

**VILLAGE OF LAKE BLUFF
COMMITTEE-OF-THE-WHOLE MEETING
AUGUST 8, 2016**

APPROVED MINUTES OF MEETING

The Village of Lake Bluff Board of Trustees met as a Committee-of-the-Whole (COW) in the Village Hall Board Room (40 East Center Avenue) on Monday, August 8, 2016. Village President O’Hara called the meeting to order at 6:00 p.m. and Village Clerk Aaron Towle called the roll and announced the following were present:

Village President: Kathleen O’Hara

Trustees: Steve Christensen
Mark Dewart
Eric Grenier
John Josephitis
William Meyer

Absent: Barbara Ankenman, Village Trustee

Also Present: Aaron Towle, Village Clerk
Peter Friedman, Village Attorney
Drew Irvin, Village Administrator
Susan Griffin, Finance Director
Michael Croak, Building Codes Supervisor
Jeff Hansen, Village Engineer
Brandon Stanick, Assistant to the Village Administrator (A to VA)

Non-Agenda Items and Visitors

President O’Hara stated the COW allocates 15 minutes for those individuals who would like the opportunity to address the COW on any matter not listed on the agenda.

There were no requests to address the COW.

Consideration of the Minutes from the July 11, 2016 Committee-of-the-Whole Meeting

Trustee Christensen moved to approve the July 11, 2016 COW Meeting Minutes as presented. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

A Discussion Regarding Household Waste Collection Request for Proposal (RFP)

Village Administrator Drew Irvin reported in February 2010 the Village executed a contract with Groot Industries to provide once weekly, curb side collection of residential household refuse, recycling and landscape waste. The term of the contract expires at the end of January 2017. Village Administrator Irvin reviewed the draft RFP noting there were not many differences from the current contract with respect to service levels. The RFP options for refuse would be same as a la carte selection; the recycling option is asking collection of electronic waste at the curb and the landscape collection now includes food scrap collections as a “ride-along”. He stated the sticker option, pay as you throw system (PAYT), will be presented as an alternative. The plan is to have an evaluation committee which would consist of the Finance Committee Chair, an SEC Member and Staff to evaluate the proposals.

Trustee Meyer noted, that should a PAYT alternative be pursued, the Village might want to consider providing residents with a number of free stickers at the beginning of the contract. Village Administrator Irvin stated Staff is seeking a 5 year contract which will include the annual spring and fall pickups.

Trustee Josephitis asked if all recycling waste would be picked-up after the holidays. Village Administrator Irvin stated there are no limits on recycling per pickup under any of the services sought by the Village. The consensus of the COW was to proceed with the call for proposals as discussed.

A Discussion Regarding ComEd Smart Meter Program

President O’Hara stated the City of Lake Forest is asking the Village to consider adopting a resolution encouraging ComEd to allow residents an opportunity to permanently opt-out of the Smart Meter Program. She noted the probability that Village Customers may also seek the ability to opt-out on a long term basis from the Village’s future automated water meter reading (AMR) system.

Village Administrator Irvin stated ComEd’s Vice President filed a petition with the Illinois Commerce Commission to extend the smart meter opt-out procedures deadline.

Trustee Meyer expressed his preference to evaluate the cost to charge a fee for those desiring to opt-out of the AMR program. Finance Director Susan Griffin stated the fee would not be substantial. Staff is recommending increasing the \$7.50 processing fee to cover the cost or monthly billing.

A discussion ensued regarding an opt-out option and if it would be consistent with the Village’s goals of implementing an AMR program.

It was the consensus of the COW to offer residents an opt-out option for AMR meters. A discussion regarding the AMR system being pursued by the Village followed.

Due to some new information regarding the cost associated with the implementation of a AMR system, Village Administrator Irvin noted details regarding the planned AMR system installation will be considered at a future meeting.

Adjournment

As no further business came before the COW, Trustee Grenier moved to adjourn the meeting. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote and the meeting adjourned at 6:41p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator