

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
REGULAR MEETING**

Monday, September 14, 2015

7:00 P.M.

40 East Center Avenue
Village Hall Board Room

A G E N D A

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF THE MINUTES OF THE AUGUST 24, 2015 VILLAGE BOARD MEETING
4. NON-AGENDA ITEMS AND VISITORS

The Village President and Board of Trustees allocate fifteen (15) minutes during this item for those individuals who would like the opportunity to address the Village Board of Trustees on any matter not listed on the agenda. Each person addressing the Village Board of Trustees is asked to limit their comments to a maximum of five (5) minutes.

5. VILLAGE BOARD SETS THE ORDER OF THE MEETING

The Village President and Board of Trustees will entertain requests from anyone present on the order of business to be conducted during the Village Board Meeting.

6. VILLAGE FINANCE REPORT

- a) Warrant Report for August 16-31, 2015 and August 2015 Payroll Expenditures
- b) August 2015 Financial Report

7. VILLAGE ADMINISTRATOR'S REPORT

8. VILLAGE ATTORNEY'S REPORT

9. VILLAGE PRESIDENT'S REPORT

10. ACCEPTANCE OF THE CORRESPONDENCE

Please note all correspondence was delivered to the Village Board of Trustees in the Informational Reports on August 21, 28 and September 4, 2015

11. A RESOLUTION APPROVING THE PURCHASE OF ROCK SALT FOR THE PURPOSE OF SNOW AND ICE REMOVAL FROM CARGILL INCORPORATED SALT DIVISION (State Purchase Program)
12. SECOND READING AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 4 OF THE VILLAGE OF LAKE BLUFF MUNICIPAL CODE CONCERNING A COMMERCIAL SOLID WASTE HAULING AND RECYCLING PROGRAM

13. AN ORDINANCE AMENDING TITLE VII OF THE LAKE BLUFF MUNICIPAL CODE REGARDING SMOKING REGULATIONS (E-Cigarettes)
14. TRUSTEE'S REPORT
15. EXECUTIVE SESSION
16. ADJOURNMENT

R. Drew Irvin
Village Administrator

The Village of Lake Bluff is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact R. Drew Irvin, Village Administrator, at 234-0774 or TDD number 234-2153 promptly to allow the Village of Lake Bluff to make reasonable accommodations.

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 24, 2015**

DRAFT MINUTES

1. CALL TO ORDER AND ROLL CALL

Village President O'Hara called the meeting to order at 7:05 p.m. in the Lake Bluff Village Hall Board Room, and Village Clerk Aaron Towle called the roll.

The following were present:

Village President: Kathleen O'Hara

Trustees: Barbara Ankenman
Steve Christensen
Mark Dewart
Eric Grenier
John Josephitis
William Meyer

Also Present: Aaron Towle, Village Clerk
Drew Irvin, Village Administrator
Peter Friedman, Village Attorney
Susan Griffin, Finance Director
Jeff Hansen, Village Engineer
Michael Croak, Building Codes Supervisor
David Belmonte, Police Chief
Brandon Stanick, Assistant to the Village Administrator (A to VA)
Franco Bottalico, Administrative Intern

2. PLEDGE OF ALLEGIANCE

President O'Hara led the Pledge of Allegiance.

3. CONSIDERATION OF THE MINUTES

Trustee Dewart moved to approve the August 10, 2015 Board of Trustees Meeting Minutes as presented. Trustee Josephitis seconded the motion. The motion passed on a unanimous voice vote.

4. NON-AGENDA ITEMS AND VISITORS

Mr. Bill Peterson spoke on behalf of Ms. Linda Hicks concerning the current zoning regulations for fences and setbacks for the property located at 720 E. Prospect Avenue. He distributed photos showing past and current conditions and inquired of the process for variances to the Village's existing zoning regulations. President O'Hara stated a public hearing is the appropriate venue to discuss the matter and advised that Staff would contact him to discuss the process required.

Village Administrator Drew Irvin noted there have been discussions regarding the existing fence at this location, and at the present time there are some incomplete building issues related to the fence.

5. VILLAGE BOARD SETS THE ORDER OF THE MEETING

There were no requests to change the order of the meeting.

6. ITEM #6A – WARRANT REPORT FOR AUGUST 1-15, 2015 AND JULY 2015 PAYROLL EXPENDITURES

President O'Hara reported expenditure of Village funds for payment of invoices in the amount of \$122,670.01 for August 16-31, 2015.

As such, the total Expenditures for this period is in the amount of \$122,670.01.

As there were no questions from the Board, Trustee Josephitis moved to approve the Warrant Report. Trustee Christensen seconded the motion. The motion passed on the following roll call vote:

Ayes: (6) Ankenman, Christensen, Dewart, Grenier, Josephitis and Meyer
Nays: (0)
Absent: (0)

7. ITEM #7 – VILLAGE ADMINISTRATOR'S REPORT

Village Administrator Irvin had no report.

8. ITEM #8 - VILLAGE ATTORNEY'S REPORT

Village Attorney Peter Friedman had no report.

9. ITEM #9 – VILLAGE PRESIDENT'S REPORT

President O'Hara summarized the purpose and role of the Development and Downtown Committee (DDC) when the Village was considering changes to its zoning regulations for the business park to encourage retail uses and streamline its development process. She stated as the DDC has fulfilled its role its services are no longer needed.

President O'Hara thanked the following volunteers whom served on the DDC: Chair John Josephitis, Deb Dintruff, Paul Lemieux, Steve Kraus, Rebecca Quackenbush, Stephen Rappin, Brian Rener and Paul Baffico for their assistance with creating a vibrant area.

President O'Hara reported there will be information provided in the future regarding a new Ad Hoc Committee created to review the Village's environmental issues. She noted should a group be created it would have the first student to serve as an active member on a Village Advisory Board.

10. ITEM #10 – ACCEPTANCE OF THE CORRESPONDENCE

President O'Hara introduced the correspondence from the Informational Report on August 7 and 14, 2015

Trustee Ankenman moved to accept the correspondence as submitted. Trustee Grenier seconded the motion. The motion passed on a unanimous voice vote.

11. ITEM #11 – A RESOLUTION APPROVING A SIGN EXEMPTION REQUEST FOR KATIE HALL LIZ MAZUR PHOTOGRAPHY LOCATED AT 36 EAST CENTER AVENUE

President O'Hara reported Katie Hall Liz Mazur Photography is opening in the space that had previously been occupied by Reimagine Vintage. They are proposing to put a sign on the existing awning and a sign on the door. The sign code requirement for an awning sign in the Central Business District (CBD) reads, "the size of letters on an awning sign shall be no less than five inches and no greater than seven inches in height and shall be placed on the descending skirt only." Since there is no "descending skirt" on the existing awning, the petitioners are requesting an exemption in order to have the lettering on the main portion of the awning. This exemption has been granted previously for tenants in this space and the adjacent florist shop.

President O'Hara reported the sign code requirement for door signs in the CBD reads, "Door signs. Such signs shall be allowed only if the door is the only available signage location...for the business." Exemptions from this requirement have been granted in the past to allow other businesses in the CBD to have door signs. The Architectural Board of Review (ABR) reviewed the proposed signs at their August 4th meeting and voted unanimously to recommend that the Village Board grant the exemptions and allow the proposed signs. She further noted Staff had spoken to the neighboring property owner who is required to be notified and no concerns were expressed.

Trustee Grenier noted this request has come before the Village Board several times and inquired if the sign regulations should be amended. Village Administrator Irvin suggested in the event the Village Board would like to have this reviewed in detail, the matter could be deferred to the ABR for review.

Trustee Meyer moved to adopt the resolution. Trustee Dewart seconded the motion. The motion passed on a unanimous voice vote.

12. ITEM #12 – A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH TASER INTERNATIONAL FOR THE PURCHASE OF ELECTRICAL CONTROL WEAPONS

President O’Hara reported the Lake Bluff Police Department currently has a use-of-force policy that requires officers to carry a firearm, with the option of carrying Oleoresin Capsicum (OC) Spray or a baton. The increasing trend in law enforcement is adding less-lethal alternatives to their use-of-force options.

President O’Hara reported the 2012 study in *Police Quarterly* compared hands-on and other less-lethal weapon tactics and found a significantly lower probability of officer injuries when using the TASER. In over 9,000 use-of-force incidents against physically resistant offenders, 11.6% of officers reported an injury, while officers using a TASER were injured only 5.7% of the time. One of the most recent studies also published in *Police Quarterly* found that TASER use actually reduced the risk of injury to the Offender versus impact weapons and stayed about the same versus hard hands-on tactics. Staff research has determined that the only readily available and commonly used electronic control weapon in law enforcement is produced by TASER International of Scottsdale, Arizona. Staff is recommending this purchase include a built in camera system that would record anytime the TASER is used. She further noted according to the Village’s Purchasing policy, all purchases exceeding \$20,000 require Village Board approval and a competitive bidding process unless the goods, services or work is only available through a sole provider. Since TASER International is the sole provider of the TASER system, there is not another comparable system that is approved on the market; therefore, the Village Administrator recommends the authorization of the contract with TASER International.

In addition, President O’Hara reported the price of 13 units (one for every Officer, Detective and Sergeant), including the recommended high definition cameras, download kits, holsters, training cartridges and live cartridges, full warranty and software support is \$25,583.95 (about 10% lower than the list price, but \$538.95 higher than budget). After one year, TASER will charge \$4,123.60 annually to stay under warranty and after the fifth year, all 13 units will be replaced with brand new equipment (upgraded if available) at no cost.

Village Administrator Irvin stated Lake Bluff Police Officers do not experience a lot of combative encounters mainly due to the character of the community. A handgun has not been discharged since 1965, and to continue on that track, the TASER system provides another less-lethal tool for Police Officers to use when appropriate.

Police Chief David Belmonte stated the Village’s insurance provider, Intergovernmental Risk Management Agency (IRMA), has asked their members to look at less-lethal alternatives to using handguns. Police Chief Belmonte expressed his preference to have Police Officers equipped with the TASER to deescalate situations without the use of force. Lastly, Police Chief Belmonte stated Sergeant Erik Gehrke had written a thesis while attending the School of Police Staff and Command at Northwestern University to determine whether the TASER system was a viable option for the Police Department and his research determined the tool was needed.

President O'Hara asked if there were specific protocols or guidelines that apply to using the devices. Police Chief Belmonte stated the State of Illinois has enacted specific standards regarding training and TASER use and the International Chiefs of Police Association (ICPA) has issued a model set of guidelines that may be used by police departments. In addition, he stated the Police Department must also comply with the Commission on Accreditation for Law Enforcement Agencies standards to maintain its accreditation standards.

Police Chief Belmonte stated Sergeant Gehrke and Officer Mark Szalkowski will conduct on-site training once their instructor training is completed with TASER International.

Trustee Josephitis asked if there was any documented research from communities currently using the TASER. Police Chief Belmonte stated the majority of police departments in this area, with the exception of the City of Lake Forest, are using the TASER. Sergeant Gehrke stated IRMA reported that 38 of the 40 member agencies carry the TASER, and in 2007, approximately 60% of IRMA agencies with population less than 10,000 carried the TASER.

Village Administrator Irvin stated the TASER is purposely colored differently and the design and feel is physically different than a sidearm weapon. Police Chief Belmonte provided information regarding a recent out of state incident and noted the person involved was not certified to carry a fireman or a TASER.

Trustee Josephitis asked if it could be used in communities that do not allow TASER. Police Chief Belmonte stated pursuant to State Law, with the Mutual Aid requirements in place, officers have the authority to use whatever use of force necessary to affect an arrest. He also noted of the surrounding communities, Lake Bluff and Lake Forest are currently the only communities that do not carry TASERs.

Trustee Christensen asked if the built in camera could be connected to a body camera. Police Chief Belmonte stated TASER does make the body camera option which would link the two devices and further noted the use of multiple cameras would be beneficial as it would allow more coverage without redundancy.

Trustee Dewart stated Lake Bluff Police Officers routinely police outside the boundaries of Lake Bluff and it is important to maintain a lateral view of those areas.

In response to a comment from Trustee Grenier, Police Chief Belmonte stated the bright yellow TASER is highly visible. He stated Police Officers will use the cross draw position to retrieve the TASER so as not to inadvertently draw their handgun.

Trustee Grenier asked if the TASER fits with Lake Bluff's character and further expressed his concern that residents may view the visible weapon as a potential to escalate a non-forceful encounter. Police Chief Belmonte stated the weapon will only be used on those that are actively resisting arrest.

Trustee Josephitis asked if a warning is given prior to use of the TASER. Sergeant Gehrke explained the IRMA and IACP guidelines and noted a warning is given to alert the offender and others on-scene.

Village Clerk Aaron Towle stated while serving as a police officer he carried a TASER and expressed his support of the non-lethal weapon choice.

Trustee Meyer moved to adopt the resolution. Trustee Christensen seconded the motion. The motion passed on the following roll call vote:

Ayes: (6) Christensen, Dewart, Grenier, Josephitis, Meyer and Ankenman
Nays: (0)
Absent: (0)

13. ITEM #13 – AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE IV OF THE VILLAGE OF LAKE BLUFF MUNICIPAL CODE CONCERNING A COMMERCIAL SOLID WASTE HAULING AND RECYCLING PROGRAM

President O’Hara reported along with amending the Illinois Municipal Code and the Illinois Solid Waste Planning and Recycling Act, Public Act 98-1079 (“Act”) created the Solid Waste Hauling and Recycling Program Act. The Act (effective August 26, 2014) requires each hauler operating in a county or municipality to offer collection services for recyclable materials to their non-residential business customers, and to provide a written offer to provide recycling services, at least once every 2 years, to their non-residential business customers that are not recycling. She further noted the Act also prohibits a municipality with a population of less than 1,000,000 from awarding a commercial franchise unless it: (1) provides written notice to all haulers licensed by the municipality of its intent to issue a request for proposal for a commercial franchise; (2) adopts an ordinance requiring a 36-month reporting program to determine the percentage of non-residential businesses in the municipality contracting for the collection of recyclable materials, and (3) demonstrates either (i) that the recycling participation for the final six months of the 36-month long reporting period is less than 50% of the total number of businesses served in the municipality or (ii) that during 2 consecutive 6-month reporting periods after the 36-month reporting period less than 50% of businesses are under contract for the collection of recyclable materials.

President O’Hara reported based on the direction provided at the June 22nd Committee-of-the-Whole (COW) meeting and the Village’s Strategic Plan goal to enhance recycling efforts, an Ordinance has been prepared that will authorize the Village to initiate a commercial franchise program which (if ultimately enacted) may help control costs for local businesses, increase recycling, and reduce greenhouse gases associated with collection from non-residential locations.

Following a comment from Trustee Christensen, Village Administrator Irvin stated the requirements are consistent with the information presented at the COW Meeting. He commented on the option discussed during the meeting and noted the Village must consider whether to require commercial businesses to prove by contract with the haulers that they were recycling. He stated it is Staff’s recommendation not to have that requirement which requires contractual relation with a commercial hauler.

As there were no questions, Trustee Dewart moved to approve first reading of the ordinance. Trustee Christensen seconded the motion. The motion passed on a unanimous voice vote.

14. ITEM #14 – TRUSTEE’S REPORT

There was no Trustee’s report.

15. ITEM #16 – CONSIDERATION OF THE MINUTES OF THE AUGUST 10, 2015 EXECUTIVE SESSION MEETING

Trustee Christensen moved to approve the August 10, 2015 Executive Session Meeting Minutes as presented. Trustee Dewart seconded the motion. The motion passed on a unanimous voice vote.

16. ITEM #17 – ADJOURNMENT

Trustee Meyer moved to adjourn the regular meeting. Trustee Josephitis seconded the motion and the motion passed on a unanimous voice vote. The meeting adjourned at 7:48 p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator

Aaron Towle
Village Clerk

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 6a

Subject: WARRANT REPORT FOR SEPTEMBER 1-15, 2015 AND
AUGUST 2015 PAYROLL EXPENDITURES

Action Requested: APPROVAL OF DISBURSEMENTS (Roll Call Vote)

Originated By: DIRECTOR OF FINANCE

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

Expenditure of Village funds for payment of invoices in the amount of \$384,154.49 for September 1-15, 2015.

Expenditure of Village funds for payroll in the amount of \$274,517.72 for August 2015.

Total Expenditures of \$658,672.21

Reports and Documents Attached:

1. Warrant Report for September 1-15, 2015 \$ 384,154.49 (dated 9/14/15)

Note that the warrant report designates those checks issued prior to the Board's formal approval as manual checks "M" on the Warrant Report. These are checks that are prepared in advance of the warrant due to contractual or governmental/payroll tax obligations; to obtain a discount; or for extenuating circumstances that may arise.

2. FY2015-16 Payroll Report.

Village Administrator's Recommendation:

Approval of Warrant and Payroll in the total amount of **\$658,672.21**

Date Referred to Village Board:

9/14/2015

DATE: 09/09/15
 TIME: 12:01:06
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

Attachment 1

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ACEHARD ACE HARDWARE							
309695/1	08/19/15	01	WEED-KILLER:PUB WKS	01-80-870-43680		09/14/15	45.48
			MAINTENANCE SUPPLIES-GROUN				
						INVOICE TOTAL:	45.48
						VENDOR TOTAL:	45.48
ADP ADP INC.							
459515525	08/21/15	01	PAYROLL PROCESSING:8/20/15	01-60-610-41304		09/14/15	227.10
			OTHER PROFESSIONAL SERVICE				
						INVOICE TOTAL:	227.10
460281758	09/04/15	01	PAYROLL PROCESSING:9/3/15	01-60-610-41304		09/14/15	206.95
			OTHER PROFESSIONAL SERVICE				
						INVOICE TOTAL:	206.95
						VENDOR TOTAL:	434.05
AFLAC AFLAC							
739945	09/05/15	01	AFLAC 'EE CONTR: 8/20 & 9/3/15	01-20-102-65500		09/14/15	158.86
			AFLAC PAYABLE				
		02	THOMAS TERMINATED 9/20/13	01-20-102-65500			-39.96
			AFLAC PAYABLE				
						INVOICE TOTAL:	118.90
						VENDOR TOTAL:	118.90
ALERTALL ALERT-ALL CORP							
215080110	08/12/15	01	FIRE SAFETY HATS/SHIELDS:PSB	01-70-730-44501		09/14/15	450.00
			COMMUNITY AWARENESS				
		02	OPEN HOUSE 8/29/15	** COMMENT **			
						INVOICE TOTAL:	450.00
						VENDOR TOTAL:	450.00
ALTERNAT ALTERNATE POWER, INC							

DATE: 09/09/15
TIME: 12:01:07
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALTERNAT ALTERNATE POWER, INC							
49	08/26/15	01	GENERATOR MAINT:PSB	01-70-930-41000		09/14/15	1,075.00
				MAINTENANCE-BUILDING			
		02	GENERATOR MAINT:PUB WKS	01-80-910-41000			1,075.00
				MAINTENANCE-BUILDING			
		03	GENERATOR MAINT:TANGLEY OAKS	01-80-890-41306			1,075.00
				LIFT STATION REPAIRS			
		04	GENERATOR MAINT:VILL HALL	01-60-900-41000			1,075.00
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	4,300.00
						VENDOR TOTAL:	4,300.00
ANDERPES ANDERSON PEST CONTROL							
3520121	09/01/15	01	PEST CONTROL:VILL HALL	01-60-900-41000		09/14/15	44.29
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	44.29
						VENDOR TOTAL:	44.29
AT & T AT & T							
1508 Z89-0083	08/16/15	01	VILLAGE HALL T-1 LINE	01-60-610-43210		09/14/15	382.02
				TELEPHONE			
						INVOICE TOTAL:	382.02
1508 Z97-5542	08/16/15	01	T-1 LINE:PSB-PUB WKS	01-80-910-43210		09/14/15	397.71
				TELEPHONE			
						INVOICE TOTAL:	397.71
1508 Z99-9528	08/16/15	01	POLICE IPSAN CIRCUIT LINE	01-70-710-43210		09/14/15	1,331.25
				TELEPHONE			
						INVOICE TOTAL:	1,331.25
						VENDOR TOTAL:	2,110.98

AUTOLIFT AUTOMOTIVE LIFT SERVICE

DATE: 09/09/15
TIME: 12:01:07
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AUTOLIFT AUTOMOTIVE LIFT SERVICE							
2112	08/16/15	01	ANN'L VEHICLE HOIST INSPECTION	01-80-910-41200		09/14/15	265.00
				MAINTENANCE-EQUIPMENT			
						INVOICE TOTAL:	265.00
						VENDOR TOTAL:	265.00
BAKERPET PETER BAKER & SON CO.							
4064-LB02	02/04/15	01	FY15 ROADWAY RESURF PROJ	01-20-102-20000		09/14/15	31,351.03
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	31,351.03
						VENDOR TOTAL:	31,351.03
BEACON BEACON SSI INCORPORATED							
75207	08/19/15	01	ANN'L SENSOR TESTING:UNDER	01-80-910-41200		09/14/15	312.75
		02	GROUND STORAGE TANK SITE	MAINTENANCE-EQUIPMENT			
				** COMMENT **			
						INVOICE TOTAL:	312.75
						VENDOR TOTAL:	312.75
BHFXLLC BHFX LLC							
210356	08/26/15	01	MISC COPIES:T OAKS PUMP STN	01-60-680-43400		09/14/15	21.00
				PRINTING			
						INVOICE TOTAL:	21.00
						VENDOR TOTAL:	21.00
BCBS BLUECROSS BLUE SHIELD OF IL							
SEPT 2015	08/19/15	01	VILLAGE MEDICAL PREM:SEPT 2015	01-20-102-20000		09/14/15	58,746.77
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	58,746.77
						VENDOR TOTAL:	58,746.77

R0001540 ROBERT BULLARD

M

DATE: 09/09/15
 TIME: 12:01:07
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
R0001540 ROBERT BULLARD							
	08/21/15	01	REFUND-VEH-STICKER:MOVED	01-40-303-16000		09/14/15	26.68
			VEHICLE LICENSES				
						INVOICE TOTAL:	26.68
						VENDOR TOTAL:	26.68
CALLONE CALL ONE							
1010-9117-1507	08/15/15	01	POTS LINES:V HALL ELEVATOR	01-60-610-43210		09/14/15	28.65
			TELEPHONE				
		02	POTS LINES:DISPATCH	01-70-711-43210			104.00
			TELEPHONE				
		03	POTS LINES:FIRE	01-70-730-43210			58.42
			TELEPHONE				
		04	POTS LINES:PUB WKS	01-80-910-43210			162.29
			TELEPHONE				
						INVOICE TOTAL:	353.36
						VENDOR TOTAL:	353.36
CDWG CDW GOVERNMENT, INC.							
XQ55030	08/26/15	01	ADOBE ACROBAT SOFTWARE/4 LIC	45-60-610-49350		09/14/15	1,235.28
			COMPUTER EQUIPMENT				
						INVOICE TOTAL:	1,235.28
						VENDOR TOTAL:	1,235.28
CLCJAWA CENTRAL LAKE COUNTY JOINT							
AUG 2015	09/01/15	01	H2O PURCHASES-AUGUST 2015	46-80-800-44100		09/14/15	68,200.64
			WATER PURCHASES				
						INVOICE TOTAL:	68,200.64
						VENDOR TOTAL:	68,200.64
CHITRICK CHICAGO TRIBUNE							
CTCM327995	08/04/15	01	ZBA NOTICE:403 E CENTER VE	01-60-680-43400		09/14/15	65.60
			PRINTING				
						INVOICE TOTAL:	65.60

DATE: 09/09/15
 TIME: 12:01:07
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
CHITRICK CHICAGO TRIBUNE							
CTCM331748	08/12/15	01	BID-AD:GATEWAY SIGNAGE PROJ	01-60-680-43400		09/14/15	84.00
			PRINTING				
						INVOICE TOTAL:	84.00
						VENDOR TOTAL:	149.60
COMED COM ED							
0435147130 1508	08/29/15	01	ELECTR:ST LIGHTS (VILL RENTS)	01-80-840-43230		09/14/15	3,640.60
		02	6/30-8/28/15	UTILITIES/STREET LIGHTS ** COMMENT **			
						INVOICE TOTAL:	3,640.60
1023120097 1508	09/03/15	01	ELECTR:ST LIGHTS (VILL OWNS)	01-80-840-43230		09/14/15	395.34
		02	8/3-9/1/15	UTILITIES/STREET LIGHTS ** COMMENT **			
						INVOICE TOTAL:	395.34
2030627002 1508	09/03/15	01	ELECTR:1 GR BAY RD-SS #176	01-80-840-43230		09/14/15	56.63
		02	8/7-9/3/15	UTILITIES/STREET LIGHTS ** COMMENT **			
						INVOICE TOTAL:	56.63
3533022019 1508	09/03/15	01	ELECTR:SAN LFT STN:520 LAKE LND	01-80-890-43230		09/14/15	416.99
		02	ELECTR:WATER TOWER 7/7-8/7/15	UTILITIES 46-80-800-43230 ELECTRIC UTILITY			72.36
						INVOICE TOTAL:	489.35
						VENDOR TOTAL:	4,581.92
COMCAST COMCAST CABLE							
8/19-9/18/15	08/12/15	01	PUB WKS TV/INTERNET ACCESS:	01-80-910-43210		09/14/15	115.29
		02	8/19-9/18/15	TELEPHONE ** COMMENT **			
						INVOICE TOTAL:	115.29

DATE: 09/09/15
TIME: 12:01:07
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

COMCAST	COMCAST CABLE						
SEPT 2015	08/18/15	01	VILL HALL CABLE SRVC: SEPT 2015 UTILITIES	01-60-900-43230		09/14/15	12.64
						INVOICE TOTAL:	12.64
						VENDOR TOTAL:	127.93
J.P.COOK	J. P. COOKE CO.						
351201	08/03/15	01	CUSTOM STAMPS:COM DEVELOPMENT OFFICE SUPPLIES	01-60-680-43550		09/14/15	114.36
						INVOICE TOTAL:	114.36
						VENDOR TOTAL:	114.36
CROAKMIC	MICHAEL CROAK						
TABLE FANS	09/01/15	01	TABLE FANS:COM DEVELOPMENT MINOR EQUIPMENT	01-60-680-45900		09/14/15	32.81
						INVOICE TOTAL:	32.81
						VENDOR TOTAL:	32.81
CURRENT	CURRENT TECHNOLOGIES						
5751	07/28/15	01	BLDG ACCESS SOFTWARE MAINT:PSB MAINTENANCE-BUILDING	01-70-930-41000		09/14/15	775.00
						INVOICE TOTAL:	775.00
						VENDOR TOTAL:	775.00
DANTHE	DAN THE KEY MAN						
90207	08/20/15	01	EQUIPMENT TO REP'R JAIL DOOR MINOR EQUIPMENT	01-70-930-45900		09/14/15	561.00
						INVOICE TOTAL:	561.00
						VENDOR TOTAL:	561.00
DEMUTHIN	DE MUTH INC						

DATE: 09/09/15
 TIME: 12:01:07
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DEMUTHIN DE MUTH INC							
HP2931	07/13/15	01	EMERG WTRMAIN REP'R:331 SIGNE	46-80-800-41306		09/14/15	4,950.00
				CONTRACTUAL LABOR			
						INVOICE TOTAL:	4,950.00
						VENDOR TOTAL:	4,950.00
DELTADEN DELTA DENTAL							
763859	09/01/15	01	PPO DENTAL PREM:SEPT 2015	01-20-102-20000		09/14/15	4,178.46
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	4,178.46
763861	09/01/15	01	HMO DENTAL PREM:SEPT 2015	01-20-102-20000		09/14/15	66.83
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	66.83
						VENDOR TOTAL:	4,245.29
DIDIERFA DIDIER FARMS, INC							
101630	08/13/15	01	CORN/CORN ROASTER:CORN ROAST	01-60-650-44610		09/14/15	473.42
		02	AT FARMER'S MARKET	FARMER'S MARKET ** COMMENT **			
						INVOICE TOTAL:	473.42
OPEN HOUSE:PSB	08/07/15	01	CORN/CORN ROASTER:PSB OPEN	01-70-730-44501		09/14/15	338.42
		02	HOUSE 8/29/15	COMMUNITY AWARENESS ** COMMENT **			
						INVOICE TOTAL:	338.42
						VENDOR TOTAL:	811.84
ECIVIS ECIVIS, INC.							
104571	09/02/15	01	GRANTS NETWORK SUBSCRIPTION	01-60-600-41304		09/14/15	690.00
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	690.00
						VENDOR TOTAL:	690.00

M

M

DATE: 09/09/15
TIME: 12:01:07
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 8

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

EJ EQUIPMENT INC							
0070735	08/28/15	01	SEWER JET DEBRIS TANK SCREENS	01-80-890-43650		09/14/15	1,147.76
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	1,147.76
						VENDOR TOTAL:	1,147.76
ELEVATOR ELEVATOR INSPECTION SERVICES							
52483	06/08/15	01	ELEVATOR INSPECTION:TO BE	01-10-201-15020		09/14/15	15.00
				ELEVATOR INSPECTION RECEIV			
		02	REIMBURSED BY BUSINESS	** COMMENT **			
						INVOICE TOTAL:	15.00
52950	07/08/15	01	ELEVATOR INSPECTION:TO BE	01-10-201-15020		09/14/15	15.00
				ELEVATOR INSPECTION RECEIV			
		02	REIMBURSED BY BUSINESS	** COMMENT **			
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	30.00
ESSENEQU ESSENTIAL EQUIPMENT SOLUTIONS							
3916-4	08/24/15	01	CALIBRATE SENSIT GAS DETECTORS	01-70-730-41200		09/14/15	300.00
				MAINTENANCE EQUIPMENT			
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
R0001264 EX-STINK PLUMBING & SEWER							
PARKWAY BOND 2	07/02/15	01	REFUND BOND:427 GR BAY RD	01-20-202-20100		09/14/15	1,000.00
				PARKWAY BONDS			
		02	BP# 20150378	** COMMENT **			
						INVOICE TOTAL:	1,000.00
						VENDOR TOTAL:	1,000.00
FEDEX FEDERAL EXPRESS CORP.							

DATE: 09/09/15
TIME: 12:01:07
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

FEDEX FEDERAL EXPRESS CORP.							
5-138-94798	08/26/15	01	8/20 FEDEX:HAINES & CO:POLICE	01-70-710-43300		09/14/15	197.40
			POSTAGE				
						INVOICE TOTAL:	197.40
						VENDOR TOTAL:	197.40
FIRSTAYD 1ST AYD CORP.							
718870	08/24/15	01	JANITORIAL SUPPLIES:PUB WKS	01-80-910-43660		09/14/15	69.95
		02	LIFT STATION DEGREASER	01-80-890-43670			205.02
						INVOICE TOTAL:	274.97
						VENDOR TOTAL:	274.97
FRANKSWI WILLIAM Y. FRANKS							
AUGUST 2015	09/02/15	01	PROSECUTIONS-AUGUST 2015	01-60-600-41351		09/14/15	2,249.00
						INVOICE TOTAL:	2,249.00
JULY 2015	09/02/15	01	PROSECUTIONS-JULY 2015	01-60-600-41351		09/14/15	2,418.00
						INVOICE TOTAL:	2,418.00
						VENDOR TOTAL:	4,667.00
GFOA GOV'T FINANCE OFFICERS ASSN.							
FY16 BUDGET PGRM SUB	09/02/15	01	FY16 BUDGET AWARD PGRM SUB FEE	01-60-610-41304		09/14/15	280.00
						INVOICE TOTAL:	280.00
						VENDOR TOTAL:	280.00
00000537 GEWALT HAMILTON ASSOC., INC.							
4478.000-27	06/22/15	01	MISC ENGINEERING/PLAN REVIEW	01-60-680-41304		09/14/15	1,168.50
						INVOICE TOTAL:	1,168.50

M

DATE: 09/09/15
 TIME: 12:01:07
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT	
00000537 GEWALT HAMILTON ASSOC., INC.								
4478.002-33	06/22/15	01	ALTEP SIDEWALK DESIGN SIDEWALK ADDITIONS	01-80-840-49214		09/14/15	267.00	
							INVOICE TOTAL:	267.00
4478.009-3	06/22/15	01	RT176 ROADWAY IMPROVE/TARGET OTHER PROFESSIONAL SERVICE	01-80-840-41304		09/14/15	18,274.25	
							INVOICE TOTAL:	18,274.25
4478.010-2	06/22/15	01	2015 ROADWAY IMPROVEMENT PROJ STREET REHAB PROJECTS NON-	01-80-840-49216		09/14/15	15,192.75	
							INVOICE TOTAL:	15,192.75
							VENDOR TOTAL:	34,902.50
GLOBALCO GLOBALCOM INC								
12875499	08/21/15	01	PRI/VOIP TELEPHONE SRVC	01-60-600-43210		09/14/15	70.63	
		02	PRI/VOIP TELEPHONE SRVC	01-60-610-43210			70.63	
		03	PRI/VOIP TELEPHONE SRVC	01-60-680-43210			70.63	
		04	PRI/VOIP TELEPHONE SRVC	01-70-710-43210			70.63	
		05	PRI/VOIP TELEPHONE SRVC	01-70-711-43210			94.18	
		06	PRI/VOIP TELEPHONE SRVC	01-70-730-43210			47.09	
		07	PRI/VOIP TELEPHONE SRVC	01-80-910-43210			47.09	
							INVOICE TOTAL:	470.88
							VENDOR TOTAL:	470.88
GRAFIXSH GRAFIX SHOPPE								
102596	08/28/15	01	DECALS: SQUAD #24 MAINTENANCE-VEHICLES	01-70-710-41100		09/14/15	196.14	
							INVOICE TOTAL:	196.14
							VENDOR TOTAL:	196.14

DATE: 09/09/15
TIME: 12:01:07
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

GRAINGER W. W. GRAINGER, INC.							
9827302739	08/26/15	01	EYE WASH STATION:PUB WKS	01-80-910-43660		09/14/15	89.19
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	89.19
9834815731	09/03/15	01	REP'L RED LIGHT:W CNTR LFT STN	01-80-890-43670		09/14/15	163.35
				MAINTENANCE SUPPLIES-UTILI			
						INVOICE TOTAL:	163.35
						VENDOR TOTAL:	252.54
GRAYSLAP GRAYSLAKE OUTDOOR POWER							
4072.	08/24/15	01	REAR WHEELS FOR MOWER	01-80-870-43650		09/14/15	59.98
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	59.98
4305	09/04/15	01	LAWN MOWER BLADES	01-80-870-43650		09/14/15	37.98
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	37.98
						VENDOR TOTAL:	97.96
GREGSAUT GREG'S AUTO BODY							
20-15-1326	08/31/15	01	DOOR REPAIRS:SQD #24	01-70-710-41100		09/14/15	1,991.50
				MAINTENANCE-VEHICLES			
						INVOICE TOTAL:	1,991.50
						VENDOR TOTAL:	1,991.50
GRIFFINS SUSAN GRIFFIN							
IGFOA EXPENSES	08/21/15	01	IGFOA HOTEL/MILEAGE EXPENSES	01-60-610-42400		09/14/15	568.00
				TRAINING/EDUCATION			
						INVOICE TOTAL:	568.00
						VENDOR TOTAL:	568.00
HPKCITY CITY OF HIGHLAND PARK							

M

DATE: 09/09/15
 TIME: 12:01:07
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

HPKCITY	CITY OF HIGHLAND PARK						
3103040	08/17/15	01	ELECTRIC AGGREGATION:SEPT 2014	01-60-600-41304		09/14/15	91.13
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	91.13
3125263	08/17/15	01	ELECTRIC AGGREGATION:NOV 2014	01-60-600-41304		09/14/15	497.00
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	497.00
3145969	08/17/15	01	ELECTRIC AGGREGATION:DEC 2014	01-60-600-41304		09/14/15	551.15
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	551.15
3156456	08/17/15	01	ELECTRIC AGGREGATION:JAN 2015	01-60-600-41304		09/14/15	697.39
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	697.39
3159452	08/17/15	01	ELECTRIC AGGREGATION:FEB 2015	01-60-600-41304		09/14/15	483.64
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	483.64
3180304	08/17/15	01	ELECTRIC AGGREGATION:MAR 2015	01-60-600-41304		09/14/15	465.00
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	465.00
3183335	08/17/15	01	ELECTRIC AGGREGATION:APR 2015	01-60-600-41304		09/14/15	9.46
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	9.46
3196223	08/17/15	01	ELECTRIC AGGREGATION:MAY 2015	01-60-600-41304		09/14/15	108.75
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	108.75
3208098	08/17/15	01	ELECTRIC AGGREGATION:JUNE 2015	01-60-600-41304		09/14/15	82.50
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	82.50

DATE: 09/09/15
 TIME: 12:01:07
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

HPKCITY CITY OF HIGHLAND PARK							
3221949	08/17/15	01	ELECTRIC AGGREGATION: JULY 15	01-60-600-41304		09/14/15	262.93
			OTHER PROFESSIONAL SERVICE				
						INVOICE TOTAL:	262.93
						VENDOR TOTAL:	3,248.95
HOLLAND HOLLAND & KNIGHT LLP							
JULY 2015	07/31/15	01	LEGAL SERVICES: JULY 15	01-60-600-41350		09/14/15	9,129.00
			LEGAL SERVICES				
		02	FINANCE MATTERS: JULY 15	01-60-600-41350			205.00
			LEGAL SERVICES				
		03	PCZBA/HPC/ARB MATTERS: JULY 15	01-60-600-41350			397.50
			LEGAL SERVICES				
		04	BLDG PERMIT/CODE ISSUES: JUL 15	01-60-680-41350			53.00
			LEGAL SERVICE				
		05	TARGET PROP ESCROW: JUL 15	01-20-202-20557			477.00
			ZONING ESCROW SHEPARD REDE				
		06	T-MOBILE ESCROW: JUL 15	01-20-202-20551			963.60
			ZONING ESCROW-T-MOBILE-640				
		07	404 MOFFETT ESCROW: JUL 15	01-20-202-20579			927.50
			ZONING ESCROW-404 MOFFETT				
						INVOICE TOTAL:	12,152.60
						VENDOR TOTAL:	12,152.60
ICMA RET ICMA RETIREMENT TRUST 457							
9/3 PAYROLL DEDUCT	09/03/15	01	9/3 'EE PAYROLL DEDUCTION	01-20-102-45000		09/14/15	168.84
			ICMA 457 PLAN PAYABLE				
		02	9/3 'EE PAYROLL DEDUCTION	01-20-102-45000			422.08
			ICMA 457 PLAN PAYABLE				
		03	9/3 'EE PAYROLL DEDUCTION	01-20-102-45000			201.29
			ICMA 457 PLAN PAYABLE				
						INVOICE TOTAL:	792.21
9/3 W/H	09/03/15	01	9/3 'EE W/H	01-20-102-45000		09/14/15	3,367.38
			ICMA 457 PLAN PAYABLE				
						INVOICE TOTAL:	3,367.38
						VENDOR TOTAL:	4,159.59

M

M

DATE: 09/09/15
TIME: 12:01:07
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ILHIA IL HOMICIDE INVESTIGATORS							
ILHIA.CONF	08/26/15	01	ILHIA.CONF:OFCR MALKOV	01-70-710-42410		09/14/15	195.00
		02	ILHIA CONF:DETECTIVE REYNOLDS	01-70-710-42410			195.00
				CONFERENCES			
				CONFERENCES			
						INVOICE TOTAL:	390.00
						VENDOR TOTAL:	390.00
ILEAS IL LAW ENFORCEMENT ALARM SYST							
DUES5028	07/01/15	01	ILEAS ANN'L MEMBER DUES	01-70-710-42440		09/14/15	120.00
				DUES			
						INVOICE TOTAL:	120.00
						VENDOR TOTAL:	120.00
IGFOA ILLINOIS GFOA							
CONF REG'N:GRIFFIN	08/21/15	01	CONF REG'N:GRIFFIN 9/13-9/16	01-60-610-42410		09/14/15	360.00
				CONFERENCES			
						INVOICE TOTAL:	360.00
						VENDOR TOTAL:	360.00
ILSECST ILLINOIS SECRETARY OF STATE							
LIC RENEWL:2014 FORD	09/03/15	01	LIC RENEWAL:BELMONTE'S VEHICLE	01-70-710-41100		09/14/15	101.00
				MAINTENANCE-VEHICLES			
						INVOICE TOTAL:	101.00
						VENDOR TOTAL:	101.00
ILCENTRA ILLINOIS CENTURY NETWORK							
T1600295	09/08/15	01	INTERNET SRVC PROVIDER:JULY 15	01-60-610-41300		09/14/15	76.00
				COMPUTER SERVICES			
						INVOICE TOTAL:	76.00
						VENDOR TOTAL:	76.00

M

DATE: 09/09/15
TIME: 12:01:07
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 15

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ILSTPOLI ILLINOIS STATE POLICE							
LIVESCAN	08/17/15	01	LIVESCAN LIQUOR CONTROL	01-70-710-41304		09/14/15	89.25
			OTHER PROFESSIONAL SERVICE				
						INVOICE TOTAL:	89.25
						VENDOR TOTAL:	89.25
IUOEADM INT'L UNION OF OPER ENGINEERS							
9/3 W/H	09/03/15	01	9/3 'EE IUOE ADMIN DUES	01-20-102-49000		09/14/15	318.77
			UNION DUES PAYABLE				
						INVOICE TOTAL:	318.77
						VENDOR TOTAL:	318.77
IUOEMEMB INT'L UNION OF OPER ENGINEERS							
9/3 W/H	09/03/15	01	9/3 'EE IUOE MEMBERSHIP DUES	01-20-102-49000		09/14/15	82.39
			UNION DUES PAYABLE				
						INVOICE TOTAL:	82.39
						VENDOR TOTAL:	82.39
INTERDEV INTERDEV, LLC							
1004662	08/31/15	01	IT ADMINISTRATION:AUG 2015	01-60-610-41300		09/14/15	4,993.81
			COMPUTER SERVICES				
						INVOICE TOTAL:	4,993.81
						VENDOR TOTAL:	4,993.81
INTESTAT INTERSTATE BATTERY SYSTEM OF							
1903901009612	08/27/15	01	TICKET MACHINE BATTERY CHARGER	01-80-920-43660		09/14/15	60.15
		02	DEPOT	MAINTENANCE SUPPLIES-BUILD			
				** COMMENT **			
						INVOICE TOTAL:	60.15
1903901009624	08/27/15	01	REMOTE CAR BATTERY:POLICE	01-70-710-43640		09/14/15	3.60
			MAINTENANCE SUPPLIES-VEHIC				
						INVOICE TOTAL:	3.60

M

M

DATE: 09/09/15
TIME: 12:01:08
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 16

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

INTESTAT INTERSTATE BATTERY SYSTEM OF							
1903901009679	09/05/15	01	FLASHLIGHT BATTERY	46-80-800-43650		09/14/15	24.29
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	24.29
						VENDOR TOTAL:	88.04
ITOA I T O A ILL TACTICAL OFFICER							
9176221	08/24/15	01	2015 ITOA CONF:DET REYNOLDS	01-70-710-42410		09/14/15	295.00
				CONFERENCES			
						INVOICE TOTAL:	295.00
						VENDOR TOTAL:	295.00
JGUNIFOR J.G. UNIFORMS, INC.							
38443	08/27/15	01	UNIFORM SHIRT:D.C. HOSKING	01-70-710-42420		09/14/15	44.62
				UNIFORMS			
						INVOICE TOTAL:	44.62
						VENDOR TOTAL:	44.62
KENHALLM KEN HALL MUSIC							
MUSIC PERF:FARM MRKT	08/27/15	01	FRMR'S MRKT MUSIC PERFORMANCES	01-60-650-44610		09/14/15	400.00
		02	6/12, 6/26, 7/17 & 8/21/15	FARMER'S MARKET ** COMMENT **			
						INVOICE TOTAL:	400.00
						VENDOR TOTAL:	400.00
00000825 KINNUCAN CO.							
318736	08/06/15	01	EMERG TREE REMVL:RAVINE FOR DR	01-80-860-41301		09/14/15	1,625.00
				TREE REMOVAL/TRIMMING SERV			
						INVOICE TOTAL:	1,625.00
						VENDOR TOTAL:	1,625.00
POLPEN LAKE BLUFF POLICE PENSION FUND							

M

DATE: 09/09/15
 TIME: 12:01:08
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
POLPEN LAKE BLUFF POLICE PENSION FUND							
9/3 W/H	09/03/15	01	9/3 W/H POLPEN W/HELD	01-20-102-45500		09/14/15	4,948.54
							POLICE PENSION EE CONTRIBU
							INVOICE TOTAL: 4,948.54
							VENDOR TOTAL: 4,948.54
LCCOLLEC LAKE COUNTY COLLECTOR							
2014 PROP TAX #2	08/27/15	01	PAY #2 2014 PROP TAX: EAST	01-60-940-48700		09/14/15	1,471.42
		02	SKOKIE DRAINAGE	PROPERTY TAXES			
				** COMMENT **			
							INVOICE TOTAL: 1,471.42
							VENDOR TOTAL: 1,471.42
LFACUTE LAKE FOREST ACUTE CARE							
13805	08/14/15	01	NEW 'EE PHYSICAL:BOTTALICO	01-60-600-42450		09/14/15	119.00
				RECRUITMENT			
							INVOICE TOTAL: 119.00
							VENDOR TOTAL: 119.00
LF CITY CITY OF LAKE FOREST							
16495	08/05/15	01	FY16 Q1 BLDG INSPECTIONS	01-60-680-41301		09/14/15	7,974.25
				BUILDING INSPECTIONS			
		02	FY16 Q1 CROYA YOUTH	01-60-600-48200			15,625.00
				INTERGOVERNMENTAL SERVICES			
		03	FY16 Q1 SENIOR RESOURCES	01-60-600-48200			24,046.50
				INTERGOVERNMENTAL SERVICES			
		04	FY16 Q1 PATV	01-60-600-48200			7,043.00
				INTERGOVERNMENTAL SERVICES			
							INVOICE TOTAL: 54,688.75
							VENDOR TOTAL: 54,688.75
LAMSRVC LAMINATION SERVICE, INC.							

M

M

DATE: 09/09/15
 TIME: 12:01:08
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LAMSRVC LAMINATION SERVICE, INC.							
SPI165611	08/28/15	01	OFFICE SUPPLIES: FIRE	01-70-730-43550		09/14/15	209.07
				OFFICE SUPPLIES			
						INVOICE TOTAL:	209.07
						VENDOR TOTAL:	209.07
LAWSONPR LAWSON PRODUCTS, INC.							
9303525137	09/01/15	01	VEHICLE SUPPLIES	01-80-840-43640		09/14/15	173.22
				MAINTENANCE SUPPLIES-VEHIC			
		02	JANITORIAL SUPPLIES:PUB WKS	01-80-910-43660			115.87
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	289.09
						VENDOR TOTAL:	289.09
LECHNER LECHNER & SONS UNIFORM RENTAL							
20633675	08/21/15	01	UNIFORMS: FORESTRY	01-80-860-42420		09/14/15	4.79
				UNIFORMS			
		02	UNIFORMS: STREETS	01-80-840-42420			22.91
				UNIFORMS			
		03	UNIFORMS: SEWERS	01-80-890-42420			1.72
				UNIFORMS			
		04	UNIFORMS: PUB WKS	01-80-910-42420			18.37
				UNIFORMS			
		05	UNIFORMS: WATER	46-80-800-42420			1.00
				UNIFORMS			
		06	PUB WKS OPERATING SUPPLIES	01-80-910-43660			10.23
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	59.02
2066013	08/28/15	01	UNIFORMS: FORESTRY	01-80-860-42420		09/14/15	4.79
				UNIFORMS			
		02	UNIFORMS: STREETS	01-80-840-42420			22.91
				UNIFORMS			

DATE: 09/09/15
 TIME: 12:01:08
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

PAGE: 19

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LECHNER LECHNER & SONS UNIFORM RENTAL							
2066013	08/28/15	03	UNIFORMS: SEWERS	01-80-890-42420		09/14/15	1.72
		04	UNIFORMS: PUB WKS	01-80-910-42420			18.37
		05	UNIFORMS: WATER	46-80-800-42420			1.00
		06	PUB WKS OPERATING SUPPLIES	01-80-910-43660			10.23
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	59.02
2068377	09/04/15	01	UNIFORMS: FORESTRY	01-80-860-42420		09/14/15	4.79
		02	UNIFORMS: STREETS	01-80-840-42420			22.91
		03	UNIFORMS: SEWERS	01-80-890-42420			1.72
		04	UNIFORMS: PUB WKS	01-80-910-42420			18.37
		05	UNIFORMS: WATER	46-80-800-42420			1.00
		06	PUB WKS OPERATING SUPPLIES	01-80-910-43660			10.23
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	59.02
						VENDOR TOTAL:	177.06
M.E.SIMP M.E. SIMPSON COMPANY, INC.							
27342	08/18/15	01	LEAK DETECTION SRVC:SUNSET TR/	46-80-800-41306		09/14/15	395.00
		02	W PROSPECT AVE	CONTRACTUAL LABOR			
				** COMMENT **			
						INVOICE TOTAL:	395.00
						VENDOR TOTAL:	395.00
MESS METROPOLITAN EMERGENCY SUPPORT							

DATE: 09/09/15
 TIME: 12:01:08
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

PAGE: 20

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MESS METROPOLITAN EMERGENCY SUPPORT							
7062015	08/28/15	01	FOOD/SUPPLIES:PSB.OPEN.HOUSE	01-70-730-44501		09/14/15	469.36
			COMMUNITY AWARENESS				
						INVOICE TOTAL:	469.36
						VENDOR TOTAL:	469.36
MOEWF MIDWEST OP ENGINEERS LOCAL 150							
OCT 2015	08/24/15	01	P WKS 'EE MED INS:OCT 2015	01-20-102-20000		09/14/15	1,300.00
				ACCOUNTS PAYABLE			
		02	P WKS FAMILY MED INS:OCT 2015	01-20-102-20000			8,000.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	9,300.00
						VENDOR TOTAL:	9,300.00
MORANTER TERRY MORAN							
FARM MRKT MUSIC	08/27/15	01	FRMR'S MRKT MUSIC PERFORMANCES	01-60-650-44610		09/14/15	400.00
				FARMER'S MARKET			
		02	6/19, 7/3, 7/24 & 8/14/15	** COMMENT **			
						INVOICE TOTAL:	400.00
						VENDOR TOTAL:	400.00
MSDSONLI MSDSONLINE, INC.							
125244	07/24/15	01	ON LINE ACCESS:HAZ MAT DATA	01-70-710-42460		09/14/15	899.67
				PUBLICATIONS			
		02	ON LINE ACCESS:HAZ MAT DATA	01-80-910-42460			899.67
				PUBLICATIONS			
		03	ON LINE ACCESS:HAZ MAT DATA	01-70-730-42460			899.66
				PUBLICATIONS			
						INVOICE TOTAL:	2,699.00
						VENDOR TOTAL:	2,699.00
NAPA NAPA AUTO SUPPLY							

M

DATE: 09/09/15
 TIME: 12:01:08
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

NAPA NAPA AUTO SUPPLY							
568303	08/01/15	01	OIL FILTERS #4570	01-70-730-43640		09/14/15	21.98
				MAINTENANCE SUPPLIES-VEHIC			
						INVOICE TOTAL:	21.98
572806	09/08/15	01	10W30 MOTOR OIL #4570	01-70-730-43640		09/14/15	23.94
				MAINTENANCE SUPPLIES-VEHIC			
						INVOICE TOTAL:	23.94
						VENDOR TOTAL:	45.92
NCCPETER NCC PETERSEN PRODUCTS							
67758	08/27/15	01	JANITORIAL SUPPLIES:POLICE	01-70-710-43570		09/14/15	57.66
				OPERATING SUPPLIES			
						INVOICE TOTAL:	57.66
67809	08/27/15	01	JANITORIAL SUPPLIES:FIRE	01-70-730-43640		09/14/15	71.20
				MAINTENANCE SUPPLIES-VEHIC			
						INVOICE TOTAL:	71.20
						VENDOR TOTAL:	128.86
NCPERS 0132-NCPERS GROUP LIFE INS.							
SEPT 2015	08/21/15	01	'EE ADDL LIFE:SEPT 2015	01-20-102-65000		09/14/15	16.00
				FLEXIBLE BENEFIT PAYABLE			
						INVOICE TOTAL:	16.00
						VENDOR TOTAL:	16.00
NORTHSHO NORTH SHORE GAS							
611 WALNUT 8/26	08/28/15	01	GAS:611 WALNUT 7/28-8/26/15	01-60-940-43230		09/14/15	30.41
				UTILITIES			
						INVOICE TOTAL:	30.41
GASLITES 8/26/15	08/28/15	01	GAS LITES:7/28-8/26/15	01-80-840-43230		09/14/15	363.31
				UTILITIES/STREET LIGHTS			
						INVOICE TOTAL:	363.31

DATE: 09/09/15
 TIME: 12:01:08
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
NORTSHO NORTH SHORE GAS							
GENERATOR: PSB 8/26	08/28/15	01	PSB.GENERATOR: 7/28-8/26/15	01-70-930-43230		09/14/15	92.64
			UTILITIES				
						INVOICE TOTAL:	92.64
						VENDOR TOTAL:	486.36
PACIFIC PACIFIC TELEMAGEMENT SERVICE							
772435	08/19/15	01	PAY PH: PSB LOBBY-SEPT 2015	01-70-710-43210		09/14/15	76.50
			TELEPHONE				
		02	PAY PH: JAIL INTAKE-SEPT 2015	01-70-710-43210			76.50
			TELEPHONE				
						INVOICE TOTAL:	153.00
						VENDOR TOTAL:	153.00
PCASH PETTY CASH							
AUG 2015	08/24/15	01	MISC PETTY CASH EXPENDITURES	01-60-600-40900		09/14/15	91.61
			OTHER EMPLOYEE BENEFITS				
		02	MISC PETTY CASH EXPENDITURES	01-60-650-40800			149.30
			BOARD/COMMITTEE RECOGNITIO				
		03	MISC PETTY CASH EXPENDITURES	01-60-900-43660			25.00
			MAINTENANCE SUPPLIES-BUILD				
		04	MISC POLICE PETTY CASH EXPEND	01-70-710-40800			43.16
			EMPLOYEE RECOGNITION				
		05	MISC POLICE PETTY CASH EXPEND	01-70-710-43300			29.30
			POSTAGE				
		06	MISC POLICE PETTY CASH EXPEND	01-70-710-42411			11.50
			MILEAGE EXPENSE				
		07	MISC POLICE PETTY CASH EXPEND	01-70-710-42400			63.54
			TRAINING/EDUCATION				
						INVOICE TOTAL:	413.41
						VENDOR TOTAL:	413.41
QUILL QUILL CORP.							

M

DATE: 09/09/15
TIME: 12:01:08
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 23

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

QUILL	QUILL CORP.						
6930304	08/18/15	01	OFFICE SUPPLIES:FIRE	01-70-730-43550		09/14/15	419.98
			OFFICE SUPPLIES				
						INVOICE TOTAL:	419.98
						VENDOR TOTAL:	419.98
REDBARN	RED BARN						
	CORN ROAST:FARM MRKT	08/14/15	01	CORN:FARMR'S MRKT CORN ROAST	01-60-650-44610	09/14/15	95.00
				FARMER'S MARKET			
						INVOICE TOTAL:	95.00
						VENDOR TOTAL:	95.00
RICOH	RICOH USA, INC						
1057000438	08/19/15	01	COLOR PRINTER PHOTOCONDUCTOR	01-60-600-41200		09/14/15	178.45
				MAINTENANCE EQUIPMENT			
						INVOICE TOTAL:	178.45
						VENDOR TOTAL:	178.45
RONDOUT	RONDOUT SERVICE CENTER						
	PSB OPEB HOUSE VEH	08/10/15	01	TOW VEHICLE:PSB OPEN HOUSE	01-70-730-42450	09/14/15	150.00
				RECRUITMENT			
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
SAFEBUIL	SAFEBUILT-ILLINOIS						
0019519-IN	02/28/15	01	TARGET INSPECTIONS:FEB 2015	01-60-680-41301		09/14/15	4,236.99
				BUILDING INSPECTIONS			
						INVOICE TOTAL:	4,236.99
0019703-IN	03/31/15	01	TARGET INSPECTIONS:MARCH 2015	01-60-680-41301		09/14/15	4,078.99
				BUILDING INSPECTIONS			
						INVOICE TOTAL:	4,078.99

DATE: 09/09/15
 TIME: 12:01:08
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
SAFEVUIL SAFEVUILT-ILLINOIS							
0019946	04/30/15	01	TARGET INSPECTIONS: APRIL 2015	01-60-680-41301		09/14/15	3,736.99
			BUILDING INSPECTIONS				
						INVOICE TOTAL:	3,736.99
						VENDOR TOTAL:	12,052.97
SCHMIDSP SPENCER SCHMID							
FARM MRKT MUSIC PERF	08/27/15	01	FRMR'S MRKT MUSIC PERFORMANCES	01-60-650-44610		09/14/15	300.00
		02	7/10, 7/31 & 8/7/15	FARMER'S MARKET ** COMMENT **			
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
SHERWILL THE SHERWIN-WILLIAMS CO							
1286-6	08/17/15	01	TRAFFIC MARKING PAINT	01-80-840-43690		09/14/15	333.00
				MAINTENANCE SUPPLIES-STREE			
						INVOICE TOTAL:	333.00
9950-9	08/24/15	01	TRAFFIC MARKING PAINT	01-80-840-43690		09/14/15	544.50
				MAINTENANCE SUPPLIES-STREE			
						INVOICE TOTAL:	544.50
						VENDOR TOTAL:	877.50
SIKICH SIKICH, LLP							
226341	08/19/15	01	PAY #2 FY15 AUDIT	01-60-610-41304		09/14/15	11,625.00
				OTHER PROFESSIONAL SERVICE			
		02	PAY #2 FY15 AUDIT	46-80-800-41304			3,875.00
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	15,500.00
						VENDOR TOTAL:	15,500.00

M

STANICKB BRANDON STANICK

DATE: 09/09/15
 TIME: 12:01:08
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

STANICKB BRANDON STANICK							
HOSTGATOR	08/27/15	01	ANN'L RENEWAL HOSTGATOR.COM	01-60-600-41304		09/14/15	179.40
		02	FOR VILLAGE WEBSITE	OTHER PROFESSIONAL SERVICE			
				** COMMENT **			
				INVOICE TOTAL:			179.40
				VENDOR TOTAL:			179.40
STAPLES STAPLES ADVANTAGE							
3274815007	08/15/15	01	OFFICE SUPPLIES:POLICE	01-70-710-43550		09/14/15	28.75
				OFFICE SUPPLIES			
				INVOICE TOTAL:			28.75
3275043679	08/18/15	01	OFFICE SUPPLIES:VILL HALL	01-60-610-43550		09/14/15	151.41
				OFFICE SUPPLIES			
				INVOICE TOTAL:			151.41
3275407585	08/22/15	01	OFFICE SUPPLIES:VILL HALL	01-60-610-43550		09/14/15	38.56
		02	FIRST AID SUPPLIES:VILL HALL	01-60-900-43660			17.49
		03	OFFICE SUPPLIES:COM DEVELOPMNT	01-60-680-43550			68.58
				OFFICE SUPPLIES			
				INVOICE TOTAL:			124.63
3275669877	08/25/15	01	OFFICE SUPPLIES:POLICE	01-70-710-43550		09/14/15	9.19
				OFFICE SUPPLIES			
				INVOICE TOTAL:			9.19
3275669880	08/25/15	01	OFFICE SUPPLIES:PUB WKS	01-80-910-43550		09/14/15	53.09
		02	OFFICE SUPPLIES:VILL HALL	01-60-610-43550			10.99
				OFFICE SUPPLIES			
				INVOICE TOTAL:			64.08
3276820959	09/01/15	01	CREDIT OFFICE SUPPLIES:V HALL	01-60-610-43550		09/14/15	-151.41
				OFFICE SUPPLIES			
				INVOICE TOTAL:			-151.41
				VENDOR TOTAL:			226.65

M

DATE: 09/09/15
TIME: 12:01:08
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

STATEDIS STATE DISBURSEMENT UNIT							
9/3 RAYROLL DEDUCT	09/03/15	01	9/3 LEE PAYROLL DEDUCTION	01-20-102-51000		09/14/15	579.69
				WAGE ASSIGNMENT PAYABLE			
						INVOICE TOTAL:	579.69
						VENDOR TOTAL:	579.69
M							
SWANTONK KATHLEEN SWANTON							
AUG 2015	09/03/15	01	FARMERS' MKT MANAGER:AUG 2015	01-60-650-44610		09/14/15	680.00
				FARMER'S MARKET			
						INVOICE TOTAL:	680.00
						VENDOR TOTAL:	680.00
M							
TALENTWI TALENTWISE							
93325164	08/31/15	01	BACKGRND CK:P WKS MECHANIC	01-80-840-42450		09/14/15	424.00
				RECRUITMENT			
		02	CANDIDATES	** COMMENT **			
		03	BACKGRND CK:VOL FIRE FIGHTERS	01-70-730-42450			302.00
				RECRUITMENT			
						INVOICE TOTAL:	726.00
						VENDOR TOTAL:	726.00
TARPEYPH PHIL TARPEY							
SFTY GLASSES	05/16/15	01	PRESCRIPTION SFTY GLASSES	01-80-840-40900		09/14/15	200.00
				OTHER EMPLOYEE BENEFITS			
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
TESKA TESKA ASSOCIATES INC.							
6071	08/13/15	01	VILLAGE WEBSITE MAINTENANCE	01-60-600-41304		09/14/15	180.00
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	180.00
						VENDOR TOTAL:	180.00

DATE: 09/09/15
TIME: 12:01:08
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 27

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

TRANSUNI TRANS UNION RISK & ALTERNATIVE							
AUG 2015	09/01/15	01	PERSON SEARCH:POLICE	01-70-710-43570		09/14/15	8.50
			OPERATING SUPPLIES				
						INVOICE TOTAL:	8.50
						VENDOR TOTAL:	8.50
TREDROC TREDROC TIRE							
305603	08/28/15	01	JUNK TIRE DISPOSAL FEE	01-80-850-44650		09/14/15	27.00
			WASTE DISPOSAL SERVICES				
						INVOICE TOTAL:	27.00
						VENDOR TOTAL:	27.00
TWINGARD TWIN GARDEN FARMS							
15238	08/14/15	01	CORN:FARMR'S MRKT CORN ROAST	01-60-650-44610		09/14/15	136.00
			FARMER'S MARKET				
						INVOICE TOTAL:	136.00
						VENDOR TOTAL:	136.00
UNIONPAC UNION PACIFIC RAILROAD CO.							
MAY-JULY 2015	08/21/15	01	LEASE PAYMENTS:MAY-JULY 2015	01-80-920-44300		09/14/15	9,748.27
			LEASE PAYMENTS				
						INVOICE TOTAL:	9,748.27
						VENDOR TOTAL:	9,748.27
UNCOFFEE UNITED COFFEE SERVICE, INC.							
549431	08/18/15	01	COFFEE & SUPPLIES:POLICE	01-70-930-43660		09/14/15	185.20
			MAINTENANCE SUPPLIES-BLDG				
						INVOICE TOTAL:	185.20
						VENDOR TOTAL:	185.20
USPOSTAL UNITED STATES POSTAL SERVICE							

M

DATE: 09/09/15
TIME: 12:01:08
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 28

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

USPOSTAL UNITED STATES POSTAL SERVICE							
AUG 2015	08/28/15	01	POSTAGE:CYCLE #03 WTR BILLING	46-80-800-43300		09/14/15	265.44
			POSTAGE				
						INVOICE TOTAL:	265.44
SEPT 2015	09/04/15	01	REPLENISH POSTAGE METER	01-60-600-43300		09/14/15	1,000.00
			POSTAGE				
						INVOICE TOTAL:	1,000.00
						VENDOR TOTAL:	1,265.44
VERIZON VERIZON WIRELESS							
9751485200	09/01/15	01	WIRELESS SRVC:FIRE 8/2-9/1/15	01-70-730-43210		09/14/15	46.84
		02	WIRELESS SRVC:POLICE	01-70-710-43210			406.92
		03	WIRELESS SRVC:PUB WKS	01-80-910-43210			231.23
		04	WIRELESS PHONE PURCHASE	01-80-910-45900			49.99
		05	WIRELESS SRVC:ADMIN	01-60-600-43210			144.98
		06	WIRELESS SRVC:COM DEVELOPMENT	01-60-680-43210			119.66
		07	SQD CAR WIRELESS ACCESS POLICE	01-70-710-43210			416.18
		08	CAD SYSTEM	** COMMENT **			
						INVOICE TOTAL:	1,415.80
						VENDOR TOTAL:	1,415.80
VLBWATER VILLAGE OF LAKE BLUFF							
DEPOT H2O 7/27/15	09/02/15	01	WATER:DEPOT 5/4-7/27	01-80-920-43230		09/14/15	54.33
			UTILITIES				
						INVOICE TOTAL:	54.33

DATE: 09/09/15
TIME: 12:01:08
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 29

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
VLBWATER VILLAGE OF LAKE BLUFF							
PSB H2O 8/3/15	08/26/15	01	WATER:PSB 5/14-8/3	01-70-930-43230		09/14/15	236.12
				UTILITIES			
						INVOICE TOTAL:	236.12
PSB SPR 8/3/15	08/26/15	01	WATER:PSB SPRINKLER 5/14-8/3	01-70-930-43230		09/14/15	7.50
				UTILITIES			
						INVOICE TOTAL:	7.50
V HALL H2O 8/3/15	08/26/15	01	WATER:V HALL 5/15-8/3	01-60-900-43230		09/14/15	79.94
				UTILITIES			
						INVOICE TOTAL:	79.94
V HALL SPR 8/3/15	08/26/15	01	WATER:V HALL SPRINKLR 5/15-8/3	01-60-900-43230		09/14/15	7.50
				UTILITIES			
						INVOICE TOTAL:	7.50
						VENDOR TOTAL:	385.39
VISIONSE VISION SERVICE PLAN							
SEPT 2015	08/25/15	01	VILLAGE VISION PREM:SEPT 15	01-20-102-20000		09/14/15	297.51
				ACCOUNTS PAYABLE			
		02	PARK DIST VISION PREM:SEPT 15	01-20-102-20000			203.23
				ACCOUNTS PAYABLE			
		03	LIBRARY VISION PREM:SEPT 15	01-20-102-20000			56.99
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	557.73
						VENDOR TOTAL:	557.73 M
WAREHOUS WAREHOUSE DIRECT							
2793161-0	08/19/15	01	OFFICE SUPPLIES:VILL HALL	01-60-610-43550		09/14/15	184.80
				OFFICE SUPPLIES			
						INVOICE TOTAL:	184.80
						VENDOR TOTAL:	184.80

DATE: 09/09/15
TIME: 12:01:08
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WENDTMAI WENDT MAINTENANCE							
4478	000-28	07/29/15	01 REP'L TIMBERS:GURNEY/E. SCRANTN	01-80-840-49216		09/14/15	1,481.25
							STREET REHAB PROJECTS NON-
							INVOICE TOTAL: 1,481.25
							VENDOR TOTAL: 1,481.25
R0001542 CHAO-LAN YU							
VEH LIC REFUND	04/15/15	01	VEH LIC REFUND:SOLD CAR	01-40-303-16000		09/14/15	26.00
							VEHICLE LICENSES
							INVOICE TOTAL: 26.00
							VENDOR TOTAL: 26.00
							TOTAL ALL INVOICES: 384,154.49

DATE: 09/09/2015
 TIME: 12:02:38
 ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 09/14/2015

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
10	ASSETS		
ELEVATOR	ELEVATOR INSPECTION SERVICES		30.00
	ASSETS		30.00
20	LIABILITIES		
AFLAC	AFLAC	794.30	118.90
BAKERPET	PETER BAKER & SON CO.	675,101.70	31,351.03
BCBS	BLUECROSS BLUE SHIELD OF IL	214,076.69	58,746.77
DELTADEN	DELTA DENTAL	14,857.63	4,245.29
HOLLAND	HOLLAND & KNIGHT LLP	40,833.67	2,368.10
ICMA RET	ICMA RETIREMENT TRUST 457	31,253.51	4,159.59
IUOEADM	INT'L UNION OF OPER ENGINEERS	2,518.71	318.77
IUOEMEMB	INT'L UNION OF OPER ENGINEERS	659.12	82.39
MOEWF	MIDWEST OP ENGINEERS LOCAL 150	46,500.00	9,300.00
NCPERS	0132-NCPERS GROUP LIFE INS.	64.00	16.00
POLPEN	LAKE BLUFF POLICE PENSION FUND	39,950.07	4,948.54
R0001264	EX-STINK PLUMBING & SEWER		1,000.00
STATEDIS	STATE DISBURSEMENT UNIT	4,637.52	579.69
VISIONSE	VISION SERVICE PLAN	1,935.98	557.73
	LIABILITIES		117,792.80
40	REVENUE		
R0001540	ROBERT BULLARD	30.00	26.68
R0001542	CHAO-LAN YU		26.00
	REVENUE		52.68
60	ADMINISTRATION		
00000537	GEWALT HAMILTON ASSOC., INC.	62,218.40	1,168.50
ADP	ADP INC.	3,379.31	434.05
ALTERNAT	ALTERNATE POWER, INC		1,075.00
ANDERPES	ANDERSON PEST CONTROL	507.85	44.29
AT & T	AT & T	10,713.97	382.02
BHFXLLC	BHFX LLC	872.61	21.00
CALLONE	CALL ONE	1,500.13	28.65
CHITRICL	CHICAGO TRIBUNE	1,311.60	149.60
COMCAST	COMCAST CABLE	840.80	12.64

DATE: 09/09/2015
TIME: 12:02:38
ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 09/14/2015

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
60	ADMINISTRATION		
CROAKMIC	MICHAEL CROAK	203.18	32.81
DIDIERFA	DIDIER FARMS, INC		473.42
ECIVIS	ECIVIS, INC.		690.00
FRANKSWI	WILLIAM Y. FRANKS	7,475.00	4,667.00
GFOA	GOV'T FINANCE OFFICERS ASSN.	320.00	280.00
GLOBALCO	GLOBALCOM INC	1,745.00	211.89
GRIFFINS	SUSAN GRIFFIN	1,259.57	568.00
HOLLAND	HOLLAND & KNIGHT LLP	40,833.67	9,784.50
HPKCITY	CITY OF HIGHLAND PARK	1,725.00	3,248.95
IGFOA	ILLINOIS GFOA	300.00	360.00
ILCENTRA	ILLINOIS CENTURY NETWORK	304.00	76.00
INTERDEV	INTERDEV, LLC	21,383.68	4,993.81
J.P.COOK	J. P. COOKE CO.	127.66	114.36
KENHALLM	KEN HALL MUSIC		400.00
LCCOLLEC	LAKE COUNTY COLLECTOR	1,471.50	1,471.42
LF CITY	CITY OF LAKE FOREST	112,328.75	54,688.75
LFACUTE	LAKE FOREST ACUTE CARE	119.00	119.00
MORANTER	TERRY MORAN		400.00
NORTHSHO	NORTH SHORE GAS	2,947.70	30.41
PCASH	PETTY CASH	1,371.45	265.91
REDBARN	RED BARN		95.00
RICOH	RICOH USA, INC	3,388.25	178.45
SAFEBUIL	SAFEBUILT-ILLINOIS		12,052.97
SCHMIDSP	SPENCER SCHMID		300.00
SIKICH	SIKICH, LLP	3,000.00	11,625.00
STANICKB	BRANDON STANICK	3,359.00	179.40
STAPLES	STAPLES ADVANTAGE	2,093.53	135.62
SWANTONK	KATHLEEN SWANTON	1,190.00	680.00
TESKA	TESKA ASSOCIATES INC.	7,379.38	180.00
TWINGARD	TWIN GARDEN FARMS		136.00
USPOSTAL	UNITED STATES POSTAL SERVICE	3,200.80	1,000.00
VERIZON	VERIZON WIRELESS	5,442.00	264.64
VLBWATER	VILLAGE OF LAKE BLUFF	513.88	87.44
WAREHOUS	WAREHOUSE DIRECT	614.57	184.80
	ADMINISTRATION		113,291.30
70	PUBLIC SAFETY		
ALERTALL	ALERT-ALL CORP		450.00
ALTERNAT	ALTERNATE POWER, INC		1,075.00
AT & T	AT & T	10,713.97	1,331.25
CALLONE	CALL ONE	1,500.13	162.42

DATE: 09/09/2015
TIME: 12:02:38
ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 09/14/2015

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
70	PUBLIC SAFETY		
CURRENT	CURRENT TECHNOLOGIES		775.00
DANTHE	DAN THE KEY MAN	5.50	561.00
DIDIERFA	DIDIER FARMS, INC		338.42
ESSENEQU	ESSENTIAL EQUIPMENT SOLUTIONS	300.00	300.00
FEDEX	FEDERAL EXPRESS CORP.	90.62	197.40
GLOBALCO	GLOBALCOM INC	1,745.00	211.90
GRAFIXSH	GRAFIX SHOPPE		196.14
GREGSAUT	GREG'S AUTO BODY		1,991.50
ILEAS	IL LAW ENFORCEMENT ALARM SYST		120.00
ILHIA	IL HOMICIDE INVESTIGATORS		390.00
ILSECST	ILLINOIS SECRETARY OF STATE	196.00	101.00
ILSTPOLI	ILLINOIS STATE POLICE	148.75	89.25
INTESTAT	INTERSTATE BATTERY SYSTEM OF	93.75	3.60
ITOA	I T O A ILL TACTICAL OFFICER		295.00
JGUNIFOR	J.G. UNIFORMS, INC.		44.62
LAMSRVC	LAMINATION SERVICE, INC.		209.07
MESS	METROPOLITAN EMERGENCY SUPPORT		469.36
MSDSOILI	MSDSOILINE, INC.		1,799.33
NAPA	NAPA AUTO SUPPLY	606.53	45.92
NCCPETER	NCC PETERSEN PRODUCTS	1,638.25	128.86
NORTHSHO	NORTH SHORE GAS	2,947.70	92.64
PACIFICT	PACIFIC TELEMAGEMENT SERVICE	612.00	153.00
PCASH	PETTY CASH	1,371.45	147.50
QUILL	QUILL CORE.	1,697.15	419.98
RONDOUT	RONDOUT SERVICE CENTER	592.00	150.00
STAPLES	STAPLES ADVANTAGE	2,093.53	37.94
TALENTWI	TALENTWISE		302.00
TRANSUNI	TRANS UNION RISK & ALTERNATIVE	126.50	8.50
UNCOFFEE	UNITED COFFEE SERVICE, INC.	1,991.90	185.20
VERIZON	VERIZON WIRELESS	5,442.00	869.94
VLBWATER	VILLAGE OF LAKE BLUFF	513.88	243.62
	PUBLIC SAFETY		13,896.36
80	PUBLIC WORKS		
00000537	GEWALT HAMILTON ASSOC., INC.	62,218.40	33,734.00
00000825	KINNUCAN CO.		1,625.00
ACEHARD	ACE HARDWARE	106.56	45.48
ALTERNAT	ALTERNATE POWER, INC		2,150.00
AT & T	AT & T	10,713.97	397.71
AUTOLIFT	AUTOMOTIVE LIFT SERVICE		265.00
BEACON	BEACON SSI INCORPORATED		312.75

DATE: 09/09/2015
TIME: 12:02:38
ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 09/14/2015

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
80	PUBLIC WORKS		
CALLONE	CALL ONE	1,500.13	162.29
COMCAST	COMCAST CABLE	840.80	115.29
COMED	COM ED	20,361.49	4,509.56
EJ EQUIP	EJ EQUIPMENT INC	17,579.62	1,147.76
FIRSTAYD	1ST AYD CORP.	345.45	274.97
GLOBALCO	GLOBALCOM INC	1,745.00	47.09
GRAINGER	W. W. GRAINGER, INC.	1,190.10	252.54
GRAYSLAP	GRAYSLAKE OUTDOOR POWER	30.98	97.96
INTESTAT	INTERSTATE BATTERY SYSTEM OF	93.75	60.15
LAWSONPR	LAWSON PRODUCTS, INC.	1,468.58	289.09
LECHNER	LECHNER & SONS UNIFORM RENTAL	1,003.34	174.06
MSDSO NLI	MSDSO NLINE, INC.		899.67
NORTHSHO	NORTH SHORE GAS	2,947.70	363.31
SHERWILL	THE SHERWIN-WILLIAMS CO	768.60	877.50
STAPLES	STAPLES ADVANTAGE	2,093.53	53.09
TALENTWI	TALENTWISE		424.00
TARPEYPH	PHIL TARPEY		200.00
TREDROC	TREDROC TIRE		27.00
UNIONPAC	UNION PACIFIC RAILROAD CO.	8,973.89	9,748.27
VERIZON	VERIZON WIRELESS	5,442.00	281.22
VLBWATER	VILLAGE OF LAKE BLUFF	513.88	54.33
WENDTMAI	WENDT MAINTENANCE	7,475.00	1,481.25
	PUBLIC WORKS		60,070.34
VEHICLE/EQUIP REPLACEMENT FUND			
60	ADMINISTRATION		
CDWG	CDW GOVERNMENT, INC.		1,235.28
	ADMINISTRATION		1,235.28
WATER FUND			
80	PUBLIC WORKS		
CLCJAWA	CENTRAL LAKE COUNTY JOINT	147,329.66	68,200.64
COMED	COM ED	20,361.49	72.36
DEMUTHIN	DE MUTH INC	30,975.00	4,950.00
INTESTAT	INTERSTATE BATTERY SYSTEM OF	93.75	24.29
LECHNER	LECHNER & SONS UNIFORM RENTAL	1,003.34	3.00
M.E.SIMP	M.E. SIMPSON COMPANY, INC.		395.00
SIKICH	SIKICH, LLP	3,000.00	3,875.00

DATE: 09/09/2015
TIME: 12:02:39
ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --
DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 09/14/2015

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER FUND			
80	PUBLIC WORKS		
USPOSTAL	UNITED STATES POSTAL SERVICE	3,200.80	265.44
	PUBLIC WORKS		77,785.73
	TOTAL ALL DEPARTMENTS		384,154.49

VILLAGE OF LAKE BLUFF 2015-16
PAYROLL BREAKDOWN BY DEPARTMENT

2-Sep-15

Attachment 2

ANNUAL		FUND DEPARTMENT	(1)	JUNE 2015	JULY 2015	AUGUST 2015	(4)	2015-16		% OF	(6)
ACTUAL 2014-15	BUDGET 2015-16		MAY 2015				FY14-15 Accrual	YR-TO-DATE ACTUAL	BUDGET	BUDGET EXPENDED	YR-TO-DATE ACTUAL
General											
338,315	352,500	Administrative	36,035.29	26,471.46	27,164.90	27,263.37	(4,978)	111,957	108,462	31.76%	107,552
268,227	276,000	Finance	23,500.40	20,940.00	21,044.11	20,940.00	(4,084)	82,341	84,923	29.83%	80,088
1,522,553	1,605,000	Police Sworn	126,651.11	122,910.88	140,394.42	125,997.94	(22,800)	493,154	493,846	30.73%	467,164
287,938	151,000	Police Records	11,145.56	11,067.83	10,670.64	11,083.11	(2,000)	41,967	46,462	27.79%	104,607
9,749	9,850	Crossing Guards	0.00	1,740.01	2,341.51	2,698.02	0	6,780	3,031	68.83%	8,315
64,330	68,400	Fire (Notes 2-3)	4,678.56	4,678.56	4,678.56	4,678.56	(1,871)	16,843	21,046	24.62%	18,013
183,639	136,000	Community Develop	7,490.22	11,065.42	20,711.70	14,150.31	(4,600)	48,818	41,846	35.90%	46,339
PUBLIC WORKS:											
291,530	283,500	Streets, Lighting	17,810.02	19,828.49	26,451.05	23,499.27	(9,600)	77,989	87,231	27.51%	82,632
6,638	7,125	Sanitation	500.00	500.00	437.50	500.00	(200)	1,738	2,192	24.39%	2,001
62,160	82,700	Forestry	4,409.43	4,634.24	5,119.09	4,896.30	(1,840)	17,219	25,446	20.82%	17,995
27,086	31,000	Parks & Parkways	1,370.07	7,613.78	10,303.40	6,991.47	(240)	26,039	9,538	84.00%	18,408
78,377	117,500	Sewer	7,301.99	6,631.26	7,539.89	7,046.95	(2,680)	25,840	36,154	21.99%	14,371
16,600	9,350	Village Hall Bldg	1,242.20	1,183.38	1,501.55	1,167.05	(500)	4,594	2,877	49.14%	4,613
16,600	9,350	Public Safety Bldg	1,242.20	1,183.38	1,501.55	1,167.05	(500)	4,594	2,877	49.14%	4,613
16,600	5,225	Public Works Bldg	1,242.20	1,183.38	1,501.55	1,167.05	(500)	4,594	1,608	87.93%	4,613
26,703	34,250	Commuter Station	2,287.72	2,048.85	2,048.85	2,048.85	(1,000)	7,434	10,538	21.71%	7,764
216,531	209,000	Water	13,225.64	15,357.52	25,399.94	19,222.45	(5,000)	68,206	64,308	32.63%	54,300
3,433,574	3,387,750	TOTAL	260,132.60	259,038.45	308,810.20	274,517.72	(62,393)	1,040,106	1,042,385	30.70%	1,043,388

1. The Village pays employees bi-weekly; there will be three payrolls in October 2015 and March 2016.
2. The Fire department volunteers are reimbursed through accounts payable in June & Dec.
3. The Fire Secretary is paid bi-weekly through payroll.
4. FY14-15 Pay Accrual is salaries paid in May 2015 but expensed/earned in April 2015.
5. FY15-16 Pay Accrual is salaries paid in May 2016 but expensed/earned in April 2016.
6. May 2014 (FY14-15) had three payroll periods compared to 2 periods in May 2015.

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 6b

Subject: AUGUST 2015 FINANCIAL REPORT

Action Requested: RECEIPT OF FINANCIAL REPORT (Voice Vote)

Originated By: DIRECTOR OF FINANCE

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

Attached for your consideration is the August 2015 Financial Report.

Highlights of this report are:

- Sales tax revenue for May 2015 is \$230k which is \$16k or 7.4% greater than May 2014. Home rule sales tax of \$60k which is \$8k or 16.3% greater than May 2014.
- May has traditionally been the largest monthly receipt of state shared income tax revenue due to the filing of taxes in April. At \$240k May-August 2015 revenue is 18% greater than the same period in 2014.
- Building permit revenue is down 46% from the prior year as expected due to the decline in commercial redevelopment projects but still represents 34% of the annual budget projection.
- Capital project expenditures exceed the same period in 2014 by \$635.7k.
- Water billed consumption is down 5.124 million gallons. This resulted in a decline in water sales of \$25,662 (after accounting for the change in water rates.)
- We continue to closely monitor the actions in Springfield and assess the implications for the Village should bills such as the “2 year property tax freeze” which recently passed the Senate become law.

Reports and Documents Attached:

- August 2015 Financial Report

Village President’s Recommendation:

Village Administrator’s Recommendation: Acceptance of Report.

Date Referred to Village Board: 9/14/2015

VILLAGE OF LAKE BLUFF

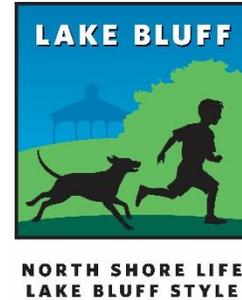
MEMORANDUM

TO: Village President and Board of Trustees
Drew Irvin, Village Administrator

FROM: Susan M. Griffin, Director of Finance

DATE: September 9, 2015

SUBJECT: August 2015 Monthly Report



Treasury Report – Exhibit A

Attached is the two page Treasury Report for August 2015. The total cash and investments in the treasury for the governmental and water funds are \$9,223,019 plus \$9,060,344 for the Police Pension Fund.

Investment Report – Exhibit B

Attached is the Investment Report for the month ending August 31, 2015. The par value plus interest credited to the CD's for the governmental and Water fund short-term investments is \$2,733,472. The Village investments are managed within the guidelines of the Village's Cash Management and Investment Policy.

Budget Analysis Report – Exhibit C

Attached is the Budget Analysis Report for May-August 2015. The revenues in Exhibit C reflect actual and estimated receipts. Below is more specific information about the major revenues and expenditures by fund. The General and Water Funds revenues and expenditures that exceed or are under 20% of the prior year amounts have been highlighted on Exhibit C.

General Fund Revenues:

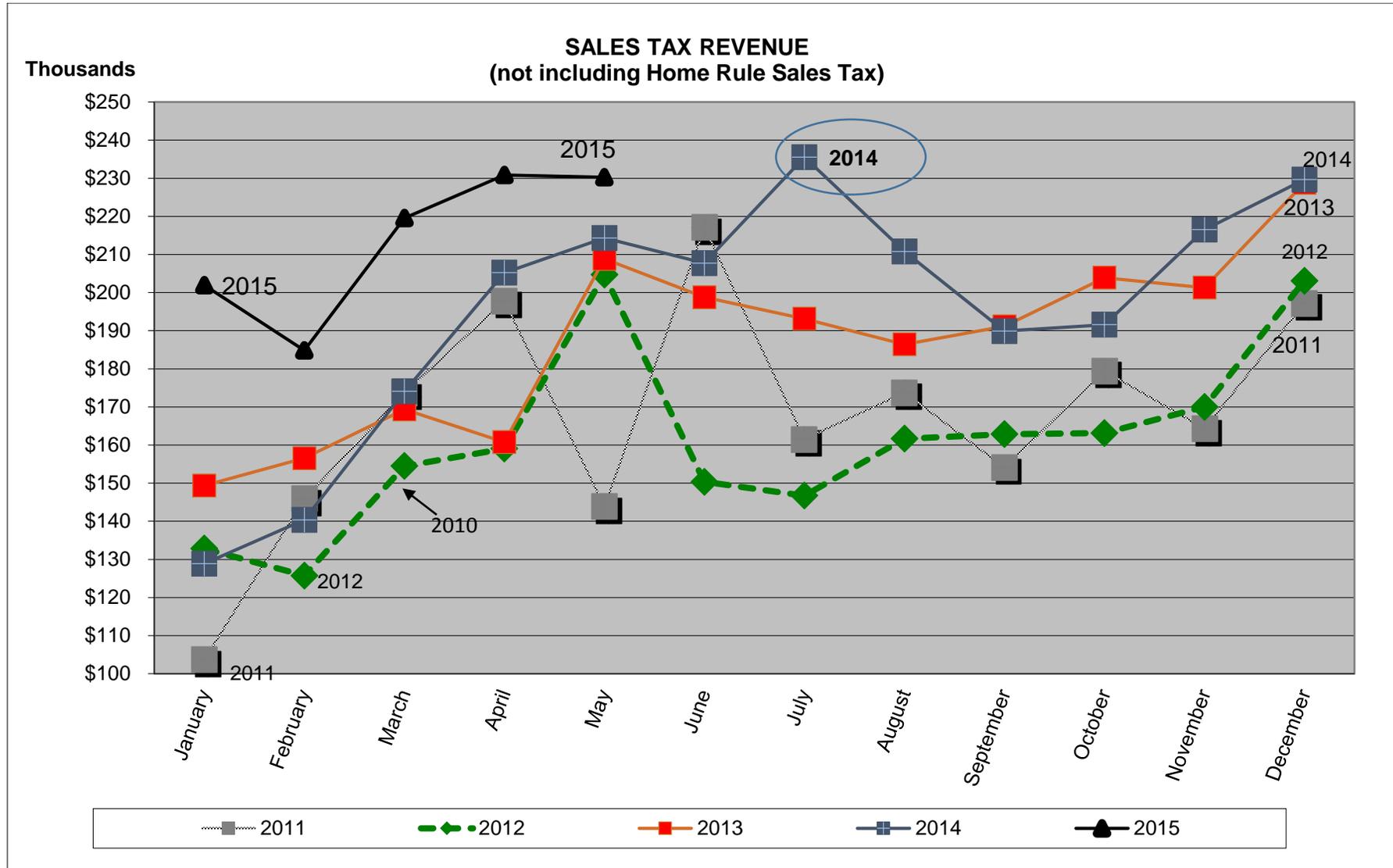
Property Tax revenue is received predominately in June and September as the taxes are due by the first week of those months. The *total* Village tax *extension* for the 2014 property taxes (to be received in FY16) is \$3,149,695 with the General Fund receiving 69% or \$2,169,085 of the monies. The IMRF, FICA and Police Pension Funds receive the balance of the revenues of \$980,610. The May-August 2015 actual distribution from the County represents 53% of the total tax extension consistent with last year.

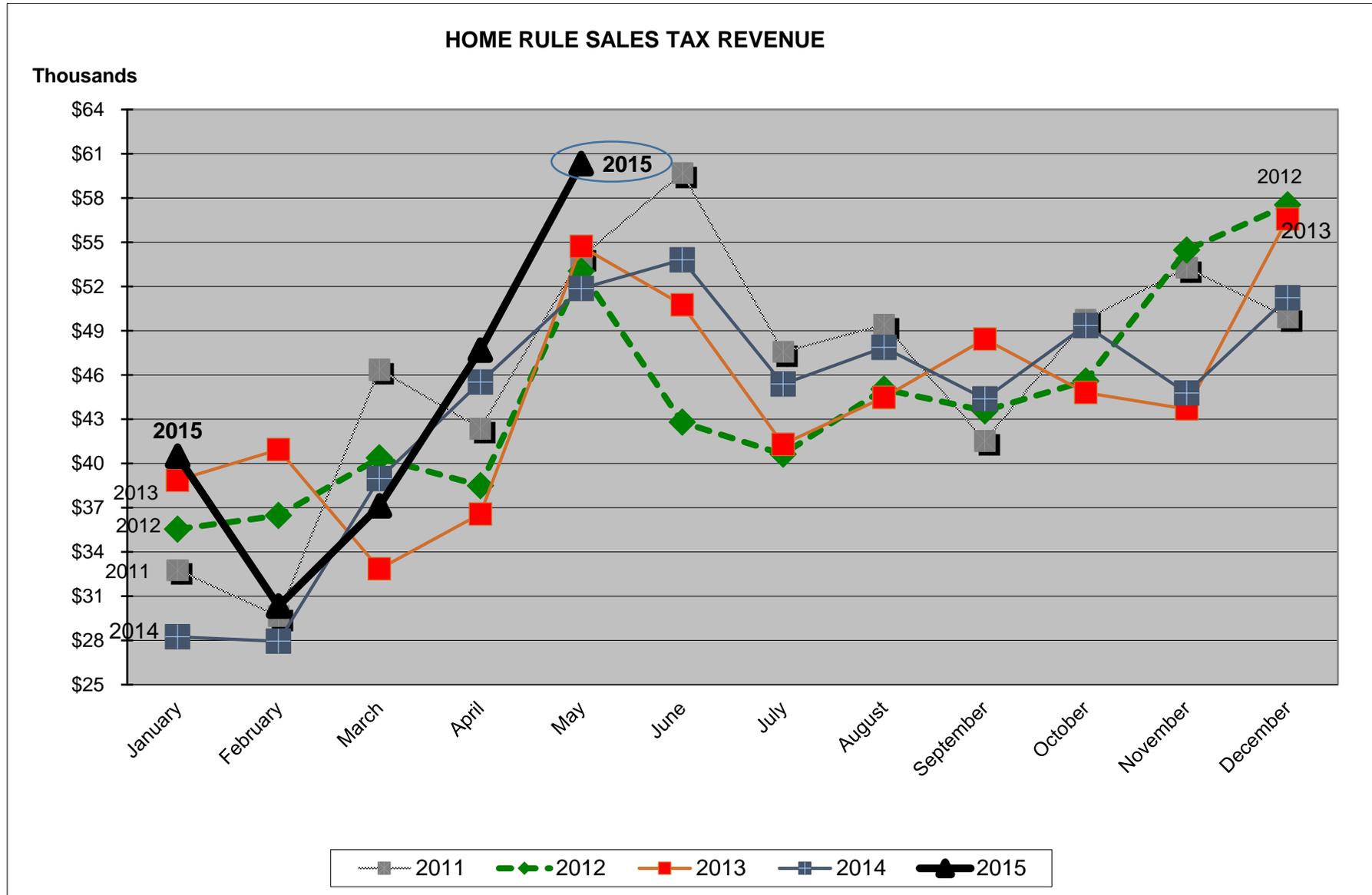
Sales Tax Revenue (non-home rule 1% and local use tax) is shown in table format on the next page with monthly revenues for FY16, FY15, and FY14. This chart reflects the May 2015 revenues for FY16. The FY15 sales taxes of \$2,533,246 are \$272,370 or 12% greater than FY14. The chart on page 3 shows the non-home rule sales tax by month for the calendar years 2009 through May 2016. June-August numbers have not been reported to the municipalities at this time.

Liability Month	FY15-16 Revenue (A)	FY14-15 Revenue (B)	\$ Change FY15 to FY16 (A-B)	FY13-14 Revenue (C)	\$ Change FY14- FY15 (B-C)
May 2015	\$ 230,253	\$ 214,330	\$ 15,923	\$ 208,839	\$ 5,491
June		\$ 207,740	\$	\$ 198,781	\$ 8,959
July		\$ 235,549	\$	\$ 193,135	\$ 42,414
August		\$ 210,817		\$ 186,436	\$ 24,381
September		\$ 189,923		\$ 191,150	(\$ 1,227)
October		\$ 191,588		\$ 203,927	(\$ 12,339)
November		\$ 216,524		\$ 201,292	\$ 15,232
December		\$ 229,680		\$ 228,777	\$ 903
January 2016		\$ 201,909		\$ 128,878	\$ 73,031
February		\$ 184,808		\$ 140,358	\$ 44,450
March		\$ 219,534		\$ 174,087	\$ 45,447
April		\$ 230,844		\$ 205,216	\$ 25,628
FY Total	\$ 230,253	\$2,533,246	\$ 15,923	\$2,260,876	\$ 272,370
FY Monthly Average	\$ 230,253	\$167,166		\$164,279	

Home rule sales tax became effective January 1, 2006 with actual receipts shown below. By statute this 1% tax does not apply to food/medicines and titled products such as autos. The FY2015 home rule sales taxes of \$544,272 are \$18,839 or 3.6% more than FY14 revenue. The chart on page 4 shows the home rule sales tax by month for the calendar years 2009 through May 2015.

Home Rule Sales Tax By Liability Month	FY2015-16 Revenue (A)	FY2014-15 Revenue (B)	\$ Change FY15 to FY16 (A-B)	FY2013-14 Revenue (C)	\$ Change FY14 to FY15 (B-C)
May 2015	\$ 60,325	\$ 51,864	\$ 8,461	\$ 54,714	(\$ 2,850)
June		\$ 53,809		\$ 50,760	\$ 3,049
July		\$ 45,382		\$ 41,299	\$ 4,083
August		\$ 47,867		\$ 44,476	\$ 3,391
September		\$ 44,378		\$ 48,429	(\$ 4,051)
October		\$ 49,349		\$ 44,804	\$ 4,545
November		\$ 44,780		\$ 43,688	\$ 1,092
December		\$ 51,229		\$ 56,579	(\$ 5,350)
January 2016		\$ 40,487		\$ 28,248	\$ 12,239
February		\$ 30,334		\$ 27,948	\$ 2,386
March		\$ 37,121		\$ 38,973	\$ (1,852)
April		\$ 47,672		\$ 45,515	\$ 2,157
FY Total	\$ 60,325	\$544,272	\$ 8,461	\$525,433	\$ 18,839
FY Monthly Average	\$ 60,325	\$ 45,356		\$ 43,786	

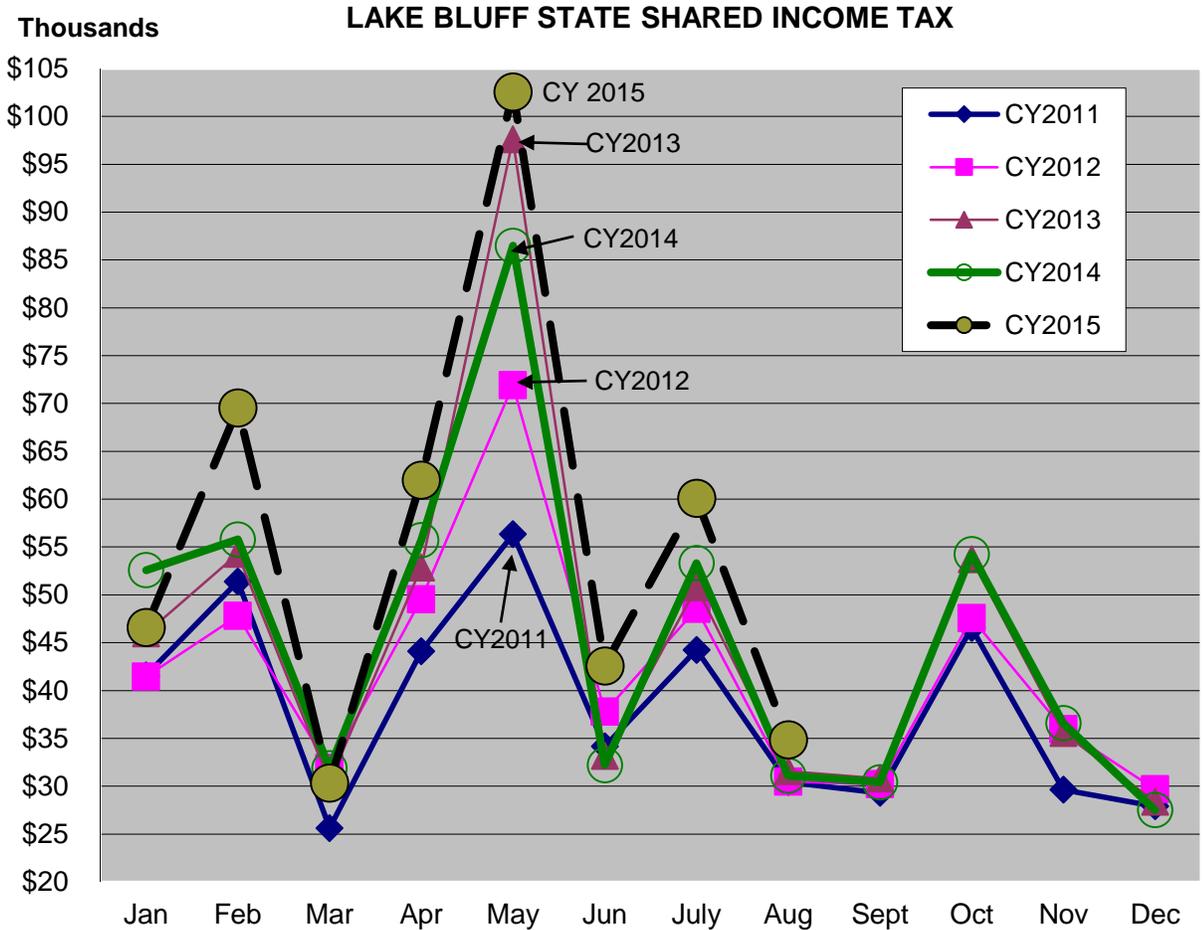




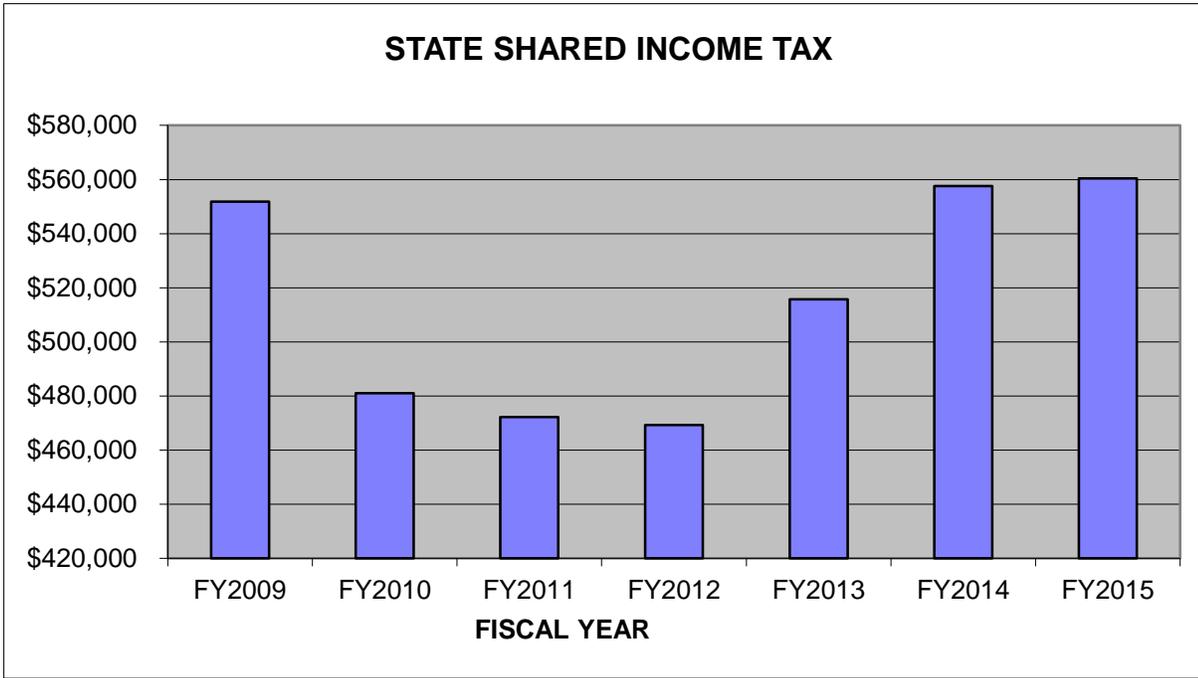
Other Taxes category encompasses state income, personal property replacement, and the demolition tax.

The actual income tax revenue for May-August 2015 (FY16) at \$240,143 is 18% higher than the same period in FY15 at \$203,112. Below is a chart showing the income tax revenues by month from January 2011-August 2015.

According to the Illinois Municipal League, the 36% jump in the May 2013 receipts were an aberration caused partly by individuals and corporations reporting capital gains income in anticipation of significant changes in Federal tax policy. The revenue for May 2015 is \$102,570 or 5% more than May 2013. Again this could be an increase in capital gains from the 2014 stock market rally and the expected rise in interest rates.

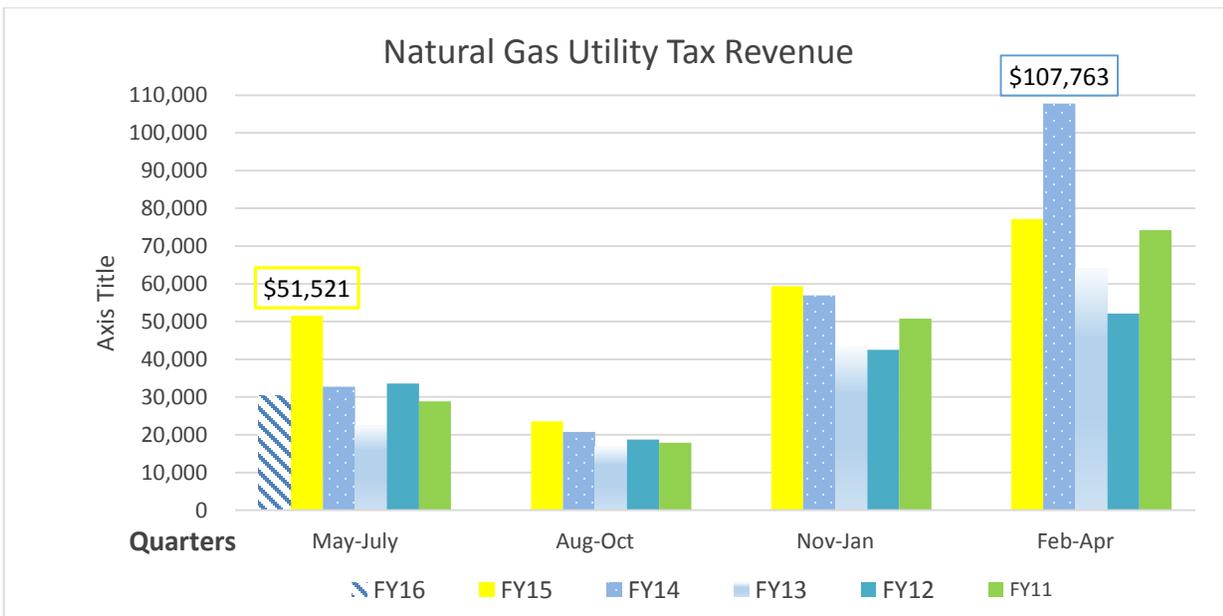


The following page shows a bar graph of the income tax revenue by fiscal year for FY09-FY15. Fiscal year 2014 total revenue of \$557,587 was only \$9 less than the peak revenue of \$557,596 in FY08 and \$41,917 or 8% greater than FY13. Fiscal year 2015 exceeds the FY08 peak by 0.5% with total revenues of \$560,382. However, this source of revenue is one that is likely to decline if the State revises the formula for sharing income tax revenue with local municipalities.



Utility Taxes category is comprised of a tax on electric, natural gas, and telecommunications usage. The figures on Exhibit C reflect estimates for the utility taxes.

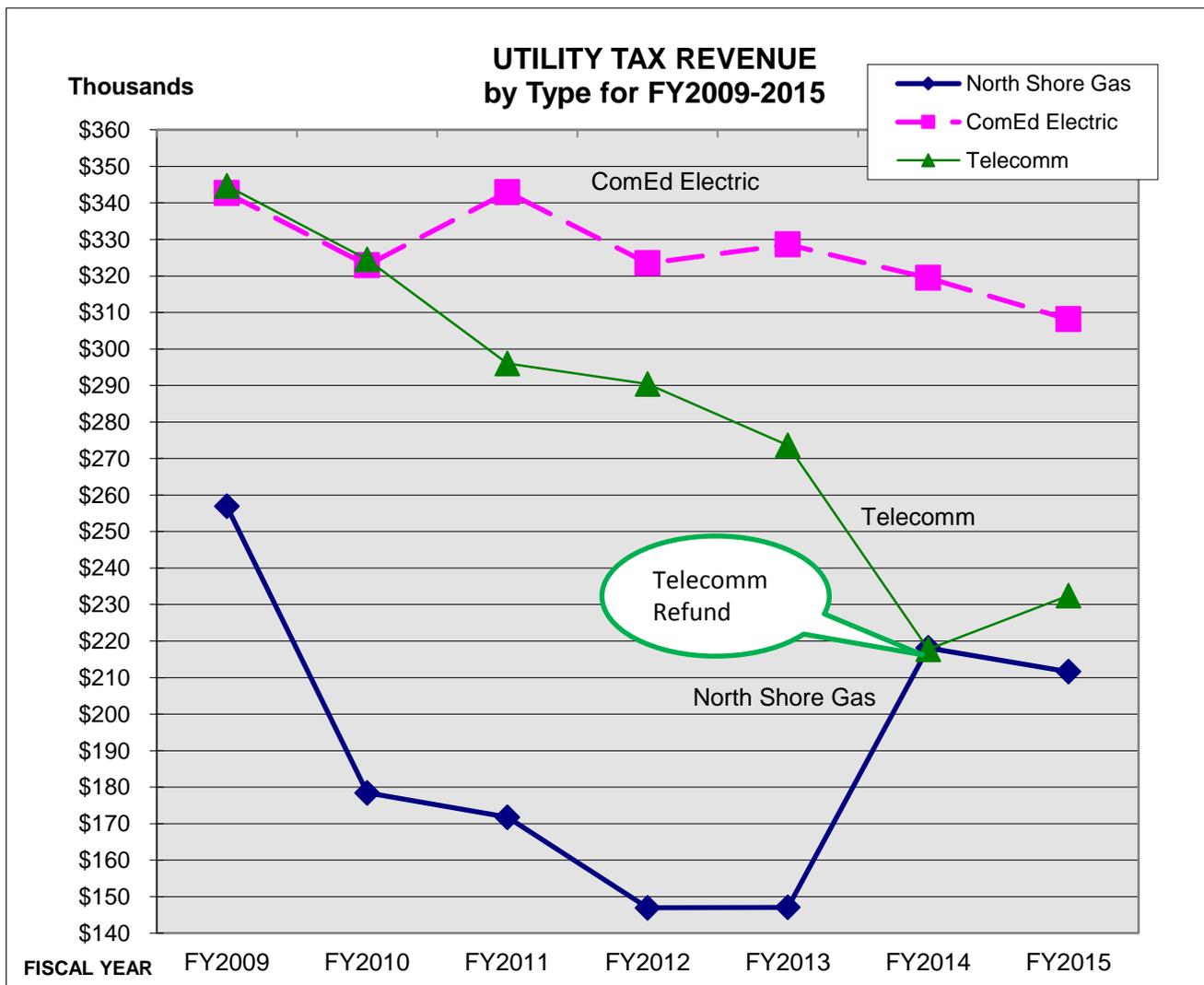
North Shore Gas utility tax revenues are received quarterly in June (for February-April), September (for May-July), December (for August-October), & March (for November-January). The FY15 taxes are \$211,628 or 3% less than FY14. The FY14 taxes are \$218,129 which is \$71,057 or 48% greater than FY13. The February-April 2014 quarter amount of \$107,763 was 68% greater than the same quarter in 2013. This is attributed to the increase in natural gas consumption for building heating because of the subzero temperatures experienced in the Midwest during the winter of 2014. This cooler weather pattern is assumed to be partly the reason for the May-July 2014 amount of \$51,521 which is the highest amount received for the summer quarter since at least 1996! May-July 2015 tax of \$30,411 is consistent with the same quarters in previous years, except for 2014. Below is a chart showing the volatility of natural gas tax revenues by quarter for the past 5 years.



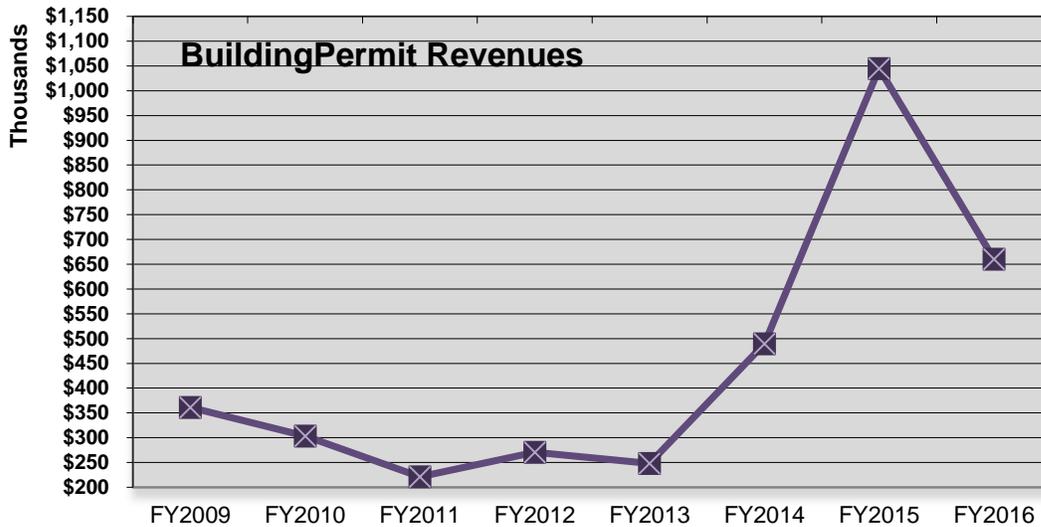
ComEd electric tax actual revenue for May-July 2015 (FY16) is \$71,258 and 1% less than \$72,054 for the same period in 2014. FY15 of \$308,147 is \$11,309 or 3.5% less than the \$319,456 revenue for FY14. The FY14 revenue was \$9,178 or 2.8% less than FY13 revenue of \$328,634.

Actual **telecomm taxes** are remitted to the Village by the State; actual receipts lag about 3-4 months from the liability period. The Village has not received the May-July 2015 figures from the State. Last year the State notified the Village that a large telecommunications carrier was ordered to seek refunds from the states on behalf of customers that were charged telecomm taxes on transactions that were not properly taxable under federal and state laws. Illinois municipalities were advised that a significant portion of the State refunds involved proceeds that were distributed to local governments. Therefore, the Village’s portion of the recovery of distributions is \$32,792. While the State will recover these funds over an equal amount each month for a year, the Village reduced its FY14 telecommunications tax revenue by this amount. After this adjustment, FY14 revenue is \$217,745; \$55,867 or 25.7% less than FY13 revenue of \$273,612. The FY15 revenue is \$231,348 compared to \$217,745 for FY14 (after taking into account the refundable adjustment noted above) which represents a 6.2% increase.

Below is a chart showing the telecommunications (from various sources), ComEd electric, and the North Shore natural gas utility taxes by fiscal year. Upon review of this chart, it is very obvious that all three of these revenue sources are well below their pre-2008-2009 amounts.



Building Permit revenue for May-August 2015 is \$225,679 compared to \$420,164 for the same period in 2014. While the FY16 budget was reduced to account for the decline in commercial redevelopment projects; this quarter represents 34% of the FY16 annual building permit projected revenue. FY15 ended the year at \$1,045,008; 113% more than the receipts for FY14 due to the Target development, Heinen’s remodeling of the Dominick’s store and two large residences in Lansdowne. Below is a graph of the building permit revenues since FY09.



Sewer charge revenue as of August 2015 is \$56,403 which is \$4,052 or 6.7% less than the same period in 2014. FY15 revenues of \$161,358 are 9.4% less than FY14 consistent with the reduction in water consumption attributed to the mild summer and fall. The sewer charge is billed at the rate of \$1.10 per thousand gallons of water used with a credit during the billing months of August-October for water presumed for lawn irrigation purposes.

General Fund Expenditures:

The May-August 2015 expenditures of \$3,050,024 are \$374,196 or 14% more than the same period in 2014. Salaries and benefits are lower in May 2015 because there were three payrolls in May 2014 (compared to two in May 2015) and the Village still provided dispatching in-house until the middle of September 2014; contractual costs are higher in May 2015 because of a \$141k payment to Glenview for dispatching services, and the increase in capital spending for the street repaving program.

FY16 General Fund capital projects *budget* includes: \$709k for street repaving/curb and gutter replacements; \$285k for sewer and lift station improvements; \$280k for the West Scranton Ave pedestrian bridge (which is on-hold pending the State’s decision on the grant monies); \$167k for sidewalk extension and deteriorated panel replacements; \$100k for gateway signage and corridor improvements; and \$90k for building maintenance and ADA improvements.

Interfund transfers are for the Police Pension property taxes, Vehicle Replacement contributions, and the 2012 Refunding Bonds debt payment.

Water Fund Revenues:

The Water sales in dollars for May-August 2015 is 5.8% or \$25,662 lower than the same period in 2014. The decrease in billed consumption of 5.124 million gallons (mg) reduced the revenue by \$35,612 but the rate increase added \$8,570 to the sales revenue. An increase of \$225 in customer service charges and \$1,155 in hydrant water usage in 2015 added to the water sales total increase. Billed consumption was 57.136 mg for this period compared to 62.260 mg for the same period in 2014. The water rate was changed on May 1, 2015 from \$6.80 to \$6.95 per thousand gallons of water consumed.

Water Purchases:

Water purchases for May-August 2015 are 88.014 million gallons compared to 96.150 million gallons for the same period in 2014. Effective May 1, 2015, CLCJAWA increased the wholesale water rate from \$2.60 to \$2.68 per 1,000 gallons of water purchased. The decline in water purchased of 8.136 mg accounted for \$21,805 in less cost but the increase in the rate added \$7,692 to the expense for a net difference of \$14,112 (5.6% decrease) in water purchase expense in May-August 2015 compared to the same period in 2014.

Special Revenue, Capital Projects, and Debt Service Funds:

The revenues and expenditures for these funds are consistent with their specified purpose. The IMRF and FICA funds expenditures are financed by property tax revenues. The Motor Fuel Tax Fund (MFT) receives allotments each month from the state to be used exclusively for roadway improvements. In FY16 all road improvements are expensed in the General Fund and in FY15 the General Fund supplemented the MFT by \$182k for a total road expenditures of \$490k. The Redevelopment Fund expenditures are for the \$115k for the Moffett Road box culvert improvement project and \$65k for the Sheridan Rd/Scranton Ave pedestrian traffic safety enhancements.

09-Sep-15

Village of Lake Bluff
Treasury Report

EXHIBIT A1

For the Month Ending August 31, 2015

Fund Name	#	Beginning Cash Balance	Cash Receipts	Disbursements		Inter-Fund Transf/Other	August 2015 Ending Cash Balance
				Acct. Pay/EFT	Gross Payroll Pension Benefits		
General	1	6,578,907.35	453,741.88	538,328.28	255,295.27		6,239,025.68
IMRF	7	266,176.84	2,355.43	13,525.23			255,007.04
Foreign Fire Tax (b)	10	24,346.43					24,346.43
Social Security	14	216,118.47	2,966.78	19,028.01			200,057.24
Motor Fuel Tax	29	229,810.06	19.30				229,829.36
E911	32	219,453.88	6,937.93	1,147.42			225,244.39
2006 G.O. Bonds	37	715.40					715.40
Special Serv	38	13,430.98	1.10				13,432.08
Capital Improve	42	13,763.28	1.13				13,764.41
Redevelopment	43	211,059.68	17.32				211,077.00
Vehicle Replace	45	745,745.08	239.27	23.00			745,961.35
Water Fund	46	993,896.58	100,736.54	13,107.81	19,222.45		1,062,302.86
Train Wreath	61	2,255.50	0.18				2,255.68
Subtotal		\$ 9,515,679.53	\$ 567,016.86	\$ 585,159.75	\$ 274,517.72	\$ -	\$ 9,223,018.92
Police Pension (a)	62	9,096,997.58	34,158.10	6,458.00	64,353.47		9,060,344.21
Total		\$ 18,612,677.11	\$ 601,174.96	\$ 591,617.75	\$ 338,871.19	\$ -	\$ 18,283,363.13

(a) Police Pension beginning balance has been increased by \$252,249 to reflect the change in the market value of the investments as of April 30, 2015.

(b) Foreign Fire Insurance transactions were booked in April 2015 (FY15).

09-Sep-15

Village of Lake Bluff
Treasury Report

EXHIBIT A2

As of August 31, 2015

Fund Name	#	Checking Accounts	Savings/ Money Market	IL Funds	MaxSafe Lake Forest Ban	Certificates of Deposit (a)	Commercial Paper	Gov't Obligations & Municipal	Mutual Fund Stocks/Equities (a)	August 31, 2015
										Total Cash & Investments
General	1	91,789.23	0.00	3,277,359.79	404,512.44	2,465,364.22		0.00		6,239,025.68
IMRF	7			255,007.04						255,007.04
Foreign Fire Tax	10	24,346.43								24,346.43
Social Security	14			200,057.24						200,057.24
Motor Fuel Tax	29			229,829.36						229,829.36
E911	32			225,244.39						225,244.39
2006 G.O. Bond	37			715.40						715.40
Special Serv	38			13,432.08						13,432.08
Capital Improve	42			13,764.41						13,764.41
Redevelopment	43			211,077.00		0.00		0.00		211,077.00
Vehicle Replace	45			478,469.25		267,492.10				745,961.35
Water Fund	46			371,679.09	690,623.77	0.00		0.00		1,062,302.86
Train Wreath	61			2,255.68						2,255.68
Subtotal		\$ 116,135.66	\$ -	\$ 5,278,890.73	\$ 1,095,136.21	\$ 2,732,856.32	\$ -	\$ -		\$ 9,223,018.92
Police Pension	62	85,490.78	454,617.82			-	2,133,807.39	2,315,139.44	4,071,288.78	9,060,344.21
Total		\$ 201,626.44	\$ 454,617.82	\$ 5,278,890.73	\$ 1,095,136.21	\$ 2,732,856.32	\$ 2,133,807.39	\$ 2,315,139.44	\$ 4,071,288.78	\$ 18,283,363.13

(a) The CD's are shown with interest that has been added to the principal balance. The Police Pension investments are shown at market value as of April 30, 2015. The Police Pension Fund is the only fund allowed to invest in equities.

#	Certif Nbr	Amount	Interest Rate	Purchase Date	Maturity Date	Investment Maturities	Interest Credited	Current Book Value	General Fund	Vehicle Replace Fund
NORTHERN TRUST BANK										
	35551-4	1,013,891.13	0.145%	09/02/14	09/02/15		\$1,346.09	\$1,015,237.22	\$1,015,237.22	
	35550-6	505,578.10	0.075%	02/08/15	11/05/15		\$62.34	\$505,640.44	\$505,640.44	
	35549-9	502,806.26	0.075%	02/12/15	08/07/15	(502,992.25)	\$185.99	\$0.00	\$0.00	
	35549-10	502,992.25	0.075%	08/07/15	02/03/16			\$502,992.25	\$502,992.25	
SUBTOTAL INVESTMENTS--NORTHERN TRUST BANK								\$2,023,869.91	\$2,023,869.91	\$0.00
PRIVATE BANK - LAKE FOREST										
	52027-13	134,730.55	0.15%	7/8/2014	9/8/2015		\$103.32	\$134,833.87	\$134,833.87	
SUBTOTAL INVESTMENTS--PRIVATE BANK								\$134,833.87	\$134,833.87	
LAKE FOREST BANK & TRUST										
	51371-31	460,514.35	0.15%	03/29/15	09/29/15		\$58.67	\$460,573.02	\$307,276.34	\$153,296.68
SUBTOTAL INVESTMENTS--LAKE FOREST BANK & TRUST								\$460,573.02	\$307,276.34	\$153,296.68
FIRST BANK & TRUST OF EVANSTON										
	601724631-16	113,948.63	0.325%	08/05/14	08/06/15	(114,195.42)	\$246.79	\$0.00		\$0.00
	601724631-17	114,195.42	0.325%	08/06/15	08/05/16			\$114,195.42		\$114,195.42
SUBTOTAL INVESTMENTS--FIRST BANK/EVANSTON								\$114,195.42	\$0.00	\$114,195.42
TOTAL INVESTMENTS -- CURRENT BALANCE								\$2,733,472.22	\$2,465,980.12	\$267,492.10

VILLAGE OF LAKE BLUFF
REVENUE AND EXPENDITURE REPORT
For period ending August 31, 2015

EXHIBIT C

FY2015-16

Department	Description	Fiscal Year Total-to-Date	Fiscal Year 15-16 Budget	% of Budget Used/Rec'd	Previous Fiscal YTD	% of Budget Used/Rec'd	FY14-15 BUDGET
FUND NAME: GENERAL							
Revenues							
	Property Taxes	\$ 1,537,789	\$ 2,910,404	52.8%	\$ 1,507,900	53.4%	\$ 2,822,922
	Sales Taxes	781,444	2,703,840	28.9%	673,347	31.0%	2,169,000
	Home Rule Sales Tax	180,325	707,840	25.5%	156,864	28.5%	550,800
	North Chicago Sales tax share	-	6,000	0.0%	-	---	10,810
	Utility Taxes	240,694	729,945	33.0%	287,610	40.3%	713,440
	Other Taxes	353,216	707,050	50.0%	279,626	41.5%	673,265
	Vehicle Licenses	125,944	135,250	93.1%	127,603	93.0%	137,200
	Building Permits	225,680	660,000	34.2%	420,164	54.2%	775,000
	Demolition Permits	9,529	33,200	28.7%	52,637	210.5%	25,000
	Other Licenses & Permits	134,869	189,410	71.2%	128,179	67.9%	188,735
	Sewer Charge	56,403	176,000	32.0%	60,455	32.7%	185,000
	Services & Fees	2,698	29,475	9.2%	20,771	65.6%	31,660
	Fines	34,673	95,100	36.5%	42,167	50.5%	83,500
	Interest Earnings	2,560	12,000	21.3%	1,674	13.9%	12,000
	Grants	1,388	297,000	0.5%	6,789	4.0%	170,000
	Sale of Property	-	-	---	-	---	-
	Miscellaneous Revenue	131,199	380,402	34.5%	163,690	44.6%	366,992
	Operating Transfers In	-	-	---	-	---	-
Total Revenues		\$ 3,818,411	\$ 9,772,916	39.1%	\$ 3,929,475	44.1%	\$ 8,915,324
Expenditures							
	Administration	\$ 195,598	\$ 1,393,173	14.0%	\$ 250,333	16.3%	\$ 1,531,180
	Finance	136,150	470,225	29.0%	140,089	29.9%	468,265
	Community Development	81,307	72,200	112.6%	72,384	20.8%	347,390
	Boards & Commissions	19,635	331,620	5.9%	15,578	25.6%	60,840
	Village Hall	14,069	113,350	12.4%	19,682	21.3%	92,500
	Village Properties/Vacant Land	1,560	7,150	21.8%	3,204	89.0%	3,600
	<i>Total Administration</i>	\$ 448,317	\$ 2,387,718	18.8%	\$ 501,269	20.0%	\$ 2,503,775
	Police Sworn	\$ 996,165	\$ 2,822,935	35.3%	\$ 1,012,755	37.2%	\$ 2,720,130
	Police Records	268,592	484,583	55.4%	387,925	54.1%	717,550
	Crossing Guards	6,780	-	---	8,315	86.6%	9,600
	Fire	61,961	733,149	8.5%	177,090	23.1%	767,975
	Public Safety Building	21,048	85,550	24.6%	62,682	62.2%	100,750
	<i>Total Public Safety</i>	\$ 1,354,547	\$ 4,126,217	32.8%	\$ 1,648,767	38.2%	\$ 4,316,005
	Streets, Lighting	\$ 897,958	\$ 1,918,100	46.8%	\$ 169,867	16.5%	\$ 1,027,730
	Sanitation	195,554	603,575	32.4%	190,734	30.9%	617,610
	Forestry	39,771	187,827	21.2%	46,267	24.8%	186,735
	Parks/Parkways/Ravines	42,868	222,385	19.3%	35,849	19.1%	187,585
	Sewers	37,484	489,865	7.7%	50,009	9.1%	551,530
	Public Works Facility	18,613	53,525	34.8%	16,207	15.6%	104,135
	Commuter Station	14,912	88,928	16.8%	16,858	18.4%	91,725
	<i>Total Public Works</i>	\$ 1,247,160	\$ 3,564,205	35.0%	\$ 525,792	19.0%	\$ 2,767,050
Total Expenditures		\$ 3,050,024	\$ 10,078,140	30.3%	\$ 2,675,828	27.9%	\$ 9,586,830

VILLAGE OF LAKE BLUFF
REVENUE AND EXPENDITURE REPORT
For period ending August 31, 2015

EXHIBIT C

FY2015-16

Department	Description	Fiscal Year Total-to-Date	Fiscal Year 15-16 Budget	% of Budget Used/Rec'd	Previous Fiscal YTD	% of Budget Used/Rec'd	FY14-15 BUDGET
FUND NAME: GENERAL							
<i>Expenditures by Type</i>							
	Salaries, Benefits, Insurance	\$ 1,193,200	\$ 3,963,444	30.1%	\$ 1,323,055	32.6%	\$ 4,056,855
	Contractual & Commodities	753,913	2,870,203	26.3%	904,952	30.0%	3,016,610
	Interfund Transfers Out	355,378	1,159,643	30.6%	336,018	25.8%	1,301,215
	Contingency	-	200,000	0.0%	-	0.0%	300,000
	Total Operating Expenditures	\$ 2,302,490	\$ 8,193,290	28.1%	\$ 2,564,025	29.6%	\$ 8,674,680
	Capital & Land Acquisition	747,533	1,884,850	39.7%	111,803	12.3%	912,150
	Total Expenditures	\$ 3,050,024	\$ 10,078,140	30.3%	\$ 2,675,828	27.9%	\$ 9,586,830

FUND NAME: WATER

Revenues

	Water Sales	\$ 418,027	\$ 1,365,120	30.6%	\$ 443,689	33.5%	\$ 1,322,500
	Connection Fees	14,400	22,000	65.5%	-	0.0%	120,375
	Meter Sales	3,438	6,500	52.9%	10	0.3%	3,925
	Other Fees	50	150	33.3%	-	----	-
	Interest Earnings	882	2,000	44.1%	596	24.9%	2,400
	Miscellaneous Revenue	105	450	23.4%	232	46.5%	500
	IRMA Surplus Credit	-	3,000	0.0%	-	----	2,700
	Interfund Operating Transfr	-	-	----	-	----	-
	Total Revenues	\$ 436,903	\$ 1,399,220	31.2%	\$ 444,527	30.6%	\$ 1,452,400

Expenses

	Salaries & Benefits	\$ 86,776	\$ 256,281	33.9%	\$ 77,564	28.6%	\$ 271,445
	IMRF	-	25,200	0.0%	-	0.0%	24,450
	FICA/Medicare	-	13,900	0.0%	-	0.0%	15,325
	Water Purchases	235,877	628,125	37.6%	249,990	41.4%	603,840
	Contractual & Commodities	26,090	96,845	26.9%	27,121	28.3%	95,845
	Debt Principal/Interest Paymnt	26,772	219,044	0.0%	28,422	0.0%	222,344
	Contingency	-	50,000	0.0%	-	0.0%	50,000
	Interfund Transfers Out	-	15,000	0.0%	-	0.0%	15,000
	Capital Equipment	-	300,000	----	-	----	375,000
	Capital Infrastructure	16,562	40,000	41.4%	143,018	----	139,182
	Total Expenses before Depreciation	\$ 392,077	\$ 1,644,395	23.8%	\$ 526,115	29.0%	\$ 1,812,431
	Depreciation Expense	-	-	-	-	-	-
	Total Expenses After Depreciation	\$ 392,077	\$ 1,644,395	23.8%	\$ 526,115	29.0%	\$ 1,812,431

VILLAGE OF LAKE BLUFF
REVENUE AND EXPENDITURE REPORT
For period ending August 31, 2015

EXHIBIT C

FY2015-16

Department	Description	Fiscal Year Total-to-Date	Fiscal Year 15-16 Budget	% of Budget Used/Rec'd	Previous Fiscal YTD	% of Budget Used/Rec'd	FY14-15 BUDGET
------------	-------------	------------------------------	-----------------------------	---------------------------	------------------------	---------------------------	-------------------

SPECIAL REVENUE, CAPITAL PROJECTS, DEBT SERVICE FUNDS & POLICE PENSION TRUST

FUND NAME: IMRF

Revenues		\$ 81,625	\$ 153,790	53.1%	\$ 81,100	52.6%	\$ 154,100
Expenditures	IMRF on Water Salaries in Water Fund	\$ 53,546	\$ 158,250	33.8%	\$ 73,932	38.1%	\$ 194,205

FUND NAME: SOCIAL SECURITY

Revenues		\$ 103,259	\$ 194,050	53.2%	\$ 96,805	53.9%	\$ 179,565
Expenditures	FICA on Water Salaries chg to Wtr Fnd	\$ 79,386	\$ 245,525	32.3%	\$ 88,554	37.9%	\$ 233,460

FUND NAME: SPECIAL FIRE INS TAX

Revenues		\$ -	\$ 27,415	0.0%	\$ 39	0.2%	\$ 24,368
Expenditures		\$ -	\$ 31,700	0.0%	\$ -	0.0%	\$ 28,800

FUND NAME: MOTOR FUEL TAX

Revenues & Transfers In from General		\$ 42,635	\$ 171,045	24.9%	\$ 102,042	29.8%	\$ 342,045
Expenditures		\$ -	\$ -	----	\$ 433,847	88.5%	\$ 490,000

FUND NAME: E911 SURCHARGE

Revenues		\$ 27,771	\$ 78,530	35.4%	\$ 26,627	35.6%	\$ 74,730
Expenditures		\$ 2,381	\$ 141,942	1.7%	\$ 63,845	23.4%	\$ 273,177

FUND NAME: VEHICLE/EQUIP REPLACE

Revenues & Transfers In		\$ 12,264	\$ 279,300	4.4%	\$ 6,033	1.7%	\$ 347,400
Capital Equipment Expenditures		\$ 42,342	\$ 194,750	21.7%	\$ 27,707	15.8%	\$ 175,626

FUND NAME: REDEVELOPMENT PROGRAM

Revenues & Transfers In		\$ 27	\$ 10	270.0%	\$ 1	----	\$ -
Expenditures		\$ -	\$ 95,000	0.0%	\$ 38,959	21.6%	\$ 180,000

Revenues from this account are reimbursements for grants for North Shore Traffic signal & roadway improvement and Route 41/176 Interchange project.

FUND NAME: 2012 REFUNDING BONDS

Revenues & Transfers In from General Fund		\$ 11,896	\$ 254,293	4.7%	\$ 12,931	5.1%	\$ 255,900
Expenditures - Bond Payments		\$ 11,896	\$ 254,293	4.7%	\$ 12,931	5.0%	\$ 256,363

FUND NAME: POLICE PENSION TRUST

Additions		\$ 450,681	\$ 976,295	46.2%	\$ 437,506	41.5%	\$ 1,055,315
Deductions		\$ 297,020	\$ 851,700	34.9%	\$ 279,934	32.0%	\$ 875,947

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 11

Subject: A RESOLUTION APPROVING THE PURCHASE OF ROCK SALT FOR THE PURPOSE OF SNOW AND ICE REMOVAL FROM CARGILL INCORPORATED SALT DIVISION (State Purchase Program)

Action Requested: ADOPTION OF THE RESOLUTION (Roll Call Vote)

Originated By: SUPERINTENDENT OF PUBLIC WORKS

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

Annually the State of Illinois Office of Procurement conducts a joint bid for roadway maintenance agencies statewide. This year the state's approved bid of \$67.41 per ton was awarded to Cargill, Inc. At this price the Village will easily be able to purchase approximately 700 tons of rock salt within budget (FY2015-16 budget includes \$75,000 for the purchase of rock salt).

The Village must commit to purchase 100% of the order and the supplier commits to provide 120% of the ordered amount at the bid price should severe weather conditions arise. As you may recall, last year's price per ton was \$87.40 with the Village's salt usage totaling only 515 tons due to less than average snow fall and ice. The Village currently has 443 tons left over from last season. With the purchase of 700 more tons of salt the Village should have adequate road salt available for the upcoming winter season.

Reports and Documents Attached:

1. A copy of the resolution approving the purchase of rock salt; and
2. A copy of a letter dated August 15, 2015 from the State of Illinois Central Management Services.

Village Administrator's Recommendation: Adoption of the Resolution.

Date Referred to Village Board: 9/14/2015

RESOLUTION NO. 2015-

**A RESOLUTION APPROVING THE PURCHASE OF ROCK SALT
FOR THE PURPOSE OF SNOW AND ICE REMOVAL FROM
CARGILL INCORPORATED SALT DIVISION**

WHEREAS, the approved Fiscal Year 2015-16 Annual Budget provides for the purchase of rock salt for the purpose of snow and ice control on Village streets; and,

WHEREAS, this rock salt may be purchased under the Joint Purchasing Program of the State of Illinois Office of Procurement pursuant to the Village Purchasing Policy and Procedures Manual thereby fulfilling the requirement for competitive bids in the Village's Purchasing Policy and Procedures Manual: and,

WHEREAS, the state contract for rock salt was awarded to Cargill Incorporated Salt Division, North Olmsted, OH. The contract price of the rock salt, on a per ton basis, is \$67.41; and,

WHEREAS, the Superintendent of Public Works and Director of Finance have reviewed the contract terms and specifications and concluded that it is in the best interest of the Village to purchase nine hundred (900) tons of rock salt at \$87.40 per ton from Cargill Incorporated Salt Division.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS as follows:

Section 1. Recitals.

The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

Section 2. Authorization to Purchase Rock Salt.

The Village Administrator is authorized and directed to execute and seal, on behalf of the Village, an Agreement to purchase 700 hundred (700) tons of rock salt at \$67.41 per ton for a total of \$47,187 from Cargill Incorporated Salt Division, North Olmsted, OH.

PASSED this ___ day of September 2015, by vote of the Board of Trustees of the Village of Lake Bluff as follows:

AYES: (0)

NAYS: (0)

ABSENT: (0)

APPROVED this ___ day of September, 2015.

Village President

ATTEST:

Village Clerk



ILLINOIS Bruce Rauner, Governor
 DEPARTMENT OF CENTRAL MANAGEMENT SERVICES
 Tom Tyrrell, Director

August 15, 2015

Dear Joint Purchasing Participant:

Subject: 2015 - 2016 Rock Salt, Bulk Contract Information

In completing the 2015 – 2016 Rock Salt season contract re-procurement, the State of Illinois did not encounter the types of supply-related issues experienced in the previous seasons. We have made every effort to secure Road Salt at the best available price for participants in our contract solicitation, and gladly report the State was able to obtain an offer for your location requirements through the State's procurement efforts.

We again recommend that participating agencies and governmental entities examine their application rates and roadway priorities in order to minimize next season's maintenance program cost while also ensuring the safety of the public.

Enclosed is a copy of the requisition you submitted to us for the purchase of rock salt. The information from the requisition, including purchase commitment, can be used to submit your requirements to this year's contract vendor:

Contract: PSD 4018144
 Cargill Incorporated Salt Division
 24950 Country Club Blvd., # 450
 North Olmsted, OH 44070
 Phone (800) 600-7258

Term: August 2015 – August 2016
 FEIN Number: 41-0177680

Contact: Government Services

Your unit is **Contract Line No: 17** / Price per ton F.O.B. destination, is \$. **67.41**
 Emergency pickup of salt from vendor's warehouse is not made available in this contract.

The additional price per ton to have rock salt delivered in trucks equipped with coal/grain chute openings in the tailgate to permit controlled off-loading of rock salt onto conveyors was not provided for by this vendor in this season's procurement process.

You are responsible for issuing your own purchase order document to the vendor. Orders may be placed with the vendor via telephone, with a written or fax confirmation to follow immediately. ***You are strongly encouraged to order and store as much salt as possible in order to help prevent potential salt shortages this winter.*** Also, you must place orders in full truckload (typically 22-25 tons) delivery quantities or multiples of such.



Your governmental unit is responsible for ensuring that the 80 or 100 percent minimum guaranteed purchase commitment (as noted on your Requisition) is met before the end of the winter season, June 30, 2016. The vendor is required to furnish not less than 120-percent (if needed) of the contract quantity by March 1, 2016. Your governmental unit is responsible for processing vendor invoices in a timely manner.

Delivery shall be made as soon as possible after vendor receipt of order by phone or mail. The maximum time from receipt of order to the actual delivery for orders placed between December 1, 2015 through April 1, 2016 shall not exceed seven working days, unless as modified in the Order Guidelines herein..

For orders placed between December 1, 2015 and April 1, 2016, if a vendor is unable to make delivery within the order timeline, local governmental units shall have the right to retain as liquidated damages, not as a penalty, 5.% per working-day on the undelivered portion of the order, but not to exceed 50.%. For orders placed prior to 9:00 a.m. on a given day, that day to be considered as the first calendar day of the seven-day delivery period. For an order placed after 9:00 a.m. on a given day, the following day shall be considered as the first calendar day of the seven day delivery period.

CMS reserves the right to mitigate application of liquidated damages imposed against a vendor, in the event of orders exceeding the maximum percentages outlined below:

An agency may order up to 20.% of their awarded contract tonnage in any given week and vendor shall deliver within 7 working-days after receipt of order. Quantity ordered above the 20.% threshold shall have an extended deliver time of one-working-day for each one-percentage-point above the 20.% guideline. For example, if an agency orders 25.% of their awarded total 100 ton, delivery of the first 20 ton (20.%) shall be within 7 working-days after receipt of order, the remaining 5 ton should be delivered within 12 working-days after receipt of order.

If after seven working-days of liquidated damages assessment, the vendor has still failed to deliver, local governmental unit shall have the right to terminate an order and purchase road salt or abrasives from another source, or take action consistent with public safety as needed to continue daily business. Any and all additional costs incurred may be collected from the original vendor, in addition to liquidated damages, by participant's legal action.

All deliveries shall be covered with approved weatherproof materials. The vendor shall ensure that delivery person inspects the inside of the trailer and that all salt is removed from the trailer before leaving a delivery point. The vendor will ensure all weights and measures shown on delivery tickets are correct. Local governmental units reserve the right to require that delivery trucks occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads.



Deliveries of rock salt containing any foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc., may be rejected at the delivery site. In the event that any foreign material is discovered in dumped deliveries, the salt and foreign matter may be reloaded onto the cartage hauler's truck by the local governmental unit and returned for credit, or the vendor shall immediately ship a specification compliant load of replacement salt, or issue a refund to the governmental unit consistent with the contract price.

In December 2015, the contract vendor shall have in place stockpile(s) located in or near Illinois covering the tonnage awarded for the northern regions of the State, and in January of 2016 the contract vendor shall have in place stockpile(s) in or near to Illinois covering the total tonnage awarded for all regions of the State. At our discretion, we will inspect the stockpiles to ensure that these stockpiles are in sufficient quantities, and that vendor commitments to the stockpiles are with the users of this contract.

Enhanced rock salt 2015 - 2016 season availability:

The Department of Central Management Services surveyed vendors for availability of an enhanced rock salt option in the invitation for bid, and received an offering from Cargill Salt Division. Locations interested in this enhanced salt option must call the vendor for product availability information and to facilitate potential ordering arrangements.

Their product is made available to any joint purchasing participant awarded in the Cargill Salt Division Contract as an up-charge per ton option and would be added to your order as a separate line item. Contact Roger Wilson Pone: 920-889-3583 for salt availability details.

The enhanced salt product features additional pre-treatment of approved road salt with a product providing enhanced melting performance, with reduced corrosion and clumping.

It is hoped that this information will be beneficial to you in the utilization of this contract. If you have any further questions concerning the rock salt contract, please feel free to contact me at (217) 782-8091.

Sincerely,

Wayne Ilsley, CBBP, Buyer
Bureau of Strategic Sourcing

GovSalt.doc



ILLINOIS

JOINT PURCHASING REQUISITION CY'15-'16 New Purchase Commitment

PLEASE RETURN TO:
 Illinois Department of
 Central Management Services
 801 Wm. G. Stratton Building
 401 S. Spring Street
 Springfield, IL 62706
 Fax: (217) 782-5187
 Email Address for submission:
CMS.BOSS.EC@illinois.gov

**No Thank You,
 But keep on mailing list.**

Opt-Out-> Our unit does not want to participate in the CY' 2015-2016 Contract Procurement.
Notice-> Please complete and return the Contact information below to remain on the mailing list.

Joint Purchasing #: L 2983-2979
 Government Unit: Village of Lake Bluff
 Mailing Address: 40 E. Center Ave
 City / State / Zip: Lake Bluff, IL 60044
 County: Lake
 Contact Person: Jake Terlep
 Telephone Number: (847) 735-2310
 Fax Number: (847) 234-8074
 Contact Email: jterlep@lakebluff.org

Date: 3 / 12 / 2015

Delivery Point
(Provide Delivery Details To Contract) (Vendor At Time Of Order Placement)
640 Rockland Rd Lake Bluff, IL 60044
<- Please provide Email Address

***** Participant, Complete Only One - Either "Table-A" or "Table-B" Below *****

Table A: Complete this table to have the State "SOLICIT BIDS" for your governmental entity		
ITEM DESCRIPTION	BID QUANTITY (Total Tonnage)	UNIT MEASURE (22-25 Ton / Truck)
AASHTO M143 Road Salt or Equivalent	<u>700</u>	Tons
Please note your Purchase Commitment Percentage for Total Tonnage Quantity as stated above (choose one): <u>121</u>		
OPTION 1	<input type="checkbox"/> 80% minimum purchase requirement/120% maximum purchase requirement	<u>Cargill</u>
OPTION 2	<input checked="" type="checkbox"/> 100% minimum purchase requirement/120% maximum purchase requirement	<u>67.41</u>

***** Participant, Complete Only One - Either "Table-A" Above or "Table-B" Below *****

Table B: Complete this table to have the State "RENEW" Requirements for your governmental entity		
ITEM DESCRIPTION	QUANTITY (Total Tonnage)	UNIT MEASURE (22-25 Ton / Truck)
AASHTO M143 Road Salt or Equivalent	<u> </u>	Tons
Note: Renewal is available ONLY under Contracts PSD 4017724, 4017725, or 4017726 for the CY' 2015-2016 season. Your quantity may not exceed more than a 20% increase of last season's quantity, and price cannot increase more than 10% of last season's price. Other Terms & Conditions of Contract will remain the same as last year. Please Check Contract # Below: Note Current CMS Contract Number: PSD 4017724 () -or- PSD 4017725 () -or- PSD 4017726 ()		

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this governmental unit, and not for personal use of any official or individual or re-sale.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

Jake Terlep
 SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT
 Printed on Recycled Paper

Public Works Superintendent
 TITLE

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 12

Subject: SECOND READING OF AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 4 OF THE VILLAGE OF LAKE BLUFF MUNICIPAL CODE CONCERNING A COMMERCIAL SOLID WASTE HAULING AND RECYCLING PROGRAM

Action Requested: ADOPTION OF THE ORDINANCE

Originated By: VILLAGE STAFF

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

Along with amending the Illinois Municipal Code and the Illinois Solid Waste Planning and Recycling Act, Public Act 98-1079 (“Act”) created the Solid Waste Hauling and Recycling Program Act. The Act (effective August 26, 2014) requires each hauler operating in a county or municipality to offer collection services for recyclable materials to their non-residential business customers, and to provide a written offer to provide recycling services, at least once every 2 years, to their non-residential business customers that are not recycling. The Act also prohibits a municipality with a population of less than 1,000,000 from awarding a commercial franchise unless it: (1) provides written notice to all haulers licensed by the municipality of its intent to issue a request for proposal for a commercial franchise; (2) adopts an ordinance requiring a 36-month reporting program to determine the percentage of non-residential businesses in the municipality contracting for the collection of recyclable materials, and (3) demonstrates either (i) that the recycling participation for the final six months of the 36-month long reporting period is less than 50% of the total number of businesses served in the municipality or (ii) that during 2 consecutive 6-month reporting periods after the 36-month reporting period less than 50% of businesses are under contract for the collection of recyclable materials.

Based on the direction provided at the June 22nd COW meeting and the Village Strategic Plan goal to enhance recycling efforts, an Ordinance has been prepared that will authorize the Village to initiate a commercial franchise program which (if ultimately enacted) may help control costs for local businesses, increase recycling, and reduce greenhouse gases associated with collection from non-residential locations. The Village Board approved first reading of the ordinance at its meeting on August 24, 2015.

Reports and Documents Attached:

- An Ordinance Amending Certain Provisions of Title 4 of the Village Code Concerning a Commercial Solid Waste Hauling and Recycling Program.

The following documents were provided as part of the August 24th Village Board Agenda Packet:

- Sample Commercial Hauling Reporting Form.

Village Administrator’s Recommendation: Consideration of the Ordinance.

Date Referred to Village Board: 9/14/2015

ORDINANCE NO. 2015-

**AN ORDINANCE AMENDING CERTAIN PROVISIONS
OF TITLE 4 OF THE VILLAGE OF LAKE BLUFF MUNICIPAL CODE
CONCERNING A COMMERCIAL SOLID WASTE HAULING AND RECYCLING PROGRAM**

WHEREAS, Public Act 98-1079 became effective on August 26, 2014 and created the Solid Waste Hauling and Recycling Program Act, and amended the Illinois Municipal Code and the Illinois Solid Waste Planning and Recycling Act; and,

WHEREAS, Public Act 98-1079 requires each hauler operating in a county or municipality to offer collection services for recyclable materials to their non-residential business customers, and to provide a written offer to provide recycling services, at least once every 2 years, to their non-residential business customers that are not recycling; and,

WHEREAS, Public Act 98-1079 prohibits a municipality with a population of less than 1,000,000 from awarding a commercial franchise unless it: (1) provides written notice to all haulers licensed by the municipality of its intent to issue a request for proposal for a commercial franchise; (2) adopts an ordinance requiring a 36 month reporting program to determine the percentage of non-residential businesses in the municipality contracting for the collection of recyclable materials, and (3) demonstrates either (i) that the recycling participation for the final six months of the 36 month long reporting period is less than 50% of the total number of businesses served in the municipality or (ii) that during 2 consecutive 6 month reporting periods after the 36 month reporting period less than 50% of businesses are under contract for the collection of recyclable materials; and,

WHEREAS, Public Act 98-1079 permits a municipality that has issued a written notice and conducted the 36 month long reporting program to, upon written request to the haulers, continue to require the haulers to report data on the recycling participation rate every 6 months and to also require the haulers to report on the quantity, in tons of recyclable materials and municipal waste, collected by the hauler in the municipality; and,

WHEREAS, the 2014 Lake County Solid Waste Management Plan Update encourages units of local government in Lake County to evaluate commercial franchising as a method to control costs, increase recycling, and reduce greenhouse gases associated with collection from non-residential locations; and,

WHEREAS, the Village is a member of the Solid Waste Agency of Lake County and voted to either accept or approve the 60% Recycling Task Force Report finalized in 2011 and since incorporated into the 2014 Lake County Solid Waste Management Plan Update, and the Village has committed to working on programs that will increase recycling at non-residential business locations, including the evaluation of commercial franchising to increase recycling; and,

WHEREAS, the President and Board of Trustees have determined that it is in the best interests of the Village to amend the Municipal Code to incorporate the provisions of Public Act 98-1079 as set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. Recitals.

The above recitals are incorporated into this Ordinance as the findings of the President and the Board of Trustees of the Village of Lake Bluff.

Section 2. Amendments to Title 4 of the Municipal Code.

Section 4-2-8, entitled "Recycling Program", of Title 4, entitled "Health, Sanitation, and Environment", of the Lake Bluff Municipal Code, shall be, and it is hereby, amended to add a new subsection E, entitled "Commercial Solid Waste Hauling and Recycling Program", which shall hereafter be and read as provided in Exhibit A to this Ordinance.

Section 3. Effective Date.

This Ordinance will be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this __ day of _____, 2015, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: ()

NAYS: ()

ABSTAIN: ()

ABSENT: ()

APPROVED this __ day of _____, 2015.

Village President

ATTEST:

Village Clerk

FIRST READING: August 24, 2015

SECOND READING:

PASSED:

APPROVED:

PUBLISHED IN PAMPHLET FORM:

EXHIBIT A

(New Subsection E of Section 4-2-8)

“4-2-8: RECYCLING PROGRAM

E. Commercial Solid Waste Hauling and Recycling Program

1. Definitions. Notwithstanding the definitions provided in Section 4-2-2 of this Chapter, the following definitions shall apply in the interpretation and enforcement of this subsection 4-2-8E:

“Contract for service” means a written or verbal contract between a hauler and non-residential location, and includes the hauler providing a collection container and service for collection of municipal waste and/or recyclable materials.

“County” means Lake County, Illinois.

“Hauler” means any person who engages in the business of collecting or hauling garbage, municipal waste, recyclable material, landscape waste, brush or other refuse on a continuous and regular basis, and makes multiple scheduled collections per month within a County. A hauler may be either licensed by a Village and is hereinafter referred to as a “licensed hauler” or registered by a Village in accordance with Subsection 4-2-8E3(b) of this Code and is hereinafter referred to as a “registered hauler”.

“Non-residential location” means a commercial, industrial or institutional property that has a hauler providing collection or hauling services for municipal waste or recyclable material (not including “special waste” as that term is defined in the Illinois Environmental Protection Act), and said hauler provides that individual property with its own container(s) for collecting municipal waste and/or recyclable material.

“Participation rate” means the percentage of non-residential locations that have a hauler contracting for separate collection of recyclable materials, and is computed by setting as the denominator the total number of non-residential locations served by the haulers in the Village with collection services for municipal waste as reported by the haulers, and setting as the numerator the total number of non-residential locations contracting with the haulers in the Village with collection services for recyclable material. Such separate collection of recyclable materials shall be on a periodic basis and if less frequent than once every four weeks shall be reported on the municipal form provided pursuant to Subsection 4-2-8E 3(c)(2) of this Code. For purposes of computing the participation rate, if non-residential locations opt to share a container for collecting recyclable material the sharing of a container must be documented as being acceptable to those non-residential locations and as having adequate capacity to meet the recycling needs of the non-residential locations sharing the container. Such sharing of recyclable material containers shall be reported as

recyclable material customers on the municipal form provided pursuant to Subsection 4-2-8E3(c)(2) of this Code. If a non-residential location does not contract with a hauler for collection services for recyclable material, but does recycle recyclable material at its location, such recycling activity shall count toward the participation rate.

“Recycling” means a method, technique or process designed to remove any contaminant from waste so as to render that waste reusable, or any process by which materials that would otherwise be disposed or discarded are collected, separated, or processed and returned to the economic mainstream in the form of raw materials or products.

“Recyclable material” means material that is separated from municipal waste for the purpose of recycling, including, but not limited to, ferrous metal cans, aluminum containers, plastics including HDPE and PET containers and plastics #3 through #7, newsprint, corrugated paper, junk mail, magazines, office paper and boxboard.

2. Offer of Collection of Recyclable Materials

(a) Each hauler operating in the Village shall offer, either as part of basic service, or alternatively as an additional service, the collection of recyclable materials from any non-residential location within the Village. The offer shall meet the following requirements:

1. For those non-residential locations that have collection services for recyclable materials, the hauler shall provide information on how and what materials to recycle at least once every other year from the effective date of this Subsection 4-2-8E. One sample copy of this information shall be provided to the Village, at least once every other year, by each hauler within 30 days of it being provided to the non-residential locations.
2. For those non-residential locations that do not have collection services for recyclable materials, the hauler shall provide a written offer to provide recycling services at least once every two years from the effective date of this Subsection 4-2-8E. The written offer shall also include a request that the non-residential location respond to the hauler’s request in writing. One sample copy of this written offer shall be provided to the Village, at least once every two years, by each hauler within 30 days of it being provided to the non-residential locations.

(b) Recyclable materials collected by a hauler within the Village shall not be deposited into a landfill or incinerator unless all reasonable efforts have been made by the hauler to recycle the material. If source separated recyclable materials are landfilled or incinerated the hauler shall notify the Village on the municipal form provided pursuant to Subsection 4-2-8E3(c)(2) of this Code.

- (c) Ownership of recyclable materials set out for collection shall remain with the non-residential location that set out the material for collection until the material is removed by the hauler.
3. Procedures to Determine if a Commercial Franchise for Haulers can be Considered by the Village
- (a) The Village shall provide written notice to all licensed haulers providing hauling services in the Village of its intent to issue a request for proposal for a commercial franchise, and such written notice shall include a copy of this Subsection 4-2-8E.
 - (b) If the Village does not license haulers it shall make its best effort to determine the haulers that provide collection services within its borders, develop a list of registered haulers, and provide them with written notice as required by this section and to publish a public notice in accordance with its regular notice requirements. Such written notice shall include a copy of this Subsection 4-2-8E.
 - (c) Upon adoption of this this Subsection 4-2-8E each licensed or registered hauler, for a period of 36 continuous months, shall report the number of non-residential locations served by the hauler in the Village for collection of municipal waste, and the number that contract for recyclable materials collection service. The specific data required to be reported for the 36 month period shall be provided and reported as follows:
 - 1. The 36 month continuous study shall commence on the first day of the month following the effective date of this this Subsection 4-2-8E being enacted by the Village.
 - 2. Every six months from the commencement date each licensed or registered hauler shall report to the Village, on a form to be provided by the Village, the number of non-residential locations served by the licensed or registered hauler for collection of municipal waste, and the number of non-residential locations contracting for recyclable materials collection service. Each six month report shall be submitted to the Village within 30 days following the end of each six month period.
 - 3. The Village shall post on its website, within 15 days of receiving the reports required under this Subsection 4-2-8E3(c)(2) of this Code from all the licensed or registered haulers, the participation rate as defined in Section 1 for each six month reporting period. When determining the participation rate the Village shall use the information provided by all haulers operating within the Village in accordance with this Subsection 4-2-8E3(c)(2) of this Code. The information shall be reported by licensed or registered hauler, without identifying the hauler; and, in aggregate

without naming individual haulers and the non-residential locations the haulers provide collection services to.

4. If the participation rate calculated by the Village, in accordance with this this Subsection 4-2-8E, for the final 6 month period in the 36 month study establishes that the participation rate is less than 50%, the Village may proceed to issue a request for proposal for a commercial franchise.

(d) Beginning at the conclusion of the 36 month reporting period, and upon written request of the Village, each licensed or registered hauler shall report to the Village for every six month period thereafter for as long as the Village chooses to receive such data. The data required under this Section shall be provided and reported as follows:

1. The number of non-residential locations the hauler provides collection services to for municipal waste.
2. The number of non-residential locations the hauler provides collection services to for recyclable material.
3. An estimate of the amount, in tons, of municipal waste collected from the non-residential locations serviced by the hauler.
4. An estimate of the amount, in tons, of recyclable material collected from the non-residential locations serviced by the hauler.
5. The Village shall post on its website, within 15 days of receiving the reports required under this Subsection 4-2-8E3(c) of this Code from all the haulers, the participation rate as defined in this Subsection 4-2-8E1 of this Code for each six month reporting period. When determining the participation rate the Village shall use the information provided by all haulers operating within the Village. The information shall be reported by hauler, without identifying the hauler; and, in aggregate without naming individual haulers and the non-residential locations the haulers provide collection services to.
6. If the participation rate reported to the Village is determined to be less than 50% of the non-residential locations for two consecutive 6 month reporting periods, the Village may proceed to issue a request for proposal for a commercial franchise.

4. Compliance Monitoring. A licensed or registered hauler reporting pursuant to Public Act 98-1079 and this this Subsection 4-2-8E is required to maintain a current list of the non-residential locations in the Village served

by the hauler for collection of municipal waste, and contracting with the hauler for collection services for recyclable material. This list shall be made available, within ten (10) business days of written notice from the Village, for review by municipal personnel or its designated person from the Solid Waste Agency of Lake County, Illinois (SWALCO) at the premises of the hauler after each six month reporting period. Municipal personnel or its designated person from SWALCO shall review this list solely for the purpose of verifying compliance with the requirements of Public Act 98-1079 and this Subsection 4-2-8E. This list must include the street address location of the service, and the Village or its designated person from SWALCO may then visit these locations to determine if recycling services are in fact being provided in accordance with this this Subsection 4-2-8E.

5. Penalties

- (a) Any licensed hauler who violates the requirements of this this Subsection 4-2-8E shall be subject to a fine of \$500.00 for each day a violation has been found to be committed. A second such violation by the same licensed hauler of this this Subsection 4-2-8E shall result in a fine of \$750.00 for each day a violation has been found to have been committed. Any licensed hauler that violates the requirements of this this Subsection 4-2-8E a third time may have its license revoked by the Village.
- (b) Any registered hauler who violates the requirements of this this Subsection 4-2-8E shall be subject to a fine of \$500.00 for each day a violation has been found to be committed. A second such violation by the same registered hauler of this this Subsection 4-2-8E shall result in a fine of \$750.00 for each day a violation has been found to have been committed.”

#37002268_v2

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 13

Subject: AN ORDINANCE AMENDING TITLE VII OF THE LAKE BLUFF MUNICIPAL
CODE REGARDING SMOKING REGULATIONS (E-Cigarettes)

Action Requested: CONSIDERATION OF ORDINANCE

Originated By: VILLAGE STAFF

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

In 2008 the Village Board supported an aggressive ordinance to restrict smoking in all enclosed public areas, all places of employment and in certain unenclosed public areas such as park grounds and school grounds. The purpose of the restrictions was to ensure that non-smokers may breathe air free from the hazardous effects of second hand smoke. In recent years, manufacturers have developed electronic devices intended to simulate cigarette smoking and designed to deliver nicotine, other chemicals and flavors by using a heating element to turn the nicotine, other chemicals and flavors into an aerosol, gas or vapor that is inhaled or “vaped” by the user.

The United States Food & Drug Administration, the Center for Disease Control and Prevention, the World Health Organization, and many leading public health organizations have expressed concern about (i) the dramatic increase in the use of e-cigarettes by minors under eighteen (18) years of age, (ii) the marketing of e-cigarettes without appropriate health warnings or age-restrictions including the marketing of sweet flavors targeted to minors under eighteen (18) years of age, and (iii) the lack of clinical studies on the potential health risks posed by e-cigarettes. E-cigarettes remain unregulated at the federal level, leaving states and local governments to adopt their own regulation regarding the smoking of e-cigarettes in public places and work places, the sale and distribution of e-cigarettes to minors under eighteen (18) years of age, and the possession of e-cigarettes by minors under eighteen (18) years of age. In an effort to respond to these concerns, several municipalities have amended their ordinances to include e-cigarettes in the same manner that cigarettes are regulated/licensed and prohibited.

At the direction of the Committee-of-the-Whole (COW) (April 9, 2015), the Village Attorney has prepared the attached ordinance to restrict the sale, possession and use of e-cigarettes in the same manner as cigarettes are currently regulated and licensed. This action would align with the Village Board’s original intentions and policy, and this amendment will continue to protect minors under 18 and persons in proximity of devices in use from the possible risk posed from “second hand” vapors.

Reports and Documents Attached:

1. Revised Ordinance;
2. Memo To COW dated April 8, 2015; and
3. Excerpt from April 13, 2015 COW meeting minutes.

Village Administrator’s Recommendation: Consideration of Ordinance

Date Referred to Village Board: 9/14/2015

ORDINANCE NO. 2015-__

**AN ORDINANCE AMENDING TITLE VII OF
THE LAKE BLUFF MUNICIPAL CODE
REGARDING SMOKING REGULATIONS**

WHEREAS, pursuant to Chapter 5 of Title 4 of the Village of Lake Bluff Municipal Code ("Village Code"), the Village broadly prohibits smoking in enclosed areas within public places and places of employment; and,

WHEREAS, pursuant to Section 5-8-4 of the Village Code, the Village prohibits the purchase and possession of tobacco products by minors; and,

WHEREAS, recent studies indicate that electronic smoking devices, commonly known as "e-cigarettes," pose significant health risks to both users of e-cigarettes and to those in the vicinity of users; and,

WHEREAS, the United States Food and Drug Administration has issued a caution related to e-cigarettes because the safety and efficacy of e-cigarettes have not been fully researched and studied, and it is not known if the use of e-cigarettes may lead young people to try tobacco products, including conventional cigarettes, which are known to cause disease and lead to premature death; and,

WHEREAS, pursuant to the home rule powers of the Village, the Village Board desires to amend: (i) Chapter 5 of Title 4 of the Village Code to prohibit the use of e-cigarettes at all locations within the Village at which smoking is currently prohibited; and (ii) Section 5-8-4 of the Village Code to prohibit the purchase and possession of e-cigarettes by minors; and,

WHEREAS, the Village Board has determined that it will serve and be in the best interest of the Village and its residents to amend the Village Code pursuant to this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS, as follows:

Section 1: Recitals.

The foregoing recitals are incorporated into, and made a part of, this Ordinance as the findings of the Village Board.

Section 2: Amendments to Section 4-5-1 of the Village Code.

Section 4-5-1, titled "Introduction," of Chapter 5, titled "Smoking Regulations," of Title 4, titled "Health, Sanitation, and Environment," of the Village Code is hereby amended further to read as follows:

"4-5-1: INTRODUCTION:

Smoking creates the hazard of injury to the personal health of those in the environment of such smoke as well as the potential damage to property which may result from the combustible nature of such substance. It has been determined that breathing ambient smoke is a health hazard to both smokers and

nonsmokers. Cigarette smoking also produces several substances that are considered hazardous to health including carbon monoxide, hydrogen cyanide, nitrous oxide and formaldehyde. Secondhand smoke (68 percent of the smoke produced by a cigarette) affects the health of the bystander, interfering with respiratory tract defenses, often causing nonsmokers to have allergic or irritative reactions, and is a known cause of lung cancer.

The use of e-cigarettes, as an alternative to smoking traditional cigarettes, has proliferated in recent years. Although often marketed as safe, the United States Food and Drug Administration has issued a caution related to e-cigarettes because the safety and efficacy of e-cigarettes have not been fully researched and studied, and it is not known if the use of e-cigarettes may lead young people to try tobacco products, including conventional cigarettes, which are known to cause disease and lead to premature death.

Because the hazards of smoking **and the use of e-cigarettes** have a potentially harmful effect, material and direct, on the public health, safety, welfare, comfort and property of residents of the Village, it is, therefore, necessary and desirable to establish regulations that prohibit smoking **and the use of e-cigarettes** in all enclosed public places, in all places of employment, and in certain unenclosed public places.”

Section 3: Amendments to Section 4-5-2 of the Village Code.

Section 4-5-2, titled "Title; Purpose," of Chapter 5, titled "Smoking Regulations," of Title 4, titled "Health, Sanitation, and Environment," of the Village Code is hereby amended further to read as follows:

"4-5-2: TITLE; PURPOSE:

This chapter may be cited as the Lake Bluff Smoking Ban Ordinance, the purpose of which is to protect the public health, comfort and environment by prohibiting smoking **and the use of e-cigarettes** in all enclosed public places, all places of employment, and in certain unenclosed public areas, in order to ensure that nonsmokers may breathe air free from the hazardous effects of secondhand smoke.”

Section 4: Amendments to Section 4-5-3 of the Village Code.

Section 4-5-3, titled "Definitions," of Chapter 5, titled "Smoking Regulations," of Title 4, titled "Health, Sanitation, and Environment," of the Village Code is hereby amended further by adding the following new definition to be inserted in correct alphabetical order:

Additions are bold and double underlined; deletions are struck through.

"4-5-3: DEFINITIONS:

Wherever the following words or phrases are used, they shall, for purposes of this chapter, have the meanings ascribed to them in this section, except when the context otherwise indicates. If a word or phrase is not specifically defined in this section, it shall have the meaning ascribed thereto in the Smokefree Illinois Act.

* * *

E-CIGARETTE: An electronic device that typically includes a mouthpiece, a heating element or atomizer, a battery, and electronic circuits; provides a gas derived from a liquid that includes nicotine, propylene glycol, or similar substance and perhaps other substances; and is inhaled by a user in a manner that simulates or resembles smoking. The term "e-cigarette" includes all manner of these devices, regardless of the details of a device's appearance or marketed name, that are manufactured to resemble a cigarette, cigar, pipe, or other smoking device. The term "e-cigarette" includes the cartridges and component parts of an e-cigarette, individually or in any combination."

* * *

Section 5: Amendments to Section 4-5-4 of the Village Code.

Section 4-5-4, titled "Applicability of Smoke Free Illinois Act," of Chapter 5, titled "Smoking Regulations," of Title 4, titled "Health, Sanitation, and Environment," of the Village Code is hereby amended further to read as follows::

"4-5-4: APPLICABILITY OF THE SMOKE FREE ILLINOIS ACT:

The Village hereby acknowledges that the Smoke Free Illinois Act is applicable, and is in full force and effect, within the Village. No person shall smoke, **or use an e-cigarette,** in any place in the Village within which smoking is prohibited pursuant to the Smoke Free Illinois Act. In the event of a conflict between the Smoke Free Illinois Act and the provisions of this chapter, the most restrictive provision shall control."

Section 6: Amendments to Section 4-5-5 of the Village Code.

Section 4-5-5, titled "Prohibitions and Exceptions," of Chapter 5, titled "Smoking Regulations," of Title 4, titled "Health, Sanitation, and Environment," of the Village Code is hereby amended further to read as follows:

"4-5-5: PROHIBITIONS AND EXCEPTIONS:

A. Unenclosed Public Places: No person shall smoke, **or use an e-cigarette,** in the following unenclosed public places:

- (1) Outdoor venues;

Additions are bold and double underlined; deletions are struck through.

- (2) Park grounds;
- (3) School grounds;
- (4) Public transportation loading areas and platforms;
- (5) Public golf driving ranges;
- (6) The Lake Bluff golf course, except for those areas on the golf course located at least seventy five feet (75') from the clubhouse building;
- (7) Village owned parking lots;
- (8) Outdoor eating areas; provided, however, that this prohibition shall not apply to any person who is temporarily in any portion of an outdoor eating area that is located on a public sidewalk for the sole purpose of walking or traversing through such area;
- (9) Public sidewalks within 25 feet of an outdoor eating area; provided, however, that this prohibition shall not apply to any person who is temporarily in such area for the sole purpose of walking or traversing through such area;
- (10) The Village Green; and
- (11) Gasoline or fuel stations.

B. Entrances: Smoking, and the use of e-cigarettes, shall be prohibited within 25 feet of an entrance to any place (enclosed or unenclosed) within which smoking is prohibited; provided, however, that this prohibition shall not apply to any person who is temporarily in such area for the sole purpose of walking or traversing through such area.

C. Public Meetings: Smoking, and the use of e-cigarettes, shall be prohibited in all public meetings.

D. Common Residential Areas: No person shall smoke, or use an e-cigarette, in any common or public place (including, without limitation, lobbies, hallways, reception areas, public restrooms, and elevators) of any apartment building, condominium, dormitory building, nursing home, long-term care facility, or other multiple-family residential structures; provided, however that smoking, and the use of e-cigarettes, shall be permitted in semi-private rooms in a nursing home or long-term care facility of which all of the occupants (1) are smokers and/or habitual users of e-cigarettes, and (2) have requested in writing to be placed or to remain in a room where smoking, and/or the use of e-cigarettes, is permitted.

Section 7: Amendments to Section 4-5-6 of the Village Code.

Additions are bold and double underlined; deletions are struck through.

Section 4-5-6, titled "Signs and Ashtrays," of Chapter 5, titled "Smoking Regulations," of Title 4, titled "Health, Sanitation, and Environment," of the Village Code is hereby amended further to read as follows:

"4-5-6: SIGNS AND ASHTRAYS:

Each owner, operator, manager, or other person in control of any place within which smoking or the use of e-cigarettes is prohibited pursuant to this chapter shall:

- A. Signs Posted: Conspicuously post signs indicating that smoking is prohibited in the same manner as is described in sections 20(a) and 20(b) of the Smoke Free Illinois Act; provided, however, that in the event that there is no clearly defined entrance to a place within which smoking is prohibited pursuant to this chapter, such signs shall be posted on or adjacent to an existing identification sign located on the property
- B. Ashtrays Removed: Remove all ashtrays from the place within which smoking is prohibited, in the same manner as is described in section 20(c) of the Smoke Free Illinois Act."

Section 8: Amendments to Section 4-5-7 of the Village Code.

Section 4-5-7, titled "Owner and Occupant Responsibility" of Chapter 5, titled "Smoking Regulations," of Title 4, titled "Health, Sanitation, and Environment," of the Village Code is hereby amended further to read as follows:

"4-5-7: OWNER AND OCCUPANT RESPONSIBILITY:

It shall be unlawful for any person who is the owner, occupant, or lessee of any place where smoking or the use of e-cigarettes is prohibited pursuant to this chapter to permit smoking or the use of e-cigarettes in that place."

Section 9: Amendments to Section 5-8-4 of the Village Code.

Section 5-8-4, titled "Tobacco Products," of Chapter 8, titled "Minors," of Title 5, titled "Police and Public Safety," of the Village Code is hereby amended further to read as follows:

"5-8-4: TOBACCO PRODUCTS AND E-CIGARETTES:

- A. Definitions. For the purposes of this section, the following terms, phrases, and words shall have the meanings given to them in this subsection. All terms, phrases, and words used in this section but not defined in this subsection shall have the meanings given to them elsewhere in this code.

E-CIGARETTE: An electronic device that typically includes a mouthpiece, a heating element or atomizer, a battery, and electronic circuits; provides a gas derived from a liquid that includes nicotine, propylene glycol, or similar substance and perhaps other substances; and is inhaled by a user in a manner that simulates or resembles smoking. The term "e-cigarette" includes all manner of these devices, regardless of the details of a device's appearance or marketed name,

Additions are bold and double underlined; deletions are struck through.

that are manufactured to resemble a cigarette, cigar, pipe, or other smoking device. The term "e-cigarette" includes the cartridges and component parts of an e-cigarette, individually or in any combination.

MINOR: A person under the age of eighteen (18) years.

TOBACCO PRODUCT: Any item, product, or substance containing tobacco leaf, including specifically, but without limitation, cigarettes, cigars, snuff, and pipe, chewing, or dipping tobacco.

- B. Sale By Minors: It shall be unlawful for any minor to sell, give, dispense, furnish, or otherwise distribute any tobacco product or e-cigarette to any person or business within the corporate limits of the Village.
- C. Sale To Minors: It shall be unlawful for any person or business to sell, give, dispense, furnish, or otherwise distribute any tobacco product or e-cigarette to any minor within the corporate limits of the Village.
- D. Purchase By Minors: It shall be unlawful for any minor to purchase or otherwise acquire any tobacco product or e-cigarette within the corporate limits of the Village.
- E. Possession And Use By Minors: It shall be unlawful for any minor to possess or use a tobacco product or e-cigarette within the corporate limits of the Village; provided, however, that the possession or use of any tobacco product or e-cigarette by any minor under the direct supervision and control of the parent or guardian of any such minor in the privacy of such parent's or guardian's home shall not be unlawful.
- F. Notice Required:
 - 1. It shall be unlawful for any person or business to engage in the sale or distribution of tobacco products or e-cigarettes within the corporate limits of the village unless such person or business prominently displays as part of every display of tobacco products or e-cigarettes offered for sale the following notice:

THE PURCHASE OF TOBACCO PRODUCTS OR E-CIGARETTES BY ANY PERSON UNDER AGE OF 18 IS PROHIBITED BY LAW.
 - 2. Such notice shall be displayed in red letters at least one inch (1") in height on a white background.
- G. Responsibility For Agent Or Employee: Any act constituting a violation of this section by an agent or employee of any person or business shall be deemed and held to be the act of such person or business, and such person or business shall be punishable in the same manner as if such act had been done by such person or business personally.
- H. Penalties:

Additions are bold and double underlined; deletions are struck through.

1. Any minor who violates any provision of this section shall be punished by a fine not to exceed twenty-five dollars (\$25.00) for a first offense, fifty dollars (\$50.00) for a second offense, and one hundred dollars (\$100.00) for a third or subsequent offense.
2. Any person, other than a minor, who violates any provision of this section shall be punished by a fine not to exceed two hundred dollars (\$200.00) for a first offense, four hundred dollars (\$400.00) for a second offense, and six hundred dollars (\$600.00) for a third or subsequent offense."

Section 10: Effective Date.

This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this ____ day of _____, 2015, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES:

NAYS:

ABSTAIN:

ABSENT:

APPROVED this ____ day of _____, 2015.

Village President

ATTEST:

Village Clerk

FIRST READING: _____

SECOND READING: _____

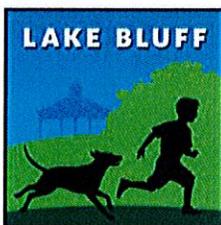
PASSED: _____

APPROVED: _____

PUBLISHED IN PAMPHLET FORM _____

#37201471_v1

Additions are bold and double underlined; deletions are struck through.



**NORTH SHORE LIFE
LAKE BLUFF STYLE**

**VILLAGE OF LAKE BLUFF
POLICE DEPARTMENT**



David D.
Belmonte

Chief of Police

MEMORANDUM

TO: Drew Irvin, Village Administrator

FROM: David Belmonte, Chief of Police

DATE: April 8, 2015

SUBJECT: Regulation of Electronic Cigarettes (E-Cigarettes)

Electronic or e-cigarettes are devices designed to mimic cigarettes. The metal tubes are designed to look like real cigarettes and contain a cartridge filled with a nicotine-laced liquid that is vaporized by a battery-powered heating element. The nicotine vapor is inhaled by smokers when they draw on the device, as they would a regular cigarette. Most e-cigarettes claim to contain nicotine, and some claim to also sell nicotine-free cartridges. They come in a variety of flavors, nicotine levels, and varieties, all claiming to be a less dangerous alternative to smoking cigarettes, and are flooding the market.

Most local and state smoke free laws were enacted before e-cigarettes were on the market, so while such laws do not explicitly mention e-cigarettes, it should not be assumed that their use is permitted. Existing smoke free laws are often interpreted to prohibit e-cigarette use in their smoke free provisions.

As a result of the increased use of e-cigarettes, their use in workplaces and public places is a significant public health concern, not only because of their unregulated constituents and the potential health impact of the vapor on users and bystanders, but also because e-cigarette use causes public confusion as to where smoking is allowed, resulting in compliance problems with smoke free laws.

Many communities around the country are now considering amending their ordinances to regulate the use and sale of these devices. Most recently, the City of Highland Park updated their ordinance in February of this year. A copy of the ordinance is attached for review by the Village Board for discussion if the Village would like to review or update Lake Bluff's regulations for smoking.

Reports and Documents Attached:

1. A copy of Highland Park's Smoking Regulations;
2. A report from American Nonsmokers Rights Foundation "U.S. State and Local Laws Regulating Use of Electronic Cigarettes as of April 2, 2015";
3. A newspaper article dated October 21, 2014 "Deerfield backs adding e-cigarettes to indoor smoking ban"; and
4. A newspaper article dated April 7, 2015 "Ordinance change: Skokie adopts ban of e-cigarettes in public places."



45 East Center Avenue, Lake Bluff, Illinois 60044-2525
An Accredited Police Agency

**VILLAGE OF LAKE BLUFF
COMMITTEE-OF-THE-WHOLE MEETING
April 13, 2015**

APPROVED MINUTES OF MEETING

The Village of Lake Bluff Board of Trustees met as a Committee-of-the-Whole (COW) in the Village Hall Board Room (40 East Center Avenue) on Monday, April 13, 2015. Village President O'Hara called the meeting to order at 6:00 p.m. and Village Clerk Barbara Ankenman called the roll and announced the following were present:

- | | |
|--------------------|---|
| Village President: | Kathleen O'Hara |
| Trustees: | Steve Christensen
Mark Dewart
Eric Grenier (arrived at 6:04 p.m.)
John Josephitis
William Meyer
Brian Rener |
| Also Present: | Barbara Ankenman, Village Clerk
Drew Irvin, Village Administrator
Peter Friedman, Village Attorney
David Belmonte, Police Chief
Michael Croak, Building Codes Supervisor
Brandon Stanick, Assistant to the Village Administrator (A to VA) |

Non-Agenda Items and Visitors

President O'Hara stated the COW allocates 15 minutes for those individuals who would like the opportunity to address the Village Board on any matter not listed on the agenda.

There were no requests to address the COW.

Trustee Grenier arrived at 6:04 p.m.

Consideration of the Minutes from the February 23, 2015 Committee-of-the-Whole Meeting

Trustee Josephitis moved to approve the January 26, 2015 COW Meeting Minutes as presented. Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

- | | | |
|---------|-----|---|
| Ayes: | (6) | Christensen, Dewart, Grenier, Josephitis, Meyer and Rener |
| Nays: | (0) | |
| Absent: | (0) | |

A Discussion Regarding Electronic Cigarette and Village Smoking Regulations

Police Chief David Belmonte reported many communities around the country are considering amending their ordinances to regulate the use and sale of electronic cigarettes. Electronic or e-cigarettes are devices designed to mimic cigarettes. The metal tubes are designed to look like real cigarettes and contain a cartridge filled with a nicotine laced liquid that is vaporized by a battery powered heating element. The nicotine vapor is inhaled by smokers when they draw on the device as they would a regular cigarette and it is believed that when the vapor is exhaled nonsmokers would be exposed to second hand smoke. He further noted most e-cigarettes claim to contain nicotine and also claim to be a less dangerous alternative to smoke cigarettes.

Police Chief Belmonte stated the City of Highland Park recently amended its smoking regulations to include e-cigarette regulations within their existing smoking regulations. He further stated the Villages of Deerfield and Mundelein recently amended their ordinances to prohibit the sale of e-cigarettes to minors and noted the Village of Vernon Hills and Lake County are considering the same actions.

In a response to a question from Trustee Grenier, Police Chief Belmonte stated the e-cigarette bans are consistent with the existing smoking regulations as e-cigarette use in workplaces and public places is a significant public health concern.

Village Attorney Peter Friedman added that currently there are no legal challenges in the State of Illinois with respect to e-cigarette regulations.

Trustee Dewart inquired if the City of Highland Park and the Village of Deerfield were looking at any other concerns regarding this matter. Police Chief Belmonte stated it would be easier for law enforcement to use the existing smoking ordinance. A discussion ensued regarding the sale of e-cigarettes.

Police Chief Belmonte stated a valid State license is required to purchase regular cigarettes but it is currently not a requirement for the purchase of e-cigarettes.

Trustee Christensen asked if there have been any issues encountered at the High School. President O'Hara stated there have been no reported incidents as of this date.

Following a discussion regarding e-cigarette usage, Trustee Grenier expressed a concern regarding the type of message this manner might send to minors should the Village chose to not regulate e-cigarettes and similar products.

It was the consensus of the COW to direct Staff and Legal Counsel to prepare a draft ordinance regulating the use of e-cigarettes.

A Discussion Regarding the (i) Construction, Renovation, and Preservation of Residences and (ii) Historic Preservation, Bulk Regulations, Subdivision Regulations, and Design Review

Village Administrator Irvin reported as a result of the recent demolition petitions for the properties located at 400 E. Center Avenue and 925 N. Sheridan Road the Village Board expressed a desire to evaluate the following:

- If the Village's historic preservation regulations are truly achieving the purpose of promoting historic and architectural preservation in the Village;
- If the Village's bulk and massing regulations are effectively managing the massing of new single-family homes;
- If the Village's subdivision regulations are protecting the character of Lake Bluff; and
- If there is a desire to implement architectural review requirements for new single-family homes.

President O'Hara stated that, given the recent historic preservation petitions, consideration should be given to opening up community dialogue regarding these complex issues.

President O'Hara stated there are several parcels within the Village that could be subdivided and dramatically change the streetscape and community character. Village Administrator Irvin provided information regarding the City of Highland Park's lakefront overlay solution to this subdivision issue.