

MEMORANDUM



Date: January 29, 2013
To: Chair Rener and Finance Committee Members
From: Brandon Stanick, Asst. to the Village Administrator
CC: Drew Irvin, Village Administrator
Susan Griffin, Finance Director
Subject: Strategic Plan - End of Year 2 Report & Discussion

In December 2011 the Village Board approved a plan and timeline to implement the goals outlined in the 2016 Strategic Plan (*Attachment 1*). The purpose of this report is to update the Village Board on the continued progress in implementing the 2016 Strategic Plan. Specifically, this report focuses on the status of the following goals identified as priorities by the Village Board: (i) ensuring a sound and stable fiscal condition matching resources with community needs (continue exploring revenue enhancing opportunities and cost saving alternatives); (ii) maintaining sound infrastructure, facilities and other capital assets; and (iii) developing an economic development strategy, which includes marketing and business retention and attraction. Additionally, the Board also identified the following priority strategic goals:

SHORT TERM ROUTINE:

- 6 Ensure a sound and stable fiscal condition that matches resources with community needs.
- 8 Maintain sound infrastructure, facilities and other capital assets.

SHORT TERM COMPLEX: None reported at this time.

LONG TERM ROUTINE:

- 5 Create a new and viable volunteer model that accommodates contemporary life.
- 11 Foster a business friendly environment.
- 17 Assess the balance of housing types that will meet the needs and desires of our community.

LONG TERM COMPLEX:

- 7 Explore cost saving alternatives.
- 12 Create a sustainable revenue base.
- 13 Develop a master plan for all desired transportation improvements.
- 17.2 Develop a senior housing plan to address our current and future senior housing needs.

At its meeting on December 10, 2012 the Village Board charged the Finance Committee with reviewing the status of the operations plan for the 2016 Strategic Plan with Staff at an upcoming meeting. Staff has updated the operational plan (*Attachment 2*) that identifies each of the priority strategic goals and will be in attendance at the meeting to review the progress with the Finance Committee.

If any member of the Finance Committee has questions concerning the information provided in this memorandum, please feel free to contact me at 847-283-6889.



Lake Bluff Description

Incorporated in 1895, Lake Bluff, is an inviting North Shore suburb of Chicago and was **noted as one of the Top 20 Great Towns and Neighborhoods** by Chicago Magazine (April 2010). Located in southeast Lake County, it is a Village that offers exceptional New England-like charm, a high quality of life, fine residential neighborhoods, and high performing public schools. The shores of Lake Michigan and the many activity trails throughout the community offer distinctive recreational opportunities. Lake Bluff has a daytime service population of approximately 7,600 and a full time population just over 6,000. It is home to a thriving downtown and in close proximity to major international businesses and transportation networks.



Mission/Purpose Statement

The expression of purpose is that for which all actions, commitments and resources are in service.

The Village of Lake Bluff provides visionary stewardship, effective services and a culture of involvement to maintain and enhance our quality of life and to honor our legacy.

Guiding Principles

These shared values are embraced by the Village and all its stakeholders, serve as guideposts that describe conduct and behavior in all circumstances and apply to everyone without exception.

In Lake Bluff we...

- Serve as fiscally responsible stewards of Village resources
- Treat each other with civility and respect
- Act with integrity and accountability
- Embrace volunteerism and community participation
- Cherish our history while preparing for our future
- Hold special regard for our community's children and seniors
- Appreciate neighborliness
- Respect the natural environment
- Retain our small-town atmosphere
- Engage in open communication and transparency



Vision for 2016

Vision Statements should be bold, compelling, ennobling and inspire others to take part, move to town, do business, shop or play in the Village.

We envision the Village of Lake Bluff as a community where:

- Unparalleled quality of life across all neighborhoods fosters stability and well-being for our stakeholders
- Engagement and volunteerism are the essence of our community culture
- High-quality, cost-effective municipal services meet community needs and position the Village for future success
- Our business climate sustains a robust and stable local economy
- People move with ease on foot, bicycle and by automobile in a safe, accessible and well-connected system of sidewalks, paths and roads
- Housing stock diversity and strong property values serve residents at all stages of life
- Environmental stewardship enhances the natural beauty of the community

Strategies for Vision Attainment

To move strategically toward attainment of each Vision, the Village of Lake Bluff and its stakeholders will employ these initial goals and strategies.

Quality of Life

Unparalleled quality of life across all neighborhoods fosters stability and well being for our stakeholders.

Goal 1: Create an environment that fosters resident creativity, enthusiasm and initiative.

- Invite participation and shared leadership
- Create opportunities for community-wide dialogue
- Model a standard of civility in public discourse
- Respect cultural diversity

Goal 2: Heighten the community's sense of connection and shared values.

- Utilize public spaces to cultivate community connectedness
- Participate in programs that promote wellness
- Identify and assist people in need

Goal 3: Place special attention on our youth, seniors and the benefits of intergenerational connection.

- Link with community resources and partners to support youth and senior services
- Facilitate youth and senior engagement in the life of the Lake Bluff community
- Cultivate opportunities for intergenerational experience



Volunteerism

Engagement and volunteerism are the essence of our community culture.

Goal 1: Cultivate awareness and appeal of the Village's volunteer traditions.

- Articulate the mutual benefits to the individual and the community
 - Enrichment, opportunity and personal satisfaction to individual
 - Value to the community in terms of quality, vitality and cost savings
 - Volunteers essential to ensuring the sustainability of the Fire Department
- Recognize and celebrate the contributions of volunteers

Goal 2: Create a new and viable volunteer model that accommodates contemporary life.

- Create a task force comprised of diverse stakeholders and all village partners in model development
 - Include a wide range of volunteer commitment levels
 - Create entry level choices for newcomers and youth
 - Utilize guiding principles to set the standard of conduct and behavior
 - Simplify and increase transparency of elected and volunteer recruitment process
 - Consider a structure to coordinate volunteer activities and needs
- Inform the community on the essential role volunteers fill
 - Create a marketing and recruitment plan

Municipal Services

High-quality, cost-effective municipal services meet community needs and position the Village for future success.

Goal 1: Ensure a sound and stable fiscal condition that matches resources with community needs.

- Educate the community about municipal services, legal obligations and associated revenue sources
 - Enumerate municipal functions of public works, police protection, fire protection (volunteer), building, administration and finance



- Identify, implement and monitor the optimal balance between community needs/desired levels of service and available resources
 - Identify what services stakeholders consider essential
 - Develop additional sources of revenue, such as user fees

Goal 2: Explore cost saving alternatives.

- Collaborate with other municipalities, taxing bodies and private sector partners to identify and advance shared services opportunities
 - Expand use of purchasing consortia for various products and services
- Continue to identify and implement reductions in operating expenses
- Use the insight of employees to innovate and contain costs
- Seek and utilize cost effective service delivery alternatives
- Expand use of purchasing consortia for various products and services

Goal 3: Maintain sound infrastructure, facilities and other capital assets.

- Annually review and adhere to the Capital Improvement Plan
- Consult the Strategic and Comprehensive Plans to guide planning and capital investments

Goal 4: Maintain our commitment to public safety.

Goal 5: Expand the use of technology to improve service, increase communication and cost effectiveness.

- Explore the use of social media
- Enhance the website



Our business climate sustains a robust and stable local economy.

Goal 1: Create a sustainable revenue base.

- Develop a marketing plan
- Explore strategic annexation of commercial properties located at the northeast quadrant of US 41/ IL Rt 176, IL Rt 43 and the IL Rt 176 corridor
- Further engage local businesses and business groups in dialogue to retain existing and attract new business
- Reposition the Business Parks for the new economy
 - Re-examine highest and best uses of business parks
 - Improve access to and within the Business Park

Goal 2: Foster a business friendly environment.

- Streamline the business development process
 - Evaluate codes and explore zoning techniques
- Strengthen our Central Business District
 - Complete the downtown streetscape and integrate the Train Station
 - Facilitate more seasonal events
- Maintain relationships with the auto park community



Accessibility/
Transportation

People move with ease on foot, bicycle and by automobile in a safe, accessible and well-connected system of sidewalks, paths and roads.

Goal 1: Develop a master plan for all desired transportation improvements.

- Perform needs analysis to improve accessibility and enhance safety
- Consider the following for inclusion in the master plan
 - Sidewalk extensions and pedestrian ramp cuts at key village intersections
 - Improvement of the East Sheridan Rd./ Moffett Rd. intersection
 - Expansion of walking and bike paths
 - Feasibility study of a second east-west transportation corridor from Green Bay Rd. to Sheridan Rd.
 - Train station traffic flow improvements
 - Completion of planning and design of the US 41/ IL Rt 176 intersection

Goal 2: Pursue federal, state and private funding for accessibility and transportation improvements.

Goal 3: Cultivate working relationships with all transportation agencies and providers.

Goal 4: Reduce the overall number of vehicular traffic movements.

- Encourage walking, biking, carpooling and increased use of public transportation
- Explore the expansion of public transportation opportunities

Housing
Diversity

Housing stock diversity and strong property values serve residents at all stages of life.

Goal 1: Assess the balance of housing types that will meet the needs and desires of our community.

- Review all existing plans and regulations for compatibility with identified needs and retention of community character



Environment/
Green
Initiatives

- Develop a senior housing plan to address our current and future senior housing needs
- Review the Affordable Housing Plan to ascertain its compatibility with community needs

Goal 2: Educate the community and the individual homeowner on the benefits of historic preservation.

Environmental stewardship enhances the natural beauty of the community.

Goal 1: Take the initiative to prioritize and advance environmental stewardship.

- Assess the community's preference as to the natural environment's level of priority
- Educate the community on methods to utilize environmentally conscious behaviors
- Publicize current and past successes at advancing environmental stewardship
- Enlist volunteers to maintain litter-free streets and blocks
- Identify incentives and building codes that encourage green building

Goal 2: Enhance the quality of public and private open spaces.

- Partner with the Park District to improve access and aesthetics of the lakefront and ravines
- Educate the public regarding native plantings
- Increase the number of quality trees and expand on the Tree City USA program

Goal 3: Maintain and enhance recycling efforts.

- Place recycling bins in and around town
- Maintain Village Public Works Recycling/Waste Facility
- Incent businesses to recycle
- Monitor existing recycling regulations
- Encourage environmental practices at home

Goal 4: Explore alternative energy regulations for residential and commercial uses.



Stakeholder Inventory

A stakeholder list was created by the Steering Committee to bring to mind the spectrum of perspectives and interests present in the Village’s “system.” It was generated by answering three questions: **Who does the Village serve? Whose support does it need? Who is impacted by its work?** Participants made several additions to the list which now reads as follows:

Residents

- Seniors
- New
- School Age Parents
- Newcomers
- DINKs
- Youth
- Empty Nesters
- Geographic locations

Taxpayers

Not for profit organizations

Parade Committee

Vliet Museum

Garden Club

Women’s Club

LF/LB Chamber of Commerce

Open Lands Association

Farmers Market

Committee/Users

Artists on the Bluff

Volunteer Fire Department

Churches (2), Beach Church (1)

Other Local Governments

- Library
- School District #115 Lake Forest High School
- School District #65
- Park District
- Shields Township
- CLCJAWA

American Legion

Rotary Club

Kiwanis

Boy Scouts

Lions Club

Lake Bluff BBQ Society

Lake Bluff Baseball Association

Hospital (NWLFB)

Downtown Merchants

PTO

Forest Bluff Montessori

Boards and Commissions

- Plan Commission
- Zoning Board of Appeals
- Architectural Board of Review
- Board of Fire and Police
- Police Pension Fund Board
- Historic Preservation Commission
- Senior Resources Commission
- CROYA

The Lake Bluff Caucus

Business

- Large Employers
- CBD & Other small employers
- Geographic locations
- Type (Auto, retail, food, etc.)

Major Employers

Surrounding Communities

- Lake Forest
- North Chicago
- Knollwood

Employees

- Public Works

Trustees

Public Safety

Trustee/Elected Officials

Alumni

Realtors

Contractors

Preservationists

Commuters

Great Lakes Naval Station

Homeowner Associations

- The Sanctuary
- Tangle Oaks
- Armour Woods
- Belle Foret

Lake Bluff Yacht Club

Building Community

Media



The Village is grateful to the following individuals who participated in the Stakeholder Workshops:

Phyllis Albrecht
Brad Andersen
Barbara Ankenman
Betty Frank-Bailey
David Barkhausen
Michael Barrett
Mary Jane Brady
Marina Carney
Mary Collins
Kevin Considine
Mark Dewart
Rina Du Toit
Adrienne Fawcett
David Forlow
Peter Friedman
William Gallagher

David Graf
Susan Griffin
Robert Hertel
Drew Irvin
John Josephitis
Michael Klawitter
Paul Lemieux
Rick Lesser
Christine Letchinger
Thomas McAfee
Simon Moughamian
Elliot Miller
Gerald Nellessen
Janet Nelson
Matt Nielsen
Kathleen O'Hara
Edward Pasquesi

Craig Pierson
George Russell
Jim Seymour
Brandon Stanick
Jake Terlap
David Thomas
Ryan Waller

Project Facilitator:

Lynn Montei

Photography:

Gunnar Soderlind

Design:

Lynne Grenier

**VILLAGE OF LAKE BLUFF
2016 STRATEGIC PLAN - OPERATIONS SHEET**

Vision: High-quality, cost-effective municipal services meet community needs and position the Village for future success.

Goal 1: Ensure a sound and stable fiscal condition that matches resources with community needs.

- Strategies:
- i Educate community about municipal services, legal obligations and revenue sources.
 - ii Identify, implement and monitor the optimal balance between community needs/levels of service and available resources.

No.	Project or Action	Str.	Priority Level	Primary/Lead Dept.	2ndry/Dept(s)	Action by the Village	Other participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	FY2012-13 Budget	ii	Short Term Routine	Finance	All Depts.	VB adopted balanced FY12-13 Budget with no service level changes or increases in taxes.	Village Board Finance Comm	NA	Budget approved 3/26/12			
2	FY2013-14 Budget	ii	Short Term Routine	Finance	All Depts.	Ongoing review and preparation of budget.	Village Board Finance Comm	NA	Ongoing	11/01/12	Tentative budget goes public - 3/1/13	Final Approval - 3/25/13
3	GFOA Budget Award	ii	Short Term Routine	Finance	All Depts.	Complete budget worthy of GFOA Distinguished Budget Preparation Award.	Village Board Finance Comm	NA		08/01/12	Award received - 12/6/12	

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Goal 3: Maintain sound infrastructure, facilities and other capital assets.

- Strategies: i Annually review and adhere to the Capital Improvement Plan.
ii Consult the Strategic and Comprehensive Plans to guide planning and capital investments.

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1	Capital Improvement Plan (FY12-13)	i ii	Short Term Routine	Comm Dev Pub Works Police	Finance	Village Board approved \$3.6 million Capital Improvement Plan for:			Approved 3/26/12			
						a) IL Rt. 43/North Shore Dr. Signal Installation Project	Design and Construction Observation Services	\$500,000 - General Fund \$1,000,000 - State Grant		Completed		
						b) Ravine Erosion Control Project	Design and Construction Observation Services	\$20,000 - General Fund \$790,000 - Federal Grant	6 Month Construction Duration	Bid Opening - February, 2013	Contract Award - February, 2013	Completion - July, 2013
						c) Street Resurfacing Program	Design and Construction Observation Services	\$325,000 - General Fund \$150,000 - MFT Revenue		Completed		
						d) West Train Lot Resurfacing	Design and Construction Observation Services	\$100,000 - Redevelopment Fund/2006 G.O. Bonds		Completed		
						e) Briar Lane Storm Sewer Project	Design and Construction Observation Services	\$25,000 - General Fund		Completed		
						f) Lincoln Avenue Storm Sewer Project	Design and Construction Observation Services	\$105,000 - General Fund	Design Underway	Bid Opening - March, 2013	Contract Award - March, 2013	Completion - May, 2013
						g) Pedestrian/Bike Path Connector (PSB to Sheridan Rd)	Design and Construction Observation Services	\$20,000 - General Fund \$68,000 - State Grant - ITEP	Design Underway	Under Review		
						h) Miscellaneous Storm Sewer Improvements	NA	General Fund		Completed		
						i) Miscellaneous Water Valve Replacement Project	NA	Water Fund	Project Advertised	Bid Opening - 6/20/12	Project Awarded - November, 2012	Completion - April, 2013
						j) Moffett Road Storm Outfall Replacement Project	NA	\$30,000 - General Fund	Project Advertised	Bid Opening - 6/20/12	Project Awarded - November, 2012	Completion - April, 2013
						k) W. Blodgett/Mawman Pump Station Equipment Replacement	Design Services	General Fund		Completed		
						l) Tangley Oaks Pump Station Generator Replacement	NA	\$55,000 - General Fund	Bid Advertise - March, 2013	Bid Award - March, 2013	Completion - March, 2013	
						m) Miscellaneous Sidewalk Replacement Project	None	\$10,000 - General Fund	Postponed and rebid planned following FY13-14 Budget approval.			
						n) U.S. Route 41/176 Phase I Planning Project	Phase I - Planning Services	\$150,000 - State Grant \$1,394,000 - Federal Grant		Ongoing		
						o) Moffett Road Box Culvert Reconstruction	Design and Construction	\$140,000 - Redevelopment Fund/2006 G.O. Bonds	Design Underway	Proposed Project for FY2013-14		
						p) New Chipper & Squads	NA	\$90,600 - General Fund		Completed		

**VILLAGE OF LAKE BLUFF
2016 STRATEGIC PLAN - OPERATIONS SHEET**

Vision: Engagement and volunteerism are the essence of our community culture.

Goal 2: Create a new and viable volunteer model that accommodates contemporary life.

- Strategies:
- i Create a task force comprised of diverse stakeholders and all Village partners in model development.
 - ii Inform the community on the essential role volunteers fill.

No.	Project or Action	Str.	Priority Level	Primary/Lead Dept.	2ndry/Dept(s)	Action by the Village	Other participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Coordinate Volunteer Efforts with Lake County Cares	ii	Long Term Routine	Admin		Coordinate volunteer opportunities involving Lake Bluff non-profit organizations, Village advisory boards and other governmental agencies with residents looking to volunteer.	Lake County Cares Community Non-Profits Village Advisory Boards Other Governmental Agencies	\$3,000 - General Fund	Present program to community groups & community stakeholders	June, 2012	Present program - first quarter of 2013	

**VILLAGE OF LAKE BLUFF
2016 STRATEGIC PLAN - OPERATIONS SHEET**

Vision: Our business climate sustains a robust and stable local economy.

Goal 2: Foster a business friendly environment.

- Strategies: i Streamline the business development process.
 ii Strengthen our Central Business District.
 iii Maintain relationships with the auto park community.

No.	Project or Action	Str.	Priority Level	Primary/Lead Dept.	2ndry/Dept(s)	Action by the Village	Other participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	PCZBA Consolidation	i		Admin	Comm Dev	Conducted orientation session on 5/16/12.	Village Attorney	NA			Completed	
2	2012 Twilight Criterium Bike Race & Block Party (6/1/12)	ii		Admin	All Depts	Planned first ever Criterium Bike Race and Block Party.	Cycling Event/Block Party Coordinators	NA			Completed	
3	2012 Farmers' Market Event	ii		Admin	Public Works Police	Supported Farmers' Market Comm. in planning and organizing annual farmers' market event.	Farmers' Market Comm. Market Manager	General Fund NWLFF Hospital Sponsorship Vendor App Fees			Completed	
4	Waukegan Rd Corridor Study Implementation	i	Long Term Routine	Admin	Comm Dev	a) Review Design Guidelines with ABR.	ABR Village Attorney Consultant	General Fund			Completed	
						b) Review Bulk Metrics & Zoning Use Table PCZBA Sub Comm.	PCZBA Sub Comm. Village Attorney Consultant	General Fund	Ongoing	First Sub Comm Mtg. - 9/6/2012	Report out on L-2 Regs progress - 12/19/2012	TBD
						c) Public Hearing with PCZBA.	PCZBA Sub Comm. PCZBA Village Attorney	General Fund	Ongoing	TBD	TBD	TBD
5	Sweet Perk Smart Phone App	ii		Admin		Rolled out business marketing smart phone application for local businesses.	City of Lake Forest Chamber of Commerce	General Fund			Completed	
6	2013 Farmers' Market Event (20th Anniversary)	ii		Admin	Public Works Police	Support Farmers' Market Comm. in planning and organizing 20th annual farmers' market event.	Farmers' Market Comm. Market Manager	General Fund Vendor App Fees Sponsorship Opportunities	Ongoing event planning	November, 2012	VB receives annual report - April 2013	Farmers' Market begins - 6/14/13
7	2013 Twilight Criterium Bike Race & Block Party (7/20/13)	ii		Admin	All Depts	Plan & organize 2nd annual bike race and block party event.	Cycling Event/Block Party Coordinators	NA	Ongoing event planning	August, 2012	Event date - 7/20/13	
8	CBD Block Party/Music Fest	ii		Admin	All Depts	Facilitation and coordination of block party.	CBD Merchants	General Fund			Ongoing event planning	

**VILLAGE OF LAKE BLUFF
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Vision: Housing stock diversity and strong property values serve residents at all stages of life.

Goal 1: Assess the balance of housing types that will meet the needs and desires of our community.

- Strategies:
- i Review all existing plans and regulations for compatibility with identified needs and retention of community character.
 - ii Develop a senior housing plan to address current and future senior housing needs.
 - iii Review the Affordable Housing Plan to ascertain its compatibility with community needs.

No.	Project or Action	Str.	Priority Level	Primary/Lead Dept.	2ndry/Dept(s)	Action by the Village	Other participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Review of Village Affordable Housing Plan	i iii		Admin	Comm Dev	Possibly review existing 2005 Affordable Housing Plan for compatibility with community needs.	PCZBA	TBD	TBD			
2	Develop Senior Housing Plan	ii		Admin	Comm Dev	Develop a senior housing plan to address current and future senior housing needs.	Senior Resource Comm PCZBA	TBD	TBD			

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2016 STRATEGIC PLAN - OPERATIONS SHEET**

Vision: High-quality, cost-effective municipal services meet community needs and position the Village for future success.

Goal 2: Explore cost saving alternatives.

- Strategies:
- i Collaborate with other munis, taxing bodies & private sector partners to identify & advance shared services opportunities.
 - ii Continue to identify & implement reductions in operating exp.
 - iii Use insight of employees to innovate and contain costs.
 - iv Seek and utilize cost effective service delivery alternatives.
 - v Expand use of purchasing consortia for various products and services.

No.	Project or Action	Str.	Priority Level	Primary/ Lead Dept.	2ndry/ Dept(s)	Action by the Village	Other participants or Outside Expertise	Potential Funding Source(s)	Action/ Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	T-1 Digital Data Line for Electronic Fingerprint System	i ii iii		Finance	Police	Establishes intergovernmental agreement with Vernon Hills (Riverwoods and Lincolnshire) for a T-1 digital data line to support an electronic fingerprint system.	Vernon Hills	General Fund Grant	Completed			
2	Electrical Aggregation Program	i ii v		Admin		Partnered with 7 other communities to form North Shore Electrical Aggregation Consortium to realize a greater cost savings on electricity supply rates for residents & businesses.	Consortium (Deerfield, Glencoe, Highland Park, Lake Forest, Northbrook, Park Ridge, Skokie) Consultant MC2 (Electricity Supplier)	General Fund	Ongoing - 36 month contract	November, 2011	Program Adopted - 3/26/12	Electricity Supply Price renewal - May, 2013
3	E-911 Dispatch Shared Services	i ii v		Admin	Police Fire	Partnered with 2 other communities to issue RFQ in attempt to realize savings through possible consolidation of dispatch services.	Lake Forest Highland Park Consultant	General Fund	Ongoing	RFQ issued - 6/7/12	Kick-off Mtg - October, 2012	Phase I Final Report - 1st Qrt of 2013
4	Roadway Resurfacing & Patching Projects	i ii v		Comm Dev	Admin	Partnered with 3 other communities in attempt to realize savings by jointly bidding infrastructure improvement projects.	Lake Forest Highland Park Lincolnshire	General Fund Motor Fuel Tax Revenue	Completed and evaluation ongoing.			
5	Joint Fire/EMS ICMA Study	i ii iv		Admin	Fire Police	Partnered with three other communities in ICMA study evaluating effectiveness/efficiency of Fire Dept operations.	Lake Forest Highland Park Highwood	General Fund	Ongoing	August, 2011	Presentation of Draft Study - 12/11/12	

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Vision: Our business climate sustains a robust and stable local economy.

Goal 1: Create a sustainable revenue base.

- Strategies:
- i Develop a marketing plan.
 - ii Explore strategic annexation of commercial properties at the northeast quadrant of US 41/IL Rt 176 and IL Rt 176 and IL Rt. 43 corridors.
 - iii Further engage local businesses & business groups in dialogue to retain existing & attract new business.
 - iv Reposition the Business Parks for the new economy.

No.	Project or Action	Str.	Priority Level	Primary/Lead Dept.	2ndry/Dept(s)	Action by the Village	Other participants or Outside Expertise	Potential Funding Source(s)	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2
1	Village Branding & Marketing Program	i iii iv	Long Term Complex	Admin		Issued RFQ for qualified consultant to assist Village in preparing a comprehensive branding initiative and full marketing plan.	DDC Consultant Village Board Stakeholders	General Fund	Ongoing	May, 2012	Consultant onsite visit - Week of 11/26/12	Completion - May, 2013
2	Waukegan Rd Corridor Study Implementation	i	Long Term Routine	Admin	Comm Dev	a) Review Design Guidelines with ABR.	ABR Village Attorney Consultant	General Fund		Completed		
						b) Review Bulk Metrics & Zoning Use Table PCZBA Sub Comm.	PCZBA Sub Comm. Village Attorney Consultant	General Fund	Ongoing	First Sub Comm Mtg. - 9/6/2012	Report out on L-2 Regs progress - 12/19/2012	TBD
						c) Public Hearing with PCZBA.	PCZBA Sub Comm. PCZBA Village Attorney	General Fund	Ongoing	TBD	TBD	TBD

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Vision: People move with ease on foot, bicycle & by automobile in a safe, accessible & well-connected system of sidewalks, paths & roads.

Goal 1: Develop a master plan for all desired transportation improvements.

- Strategies:
- i Perform needs analysis to improve access & enhance safety.
 - ii Consider the following for inclusion in the master plan:
 - a) sidewalk extensions & pedestrian ramp cuts at key intersections;
 - b) improvement of Sheridan/Moffett intersection; c) expansion of walk/bike paths; d) feasibility study of 2nd east-west transportation corridor from GB to Sheridan; e) train station traffic flow improvements;
 - f) completion of plan/design of 41/176 intersection.

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1	Comp Plan Update to Transportation Section	ii	Long Term Complex	Comm Dev.	Admin	Review and development ongoing	PCZBA & SubComm	General Fund	November 2012	2009	TBD	TBD
2	Bicycle Master Plan	ii	Long Term Complex	Comm Dev.	Admin	Ongoing evaluation of data and feedback from August focus group meeting.	PCZBA Bicycle Plan Advisory Group	General Fund	Focus Group Mtg. - August, 2012	December 2011	TBD	TBD

MEMORANDUM



Date: January 29, 2013

To: Chairman Renner and Finance Committee Members

From: R. Drew Irvin, Village Administrator
Susan Griffin, Village Finance Director

CC: Village President and Board of Trustees
Peter Friedman, Village Attorney
Department Heads

Subject: External Organization Funding Requests

Because the Village had received numerous requests for funding by various local service organizations, the Village determined back in 2000 it was prudent to develop a formal policy and administrative procedure to manage such requests (See Attached Policy). Also attached to this memorandum for your consideration are written request for funding for the upcoming fiscal year. The table below summarizes the requests.

Agency	Amount	Activity	Prior Village Funding?
Lake County Cares	\$600	Volunteer Bureau Opportunity Clearinghouse	Yes
LEAD	\$5,000	Parent University Program	Yes
Speak Up!	\$2,500	Middle School Alcohol/Drug Abuse Program	Yes
Community Wellness Task Force	\$1,000	General Support	Yes

Please know that staff has included a total of \$22,400 in the preliminary FY14 budget to support such requests. As always, please feel free to contact me with any questions or comments.

EXHIBIT A

VILLAGE OF LAKE BLUFF

EXTERNAL ORGANIZATION FINANCING REQUEST POLICY

Purpose and Scope of Policy

The purpose of this policy is to provide guidelines and procedures for evaluating requests from external organizations for funding from the Village of Lake Bluff for services not traditionally associated with local government functions. This policy will cover requests for financial resources from the Village of Lake Bluff excluding Village departmental requests.

Applicant Procedures

All applicants requesting financial resources from the Village will complete the request form shown as **Attachment A** in this document. Information includes but is not limited to:

- ❖ The nature of the organization, federal tax identification number, and income tax status,
- ❖ the purpose, scope, and description of the project or activity,
- ❖ the goals and expected outcomes of the project or activity,
- ❖ the amount and timing of the funds requested,
- ❖ if ongoing, when the activity will be self-supporting,
- ❖ other sources of funding used and requested for the project or activity, and
- ❖ the benefits to the Village and its residents.

Activities held or work done on Village property may require a bond or proof of insurance to indemnify the Village. Applicants may be required to make a presentation before a Village Committee and/or the Village Board of Trustees. All applicants are required to submit a written report on the status of the project as requested by the Village.

Applications received between August 16th of the current year and January 15th of the next year will be considered within the scope of the next budget year and applications received after January 15th will be considered by the Village within six months of the date received. Applicants are strongly encouraged to present requests before January for discussion within the context of the Village's budget process.

Village Procedures

The Village Administrator shall review the application and may request additional information. Requests under \$1,000 may be approved, denied, or referred to the Village Board based on the Administrator's sole discretion and a report regarding the disposition of each request will be forwarded to the Village Board. Requests of \$1,000 or more shall be referred to the appropriate Village Board Committee, as determined by the Village Administrator, for evaluation and recommendation to the Village Board of Trustees. On-going requests shall be aggregated to determine the total value of the request. No application shall be approved that exceeds available funds.

Evaluation Criteria

The Village Administrator or the Village Board will consider the amount of the request, the timing of the request, any and all information regarding the applicant organization,

and the benefits of the project to the Village of Lake Bluff residents. Some criteria that may be considered include: the goals and expected outcomes of the project; the impact on the public health, welfare, safety, environment, and aesthetics; compatibility with current Village goals and objectives; and any other criteria deemed by the Village to be in the best interest of the public.

Village Rights and Reservations

The Village Administrator and the Village Board of Trustees reserve the right to approve, deny, or amend any request at its sole discretion. Failure to follow any procedures in this policy does not diminish the Village's rights to approve, deny, or amend any request. Approval of an amount in one fiscal year does not guarantee funding in future years. Additional information may be requested by the Village at any time. The Village Board of Trustees may waive any or all of these procedures it determines is appropriate.

Effective Date of Policy

This policy was approved by the Village Board of Trustees pursuant to Resolution 2000-25 on July 24, 2000.

VILLAGE OF LAKE BLUFF

EXTERNAL ORGANIZATION FINANCING REQUEST APPLICATION

Date of Application: 01/12/12

YEAR 2

Applicant/Organization Name & Address:

LakeCountyCares. (established in 1967 as the Volunteer Bureau of LF/LB)
400 East Illinois Road
Lake Forest, IL 60045

Contact Name: Nini Lustig

Daytime Telephone Number: 847.234.8876

FEIN # 23-7058127 **Income Tax Status** 501 c 3

Total Amount of Request \$ See below

- One time Request FY12: \$3,000 (to help underwrite cost of original website programming. City of Lake Forest already underwrote \$5,000 of this initial \$10,000 investment)
- Annual Request FY13 and FY14: \$2,000 each year (to help support part-time paid staff person, funded by both the City of Lake Forest and Village of Lake Bluff, to facilitate the growth of the Give & Get Back program, assist the city and village site administrators with trouble shooting and promotion, and to recruit other municipalities to support this position long-term)
- Annual Request FY15 and beyond: \$1,000 each year (this represents the annual, renewable Give & Get Back Partner City membership fee. LB and LF would no longer need to help fund the LCC part-time paid staff person as add'l municipality membership fees would now cover this cost)

This activity is expected to be self-supporting by July 1, 2015.

When are funds needed? \$3,000 by April 1, 2012
\$2,000 by April 1, 2013
\$2,000 by April 1, 2014 ~~\$600~~

\$1,000 by April 1, 2015, annual renewable fee

Purpose/Scope/Description of Project: (if needed attached a separate sheet)

As part of its new website design, Lake County Cares has built a unique portal that provides city managers/administrators with 24/7 access to posting and promoting their community's volunteer needs. Featured on the homepage of our website, and several additional pages, the "Give & Get Back" portal encourages website visitors to "Volunteer for their City." After typing in their zip code, visitors are directed to volunteer opportunities posted by our Partner Cities. These opportunities may be with non-profits in the community or for various Boards and Commissions (such as the Lake Bluff Garden Club, Women's Club, Vliet Museum, Farmer's Market, Library, Caucus, 4th of July Parade and Family Fun Fest, Open Lands, Fire Department, Park District, etc.)

Goals/Outcome of the Project:

To help the Village of Lake Bluff achieve their strategic plan objective of increasing community volunteerism by making it easy for residents of Lake Bluff to find out how they can make a difference in their village and skillfully match talents with needs as they come available. From newcomers, to retirees, to youths to baby boomers—residents of all ages are looking for ways to give back. With Give & Get Back already in place, Lake Bluff has the opportunity to begin connecting residents with meaningful opportunities to serve *today*.

Benefits to the Village of Lake Bluff residents:

- One of the most significant benefits to residents is ACCESS to current, local volunteer opportunities. When asked, most individuals will tell you they don't volunteer because they don't know where help is needed or how to get started. Give & Get Back provides this "central place" where prospective volunteers can peruse up-to-date descriptions of volunteer needs in their community and be connected to current contact information.
- Overall, volunteerism improves the quality of life for residents – providing a sense of purpose and a feeling of being connected to their community

Additional benefits to Village:

- Provides the Village with exposure to hundreds of prospective volunteers via the Lake County Cares website and newsletter, the Village website, and wherever else the Give & Get Back portal link is promoted. (Google Analytics reports that our site received 658 Visits between 11/16/11-12/16/11 and 570 Visits between 12/17/11 and 1/16/11).
- Provides opportunities to connect with skilled individuals whose talents and volunteer hours may compensate for reductions in village government staffing, provide necessary manpower to struggling non-profits, or help solve pressing local community issues. (The current value of a volunteer is estimated at \$21.36 per hour).
- Positions Lake Bluff in a positive light among taxpayers and people new to the area.

Other participants in project:

City of Lake Forest

Project Financing FY11 and 12*	Source	Amount
On-hand	City of Lake Forest	\$5,000
Solicited/Not Pledged	Village of Lake Bluff	\$3,000
Pledged	Leutwiler Family Foundation	\$2,000
Total Cost of Project*		\$10,000

*This only represents the cost of creating the website and developing the programming for the Give & Get Back portal. It does not include the cost of program support staff as outlined on the previous page.

VILLAGE ADMINISTRATOR RESPONSE:

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APPROVAL _____ DENIAL _____

APPROVAL AS AMENDED _____

RETURNED FOR ADDITIONAL INFORMATION ON ____/____/____

COMMENTS:

REFERRED TO:

VILLAGE BOARD ____/____/____

_____ COMMITTEE ____/____/____

COMMITTEE RECOMMENDATION _____

VILLAGE BOARD DISPOSITION:

APPROVAL ____/____/____ DENIAL ____/____/____

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VILLAGE OF LAKE BLUFF

MEMORANDUM

TO: Finance Committee Members
Fred Wacker, President
Kent S. Street, Village Administrator

FROM: Susan M. Griffin, Director of Finance

DATE: November 2, 2000

SUBJECT: External Organization Request Policy Discussion

Based on recent discussions at the Board level, the "External Organization Request Policy" document is attached for discussion to clarify the intent of the policy.

Susan M. Griffin
Director of Finance

RESOLUTION NO. 2000-25

A RESOLUTION APPROVING AN
EXTERNAL ORGANIZATION FINANCING REQUEST POLICY

WHEREAS, the Village periodically receives requests from external organizations for financing of services or activities not traditionally associated with Village government functions; and

WHEREAS, the Village Board of Trustees has determined that it is in the best interest of the Village to consider these requests in a consistent and orderly manner; and

WHEREAS, to facilitate evaluation of these financing requests, the Director of Finance prepared a proposed policy, administrative procedure and application document for review by the Finance Committee; and

WHEREAS, on June 26, 2000 the Finance Committee discussed the proposed policy and procedures document and agreed to recommend approval of the "*External Organization Financing Request Policy*" attached as **Exhibit A**;

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS, as follows:

Section 1. Approval of the External Organization Financing Request.

The President and Board of Trustees of the Village of Lake Bluff hereby approves the "*External Organization Financing Request Policy*" attached as **Exhibit A**.

Section 2. Effective Date.

This Resolution shall be effective following passage by the Board of Trustees of the Village of Lake Bluff in the manner required by law.

PASSED this *24th day of July 2000*, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: (4) Hart, McElvain, Skinner & Swanton

NAYS: (1) Stevenson

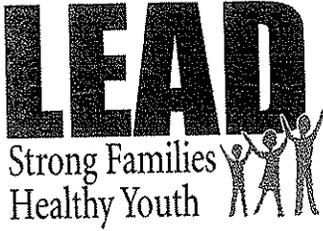
ABSENT: (1) Letchinger

APPROVED this *24th day of July, 2000*.

/s/Frederick G. Wacker, III
Village President

ATTEST:

/s/Peter Sexton
Village Clerk



December 14, 2011

400 E. Illinois Road
Lake Forest, IL 60045

(847) 295-9075
(847) 295-9076 Fax

Visit our website at:
www.leadweb.org

*1-29-2013
Same request
as prior year,
per Andy Duman*

Mr. Drew Irvin
Village Administrator
Village of Lake Bluff
40 East Center Avenue
Lake Bluff, IL 60044

Dear Drew:

Thank you for the opportunity to apply for a grant for LEAD from the Village of Lake Bluff again this year. Attached you will find a copy of the grant application. We are also pleased to attach a brochure outlining the Parent University series of programs for this, our 15th, year offering Parent U and a summary of the results of our November 2nd Parent University Keynote Event with Dr. Wendy Mogel.

Should you have any questions or require additional information, please do not hesitate to call.

We are delighted to be celebrating our 25th year serving parents and adult mentors in the community. We would be unable to continue this work without the support of the Village of Lake Bluff and other community organizations. We are very grateful for your continued support of LEAD.

Sincerely,

Betty Frank-Bailey
Executive Director

shows that among adolescents who abstain from alcohol, parental disapproval of underage drinking is the key reason they have chosen not to drink.

Our own community data supports this finding. While we are encouraged by many areas of improvement in the 2010 IYS versus 2008, there still is much work to be done.

Nationally recognized best practice research for successful prevention recommends:

- **Developing positive protective factors among families**(e.g., building skills in listening and communication, positive and consistent discipline and limit setting, and improving social and emotional wellness of youth) and
- **Reducing risk factors** (e.g., increase the awareness of risky behaviors, discuss strategies for reducing access to alcohol and other drugs, and stress the importance of communicating clear parental disapproval and consequences of alcohol and other drug use).

LEAD's prevention strategy is comprehensive, and Parent University is the cornerstone of its parent education programming. Parent presentations and workshops are supplemented with:

a) other tools and resources to stimulate informed conversations and behavior change at home and in the community (e.g., "Our Stories DVD", informative hand outs to use at home, book discussions, resources on the web, LEAD newsletters), and

b) Initiatives through the **Speak Up! Prevention Coalition** which are designed to address **community level change** and target the five key reasons within our community for teen drinking and other risky behavior: *easy access to alcohol and drugs, a culture that accepts underage drinking as "normal", peer pressure among youth and parents, excessive levels of stress experienced by teens, and the many opportunities for youth to drink (poorly supervised locations)*. These initiatives include compliance checks by the local police departments, "Parents Who Host Lose the Most" and other media advocacy campaigns, social host ordinances, positive social norms marketing (currently being used at LFHS), Sticker Shock program and more.

The ultimate goal is changing parent and youth behavior and the community culture of acceptance of underage drinking. Parent University and LEAD's other parent education programming are also an integral part of the community connection to the Emotional Wellness Initiatives in the public schools.

The mission and purpose of Parent University is to provide the following:

- Current information and tools to help parents, caregivers, teachers and administrators create more effective parenting/mentoring skills, stronger bonds, and greater communication and limit setting skills with our children and each other.
- To teach parents and caregivers social and emotional skills, as well as effective ways to model and impart these same skills in their children thereby reinforcing our schools' emotional wellness initiatives and building assets in our youth.
- To provide parents with knowledge and tools they can use to create close family bonds and help their children develop positive life skills and remain safe.
- To ultimately prevent and reduce underage drinking, drug use and other risky behavior by our youth.

To increase program effectiveness and to meet the changing schedules and concerns of local families, **Parent University has been transformed for the academic year 2011-12 into a year-long series of programs.** The result has been to convert a "one time event" into a program series, which has been demonstrated to have a more effective and lasting impact. In addition, it has made the keynote and workshops accessible to far more parents and adult mentors by moving the whole event from a single Saturday morning to a series of weekday evenings throughout the school year. The change has also addressed parents' requests to (1) have more time in each workshop to facilitate more questions and discussion and (2) have the opportunity to participate in a greater number of the workshops offered.

The theme for LEAD's 15th Parent University (2011-12) is Family Matters: Redefining Success. During the past 12 months, the subject of teen stress and excessive parental pressure has been heavily discussed. LEAD's screenings of the *Race to Nowhere*, drew well over 2,000 community members. National and local data confirm very high levels of teen stress and anxiety, depression, and even suicidal thoughts (all factors contributors to teen drinking and drug use). A Youth Summit conducted in LB/LF in September 2011 with nearly 90 high school 10th & 11th graders confirmed that excessive parental pressure on youth to succeed was the teens' #1 issue. **LEAD's keynote Speaker addressed this very issue on November 2nd.**

Dr. Wendy Mogel, a featured expert in the film *Race to Nowhere*, clinical psychologist, and bestselling author of *The Blessing of a Skinned Knee* and *The Blessing of a B Minus* spoke to an audience of 580+ parents and adult mentors on the evening of November 2 and to over 40 educators and

administrators in a workshop earlier that afternoon. The public schools in LB/LF organized a multi-week course for educators on the topics addressed by Dr. Mogel, and her afternoon workshop was one of its core elements. Please see the attached report for survey results and participant comments.

In addition to the keynote, LEAD has scheduled **three series of workshops** for the balance of the year: for parents of early childhood and grade school children, middle school aged children, and high school aged teens. See attached brochure. The topics are outlined in the attached brochure and feature such topics as:

- Teaching life skills to pre-K to grade school youth
- Social and emotional skills vital to youth health and happiness
- Teaching youth how to focus on who they want to be and the impact they want to make in the world
- Maintaining family values in a changing world (building moral character, respectful relationships, and a strong sense of self)
- Panel discussion featuring local teens and adult facilitator: how parents can support their teens to be their best without going overboard
- Breaking Away: advice to parents on the process of separating from their teens – as parents and teens prepare for the teen's ultimate transition to college

Parent University's great success and value includes enhancing the following protective factors in the community:

- Draws a broad range of parents with children in grades Pre-K – 12, as well as both mothers and fathers (roughly a third of attendees are couples).
- Promotes parent networking & discussions about raising healthy children and addressing issues of drinking and other risky behavior by youth
- Increases communication between family members and across families about parenting issues.
- Encourages skill building, role playing, questions, and discussions in workshops.

All the sessions focus on areas that increase parent awareness and facilitate building developmental assets in children which are known to help prevent substance abuse and other risky behavior by youth. In every case, speakers are strongly encouraged to use an interactive format to provide professional advice and practical tips that the audience can practice and easily implement in their daily lives.

Goals/Outcome of the Project:

To obtain measurable outcomes, LEAD incorporates measurement strategies for all of our programs. Within 24 hours of each Parent University event, attendees are invited to participate in an online survey which includes a combination of ratings and open questions. The goal of the surveys is to capture how the attendee's behavior, skills and attitudes have changed from prior to participating in a Parent University event.

Attendance at the *new* Parent University 2011-12 will far exceed the historical range of 180 to over 200 attendees. So far over 700 parents and educators, and other adult mentors have attended the two keynote events and one workshop. The vast majority of attendees consistently rate the speakers as excellent or very good, and they report that they have learned new information that they plan to apply at home or work (for educators). Feedback on the change in format to a yearlong series has been excellent. Please see attachment.

Benefits to the Village of Lake Bluff Residents:

The Lake Bluff Schools are extremely supportive of our work in the community, and we work closely with the schools to aid in planning programs that support the social and emotional programs in the school districts. The Lake Bluff school district and the PTO play an integral role in helping to promote and support Parent University as well as our other initiatives. LEAD's Board of Directors and SpeakUp! Prevention Coalition include both Lake Bluff and Lake Forest residents and/or employees, and Lake Bluff parents participate in LEAD's Parent Awareness Council and Leadership programs.

Funds from the Village would help to defray the costs for the keynote speaker and the other professionals who teach the series of workshops. The Village would be prominently featured in the promotional materials as a main sponsor of Parent University, as it has been for the last several years.

The greatest benefit to the residents of Lake Bluff is to support Strong Families and Healthy Youth in the community. LEAD's work in the community from Parent University to the array of other programs, resources and collaborations are there to prevent our youth from drinking, other drug use, and other risky behavior. However, we realize that this change will take time and support by many. The 2010 Illinois Youth Survey results confirm that we are seeing reductions in underage drinking by our youth, but the kind of change we strive for will take time and a commitment from the all sectors of the community.

Other participants in project:

Funding for Parent U: LEAD works closely with numerous local agencies, organizations and schools to produce Parent University. We rely on local organizations to help in many ways:

- Offer ideas for topics and potential speakers for keynote and workshops
- Help publicize Parent University offerings among their networking groups
- Host or sponsor a Parent University event/workshop.

This year, in addition to the Village of Lake Bluff, financial supporters for Parent University 2011-12 include Buchanan Family Fund, Lake Forest Library, Spirit of 67 Foundation, the Charmm'd Foundation, the Reichert Foundation, school districts 67 and 115, Lake Forest Country Day School, Lake Forest District 67 & 115 APT organizations, and individual donors. We do not have any funders confirmed for 2012-13 at this time; however, we hope to at least maintain support from the group above.

LEAD acknowledges the school districts as well as often the parent-teacher organizations, but typically designated funding for Parent U is limited or in the form of in-kind donations (provide location for event at no charge). LEAD's goal is to offer as many programs as possible for free to the community participants. Since the programming is so comprehensive and the cost of Parent University is so great even with all the funding, we do charge a small admission fee of \$16-20 per participant for the keynote event. In addition, scholarships are offered to those with financial need. The total cost to organize, publicize and host the year long series of events **will be approximately \$25,000-\$28,000 depending on the keynote and the number of workshops/speakers selected.**

On a side note, the SpeakUp! Prevention Coalition has recently won a 5- year Federal Drug Free Communities government grant that requires 100% matching each year. The funds raised for Parent University would be applied as matching funds for the grant.

As of today, we have not begun securing financing for the 2012-13 Parent University series but are confident that many of our past supporters will continue to fund Parent University.

Project Financing	Source	Amount
On-hand		
Solicited/Not Pledged		
Pledged		

Total Cost of Project	\$25,000-28,000
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VILLAGE ADMINISTRATOR RESPONSE:

APPROVAL _____ DENIAL _____

APPROVED AS AMENDED _____

COMMENTS:REFERRED TO:

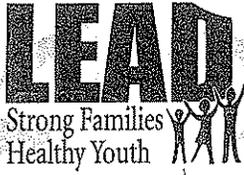
VILLAGE BOARD ____/____/____

COMMITTEE ____/____/____

COMMITTEE RECOMMENDATION _____

VILLAGE BOARD DISPOSITION:

APPROVAL ____/____/____ DENIAL ____/____/____



400 E. Illinois Road
Lake Forest, IL 60045

LEADweb.org

Parent University Sponsors:

- Buchanan Family Fund*
- The Village of Lake Bluff*
- Lake Forest Library*
- Spirit of 67 Foundation*
- The Reicherl Foundation*
- Lake Forest Country Day School*
- Lake Forest High School*
- Lake Forest High School APT*
- Lake Forest School District 67*
- Lake Bluff School District 65*
- Speak Up! Prevention Coalition*

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Don't Miss Out...Register Now!

NEW

**LEAD Parent University
Here for You ALL Year Long!**

FOR PARENTS OF CHILDREN FROM PRESCHOOL THROUGH HIGH SCHOOL

**Family Matters:
Redefining Success**

Keynote Event

**An Evening with Wendy Mogel
Wednesday, November 2 at 7:00 p.m.**



**PARENT
UNIVERSITY**

Register Now at LEADweb.org

EARLY CHILDHOOD & GRADE SCHOOL SERIES:

The Blessing of Acceptance: Helping Our Children Realize Their Potential

In this FREE series of workshops, parents will learn that being "good enough" is okay and chasing perfection for our children is not always healthy. Our experts will share their perspective on building strong family foundations.

November 30: Celebrating Your Child's Strengths While Strengthening Your Child

Michael Brandwein, educator and author, will give you immediate and usable tools that bring out the best in your children. He will help you teach them to value and practice essential skills for life, including responsibility and confidence!

March 13: Finding Joy in the Journey

School superintendent Dr. Jenny Wojcik will show parents what truly matters for your children's happy and healthy existence!

These workshops are hosted by LEAD at no cost, but we encourage you to sign-up early at LEADweb.org. Space is limited!

MIDDLE SCHOOL SERIES:

The Blessing of Raising Teenagers

This FREE series offers strategies for all parents to help children cope with life's pressures and develop skills that contribute to a well-rounded and productive adult life. You will discover new ways to appreciate your child, and celebrate the many gifts they have to offer! Sponsored by School Districts 65 & 67, Lake Forest Country Day School, and School of St. Mary.

January 25: Make Your Mark

Micha Jacobson, co-founder of The Boomerang Project, whose goal is to help create schools that not only teach students, but reach them as well, will show you how to help your kids focus on who they want to be and the impact they want to make in the world.

February 6: Modern Family — Maintaining Values in a World of Change

In this interactive workshop, Pat Garrity, LCSW, will show you how to foster your family values to help your teen build moral character, respectful relationships, and a strong sense of self.

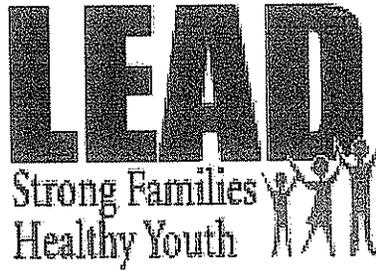
February 13: Success & Happiness — A Teen's Perspective

CROYA's Todd Nahigian and local teens will show parents how to best support their teen to be their best without overboard.



LEAD is a positive resource for parents of toddlers to teens.

LEAD is dedicated to promoting healthy family relationships and preventing alcohol, tobacco, drug use and other risky behavior by youth.



Parent University 2011-12

Keynote Events –

Summary of Feedback

An Evening with Dr. Wendy Mogel

November 2, 2011 @ 7pm

Lake Forest High School Raymond Moore Auditorium

Dr. Mogel's presentation addressed how best to define success for one's own family. The message was directly targeted at the issue of excessive parental pressure on youth to succeed and the risk of losing perspective on what is of paramount importance in parenting. Dr. Mogel reminded parents that they are often tempted to "prepare the road" for their child (essentially interfere in their life excessively) when instead they should be focused on preparing their child for the road (of life) – building those life skills and resiliency that will serve them beyond their youth, teens and college. **In all over 580 adults attended the presentation**, representing parents of youth from pre K through high school.

Feedback was excellent. A link to an online survey was emailed to the majority of attendees (all those for whom we had email addresses) within 24 hours of the presentation. Over 120 responded to the survey (about 35% of those emailed).

Attendee Characteristics:

- 96% of attendees have one or more children living at home under the age of 18
- 85% of attendees have attended one or more LEAD programs/events; 54% have attended more than two, and 21% have attended more than six

Key results included:

- 99% of parents agreed that *"I now have a better perspective on how I can define success for my family on my own terms"*
- 99% of parents agreed that *"I now have a clearer sense of how I may – unknowingly or unintentionally – set unrealistic expectations for my children"*

- 86% agreed that *"I now have new strategies /tools to better support my child on his/her chosen path"*
- 87% agreed that *"I am now more confident that I can make family choices to 'End the Race' even though others around me may not"*
- Of those who expressed an opinion, 99% agreed that Dr. Mogel's presentation *"was helpful to me as a follow-up to the film "Race to Nowhere"*
- Of those who expressed an opinion, 99% agreed that *"LEAD's programming/resources have helped me to be a more effective parent"*

Selected general comments provided included:

- *LEAD has stepped up to a whole new level and is establishing the credibility and respect in the community it deserves. Thank you for all you do!*
- *I wish every parent in the community were required to attend and take advantage of the wonderful LEAD resources.*
- *I appreciate all the hard work in bring these programs to us. They are so helpful and important*
- *The topic of excessive pressure that our children are under nowadays was extremely relevant and it was an important topic to be addressed.*
- *I appreciate the LEAD program and plan to attend additional seminars.*
- *I wasn't sure what to expect. I have 2 young children and feel like I am failing as a parent because my kids are far from perfect. After Dr. Mogel's speech, I have a new look on my children, their capabilities and my insecurities. Through laughter and listening, I realized I am not alone. That is such a good feeling. Thank you!!*
- *I am not a parent, but work with students in the middle school, and LEAD's programs have helped me to become a better educator and have consistently reaffirmed what I believe to be best for kids (and people in general). Thanks for bringing such wonderful programs and speakers to the community.*

A Faculty Workshop with Dr. Wendy Mogel

November 2, 2011 @ 4pm

Lake Forest High School Raymond Moore Auditorium

NOTE: INCREMENTAL COST WAS FUNDED BY The CHARMM'D Foundation and the schools.

Approximately 40 educators and a few administrators and coaches attended a workshop by Dr. Mogel designed to address the relationships between teachers and parents with suggestions for educators on how to manage parental anxiety and entitlement.

Based on a an electronic survey completed by teachers who participated in a combination book read and Dr. Mogel presentation; 100% of the teachers agreed that the Wendy Mogul book read and presentation increased their knowledge and skills, with 72% of those in the “strongly agree” category.

Below are unedited excerpts of reflections of three teachers attending the workshop, which are representative of the group overall:

“Wendy Mogel’s book and talk were both game-changers for me. I could have listened to her for hours and felt like it was merely minutes. Her insights and suggestions will forever change the way I look at teaching and parenting.”

“One of the key themes in her books is addressing parent fears. Looking from a parent’s perspective there is much to be afraid of: making sure a child does all the academic, athletic, and extracurricular activities to get into the “right” college (or in some parents’ minds to get into college at all); raising a child that can meet the challenges of an uncertain future, keeping a child safe from both real and perceived threats posed by strangers, the Internet, drugs, and alcohol. This fear then is what drives parents to engage in the behaviors that, from the perspective of educators, put the most strain on the parent-educator relationship. These include things like wanting teachers to post grades online on a daily basis so they can monitor their child’s performance (and possibly also question and protest the grade); wanting detailed updates during the school day of what their child missed during his illness, field trip, or private cello lesson or what went wrong in the morning that led to her unexcused absence from 5th period; and requesting more difficult classes against the advice of educators and then wanting the class changed when the work is too difficult.”

“In her presentation to educators at Lake Forest High School, Wendy Mogel raised two key ideas that are helpful in planning how to create good parent-educator relationships. The first idea is that educators need to be deliberate and proactive in creating these relationships. More specifically, some “ground rules” for how to work together to support a student need to be set early on, using some of the already occurring opportunities (back to school night, introductory letter at the start of the year, etc.) for parent-educator communication. Secondly, as educators we need to bring parents on board with why we are doing what we are doing in a way that “sells it” to their specific needs and fears (i.e. to raise people that will not only get into college or their post-secondary choice for education/employment but also have the skills and resiliency to stay there). ”

"Parents are often upset and frightened when their child does poorly on a test or is struggling in a subject area, or is having trouble with friends. After hearing Wendy Mogel speak, I am reassured that it is important for students to make mistakes and feel failure so that they are ready for the obstacles they will face in the future. With this in mind, I will remind parents that it is mistakes and failures that make us who we are- that without failures we don't understand success."



*1-29-2013
same request
as prior year,
per Andy Dwan*

December 13, 2011

Village of Lake Bluff
40 East Center Street
Lake Bluff, IL 60044
Att: Drew Irvin

Dear Drew,

Thank you for the opportunity to apply for a grant for the 2012 – 2013 year. We are excited to present the Middle School Initiative that the Coalition is working on with the schools, parents and students to create effective prevention programming in the middle school curriculum. We realize that the Village of Lake Bluff gets many requests for worthwhile grants and we so appreciate your support of the Speak Up! Prevention Coalition.

If you should have any questions regarding the application, please feel free to email or call.

Thank you again for your continued support and wishing you a wonderful holiday.

Sincerely,

A handwritten signature in cursive script that reads "Betty Frank-Bailey".

Betty Frank-Bailey
Executive Director
Speak Up! Prevention Coalition
frankbaileylead@aol.com

Date of Application: 12/13/11

Applicant/Organization Name & Address:

Speak Up! Prevention Coalition
400 East Illinois
Lake Forest, Illinois 60045

Contact Name: Elizabeth Frank-Bailey, Coalition Director

Daytime Telephone Number: (847) 295-9075

FEIN#: 31-1501805 **Income Tax Status:** 501(c)(3)

SpeakUp! Coalition uses LEAD as a fiscal agent but is run as a separate entity.

Total Amount of Request: \$2,500

One Time Request: or

Annual Request: Number of Years:

This activity is partially self supporting by _____, 20

SpeakUp! Prevention Coalition was established in December 2006 to focus specifically on the issue of underage drinking which had reached an alarming level. The coalition subsequently expanded its mission to include all drugs with the priority being alcohol, prescription and over-the-counter drug misuse, and marijuana.

When are funds needed? Winter 2011 to Fall 2012

Since this is a new program in development stage, we do not have a definitive date for the funding need.

Purpose/Scope/Description of Project:

The SpeakUp! Prevention Coalition has become a driving collaborative force in the community, bringing all stakeholders together to significantly reduce the levels of underage drinking and other drug use in Lake Bluff, Lake Forest, and Knollwood. The coalition was founded following the release of the 2006 Illinois Youth Survey results for our community, which confirmed that alcohol use by our youth had reached epidemic levels and was significantly higher than the county, state, and national averages. The vision of the Coalition is a healthy drug free community where teens and adults are free of cultural pressures to use alcohol, tobacco and other drugs.

One of the most pressing problems currently facing the Lake Bluff/Lake Forest/Knollwood community is underage drinking. The 2006 Illinois Youth Survey confirmed that alcohol use by minors, which for many children starts as early as ages 12 – 14, had reached alarming levels. **In 2006, 76% of 12th graders (ages 17-18) reported drinking alcohol within the past 30 days versus the national average of 45%. In the newest survey results from 2010**

the number of 12th graders who reported drinking alcohol in the past 30 days was 64%. Similarly, 10th grade past 30 day use of alcohol fell from 47% in 2006 to 33% in 2010. Binge drinking reported in the previous two weeks also fell between 2006 and 2010 from 55% to 41% for 12th graders and 26% to 15% for 10th graders. Research shows that among adolescents who abstain from alcohol, parental disapproval of underage drinking is the key reason they have chosen not to drink. Our own community data from the surveys show that students who report clear family rules about alcohol use are 50 % less likely to have used alcohol within 30 days prior to the survey.

The Coalition's current goal is to achieve a minimum 10% drop in the use of alcohol, prescription and over-the-counter drugs, and marijuana by 2014 from a baseline of the 2008 survey results. It is through the work of the Coalition with the support of the schools, community organizations, parents and other stakeholders that we are making encouraging progress, however, there is much work to still be done.

Since its inception, the coalition has initiated various programs to create greater awareness of the issue to families and the community. The majority of the programs listed are research based demonstrating a successful track record for other coalitions and communities. In addition the Coalition's primary focus is population level change (policies, laws, etc), rather than individual change. This strategy is complementary to LEAD's work, which is primarily focused on parent education and individual change. A sampling of the Coalition's various programs and initiatives includes:

- The "Our Stories" DVD (please find a sample included in this packet), is continuing to be viewed by all incoming Freshman & parents as part of the the curriculum for Freshman Health class at Lake Forest High School.).
- "Parents Who Host Lose the Most" marketing campaign to create awareness at the holidays and during prom/graduation season that hosting parties is illegal. We are thrilled to see that Lake Bluff has kept the sign up in the Village for the entire year.
- Through working closely with the local police and County sheriff's departments, the Coalition works to ensure frequent compliance checks at local liquor retail outlets in Lake Bluff, Lake Forest and Knollwood communities. We are working with the Highland Park Coalition, Lake Forest College and other organizations to address the "easy access" of liquor by our youth in Highwood community. Sticker Shock programs are conducted annually in collaboration with SADD at Lake Forest High School. Students and parents applied stickers (please see a sample enclosed) to beer cases at local liquor retail outlets prior to prom and graduation.
- Prescription and Over the Counter drug collection boxes are now installed in Lake Bluff and Lake Forest Police departments. These secure boxes are available to residents 24/7. The Coalition, with the assistance of numerous volunteers, is working to spread distribute information

community-wide (please see an enclosed flyer) to encourage ALL residents to dispose of unwanted medication and secure all remaining medication within their homes.

- Social Norms Marketing Campaign is in it's second year at Lake Forest High School with the goal of reducing the significant perception gap among students between the percentage of their peers they believe are drinking and the actual percentage who are. Lake County Health Department is assisting in this project.
- Speak Up! and Northwestern Lake Forest Hospital are jointly funding an SAP coordinator for two days per week in public schools (district 65, 67 & 115) to implement near term initiatives and develop long term policy change.

Many of the projects listed would not have been possible without the support and collaboration of parents, youth, and many local organizations, schools and community leaders. Although we are making in-roads, as mentioned above, there is much more work to be done.

One of the Coalition's priorities is to focus on youth in grades 6-8 and their parents, which we refer to as the Middle School Initiative. The initiative is not focused on Middle Schools per se, but on the youth in that age group, their parents, and other adult mentors. The purpose of the initiative is to develop a comprehensive strategy to reach youth and parents in the years just prior to the age that substance abuse typically begins or accelerates. The rationale:

- Through local IYS results we have learned that the majority of youth who choose to drink prior to leaving high school report that they began drinking before age 15.
- In the 2010 Illinois Youth Survey, reported past 30 day alcohol use increased from 9% in the 8th grade to 31% in the 9th grade. Past 30 day use among 6th graders was 6% in 2010 compared with 1% in 2008

The ultimate goal of this initiative is to:

- open the discussion of underage drinking and risky behavior at earlier ages, especially by parents with their youth
- create greater awareness and acceptance among parents of the need to address the issue of substance abuse and to set rules and consequences prior to the ages when youth begin using
- reinforce parents' attitudes that teen drinking is not acceptable when their kids are in middle school, so that fewer adults shift to believing teen drinking is acceptable as their teens move through the high school years
- provide parents with knowledge and skills in addressing issues in the middle school years -- not only substance abuse, but also issues often

underlying alcohol, drug use and other risky behavior (e.g., bullying, stress/anxiety, inappropriate use of social media, depression, etc.)

- prevent or delay the onset of, and/or reduce underage drinking, drug use and other risky behavior by our youth over the long term.

Brainstorming sessions have been held with Lake Bluff & Lake Forest health teachers, social workers and SAP Coordinator to discuss the current curriculum being taught in the schools for each grade and how to effectively supplement the programs to bring the discussions home for the parent and student.

Based on unanimous agreement on the ideas presented, the plan is to create an online video that is streamed through the schools online homework sight (ie: edline) so the students and parents can view the assignment together in their homes. The first priority is to create a program for the 7th graders since there is already a strong program in the curriculum for 8th grade and data/focus groups clearly show that youth are experimenting and talking about this in 7th grade. The initial goal and focus of the video creation is to address the following:

- Create a meaningful conversation between parents and youth regarding alcohol and drug choices (parents want prompts/talking points)
- Focus on how teens can alleviate stress using coping skills
- Change the perception that all kids in high school are drinking or using drugs – similar to positive social norms campaign at LFHS
- Peer pressure and decision making

To gather more data, Lake Bluff and Lake Forest Schools each formed separate student and parent focus groups to gain insight on 1) If they would be receptive to the project, 2) what content they would like to see in the program, and 3) what they would not like to see in the program. Both the students and parents agreed this would be a great way to open the conversation at home and each contributed productive ideas for planning the content, theme and the importance of keeping it fun for the kids.

The success of the program will be achieved by creating interactive, thought provoking activities that are fun for the kids and provide useful talking points for the parents. Implementation can be accomplished in a variety of ways – using clips from existing presentations (John Underwood’s “Life of an Athlete”, recovery kids panel, Youth Summit Video as well as creating new messages. The teens were clear that they are much more receptive to hearing the message from older students versus adults. Parents want to know how and what to say to their kids at these ages that can make a difference. The total cost to create the video that will be shown in class as well as streamed online at home to students and parents is approximately \$10,000. This cost includes editing some of existing presentations (as mentioned above), production cost for filming and editing new

stories, and incorporating interactive discussions and surveys throughout the video. The cost will be covered by the following:

- 1) Grant from Village of Lake Bluff
- 2) Speak Up! Prevention Coalition
- 3) In-kind donation from the creative video expertise at Deerpath Middle School
- 4) In-kind donation from parents and students at focus groups held throughout the year during production.
- 5) In-kind donation of the Lake Bluff & Lake Forest Health teachers and Social workers.
- 6) Possible donation from an independent donor.

The goal is to have the new video in the school curriculum by Fall of 2012.

Goals and Outcomes of the Program:

As stated above, the ultimate goal of the SpeakUp! Prevention Coalition is to decrease underage drinking, prescription and over-the-counter drug misuse, and marijuana use in Lake Bluff, Lake Forest, and Knollwood by at least 10% across youth in grades 6-12 between 2008 and 2014. We know from the recent 2010 Illinois Youth Survey results, that the actions over the past few years have had a positive impact on underage drinking rates in particular, and we are optimistic that our work in the community will continue to bring about positive change. Today's youth in grades 5 through 8 will be the high school students in grades 9-12 when the 2014 Illinois Youth Survey is administered. Hence, to have a significant impact on substance abuse use in 2014, today's middle school aged youth and their parents must be a primary focus of the Coalition's action plan. This program will lay the ground work for change over the long term in both youth and parent behaviors – change that is complementary to the school curriculum that directly involves youth and their parents.

Benefits to the Village of Lake Bluff Residents:

The Lake Bluff School PTO, school board members, counselors, principals, superintendent, and parents are supportive of the Coalition and pursuit of this Middle School Initiative. We rely on their support and collaboration in developing this new strategy and resulting programs, policies, and other initiatives. The Coalition's work will complement the social and emotional programs currently in the schools and will reinforce much of the same learning in parents.

Funds from the Village would help to provide a base to develop the initial interactive school curriculum for the Middle Schools. The Village and all the residents will not see the benefit immediately; however, we believe over time that the support from the Lake Bluff community will be rewarded with sustainable long term reductions in underage drinking and other drug use and a change in

culture/social norms among adults. The Coalition's success is through the collaboration of all community sectors, working together for change.

Other participants in project:

Funding for the Middle School Initiative: SpeakUp! Prevention Coalition has recently won a 5- year Federal Drug Free Communities grant that requires 100% matching each year. A portion of the grant funds will be used to fund this initiative with the balance matched. Matching funds can be achieved through direct financial donations, in kind donations of goods or services, and volunteer time.

Other participants in the project:

- Private and Public middle school health teachers, social workers, and principals
- Parents and students
- PTO/APT representatives
- SAP Coordinator
- Media (at schools & independent providers), health care providers, and youth serving organizations

As of today, we have not secured funding for this new initiative except the portion funded through this grant. We foresee the collaboration of effort and funding from numerous sources to achieve the match funding component. As the project is developed, the coalition will be able to provide greater details on program initiatives and costs.

We are grateful for the initial approval of \$2,500 for this project for the current fiscal year. We are holding off on using these funds until final specifications of this project have been fully developed, which we anticipate occurring within the next 2-3 months.

Project Financing	Source	Amount
On-hand	Speak Up! Prevention Coalition	\$5,000
Solicited/Not Pledged		\$2,500
Pledged	Village of Lake Bluff	\$2,500
Total Cost of Project		\$10,000

VILLAGE ADMINISTRATOR RESPONSE:

APPROVAL _____ DENIAL _____

APPROVED AS AMENDED _____

COMMENTS:REFERRED TO:

VILLAGE BOARD ____/____/____

COMMITTEE ____/____/____

COMMITTEE RECOMMENDATION _____

VILLAGE BOARD DISPOSITION:

APPROVAL ____/____/____ DENIAL ____/____/____

THINK INSIDE THE BOX

Dispose of Unwanted Medication at
Lake Forest & Lake Bluff Police Stations

**KEEP OUR KIDS
AND ENVIRONMENT SAFE ...**

Homes Are #1 Source For Teens Abusing Rx Drugs

Secure Drop Boxes Available 24/7 at
Lake Forest & Lake Bluff Police Stations



Don't flush drugs!

Speak UP!

Prevention Coalition

Community Partners for Alcohol & Drug Free Youth

www.speakuplfb.org • 847.295.9075

COMMUNITY WELLNESS TASK FORCE

Date: January 22, 2013

To: Christine Letchinger, President Village of Lake Bluff, and Board of Trustees

From: The Community Wellness Task Force

Re: Consideration for Financial Support

The Community Wellness Task Force was formed in March 2012 when our community was faced with the unspeakable tragedies of multiple teen suicides. Task force participation includes 14 community entities, including public and private schools, parent-teacher associations, faith-based organizations, municipalities, LEAD, CROYA, Lake Forest Hospital, and Lake Forest College. Since March 2012, the Task Force spearheaded a community wide assessment under the direction of experts from Johns Hopkins University and Northwestern University. The assessment examined current community supports for the mental health of our youth and set forth multi-layered plans to address both immediate and long terms needs.

Some of what has already been accomplished includes:

- Established Dr. Mark Reinecke, of Northwestern University as consultant to the task force
- Created Crisis Communication Hub for local police departments
- Mobilized area pediatricians to include risk assessment as part of yearly physicals for all adolescents
- Trained high school health teachers by Dr. Karen Swartz in the Adolescent Depression Awareness Program
- Trained high school faculty on the signs and symptoms of depression
- Reinstated Peer Training Program at CROYA
- Added a *Panic* link on LEAD's website
- Hosted a middle school summit sponsored by LEAD and NWLFH
- Reviewed and revised health curriculum at area public schools
- Assembled a group of local mental health providers to meet at Lake Forest College to review mental health assessments and treatments

To date, Northwestern Lake Forest Hospital, the City of Lake Forest, CROYA and the Village of Lake Bluff have generously underwritten the work of the task force.

In order to further this important community initiative, the task force is asking the founding organizations for their continued support. We have made great progress in the first year, but believe it is imperative to continue and enhance this essential effort. We are asking each of our founding partners

for a \$1,000 donation to continue to support youth, families, schools, and our community in crisis prevention and intervention.

The approaches are based on 3 types of prevention; primary - for the general population, secondary - for select, high-risk groups, and tertiary - for those in need of immediate help. Your continued commitment would support consultation from Dr. Reinecke to guide our training, research, and other programming. We are exploring programs and endeavors, such as *Coping with Depression*, a group therapy program, establishing a local emergency text hotline, Depression Awareness Week activities (May 2013), as well as supporting additional free or reduced intensive counseling programs.

Northwestern Lake Forest Hospital has agreed to deposit any donated funds in a specially identified account to support the work of the task force. Please direct your donation to the *Northwestern Lake Forest Hospital Office of Philanthropy*, 660 N Westmoreland Rd, Lake Forest, IL 60045 (reference teen health task force). If you have questions, please call Dr. Julie Cooley, the Community Wellness Task Force coordinator, at 847-604-7426.

We understand you receive requests from many worthy organizations, and appreciate your serious consideration of this important community project. Only with your continued partnership can we provide a lasting and positive impact on our community.

Memorandum



To: Finance Committee Chair and Members
Village President and Board of Trustees

From: Drew Irvin, Village Administrator
Susan Griffin, Finance Director

CC: Department Directors

Date: January 29, 2013

Subject: FY2013-14 Preliminary General Funds Budget

The following is a summary of the major highlights of the FY2013-14 preliminary General Fund proposed budget.

GENERAL FUND MULTI-YEAR FUND BALANCE PROJECTIONS

Attached to the document is the multi-year General Fund fund balance projections spreadsheet. The anticipated unreserved fund balance at April 30, 2013 is \$4.055 million which is equal to 64% of the operating expenditures. The projected fund balance as of April 30, 2014 is \$3.290 million or 51% of operating expenditures. The decline is due to the use of \$765 thousand in excess fund balance reserves for capital projects. FY15-FY19 preliminary projections shows the fund balance decreasing each year; however, the revenues do not include any estimated sales tax from the redevelopment of the Shepard property or building and property tax revenue from the Stonebridge development. Also, the expenditure projections on this spreadsheet do not reflect any operational changes that may occur as a result of Fire/EMS/Dispatch studies currently being prepared. Finally, much of the capital expenditures over the last two years were possible because of grant monies received. Without grant funds, the Village has typically been able to finance only about \$300k in capital expenditures annually.

GENERAL FUND PROPOSED BUDGET

The General Fund is the main operating fund of the Village and, other than the Water Fund, is the only major fund. The total proposed budget for the General Fund is \$8,967,505 (excluding the Contingency amount of \$200,000) financed with \$7,716,178 in anticipated operating revenues; the intentional use of excess reserves in the amount of \$765,017; two grants for a total of \$468,540; and a transfer of \$17,770 from the E911 Fund. The operating budget is 0.6% higher than the previous year's budget based on continuing current service levels except as noted below. The capital projects account for 15% of the total expenditures and are 21% higher than the FY13 budget.

Revenues:

- Property tax revenue is based on the 2012 levy approved by the Board in December 2012.
- Revenues of \$8.222 million are expected to decrease 0.2% from FY2012-13 estimated actual revenues.
- Grant Funds include the IL Transportation Enhancement Program Grant of \$68,540 for bike connector path project at Sheridan Rd/Scranton/Center and the balance of \$400k from the Great Lakes Initiative Grant for the ravine restoration project.
- No changes to or new user charges have been incorporated in this preliminary budget.
- Sales tax, income tax, utility taxes are all projected to be flat or rise by less than 1.5%.

Expenditures by Category:

- Personnel
 - Police: Recent retirement of Commander Debby Hartwig and disability pension granted to Officer Gerard Riforgiato result in promotion of Officer Robert Brezinski to Sergeant and the hiring of two replacement officers.
 - Collective bargaining contracts: Police Sworn/FOP and the Sergeants/ICOPs union agreements provide for a 2.5% increase in salaries. The PW/IUOE 150 agreement expired on April 30, 2012 and is being negotiated now. Staff will discuss these and other compensation matters in Executive Session at one of the upcoming Finance Cmte meetings.
 - Benefits: Medical and dental insurance budgeted to increase by 15%.
 - Fire: \$5k included for a seasonal employee to revise the GIS maps, maintain knox boxes, and update pre-plans.
- Program Changes
 - Historic Preservation Commission expenditures (Boards & Commissions department) increased by \$7.5k for the incentive program as discussed at the previous Finance Committee meeting.
 - Boards & Commissions department expenditures for Community Partnership contributions in the amount of \$22.4k to LEAD Parent University, SpeakUp! Coalition, Chamber of Commerce, Lake County Cares, and Community Wellness Task Force.
- Contracts/Commodities
 - Training costs for Police and Dispatch include tuition/college incentive program reimbursements. The Village Personnel Handbook (Chapter 17f) requires the Board to establish a reimbursement amount per semester hour.
 - Groot contract increase of 1.7% effective February 1, 2013. Other contracts and commodities pursuant to agreement or as projected.
- Capital Equipment/Building Maintenance, Tree Replacement
 - This budget provides \$230.7k for capital equipment, tree replacements and improvements to adequately maintain the Village's public buildings.
 - There is no expenditure budgeted for tree replacements as a result of emerald ash borer destruction.
- Public Improvement Projects
 - Street rehab program continuation pursuant to Village Engineer recommendation in the amount of \$475k to be fully funded by the General Fund in FY2014. FY2015 will be reduced to \$175k so that the average of the General Fund contribution to the street resurfacing program is \$325k over both fiscal years.
 - \$420k for continuation of the ravine restoration project in Ravine Park ravine. Funding of \$400k is from the Great Lakes Restoration Initiative.
 - \$68.540k budget for construction of a pedestrian/bicycle path to connect the public safety building area with the Grand Illinois Bike Trail on the west side of Sheridan Road. Funding is from the ITEP Grant.
- Debt Service
 - 2012 G.O. Refunding Bonds will be paid in full FY2020. All unsecured notes are paid in full.

Significant Expenditures Changes by Department – (see Summary of Expenditures):

Administration

1. Finance Division 9.8% growth due to inclusion of \$30k for Records Management/Archive System.
2. Boards/Commissions 18.6% increase due to HPC incentive program and external organization funding requests.
3. Community Development salary expenditures for FY2013 include the payment of accrued vacation time in excess of policy limits for the Village Engineer.
4. Village Hall Building 14.1% rise in expenditures for contractual cleaning service (instead of PW employee) replacement of entry door with ADA compliant door, frame and auto-open punch system. Install natural gas generator to provide back-up power to VH for \$50k and \$8.9k to replace the downstairs furnace.
5. Village Properties Division declined because the unsecured note for the purchase of 611 Walnut was paid in full in FY2013.

Public Safety

6. Police Division salary costs for FY2013 include the payment to the Commander of accrued vacation and 40% of sick time upon her retirement, and the payment of accrued vacation time in excess of agreement limits for Officer Thomas.
7. Fire Division 8.9% decrease from reduction in equipment costs of \$185k due to grant-funded SCBA replacements in FY2013.
8. Public Safety Building major improvements budget decreased by almost 43%.

Public Works

9. Street lighting costs are now included with the Streets & Bridge division.
10. Forestry division growth of 10.7% is due to contractual cost addition of \$9k to update the tree inventory.
11. Parkways division growth of 26.4% is attributed to reallocation of PW employee salaries from the VH, PSB, & PW facility salaries to the Forestry division upon the retirement of PW employee dedicated to maintaining the buildings. Building maintenance is now contractual.
12. PW facility costs declined by 33% due to the elimination of salaries and benefits for PW employee (see #9).
13. Commuter Station division expenditures are budgeted to rise by 14.8% for lease payments to Union Pacific (1/3rd of parking permit revenues), parking permit bank card acceptance fees, and for the painting of the interior and replacement of the fire alarm to a code compliant alarm.

PUBLIC WORKS CAPITAL IMPROVEMENT PROJECTS MULTI-YEAR SCHEDULE

Included in this packet is the multi-year public works capital projects schedule. On the third page are projects that are not scheduled in the plan because they are new initiatives and/or projects that do not have an identified funding source.

FINANCE COMMITTEE MEETING

We look forward to reviewing this with you on **Saturday, February 2nd at 8:00 AM**. The Village Engineer will be present to present the PW capital project improvement plan. Please feel free to contact Drew Irvin at 847-283-6883 or Susan Griffin at 847-283-6890.

**VILLAGE OF LAKE BLUFF
GENERAL FUND BALANCE**

FY2013-14 BUDGET 2 ACTUAL & MULTI-YEAR REVIEW

Last Updated
1/29/2013

GENERAL FUND	Actual FY10	Actual FY11	Actual FY 12	Budget FY 13	Est Actual FY 13	Projected FY 14	Projected FY 15	Projected FY 16	Projected FY 17	Projected FY 18	Projected FY 19
Beginning Balance	\$4,176,988	\$4,285,000	\$4,209,747	\$4,384,300	\$4,384,300	\$4,240,111	\$3,475,094	\$3,278,509	\$2,862,692	\$2,561,158	\$1,850,979
Sources of Funds:											
a Revenues - Operating	\$7,670,393	\$7,648,291	\$ 7,731,293	\$7,674,736	\$7,530,547	\$7,687,428	\$7,835,058	\$7,979,548	\$8,197,018	\$8,391,988	\$8,691,648
b Non-recurring revenues	\$0		\$ 54,706	\$ 41,030	\$ 215,260	\$ 28,750	\$25,880	\$23,290	\$20,960	\$21,380	\$21,810
c Grant Revenues	\$0		\$ 136,872	\$927,790	\$458,584	\$468,540	\$0	\$0	\$0	\$0	\$0
f Interfund Transfers In	\$17,917	\$14,740	\$ 18,229	\$ 17,770	\$ 17,770	\$ 17,770	\$ 17,950	\$ 17,950	\$ 18,130	\$ 18,130	\$ 18,310
g1 Sale of fixed assets	\$181,132		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues/Transfers In	\$7,869,442	\$7,663,031	\$7,941,101	\$8,661,326	\$8,222,161	\$8,202,488	\$7,878,888	\$8,020,788	\$8,236,108	\$8,431,498	\$8,731,768
Uses of Funds:											
Operating Expenditures:											
h Personnel Services	\$4,598,649	\$3,989,226	\$ 3,860,407	\$ 3,982,025	\$ 4,054,927	\$ 4,009,910	\$4,126,900	\$4,272,614	\$4,427,993	\$4,583,271	\$4,750,522
i-1 Commodities & Supplies	\$755,378	\$555,807	\$ 796,839	\$ 637,840	\$ 561,440	\$ 646,485	\$ 722,443	\$ 715,503	\$ 750,716	\$ 805,283	\$ 814,003
i-2 Contracts	\$1,228,330	\$1,982,559	\$ 1,396,442	\$ 1,712,740	\$ 1,704,504	\$ 1,763,020	\$ 1,795,995	\$ 1,853,861	\$ 1,913,604	\$ 1,975,284	\$ 2,043,391
Subtotal Operating Expenditures	\$6,582,357	\$6,527,592	\$6,053,687	\$6,332,605	\$6,320,871	\$6,419,415	\$6,645,338	\$6,841,978	\$7,092,312	\$7,363,837	\$7,607,916
j PW Projects	\$205,734	\$105,049	\$ 174,746	\$1,022,440	\$440,556	\$1,363,540	\$233,000	\$220,000	\$173,000	\$328,000	\$23,000
k Cap Equipmnt, Bldgs&Trees	\$46,140	\$40,188	\$ 341,566	\$298,800	\$278,976	\$230,700	\$50,000	\$65,000	\$75,000	\$85,000	\$100,000
m Land Purchase Debt	\$51,150	\$49,394	\$ 47,642	\$45,881	\$45,881	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfers Out:											
n Library	\$5,073	\$7,525	\$ 7,650	\$ 7,750	\$7,750	\$7,800	\$8,073	\$8,356	\$8,648	\$8,951	\$9,264
o 2001 G.O. Certificates Pay	\$276,375	\$270,920	\$ -	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
o1 2006/2012 G.O. Bonds	\$85,964	\$85,964	\$ 215,964	\$265,894	\$265,894	\$253,850	\$255,862	\$253,792	\$251,492	\$253,618	\$254,975
p Vehicle/Equip Replace	\$85,000	\$85,000	\$ 165,000	\$130,000	\$130,000	\$134,000	\$135,000	\$135,000	\$135,000	\$135,000	\$135,000
q Police Pension Fund	\$423,637	\$440,214	\$ 496,129	\$ 553,600	\$551,421	\$558,200	\$573,200	\$587,480	\$602,190	\$617,270	\$632,730
s Motor Fuel Tax	\$0	\$126,438	\$ 264,163	\$ 325,000	\$ 325,000	\$ -	\$175,000	\$325,000	\$200,000	\$350,000	\$350,000
Subtotal Interfund Out	\$876,049	\$1,016,061	\$1,148,906	\$1,282,244	\$1,280,065	\$953,850	\$1,147,135	\$1,309,628	\$1,197,330	\$1,364,839	\$1,381,969
Total Expenditures/Interfund Out	\$7,761,430	\$7,738,284	\$7,766,547	\$8,981,970	\$8,366,349	\$8,967,505	\$8,075,473	\$8,436,606	\$8,537,642	\$9,141,676	\$9,112,885
Revenues in excess/(over) Expend	\$108,012	(\$75,253)	\$174,553	(\$320,644)	(\$144,188)	(\$765,017)	(\$196,585)	(\$415,818)	(\$301,534)	(\$710,178)	(\$381,117)
End of Year Balance	\$4,285,000	\$4,209,747	\$4,384,300	\$4,063,656	\$4,240,111	\$3,475,094	\$3,278,509	\$2,862,692	\$2,561,158	\$1,850,979	\$1,469,863

VILLAGE OF LAKE BLUFF
GENERAL FUND BALANCE

FY2013-14 BUDGET 2 ACTUAL & MULTI-YEAR REVIEW

Last Updated
1/29/2013

GENERAL FUND	Actual FY10	Actual FY11	Actual FY 12	Budget FY 13	Est Actual FY 13	Projected FY 14	Projected FY 15	Projected FY 16	Projected FY 17	Projected FY 18	Projected FY 19
Assigned Fund Balance											
Fire Bunk Area					\$185,000	\$185,000	\$185,000	\$185,000	\$185,000	\$185,000	\$185,000
End of Yr Unreserved Fund Bal	\$4,285,000	\$4,209,747	\$4,384,300	\$4,063,656	\$4,055,111	\$3,290,094	\$3,093,509	\$2,677,692	\$2,376,158	\$1,665,979	\$1,284,863
Target Operating Reserve (25% of operating expenditures)	\$1,645,589	\$1,631,898	\$1,513,422	\$1,583,151	\$1,580,218	\$1,604,854	\$1,661,335	\$1,710,494	\$1,773,078	\$1,840,959	\$1,901,979
<i>Operating Expenditures as a % of End of Year Unreserved Balance</i>	65.1%	64.5%	72.4%	64.2%	64.2%	51.3%	46.6%	39.1%	33.5%	22.6%	16.9%
Operating Expenditures as a % of Operating Revenues (h+i/a)	85.8%	85.3%	77.8%	82.1%	81.6%	83.2%	84.5%	85.5%	86.3%	87.5%	87.3%
Personnel Expenditures as a % of Operating Revenues (h/a)	60.0%	52.2%	49.9%	51.9%	53.8%	52.2%	52.7%	53.5%	54.0%	54.6%	54.7%

Note: This spreadsheet does not include the budgeted contingency amount.



GENERAL FUND REVENUE PROJECTIONS FY 2013/14 ANNUAL BUDGET

01-40- CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	PROJECTIONS FY 13/14	% CHANGE \$ BUDGET-BUDGET FY 13 - FY 14	% CHANGE \$ EST ACTUAL-BUDGET FY 13 - FY 14
PROPERTY TAXES							
103-10000 Property Tax-Gen'l Corporate	471,546	531,215	549,745	542,937	615,630	12.0%	72,693
103-13000 Property Tax-Waste Disposal	383,514	396,952	418,330	411,316	480,000	14.7%	68,684
103-14000 Property Tax-Police Protection	314,356	326,902	337,950	340,021	375,325	11.1%	35,304
103-15000 Property Tax-Crossing Guards	6,287	5,838	4,690	5,484	5,500	17.3%	16
103-16000 Property Tax-Fire Protection	277,394	291,146	297,900	298,872	306,425	2.9%	7,553
103-17000 Property Tax-Audit	25,148	23,350	25,000	27,421	25,000	0.0%	(2,421)
103-18000 Property Tax-Unemploy Tax	18,861	5,838	5,000	5,484	5,000	0.0%	(484)
103-19000 Property Tax-Police Pension	433,811	490,353	550,000	548,421	555,000	0.9%	6,579
103-19050 Property Tax-Liability Ins*	232,623	286,039	290,000	290,663	280,000	-3.4%	(10,663)
Subtotal - Property Taxes	2,163,540	2,357,633	2,478,615	2,470,619	2,647,880	6.8%	177,261
103-20000 Road & Bridge Tax	63,762	67,983	68,880	71,285	73,420	6.6%	2,135
TOTAL PROPERTY TAXES	2,227,302	2,425,616	2,547,495	2,541,904	2,721,300	6.8%	#REF!
OTHER TAXES							
203-20100 Personal Property Replace Tx	42,204	38,073	25,150	28,000	26,600	5.8%	(1,400)
203-20200 Pers Prop Replac-Police Pens	6,403	5,777	3,600	4,500	4,280	18.9%	(220)
203-30000 Sales Tax	2,109,455	1,987,841	2,042,100	1,865,000	1,883,650	-7.8%	18,650
203-30100 Home Rule Sales Tax	618,202	551,856	633,050	498,050	508,590	-19.7%	10,540
203-30300 Sales Tax Sharing-No. Chgo	17,167	14,361	12,270	10,000	10,100	-17.7%	100
203-31000 Sales Tax-Auto Rental	7,660	8,473	8,425	8,425	8,425	0.0%	0
203-32000 State Income Tax	472,166	469,244	453,180	500,675	505,680	11.6%	5,005
203-34000 Prepared Food & Beverage Tx	68,587	53,062	64,800	64,800	64,800	0.0%	0
203-41000 Utility Tax-North Shore Gas	171,776	146,944	135,910	135,910	136,590	0.5%	680
203-42000 Utility Tax-ComEd	342,938	323,460	308,480	308,480	310,020	0.5%	1,540
203-44000 Telecommunications Tax	297,137	290,084	246,530	274,530	274,530	11.4%	0
203-50000 Demolition Tax	10,000	10,250	10,000	20,000	10,000	0.0%	(10,000)
TOTAL TAXES	4,163,695	3,899,425	3,943,495	3,718,370	3,743,265	-5.1%	24,895
LICENSES & PERMITS							
303-15000 Beverage License	15,695	15,645	15,000	15,543	15,000	0.0%	(543)
303-15300 Farmer's Market Permit	4,922	9,008	9,008	6,598	6,598	-26.8%	0
303-16000 Vehicle Licenses	139,440	134,822	134,600	131,800	133,120	-1.1%	1,320
303-16001 Vehicle License-Late Fees	2,468	1,995	1,500	1,500	1,500	0.0%	0
303-16200 Village Lot Parking Fees	7,050	8,300	8,350	9,174	9,170	9.8%	(4)
303-16205 CBD Parking Permits	305	1,275	500	3,925	3,925	685.0%	0
303-16210 Commuter Lot Parking	54,897	55,935	63,600	71,100	71,100	11.8%	0
303-16400 Bicycle License	1	0	0	10	10	---	0
303-19200 Peddler Permits	0	0	0	500	500	---	0
303-24500 Contractors Business License	27,400	25,850	25,908	26,280	26,000	0.4%	(280)
303-24800 Business License	3,400	3,400	3,500	3,500	3,500	0.0%	0
303-25000 Building Permits	221,487	270,447	266,000	252,700	255,000	-4.1%	2,300
303-25050 Demolition Permit	21,496	8,565	16,000	20,822	20,820	30.1%	(2)
303-25100 Elect.,Plmbing, HVAC Permits	6,860	10,367	10,000	7,000	7,000	-30.0%	0
303-25300 Fire Plan Reviews	0	0	500	250	250	-50.0%	0
303-25310 Sprinkler Plan Reviews	1,600	3,550	3,450	2,950	2,950	-14.5%	0
303-25320 Elevator Reviews	0	400	500	250	0	-100.0%	(250)
303-25400 Occupancy Permits	8,000	3,700	7,000	2,500	2,500	-64.3%	0
303-25410 Business Occupancy Permits	100	400	500	800	500	0.0%	(300)
303-25500 Street Opening Permits	4,900	5,815	5,000	6,330	6,330	26.6%	0
303-25600 Sewer Permits	0	1,800	1,800	900	900	-50.0%	0
303-25700 Tree Permits	0	0	0	0	0	---	0
303-25900 Other Permits	3,680	2,310	2,450	1,700	1,700	-30.6%	0
303-29100 Alarm System Registration	8,560	9,150	9,025	9,250	9,250	2.5%	0
TOTAL LICENSES & PERMITS	532,261	572,734	584,191	575,382	577,623	-1.1%	2,241
CHARGE FOR SERVICES							



GENERAL FUND REVENUE PROJECTIONS FY 2013/14 ANNUAL BUDGET

01-40- CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	PROJECTIONS FY 13/14	% CHANGE \$		% CHANGE \$	
						BUDGET-BUDGET FY 13 - FY 14	EST ACTUAL-BUDGET FY 13 - FY 14	BUDGET-BUDGET FY 13 - FY 14	EST ACTUAL-BUDGET FY 13 - FY 14
403-48100 Sewer Charge	183,741	182,817	181,800	205,650	206,680	13.7%	24,880	0.5%	1,030
403-48130 Stormwater Ord Review	900	600	1,000	500	500	-50.0%	(500)	0.0%	0
403-48150 Fire Protection Dist Service	27,984	26,402	27,980	27,650	27,650	-1.2%	(330)	0.0%	0
403-48160 Other Services	0	0	1,000	200	200	-80.0%	(800)	0.0%	0
403-48300 Photo Copy Sales	657	623	500	400	400	-20.0%	(100)	0.0%	0
403-48400 Maps & Publications	20	45	50	20	20	-60.0%	(30)	0.0%	0
403-49900 Zoning/Subdivision Applic Fees	3,100	1,200	500	2,100	2,100	320.0%	1,600	0.0%	0
TOTAL CHARGE FOR SERVICE	216,402	211,687	212,830	236,520	237,550	11.6%	24,720	0.4%	1,030
FINES & FORFEITURES									
503-65000 Court Fines	56,644	51,293	44,000	36,700	37,430	-14.9%	(6,570)	2.0%	730
503-65300 Alarm System Fines	1,275	1,450	1,500	2,450	2,450	63.3%	950	0.0%	0
503-66000 Parking Fines	16,236	25,236	21,000	19,000	19,000	-9.5%	(2,000)	0.0%	0
503-67000 Vehicle License Fine	900	1,830	2,000	2,000	2,000	0.0%	0	0.0%	0
503-68000 Miscellaneous Penalties	0	0	0	0	0	----	0	----	0
503-68500 Nuisances Fines	4,695	1,325	1,300	1,765	1,240	-4.6%	(60)	-29.7%	(525)
503-68600 Animal Impoundment Fee	1,000	460	525	610	610	16.2%	85	0.0%	0
503-69000 Other Fines/Bldg Code Fines	2,950	1,350	2,500	1,500	1,500	-40.0%	(1,000)	0.0%	0
TOTAL FINES & FORFEITURES	83,700	82,944	72,825	64,025	64,230	-11.8%	(8,595)	0.3%	205
MISCELLANEOUS									
603-70000 Franchise Fee-AT&T	11,441	9,285	8,000	8,000	8,000	0.0%	0	0.0%	0
603-71000 Franchise Fee-Cable	87,665	89,680	85,560	85,560	85,560	0.0%	0	0.0%	0
603-73000 Grants/FEMA Reimburse	51,251	241,729	238,890	169,684	68,540	-71.3%	(170,350)	-59.6%	(101,144)
603-74200 Ravine Erosion Cntrl Grant	0	0	688,900	288,900	400,000	-41.9%	(288,900)	38.5%	111,100
603-71100 PEG Access Fees	18,885	23,671	17,000	25,600	25,600	50.6%	8,600	0.0%	0
603-75000 Interest Earnings	18,394	15,439	14,490	11,490	11,600	-19.9%	(2,890)	1.0%	110
603-75500 Training Reimbursements	2,697	0	2,000	0	4,000	100.0%	2,000	----	4,000
603-76000 Rental Income	140,543	151,938	143,000	153,000	153,000	7.0%	10,000	0.0%	0
603-77000 Restitution/Judgments/Donatior	23,712	0	0	0	0	----	0	----	0
603-78000 Contributions/Donations	0	11,954	0	505	0	----	0	-100.0%	(505)
603-78100 Tree Sharing Program	0	0	0	75	500	----	500	566.7%	425
603-78400 SWALCO Recycling Rebates	11,338	28,006	28,610	16,500	16,500	-42.3%	(12,110)	0.0%	0
603-78700 Tree Permit/Mitigation Fee	3,452	12,597	12,240	35,000	35,700	191.7%	23,460	2.0%	700
603-89000 Miscellaneous Income	5,022	87,179	1,500	241,668	1,500	0.0%	0	-99.4%	(240,168)
603-89000 Refund - Property Taxes	0	0	0	0	0	----	0	----	0
603-89100 Police Application Fee	500	1,210	0	450	0	----	0	-100.0%	(450)
603-89200 IRMA Rebate	50,029	54,706	41,030	30,260	28,750	-29.9%	(12,280)	-5.0%	(1,510)
603-90000 Sale of Fixed Assets	0	839	1,500	1,500	1,500	0.0%	0	0.0%	0
TOTAL MISCELLANEOUS	424,929	728,233	1,282,720	1,068,192	840,750	-34.5%	(441,970)	-21.3%	(227,442)
TOTAL REVENUES	7,648,289	7,920,639	8,643,556	8,204,393	8,184,718	-5.3%	(458,838)	-0.2%	(19,675)
INTER-FUND TRANSFERS IN									
703-91000 Interfund Transfer/E911 Fund	14,740	18,229	17,770	17,770	17,770	----	17,770	0.0%	0
TOTAL TRANSFERS IN	14,740	18,229	17,770	17,770	17,770	----	17,770	0.0%	0
TOTAL GEN'L FUND REVENUES & INTERFUND TRANSFERS	7,663,029	7,938,868	8,661,326	8,222,163	8,202,488	-5.3%	(458,838)	-0.2%	(19,675)



GENERAL FUND
SUMMARY OF EXPENDITURES BY DEPARTMENT AND CATEGORY

	ACTUAL FY 2010-11	ACTUAL FY 2011-12	BUDGET FY 2012-13	EST ACTUAL FY 2012-13	BUDGET FY 2013-14	INCREASE (DECREASE) BUDGET	% OF TTL GEN'L FUND EXPEND.
ADMINISTRATION							
Administration	\$1,331,865	\$988,418	\$1,296,289	\$1,154,399	\$1,333,475	2.9%	14.5%
Finance	369,826	410,452	423,790	416,420	465,120	9.8%	5.1%
Boards & Commissions	37,502	50,624	50,100	46,484	59,430	18.6%	0.6%
Community Development	466,342	253,793	312,030	281,223	271,855	-12.9%	3.0%
Village Hall Building	38,157	139,623	83,760	59,435	95,600	14.1%	1.0%
Village Properties	52,386	50,672	49,081	48,870	3,450	-93.0%	0.0%
Subtotal Administration	\$2,296,078	\$1,893,582	\$2,215,050	\$2,006,831	\$2,228,930	0.6%	24.3%
PUBLIC SAFETY							
Police Sworn	2,253,840	2,472,477	2,581,950	2,638,031	2,629,280	1.8%	28.7%
Dispatch Operations	445,710	466,232	455,620	430,314	452,760	-0.6%	4.9%
Crossing Guards	9,080	11,150	9,500	9,419	9,850	3.7%	0.1%
Fire	756,055	709,371	732,920	768,981	668,045	-8.9%	7.3%
Public Safety Building	70,091	78,434	100,560	82,451	68,700	-31.7%	0.7%
Subtotal Public Safety	\$3,534,776	\$3,737,664	\$3,880,550	\$3,929,196	\$3,828,635	-1.3%	41.8%
PUBLIC WORKS							
Streets/Bridges/Lights	608,660	524,472	570,325	555,367	551,810	-3.2%	6.0%
Sanitation	564,528	607,515	612,980	595,218	610,765	-0.4%	6.7%
Forestry	115,935	105,507	133,700	130,632	148,005	10.7%	1.6%
Parkways	60,822	74,505	70,545	69,180	89,170	26.4%	1.0%
Sewer	207,263	181,352	180,500	175,270	205,775	14.0%	2.2%
Public Works Center	57,059	126,808	101,135	72,659	67,700	-33.1%	0.7%
Commuter Station Fund	56,324	76,783	63,745	66,440	73,175	14.8%	0.8%
Public Works Cap Projects	236,842	438,910	1,347,440	765,556	1,363,540	1.2%	14.9%
Subtotal Public Works	\$1,907,433	\$2,135,852	\$3,080,370	\$2,430,322	\$3,109,940	-9.5%	33.9%
TOTAL	\$7,738,287	\$7,767,098	\$9,175,970	\$8,366,349	\$9,167,505	-0.1%	100.0%
Personnel	3,981,274	3,852,283	3,982,025	4,049,373	4,002,310	0.5%	43.7%
Contracts & Commodities	2,546,320	2,202,118	2,350,580	2,271,498	2,417,105	2.8%	26.4%
Unsecured Note - Debt	49,394	47,642	45,881	45,881	0	-100.0%	0.0%
TOTAL OPERATING	\$6,576,988	\$6,102,043	\$6,378,486	\$6,366,752	\$6,419,415	0.6%	70.0%
Capital:							
Pub Works Projects	110,404	174,747	1,022,440	440,556	1,363,540	33.4%	14.9%
Equipment, Bldgs, Trees	34,834	341,401	298,800	278,976	230,700	-22.8%	2.5%
Subtotal Capital	145,238	516,148	1,321,240	719,532	1,594,240	20.7%	17.4%
Interfund Transfers Out:							
Vehicle/Equip Replacemt	85,000	165,000	130,000	130,000	134,000	3.1%	1.5%
Police Pension	440,214	496,130	553,600	551,421	558,200	0.8%	6.1%
MFT & Redevelop Funds	126,438	264,163	325,000	325,000	0	-100.0%	0.0%
Lake Bluff Library	7,525	7,650	7,750	7,750	7,800	0.6%	0.1%
G.O. Debt Payments	356,884	215,964	265,894	265,894	253,850	-4.5%	2.8%
Subtotal Interfund Transl	1,016,061	1,148,907	1,282,244	1,280,065	953,850	-25.6%	10.4%
Contingency	0	0	194,000	0	200,000	3.1%	2.2%
TOTAL	\$7,738,287	\$7,767,098	\$9,175,970	\$8,366,349	\$9,167,505	-0.1%	100.0%

ADMINISTRATOR'S OFFICE

01-60-600

CODE/LINE ITEM	ACTUAL		ESTIMATED		REQUEST	% CHANGE	\$ CHANGE	% CHANGE	\$ CHANGE
	FY 10/11	FY 11/12	BUDGET FY 12/13	ACTUAL FY 12/13	BUDGET FY 13/14	BUDGET TO BUDGET FY 13 - FY 14	BUDGET EST FY 13 - FY 14	ACTUAL TO BUDGE FY 13 - FY 14	ACTUAL TO BUDGE FY 13 - FY 14
PERSONNEL SERVICES									
40000 Salaries	295,981	294,920	300,000	299,000	303,000	1.0%	3,000	1.3%	4,000
40100 Overtime	23	25	500	200	500	0.0%	0	150.0%	300
40300 Part-Time Salaries	0	0	0	0	0	---	0	---	0
40400 Medical Insurance	22,807	22,529	25,110	24,360	25,300	0.8%	190	3.9%	940
40410 Dental Insurance	1,537	1,078	1,600	1,100	970	-39.4%	(630)	-11.8%	(130)
40420 Life Insurance	1,700	1,627	1,500	1,640	1,550	3.3%	50	-5.5%	(90)
40600 Work Comp/Liability Deductib	2,500	3,162	0	0	0	---	0	---	0
40610 Work Comp/Liab Premium	32,701	19,782	18,990	18,817	20,325	7.0%	1,335	8.0%	1,508
40700 Unemployment Insurance	5,573	8,358	6,000	17,950	13,500	125.0%	7,500	-24.8%	(4,450)
40800 Employee Recognition	2,631	2,056	3,200	3,200	2,500	-21.9%	(700)	-21.9%	(700)
40900 Other Employee Benefits	2,411	8,718	7,000	7,560	9,000	28.6%	2,000	19.0%	1,440
TOTAL PERSONNEL SERVICES	367,864	362,255	363,900	373,827	376,645	3.5%	12,745	0.8%	2,818
CONTRACT SERV/COMMODITIES									
41200 Maintenance-Equip.	3,874	4,011	4,000	5,080	5,500	37.5%	1,500	8.3%	420
41300 Computer Service & Software	6,750	1,500	1,000	910	910	-9.0%	(90)	0.0%	0
41304 Other Profess. Serv.	45,178	41,409	93,000	93,000	72,500	-22.0%	(20,500)	-22.0%	(20,500)
41350 Legal Service - See note 1	272,294	121,345	185,000	193,950	185,000	0.0%	0	-4.6%	(8,950)
- Allocated to EBZ Division	0	0	(45,000)	0	0	---	45,000	---	0
41351 Prosecution Services	25,493	24,792	24,050	18,500	20,000	-16.8%	(4,050)	8.1%	1,500
42400 Training/Education	208	12,131	1,000	1,500	1,000	0.0%	0	-33.3%	(500)
42410 Conferences/Seminars	1,299	1,440	1,500	0	4,000	166.7%	2,500	---	4,000
42411 Mileage	219	112	250	100	125	-50.0%	(125)	25.0%	25
42440 Dues	4,396	3,871	4,250	3,500	3,650	-14.1%	(600)	4.3%	150
42450 Recruitment	0	0	0	0	0	---	0	---	0
42460 Publications	462	688	795	1,275	795	0.0%	0	-37.6%	(480)
43210 Telephone	19,175	16,188	7,000	3,000	3,200	-54.3%	(3,800)	6.7%	200
43300 Postage	4,035	4,284	8,900	4,500	7,500	-15.7%	(1,400)	66.7%	3,000
43400 Printing	4,541	4,612	8,000	3,500	10,000	25.0%	2,000	185.7%	6,500
43550 Office Supplies	1,061	711	500	500	500	0.0%	0	0.0%	0
45900 Minor Equip.	0	0	500	0	500	0.0%	0	---	500
48200 Intergov't Services	201,683	165,455	170,000	177,613	180,000	5.9%	10,000	1.3%	2,387
TOTAL CONTRACT/COMMOD.	590,668	402,549	464,745	506,928	495,180	6.5%	30,435	-2.3%	(11,748)
OTHER									
50000 Contingency	0	0	194,000	0	200,000	3.1%	6,000	---	200,000
51000 Interfund Transfer/Debt	356,884	215,964	265,894	265,894	253,850	-4.5%	(12,044)	-4.5%	(12,044)
51100 Interfund Transfer/Library	7,525	7,650	7,750	7,750	7,800	0.6%	50	0.6%	50
TOTAL OTHER	364,409	223,614	467,644	273,644	461,650	-1.3%	(5,994)	68.7%	188,006
CAPITAL OUTLAY									
49400 Equipment	8,924	0	0	0	0	---	0	---	0
TOTAL CAPITAL OUTLAY	8,924	0	0	0	0	---	0	---	0
DEPARTMENT TOTAL	1,331,865	988,418	1,296,289	1,154,399	1,333,475	2.9%	37,186	15.5%	179,076

FINANCE DIVISION

01-60-610

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE		% CHANGE	
						BUDGET TO FY 13 - FY 14	BUDGET EST	ACTUAL TO FY 13 - FY 14	BUDGET
PERSONNEL SERVICES									
40000 Salaries	240,491	248,169	256,800	258,500	260,750	1.5%	3,950	0.9%	2,250
40100 Overtime	91	101	500	300	500	0.0%	0	66.7%	200
40200 Temporary Salaries	0	0	0	0	0	----	0	----	0
40400 Medical Insurance	22,232	26,770	31,450	30,000	29,125	-7.4%	(2,325)	-2.9%	(875)
40410 Dental Insurance	1,359	1,347	1,415	1,220	1,160	-18.0%	(255)	-4.9%	(60)
40420 Life Insurance	2,010	2,249	2,400	2,250	2,400	0.0%	0	6.7%	150
40610 Work Comp/Liab Premium	15,456	15,873	15,760	14,411	15,670	-0.6%	(90)	8.7%	1,259
40700 Unemployment Insurance	0	0	0	0	0	----	0	----	0
40800 Employee Recognition	50	50	250	175	250	0.0%	0	42.9%	75
40900 Other Employee Benefits	240	105	0	0	0	----	0	----	0
TOTAL PERSONNEL SERVICES	281,929	294,664	308,575	306,856	309,855	0.4%	1,280	1.0%	2,999
CONTRACT. SERV/COMMODITIES									
41200 Maintenance-Equip.	8,082	7,745	10,000	8,000	10,700	7.0%	700	33.8%	2,700
41300 Computer Service & Software	11,236	11,182	10,500	9,500	12,400	18.1%	1,900	30.5%	2,900
41304 Other Profess. Serv.	38,793	38,921	41,500	34,750	42,500	2.4%	1,000	22.3%	7,750
41350 Legal Fees	0	0	0	1,452	0	----	0	-100.0%	(1,452)
41500 Credit Card Merchant Fees ¹	0	0	3,000	5,500	6,000	100.0%	3,000	9.1%	500
42400 Training/Education	1,281	1,649	2,250	1,950	2,250	0.0%	0	15.4%	300
42410 Conferences/Seminars	410	1,021	1,800	1,621	3,500	94.4%	1,700	115.9%	1,879
42411 Mileage	72	0	0	0	0	----	0	----	0
42440 Dues	940	1,044	1,115	1,115	1,115	0.0%	0	0.0%	0
42460 Publications	770	653	1,000	955	1,000	0.0%	0	4.7%	45
42450 Recruitment	0	126	0	0	0	----	0	----	0
43210 Telephone	1,176	7,628	3,800	4,393	4,800	26.3%	1,000	9.3%	407
43300 Postage	1,839	997	2,500	2,000	2,250	-10.0%	(250)	12.5%	250
43400 Printing/Publish.	3,912	3,955	4,250	4,250	4,250	0.0%	0	0.0%	0
43550 Office Supplies	8,321	10,867	8,500	8,500	8,500	0.0%	0	0.0%	0
43570 Operating Supplies	0	0	0	0	0	----	0	----	0
45900 Minor Equip.	1,065	0	0	578	1,000	----	1,000	73.0%	422
TOTAL CONTRACT/COMMOD.	77,897	85,788	90,215	84,564	100,265	11.1%	10,050	18.6%	15,701
OTHER									
51000 Interfund Transf/Equip Replac	10,000	30,000	25,000	25,000	25,000	0.0%	0	0.0%	0
	10,000	30,000	25,000	25,000	25,000	0.0%	0	0.0%	0
CAPITAL OUTLAY									
49350 Communications/Tech Equip	0	0	0	0	30,000	----	30,000	----	30,000
49400 Equipment	0	0	0	0	0	----	0	----	0
TOTAL CAPITAL OUTLAY	0	0	0	0	30,000	----	30,000	----	30,000
DEPARTMENT TOTAL	369,826	410,452	423,790	416,420	465,120	9.8%	41,330	11.7%	48,700

¹Merchant fees were included in Other Professional Services prior to FY2012-13.

BOARDS & COMMISSIONS

01-60-650

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO BUDGET	\$ CHANGE FY 13 - FY 14	% CHANGE ACTUAL TO BUDGET	\$ CHANGE FY 13 - FY 14
CONTRACT SERV/COMMODITIES									
40800 Board/Committee Recogn	7,954	8,125	8,500	5,554	7,500	-11.8%	(1,000)	35.0%	1,946
41304 Other Contractual Services	2,980	3,120	3,700	3,196	3,800	2.7%	100	18.9%	604
42400 Training/Education	0	0	0	0	0	----	0	----	0
42440 Dues	3,961	5,215	6,515	6,444	7,120	9.3%	605	10.5%	676
43400 Printing/Publishing	98	139	500	0	500	0.0%	0	----	500
43550 Office Supplies	0	0	0	0	0	----	0	----	0
44610 Farmers Market	3,016	6,459	4,135	5,185	4,720	14.1%	585	-9.0%	(465)
44620 Special Events	310	1,850	2,500	600	2,500	0.0%	0	316.7%	1,900
44630 Historic Preservation Comm	2,156	66	1,000	1,000	8,500	750.0%	7,500	750.0%	7,500
44800 Senior Prop Tax Assistance	1,912	2,718	2,450	2,040	2,390	-2.4%	(60)	17.2%	350
44850 Community Partnership Pgm	15,115	17,615	20,800	20,865	22,400	7.7%	1,600	7.4%	1,535
TOTAL CONTRACT/COMM.	37,502	45,307	50,100	44,884	59,430	18.6%	9,330	32.4%	14,546
CAPITAL									
49350 Computer Equipment		5,317	0	1,600	0	----	0	-100.0%	(1,600)
TOTAL CAPITAL	0	5,317	0	1,600	0	----	0	-100.0%	(1,600)
DEPARTMENT TOTAL	37,502	50,624	50,100	46,484	59,430	18.6%	9,330	27.9%	12,946

COMMUNITY DEVELOPMENT

01-60-680

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE \$ CHANGE		% CHANGE \$ CHANGE		
						BUDGET TO BUDGET FY 13 - FY 14	EST FY 13 - FY 14	ACTUAL TO BUDGET FY 13 - FY 14	BUDGET FY 13 - FY 14	
PERSONNEL SERVICES										
40000 Salaries	208,733	144,164	146,000	171,000	148,500	1.7%	2,500	-13.2%	(22,500)	
40100 Overtime Salaries	0	0	0	0	0	---	0	---	0	
40300 Part-time Salaries	0	0	0	0	0	---	0	---	0	
40200 Seasonal	0	0	0	0	0	---	0	---	0	
40400 Medical Insurance	14,096	8,722	7,275	6,485	7,525	3.4%	250	16.0%	1,040	
40410 Dental Insurance	691	239	850	180	175	-79.4%	(675)	-2.8%	(5)	
40420 Life Insurance	1,885	1,501	1,450	1,450	1,475	1.7%	25	1.7%	25	
40600 Work Comp/Liability Deductible	0	2,500	0	0	0	---	0	---	0	
40610 Work Comp/Liab Premium	15,672	13,011	12,915	13,193	12,770	-1.1%	(145)	-3.2%	(423)	
40700 Unemployment Insurance	0	0	0	0	0	---	0	---	0	
40900 Other Employee Benefits	149	0	300	150	300	0.0%	0	100.0%	150	
TOTAL PERSONNEL SERVICES	241,226	170,137	168,790	192,458	170,745	1.2%	1,955	-11.3%	(21,713)	
CONTRACT SERV/COMMODITIES										
41100 Maintenance - Vehicles	0	297	1,500	500	1,000	-33.3%	500	0.0%	0	
41200 Maintenance - Equipment	150	235	140	200	140	-6.6%	(10)	0.0%	0	
41300 Computer Service & Software	0	0	750	750	750	0.0%	0	0.0%	0	
41301 Building Inspection Serv	46,215	30,000	42,000	30,900	31,520	-25.0%	(10,480)	0.0%	0	
41304 Other Profess. Serv.	10,934	24,915	30,000	30,000	30,000	0.0%	0	0.0%	0	
41305 Engineering Serv.	83,411	0	0	0	0	---	0	---	0	
41350 Legal Service	71,350	12,625	45,000	5,000	5,000	-88.9%	(10,000)	0.0%	0	
42400 Training/Education	460	1,125	2,375	2,375	2,375	-5.0%	(125)	0.0%	0	
42410 Conferences/Seminars	695	798	1,900	1,900	1,900	-5.0%	(100)	0.0%	0	
42411 Mileage	71	330	0	0	0	---	0	---	0	
42420 Clothing/Uniforms	283	211	475	400	475	-5.0%	(25)	0.0%	0	
42440 Dues	980	1,030	1,500	1,500	1,500	0.0%	0	0.0%	0	
42460 Publications	1,768	1,650	2,000	2,000	2,000	0.0%	0	0.0%	0	
43210 Telephone	1,737	1,988	2,000	2,040	2,050	2.5%	50	0.5%	10	
43300 Postage	738	444	400	600	400	0.0%	0	-33.3%	(200)	
43400 Printing/Publish.	1,243	3,165	7,000	3,000	7,000	0.0%	0	133.3%	4,000	
43550 Office Supplies	1,730	2,030	1,000	1,250	1,000	0.0%	0	-20.0%	(250)	
43560 Gasoline & Oil	1,101	1,434	1,000	1,150	1,000	-23.1%	(300)	0.0%	0	
43570 Operating Supplies	119	412	500	500	500	0.0%	0	0.0%	0	
43640 Maintenance Supplies-Vehicle	820	635	1,000	1,000	1,000	0.0%	0	0.0%	0	
44600 Vacant Property Maintenance	1,311	36	2,000	3,000	5,000	150.0%	3,000	66.7%	2,000	
45900 Minor Equip.	0	296	700	700	500	-7.2%	(50)	-28.6%	(200)	
TOTAL CONTRACT/COMMOD.	225,116	83,656	143,240	88,765	95,110	-33.6%	(48,130)	0.0%	0	
OTHER										
51000 Interfund Transf/Vehicle Fund	0	0	0	0	4,000	---	4,000	---	4,000	
TOTAL OTHER	0	0	0	0	4,000	---	4,000	---	4,000	
CAPITAL OUTLAY										
49350 Computer Equipment	0	0	0	0	2,000	---	2,000	---	2,000	
TOTAL CAPITAL	0	0	0	0	2,000	---	2,000	---	2,000	
DEPARTMENT TOTAL	466,342	253,793	312,030	281,223	271,855	-12.9%	(40,175)	-3.3%	(9,368)	

VILLAGE HALL BUILDING

01-60-900

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	ESTIMATED BUDGET FY 12/13	ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE	\$ CHANGE	% CHANGE	\$ CHANGE
						BUDGET TO FY 13 - FY 14	BUDGET FY 13 - FY 14	EST FY 13 - FY 14	ACTUAL TO BUDGET FY 13 - FY 14
PERSONNEL SERVICES									
40000 Salaries	18,853	18,862	19,200	7,105	0	-100.0%	(19,200)	-100.0%	(7,105)
40100 Overtime Salaries	1,234	791	500	0	0	-100.0%	(500)	----	0
40400 Medical Insurance	3,708	4,860	5,310	405	0	-100.0%	(5,310)	-100.0%	(405)
40410 Dental Insurance	0	0	0	0	0	----	0	----	0
40420 Life Insurance	36	36	50	0	0	-100.0%	(50)	----	0
40900 Other Employee Benefits	0	0	0	0	0	----	0	----	0
TOTAL PERSONNEL SERVICES	23,831	24,549	25,060	7,510	0	-100.0%	(25,060)	-100.0%	(7,510)
CONTRACT SERV/COMMODITIES									
41000 Maintenance-Building	8,920	11,279	16,000	14,650	16,000	0.0%	0	9.2%	1,350
41050 Maintenance-Ground	430	196	5,000	3,000	3,000	-40.0%	(2,000)	0.0%	0
43220 Wastewater Treatment	0	0	0	0	0	----	0	----	0
43230 Utilities/Water & Wastewater	328	329	700	500	700	0.0%	0	40.0%	200
43660 Maint-Supplies Build	4,648	4,466	5,000	5,000	5,000	0.0%	0	0.0%	0
45900 Minor Equipment			0	0	0	----	0	----	0
TOTAL CONTRACT/COMMOD.	14,326	16,270	26,700	23,150	24,700	-7.5%	(2,000)	6.7%	1,550
CAPITAL OUTLAY									
49120 Exterior Renovation/Improve	0	91,754	2,000	2,000	12,000	500.0%	10,000	500.0%	10,000
49200 Improvements/Other	0	7,050	23,500	20,275	0	-100.0%	(23,500)	-100.0%	(20,275)
49400 Equipment	0	0	6,500	6,500	58,900	806.2%	52,400	806.2%	52,400
TOTAL CAPITAL OUTLAY	0	98,804	32,000	28,775	70,900	121.6%	38,900	146.4%	42,125
DEPARTMENT TOTAL	38,157	139,623	83,760	59,435	95,600	14.1%	11,840	60.8%	36,165

VILLAGE PROPERTIES

01-60-940

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO BUDGET FY 13 - FY 14	\$ CHANGE BUDGET TO BUDGET FY 13 - FY 14	% CHANGE ACTUAL TO BUDGET FY 13 - FY 14	\$ CHANGE ACTUAL TO BUDGET FY 13 - FY 14
CONTRACTUAL									
41304 Other Profess Services	0	0	0	0	0	----	0	----	0
43230 Utilities	712	563	700	500	700	0.0%	0	40.0%	200
48700 Property Taxes	2,280	2,467	2,500	2,489	2,750	10.0%	250	10.5%	261
TOTAL CONTRACTUAL	2,992	3,030	3,200	2,989	3,450	7.8%	250	15.4%	461
DEBT/OTHER									
47800 Note Payable - 611 Walnut	45,000	45,000	45,000	45,000	0	-100.0%	(45,000)	-100.0%	(45,000)
47805 Note Payable - Interest	4,394	2,642	881	881	0				
51000 Interfund Transfer	0		0	0	0	----	0	----	0
TOTAL OTHER	49,394	47,642	45,881	45,881	0	-100.0%	(45,881)	-100.0%	(45,881)
CAPITAL OUTLAY									
49000 Land	0	0	0	0	0	----	0	----	0
49200 Land Improvements	0	0	0	0	0	----	0	----	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	----	0	----	0
DEPARTMENT TOTAL	52,386	50,672	49,081	48,870	3,450	-93.0%	(45,631)	-92.9%	(45,420)

POLICE SWORN OFFICERS

01-70-710

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE	\$ CHANGE	% CHANGE	\$ CHANGE
						BUDGET TO BUDGET FY 13 - FY 14		EST ACTUAL TO BUDGET FY 13 - FY 14	
PERSONNEL SERVICES									
40000 Salaries	1,217,004	1,279,946	1,346,000	1,418,000	1,353,000	0.5%	7,000	-4.6%	(65,000)
40100 Overtime	168,624	169,764	180,000	190,000	184,500	2.5%	4,500	-2.9%	(5,500)
40300 Part-Time	0	0	0	0	0	---	0	----	0
40350 Special Duty Salaries	0	0	0	0	0	---	0	----	0
40400 Medical Insurance	133,072	144,926	155,400	155,825	169,000	8.8%	13,600	8.5%	13,175
40410 Dental Insurance	8,693	8,905	12,450	9,400	8,900	-28.5%	(3,550)	-5.3%	(500)
40420 Life Insurance	6,135	5,912	6,100	5,675	5,020	-17.7%	(1,080)	-11.5%	(655)
40600 Work Comp/Liability Deduct	1,030	3,234	2,500	0	2,500	0.0%	0	----	2,500
40610 Work Comp/Liability Premium	118,586	133,739	121,300	118,395	124,340	2.5%	3,040	5.0%	5,945
40700 Unemployment Insurance	0	0	0	0	0	---	0	----	0
40800 Employee Recognition	796	431	2,500	950	1,000	-60.0%	(1,500)	5.3%	50
40900 Other Employee Benefits	1,408	187	0	0	0	---	0	----	0
TOTAL PERSONNEL SERVICES	1,655,348	1,747,044	1,826,250	1,898,245	1,848,260	1.2%	22,010	-2.6%	(49,985)
CONTRACT. SERVICES/COMMODITIES									
41100 Maintenance-Vehicle	5,989	3,804	6,000	6,500	5,000	-16.7%	(1,000)	-23.1%	(1,500)
41200 Maintenance-Equip.	4,546	2,993	4,500	3,100	4,000	-11.1%	(500)	29.0%	900
41300 Computer Service & Software	0	1,350	3,000	1,350	1,500	-50.0%	(1,500)	11.1%	150
41304 Other Profess. Serv.	18,209	17,121	20,000	23,000	19,500	-2.5%	(500)	-15.2%	(3,500)
41350 Legal Services	21,315	10,953	11,000	12,000	3,000	-72.7%	(8,000)	-75.0%	(9,000)
42400 Training/Education	5,775	7,211	10,000	10,000	20,000	100.0%	10,000	100.0%	10,000
42410 Conferences	1,049	1,330	2,000	2,000	2,500	25.0%	500	25.0%	500
42411 Mileage	9	9	50	400	500	900.0%	450	25.0%	100
42420 Uniforms	3,220	4,757	9,000	8,500	9,000	0.0%	0	5.9%	500
42440 Dues	3,520	3,170	3,000	3,300	3,100	3.3%	100	-6.1%	(200)
42460 Publications	3,177	9,863	2,100	1,000	2,000	-4.8%	(100)	100.0%	1,000
42450 Recruitment	0	2,012	5,000	2,500	2,500	-50.0%	(2,500)	0.0%	0
43210 Telephone	31,009	29,056	30,000	21,500	23,000	-23.3%	(7,000)	7.0%	1,500
43300 Postage	826	947	750	500	700	-6.7%	(50)	40.0%	200
43400 Printing	1,763	2,558	1,500	1,500	1,500	0.0%	0	0.0%	0
43550 Office Supplies	2,417	2,086	2,300	2,000	2,300	0.0%	0	15.0%	300
43560 Gasoline & Oil	29,450	36,690	35,000	36,500	35,000	0.0%	0	-4.1%	(1,500)
43570 Operating Supply/Prisoner food	2,254	2,251	4,000	2,500	2,500	-37.5%	(1,500)	0.0%	0
43640 Maint. Supplies-Vehicles	8,307	9,196	8,000	7,000	10,000	25.0%	2,000	42.9%	3,000
43650 Maint. Supplies-Equip.	508	466	1,000	700	750	-25.0%	(250)	7.1%	50
44400 Animal Control	2,382	60	400	500	400	0.0%	0	-20.0%	(100)
44500 Community Relations	4,047	2,765	3,500	3,500	3,500	0.0%	0	0.0%	0
44900 Accreditation Program	7,662	6,190	6,000	6,000	6,870	14.5%	870	14.5%	870
45900 Minor Equip.	844	1,326	1,000	2,515	1,200	20.0%	200	-52.3%	(1,315)
TOTAL CONTRACT/COMMOD.	158,278	158,164	169,100	158,365	160,320	-5.2%	(8,780)	1.2%	1,955
OTHER									
51000 Interfund Transf/Vehicle Fund	0	60,000	30,000	30,000	30,000	0.0%	0	0.0%	0
51200 Interfund Transf/Police Pens (2)	433,811	490,353	550,000	548,421	555,000	0.9%	5,000	1.2%	6,579
51210 Interfund Transf/Police Pens (2)	6,403	5,777	3,600	3,000	3,200	-11.1%	(400)	6.7%	200
TOTAL OTHER	440,214	556,130	583,600	581,421	588,200	0.8%	4,600	1.2%	6,779
CAPITAL OUTLAY									
49300 Squad Cars	0	0	0	0	0	---	0	----	0
49350 Computer Equipment	0	95	0	0	0	---	0	----	0
49400 Equipment	0	11,044	0	0	32,500	---	32,500	----	32,500
TOTAL CAPITAL OUTLAY	0	11,139	0	0	32,500	---	32,500	----	32,500
DEPARTMENT TOTAL	2,253,840	2,472,477	2,578,950	2,638,031	2,629,280	2.0%	50,330	-0.3%	(8,751)

01-70-711

CODE/LINE ITEM	ACTUAL	ACTUAL	BUDGET	ESTIMATED	REQUEST	% CHANGE	\$ CHANGE	% CHANGE	\$ CHANGE	
	FY 10/11	FY 11/12	FY 12/13	ACTUAL FY 12/13	BUDGET FY 13/14	BUDGET TO BUDGET FY 13 - FY 14		EST ACTUAL TO BUDGET FY 13 - FY 14		
PERSONNEL SERVICES										
40000 Salaries	294,768	262,528	299,500	293,000	301,000	0.5%	1,500	2.7%	8,000	
40100 Overtime	19,711	40,458	25,000	20,000	20,000	-20.0%	(5,000)	0.0%	0	
40400 Medical Insurance	37,287	38,567	40,350	38,250	42,100	4.3%	1,750	10.1%	3,850	
40410 Dental Insurance	2,436	2,034	2,675	2,380	2,200	-17.8%	(475)	-7.6%	(180)	
40420 Life Insurance	565	503	575	565	580	0.9%	5	2.7%	15	
40600 Work Comp/Liability Deduct	0	2,500	0	0	0	---	0	----	0	
40610 Work Comp/Liability Premium	27,356	25,454	25,270	23,523	23,380	-7.5%	(1,890)	-0.6%	(143)	
40700 Unemployment Insurance	0	0	0	0	0	---	0	----	0	
40900 Other Employee Benefits	830	429	1,000	300	500	-50.0%	(500)	66.7%	200	
TOTAL PERSONNEL SERVICES	382,953	372,473	394,370	378,018	389,760	-1.2%	(4,610)	3.1%	11,742	
CONTRACT. SERVICES/COMMODITIES										
41200 Maintenance-Equip.	8,185	7,867	11,000	8,000	8,000	-27.3%	(3,000)	0.0%	0	
41300 Computer Service & Software	0	2,025	3,000	2,025	2,250	-25.0%	(750)	11.1%	225	
41302 East Shore Radio Network	8,160	8,232	8,300	8,621	12,350	48.8%	4,050	43.3%	3,729	
41304 Other Profess. Serv.	38,262	61,597	30,000	25,000	30,000	0.0%	0	20.0%	5,000	
42400 Training/Education	717	1,972	1,500	3,200	4,500	200.0%	3,000	40.6%	1,300	
42410 Conferences	0	0	900	900	900	0.0%	0	0.0%	0	
42411 Mileage	0	35	100	0	0	-100.0%	(100)	----	0	
42420 Uniforms	854	1,865	1,200	700	1,200	0.0%	0	71.4%	500	
42440 Dues	69	69	300	300	150	-50.0%	(150)	-50.0%	(150)	
42460 Publications	738	0	200	1,000	400	100.0%	200	-60.0%	(600)	
42450 Recruitment	538	3,599	500	0	500	0.0%	0	----	500	
43210 Telephone	4,584	6,279	3,500	1,800	2,000	-42.9%	(1,500)	11.1%	200	
43550 Office Supplies	0	10	400	400	400	0.0%	0	0.0%	0	
43570 Operating Supplies	0	18	100	100	100	0.0%	0	0.0%	0	
43650 Maint. Supplies-Equip.	0	0	250	250	250	0.0%	0	0.0%	0	
45900 Minor Equip.	650	191	0	0	0	---	0	----	0	
TOTAL CONTRACT/COMMOD.	62,757	93,759	61,250	52,296	63,000	2.9%	1,750	20.5%	10,704	
CAPITAL OUTLAY										
49350 Computer Equipment	0	0	0	0	0	---	0	----	0	
49400 Equipment	0	0	0	0	0	---	0	----	0	
TOTAL CAPITAL OUTLAY	0	0	0	0	0	---	0	----	0	
DEPARTMENT TOTAL	445,710	466,232	455,620	430,314	452,760	-0.6%	(2,860)	5.2%	22,446	

CROSSING GUARDS

01-70-712

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO BUDGET FY 13 - FY 14	FY 10/11	% CHANGE EST ACTUAL TO BUDGET FY 13 - FY 14	FY 10 - FY 11	FY 10 - FY 11
PERSONNEL SERVICES										
40000 Salaries	0		0	0	0	---	0	----	0	0
40100 Overtime Salaries	0	346	0	0	0	---	0	----	0	0
40200 Seasonal	9,080	10,718	9,400	9,419	9,750	3.7%	350	3.5%	331	331
40400 Health Insurance	0	0	0	0	0	---	0	----	0	0
40410 Dental Insurance	0	0	0	0	0	---	0	----	0	0
40420 Life Insurance	0	0	0	0	0	---	0	----	0	0
40700 Unemployment Insurance	0	0	0	0	0	---	0	----	0	0
40900 Other Employee Benefits	0	0	0	0	0	---	0	----	0	0
TOTAL PERSONNEL SERVICES	9,080	11,064	9,400	9,419	9,750	3.7%	350	3.5%	331	331
CONTRACT. SERVICES/COMMODITIES										
42400 Training/Recruitment	0	0	0	0	0	---	0	----	0	0
42420 Uniforms/Supplies	0	86	100	0	100	0.0%	0	----	100	100
TOTAL CONTRACT/COMMOD.	0	86	100	0	100	0.0%	0	----	100	100
DEPARTMENT TOTAL	9,080	11,150	9,500	9,419	9,850	3.7%	350	4.6%	431	431

FIRE DIVISION

01-70-730

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED F12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO BUDGET FY 13 - FY 14	\$ CHANGE	% CHANGE EST ACTUAL TO BUDGET FY 13 - FY 14	\$ CHANGE
PERSONNEL SERVICES									
40000 Salaries	59,454	61,778	61,600	64,100	62,350	1.2%	750	-2.7%	(1,750)
40100 Overtime	0	0	0	0	0	---	0	----	0
40200 Seasonal	0	0	0	0	5,000	---	5,000	----	5,000
40310 Volunteer Firefighters	56,995	66,662	66,600	63,706	66,600	0.0%	0	4.5%	2,894
40400 Medical Insurance	14,088	14,537	15,400	14,900	15,975	3.7%	575	7.2%	1,075
40410 Dental Insurance	564	413	535	490	450	-15.9%	(85)	-8.2%	(40)
40420 Life Insurance	115	115	120	120	120	0.0%	0	0.0%	0
40600 Work Comp/Liability Deduct	2,500	2,500	2,500	2,500	2,500	0.0%	0	0.0%	0
40610 Work Comp/Liability Premium	32,376	23,281	23,115	23,955	22,950	-0.7%	(165)	-4.2%	(1,005)
40740 Insurance-Fire Department	6,873	0	0	0	8,000	---	8,000	----	8,000
40800 Volunteer Recognition	582	779	500	500	500	0.0%	0	0.0%	0
40900 Other Employee Benefits	326	128	600	600	600	0.0%	0	0.0%	0
TOTAL PERSONNEL SERVICES	173,873	170,193	170,970	170,871	185,045	8.2%	14,075	8.3%	14,174
CONTRACT SERVICES/COMMODITIES									
41100 Maintenance-Vehicle	17,616	50,464	12,500	21,000	20,000	60.0%	7,500	-4.8%	(1,000)
41200 Maintenance-Equip.	10,528	10,945	16,000	10,000	24,000	50.0%	8,000	140.0%	14,000
41300 Computer Service & Software	1,933	3,958	2,000	1,500	2,000	0.0%	0	33.3%	500
41301 Ambulance Service	379,881	172,056	198,000	238,690	247,250	24.9%	49,250	3.6%	8,560
41302 Fire Calls Contractual	0	0	0	0	0	---	0	----	0
41303 Dispatch Services	31,533	22,138	21,500	21,500	22,500	4.7%	1,000	4.7%	1,000
41304 Other Profess. Serv.	0	0	0	0	0	---	0	----	0
42400 Training/Education	4,037	3,671	4,000	2,000	4,000	0.0%	0	100.0%	2,000
42420 Clothing and Badges	13,308	11,934	12,000	8,000	12,000	0.0%	0	50.0%	4,000
42440 Dues	6,139	6,844	6,150	6,150	6,150	0.0%	0	0.0%	0
42450 Recruitment	184	335	500	150	500	0.0%	0	233.3%	350
42460 Publications	679	1,735	750	750	750	0.0%	0	0.0%	0
43210 Telephone	5,073	7,887	2,500	12,000	12,000	380.0%	9,500	0.0%	0
43300 Postage	302	142	250	250	250	0.0%	0	0.0%	0
43400 Printing	2,272	178	500	500	500	0.0%	0	0.0%	0
43550 Office Supplies	3,012	2,754	2,800	2,000	2,800	0.0%	0	40.0%	800
43560 Gasoline and Oil	3,407	5,690	4,500	4,800	4,500	0.0%	0	-6.3%	(300)
43570 Operating Supplies	1,838	1,828	1,500	1,750	1,500	0.0%	0	-14.3%	(250)
43590 Fire Investigation Supplies	740	842	250	0	250	0.0%	0	----	250
43640 Maint. Supplies-Vehic.	2,827	3,280	3,750	2,000	3,750	0.0%	0	87.5%	1,750
43650 Maint. Supplies-Equip.	2,493	21,845	3,000	3,000	3,000	0.0%	0	0.0%	0
43670 Fire Burn Bldg Supplies	399	0	0	0	0	---	0	----	0
44501 Community Awareness	1,228	561	1,500	1,455	1,500	0.0%	0	3.1%	45
45900 Minor Equip.	2,017	481	8,000	7,000	8,000	0.0%	0	14.3%	1,000
TOTAL CONTRACT/COMMOD.	491,446	329,568	301,950	344,495	377,200	24.9%	75,250	9.5%	32,705
OTHER									
51000 Interfund Transf/Vehicle Fund	75,000	75,000	75,000	75,000	75,000	0.0%	0	0.0%	0
TOTAL OTHER	75,000	75,000	75,000	75,000	75,000	0.0%	0	0.0%	0
CAPITAL OUTLAY									
49400 Equipment	15,736	134,610	185,000	178,615	30,800	-83.4%	(154,200)	-82.8%	(147,815)
TOTAL CAPITAL OUTLAY	15,736	134,610	185,000	178,615	30,800	-83.4%	(154,200)	-82.8%	(147,815)
DEPARTMENT TOTAL	756,055	709,371	732,920	768,981	668,045	-8.9%	(64,875)	-13.1%	(100,936)

PUBLIC SAFETY BUILDING

01-70-930

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO BUDGET FY 13 - FY 14	\$ CHANGE	% CHANGE EST ACTUAL TO BUDGET FY 13 - FY 14	\$ CHANGE
PERSONNEL SERVICES									
40000 Salaries	18,853	18,862	19,200	7,105	0	-100.0%	(19,200)	-100.0%	(7,105)
40100 Overtime Salaries	3,213	791	500	0	0	-100.0%	(500)	----	0
40400 Medical Insurance	3,708	4,860	5,310	405	0	-100.0%	(5,310)	-100.0%	(405)
40410 Dental Insurance	0	0	0	0	0	---	0	----	0
40420 Life Insurance	36	36	50	0	0	-100.0%	(50)	----	0
40900 Other Employee Benefits	0	0	0	0	0	---	0	----	0
TOTAL PERSONNEL SERVICES	25,810	24,549	25,060	7,510	0	-100.0%	(25,060)	-100.0%	(7,510)
CONTRACT SERV/COMMODITIES									
41000 Maintenance-Building	23,205	28,781	30,500	27,800	32,000	4.9%	1,500	15.1%	4,200
41050 Maintenance-Ground	1,512	187	2,500	2,000	2,500	0.0%	0	25.0%	500
41070 Maintenance-Other	3,700	3,932	1,300	500	1,300	0.0%	0	160.0%	800
41200 Maintenance-Equipment	2,901	2,765	6,000	6,000	6,000	0.0%	0	0.0%	0
41300 Technology Support	0	0	0	1,000	1,000	---	1,000	0.0%	0
41304 Other Professional Serv.	0	0	0	3,225	0	---	0	-100.0%	(3,225)
43220 Wastewater-Treatment	0	0	0	0	0	---	0	----	0
43230 Utilities	2,919	2,165	2,700	2,500	2,700	0.0%	0	8.0%	200
43660 Maintenance Supplies-Bldg	7,385	8,203	8,000	11,000	8,200	2.5%	200	-25.5%	(2,800)
43680 Maintenance Supplies-Grnd	238	142	500	200	500	0.0%	0	150.0%	300
45900 Minor Equipment	2,421	0	500	230	1,000	100.0%	500	334.8%	770
TOTAL CONTRACT/COMMOD.	44,281	46,175	52,000	54,455	55,200	6.2%	3,200	1.4%	745
CAPITAL OUTLAY									
49100 Building Improve/Renovation	0	6,452	11,500	7,400	11,500	0.0%	0	55.4%	4,100
49200 Other Improve/Furniture	0	0	0	0	0	---	0	----	0
49400 Equipment	0	1,258	12,000	13,086	2,000	-83.3%	(10,000)	-84.7%	(11,086)
TOTAL CAPITAL OUTLAY	0	7,710	23,500	20,486	13,500	-42.6%	(10,000)	-34.1%	(6,986)
DEPARTMENT TOTAL	70,091	78,434	100,560	82,451	68,700	-31.7%	(31,860)	-16.7%	(13,751)

01-80-840

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO BUDGET FY 13 -- FY 14	\$ CHANGE	% CHANGE EST ACT TO BUDGET FY 13 -- FY 14	\$ CHANGE
PERSONNEL SERVICES									
40000 Salaries	326,373	235,249	231,300	289,610	235,125	1.7%	3,825	-18.8%	(54,485)
40100 Overtime	34,062	24,879	27,000	26,200	27,000	0.0%	0	3.1%	800
40200 Seasonal Salaries	3,824	0	9,300	2,000	10,000	7.5%	700	400.0%	8,000
40400 Medical Insurance	45,247	50,031	54,175	55,050	58,730	8.4%	4,555	6.7%	3,680
40410 Dental Insurance	292	144	265	150	225	-15.1%	(40)	50.0%	75
40420 Life Insurance	770	985	995	950	1,025	3.0%	30	7.9%	75
40600 Work Comp/Liab Deductible	0	5,000	2,500	0	2,500	0.0%	0	----	2,500
40610 Work Comp/Liability Premium	22,695	21,549	21,135	21,838	22,405	6.0%	1,270	2.6%	567
40900 Other Employee Benefits	865	48	2,000	500	2,000	0.0%	0	300.0%	1,500
TOTAL PERSONNEL SERVICES	434,128	337,885	348,670	396,298	359,010	3.0%	10,340	-9.4%	(37,288)
CONTRACT SERV/COMMODITIES									
41100 Maintenance-Vehicle	1,800	2,229	2,500	2,500	3,800	52.0%	1,300	52.0%	1,300
41200 Maintenance-Equipment	25	321	6,000	5,500	5,500	-8.3%	(500)	0.0%	0
41304 Other Pro Srvs/Contract Labor	28,343	37,038	41,500	23,000	41,500	0.0%	0	80.4%	18,500
42400 Training/Education	125	8	250	250	500	100.0%	250	100.0%	250
42420 Uniforms/Clothing	1,381	1,715	1,800	1,800	1,800	0.0%	0	0.0%	0
42440 Dues	65	60	300	300	300	0.0%	0	0.0%	0
42450 Recruitment	0	260	0	1,069	0	----	0	-100.0%	(1,069)
43230 Utilities/Street Lights	64,031	55,650	65,000	52,550	57,800	-11.1%	(7,200)	10.0%	5,250
43400 Printing	0	0	100	100	100	0.0%	0	0.0%	0
43560 Gasoline & Oil	10,240	8,567	11,025	9,000	10,500	-4.8%	(525)	16.7%	1,500
43580 Ice Control Materials	50,077	51,019	58,380	33,000	45,000	-22.9%	(13,380)	36.4%	12,000
43640 Maint. Supplies-Vehicles	4,000	8,049	8,000	5,000	6,500	-18.8%	(1,500)	30.0%	1,500
43650 Maint. Supplies-Equip.	4,194	4,147	6,000	4,200	4,500	-25.0%	(1,500)	7.1%	300
43690 Maint. Supplies-Street & Lites	4,971	5,041	6,500	6,500	6,500	0.0%	0	0.0%	0
43691 Street Signs	3,319	1,902	3,000	3,000	3,000	0.0%	0	0.0%	0
45900 Minor Equipment	306	0	500	500	500	0.0%	0	0.0%	0
TOTAL CONTRACT/COMM.	172,877	176,006	210,855	148,269	187,800	-10.9%	(23,055)	26.7%	39,531
OTHER									
51000 Interfund Transf/Vehicle Fund	0	0	0	0	0	----	0	----	0
TOTAL OTHER	0	0	0	0	0	----	0	----	0
CAPITAL OUTLAY									
49400 Equipment	1,655	10,581	10,800	10,800	5,000	-53.7%	(5,800)	-53.7%	(5,800)
TOTAL CAPITAL EQUIPMENT	1,655	10,581	10,800	10,800	5,000	-53.7%	(5,800)	-53.7%	(5,800)
DEPARTMENT TOTAL	608,660	524,472	570,325	555,367	551,810	-3.2%	(18,515)	-0.6%	(3,557)

^aStreet Lighting expenses were in a separate PW division prior to FY2014.

SANITATION

01-80-850

CODE/LINE ITEM	ACTUAL	ACTUAL	BUDGET	ESTIMATED	REQUEST	% CHANGE	\$ CHANGE	% CHANGE	\$ CHANGE
	FY 10/11	FY 11/12	FY 12/13	FY 12/13	FY 13/14	BUDGET TO BUDGET	FY 13 - FY 14	EST ACT TO BUDGET	FY 13 - FY 14
PERSONNEL SERVICES									
40000 Salaries	0	62	0	0	0	----	0	----	0
40100 Overtime	0	1,011	0	0	0	----	0	----	0
40200 Seasonal	0	0	5,000	2,500	5,000	0.0%	0	100.0%	2,500
40300 Part Time	6,375	6,250	12,000	6,250	6,250	-47.9%	(5,750)	0.0%	0
40400 Medical Insurance	3,708	0	0	0	0	----	0	----	0
40410 Dental Insurance	0	0	0	0	0	----	0	----	0
40420 Life Insurance	39	0	0	0	0	----	0	----	0
40600 Work Comp/Liability Deductbl	0	0	0	0	0	----	0	----	0
40610 Work Comp/Liability Premium	10,828	17,595	5,830	4,268	3,565	-38.9%	(2,265)	-16.5%	(703)
40900 Other Employee Benefits	44	0	0	0	0	----	0	----	0
TOTAL PERSONNEL SERVICES	20,994	24,918	22,830	13,018	14,815	-35.1%	(8,015)	13.8%	1,797
CONTRACT SERV/COMMODITIES									
41100 Maintenance-Vehicle	63	70	700	700	700	0.0%	0	0.0%	0
41200 Maintenance-Equipment	0	0	500	500	1,000	100.0%	500	100.0%	500
41304 Other Contractual Services	0	22,213	0	0	0	----	0	----	0
41305 Waste/Recycling Contract	498,521	507,083	534,500	527,150	542,000	1.4%	7,500	2.8%	14,850
41351 Legal Fees	0	0	0	0	0	----	0	----	0
42400 Training	0	0	0	0	0	----	0	----	0
42420 Uniforms/Clothing	0	0	0	0	0	----	0	----	0
42440 Dues	0	0	0	0	0	----	0	----	0
42450 Recruitment	0	0	0	0	0	----	0	----	0
43400 Printing	0	0	0	0	0	----	0	----	0
43560 Gasoline & Oil	274	408	800	500	500	-37.5%	(300)	0.0%	0
43640 Maint. Supplies-Vehicles	501	862	1,000	200	1,000	0.0%	0	400.0%	800
43650 Maint. Supplies-Equip.	244	0	250	750	250	0.0%	0	-66.7%	(500)
44650 Waste Disposal Services	1,750	6,399	5,000	5,000	4,000	-20.0%	(1,000)	-20.0%	(1,000)
44660 Curbside Recycle Program	0	0	0	0	0	----	0	----	0
44670 Yard Waste Disposal	42,181	45,562	45,000	45,000	45,000	0.0%	0	0.0%	0
45900 Minor Equipment	0	0	2,400	2,400	1,500	-37.5%	(900)	-37.5%	(900)
TOTAL CONTRACT/COMM.	543,534	582,597	590,150	582,200	595,950	1.0%	5,800	2.4%	13,750
OTHER									
51000 Interfund Transf/Vehicle Fund	0	0	0	0	0	----	0	----	0
TOTAL OTHER	0	0	0	0	0	----	0	----	0
CAPITAL OUTLAY									
49200 Other Improvements	0	0	0	0	0	----	0	----	0
TOTAL CAPITAL	0	0	0	0	0	----	0	----	0
DEPARTMENT TOTAL	564,528	607,515	612,980	595,218	610,765	-0.4%	(2,215)	2.6%	15,547

01-80-860

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO FY 13 - FY 14	\$ CHANGE BUDGET FY 13 - FY 14	% CHANGE EST FY 13 - FY 14	\$ CHANGE ACTUAL TO BUDGET FY 13 - FY 14
PERSONNEL SERVICES									
40000 Salaries	49,919	53,670	54,750	51,800	55,500	1.4%	750	7.1%	3,700
40100 Overtime	9,699	6,183	5,000	5,000	5,000	0.0%	0	0.0%	0
40200 Seasonal	7,000	0	7,250	7,250	7,500	3.4%	250	3.4%	250
40400 Medical Insurance	9,702	11,059	12,140	11,315	13,200	8.7%	1,060	16.7%	1,885
40410 Dental Insurance	425	126	135	125	115	-14.8%	(20)	-8.0%	(10)
40420 Life Insurance	132	133	110	110	110	0.0%	0	0.0%	0
40600 Work Comp/Liab Deductible	1,152	0	0	0	0	----	0	----	0
40610 Work Comp/Liability Premium	12,072	0	10,990	12,747	10,780	-1.9%	(210)	-15.4%	(1,967)
40900 Other Employee Benefits	50	0	75	0	0	-100.0%	(75)	----	0
TOTAL PERSONNEL SERVICES	90,151	71,171	90,450	88,347	92,205	1.9%	1,755	4.4%	3,858
CONTRACT. SERVICES/COMMODITIES									
41100 Maintenance-Vehicle	212	5,102	6,000	5,000	5,000	-16.7%	(1,000)	0.0%	0
41200 Maintenance-Equipment	500	0	500	500	500	0.0%	0	0.0%	0
41301 Tree Removal/Trimming	7,642	16,980	15,000	15,000	18,000	20.0%	3,000	20.0%	3,000
41304 Other Contractual Services	0	3,000	5,000	3,000	14,000	180.0%	9,000	366.7%	11,000
42400 Training/Education	43	227	500	500	500	0.0%	0	0.0%	0
42420 Uniforms/Clothing	249	349	400	400	400	0.0%	0	0.0%	0
42440 Dues	235	235	200	235	250	25.0%	50	6.4%	15
42460 Publications	0	0	0	0	0	----	0	----	0
43560 Gasoline & Oil	4,070	5,629	4,000	6,000	5,500	37.5%	1,500	-8.3%	(500)
43570 Operating Supplies	0	0	0	0	0	----	0	----	0
43640 Maint. Supplies-Vehicles	302	162	1,000	1,000	750	-25.0%	(250)	-25.0%	(250)
43650 Maint. Supplies-Equip.	1,545	2,376	1,750	1,750	2,000	14.3%	250	14.3%	250
43680 Maint. Supplies-Ground	189	0	300	300	300	0.0%	0	0.0%	0
44900 Tree Sharing Program ¹	5,700	76	500	500	500	0.0%	0	0.0%	0
45900 Minor Equipment	528	200	1,100	1,100	1,100	0.0%	0	0.0%	0
TOTAL CONTRACT/COMMOD.	21,215	34,336	36,250	35,285	48,800	34.6%	12,550	38.3%	13,515
OTHER									
51000 Interfund Transf/Vehicle Fund	0	0	0	0	0	----	0	----	0
TOTAL OTHER	0	0	0	0	0	----	0	----	0
CAPITAL OUTLAY									
49240 Landscaping & Trees	4,569	0	7,000	7,000	7,000	0.0%	0	0.0%	0
49400 Equipment	0	0	0	0	0	----	0	----	0
TOTAL CAPITAL	4,569	0	7,000	7,000	7,000	0.0%	0	0.0%	0
DEPARTMENT TOTAL	115,935	105,507	133,700	130,632	148,005	10.7%	14,305	13.3%	17,373

¹FY11 \$5,700 is a refund for a tree permit collected in the prior year.

01-80-870

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO BUDGET FY 13 - FY 14	\$ CHANGE	% CHANGE EST ACTUAL TO BUDGET FY 13 - FY 14	\$ CHANGE
PERSONNEL SERVICES									
40000 Salaries	6,284	6,539	6,500	5,350	22,950	253.1%	16,450	329.0%	17,600
40100 Overtime	1,264	578	500	750	500	0.0%	0	-33.3%	(250)
40200 Seasonal	22,486	36,792	17,750	17,750	17,750	0.0%	0	0.0%	0
40400 Medical Insurance	1,236	1,620	1,770	1,240	4,300	142.9%	2,530	246.8%	3,060
40410 Dental Insurance	0	0	0	0	0	----	0	----	0
40420 Life Insurance	12	12	0	0	0	----	0	----	0
40600 Work Comp/Liability Deduct	0	0	0	0	0	----	0	----	0
40610 Work Comp/Liability Premium	7,737	6,623	6,575	7,887	6,920	5.2%	345	-12.3%	(967)
40900 Other Employee Benefits	0	0	0	0	0	----	0	----	0
TOTAL PERSONNEL SERVICES	39,019	52,164	33,095	32,977	52,420	58.4%	19,325	59.0%	19,443
CONTRACT. SERVICES/COMMODITIES									
41050 Maintenance-Ground	2,499	2,576	13,000	12,503	12,000	-7.7%	(1,000)	-4.0%	(503)
41100 Maintenance-Vehicle	1,535	788	1,500	1,500	1,500	0.0%	0	0.0%	0
41200 Maintenance-Equipment	779	60	750	750	750	0.0%	0	0.0%	0
41304 Other Contractual Services	0	0	0	0	0	----	0	----	0
42420 Uniforms/Clothing	282	50	500	500	500	0.0%	0	0.0%	0
43560 Gasoline & Oil	5,434	5,751	4,750	5,000	5,000	5.3%	250	0.0%	0
43640 Maint. Supplies-Vehicles	978	1,088	1,200	1,200	1,500	25.0%	300	25.0%	300
43650 Maint. Supplies-Equip.	2,365	2,877	2,750	2,750	2,750	0.0%	0	0.0%	0
43680 Maint. Supplies-Ground	3,345	3,787	5,500	5,500	5,000	-9.1%	(500)	-9.1%	(500)
44870 CBD Beautification Program	4,108	4,782	4,000	4,000	6,750	68.8%	2,750	68.8%	2,750
45900 Minor Equipment	478	582	3,500	2,500	1,000	-71.4%	(2,500)	-60.0%	(1,500)
TOTAL CONTRACT/COMMOD.	21,803	22,341	37,450	36,203	36,750	-1.9%	(700)	1.5%	547
OTHER									
51000 Interfund Transf/Vehicle Fund	0	0	0	0	0	----	0	----	0
TOTAL OTHER	0	0	0	0	0	----	0	----	0
CAPITAL OUTLAY									
49400 Equipment	0	0	0	0	0	----	0	----	0
TOTAL CAPITAL	0	0	0	0	0	----	0	----	0
DEPARTMENT TOTAL	60,822	74,505	70,545	69,180	89,170	26.4%	18,625	28.9%	19,990

01-80-890

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO BUDGET FY 13 - FY 14	\$ CHANGE BUDGET TO BUDGET FY 13 - FY 14	% CHANGE EST ACT TO BUDGET FY 13 - FY 14	\$ CHANGE EST ACT TO BUDGET FY 13 - FY 14
PERSONNEL SERVICES									
40000 Salaries	136,113	90,292	91,250	91,250	114,500	25.5%	23,250	25.5%	23,250
40100 Overtime	10,245	9,447	6,500	6,500	6,500	0.0%	0	0.0%	0
40400 Medical Insurance	19,571	23,074	25,075	22,500	27,425	9.4%	2,350	21.9%	4,925
40410 Dental Insurance	0	114	135	130	110	-18.5%	(25)	-15.4%	(20)
40420 Life Insurance	469	200	175	210	225	28.6%	50	7.1%	15
40600 Work Comp/Liability Deductibl	0	0	1,000	0	0	-100.0%	(1,000)	----	0
40610 Work Comp/Liability Premium	16,052	14,266	14,165	15,380	14,615	3.2%	450	-5.0%	(765)
40900 Other Employee Benefits	99	0	500	250	500	0.0%	0	100.0%	250
TOTAL PERSONNEL SERVICES	182,549	137,393	138,800	136,220	163,875	18.1%	25,075	20.3%	27,655
CONTRACT SERV/COMMODITIES									
41100 Maintenance-Vehicle	374	806	1,500	1,500	1,500	0.0%	0	0.0%	0
41200 Maintenance-Equipment	6,300	3,665	9,800	9,800	4,300	-56.1%	(5,500)	-56.1%	(5,500)
41305 Contractual Labor	1,130	14,837	7,000	7,000	10,500	50.0%	3,500	50.0%	3,500
41304 Other Professional Services	0	3,737	0	0	0	----	0	----	0
41306 Lift Station Labor/Repairs	0	0	0	0	0	----	0	----	0
42400 Training/Education	0	0	0	0	0	----	0	----	0
42420 Clothing/Uniforms	465	1,028	1,500	750	1,500	0.0%	0	100.0%	750
43210 Telephone	1,929	2,082	3,000	5,000	3,000	0.0%	0	-40.0%	(2,000)
43230 Utilities	4,711	6,775	5,000	4,600	5,000	0.0%	0	8.7%	400
43560 Gasoline & Oil	4,503	5,418	5,500	5,000	5,700	3.6%	200	14.0%	700
43640 Maint. Supplies-Vehicles	898	397	1,500	1,000	3,500	133.3%	2,000	250.0%	2,500
43650 Maint. Supplies-Equip.	924	644	1,000	750	1,000	0.0%	0	33.3%	250
43670 Maint. Supplies-Utilities	2,201	2,570	3,000	2,000	3,000	0.0%	0	50.0%	1,000
44000 Sewer Cost Share Program ¹	0	2,000	2,000	1,000	2,000	0.0%	0	100.0%	1,000
45900 Minor Equipment	1,279	0	400	400	400	0.0%	0	0.0%	0
53000 Bad Debts Exp - Sewer Chg	0	0	500	250	500	0.0%	0	100.0%	250
TOTAL CONTRACT/COMMOD.	24,714	43,959	41,700	39,050	41,900	0.5%	200	7.3%	2,850
OTHER									
51000 Interfund Transf/Vehicle Fund	0	0	0	0	0	----	0	----	0
TOTAL OTHER	0	0	0	0	0	----	0	----	0
CAPITAL OUTLAY									
49400 Equipment	0	0	0	0	0	----	0	----	0
TOTAL CAPITAL	0	0	0	0	0	----	0	----	0
DEPARTMENT TOTAL	207,263	181,352	180,500	175,270	205,775	14.0%	25,275	17.4%	30,505

¹Prior to FY12 the storm sewer cost share program was included in the Public Works Improvements Division

PUBLIC WORKS FACILITY

01-80-910

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO BUDGET FY 13 - FY 14	\$ CHANGE	% CHANGE EST ACT TO BUDGET FY 13 - FY 14	\$ CHANGE
PERSONNEL SERVICES									
40000 Salaries	18,853	16,712	19,200	7,105	0	-100.0%	(19,200)	-100.0%	(7,105)
40100 Overtime Salaries	1,234	791	0	0	0	----	0	----	0
40400 Medical Insurance	3,708	4,860	5,310	405	0	-100.0%	(5,310)	-100.0%	(405)
40410 Dental Insurance	153	0	0	0	0	----	0	----	0
40420 Life Insurance	36	6	0	0	0	----	0	----	0
40900 Other Employee Benefits	282	70	250	199	0	-100.0%	(250)	-100.0%	(199)
TOTAL PERSONNEL SERVICES	24,266	22,439	24,760	7,709	0	-100.0%	(24,760)	-100.0%	(7,709)
CONTRACT. SERVICES/COMMODITIES									
41000 Maintenance-Building	7,326	3,887	10,500	10,500	10,500	0.0%	0	0.0%	0
41200 Maintenance-Equipment	805	19,215	3,500	3,750	4,500	28.6%	1,000	20.0%	750
41300 Computer Services	0	2,025	1,400	1,350	1,350	-3.6%	(50)	0.0%	0
41304 Other Professional Services	2,660	2,776	1,500	0	0	-100.0%	(1,500)	----	0
41309 Contractual Services	0	0	0	0	0	----	0	----	0
42420 Uniforms/Clothing	1,209	1,169	1,000	1,000	1,000	0.0%	0	0.0%	0
43210 Telephone	10,447	10,623	10,500	9,000	9,000	-14.3%	(1,500)	0.0%	0
43220 Wastewater Treatment	0	0	0	0	0	----	0	----	0
43230 Utilities/Wastewater Treatmnt	525	1,043	1,000	300	600	-40.0%	(400)	100.0%	300
43300 Postage	36	43	25	100	100	300.0%	75	0.0%	0
43550 Office Supplies	510	459	750	750	750	0.0%	0	0.0%	0
43650 Maint-Supplies Equip	1,050	748	1,500	2,000	1,500	0.0%	0	-25.0%	(500)
43660 Maint-Supplies Build	3,850	3,917	4,500	4,500	4,000	-11.1%	(500)	-11.1%	(500)
45900 Minor Equip.	425	1,444	2,200	2,200	1,400	-36.4%	(800)	-36.4%	(800)
TOTAL CONTRACT/COMMOD.	28,843	47,349	38,375	35,450	34,700	-9.6%	(3,675)	-2.1%	(750)
CAPITAL OUTLAY									
49100 Building Improvements	0	912	25,000	24,350	15,000	-40.0%	(10,000)	-38.4%	(9,350)
49200 Other Improvements	0	0	0	0	0	----	0	----	0
49350 Technology Hardware/Software	0	0	0	0	0	----	0	----	0
49300 Site Improvements	0	0	0	0	0	----	0	----	0
49400 Equipment	3,950	56,108	13,000	5,150	18,000	38.5%	5,000	249.5%	12,850
TOTAL CAPITAL OUTLAY	3,950	57,020	38,000	29,500	33,000	-13.2%	(5,000)	11.9%	3,500
	57,059	126,808	101,135	72,659	67,700	-33.1%	(33,435)	-6.8%	(4,959)

01-80-920

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO BUDGET FY 13 - FY 14	\$ CHANGE BUDGET TO BUDGET FY 13 - FY 14	% CHANGE EST ACT TO BUDGET FY 13 - FY 14	\$ CHANGE EST ACT TO BUDGET FY 13 - FY 14
PERSONNEL SERVICES									
40000 Salaries	24,856	25,755	26,750	26,750	27,000	0.9%	250	0.9%	250
40100 Overtime Salaries	0	0	500	0	0	-100.0%	(500)	----	0
40400 Medical Insurance	2,769	3,256	3,430	2,960	2,585	-24.6%	(845)	-12.7%	(375)
40410 Dental Insurance	0	120	135	125	110	-18.5%	(25)	-12.0%	(15)
40420 Life Insurance	253	254	230	255	230	0.0%	0	-9.8%	(25)
40900 Other Employee Benefits	375	0	0	0	0	----	0	----	0
TOTAL PERSONNEL SERVICES	28,253	29,385	31,045	30,090	29,925	-3.6%	(1,120)	-0.5%	(165)
CONTRACT SERV/COMMODITIES									
41000 Maintenance-Building	2,725	4,312	5,350	6,250	5,500	2.8%	150	-12.0%	(750)
41050 Maintenance-Grounds	1,788	0	2,500	2,500	2,500	0.0%	0	0.0%	0
41300 Computer Services	0	0	0	0	0	----	0	----	0
41500 Bank Card Fees	0	0	0	2,500	2,500	----	2,500	0.0%	0
43210 Telephone	300	300	400	300	400	0.0%	0	33.3%	100
43220 Wastewater Treatment	0	0	0	0	0	----	0	----	0
43230 Utilities	226	246	500	750	750	50.0%	250	0.0%	0
43300 Postage	0	0	300	0	0	-100.0%	(300)	----	0
43400 Printing	609	357	400	400	400	0.0%	0	0.0%	0
43550 Office Supplies	0	0	0	450	450	----	450	0.0%	0
43660 Maint Supplies-Building	1,520	543	1,250	500	1,250	0.0%	0	150.0%	750
43680 Maint Supplies-Grounds	528	0	500	500	500	0.0%	0	0.0%	0
44300 Railroad lease payments	20,375	25,420	19,000	20,000	23,000	21.1%	4,000	15.0%	3,000
TOTAL CONTRACT/COMMOD.	28,071	31,178	30,200	34,150	37,250	23.3%	7,050	9.1%	3,100
CAPITAL OUTLAY									
49200 Improvements-Other	0	0	2,500	2,200	3,000	20.0%	500	36.4%	800
49400 Equipment	0	16,220	0	0	3,000	----	3,000	----	3,000
TOTAL CAPITAL OUTLAY	0	16,220	2,500	2,200	6,000	140.0%	3,500	172.7%	3,800
DEPARTMENT TOTAL	56,324	76,783	63,745	66,440	73,175	14.8%	9,430	10.1%	6,735

This division was previously a separate Enterprise fund.

PUBLIC WORKS CAPITAL IMPROVEMENT PROJECTS

01-80-xxx

CODE/LINE ITEM	ACTUAL FY 10/11	ACTUAL FY 11/12	BUDGET FY 12/13	ESTIMATED ACTUAL FY 12/13	REQUEST BUDGET FY 13/14	% CHANGE BUDGET TO BUDGET FY 13 - FY 14	\$ CHANGE BUDGET TO BUDGET FY 13 - FY 14	% CHANGE EST ACT TO BUDGET FY 13 - FY 14	\$ CHANGE EST ACT TO BUDGET FY 13 - FY 14
TRANSFERS OUT (840)									
51004 Interfund Trans/Redevelop Fnd			0	0	0	----	0	----	0
51005 Interfund Trans/MFT Fund	126,438	264,163	325,000	325,000	0	#DIV/0!	(325,000)	-100.0%	(325,000)
TOTAL TRANSFERS OUT	126,438	264,163	325,000	325,000	0	#DIV/0!	(325,000)	-100.0%	(325,000)
PUBLIC WORKS IMPROVEMENTS									
STREETS, BRIDGES, LIGHTS (840)									
49200 Sheridan Road Lot Improvemer	9,924	0	0	0	0	----	0	----	0
49210 Sidewalk Replace/Cost Share	0	0	0	0	0	----	0	----	0
49213 Sidewalk Replace/Village	4,960	9,991	10,000	0	35,000	71.4%	25,000	----	35,000
49214 Sidewalk Addition/Path Exten	0	6,321	88,540	13,114	68,540	-29.2%	(20,000)	422.6%	55,426
49216 Street Rehab Improve-N/MFT	16,515	58,837	0	0	475,000	----	475,000	----	475,000
49217 Parking Lots Sealcoat	0	0	0	0	10,000	----	10,000	----	10,000
49245 Gurney Ave footbridge	0	1,040	0	42,547	0	----	0	-100.0%	(42,547)
49250 Bike Path Modifications	0	0	0	0	0	----	0	----	0
Subtotal Streets	31,399	76,189	98,540	55,661	588,540	83.3%	490,000	957.4%	532,879
PARKWAYS, RAVINES (870)									
49250 Ravine Park Erosion Pgrm	29,499	79,660	708,900	288,900	420,000	-68.8%	(288,900)	45.4%	131,100
49251 Ravine Bed Clearing Pgrm	0	0	0	0	0	----	0	----	0
Subtotal Parkways, Ravines	29,499	79,660	708,900	288,900	420,000	-68.8%	(288,900)	45.4%	131,100
SANITARY & STORM SEWERS (890)									
49500 Storm Sewer Improvements	49,506	18,898	160,000	34,064	100,000	-60.0%	(60,000)	193.6%	65,936
49530 Sanitary Sewer Improv	0	0	0	0	110,000	----	110,000	----	110,000
49550 Lift Station System Upgrades	0	0	55,000	61,931	145,000	62.1%	90,000	134.1%	83,069
Subtotal Sewers	49,506	18,898	215,000	95,995	355,000	39.4%	140,000	269.8%	259,005
TOTAL PUBLIC WORKS IMPROVE	110,404	174,747	1,022,440	440,556	1,363,540	25.0%	341,100	209.5%	922,984
DEPARTMENT TOTAL	236,842	438,910	1,347,440	765,556	1,363,540	1.2%	16,100	78.1%	597,984



VILLAGE OF LAKE BLUFF
PUBLIC WORKS IMPROVEMENT PROJECTS
29-Jan-13

Project Name & Number	Status	Anticipated Funding Source	Actual 2010-11	Actual 2011-12	Budget 2012-13	Estimated Actual 2012-13	Budget Request 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19
Urban Design Projects												
NSD Traffic Signal Design	U-8-06	General	\$18,025	\$11,721								
NSD Traffic Signal Construction	U-8-06	2006 Bonds	\$0		\$500,000	\$215,000						
NSD Traffic Signal Construction	U-8-06	Grant	\$0		\$1,000,000	\$1,000,000						
Rt 41/176 Interchange Eng Study-Phase I	U-10-07	Federal T2\$	\$466,064	\$228,440		\$156,083						
Sheridan Rd Vacant Lot Improvements	U-12-10	Complete	\$16,515									
Sheridan Rd/Scranton crossing improve	U-13-01	2006 Bonds					\$50,000					
Water Main Projects												
Sheridan Rd/E Sheridan PI	W10	Complete	Water Bond	\$29,108	\$274,158							
Water Tank Repaint	W14-05	Complete	Water Bond	\$7,000	\$207,939							
Valve Replacement (Blodgett/Simpson)	W19-09		Water	\$0	\$0	\$0	\$127,000					
Valve Replacement - West	W20		Water				\$150,000					
Water Tank Control System Replacement	W21		Water				\$75,000					
W Sheridan PI main (open space extens)	W12		Water					\$335,000				
Ravine Ave (Moffett-Sunrise)	W17A		Water						\$350,000			
MacLaren Ln (Witchwood-Hawthorne)	W18-08		Water							\$275,000		
Cambridge Ln main replace	W9		Water								\$250,000	
Sewer Projects												
Sylvan Rd - sanitary & road repair	R6-10		General	\$49,506								
Rockland Ave Storm Sewer Extension	S100-12		General		\$0							
Wimbledon Rd Storm Sewer Ext	4478.001		General		\$9,473		\$12,230					
Ravine Forest Dr Storm Sewer Extension	S100-12	Complete	General		\$8,175							
Briar Lane Storm Sewer (300 linear feet)	S10		General		\$634	\$25,000	\$25,000					
Lincoln Ave. Storm Sewer	S24		General		\$556	\$105,000	\$6,292	\$100,000				
East Witchwood Storm Outfall	S25-13		General			\$30,000	\$30,000					
Moffett Rd Box Culvert & Outfall Repair	S39-09A		2006 Bonds				\$20,000					
"	S39-09A		2006 Bonds		\$6,097		\$25,000	\$115,000				
East Prospect Sanitary Sewer Line Repair			General				\$0	\$40,000				
Wimbledon Rd/B&T manholes	S28		General					\$25,000				
Rt 176 underpass flood study-Phase 1			General					\$0			\$25,000	
Replace/West Bldgt-Mawman Sani Force Main			General				\$25,000					
Ravine Park Storm Sewer Outfall	S39-10		General									
40 Oak Terrace Storm Outfall Repair	S40-09		General									
Lift Station Pump repairs, alarm syst upgrad	S97-07		General	\$3,000								
Blodgett/Mawman L/S Control Panel/Wet Well			General				\$61,676					
Tangley Oaks Pump Station Generator			General			\$55,000	\$0	\$55,000				
Tangley Oaks #2 Pump Replacement			General				\$0	\$70,000				
Tangley Oaks Control Panel Replacement			General					\$75,000				
Tangley Oaks #3 Pump Replacement			General						\$72,000			
B&T Lift Station Pumps, Pipes, Equip Replac			General				\$90,000			\$0		
Mawman Ave/W Center Lift Stn Pump Repl			General								\$150,000	
Annual Sewer Lining			General				\$85,000	\$0	\$50,000	\$0	\$50,000	\$0
Storm Sewer Cost Share Program	S99		General	\$1,000				Now shown in operating budget				
Misc. Projects (identified during budget prep)	S100	On-going	General				\$0	\$0	\$25,000	\$0	\$25,000	\$0



VILLAGE OF LAKE BLUFF
 PUBLIC WORKS IMPROVEMENT PROJECTS
 29-Jan-13

Project Name & Number	Status	Anticipated Funding Source	Actual 2010-11	Actual 2011-12	Budget 2012-13	Estimated Actual 2012-13	Budget Request 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19		
Street Rehab Projects														
Resurface Mawman Ave Lot	T39-09	2006 Bonds			\$85,000	\$73,653								
FY2010 Projects	Complete	MFT												
FY2011 Projects	Complete	General	\$125,000											
FY2011 Projects	Complete	MFT	\$365,982	\$26,035										
FY2012 Projects	MFT	General		\$264,163										
FY2012 Projects	Non-MFT	General		\$58,837										
FY2012 Projects	MFT	MFT		\$143,190										
FY2013 Projects		General			\$325,000	\$325,000								
FY2013 Projects		MFT			\$150,000	\$110,000								
FY2013 Projects	Misc Patching/Joint	2006 Bonds			\$0	\$66,690								
FY2014 Projects	Non-MFT	General					\$475,000							
FY2012 Crack-filling program		General			Now shown in operating budget									
Parking Lots Sealcoating		General					\$10,000							
Bike/Pedestrian Bituminous Resurfacing		General								\$150,000				
Reserve for future Roadway projects	T100	General						\$175,000	\$325,000	\$200,000	\$350,000	\$350,000		
Reserve for future Roadway projects	T101	MFT					\$0	\$300,000	\$150,000	\$150,000	\$150,000	\$150,000		
Bridges/Sidewalk/Path Projects														
Miscellaneous Sidewalk Replacement	P9	General	\$4,960	\$9,991	\$10,000	\$0	\$35,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000		
Pedestrian/Bike Path Connector Grand IL Trl	P1-11	General		\$6,320	\$20,000	\$13,113	\$0							
Pedestrian/Bike Path Connector Grand IL Trl	P1-11A	Grant		\$0	\$68,540	\$0	\$68,540							
PSB Parking Lot Resurface & Gutter de-ice	B1-11	2006 Bonds		\$42,016										
Gurney Ave bridge structural repairs	P23-08	General		\$0		\$53,000								
Green Bay Rd Bridge Improvements		General							\$50,000					
Glen Ave footbridge Improvements		General									\$30,000			
Rt 176 underpass hand rail repairs		General									\$25,000			
Ravine Erosion Control														
	R2	Grant												
Ravine Bed Tree Clearing	R3	On-going	General	\$3,203	\$0		\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000		
Ravine Park Erosion	R6-10A		General											
Ravine Park ravine restoration	R7-11		General		\$0	\$20,000	\$4,587	\$20,000						
" "	R7-11A		Grant		\$79,660	\$688,900	\$209,240	\$400,000						
					\$1,089,363	\$1,385,647	\$3,082,440	\$2,513,564	\$1,773,540	\$1,043,000	\$1,045,000	\$798,000	\$1,078,000	\$523,000
FUNDING SOURCE BREAKDOWN														
General			\$221,209	\$378,112	\$590,000	\$530,898	\$895,000	\$408,000	\$545,000	\$373,000	\$678,000	\$373,000		
Redevelopment (2006 Bonds)			\$0	\$48,113	\$585,000	\$380,343	\$185,000	\$0	\$0	\$0	\$0	\$0		
Water			\$0	\$0	\$0	\$127,000	\$225,000	\$335,000	\$350,000	\$275,000	\$250,000	\$0		
Water Revenue Bonds			\$36,108	\$482,097	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Motor Fuel Tax			\$365,982	\$169,225	\$150,000	\$110,000	\$0	\$300,000	\$150,000	\$150,000	\$150,000	\$150,000		
Grants/Federal \$			\$466,064	\$308,100	\$1,757,440	\$1,365,323	\$468,540	\$0	\$0	\$0	\$0	\$0		
Total			\$1,089,363	\$1,385,647	\$3,082,440	\$2,513,564	\$1,773,540	\$1,043,000	\$1,045,000	\$798,000	\$1,078,000	\$523,000		



VILLAGE OF LAKE BLUFF
 PUBLIC WORKS IMPROVEMENT PROJECTS
 29-Jan-13

Project Name & Number	Status	Anticipated Funding Source	Actual 2010-11	Actual 2011-12	Budget 2012-13	Estimated Actual 2012-13	Budget Request 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19
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Projects with Unresolved Funding Source, New Initiatives, & Not Scheduled:

Central Business District - Future Phases			\$1,200,000									
463 GreenBay backyrd-drainage/10 homes			\$25,000									
Ravine Forest Dr Storm Sewer Ext - WEST			\$110,000									
Ravine Forest Dr Storm Sewer Ext - EAST			\$70,000									
E. Hawthorne Storm (mid block)	S35-06		\$75,000									
Train Station Lot Expansion	T40-10		\$105,000									
Train Station Lot Resurfacing			\$200,000									
West Sheridan Pl Storm Swr (Pine-Lincoln)			\$150,000									
West Prospect Storm Ext @ Green Bay			\$20,000									
Green Bay Storm Ext (W Prspct-Thornwood)			\$150,000									
Ravine Park Storm Outfall Repairs			\$40,000									
North Ave Storm Repair @ Outfall			\$20,000									
E Woodland/Evanston Storm Relief			>\$500,000									
E Witchwood/Moffett Sanitary Relief			\$500,000									
Green Bay Rd Complete Reconstruct/S of Rt 176			\$2,500,000									
Green Bay Sidewalk East - Rt 176 to North limit			\$350,000									
Sheridan Rd Sidewalk East - Downtown to South limit			\$275,000									
Waukegan Rd Sidewalk East - Rt 176 to South limit			\$300,000									
Rt 176 Underpass Drainage Improvement												
Add'l Ravine Erosion Control Projects - Community wide												
Rt 176/Park Dist Tunnel	P16		\$1,200,000									