

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
REGULAR MEETING
APRIL 10, 2017**

APPROVED MINUTES

1. CALL TO ORDER AND ROLL CALL

Village President O'Hara called the meeting to order at 7:02 p.m. in the Lake Bluff Village Hall Board Room, and in the absence of Village Clerk Aaron Towle, Deputy Village Clerk Drew Irvin called the roll.

The following were present:

Village President: Kathleen O'Hara

Trustees: Barbara Ankenman
Steve Christensen
Mark Dewart (left at 7:35 p.m.)
Eric Grenier
John Josephitis
William Meyer

Absent: Aaron Towle, Village Clerk

Also Present: Drew Irvin, Village Administrator
Brooke Lenneman, Assistant Village Attorney
Susan Griffin, Finance Director
Jeff Hansen, Village Engineer
Michael Croak, Building Codes Supervisor
Jake Terlap, Public Works Superintendent
Glen Cole, Assistant to the Village Administrator

2. PLEDGE OF ALLEGIANCE

President O'Hara led the Pledge of Allegiance.

3. ITEM #6 – VILLAGE BOARD SETS THE ORDER OF THE MEETING

At the request of those present, Trustee Meyer moved to take Agenda Item #5 then return to the regular order of the meeting. Trustee Grenier seconded the motion. The motion passed on a unanimous voice vote.

4. ITEM #5 – NON-AGENDA ITEMS AND VISITORS

President O'Hara stated the Village President and Board of Trustees allocate fifteen minutes for those individuals who would like the opportunity to address the Village Board on any matter not listed on the agenda. Each person addressing the Village Board of Trustees is asked to limit their comments to a maximum of five (5) minutes.

Ms. Ellen Verlen (resident) stated she is a frequent user of short term rentals (Airbnb) and commented on the rules regarding the length of stay in relations to resort towns with transit populations. Currently, there is one Airbnb unit in her neighborhood and she gave an example of how these units would impact their neighborhood. She stated Village residents pay a lot of money in taxes to live in the community and maintain their property; however, Airbnb users are not invested in the community but are allowed to use Village resources. Ms. Verlen stated the anger expressed from residents on their block could have been mitigated if it had been communicated that an Airbnb property was located in their neighborhood. She stated it is incumbent on the Village to know the location of these properties and expressed her opinion that Airbnb properties should operate pursuant to a business license and subject to inspections if allowed to operate in the community.

Ms. Kate Briand (resident) stated many municipalities have codified Airbnb properties and expressed her opinion this is the appropriate action because safety should be the primary concern. She stated a license should be required and annual renewal of the license would provide an opportunity to ensure safety requirements are being maintained. She expressed her opinion that a certificate of occupancy or inspection should be kept in good standing, a hotel occupancy tax should apply and a local contact should be required. Ms. Briand stated if the Village does not act quickly it will be behind the eight ball as this is a commercial activity and should be regulated as such. She stated length of stay regulations should be considered because certain lot configurations in Lake Bluff are unusual.

Mr. Peter Capp (resident) reiterated his comments expressed during the Committee-of-the-Whole Meeting. There are positive and negative experiences associated with Airbnb properties and the Village should issue a cease and desist order because regulations have not been established and the Village will have cake on its face should something happen in the interim.

President O'Hara thanked everyone for their comments and stated there is a Committee-of-the-Whole Meeting scheduled for May 8, 2017 at 6:00 p.m. and she encouraged everyone to attend the meeting.

5. ITEM #4 – CONSIDERATION OF THE MINUTES

Trustee Meyer moved to approve the March 27, 2017 Board of Trustees Regular Meeting Minutes as presented. Trustee Dewart seconded the motion. The motion passed on a unanimous voice vote.

6. ITEM #3 – AWARDS AND PROCLAMATIONS

President O'Hara read the Proclamation declaring April 28, 2017 as *Arbor Day*.

President O'Hara read the Proclamation designating April 2017 as *Fair Housing Month*.

Following a suggestion from President O'Hara, Trustee Josephitis moved that the order of the meeting be amended to take agenda item #18 in advance of agenda item #7a. Trustee Ankenman seconded the motion. The motion passed on a unanimous voice vote.

7. ITEM #18 – A RESOLUTION APPROVING FINAL PLAT OF SUBDIVISION FOR PROPERTY LOCATED AT 420 SIMPSON AVENUE AND 604 RAVINE AVENUE

President O'Hara reported Katherine Murray currently owns the adjacent properties at 420 Simpson Avenue and 604 Ravine Avenue. The home at 420 Simpson is an occupied single family home. The

former home at 604 Ravine Avenue was removed in the fall of 2016. The two properties are currently made up of five separate parcels. Ms. Murray has submitted a subdivision titled as “Winston’s Crib Subdivision” that would alter the existing lot lines of the two properties and combine the five parcels into two. She further reported the purpose of the subdivision is to enlarge the property at 420 Simpson to accommodate a planned addition to the home which will result in Lot 1 of Winston’s Crib Subdivision. The property at 604 Ravine would be reduced in size but would remain a buildable lot under the current zoning regulations and result in Lot 2 of Winston’s Crib Subdivision.

In addition, President O’Hara reported the subdivision is not required to be reviewed by the Plan Commission as it meets the exemption under Section 11-6-2(B) of the Subdivision Code. The subdivision does not create additional lots, reduce any lot to any area smaller than required by the Lake Bluff zoning ordinance or create any nonconforming conditions under current Village Ordinances.

As there were no comments from the Board, Trustee Josephitis moved to adopt the resolution. Trustee Ankenman seconded the motion. The motion passed on the following roll call vote:

Ayes: (6) Ankenman, Christensen, Dewart, Grenier, Josephitis and Meyer
Nays: (0)
Absent: (0)

8. ITEM #7A – WARRANT REPORT FOR APRIL 1-15, 2017 AND MARCH 2017 PAYROLL EXPENDITURES

President O’Hara reported expenditure of Village funds for payment of invoices in the amount of \$241,963.11 for April 1-15, 2017 and funds for payroll in the amount of \$393,393.62 for March 2017.

As such, the total expenditures for this period is in the amount of \$635,356.73.

As there were no questions from the Board, Trustee Dewart moved to approve the Warrant Reports. Trustee Christensen seconded the motion. The motion passed on the following roll call vote:

Ayes: (6) Christensen, Dewart, Grenier, Josephitis, Meyer and Ankenman
Nays: (0)
Absent: (0)

9. ITEM #7B – MARCH 2017 FINANCE REPORT

At President O’Hara’s request, Finance Director Susan Griffin provided a brief summary of the March 2017 Finance Report highlighting major revenue sources and expenditures for the period.

- Sales tax revenue for May-December 2016 of \$2.194 million is \$263k or 14% greater than the same period in 2015;
- Home rule sales tax of \$699,000 for May-December 2016 is \$157,000 or 29% greater than the same period in 2015. The majority of the increase is attributed to new commercial development in the community because home rule sales tax is not applicable to automobile sales;
- Income tax revenue of \$453,000 for the fiscal year to date is \$64,000 or 13% lower than the same period in 2015-16;

- Building permit revenue of \$544,000 for the fiscal year to date is up 21% from the prior year and exceeds the budget projection of \$510,000; and
- Expenditures are consistent with the budget.

Finance Director Griffin stated there is still no word on a resolution to the budget impasse in Springfield. The State currently has \$11 billion in unpaid bills. Staff will continue to monitor the movements in Springfield to assess the implications to the Village of potential changes in State-shared revenue allocations, property tax limitation changes, or pension reform.

In response to a question from Trustee Grenier, Finance Director Griffin stated that changes in income tax revenue is normally attributed to a larger State-wide trend such as unemployment or capital gains taxes and the current decline impacts all municipalities because income tax revenue is distributed on a per capital basis.

Trustee Christensen moved to accept the Finance Report. Trustee Grenier seconded the motion. The motion passed on a unanimous voice vote.

10. ITEM #8 – VILLAGE ADMINISTRATOR’S REPORT

Village Administrator Irvin had no report.

11. ITEM #9 – VILLAGE ATTORNEY’S REPORT

Assistant Village Attorney Brooke Lenneman had no report.

12. ITEM #10 – VILLAGE PRESIDENT’S REPORT

President O’Hara reported that former Village resident and community volunteer extraordinaire Lewis Steadman recently passed away and acknowledged his volunteerism throughout the Village which included Village President (1971-1979), Chair of the former Plan Commission, and Village Trustee (2 terms) amongst others.

13. ITEM #11 – ACCEPTANCE OF THE CORRESPONDENCE

President O’Hara introduced the correspondence from the Informational Reports on March 24 and 31, 2017.

Trustee Dewart moved to accept the correspondence as submitted. Trustee Josephitis seconded the motion. The motion passed on a unanimous voice vote.

14. ITEM #12 – A PUBLIC HEARING CONCERNING THE VILLAGE OF LAKE BLUFF PROPOSED FISCAL YEAR 2018 TENTATIVE BUDGET

President O’Hara reported as required by law, the Village must hold a public hearing on the Tentative Budget after which hearing the budget may be revised and passed without any further inspection, notice or hearing. Notice of this public hearing will be published next week requiring continuation of this hearing to the next Village Board meeting on April 24th. Consistent with past practice, first reading of the budget

ordinance will follow this public hearing with second reading and adoption of the budget anticipated at the next Board meeting on April 24th.

President O'Hara declared the public hearing open.

Finance Director Griffin stated the public hearing is for the second year of the Village's FY2018 Biennial Budget, approved last year, for the fiscal period beginning May 1, 2017 and ending April 30, 2018.

Finance Director Susan Griffin began a slide presentation on the FY2018 Tentative Budget describing the primary budget objectives and main types of funds (general, special revenue, water, police pension trust and library). The following comprise the major highlights of the Tentative Budget:

- The total proposed budget for FY2017 was \$13.04 million and FY2018 is \$14.04 million which is a 1.9% increase from the previous year as a result of the adjustment for sales tax rebate budget in the amount of \$250,000;
- The FY2017 Operating budget was \$10.09 million and FY2018 is \$10.54 million;
- The FY2017 total capital budget was \$2.9 million and FY2018 is \$3.5 million which is a 18.75% increase from the previous year;
- The Library's FY2017 total proposed budget was \$1.006 million and FY2018 is \$960,000 which is a 4% decrease from the previous fiscal year. The increase in FY2017 attributed to capital outlay in the amount of \$67,000.

Finance Director Griffin presented a slide showing FY2018 proposed expenditures by category (capital outlay 19%; debt service 3%; contingency 2%; pension 10%; contracts/commodities 29% and personnel services 37%). A slide of personnel projections and noted there were no significant Staff changes. A slide of revenue sources (property taxes, sales taxes, licenses, water sales and charges, utility and other taxes, State shared taxes, water fund excess reserves, governmental funds excess reserves and grants/donations) and noted property taxes remain the main source of revenue for the Village. The FY2018 property tax dollars come from the 2016 property tax levy which was approved by the Board in December 2016, will be billed to resident in May 2017 and then collected in FY2018. She stated the Village's share of the approved property tax levy did not include use of the 0.7% CPI factor so it was less than what could have been levied under the Property Tax Limitation Act.

Finance Director Griffin presented slides showing the 5 year history of the major revenue sources and noted that the general fund balance is projected to be about 49% of the annual operating budget at the end of FY2018. The Finance Committee recommended transferring \$2 million of General Fund excess reserves into a newly established Capital Projects Fund to be used exclusively for public works infrastructure projects. Over a 10-year period the General Fund balance is projected to remain in the range of 45-55% of one year's operating revenues.

Finance Director Griffin showed a slide of the Water Fund and commented that this fund functions like the private sector. The purpose of the Water Fund is to pay for wholesale water, billing and reading costs and annual capital maintenance. The Finance Committee reviewed a 10-year projection of revenues, expenses, unreserved net plan asset and required water rate to meet the reserve policy and recommended the retail water rate increase from \$7.10 to \$7.31 per thousand gallons. This \$0.05 increase is a pass through to end users because the CLCJAWA rate is expected to increase from \$2.73 to \$2.78. In addition, the Finance Committee recommended changing the structure of the water service maintenance charge from \$7.50 to \$10.00 per quarter effective May 1, 2017. The proposed increase will affect approximately

90% of the Village residents. The recommended structure will revise the water service maintenance fee from \$7.50 per quarter to a quarterly fee based on meter size (1" or less meter - \$10; 1.5" meter - \$15 and incremental increases for meters greater than 2".)

Finance Director Griffin showed a slide of the proposed capital expenditures and described the following major capital projects: (i) street resurfacing and roadway improvements program - \$550,000, (ii) Moffett/E. Witchwood sanitary sewer project - \$20,000 has been spent on design for this year and remaining design and construction will be done in FY2018; (iii) East Prospect sanitary sewer - \$20,000 has been spent on design for this year and remaining design and construction will be done in FY2018; (iv) Train Station roof replacement and exterior maintenance (grant funded) - \$300,000; (v) the water meter auto read conversion project has been postponed until the review of the meter is completed to determine if it justify the \$1 million investment; (vi) vehicles, equipment and technology replacement - \$329,000; (vii) sanitary sewer lift station repairs - \$150,000; and (viii) building maintenance and ADA improvements - \$66,000.

In response to a comment from Trustee Grenier regarding the infrastructure projects, Village Administrator Irvin stated the street resurfacing and roadway improvements expenditures are for the annual resurfacing and patching program. Village Engineer Jeff Hansen explained the Moffett/E. Witchwood sanitary sewer, East Prospect sanitary sewer and sanitary sewer lift station projects. In addition, he stated Lake County Department of Transportation has tentatively agreed to split the design cost for the West Scranton pedestrian bridge and should it get approved the plan is to replace the bridge in FY2019.

Finance Director Griffin continued the presentation showing a slide of the 2015 property tax rates and noted the Village represents 9% and the Library represents 2% of the total tax bill. She stated the 2016 property tax rates will be updated in the final budget document and she does not anticipate the percentage will change.

Village Administrator Irvin stated the expenditure chart reflects an exceptional amount of investment in capital and noted local governments are typically highly invested in employee expenses and to have 25% of the budget devoted to capital outlay is unusual.

As there was no public comments, President O'Hara closed the public hearing.

Trustee Ankenman made a motion to continue the public hearing to the April 24th Board meeting. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

15. ITEM #13 – AN ORDINANCE ADOPTING THE TENTATIVE BUDGET FOR THE VILLAGE OF LAKE BLUFF FOR THE FISCAL YEAR COMMENCING MAY 1, 2017 AND ENDING APRIL 30, 2018

President O'Hara reported a year ago the Village of Lake Bluff considered and approved its first use of a two-year budget process for fiscal years 2017 and 2018 that emphasizes long-range planning and effective program management. Significant features of the Village's two-year Financial Plan include the integration of Village Board goal-setting into the budget process and the extensive use of the Village Strategic Plan as a blueprint for resource allocation. She further reported the Financial Plan includes operating budgets for two years and a capital improvement plan (CIP) covering 10 years. While appropriations continue to be made annually under this process, the Financial Plan is the foundation for preparing the budget in the

second year. Additionally, unexpended operating appropriations from the first year may be carried over into the second year with the approval of the Village Board.

President O'Hara reported this tentative budget, in the amount of **\$15,003,464** plus **\$1,297,453** in inter-fund transfers for, includes the Village of Lake Bluff funds and the Lake Bluff Public Library funds. For the first time ever the Village is submitting a two-year fiscal plan; this multi-year budget process emphasizes long-range planning, budgeting for results, effective program management, and fiscal responsibility. Specifically, the primary objectives of this budget are to: (i) maintain current fund balances at or above Village minimum reserve levels, (ii) control operational costs, (iii) continue reinvestment in Village infrastructure, and (iv) continue to deliver quality and efficient services residents expect from the Village of Lake Bluff. Additionally, this budget has been assembled with the intention to allocate resources consistent with the recently adopted 2023 Village Strategic Plan.

In addition, President O'Hara reported the operating budget (all costs except capital and contingency) for the Village and the Library is \$11.5 million, representing a 4% increase from the previous year budget. When adjusting for the projected sales tax rebate, which is budgeted as an expense for the first time, the operating expenditures are 1.7% over the prior year budget. The capital expenditure budget of \$3.5 million is 24% of the total budget and is 17% greater than the prior year. Property taxes and sales taxes continue to be the two largest sources of revenue at \$4.2 and \$3.9 million, respectively. This budget was prepared with no recommended fee changes except for a 3% rise in the water rate from \$7.10 to \$7.31 per thousand gallons and an increase in the water service maintenance fee from \$7.50 per quarter to \$10 per quarter. This budget includes a Finance Committee recommendation to create a Capital Projects Fund to utilize General Fund excess fund balance reserves for public works infrastructure projects. She further reported on March 25, 2017 the Village Finance Committee discussed and recommended approval of this tentative budget document, which has been available for public inspection since March 6, 2017 at the Village Hall, the Public Safety Building and the Lake Bluff Library as well as on-line at the Village's website at *lakebluff.org*.

Trustee Christensen, Finance Committee Chair, stated the discussions at the Finance Committee meetings were more in depth than the previous year and he is encouraged about the increase in capital expenditures. He stated it was important to get the budget surplus to the recommended level of 50% of the operating budget and noted the tentative budget is definitely within keeping with the Village's Strategic Plan. Lastly, he thanked Finance Director Griffin for her exceptional work during the budget process.

President O'Hara stated she has attended many Finance Committee meeting and this year the discussions were in depth and robust in terms of decision making. The interaction of the Finance Committee with Staff was proven to be a very worthwhile project and she is satisfied with the budget. President O'Hara thanked Village Administrator Irvin and Finance Director Griffin for their assistance during the budget process.

As there were no comments from the Board, Trustee Christensen moved to approve first reading of the ordinance. Trustee Grenier seconded the motion. The motion passed on the following roll call vote:

Ayes:	(5)	Grenier, Josephitis, Meyer, Ankenman and Christensen
Nays:	(0)	
Absent:	(1)	Dewart

16. ITEM #14 – AN ORDINANCE AMENDING TITLE I OF THE MUNICIPAL CODE OF THE VILLAGE OF LAKE BLUFF REGARDING THE COMPREHENSIVE FEE SCHEDULE

President O’Hara reported as part of the budget development process, the Finance Committee reviews the comprehensive fee schedule. At the March 25, 2017 Finance Committee meeting, the members unanimously recommended the following changes to the comprehensive fee schedule:

User Charges and Connection Fees: (page 16 of the Ordinance)

- Adjust water rate for properties within Village limits from \$7.10 to \$7.31 per 1,000 gallons;
- Adjust water rate for properties outside of the Village limits from \$8.17 to \$8.41 per 1,000 gallons; and
- Revise the water service maintenance fee from \$7.50 per quarter to a quarterly fee based on meter size:
 - 1” or less meter - \$10,
 - 1.5” meter - \$15,
 - 2” meter - \$25,
 - 3” meter – \$50,
 - 4” meter - \$75,
 - 5” meter - \$100, and
 - 6” or greater meter - \$200 per quarter

President O’Hara reported the water rate and water service maintenance fee is revised pursuant to the multi-year rate projections developed and annually reviewed by the Finance Committee to adequately cover the operating and capital costs associated with the Village water system. No other changes in the Village fees were recommended at this time.

As there were no comments from the Board, Trustee Ankenman moved to approve first reading of the ordinance. Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Josephitis, Meyer, Ankenman, Christensen and Grenier
Nays: (0)
Absent: (1) Dewart

17. ITEM #15 – A RESOLUTION AWARDED CONTRACTS FOR ROOFING WORK AT VILLAGE HALL AND THE LAKE BLUFF TRAIN STATION

President O’Hara reported as discussed at the March 27th Village Board meeting, the bids came in higher than expected for the following two projects:

- re-shingling, refurbishing the metal skylight screen, and replacing the skylight at the Village Hall, and
- re-shingling the Lake Bluff Train Station roof.

President O’Hara reported for the Village Hall work, the lowest base bid was from L. Marshall Roofing for \$89,900. The next lowest bid was \$92,000, and the third bid was \$293,300. The third bidder later said he made a typographical error and had intended to bid \$93,300. A fourth bidder didn’t submit his bid in time, but later told our consultant he intended to bid a price in the ninety thousands also. The fact that

four bidders or potential bidders bid or attempted to bid relatively close to the lowest bid indicates that this is the current market price for this work.

President O'Hara reported Staff asked each of the contractors who bid if we would get a lower price by allowing a longer timeframe to complete the project or altering any other aspect of the specifications for how the work should be done. The answer from everyone was that it would not significantly lower the price. Among the reasons that the lowest bid is higher than the \$65,000 originally budgeted is because the Village added the skylight and re-painting the metal grillwork to the scope of work on the advice of our consultants after they examined the existing condition of these items and because roofing prices for publicly bid prevailing wage jobs have risen 5-10% since last year. She further reported the fact that relatively few public buildings have steep slope shingle roofs also means that it is harder to know what prices to expect because there are few jobs to use as recent comparables. Taking all of this into account, Staff recommends that we accept the base bid from L. Marshall Roofing for \$89,900.

In addition, President O'Hara reported for the train station project, the lowest bid was \$103,500. Staff recommends that we do not accept this bid, so that we can re-bid the job at the same time that we bid other train station work. This will enable us to determine whether it will all of the work will fit within the \$300,000 budget Metra has provided before we accept any train station bids.

In response to a question from Trustee Christensen, Village Administrator Irvin stated Staff had spoken with a Metra representative and they agreed with the Village's approach to wait and prioritize the projects. Building Codes Supervisor Mike Croak stated the total cost was expected to be between a fourth and fifth of the overall price but it was approximately a third of the price. A discussion followed.

As there were no comments from the Board, Trustee Josephitis moved to adopt the resolution. Trustee Grenier seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Josephitis, Meyer, Ankenman, Christensen and Grenier
Nays: (0)
Absent: (1) Dewart

18. ITEM #16 – A RESOLUTION AUTHORIZING THE EXECUTION OF A CONSTRUCTION ENGINEERING SERVICES AGREEMENT WITH GEWALT HAMILTON ASSOCIATES, INC FOR THE VILLAGE OF LAKE BLUFF'S FY2017-2018 MOTOR FUEL TAX STREET (MFT) IMPROVEMENT PROGRAM

President O'Hara reported in conjunction with the award of a construction contract to Peter Baker & Son Company for the Village's FY2017-2018 MFT Roadway Resurfacing Project the Village Engineer has a solicited a proposal from Gewalt Hamilton Associates, Inc, of Vernon Hills, Illinois, for the necessary construction observation and materials testing services required for implementation of the roadway resurfacing and patching work. The proposed agreement is in the format required by the Illinois Department of Transportation (IDOT).

President O'Hara reported the agreement provides for the expenditure of MFT funds for all material testing required for the Village's FY2017-2018 MFT Street Improvement Program and for the inspection personnel to perform continuous observation of the contractor's operations, the maintenance of daily records, and preparation and submittal of various documentation as required by IDOT for MFT projects. She further reported payment will be made on an hourly basis to include profit and overhead at the hourly

rates as specified in the agreement. A not to exceed amount of \$36,256.00 is specified without additional written authorization from the Village. The Village's FY2017-2018 contains adequate funds for the construction observation services and the Village Engineer recommends adoption of the resolution approving the agreement.

As there were no comments from the Board, Trustee Ankenman moved to adopt the resolution. Trustee Grenier seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Meyer, Ankenman, Christensen, Grenier and Josephitis
Nays: (0)
Absent: (1) Dewart

19. ITEM #17 – A RESOLUTION AUTHORIZING THE EXECUTION OF A CONSTRUCTION CONTRACT WITH PETER BAKER & SON COMPANY OF LAKE BLUFF, ILLINOIS, FOR THE VILLAGE OF LAKE BLUFF'S FY2017-2018 MOTOR FUEL TAX STREET IMPROVEMENT PROGRAM

President O'Hara reported consistent with the recently adopted 2023 Strategic Plan goals and action steps to continue to advance shared services and purchasing opportunities, the Village of Lake Bluff partnered with the City of Lake Forest to jointly bid the FY2017-2018 MFT Street Improvement Program work for both municipalities. On March 28, 2017, bids were opened at the Lake Bluff Village Hall for the joint program and only one bid was received for the project, from Peter Baker & Son Company of Lake Bluff, Illinois. She further reported a comparison to the unit prices the Village received for the FY2016-2017 Street Improvement Program shows that the prices of the current bid are approximately 3% lower than the prior year. Peter Baker & Son has performed this annual contract for the Village many times in the past and has proven to be capable of completing the work.

President O'Hara reported the low bid amount attributable to Lake Bluff's portion of the work is \$426,171.05. The Village's FY2017-18 Budget includes \$530,000 for the MFT Street Improvement Program. The cost for inspection and testing of the Street Improvement Program expected to be \$36,256. Combined, the construction contract and inspection agreement would total \$462,427.05. This is approximately \$67,500 less than budgeted. Staff will work with the contractor to utilize the remaining budgeted funds by increasing the amount of asphalt patching around town.

As there were no comments from the Board, Trustee Christensen moved to adopt the resolution. Trustee Josephitis seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Ankenman, Christensen, Grenier, Josephitis and Meyer
Nays: (0)
Absent: (1) Dewart

20. ITEM #19 – TRUSTEE'S REPORT

There was no Trustee's report.

21. ITEM #21 – CONSIDERATION OF THE MINUTES OF THE MARCH 27, 2017 EXECUTIVE SESSION MEETING

Trustee Ankenman moved to approve the March 27, 2017 Executive Session Meeting Minutes as presented. Trustee Grenier seconded the motion. The motion passed on a unanimous voice vote.

22. ITEM #22 – ADJOURNMENT

Trustee Meyer moved to adjourn the regular meeting. Trustee Grenier seconded the motion and the motion passed on a unanimous voice vote. The meeting adjourned at 8:12 p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator

R. Drew Irvin
Deputy Village Clerk