

Subject: AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO VLAD'S GYM, INC TO OPERATE A PHYSICAL FITNESS FACILITY AT 910 SHERWOOD DRIVE, UNIT #23

Action Requested: FIRST READING APPROVAL (Roll Call Vote)
WAIVER OF SECOND READING APPROVAL (Roll Call Vote)

Originated By: VLAD'S GYM, INC.

Referred To: JOINT PLAN COMMISSION AND ZONING BOARD OF APPEALS

Summary of Background and Reason For Request:

On January 22, 2016 the Village received a zoning application from Vlad's Gym, Inc. (Petitioner), a personal training studio, concerning a request to operate a physical fitness facility at 910 Sherwood Drive, Unit 23 (Property) as a special use. Because a physical fitness facility is not an allowed use in the L-1 Light Industry Zoning District, the Petitioner submitted a two-part zoning application requesting:

- (i) A text amendment to the Zoning Code establishing "Physical Fitness Facility (SIC 7991)" as a special use in the L-1 Light Industry District; and
- (ii) A Special Use Permit to operate a physical fitness facility at the Property.

At the conclusion of the public hearing on February 17th the Plan Commission and Zoning Board of Appeals (PCZBA) recommended the Village Board approve the request for a text amendment (refer to Agenda Item 15), as well as grant a Special Use Permit to the Petitioner to allow the operation of a physical fitness facility at the Property with the following conditions proposed by the Petitioner:

- 1. The business operates Monday through Friday, from 5:00 a.m. to 12:00 p.m. and from 4: 00 to 7:00 p.m., and on Saturday from 6:00 a.m. to 12:00 p.m. (closed on Sunday); and
- 2. The Petitioner will provide fitness services to no more than two clients at any one time.

The Petitioner has submitted a request to waive second reading of the ordinance and will be in attendance, as well as Village Staff, to answer questions from the Board.

Reports and Documents Attached:

- 1. Ordinance Granting the Petitioner a Special Use Permit to Operate a Physical Fitness Facility at 910 Sherwood Drive, Unit 23;
- 2. PCZBA Staff Report (with attachments) Dated February 12, 2016; and
- 3. An Email Dated February 18, 2016 Requesting the Village Board Waive Second Reading.

PCZBA's Recommendation: Approval of the ordinance.

Village Administrator's Recommendation: Consider first reading approval; and
Consider waiving second reading approval.

Date Referred to Village Board: 2/22/2016

ORDINANCE NO. 2015-__

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT
TO VLAD'S GYM INC. TO OPERATE A PHYSICAL FITNESS FACILITY
AT 910 SHERWOOD DRIVE, UNIT 23,
IN THE VILLAGE'S L-1 LIGHT INDUSTRY DISTRICT**

Passed by the Board of Trustees, _____, 2016

Printed and Published, _____, 2016

Printed and Published in Pamphlet Form
by Authority of the
President and Board of Trustees

VILLAGE OF LAKE BLUFF
LAKE COUNTY, ILLINOIS

I hereby certify that this document
was properly published on the date
stated above.

Village Clerk

ORDINANCE NO. 2016-__

AN ORDINANCE GRANTING A SPECIAL USE PERMIT
TO VLAD'S GYM INC. TO OPERATE A PHYSICAL FITNESS FACILITY
AT 910 SHERWOOD DRIVE, UNIT 23
IN THE VILLAGE'S L-1 LIGHT INDUSTRY DISTRICT

WHEREAS, Vlad's Gym Inc. ("**Applicant**") has applied for a special use permit pursuant to Section 10-4A-2A(2) of the Lake Bluff Zoning Regulations to allow for the operation of a physical fitness facility ("**Facility**") located at 910 Sherwood Drive, Unit 23, Illinois, ("**Premises**") which property is located in the Village's L-1 Light Industry District and is legally described on **Exhibit A** attached to this Ordinance ("**Subject Property**"); and

WHEREAS, following a public hearing, the Lake Bluff Joint Plan Commission and Zoning Board of Appeals ("**PCZBA**") recommended that the Village Board grant a special use permit for operation of the Facility in the Premises ("**Special Use Permit**"); and

WHEREAS, the President and Board of Trustees have determined that it would be in the best interest of the Village to grant the requested special use permit in accordance with, and subject to, the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS, as follows:

Section 1. Recitals.

The foregoing recitals are incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Public Hearing.

A public hearing to consider the Applicant's request for the Special Use Permit was duly advertised on or before January 29, 2016 in *The News-Sun*, and was held by the PCZBA on February 17, 2015, on which date the PCZBA recommended that the Village Board grant the Special Use Permit subject to the conditions set forth in this Ordinance.

Section 3. Special Use Permit. Subject to and contingent upon the conditions, restrictions, and provisions set forth in Section 6 of this Ordinance, a special use permit is hereby granted, pursuant to Section 10-4A-2A(2) of the Lake Bluff Zoning Regulations, to allow the operation of the Facility in the Premises on the Subject Property.

Section 4. Conditions.

The special use permit granted in Section 3 of this Ordinance is expressly subject to and contingent on each of the following conditions, restrictions, and provisions:

A. **Compliance with Application.** The Facility must be operated in substantial accordance with the Applicant's application for a special use permit and accompanying documents, attached to this Ordinance as **Exhibit B** ("**Application**").

B. **Compliance with Applicable Law.** In addition to the other specific requirements of this Ordinance, the Facility, and all of the operations and activities on

and in the Premises and the Subject Property shall comply at all times with all applicable federal, state, and Village statutes, ordinances, resolutions, rules, codes, and regulations.

C. Personal Training Services; No Group Classes. The Facility shall be operated solely for the purpose of conducting individual personal training sessions for no more than two clients at one time using the nature and type of equipment generally described in the Application. The Premises shall not be used for any other physical fitness services, including without limitation group classes.

D. Hours of Operation. The Facility may be open for business during the following hours: Monday through Friday: 5:00 a.m. to 12:00 p.m. and 4:00 p.m. to 7:00 p.m., Saturday 6:00 a.m. to 12:00 p.m., unless otherwise approved by the Village Board of Trustees by resolution duly adopted.

Section 5. Failure to Comply with Conditions.

Upon failure or refusal of the Applicant to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, the approval granted in Section 3 of this Ordinance will, at the sole discretion of the Village Board of Trustees, by ordinance duly adopted, be revoked and become null and void.

Section 6. Binding Effect; Non-Transferability.

The privileges, obligations, and provisions of each and every section and provision of this Ordinance are for the sole benefit of and bind the Applicant, unless otherwise explicitly set forth in this Ordinance. Nothing in this Ordinance will be deemed to allow this Ordinance to be transferred to any person or entity other than the Applicant without a new application for approval.

Section 7. Effective Date.

A. This Ordinance will be effective only upon the occurrence of all of the following events:

1. Passage by the Board of Trustees of the Village of Lake Bluff in the manner required by law;
2. Publication in pamphlet form in the manner required by law; and
3. The filing by the Applicant with the Village Clerk, for recording in the Office of the Lake County Recorder of Deeds, of an unconditional agreement and consent to accept and abide by all of the terms, conditions, and limitations set forth in this Ordinance. The unconditional agreement and consent must be executed by the Applicant. The unconditional agreement and consent must be substantially in the form attached to this Ordinance as ***Exhibit C***.

B. In the event that the Applicant does not file with the Village Clerk the unconditional agreement and consent required by Paragraph 7.A.3 of this Ordinance within 60 days after the date of final passage of this Ordinance, the Village Board of Trustees will have the right, in their sole discretion, to declare this Ordinance null and void and of no force or effect.

PASSED this ____ day of _____, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: ()

NAYS: ()

ABSTAIN: ()

ABSENT: ()

APPROVED this ____ day of _____, 2016.

Village President

ATTEST:

Village Clerk

FIRST READING:

SECOND READING:

PASSED:

APPROVED:

PUBLISHED IN PAMPHLET FORM:

EXHIBIT A

Legal Description of the Subject Property

LOT 5, EXCEPT THE WESTERLY 213 FEET THEREOF, OF UNIT ONE OF NORTH SHORE INDUSTRIAL AND RESEARCH CENTRE, ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NO. 1354992 ON OCTOBER 11, 1967, IN THE SOUTH EAST ¼ OF SECTION 19, TOWNSHIP 44 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS.

Commonly known as 910 Sherwood Drive, Unit 23, Lake Bluff, IL

EXHIBIT B

Zoning Application

EXHIBIT C

Unconditional Agreement and Consent

Applicant's Unconditional Agreement and Consent

TO: The Village of Lake Bluff, Illinois (" **Village**");

WHEREAS, Vlad's Gym Inc. ("**Applicant**") has applied for a special use permit pursuant to Section 10-4A-2A(2) of the Lake Bluff Zoning Regulations to allow for the operation of a physical fitness facility ("**Facility**") located at 910 Sherwood Drive, Unit 23, Illinois, ("**Premises**") which property is located in the Village's L-1 Light Industry District and is legally described on **Exhibit A** attached to this Ordinance ("**Subject Property**"); and

WHEREAS, following a public hearing, the Lake Bluff Joint Plan Commission and Zoning Board of Appeals ("**PCZBA**") recommended that the Village Board grant a special use permit for operation of the Facility in the Premises ("**Special Use Permit**"); and

WHEREAS, Ordinance No. 2016-___, adopted by the President and Board of Trustees of the Village of Lake Bluff on _____, 2016, ("**Ordinance**") grants the requested Special Use Permit for the Subject Property, subject to certain modifications, conditions, restrictions, and provisions; and

WHEREAS, Subsection 7.B of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Applicant files with the Village Clerk, within 60 days following the passage of the Ordinance, its unconditional agreement and consent to accept and abide by each of the terms, conditions and limitations of the Ordinance;

NOW, THEREFORE, the Applicant agrees and covenants as follows:

1. The Applicant hereby unconditionally agrees to accept, consent to, and abide by all of the terms, conditions, restrictions, and provisions of the Ordinance.
2. The Applicant acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, has considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.
3. The Applicant acknowledges and agrees that the Village is not, and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's issuance of any permits for the use of the Subject Property, including, without limitation, the Special Use Permit granted in the Ordinance, and that the Village's issuance of any such permits does not, and will not, in any way, be deemed to insure the Applicant against damage or injury of any kind and at any time.
4. The Applicant agrees to and does hereby hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in

connection with the operation and use of the Subject Property or the Village's adoption of the Ordinance granting the Special Use Permit set forth in the Ordinance.

Dated: _____, 2016.

ATTEST:

VLAD'S GYM INC.

By: _____

By: _____

Its: _____

VILLAGE OF LAKE BLUFF

Memorandum

TO: Chair Kraus and Members of the Joint Plan Commission & Zoning Board of Appeals
FROM: Brandon J. Stanick, Assistant to the Village Administrator
DATE: February 12, 2016
SUBJECT: **Agenda Item #5** - Physical Fitness Facility Text Amendment & Special Use Permit for Vlad's Gym, Inc. (910 Sherwood Dr., Unit #23)

Applicant Information:	Vlad's Gym, Inc. (Petitioner)
Location:	910 Sherwood Drive, Unit #23
Requested Action:	Request for a text amendment and a special use permit
Public Notice:	<i>Lake County News Sun</i> – January 29, 2016
Existing Zoning:	Light Industry District (L-1)
Purpose:	Amend Zoning Code to allow physical fitness facility to operate as a special use in the L-1 District and request for a special use permit to operate a physical fitness facility at 910 Sherwood Dr., Unit #23.
Tenant Space:	1,930 sq. ft.
Existing Land Use:	L-1 District – multi-tenant office
Surrounding Land Use:	<ul style="list-style-type: none">• North: Office and Warehouse• East: Office and Auto Sales• South: Office and Medical Office• West: Office
Comprehensive Plan Land Use Objective:	Enhance and maximize economic return to the Village in a manner compatible with existing uses.
Zoning History:	Ord. #2015-18, approving text amendment to allow liquor sales and approving SUP for Wine Brokers IL, LLC in Unit #20 of same building.
Applicable Land Use Regulations:	<ul style="list-style-type: none">• Section 10-2-9: Text amendments• Section 10-4-2E: Special Use Permits

Background and Summary

On January 22, 2016 the Village received a zoning application from Vlad's Gym, Inc. (Petitioner) requesting the following: (i) a text amendment to the Zoning Code to allow "Physical Fitness Facility (SIC 7991)" as a special use in the L-1 District; and (ii) a Special Use Permit (SUP) to allow the operation of a physical fitness facility at 910 Sherwood Dr., Unit #23.

Zoning Analysis

The Petitioner will operate a physical fitness facility in a multi-tenant building mainly comprised of commercial office uses. The Petitioner will provide physical fitness services on a private personal one-on-one basis. As this is the case, the Petitioner will operate the facility with one employee.

According to the Petitioner's transmittal letter the hours of operation are:

Hours of Operation:
Monday through Friday: 5:00 am to 12:00 pm and from 4:00 to 7:00 pm on occasion
Saturday: 6:00 am to 12:00 pm (appointment only)
Sunday: NA

Staff anticipates that, due to the nature of the business, deliveries to the building will be minimal, if any.

There will be minimal impact to public utilities as adequate water and sewer services are currently available. Sanitation service will be provided by the property owner's contractor.

Village Staff does not anticipate any irregular police and/or fire service impacts.

PCZBA Authority

The PCZBA has authority to:

- Recommend the Village Board approve or deny the request for:
 - a text amendment to establish physical fitness facilities as a special use in the L-1 District; and
 - a SUP to operate a physical fitness facility at 910 Sherwood Drive, Unit #23.

Recommendation

Following the public hearing to consider the requests, the PCZBA should take one of the following actions:

- If more information is required, continue the public hearing to a date certain to allow the Petitioner to provide additional information.
- If more information is not required, vote to:
 - Recommend the Village Board approve or deny the request for:

- i. a text amendment to establish physical fitness facilities as a special use in the L-1 District; and
- ii. a SUP to operate a physical fitness facility at 910 Sherwood Drive, Unit #23.

Attachments

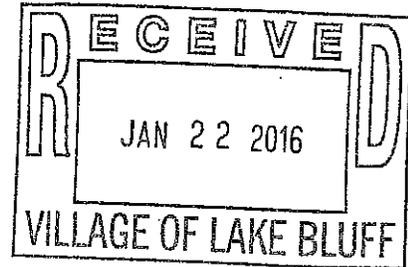
- Zoning application with supporting documentation. Also, included with the material, as a separate sheet, are the responses to the Standards for Special Use Permits by the Petitioner; the reproduction quality of the zoning application is not very legible.

If you should have any questions concerning the information provided in this memorandum please feel free to contact me at 847-283-6889.

Vladimir Curguz
9025 Capitol Dr., Apt 2B
Des Plaines, IL 60016
847.529.6890
vcurguz@hotmail.com

January 18, 2016

Village of Lake Bluff, Zoning Board of Appeals
40 E. Center Ave.
Lake Bluff, IL 60044



Dear Village of Lake Bluff, Zoning Board of Appeals:

As a personal trainer in the Lake Forest, Lake Bluff and Bannockburn areas for more than 14 years, I would like to open a personal training studio in the 910 Sherwood Drive, Unit 23, Lake Bluff location. Though the location is in an industrial zone, there are numerous possible benefits to the area and minimal impact on nearby properties So, I request a special-use permit.

Vlad's Gym is a small, one-on-one, private personal training studio. The hours of operation are Monday through Friday 5 a.m. to 12 p.m., and occasionally 4 p.m. to 7 p.m. based on client's after-work needs. Saturday the training studio is open 6 a.m. to 12 p.m. The hours are based on appointment only with the busiest hours occurring between 5 and 8 a.m., causing minimal traffic to adjacent businesses.

The training approach utilizes body weight, yoga-style movements, and free weight training. Every client is evaluated during the course of the initial sessions. Programs are tailor-made, personalized for the needs, goals and lifestyle of each individual client. Progress is supervised to ensure personal and physical challenges are overcome for client success.

During training sessions, music is played at medium to low-medium levels in order to maintain clients' focus, and promote client discussion. The unit is adjacent to only two businesses, one on the west side, the other on the north side. On the west side, the locker rooms will serve as a buffer, which will further limit any sounds from the fitness area. Additionally, on the north side the entire length of the wall houses the sprinkler control system room which serves as a buffer on the north side. I do not promote, advocate or use loud music as it as opposed to my training principles.

The gym uses high-quality equipment for athletic performance—from professional to novice levels. The flooring is Regupol, professional grade flooring, used in conjunction with bumper

January 18, 2016

Page 2

plates. Together, they limit noise and protect the building integrity. Regupol flooring meets the standards of LEED and Green Circle Certification to promote the health of the clients, business and the environment.

The community will benefit from access to an additional more-convenient means to support their health and well-being. The local access to wellness services means that local employers and employees receive the benefit of more options to support their health. We spend many hours of our days at work, a local personal training studio available to the nearby employees is a benefit for the area. I am including signatures of the neighboring businesses supporting the opening of the personal training studio in this location.

I look forward to your feedback and hope you'll approve the use of the space for personal training amenities.

Sincerely,

A handwritten signature in black ink, appearing to read "V. Curguz". The signature is written in a cursive style with a large, stylized initial "V".

Vladimir Curguz

Enclosure

VLAD'S GYM, INC.

Mission Statement

The ultimate goal of Vlad's Gym, Inc. is to bridge the gap between tradition and science. It's where East meets West—two philosophies, typically in competition—fuse into one for the empowerment of human beings.

We provide a training sanctuary where all will feel comfortable and accepted. A result of this approach is a stronger, confident and more-resilient you.

Company Info /About

Vlad's Gym, Inc. is an unpretentious and straight-forward training environment, forged from the need to simplify and deescalate our busy, often stressful, technology-bombarded lives. In this gymnasium quality of effort is respected and is emphasized over all else.

The gym is built on a reputation of honesty and respect. The gym's passion was born in Vladimir Curguz's hometown at the Fifth Belgrade Gymnasium in Belgrade, Serbia in 1991. The emphasis on sincerity of effort and optimal health is the foundation of the gym's philosophy, it is a very personal experience—never “just business.”

As a trainer in the North Shore area since 2001, in both Bannockburn and Lake Forest, the integrity of my commitment is demonstrated by the more than decade-long relationships retained with many clients.

All Ages. All Fitness Levels. All Welcome. A Personalized Wellness Experience—Vlad's Gym.

FEE PAID:
 RECEIPT NUMBER:

DATE RECEIVED
 BY VILLAGE:

VILLAGE OF LAKE BLUFF
APPLICATION FOR ZONING VARIATION, SPECIAL USE PERMIT, REZONING, OR PRO

SUBJECT PROPERTY

Address: 910 SHERWOOD DR. UNIT # 23 Zoning District: _____
(Property address for which application is submitted)

Current Use: COMMERCIAL - VACANT
(Residential, Commercial, Industrial, Vacant, Etc.)

PIN Number: _____

APPLICANT

Applicant: VLADIMIR CURGUC, VCAN'S GYM INC.

Address: 9025 CAPITOL DR. apt. 2B, DES PERAINES, IL 60016
(Address if different than subject property)

Relationship of Applicant to Property: LEASEE
(Owner, Contract Purchaser, Etc.)

Home Telephone: 847-529-6890 Business Telephone: 847-526-6990

OWNER

<p>Owner - Title Holder</p> <p>Name: <u>III Associates LLC</u></p> <p>Address: <u>42 Sherwood Ter</u></p> <p>Daytime Phone: <u>845 499 6888</u></p>	<p>If Joint Ownership</p>	<p>Joint Owner: <u>most to Property Mgr</u></p> <p>Address: <u>Ralph Huszagh</u></p> <p>Daytime Phone: <u>J C Forney</u></p> <p><u>131 West Park Ave</u> <u>Libertyville IL 60048</u> <u>847-362-2000</u></p>
--	----------------------------------	---

If ownership is other than individual and/or joint ownership, please check appropriate category and provide all additional ownership information as an attachment.

- Corporation
- Partnership
- Land Trust
- Trust
- Other: LLC - owner Robert Zgonena

Are all real estate taxes, special assessments and other obligations on the subject property paid in full?

Yes No If No, Explain: _____

ACTION REQUESTED

To provide time for legal notification requirements, any application requiring a Public Hearing before the Zoning Board of Appeals must be received at least 25 days prior to the next meeting date.

- Zoning Variation
- Special Use Permit
- Text Amendment
- Rezoning
- Planned Residential Development
- Other: _____

Applicable Section(s) of Zoning Ordinance, if known: _____

Narrative description of request: As a personal trainer in the Lake Forest Lake Bluff area I have been in this area for more than 14 years. I would like to open a personal training studio in this Lake Bluff location. Though the location is in an industrial zone, there are numerous possible benefits to the area. So, I request a special-use permit.

STANDARDS FOR VARIATIONS AND SPECIAL USE PERMITS

The Zoning Board is required by the Illinois State Statutes to apply the following standards in reviewing requests for Variations and Special Use Permits. The Board may only grant a variation or recommend that the Village Board grant a variation in cases where there are practical difficulties and particular hardships brought about by the strict application of the Zoning Ordinance and not by any persons, presently or formerly, having an interest in the property. The applicant has the burden of establishing each of these standards both in writing and at the Public Hearing. Please attach additional materials if necessary.

STANDARDS FOR VARIATIONS:

1. **Practical Difficulty or Hardship:** Describe the practical difficulty or particular hardship that would result from the strict application of the Zoning Ordinance.

2. **Unique Physical Condition:** Describe the unique characteristics of the lot or structures on the subject property which are exceptional, such as: a) existing unique structures or uses, b) irregular lot shape, size, or location, c) exceptional topographical features, or d) other extraordinary physical conditions.

3. **Special Privilege:** Describe how the request will not simply provide the applicant with a special privilege that other property owners do not enjoy. The request must be for relief from the regulations due to hardship, and not simply to reduce inconvenience or to provide for financial gain.

4. **Code Purposes:** Describe how the request does not violate the intentions of the regulations. The applicant must show that the request does not adversely impact surrounding properties or the general welfare.

5. **Public Health and Safety:** Describe how the request will not: a) adversely impact the supply of light and air to adjacent properties, b) increase traffic congestion, c) increase the hazard of fire, d) endanger public safety, e) diminish the value of property within the surrounding area, or f) impair the public health, safety, comfort, morals, and welfare of the people.

STANDARDS FOR SPECIAL USE PERMITS:

1. **General Standard:** Describe how the proposed use will not adversely impact adjacent properties.

The proposed use for the space is to facilitate a small, client-based personal training studio. The space is smaller and more intimate than larger gyms, for the benefit of building personal relationships with clients. As such, there will be minimal traffic, no related large shipments and will allow ample space for the accessibility and service delivery currently occurring at adjacent properties.

2. **No Interference with Surrounding Development:** Describe how the proposed use will not hinder or interfere with the development or use of surrounding properties.

The surrounding areas will be unhindered by competition for industrial commercial services as that is not our business. Our business is personal training, studio for one-on-one services which means there'll be very little additional traffic, certainly not the amount generated by larger membership-based gyms.

3. **Adequate Public Facilities:** Describe how the proposed use will be served by streets, public utilities, police and fire service, drainage, refuse disposal, parks, libraries and other public services.

The training studio will utilize basic commercial services by streets and sanitation. Because the studio provides one-on-one training to nearby residents, the impact on streets and public utilities, as well as police and fire services will be minimal. The training studio is insured in case of any client injury and we always place the client's safety first.

4. No Traffic Congestion: Describe how the proposed use will not cause undue traffic and traffic congestion.

The training studio supports individual clients on a one-on-one basis, which means that there will be minimal traffic. There will be no parking.

5. No Destruction of Significant Features: Describe how the proposed use will not destroy or damage natural, scenic or historic features.

All training occurs inside the internal walls of the gym - using weights and other physical fitness equipment. There will be no damage to natural, scenic or historical features in the area.

STANDARDS FOR TEXT AMENDMENTS

The wisdom of amending the Village Zoning Map or the text of the Zoning Code is a matter committed to the sound legislative discretion of the Village Board of Trustees and is not dictated by any set standard. In determining whether a proposed amendment will be granted or denied the Board of Trustees may be guided by the principle that its power to amend this title should be exercised in the public good.

TEXT AMENDMENT GUIDING PRINCIPLES:

In considering whether the principle is satisfied in amending the text of the Zoning Code, the Board of trustees may weigh, among other factors, the following:

1. The consistency of the proposed amendment with the purposes of this title:

2. The community need for the proposed amendment and any uses or development it would allow:

The community will benefit from access to an additional, more convenient means to support their health and well-being. The localized access to wellness services, means that local employees and employers receive the benefit of work options to support their health. We spend many hours of our days at work, a local personal training studio available to the health employees is a benefit for the area.

3. The conformity of the proposed amendment with the village's comprehensive plan and zoning map, or the reasons justifying its lack of conformity:

APPLICATION MATERIALS

LEGAL DESCRIPTION - MUST BE PROVIDED

Required*

- Plat of survey including legal description. ✓
- Evidence of title to property for which relief is sought or written documentation of contractual lease. ✓
- Scale site plan showing building locations and dimensions. ✓
- Scale site plan showing addition, new construction, modification, etc. ✓
- Schematic drawings showing floor plan, elevations, and exterior mechanical equipment. ✓
- ~~Floor Area Calculation Table (if applicable)~~
- Other: _____

Optional

- Landscape Plan
- Photographs of subject property and surrounding properties.
- Testimony from neighbors is strongly encouraged.

*15 copies, no larger than 11x17, must be submitted

SIGNATURES

The undersigned hereby represent, upon all of the penalties of the law, for the purpose of inducing the Village of Lake Bluff to take the action herein requested, that all statements herein and on all related attachments are true and that all work here mentioned will be done in accordance with the ordinances of the Village of Lake Bluff and the laws of the State of Illinois. The owner must sign the application.

Owner Signature: [Signature] Date: 1/20/16

Print Name: Robert Zgonna

Applicant Signature: [Signature] Date: 1.22.16
(if other than owner)

Print Name: KADIMIR CURCIC

STANDARDS FOR SPECIAL USE PERMITS:

1. *General Standard: Describe how the proposed use will not adversely impact adjacent properties.*

The proposed use for the space is to facilitate a small client based personal training studio. The space is smaller and more intimate than larger gymnasiums for the benefit of building personal relationships with clients. As such there will be minimal traffic, no regular large shipments and will allow ample space for the accessibility and service delivery currently occurring at adjacent properties.

2. *No Interference with Surrounding Development. Describe how the proposed use will not hinder or interfere with the development or use of surrounding properties.*

The surrounding areas will be unhindered by competition for industrial commercial services as that is not our business, our business is personal training, studio for one-on-one services which means there'll be very little additional traffic, certainly not the amount generated by larger membership based gyms.

3. *Adequate Public Facilities: Describe how the proposed use will be served by streets, public utilities, police and fire service, drainage, refuse disposal, parks, libraries and other public services.*

The training studio will utilize basic commercial services by streets and sanitation. Because the studio provides one-on-one training to wealthy residents the impact on streets and public utilities, as well as police and fire services will be minimal. The training studio is insured in case of any client injury and we always place the client's safety first.

4. *No Traffic Congestion. Describe how the proposed use will not cause undue traffic and traffic congestion.*

The training studio supports individual clients on a one-on-one basis, which means that there'll be minimal traffic. There will be one trainer.

5. *No Destruction of Significant Features: Describe how the proposed use will not destroy or damage natural, scenic or historic features.*

All training occurs inside the internal walls of the gym-using weights and other physical fitness equipment. Therefore, there will be no damage to natural, scenic or historic features in the area.

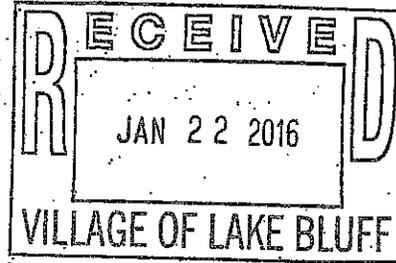
TEXT AMENDMENT GUIDING PRINCIPLES:

2. *The community need for the proposed amendment and any uses or development it would allow:*

The community will benefit from access to an additional more convenient means to support their health and well-being. The localized access to wellness services means that local employers and employees receive the benefit of more options to support their health. We spend many hours of our days at work; a local personal training studio available to the nearby employees is a benefit for the area.

INDUSTRIAL BUILDING LEASE

CAUTION: Consult a lawyer before using or acting under this form. Neither the publisher nor the seller of this form makes any warranty with respect thereto, including any warranty of merchantability or fitness for a particular purpose.



Above Space for Recorder's use only

TERM OF LEASE		LOCATION OF PREMISES
BEGINNING	ENDING	
April 15, 2016	April 14, 2019	910 Sherwood Drive, Lake Bluff, Unit 23
RENT YEARLY	DATE OF LEASE	
3% annual increases /	Jan. 22, 2016	PURPOSE
Gym		

LESSEE
 NAME: Vlad's Gym, Inc.
 Vladimir Curguz
 ADDRESS: 910 Sherwod Dr., Unit 23
 Lake Bluff, IL. 60044
 CITY: .

LESSOR
 NAME: . 111 Assoc., LLC
 P.O. Box 54574
 ADDRESS: . Atlanta, Ga. 30308
 CITY: .

In consideration of the mutual covenants and agreements herein stated, Lessor hereby leases to Lessee and Lessee hereby leases from Lessor solely for the above purposes designated above (the "Premises"), together with the appurtenances thereto, for the above Term.

LEASE COVENANTS AND AGREEMENTS

- 1. RENT.** Lessee shall pay Lessor or Lessor's agent as rent for the Premises the sum stated above, monthly in advance, until termination of this lease, at Lessor's address stated above or such other address as Lessor may designate in writing.
- 2. CONDITION AND UPKEEP OF PREMISES.** Lessee has examined and knows the condition of the Premises and has received the same in good order and repair, and acknowledges that no representations as to the condition and repair thereof have been made by Lessor, or his agent, prior to or at the execution of this lease that are not herein expressed; Lessee will keep the Premises including all appurtenances, in good repair, replacing all broken glass with glass of the same size and quality as that broken, and will replace all damaged plumbing fixtures with others of equal quality, and will keep the Premises, including adjoining alleys, in a clean and healthful condition according to the applicable municipal ordinances and the direction of the proper public officers during the term of this Lease at Lessee's expense, and will without injury to the roof, remove all snow and ice from the same

when necessary, and will remove the snow and ice from the sidewalk abutting the Premises; and upon the termination of this lease, in any way, will yield up the Premises to Lessor, in good condition and repair, loss by fire and ordinary wear excepted, and will deliver the keys therefor at the place of payment of said rent.

3. LESSEE NOT TO MISUSE; SUBLET; ASSIGNMENT. Lessee will not allow Premises to be used for any purpose that will increase the rate of insurance thereon, nor for any purpose other than that hereinbefore specified, and will not load floors with machinery or goods beyond the floor load rating prescribed by applicable municipal ordinances, and will not allow the Premises to be occupied in whole, or in part, by any other person, and will not sublet the same, or any part thereof, nor assign this lease without in each case the written consent of the Lessor first had, and Lessee will not permit any transfer by operation of law of the interest in Premises acquired through this lease, and will not permit Premises to be used for any unlawful purpose, or for any purpose that will injure the reputation of the building or increase the fire hazard of the building, or disturb the tenants or the neighborhood, and will not permit the same to remain vacant or unoccupied for more than ten consecutive days; and will not allow any signs, cards or placards to be posted, or placed thereon, nor permit any alteration of or addition to any of the Premises, except by written consent of Lessor; all alterations and additions to the Premises shall remain for the benefit of Lessor unless otherwise provided in the consent aforesaid.

4. MECHANIC'S LIEN. Lessee will not permit any mechanic's lien or liens to be placed upon the Premises or any building or improvement thereon during the term hereof, and in case of the filing of such lien Lessee will promptly pay same. If default in payment thereof shall continue for thirty (30) days after written notice thereof from Lessor to the Lessee, the Lessor shall have the right and privilege at Lessor's option of paying the same or any portion thereof without inquiry as to the validity thereof, and any amounts so paid, including expenses and interest, shall be so much additional indebtedness hereunder due from Lessee to Lessor and shall be repaid to Lessor immediately on rendition of bill therefor.

5. INDEMNITY FOR ACCIDENTS. Lessee covenants and agrees that he will protect and save and keep the Lessor forever harmless and indemnified against and from any penalty or damages or charges imposed for any violation of any laws or ordinances, whether occasioned by the neglect of Lessee or those holding under Lessee, and that Lessee will at all times protect, indemnify and save and keep harmless the Lessor against and from any and all loss, cost, damage or expense, arising out of or from any accident or other occurrence on or about the Premises, causing injury to any person or property whomsoever or whatsoever and will protect, indemnify and save and keep harmless the Lessor against and from any and all claims and against and from any and all loss, cost, damage or expense arising out of any failure of Lessee in any respect to comply with and perform all the requirements and provision hereof.

6. NON-LIABILITY OF LESSOR. Except as provided by Illinois statute, Lessor shall not be liable for any damage occasioned by failure to keep the Premises in repair, nor for any damage done or occasioned by or from plumbing, gas, water, sprinkler, steam or other pipes or sewerage or the bursting, leaking or running of any pipes, tank or plumbing fixtures, in, above, upon or about Premises or any building or improvement thereon nor for any damage occasioned by water, snow or ice being upon or coming through the roof, skylights, trap door or otherwise, nor for any damages arising from acts or neglect of any owners or occupants of adjacent or contiguous property.

7. WATER, GAS AND ELECTRIC CHARGES. Lessee will pay, in addition to the rent above specified, all water rents, gas and electric light and power bills taxed, levied or charged on the Premises, for and during the time for which this lease is granted, and in case said water rents and bills for gas, electric light and power shall not be paid when due, Lessor shall have the right to pay the same, which amounts so paid, together with any sums paid by Lessor to keep the Premises in a clean and healthy condition, as above specified, are declared to be so much additional rent and payable with the installment of rent next due thereafter.

8. KEEP PREMISES IN REPAIR. Lessor shall not be obliged to incur any expense for repairing any improvements upon said demised premises or connected therewith, and the Lessee at his own expense will keep all improvements in good repair (injury by fire, or other causes beyond Lessee's control excepted) as well as in a good tenantable and wholesome condition, and will comply with all local or general regulations, laws and ordinances applicable thereto, as well as lawful requirements of all competent authorities in that behalf. Lessee will, as far as possible, keep said improvements from deterioration due to ordinary wear and from falling temporarily out of repair. If Lessee does not make repairs as required hereunder promptly and adequately, Lessor may but need not make such repairs and pay the costs thereof, and such costs shall be so much additional rent immediately due from and payable by Lessee to Lessor.

9. ACCESS TO PREMISES. Lessee will allow Lessor free access to the Premises for the purpose of examining or exhibiting the same, or to make any repairs, or alterations thereof which Lessor may see fit to make and will allow to have placed upon the Premises at all times notice of "For Sale" and "To Rent", and will not interfere with the same.

10. ABANDONMENT AND RELETTING. If Lessee shall abandon or vacate the Premises, or if Lessee's right to occupy the Premises be terminated by Lessor by reason of Lessee's breach of any of the covenants herein, the same may be re-let by Lessor for such rent and upon such terms as Lessor may deem fit, subject to Illinois statute; and if a sufficient sum shall not thus be realized monthly, after paying the expenses of such re-letting and collecting to satisfy the rent hereby reserved, Lessee agrees to satisfy and pay all deficiency monthly during the remaining period of this lease.

11. HOLDING OVER. Lessee will, at the termination of this lease by lapse of time or otherwise, yield up immediate possession to Lessor, and failing so to do, will pay as liquidated damages, for the whole time such possession is withheld, the sum of ONE HUNDRED Dollars (\$ 100) per day; but the provisions of this clause shall not be held as a waiver by Lessor of any right of re-entry as hereinafter set forth; nor shall the receipt of said rent or any part thereof, or any other act in apparent affirmation of tenancy, operate as a waiver of the right to forfeit this lease and the term hereby granted for the period still unexpired, for a breach of any of the covenants herein.

12. EXTRA FIRE HAZARD. There shall not be allowed, kept, or used on the Premises any inflammable or explosive liquids or materials save such as may be necessary for use in the business of the Lessee, and in such case, any such substances shall be delivered and stored in amount, and used, in accordance with the rules of the applicable Board of Underwriters and statutes and ordinances now or hereafter in force.

13. DEFAULT BY LESSEE. If default be made in the payment of the above rent, or any part thereof, or in any of the covenants herein contained to be kept by the Lessee, Lessor may at any time thereafter at his election declare said term ended and reenter the Premises or any part thereof, with or (to the extent permitted by law) without notice or process of law, and remove Lessee or any persons occupying the same, without prejudice to any remedies which might otherwise be used for arrears of rent, and Lessor shall have at all times the right to distrain for rent due, and shall have a valid and first lien upon all personal property which Lessee now owns, or may hereafter acquire or have an interest in, which is by law subject to such distraint, as security for payment of the rent herein reserved.

14. NO RENT DEDUCTION OR SET OFF. Lessee's covenant to pay rent is and shall be independent of each and every other covenant of this lease. Lessee agrees that any claim by Lessee against Lessor shall not be deducted from rent nor set off against any claim for rent in any action.

15. RENT AFTER NOTICE OR SUIT. It is further agreed, by the parties hereto, that after the service of notice or the commencement of a suit or after final judgment for possession of the Premises, Lessor may receive and collect any rent due, and the payment of said rent shall not waive or affect said notice, said suit, or said judgment.

16. PAYMENT OF COSTS. Lessee will pay and discharge all reasonable costs, attorney's fees and expenses that shall be made and incurred by Lessor in enforcing the covenants and agreements of this lease.

17. RIGHTS CUMULATIVE. The rights and remedies of Lessor under this lease are cumulative. The exercise or use of any one or more thereof shall not bar Lessor from exercise or use of any other right or remedy provided herein or otherwise provided by law, nor shall exercise nor use of any right or remedy by Lessor waive any other right or remedy.

18. FIRE AND CASUALTY. In case the Premises shall be rendered untenable during the term of this lease by fire or other casualty, Lessor at his option may terminate the lease or repair the Premises within 60 days thereafter. If Lessor elects to repair, this lease shall remain in effect provided such repairs are completed within said time. If Lessor shall not have repaired the Premises within said time, then at the end of such time the term hereby created shall terminate. If this lease is terminated by reason of fire or casualty as herein specified, rent shall be apportioned and paid to the day of such fire or casualty.

19. SUBORDINATION. This lease is subordinate to all mortgages which may now or hereafter affect the Premises.

20. PLURALS; SUCCESSORS. The words "Lessor" and "Lessee" wherever herein occurring and used shall be construed to mean "Lessors" and "Lessees" in case more than one person constitutes either party to this lease; and all the covenants and agreements contained shall be binding upon, and inure to, their respective successors, heirs, executors, administrators and assigns and may be exercised by his or their attorney or agent.

21. SEVERABILITY. Wherever possible each provision of this lease shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this lease shall be prohibited by or invalid under applicable law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this lease.

If this instrument is executed by a corporation, such execution has been authorized by a duly adopted resolution of the Board of Directors of such corporation.

This lease consists of 8 pages numbered 1 to 8, including a rider consisting of 1 pages, identified by Lessor and Lessee.

IN WITNESS WHEREOF, the parties hereto have executed this instrument this day and year first above written.

[Signature] (SEAL)
[Signature] (SEAL)

Please print or type name(s)
below signature(s).

(SEAL)
(SEAL)

ASSIGNMENT BY LESSOR

On this _____, 19_____, for value received, Lessor hereby transfers, assigns and sets over to _____, all right, title and interest in and to the above Lease and the rent thereby reserved, except rent due and payable prior to _____, 19_____.

(SEAL)
(SEAL)

GUARANTEE

On this _____, 19_____, in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned Guarantor hereby guarantees the payment of rent and performance by Lessee, Lessee's heirs, executors, administrators, successors or assigns of all covenants and agreements of the above Lease.

(SEAL)
(SEAL)

State of Illinois, County of _____ ss.

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that

IMPRESS
SEAL
HERE

_____ personally known to me to be the same person whose name _____ subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that he signed, sealed and delivered the said instrument as _____ free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of right of homestead.

GIVEN under my hand and official seal this _____ day of _____, 19_____.

Commission expires _____, 19_____

Notary Public

RIDER

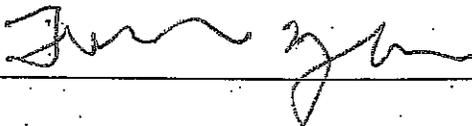
This rider is attached to and shall become part of the Lease of the Property commonly known as 910 Sherwood Drive, Unit 23, Lake Bluff, Illinois between 111 Associates, LLC ("Landlord") and Vlad's Gym, Inc. ("Tenant").

1. Whenever the terms of this Rider shall conflict with the terms of the Lease, then the terms of the Rider will prevail.
2. The Tenant shall sign a personal guaranty on the lease.
3. The security deposit shall be one month rent.
4. The Landlord shall not be liable for any interior maintenance of the Unit during the term of this Lease. Tenant shall be responsible for maintenance of all systems in the Unit, including, but not limited to, HVAC, plumbing, and electrical during the term of the Lease.
5. Tenant shall have the right to complete improvement to the Property, with Landlord's approval.
6. Tenant shall be responsible for the payment of all utilities to the Unit, and will have them put in their name prior to possession.
7. Lease payments shall be sent to PO Box 54574, Atlanta, Georgia, 30308.
8. Tenant shall provide liability insurance on the Property in an amount not less than \$1,000,000.00 naming the Landlord as an additional insured on the policy. Tenant shall indemnify and hold Landlord harmless for any damages or injuries suffered on or about the premises.
9. The parties agree that rent shall be due on APRIL 15 each year. In the event any payment is received by Landlord after the 20th of April then Tenant shall be liable for a late payment fee of five percent (5%) of the yearly rent payment for that year. Additionally, in the event any payments are not paid by the 30th of April then the Tenant shall pay interest in the amount of ten percent (10%) per annum for all amounts due after the tenth day of
10. Notwithstanding any of the above remedies, Landlord shall retain all remedies available at law and in equity in the event of a default by Tenant.
11. Any improvements made by Tenant shall become the property of the Landlord upon termination of the Lease.
12. Tenant shall have the right to extend the Lease for an additional three-year period with 3% annual rent increases.
13. Tenant agrees that they have inspected the Property and accepts the Property in its present "as is" condition at the time of the signing of the Lease.
14. Any and all work performed by Tenant or on Tenant's behalf shall be in accordance with all zoning and ordinances. Any and all permits or licenses for such work shall be the responsibility of the Tenant, and will be done in a professional, workman-like manor.
15. Tenant shall maintain a minimum temperature of 50 degrees in the Unit at all times.

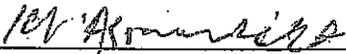
Agreed to this 22nd day of January, 2016.

Landlord:

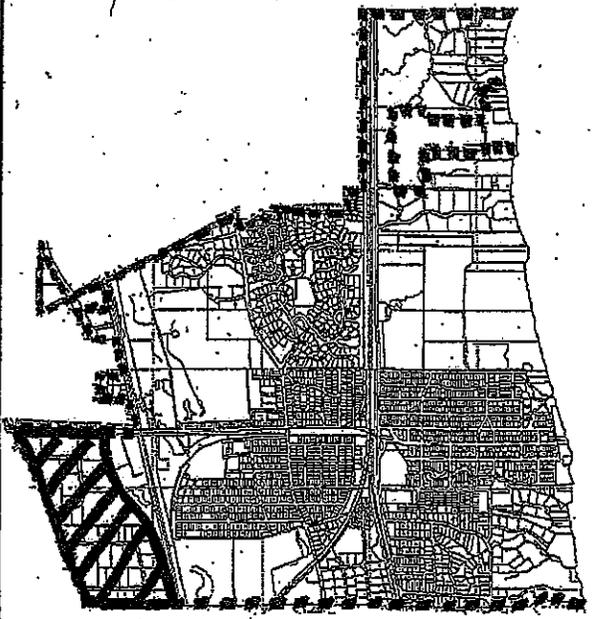
Tenant:



By:



By:

Objective - Land Use Area 8	Policies - Land Use Area 8
<p data-bbox="292 283 885 388">LU8. Enhance and maximize economic return to the Village in a manner compatible with existing uses.</p>  <p data-bbox="316 1144 852 1186">West of Route 41, south of Route 176, east of Route 43.</p>	<p data-bbox="925 283 1469 556">LU8-1. Maintain existing zoning classifications for the area except with reference to the area south of Route 176 and north of Carriage Park Avenue and east of the Carriage Way Shopping Center, to be rezoned to promote an automobile district or other retail development. See policy ED2-2.</p> <p data-bbox="925 619 1469 703">LU8-2. Inventory and control existing uses that pose environmental hazards.</p> <p data-bbox="925 766 1469 871">LU8-3. Maintain the appearance, setback requirements and controls regulating development in the area.</p> <p data-bbox="925 934 1469 1239">LU8-4. As a general policy, retain existing public rights-of-way throughout the Village. Inventory and categorize existing Village rights-of-way. Develop a process, standards and criteria for identifying rights-of-way which, if vacated, sold or otherwise disposed of, would not adversely impact the character of the Village.</p>

Brandon Stanick

From: Vladimir Curguz <vcurguz@hotmail.com>
Sent: Thursday, February 18, 2016 5:17 AM
To: Brandon Stanick
Subject: From Vladimir!

Good morning Mr. Stanick,

Thank you very much for giving me the opportunity to present last night in front of you and the Board. It was a great experience!

I would like to ask for a waiver of the second review, for the following reasons:

I really love Lake Bluff area, and Sherwood location, and would like to be able to open my studio as soon as I can. I have many clients from Lake Bluff/Lake Forest area, and know that they all would love to see me on my own, and it would also save them time for commute to my current place of work.

Secondly, term of my lease starts on April 15th, 2016, but the landlord will give me some build out time prior to commencement date. If I am able to be approved after the first review meeting of the Zoning Board, on February 22nd, I could start build out process right after that, which would give me around 7 weeks for getting building permit and completion of work. I've spoken to Mr. Croak concerning my building permit, and he told me that it shouldn't take very long to be issued, considering the amount of work that needs to be done, which is very little. Mr. Croak saw the place, and he told me that my project is very simple, small, and he doesn't foresee any issues.

Really appreciate your help with everything!

Vladimir

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 17

Subject: SECOND READING OF AN ORDINANCE AMENDING TITLE IV OF
THE LAKE BLUFF MUNICIPAL CODE REGARDING THE
OPERATION OF LEAF BLOWERS AND POWERED LAWN
EQUIPMENT

Action Requested: SECOND READING APPROVAL (Roll Call Vote)

Originated By: VILLAGE STAFF

Referred To: VILLAGE BOARD

Summary of Background and Reason for Request:

On August 24, 2015 the Committee-of-the-Whole (COW) discussed complaints received by the Village from time to time regarding outdoor work (lawn mowing and other landscaping activities) that produce offensive noises in the early morning and evening hours. Historically, the Village has managed these complaints by working with contractors/property owners and using the current permitted construction times for regulatory purposes. On January 25, 2016, following its discussion over the course of several meetings, the COW directed Staff and Legal Counsel to draft an ordinance amending the Village's nuisance regulations concerning leaf blowers and powered lawn equipment (Chapter 1 of Title 4 of the Municipal Code), including:

- i. Modifying the hours of operation permitted for any powered lawn maintenance equipment (leaf blowers, lawn mowers, trimmers, etc.) throughout the year to Monday through Friday, from 8:00 a.m. – 6:00 p.m., and Saturdays/Sundays/Holidays from 9:00 a.m. – 6:00 p.m. (“permitted hours of operation”);
- ii. Exempting snow removal equipment, such as snow blowers, plows, power shovels, etc., from the permitted hours of operation; and
- iii. Allowing property owners performing landscape maintenance activities on their own property to operate between 6:00 p.m. and dusk.

Additionally, the COW discussed the possibility of establishing registration requirements for landscape companies; however, the COW directed Staff to educate residents on best practices for hiring landscaper contractors, such as an adequate level of insurance, rather than creating a new licensing program. At its meeting on February 8, 2016 the Village Board approved first reading of the Ordinance with the request to strike Section 9(b). The Ordinance has been updated for the Village Board's consideration of second reading approval.

Reports and Documents Attached:

1. A Revised Ordinance Amending Leaf Blowers and Powered Lawn Equipment Regulations; and
2. Draft Communications Plan.

The following documents were provided as part of the February 8th Village Board Agenda Packet:

- Summary of Regulations Regarding Outdoor Construction and Property Maintenance Activities;
- Summary of Landscaper Registration Requirements from Surrounding Communities; and
- Minutes of the August 24 and December 14, 2015 COW Meetings.

Village Administrator's Recommendation: Approve Second Reading of the Ordinance.

Date Referred to Village Board:

2/22/2016

Second Reading Version

ORDINANCE NO. 2016-

**AN ORDINANCE AMENDING CERTAIN PROVISIONS
OF THE VILLAGE OF LAKE BLUFF MUNICIPAL CODE
CONCERNING THE OPERATION OF
LEAF BLOWERS AND POWERED LAWN EQUIPMENT**

Passed by the Board of Trustees _____,

Printed and Published _____,

Printed and Published in Pamphlet Form
by Authority of the
President and Board of Trustees

VILLAGE OF LAKE BLUFF
LAKE COUNTY, ILLINOIS

I hereby certify that this document
was properly published on the date
stated above.

Village Clerk

ORDINANCE NO. 2016-

**AN ORDINANCE AMENDING CERTAIN PROVISIONS
OF THE VILLAGE OF LAKE BLUFF MUNICIPAL CODE
CONCERNING THE OPERATION OF
LEAF BLOWERS AND POWERED LAWN EQUIPMENT**

WHEREAS, Title 4 of the Lake Bluff Municipal Code declares certain activities within the Village to be public nuisances, including the operation of leaf blowers in a manner not permitted under the Village's Municipal Code; and

WHEREAS, the Village has determined that it would be beneficial to amend the Village's Municipal Code to refine its regulations concerning the operation of leaf blowers and powered landscape equipment within the Village, as set forth in this Ordinance; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of the Village to amend the Municipal Code as set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. Recitals.

The above recitals are incorporated into this Ordinance as the findings of the President and the Board of Trustees of the Village of Lake Bluff.

Section 2. Amendments to Section 4-1-2 of the Municipal Code.

Paragraph 9, entitled "Leaf Blower Operation", of Subsection A, entitled "Specific Public Nuisances", of Section 4-1-2, entitled "Public Nuisances Declared", of Chapter 1, entitled "Nuisances", of Title 4, entitled "Health, Sanitation, and Environment," of the Lake Bluff Municipal Code, shall be, and it is hereby, amended to hereafter be and read as provided below: (additions are in **bold underline** and deletions are ~~struck through~~):

"4-1-2: PUBLIC NUISANCES DECLARED:

A. Specific Public Nuisances: The following are hereby specifically declared to be a public nuisance:

9. Leaf Blower **and Powered Landscape Equipment** Operation:

a. The operation of any nonelectric backpack mounted, hand held, or wheel mounted leaf blower ("regulated leaf blower") **or any powered (gas or electric) lawn maintenance equipment, including but not limited to lawn mowers, trimmers, and tractors, except during the following hours: Monday through Friday – 8:00 a.m. – 6:00 p.m., and Saturday/Sunday/Holidays – 9:00 a.m. – 6:00 p.m.;** ~~between five o'clock (5:00) P.M. and eight o'clock (8:00) A.M. on weekdays from May 15 through September 30 of any year;~~ provided, however, that this limitation shall not apply to the use of: **(1) equipment for the removal of**

snow, including without limitation snowblowers, plows or power shovels; and (2) the use of a regulated leaf blower or other nonelectric power equipment: (i):-1) for golf course maintenance; 2) (ii) for ordinary public property maintenance activities occurring at least one hundred feet (100') from the lot line of any residence; or 3) (iii) for cleanup activities necessary as a result of extreme weather or other emergency conditions as determined and authorized in advance by the village administrator, or (iv) for landscape maintenance activities performed by property owners on their own property between 6:00 p.m. and dusk ("exempt maintenance activities").

~~b. e. The simultaneous operation of more than one regulated leaf blower on any lot on any day from May 15 through September 30 of any year; provided, however that this limitation shall not apply to exempt maintenance activities.~~

~~b. The operation of any regulated leaf blower between five o'clock (5:00) P.M. and nine o'clock (9:00) A.M. on Saturdays, Sundays, and national and state holidays from May 15 through September 30 of any year; provided, however, that this limitation shall not apply to exempt maintenance activities.~~

~~c. The operation of any regulated leaf blower between six o'clock (6:00) P.M. and eight o'clock (8:00) A.M. on weekdays from October 1 through May 14 of any year; provided, however, that this limitation shall not apply to exempt maintenance activities.~~

~~d. The operation of any regulated leaf blower between six o'clock (6:00) P.M. and nine o'clock (9:00) A.M. on Saturdays, Sundays, and national and state holidays from October 1 through May 14 of any year; provided, however that this limitation shall not apply to exempt maintenance activities."~~

Section 3. Effective Date.

This Ordinance will be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law, provided that the amendments set forth in this Ordinance will be effective as of April 2, 2016.

PASSED this ___ day of _____, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: ()

NAYS: ()

ABSTAIN: ()

ABSENT: ()

APPROVED this ___ day of _____, 2016.

Village President

ATTEST:

Village Clerk

FIRST READING:

SECOND READING:

PASSED:

APPROVED:

PUBLISHED IN PAMPHLET FORM:

#38419094_v2

LAKE BLUFF**NORTH SHORE LIFE
LAKE BLUFF STYLE****Communications Plan: Amended Landscape Regulations**

February 17, 2016

Once the Village's landscape regulations are amended, Staff will create awareness using the communications plan outlined below. The various communication efforts identified below will provide residents and local landscape contractors with information and tools about the amendments to achieve compliance.

TIMING	METHOD	MESSAGE BENEFITS
Week of February 22, 2016	<ul style="list-style-type: none"> - Village website updated - Village E-news blast - PR sent to press 	Creates regional awareness of new regulations.
Week of March 7, 2016	<ul style="list-style-type: none"> - Run update on Channel 19 	Creates community awareness of new regulations.
Week of March 14, 2016	<ul style="list-style-type: none"> - Letters mailed to homeowners - Letters mailed to contractors (include bilingual rear view mirror hangers) 	<ul style="list-style-type: none"> - Creates targeted awareness of new regulations. - Educates residents on appropriate insurance requirements. - Provides educational tool for contractors to communicate to employees.
April 2, 2016: new regulations become effective		
60 days following	Violators issued warnings	Transition period provides opportunity to educate community, contractors and their employees.
After 60 day "warning" period	<ul style="list-style-type: none"> - Violators issued citations - Channel 19 information - Continue periodic seasonal reminders in newsletter/website/PR 	Reinforce new regulations.