

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
REGULAR MEETING**

Monday, May 23, 2016
7:00 P.M.
40 East Center Avenue
Village Hall Board Room

AGENDA

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF THE MINUTES OF THE MAY 9, 2016 VILLAGE BOARD MEETING
4. NON-AGENDA ITEMS AND VISITORS

The Village President and Board of Trustees allocate fifteen (15) minutes during this item for those individuals who would like the opportunity to address the Village Board of Trustees on any matter not listed on the agenda. Each person addressing the Village Board of Trustees is asked to limit their comments to a maximum of five (5) minutes.

5. VILLAGE BOARD SETS THE ORDER OF THE MEETING

The Village President and Board of Trustees will entertain requests from anyone present on the order of business to be conducted during the Village Board Meeting.

6. VILLAGE FINANCE REPORT
 - a) Warrant Report for May 16-31, 2016
7. VILLAGE ADMINISTRATOR'S REPORT
 - a) 2016 Lake Bluff Farmers' Market Report
8. VILLAGE ATTORNEY'S REPORT
9. VILLAGE PRESIDENT'S REPORT

CONSENT AGENDA

10. ACCEPTANCE OF THE CORRESPONDENCE

Please note all correspondence was delivered to the Village Board of Trustees in the Informational Reports on May 6 and 13, 2016.

11. A RESOLUTION APPOINTING JEFF HANSEN AS THE VILLAGE'S ALTERNATE DIRECTOR TO THE SOLID WASTE AGENCY OF LAKE COUNTY (SWALCO)

OTHER BUSINESS

12. A RESOLUTION APPROVING A SIGN EXEMPTION REQUEST FOR 930 NORTH SHORE DRIVE
13. SECOND READING OF AN ORDINANCE AMENDING CHAPTER 4 OF TITLE V OF THE LAKE BLUFF MUNICIPAL CODE REGARDING EMERGENCY TELEPHONE SYSTEM (9-1-1)
14. A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH BS&A SOFTWARE OF BATH, MICHIGAN FOR THE PROCUREMENT AND IMPLEMENTATION OF AN ENTERPRISE RESOURCE PLANNING SYSTEM AND APPROVING THE WAIVER OF COMPETITIVE BIDS
15. A RESOLUTION AUTHORIZING THE EXECUTION OF A CONSTRUCTION CONTRACT AND WAIVER OF COMPETITIVE BIDS TO COMPLETE THE EMERGENCY REPAIR OF MOFFETT ROAD
16. A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT AND WAIVER OF COMPETITIVE BIDS TO COMPLETE THE PRODUCTION OF NEW VILLAGE GATEWAY AND FACILITY SIGNAGE
17. TRUSTEE’S REPORT
18. EXECUTIVE SESSION
19. CONSIDERATION OF THE MINUTES OF THE MAY 9, 2016 EXECUTIVE SESSION MEETING
20. ADJOURNMENT

R. Drew Irvin
Village Administrator

The Village of Lake Bluff is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact R. Drew Irvin, Village Administrator, at 234-0774 or TDD number 234-2153 promptly to allow the Village of Lake Bluff to make reasonable accommodations.

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
REGULAR MEETING
MAY 9, 2016**

DRAFT MINUTES

1. CALL TO ORDER AND ROLL CALL

Village President O'Hara called the meeting to order at 7:00 p.m. in the Lake Bluff Village Hall Board Room, and Village Clerk Aaron Towle called the roll.

The following were present:

Village President: Kathleen O'Hara

Trustees: Barbara Ankenman
Steve Christensen
Mark Dewart
Eric Grenier
William Meyer

Absent: John Josephitis, Village Trustee

Also Present: Aaron Towle, Village Clerk
Drew Irvin, Village Administrator
Peter Friedman, Village Attorney
Susan Griffin, Finance Director
Michael Croak, Building Codes Supervisor
Jeff Hansen, Village Engineer
David Belmonte, Police Chief
Jake Terlap, Public Works Superintendent
Brandon Stanick, Assistant to the Village Administrator (A to VA)

2. PLEDGE OF ALLEGIANCE

President O'Hara led the Pledge of Allegiance.

3. CONSIDERATION OF THE MINUTES

Trustee Ankenman moved to approve the April 25, 2016 Board of Trustees Regular Meeting Minutes as presented. Trustee Grenier seconded the motion. The motion passed on a unanimous voice vote.

4. NON-AGENDA ITEMS AND VISITORS

President O'Hara stated the Village President and Board of Trustees allocate fifteen minutes for those individuals who would like the opportunity to address the Village Board on any matter not listed on the agenda. Each person addressing the Village Board of Trustees is asked to limit their comments to a maximum of five (5) minutes.

There were no requests to address the Board.

5. VILLAGE BOARD SETS THE ORDER OF THE MEETING

At the request of those present, Trustee Christensen moved to take Consent Agenda Items #10, #11 and #12 and then return to the regular order of the meeting. Trustee Dewart seconded the motion. The motion passed on a unanimous voice vote.

6. ITEMS #10, #11 AND #12 – CONSENT AGENDA

President O’Hara introduced the following Consent Agenda items for consideration:

- 10. Correspondence Delivered in the April 22 and 29, 2016 Informational Reports;
- 11. Second Reading of an Ordinance Amending the Lake Bluff Zoning Regulations Concerning Residential Pool Houses; and
- 12. Second Reading of an Ordinance Granting a Special Use Permit for the Property Located at 611 Lansdowne Lane to Permit the Operation of a Residential Pool House that has Heat, Light, and Bathing and Shower Facilities.

Trustee Christensen moved to approve the Consent Agenda. Trustee Dewart seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Ankenman, Christensen, Dewart, Grenier and Meyer
Nays: (0)
Absent: (1) Josephitis

7. ITEM #6A – WARRANT REPORT FOR APRIL 15-30, 2016 AND MAY 1-15, 2016 AND APRIL 2016 PAYROLL EXPENDITURES

President O’Hara reported expenditure of Village funds for payment of invoices in the amount of \$293,334.65 for April 15-30, 2016 and May 1-15, 2016.

President O’Hara reported expenditure of Village funds for payroll in the amount of \$256,619.23 for April 2016.

As such, the total expenditures for this period is in the amount of \$549,953.88

As there were no comments from the Board, Trustee Dewart moved to approve the Warrant Report. Trustee Grenier seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Christensen, Dewart, Grenier, Meyer and Ankenman
Nays: (0)
Absent: (1) Josephitis

8. ITEM #6B – APRIL 2016 FINANCE REPORT

At President O’Hara’s request, Finance Director Susan Griffin provided a brief summary of the April 2016 Finance Report highlighting major revenue sources and expenditures for the period:

- Sales tax revenue for May 2015-January 2016 is \$2.138 million which is \$240,000 or 13% greater and home rule sales tax of \$598,000 is \$169,000 or 39% greater than the same period in 2014-15;

- Income tax revenue of \$610,000 for FY2016 is 9% greater than the same period in FY2015;
- Building permit revenue is \$477,000 and is \$23,000 less than the revised revenue projection of \$500,000;
- Capital project expenditures exceed the same period in the prior fiscal year by \$542,000; and
- Water billed consumption is down 2.9 million gallons, but because of the increase in the rate, the water sales revenue increased \$5,000.

Finance Director Griffin stated Staff continues to closely monitor the actions in Springfield and assess the implications to the Village of potential changes in State-shared revenue allocations, property tax limitation changes, or pension reform law.

Trustee Dewart moved to accept the Finance Report. Trustee Grenier seconded the motion. The motion passed on a unanimous voice vote.

9. ITEM # 7 – VILLAGE ADMINISTRATOR’S REPORT

Village Administrator Drew Irvin had no report.

10. ITEM #8 – VILLAGE ATTORNEY’S REPORT

Village Attorney Peter Friedman had no report.

11. ITEM #9A – VILLAGE PRESIDENT’S REPORT CONCERNING AN APPOINTMENT TO THE JOINT PLAN COMMISSION AND ZONING BOARD OF APPEALS

President O’Hara reported the Village President is required by the municipal code to appoint members to the Village’s various advisory Boards and Commissions, subject to the consent of the Board of Trustees. Village resident David Burns is recommended for appointment to the Joint Plan Commission and Zoning Board of Appeals for a term expiring April 30, 2019.

Trustee Meyer moved to approve the recommended appointment. Trustee Grenier seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Dewart, Grenier, Meyer, Ankenman and Christensen
Nays: (0)
Absent: (1) Josephitis

At the request of President O’Hara, Village Administrator Irvin provided an update on the Automated External Defibrillator (AED) devices recently installed throughout Village facilities noting that Staff and the Metra train station attendant have received training on the devices.

12. ITEM #13 – A RESOLUTION APPROVING AN AMENDMENT TO THE VILLAGE ADMINISTRATOR’S EMPLOYMENT AGREEMENT

President O’Hara reported on January 1, 2008 Village Administrator Irvin commenced his employment with the Village. In accordance with Section 4 of the Employment Agreement by and between the Village of Lake Bluff and Village Administrator Irvin, the President and Board of Trustees have conducted a performance review and determined that it is in the best interest of the Village to adjust Mr. Irvin’s compensation to be consistent with the Village’s Official Pay Plan and to recognize his organizational

contributions during the past performance review period. Specifically, the Village Administrator's annual base salary will be set at \$196,650 effective May 1, 2016. She further reported this is the fifth amendment to the Village Administrator's Employment Agreement since 2008. Pursuant to 5 ILCS 120/7.3(b), the Village Administrator's total compensation package has been posted on the Village website for more than 6 days.

Village Administrator Irvin stated there was a typo in the draft resolution and noted the effective date should be May 1, 2016.

As there were no comments from the Board, Trustee Ankenman moved to adopt the resolution. Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Grenier, Meyer, Ankenman, Christensen and Dewart
Nays: (0)
Absent: (1) Josephitis

13. ITEM #14 – A RESOLUTION APPROVING AN AMENDMENT TO THE CHIEF OF POLICE'S EMPLOYMENT AGREEMENT

President O'Hara reported after serving in progressively more responsible positions with the Village since 1989 (most recently as Deputy Chief of Police), on March 1, 2014 David Belmonte became the Village's 9th Chief of Police since 1895. In accordance with Section 7 of the employment Agreement by and between the Village of Lake Bluff and Police Chief Belmonte, the Village Administrator has conducted a performance review and determined that it is in the best interests of the Village to adjust Chief Belmonte's compensation to be consistent with the Village's Official Pay Plan and to recognize his organizational contributions during the past performance review period. Specifically, the Chief of Police's annual base salary will be set at \$134,335 effective May 1, 2016. This is the second amendment to the Chief of Police's Employment Agreement.

As there were no comments from the Board, Trustee Christensen moved to adopt the resolution. Trustee Dewart seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Meyer, Ankenman, Christensen, Dewart and Grenier
Nays: (0)
Absent: (1) Josephitis

14. ITEM #15 – A RESOLUTION APPROVING AN AMENDMENT TO THE DEPUTY CHIEF OF POLICE'S EMPLOYMENT AGREEMENT

President O'Hara reported since his appointment Deputy Chief of Police Mike Hosking has proven himself as an essential asset to the Village's police management team. As envisioned, he has provided strong administrative support and professional development to our Sergeants, Investigator and Officers. In accordance with Section 7A of the Employment Agreement by and between the Village of Lake Bluff and Deputy Chief of Police Hosking, Police Chief Belmonte has conducted a performance review and determined that it is in the best interests of the Village to adjust Deputy Chief Hosking's compensation to be consistent with the Village's Official Pay Plan and to recognize his significant organizational contributions during the past performance review period. Specifically, the Deputy Chief of Police's

annual base salary will be set at \$112,183 effective May 1, 2016. This is the second amendment to the Deputy Chief of Police’s Employment Agreement.

As there were no comments from the Board, Trustee Dewart moved to adopt the resolution. Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Meyer, Ankenman, Christensen, Dewart and Grenier
Nays: (0)
Absent: (1) Josephitis

15. ITEM #16 – A RESOLUTION ADOPTING A REVISED EMPLOYEE HANDBOOK FOR THE VILLAGE OF LAKE BLUFF

President O’Hara reported annually the Village’s labor legal counsel conducts a review of the Village’s Employee Handbook (Handbook) to ensure the Handbook includes and reflects recent changes in law and best management procedures that may be enacted by the Federal and/or State governments or recommended by Village Staff, respectively. The noteworthy changes to the Handbook include the following:

- Section 3.7 “Disclosing of Interest in Legislation”: inclusion of indirect interests and requiring disclosure before participating in discussion before the Board of Trustees;
- Section 4.2 “EEO”: inclusion of pregnancy or pregnancy related medical conditions and sexual preference as covered employees and applicants;
- Section 14.1 “Drug/Alcohol Free Workplace – Purpose”: notice to the employee that the policy will be construed in accordance with the Illinois “Compassionate Use of Medical Cannabis Pilot Program Act”;
- Addition of Section 18.11 “Workplace Violence Policy”; and
- Addition of Section 18.12 “Smoking Ban”.

As there were no questions from the Board, Trustee Grenier moved to adopt the resolution. Trustee Christensen seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Ankenman, Christensen, Dewart, Grenier and Meyer
Nays: (0)
Absent: (1) Josephitis

16. ITEM #17 – A RESOLUTION APPROVING A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH GEWALT HAMILTON ASSOCIATES, INC (East – West Transmission Main Replacement Project)

President O’Hara reported the Village’s existing water distribution system includes an 8” water main that travels east through an easement on the Mariani Landscaping property, under the Skokie River, and through the Skokie Preserve. It connects with the rest of the Village’s system at the intersection of West Sheridan Place and Maclaren Lane. She further reported this section of water main is a critical piece of the Village’s water distribution system and has had multiple breaks in recent years. The Village requested a proposal from Gewalt Hamilton Associates, Inc. to design and assist the Village with the bidding and permitting of a project to replace the existing section of water main. Gewalt Hamilton Associates, Inc.

has exhibited specific expertise in the design of water distribution systems and has successfully done projects for the Village in the past.

President O'Hara reported the proposal from Gewalt Hamilton Associates, Inc. is for time and expense not to exceed \$38,410. The project is in the current capital improvements plan and is included in the current budget. It is recommended that the board approve the proposal from Gewalt Hamilton Associates, Inc. for \$38,410.

In response to a question from Trustee Christensen, Village Engineer Jeff Hansen stated the total cost for engineering services is about 10% of the project.

As there were no further questions from the Board, Trustee Dewart moved to adopt the resolution. Trustee Ankenman seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Christensen, Dewart, Grenier, Meyer and Ankenman
Nays: (0)
Absent: (1) Josephitis

17. ITEM #18 – A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT AND WAIVER OF COMPETITIVE BIDS TO COMPLETE THE PRODUCTION AND INSTALLATION OF NEW VILLAGE GATEWAY AND FACILITY SIGNAGE

Village Engineer Hansen provided an update on the Village Gateway Signage Project noting after several unsuccessful attempts to competitively bid the production and installation of the signs, Staff was unable to identify a preferred contractor to produce the signs. A discussion concerning production and installation of the signs followed.

18. ITEM #19 – A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF GRAYSLAKE, THE CITY OF HIGHLAND PARK, THE CITY OF HIGHWOOD, THE VILLAGE OF LAKE BLUFF, THE CITY OF LAKE FOREST, THE VILLAGE OF MORTON GROVE, AND THE VILLAGE OF NILES TO FORM A JOINT EMERGENCY TELEPHONE SYSTEM BOARD

President O'Hara reported in September 2014 the Village became a customer of a new joint public safety dispatch center operated by the Village of Glenview at the Highland Park Police Facility which now serves as the Village's Public Safety Answering Point (PSAP) for all 9-1-1 phone calls. As you will recall, Lake Bluff (along with Highland Park, Highwood, and Lake Forest; also known as the north group) chose to outsource public safety dispatch to the Village of Glenview to improve services and reduce both operational and capital expenses. She further reported on June 29, 2015 the State of Illinois passed Public Act 99-0006 instituting changes to the collection and distribution of 9-1-1 surcharge revenues and requiring the consolidation of 9-1-1 centers and Emergency Telephone System Boards (ETSBs); specifically, this legislation:

- Required that any 9-1-1 centers serving less than a population of 25,000 consolidate by July 1, 2017 (*complete*);
- Created a uniform statewide surcharge and centralized collection and distribution of 9-1-1 surcharge revenues under the Illinois State Police (ISP), and provided that ISP would distribute surcharge revenues to ETSBs; and

- Required that any ETSB without a PSAP in its jurisdiction be consolidated through an Intergovernmental Agreement (IGA) with an existing ETSB that has a PSAP to create a joint ETSB (*executed IGAs and ordinances must be submitted to the State by July 1, 2016*).

In addition, President O’Hara reported at this time, all of the Glenview joint dispatch center customers are (i) consolidating their ETSBs to collect and receive its 9-1-1 surcharge revenues pursuant to Public Act 99-0006 and (ii) formally dissolving their respective ETSBs. Staff recommends approval of both the Resolution and IGA to form a JETSB, and approval of the ordinance to dissolve the Village’s individual ETSB. Other than the possible delay of collection and disbursement by the ISP, Staff does not expect any budgetary impacts from this action.

Village Administrator Irvin stated State Law requires local governments to have an ETSB and in the past the Village Board served as that body pursuant to local ordinance. The ETSB consolidation is the final step to complete the Glenview joint dispatch consolidation. Also, the consolidation will simplify administrative procedures by allowing the State to distribute 9-1-1 surcharge revenues directly to the Village of Glenview. Village Administrator Irvin stated the plan is for the ETSB to meet periodically to approve State disbursements and ensure statutory requirements are followed.

In response to a question from Trustee Ankenman, Village Administrator Irvin stated a representative from each respective community will serve on the joint ETSB.

Police Chief David Belmonte stated the Village Board approved the initial emergency 9-1-1 system and should the request get approved future upgrades will be considered by the Village of Glenview with approval of the joint ETSB.

As there were no questions from the Board, Trustee Christensen moved to adopt the resolution. Trustee Grenier seconded the motion. The motion passed on a unanimous voice vote.

19. ITEM #20 – AN ORDINANCE AMENDING CHAPTER 4 OF TITLE V OF THE LAKE BLUFF MUNICIPAL CODE REGARDING EMERGENCY TELEPHONE SYSTEM (9-1-1-)

President O’Hara stated this agenda item is associated with the item previously discussed and Staff recommends approval of both agenda items.

As there were no further comments from the Board, Trustee Dewart moved to approve first reading of the ordinance. Trustee Grenier seconded the motion. The motion passed on a unanimous voice vote.

20. ITEM #21 – TRUSTEE’S REPORT

There was no Trustee’s report.

21. ITEM #22 – EXECUTIVE SESSION

At 7:46 p.m. Trustee Ankenman moved to enter into Executive Session for the purpose of discussing Land Acquisition (5 ILCS 120/2(c)(5)), Actual Litigation (5 ILCS 120/2(c)(11)) and Executive Session Minutes (5 ILCS 120/2(c)(21)). Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Christensen, Dewart, Grenier, Meyer and Ankenman
Nays: (0)
Absent: (1) Josephitis

There being no further business to discuss, Trustee Grenier moved to adjourn out of executive session. Trustee Meyer seconded the motion and the motion passed on a unanimous voice vote at 8:05 p.m.

22. ITEM #23 – CONSIDERATION OF THE APRIL 25, 2016 EXECUTIVE SESSION MEETING MINUTES

Trustee Christensen moved to approve the April 25, 2016 Executive Session Meeting Minutes as presented. Trustee Ankenman seconded the motion. The motion passed on a unanimous voice vote.

23. ITEM #24 – ADJOURNMENT

Trustee Grenier moved to adjourn the regular meeting. Trustee Christensen seconded the motion and the motion passed on a unanimous voice vote. The meeting adjourned at 8:06 p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator

Aaron Towle
Village Clerk

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 6a

Subject: WARRANT REPORT FOR MAY 16-31, 2016

Action Requested: APPROVAL OF DISBURSEMENTS (Roll Call Vote)

Originated By: DIRECTOR OF FINANCE

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

Expenditure of Village funds for payment of invoices in the amount of \$310,216.47 for May 16-31, 2016.

Total Expenditures of **\$310,216.47**

Reports and Documents Attached:

1. Warrant Report for May 16-31, 2016 \$310,216.47 (dated 5/23/16)

Note that the warrant report designates those checks issued prior to the Board's formal approval as manual checks "M" on the Warrant Report. These are checks that are prepared in advance of the warrant due to contractual or governmental/payroll tax obligations; to obtain a discount; or for extenuating circumstances that may arise.

Village Administrator's Recommendation:

Approval of Warrant and Payroll in the total amount of **\$310,216.47**

Date Referred to Village Board: 5/23/2016

DATE: 05/18/16
TIME: 14:51:58
ID: AP441000.WOW

-= VILLAGE OF LAKE BLUFF =-
DETAIL BOARD REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ADP	ADP INC.						
473673556	05/13/16	01	PAYROLL PROCESSING:5/12/16	01-60-610-41304		05/23/16	191.75
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	191.75
						VENDOR TOTAL:	191.75
ADVBUSGR	ADVANCED BUSINESS GROUP LLC						
19478	05/15/16	01	POLICE T-1 LINE CHR:4/15-5/15	01-70-710-43210		05/23/16	387.88
				TELEPHONE			
						INVOICE TOTAL:	387.88
						VENDOR TOTAL:	387.88
AIRONEEQ	AIR ONE EQUIPMENT, INC.						
112688	05/02/16	01	BREATHING AIR COMPRESSOR MAINT	01-20-102-20000		05/23/16	145.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	145.00
112715	05/02/16	01	REP'R FIREFIGHTER AIR PAK	01-70-730-41200		05/23/16	151.10
				MAINTENANCE EQUIPMENT			
						INVOICE TOTAL:	151.10
						VENDOR TOTAL:	296.10
AMERGAS	AMERICAN GASES CORP.						
108959	04/30/16	01	OXYGEN TANKS:FIRE	01-70-730-43570		05/23/16	14.00
				OPERATING SUPPLIES			
						INVOICE TOTAL:	14.00
						VENDOR TOTAL:	14.00
APWA	AMERICAN PUBLIC WORKS ASSOC.						
16-17 APWA DUES	03/14/16	01	FY16-17 APWA MEMBER DUES	46-80-800-42440		05/23/16	310.00
				DUES			
						INVOICE TOTAL:	310.00
						VENDOR TOTAL:	310.00

DATE: 05/18/16
TIME: 14:51:59
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ANDERPES ANDERSON PEST CONTROL							
3690246	02/01/16	01	PEST CONTROL: VILL HALL	01-60-900-41000		05/23/16	44.29
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	44.29
3723231	03/01/16	01	PEST CONTROL: PSB	01-70-930-41000		05/23/16	68.13
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	68.13
3724285	03/01/16	01	PEST CONTROL: VILL HALL	01-60-900-41000		05/23/16	44.29
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	44.29
						VENDOR TOTAL:	156.71
ASHLEYKR KRISTIN ASHLEY							
FM ART DESIGN #1	05/05/16	01	FRM MRKT GRAPHIC ART DESIGN #1	01-60-650-44610		05/23/16	400.00
				FARMER'S MARKET			
						INVOICE TOTAL:	400.00
						VENDOR TOTAL:	400.00
AT & T AT & T							
1605 615-2726	05/04/16	01	LCL PH SRVC:WATER TOWER	46-80-800-43210		05/23/16	104.91
				TELEPHONE			
						INVOICE TOTAL:	104.91
						VENDOR TOTAL:	104.91
CALEA COMMISSION ON ACCREDITATION							
INV21514	03/14/16	01	ANN'L CALEA CONTINUATION PGRM	01-70-710-44900		05/23/16	3,470.00
				ACCREDITATION PROGRAM			
						INVOICE TOTAL:	3,470.00
						VENDOR TOTAL:	3,470.00
CALLONE CALL ONE							

M

DATE: 05/18/16
 TIME: 14:51:59
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
CALLONE CALL ONE							
1010-9117-1605	05/15/16	01	POTS LINES:V HALL ELEVATOR	01-60-610-43210		05/23/16	27.97
		02	POTS LINES:DISPATCH	01-70-711-43210			114.48
		03	POTS LINES:FIRE	01-70-730-43210			64.41
		04	POTS LINES:PUB WKS	01-80-910-43210			178.88
						INVOICE TOTAL:	385.74
						VENDOR TOTAL:	385.74
CARQUEST CARQUEST OF LIBERTYVILLE							
14663-149185	05/12/16	01	COOLING FAN/RELAY SWITCH	01-70-710-43640		05/23/16	198.87
				MAINTENANCE SUPPLIES-VEHIC			
						INVOICE TOTAL:	198.87
14663-149228	05/12/16	01	COOLING FAN RELAY	01-70-710-43640		05/23/16	37.72
				MAINTENANCE SUPPLIES-VEHIC			
						INVOICE TOTAL:	37.72
						VENDOR TOTAL:	236.59
CHITRICK CHICAGO TRIBUNE							
CTCM499077	04/04/16	01	ZBA NOTICE:611 LANSLOWNE LN	01-60-680-43400		05/23/16	42.40
				PRINTING			
						INVOICE TOTAL:	42.40
CTCM512955	04/22/16	01	JOB POSTING:BLDG & ENG TECH	01-20-102-20000		05/23/16	760.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	760.00
						VENDOR TOTAL:	802.40
CITYELEC C.E.S.							

DATE: 05/18/16
 TIME: 14:51:59
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

CITYELEC C.E.S.							
GUR/0521111	05/06/16	01	LED STREET LIGHT BULBS	01-80-840-43690		05/23/16	204.17
				MAINTENANCE SUPPLIES-STREE			
						INVOICE TOTAL:	204.17
						VENDOR TOTAL:	204.17
COMED COM ED							
1023120097 1604	05/03/16	01	ELECTR:ST LIGHTS (VILL OWNS)	01-20-102-20000		05/23/16	447.85
		02	4/4-5/3/16	ACCOUNTS PAYABLE			
				** COMMENT **			
						INVOICE TOTAL:	447.85
1988027024 1605	05/05/16	01	ELECTR:LANSDOWNE LFT STN	01-80-890-43230		05/23/16	3.66
				UTILITIES			
						INVOICE TOTAL:	3.66
2030627002 1604	05/06/16	01	ELECTR:1 GR BAY RD-SS #176	01-80-840-43230		05/23/16	59.88
		02	4/6-5/6/16	UTILITIES/STREET LIGHTS			
				** COMMENT **			
						INVOICE TOTAL:	59.88
3533022019 1604	05/04/16	01	ELECTR:SANITARY LIFT STN'S	01-20-102-20000		05/23/16	730.34
		02	ELECTR:WATER TOWER 3/9-5/4/16	ACCOUNTS PAYABLE			
				01-20-102-20000			
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	978.82
5190012013 1604	05/04/16	01	ELECTR:WALNUT PRKNG LOT LIGHTS	01-80-840-43230		05/23/16	47.55
		02	4/7-5/4/16	UTILITIES/STREET LIGHTS			
				** COMMENT **			
						INVOICE TOTAL:	47.55
						VENDOR TOTAL:	1,537.76
COMCAST COMCAST CABLE							

DATE: 05/18/16
TIME: 14:51:59
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

COMCAST COMCAST CABLE							
5/16-6/15/16	05/09/16	01	COMMUNITY ROOM INTERNET ACCESS	01-70-930-41300		05/23/16	129.85
		02	5/16-6/15/16	INTERNET/COMPUTER SERVICES			
				** COMMENT **			
						INVOICE TOTAL:	129.85
						VENDOR TOTAL:	129.85
DAILYHER DAILY HERALD							
5/19-7/13/16	05/12/16	01	DAILY HERALD:V HALL 5/19-7/13	01-60-600-42460		05/23/16	100.00
				PUBLICATIONS			
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
DEMUTHIN DE MUTH INC							
HP3180	03/28/16	01	SEWER REP'R:503 MAPLE AVE	01-20-102-20000		05/23/16	8,650.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	8,650.00
						VENDOR TOTAL:	8,650.00
DELTADEN DELTA DENTAL							
850898	05/23/16	01	PPO DENTAL PREM:JUNE 2016	01-20-102-20000		05/23/16	3,756.39
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	3,756.39
850900	05/23/16	01	HMO DENTAL PREM:JUNE 2016	01-20-102-20000		05/23/16	66.83
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	66.83
						VENDOR TOTAL:	3,823.22
DONATISP DONATIS PIZZA							
DINNER-VB MEETING	05/09/16	01	DINNER-V HALL BOARD MTG 5/9/16	01-60-650-40800		05/23/16	153.74
				BOARD/COMMITTEE RECOGNITIO			
						INVOICE TOTAL:	153.74
						VENDOR TOTAL:	153.74

DATE: 05/18/16
TIME: 14:51:59
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ESPRESS E-S PRESS, INC.							
EMOTIONAL SURVIVAL	05/09/16	01	(3) EMOTIONAL SURVIVAL LAW PUBLICATIONS	01-70-710-42460		05/23/16	66.85
		02	ENFORCEMENT BOOKS	** COMMENT **			
						INVOICE TOTAL:	66.85
						VENDOR TOTAL:	66.85
ELEVATOR ELEVATOR INSPECTION SERVICES							
59830	05/03/16	01	ELEVATOR INSPECTIONS:TO BE	01-10-201-15020		05/23/16	532.00
		02	REIMBURSED BY BUSINESSES	ELEVATOR INSPECTION RECEIV			
		03	ELEVATOR INSPECTION:VILL HALL	01-60-680-41304			19.00
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	551.00
						VENDOR TOTAL:	551.00
ELFERINP PETER ELFERING							
2016 SFTY BOOTS	05/04/16	01	SAFETY BOOTS: ELFERING	46-80-800-42420		05/23/16	100.00
				UNIFORMS			
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
FASTSIGN FASTSIGNS GURNEE							
349-27959	05/16/16	01	FARMER'S MRKT POSTER BOARDS	01-60-650-43400		05/23/16	164.00
				PRINTING			
						INVOICE TOTAL:	164.00
						VENDOR TOTAL:	164.00
FEDEX FEDERAL EXPRESS CORP.							
5-405-27438	05/04/16	01	5/4 FED EX:MORGAN STANLEY	01-60-610-43300		05/23/16	25.27
				POSTAGE			
						INVOICE TOTAL:	25.27
						VENDOR TOTAL:	25.27

DATE: 05/18/16
TIME: 14:51:59
ID: AP441000.WOW

-= VILLAGE OF LAKE BLUFF =-
DETAIL BOARD REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
FEECEOIL FEECE OIL COMPANY							
3415137	05/03/16	01	GASOLINE:1500 GALLONS	01-10-301-55100		05/23/16	3,153.90
				GASOLINE INVENTORY			
						INVOICE TOTAL:	3,153.90
						VENDOR TOTAL:	3,153.90
FLOLOCOR FLOLO CORPORATION							
813327	04/30/16	01	REP'R/REPLACE PUMP PARTS:TANG	01-20-102-20000		05/23/16	21,820.00
		02	OAKS LIFT STATION	ACCOUNTS PAYABLE			
				** COMMENT **			
						INVOICE TOTAL:	21,820.00
						VENDOR TOTAL:	21,820.00
00000537 GEWALT HAMILTON ASSOC., INC.							
4478.011-5	05/06/16	01	2016 ROADWAY IMPROVEMNT DESIGN	01-80-840-49216		05/23/16	77.75
				STREET REHAB PROJECTS NON-			
						INVOICE TOTAL:	77.75
						VENDOR TOTAL:	77.75
GRAINGER W. W. GRAINGER, INC.							
9104519666	05/06/16	01	PAINT/CAULK:V HALL FOUNTAIN	01-60-900-43660		05/23/16	158.62
				MAINTENANCE SUPPLIES-BUILD			
						INVOICE TOTAL:	158.62
						VENDOR TOTAL:	158.62
GROOT GROOT INDUSTRIES							
14086118	05/01/16	01	WASTE DISPOSAL/RECYCLNG:MAY 16	01-80-850-41305		05/23/16	46,131.20
				WASTE/RECYCLING CONTRACT			
						INVOICE TOTAL:	46,131.20
						VENDOR TOTAL:	46,131.20
HDSUPPLY HD SUPPLY WATERWORKS, LTD							

DATE: 05/18/16
 TIME: 14:51:59
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

HDSUPPLY HD SUPPLY WATERWORKS, LTD							
F421787	05/03/16	01	FIRE HYDRANT REP'R PARTS	46-80-800-43670		05/23/16	456.69
				MAINTENANCE SUPPLIES-UTILI			
						INVOICE TOTAL:	456.69
F466471	05/03/16	01	METER/PARTS:733 RAVINE AVE	46-80-800-43575		05/23/16	1,343.00
				WATER METERS			
						INVOICE TOTAL:	1,343.00
						VENDOR TOTAL:	1,799.69
HOLLAND HOLLAND & KNIGHT LLP							
APRIL 2016	05/10/16	01	LEGAL SERVICES:APR 2016	01-20-102-20000		05/23/16	11,104.04
				ACCOUNTS PAYABLE			
		02	FINANCIAL MATTERS:APR 2016	01-20-102-20000			905.00
				ACCOUNTS PAYABLE			
		03	PCZBA/HPC/ARB MATTERS:APR 2016	01-20-102-20000			3,976.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	15,985.04
						VENDOR TOTAL:	15,985.04
HOMEDEPO HOME DEPOT CREDIT SERVICES							
11392	04/08/16	01	JANITORIAL SUPPLIES:PUB WKS	01-80-910-43660		05/23/16	4.28
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	4.28
2263255	04/08/16	01	CREDIT-RETURNED BATTERIES	01-80-870-43680		05/23/16	-139.00
				MAINTENANCE SUPPLIES-GROUN			
						INVOICE TOTAL:	-139.00
3020453	04/15/16	01	VINYL TUBING	01-80-890-43650		05/23/16	59.72
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	59.72
3282582	04/05/16	01	RAKES & CORDLESS BATTERIES	01-80-870-43680		05/23/16	213.85
				MAINTENANCE SUPPLIES-GROUN			
						INVOICE TOTAL:	213.85

DATE: 05/18/16
 TIME: 14:51:59
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

HOMEDEPO HOME DEPOT CREDIT SERVICES							
6205000	04/22/16	01	CREDIT-VINYL TUBING	01-80-890-43650		05/23/16	-20.98
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	-20.98
8020605	04/20/16	01	MULTIPURP SPRAY ADHESIVE	01-80-840-43690		05/23/16	19.94
				MAINTENANCE SUPPLIES-STREE			
						INVOICE TOTAL:	19.94
						VENDOR TOTAL:	137.81 M
ICMA RET ICMA RETIREMENT TRUST 457							
5/12 PAYROLL DEDUCT	05/12/16	01	5/12 'EE PAYROLL DEDUCTION	01-20-102-45000		05/23/16	168.84
				ICMA 457 PLAN PAYABLE			
		02	5/12 'EE PAYROLL DEDUCTION	01-20-102-45000			422.08
				ICMA 457 PLAN PAYABLE			
		03	5/12 'EE PAYROLL DEDUCTION	01-20-102-45000			201.29
				ICMA 457 PLAN PAYABLE			
		04	5/12 'EE PAYROLL DEDUCTION	01-20-102-45000			211.04
				ICMA 457 PLAN PAYABLE			
		05	5/12 'EE PAYROLL DEDUCTION	01-20-102-45000			422.08
				ICMA 457 PLAN PAYABLE			
						INVOICE TOTAL:	1,425.33 M
5/12 W/H	05/12/16	01	5/12 'EE W/H	01-20-102-45000		05/23/16	2,910.45
				ICMA 457 PLAN PAYABLE			
						INVOICE TOTAL:	2,910.45
						VENDOR TOTAL:	4,335.78 M
ILSOCFSI ILLINOIS SOCIETY OF FIRE							
TRAINING FOLDERS	05/09/16	01	TRAINING FILE FOLDERS:FIRE	01-70-730-43550		05/23/16	463.60
				OFFICE SUPPLIES			
						INVOICE TOTAL:	463.60
						VENDOR TOTAL:	463.60

DATE: 05/18/16
TIME: 14:51:59
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

IUOEADM	INT'L UNION OF OPER ENGINEERS						
5/12 W/H	05/12/16	01	5/12 'EE IUOE ADMIN DUES	01-20-102-49000 UNION DUES PAYABLE		05/23/16	378.86
						INVOICE TOTAL:	378.86
						VENDOR TOTAL:	378.86
M							
IUOEMEMB	INT'L UNION OF OPER ENGINEERS						
5/12 W/H	05/12/16	01	5/12 'EE IUOE MEMBER DUES	01-20-102-49000 UNION DUES PAYABLE		05/23/16	82.39
						INVOICE TOTAL:	82.39
						VENDOR TOTAL:	82.39
M							
INTERDEV	INTERDEV, LLC						
1009088	04/29/16	01	DELL SERVER FOR PUB WKS	45-60-610-49350 COMPUTER EQUIPMENT		05/23/16	5,547.39
						INVOICE TOTAL:	5,547.39
						VENDOR TOTAL:	5,547.39
00000825	KINNUCAN CO.						
324056	05/12/16	01	TREE REMV'L:300 E NORTH AVE	01-20-102-20000 ACCOUNTS PAYABLE		05/23/16	375.00
						INVOICE TOTAL:	375.00
						VENDOR TOTAL:	375.00
00000855	LAKE BLUFF GARDEN CLUB						
59	04/25/16	01	CBD SPRING PLANTINGS	01-20-102-20000 ACCOUNTS PAYABLE		05/23/16	1,791.00
						INVOICE TOTAL:	1,791.00
						VENDOR TOTAL:	1,791.00
POLPEN	LAKE BLUFF POLICE PENSION FUND						

DATE: 05/18/16
 TIME: 14:51:59
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
POLPEN LAKE BLUFF POLICE PENSION FUND							
5/12 W/H	05/12/16	01	5/12 'EE POLPEN W/HELD	01-20-102-45500		05/23/16	5,003.52
				POLICE PENSION EE CONTRIBU			
						INVOICE TOTAL:	5,003.52
						VENDOR TOTAL:	5,003.52
LCCOLLEC LAKE COUNTY COLLECTOR							
15 PROP TAX #1	05/04/16	01	PAY #1 2015 PROP TAX: EAST	01-60-940-48700		05/23/16	1,251.98
		02	SKOKIE DRAINAGE	PROPERTY TAXES			
				** COMMENT **			
						INVOICE TOTAL:	1,251.98
						VENDOR TOTAL:	1,251.98
LKCTYCOL COLLEGE OF LAKE COUNTY							
R19333	05/03/16	01	ANN'L TRNG:OFCR CORONA	01-20-102-20000		05/23/16	189.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	189.00
						VENDOR TOTAL:	189.00
LCFCHASS LAKE COUNTY FIRE CHIEFS ASSOC.							
2016 DUES	05/11/16	01	2016 MEMBERSHIP DUES:GRAF	01-70-730-42440		05/23/16	75.00
				DUES			
		02	2016 MEMBERSHIP DUES:WILLARD	01-70-730-42440			50.00
				DUES			
						INVOICE TOTAL:	125.00
2016 NIPET DUES	05/11/16	01	2016 NIPET DUES:GRAF	01-70-730-42440		05/23/16	150.00
				DUES			
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	275.00
LCMJCAT LAKE COUNTY MAJOR CRASH							

M

DATE: 05/18/16
 TIME: 14:51:59
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LCMJCAT LAKE COUNTY MAJOR CRASH							
2016-1	05/09/16	01	2016-17 MEMBERSHIP DUES	01-70-710-41304		05/23/16	250.00
		02	5/1/16-4/30/17	OTHER PROFESSIONAL SERVICE ** COMMENT **			
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	250.00
LCPARTNE LAKE COUNTY PARTNERS							
EVENT REG'N:IRVIN	05/11/16	01	TRNG SEMINAR 6/3/16:IRVIN	01-60-600-42400		05/23/16	50.00
				TRAINING/EDUCATION			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
LCRECORD LAKE COUNTY RECORDER							
2016-00021162	04/14/16	01	RECORD FEE:611 E PROSPECT AVE	01-20-202-20592		05/23/16	29.00
				ZONING ESCROW-611 E. PROSP			
						INVOICE TOTAL:	29.00
2016-00024956	04/21/16	01	RECORD FEE:1010 GREEN BAY RD	01-60-680-43400		05/23/16	32.00
				PRINTING			
		02	RECORD FEE:600 WALNUT AVE	01-20-202-20590			29.00
				ZONING ESCROW-600 WALNUT A			
		03	RECORD FEE:600 WALNUT AVE	01-20-202-20590			29.00
				ZONING ESCROW-600 WALNUT A			
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	119.00
LAKFORBP LAKE FOREST BP							
SQDS WASHED:APR 2016	05/02/16	01	SQD WASHED:APR 2016	01-70-710-41100		05/23/16	14.00
				MAINTENANCE-VEHICLES			
						INVOICE TOTAL:	14.00
						VENDOR TOTAL:	14.00

M

DATE: 05/18/16
 TIME: 14:51:59
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LF CITY	CITY OF LAKE FOREST						
17157	05/05/16	01	FY16 4TH QTR BLDG INSPECTIONS	01-20-102-20000		05/23/16	8,038.00
				ACCOUNTS PAYABLE			
		02	FY16 4TH QTR CROYA YOUTH	01-20-102-20000			15,625.00
				ACCOUNTS PAYABLE			
		03	FY16 4TH QTR SR RESOURCES	01-20-102-20000			26,623.50
				ACCOUNTS PAYABLE			
		04	FY16 4TH QTR PATV	01-20-102-20000			5,971.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	56,257.50
17185	05/06/16	01	FY16 4TH QTR AMBULANCE CALLS	01-20-102-20000		05/23/16	44,485.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	44,485.00
						VENDOR TOTAL:	100,742.50
LANERMUC LANER, MUCHIN, DOMBROW, BECKER							
491834	05/01/16	01	POLICE LABOR NEGOT:4/20/16	01-20-102-20000		05/23/16	170.00
				ACCOUNTS PAYABLE			
		02	ADMIN GENRL LABOR:4/20/16	01-20-102-20000			42.50
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	212.50
						VENDOR TOTAL:	212.50
LEADSONL LEADS ONLINE							
236219	05/01/16	01	TRACKING INVESTIGATION SYSTEM	01-70-710-49350		05/23/16	1,758.00
				COMPUTER EQUIPMENT			
		02	ANN'L RENEWAL 7/1/16-6/30/17	** COMMENT **			
						INVOICE TOTAL:	1,758.00
						VENDOR TOTAL:	1,758.00
LECHNER LECHNER & SONS UNIFORM RENTAL							
2156739	05/06/16	01	UNIFORMS: FORESTRY	01-80-860-42420		05/23/16	4.79
				UNIFORMS			

DATE: 05/18/16
 TIME: 14:51:59
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LECHNER LECHNER & SONS UNIFORM RENTAL							
2156739	05/06/16	02	UNIFORMS: STREETS	01-80-840-42420		05/23/16	25.00
				UNIFORMS			
		03	UNIFORMS: SEWERS	01-80-890-42420			1.72
				UNIFORMS			
		04	UNIFORMS: PUB WKS	01-80-910-42420			15.17
				UNIFORMS			
		05	UNIFORMS: WATER	46-80-800-42420			1.00
				UNIFORMS			
		06	PUB WKS OPERATING SUPPLIES	01-80-910-43660			10.23
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	57.91
2159113	05/13/16	01	UNIFORMS: FORESTRY	01-80-860-42420		05/23/16	4.79
				UNIFORMS			
		02	UNIFORMS: STREETS	01-80-840-42420			25.00
				UNIFORMS			
		03	UNIFORMS: SEWERS	01-80-890-42420			1.72
				UNIFORMS			
		04	UNIFORMS: PUB WKS	01-80-910-42420			15.17
				UNIFORMS			
		05	UNIFORMS: WATER	46-80-800-42420			1.00
				UNIFORMS			
		06	PUB WKS OPERATING SUPPLIES	01-80-910-43660			10.23
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	57.91
						VENDOR TOTAL:	115.82
LINCOLN LINCOLN NATIONAL LIFE INS. CO.							
JUNE 2016	05/23/16	01	GR TERM LIFE PREM:JUNE 2016	01-20-102-20000		05/23/16	817.12
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	817.12
						VENDOR TOTAL:	817.12

LURVEYLA LURVEY LANDSCAPE SUPPLY

DATE: 05/18/16
TIME: 14:51:59
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LURVEYLA LURVEY LANDSCAPE SUPPLY							
T6-10045995	05/05/16	01	TOP SOIL FOR PARKWAY REP'R	01-80-870-43680		05/23/16	114.50
				MAINTENANCE SUPPLIES-GROUN			
						INVOICE TOTAL:	114.50
						VENDOR TOTAL:	114.50
MARIANIL MARIANI LANDSCAPE							
303068	04/30/16	01	PSB SPRING CLEAN-UP	01-20-102-20000		05/23/16	1,043.60
				ACCOUNTS PAYABLE			
		02	V HALL SPRING CLEAN-UP	01-20-102-20000			918.62
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	1,962.22
						VENDOR TOTAL:	1,962.22
MENONIM MENONI & MOCOJNI, INC.							
1175354	04/05/16	01	STRAW BALES:FIREFIGHTER TRNG	01-20-102-20000		05/23/16	232.50
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	232.50
						VENDOR TOTAL:	232.50
MES-ILL MUNICIPAL EMERGENCY SERVICES							
IN1012000	03/17/16	01	IGNITION COIL:FIRE ROOF SAW	01-20-102-20000		05/23/16	107.62
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	107.62
IN1027015	05/03/16	01	DEFLECTOR GUARD:FIRE ROOF SAW	01-70-730-43650		05/23/16	64.99
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	64.99
						VENDOR TOTAL:	172.61
MOEWF MIDWEST OP ENGINEERS LOCAL 150							
JUNE 2016	05/11/16	01	P WKS 'EE MED INS:JUNE 2016	01-20-102-20000		05/23/16	1,300.00
				ACCOUNTS PAYABLE			

DATE: 05/18/16
 TIME: 14:51:59
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

MOEWF	MIDWEST OP ENGINEERS LOCAL 150						
JUNE 2016	05/11/16	02	P WKS FAMILY MED INS:JUNE 2016	01-20-102-20000		05/23/16	8,000.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	9,300.00
						VENDOR TOTAL:	9,300.00
M							
MINNLIFE MINNESOTA LIFE							
MAY 2016	05/05/16	01	IND LIFE PREM:FINANCE-MAY 2016	01-60-610-40420		05/23/16	204.67
				LIFE INSURANCE			
		02	IND LIFE PREM:ADMIN-MAY 2016	01-60-600-40420			97.95
				LIFE INSURANCE			
		03	IND LIFE PREM:POLICE-MAY 2016	01-70-710-40420			85.75
				LIFE INSURANCE			
		04	IND LIFE PREM:PK DIST-MAY 2016	01-10-201-37200			36.09
				DUE FROM PARK DISTRICT			
						INVOICE TOTAL:	424.46
						VENDOR TOTAL:	424.46
M							
MABAS	MUTUAL AID BOX ALARM SYSTEM						
05132016-06	05/13/16	01	KNOXBOX KEYS	01-70-730-43550		05/23/16	15.00
				OFFICE SUPPLIES			
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	15.00
NEMRT NORTH EAST MULTI-REGIONAL TRNG							
204541	03/28/16	01	ANN'L MEMBER DUES:POLICE	01-70-710-42440		05/23/16	1,615.00
				DUES			
		02	7/1/16-7/1/17	** COMMENT **			
						INVOICE TOTAL:	1,615.00
206200	05/06/16	01	FIELD TRNG:OFCR KREUSCH	01-20-102-20000		05/23/16	255.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	255.00
						VENDOR TOTAL:	1,870.00

DATE: 05/18/16
 TIME: 14:51:59
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
NEILRCRL NORTHEASTERN IL REGIONAL							
964	05/01/16	01	FY 16-17 MEMBERSHIP ASSESSMENT	01-70-710-41304		05/23/16	7,629.00
				OTHER PROFESSIONAL SERVICE			
		02	FY 16-17 INTERGOVERNMENTAL MAINT	01-70-710-41304			3,000.00
				OTHER PROFESSIONAL SERVICE			
		03	AGREEMENT	** COMMENT **			
						INVOICE TOTAL:	10,629.00
						VENDOR TOTAL:	10,629.00
NILPOLAL NORTHERN ILL POLICE ALARM SYS							
10705	05/01/16	01	MEMBERSHIP ASSESSMENT:POLICE	01-70-710-41304		05/23/16	400.00
				OTHER PROFESSIONAL SERVICE			
		02	5/1/16-4/30/17	** COMMENT **			
						INVOICE TOTAL:	400.00
10706	05/01/16	01	EMERG SRVC TEAM ASSESSMENT	01-70-710-41304		05/23/16	4,800.00
				OTHER PROFESSIONAL SERVICE			
		02	5/1/16-4/30/17	** COMMENT **			
						INVOICE TOTAL:	4,800.00
10707	05/01/16	01	MOBILE FIELD FORCE ASSESSMENT	01-70-710-41304		05/23/16	875.00
				OTHER PROFESSIONAL SERVICE			
		02	5/1/16-4/30/17	** COMMENT **			
		03	COMMUNICATION ASSESSMENT	01-70-710-41304			130.00
				OTHER PROFESSIONAL SERVICE			
		04	OPCR KREUSCH 5/1/16-4/30/17	** COMMENT **			
						INVOICE TOTAL:	1,005.00
						VENDOR TOTAL:	6,205.00
PRECSERV PRECISION SERVICE & PARTS, INC							
35IV004330	03/30/16	01	SQUAD CAR BATTERIES	01-20-102-20000		05/23/16	143.76
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	143.76
						VENDOR TOTAL:	143.76

DATE: 05/18/16
TIME: 14:52:00
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
RICOH RICOH USA, INC							
5041841848	05/01/16	01	PUB WKS COPIER MAINT:5/1-7/31	01-80-910-41200		05/23/16	1,812.32
				MAINTENANCE-EQUIPMENT			
						INVOICE TOTAL:	1,812.32
						VENDOR TOTAL:	1,812.32
SCHELHAS WILLIAM A. SCHELHAS							
APRIL 2016	05/16/16	01	VLB SHARE PROD ASST:APR 2016	01-20-102-20000		05/23/16	1,120.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	1,120.00
						VENDOR TOTAL:	1,120.00
SCHROEDE SCHROEDER & SCHROEDER, INC.							
5097	05/06/16	01	2016 SIDEWLK REPLACEMENT PROJ	01-20-102-20000		05/23/16	30,984.25
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	30,984.25
						VENDOR TOTAL:	30,984.25
STAPLES STAPLES ADVANTAGE							
3301920165	05/07/16	01	OFFICE SUPPLIES:VILL HALL	01-60-610-43550		05/23/16	61.96
				OFFICE SUPPLIES			
						INVOICE TOTAL:	61.96
						VENDOR TOTAL:	61.96
STATEDIS STATE DISBURSEMENT UNIT							
5/12 PAYROLL DEDCUT	05/12/16	01	5/12 'EE PAYROLL DEDUCTION	01-20-102-51000		05/23/16	579.69
				WAGE ASSIGNMENT PAYABLE			
						INVOICE TOTAL:	579.69
						VENDOR TOTAL:	579.69

STERLCOD STERLING CODIFIERS

M

DATE: 05/18/16
TIME: 14:52:00
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
STERLCOD STERLING CODIFIERS							
17836	04/11/16	01	CODIFICATION OF ORDINANCES	01-20-102-20000 ACCOUNTS PAYABLE		05/23/16	131.00
						INVOICE TOTAL:	131.00
						VENDOR TOTAL:	131.00
SWANTPAD PADRAIC SWANTON							
WEBSITE REG'N	03/07/16	01	ANN'L FARMRS MRKT WEBSITE REGN	01-60-650-44610 FARMER'S MARKET		05/23/16	99.00
						INVOICE TOTAL:	99.00
						VENDOR TOTAL:	99.00
SZALKOWS MARK SZALKOWSKI							
TRNG:DRUG ABUSE	04/26/16	01	TRNG:TRENDS IN DRUG ABUSE	01-70-710-42400 TRAINING/EDUCATION		05/23/16	34.23
						INVOICE TOTAL:	34.23
						VENDOR TOTAL:	34.23
TALENTWI TALENTWISE							
94496461	04/30/16	01	VOL FF BACKGROUND CHECK:SELBE	01-70-730-42450 RECRUITMENT		05/23/16	71.00
						INVOICE TOTAL:	71.00
						VENDOR TOTAL:	71.00
TECHSYS TECH SYSTEMS, INC.							
306233	05/04/16	01	ADD ALARM TO AED CABINET DOOR	01-80-920-49400 EQUIPMENT		05/23/16	201.50
						INVOICE TOTAL:	201.50
						VENDOR TOTAL:	201.50
THEEXCHA THE CHEVY EXCHANGE							

M

DATE: 05/18/16
 TIME: 14:52:00
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
THEEXCHA THE CHEVY EXCHANGE							
45602	05/13/16	01	ENGINE MOUNT BRACKET	01-70-710-43640		05/23/16	28.48
				MAINTENANCE SUPPLIES-VEHIC			
						INVOICE TOTAL:	28.48
						VENDOR TOTAL:	28.48
UNCOFFEE UNITED COFFEE SERVICE, INC.							
557431	05/04/16	01	COFFEE & SUPPLIES: POLICE	01-70-930-43660		05/23/16	207.70
				MAINTENANCE SUPPLIES-BLDG			
		02	KITCHEN SUPPLIES: POLICE	01-70-930-43660			38.70
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	246.40
557577	05/13/16	01	COFFEE & SUPPLIES:VILL HALL	01-60-900-43660		05/23/16	154.60
				MAINTENANCE SUPPLIES-BUILD			
		02	1 (5) GAL BOTTLED WATER	01-60-900-43660			7.85
				MAINTENANCE SUPPLIES-BUILD			
						INVOICE TOTAL:	162.45
						VENDOR TOTAL:	408.85
VERIZON VERIZON WIRELESS							
9764596151	05/01/16	01	WIRELESS SRVC:FIRE 4/2-5/1/16	01-20-102-20000		05/23/16	52.36
				ACCOUNTS PAYABLE			
		02	WIRELESS SRVC:POLICE	01-20-102-20000			390.35
				ACCOUNTS PAYABLE			
		03	WIRELESS SRVC:PUB WKS	01-20-102-20000			260.75
				ACCOUNTS PAYABLE			
		04	WIRELESS SRVC:ADMIN	01-20-102-20000			147.61
				ACCOUNTS PAYABLE			
		05	WIRELESS SRVC:COM DEVELOPMENT	01-20-102-20000			121.56
				ACCOUNTS PAYABLE			
		06	SQD CAR WIRELESS ACCESS POLICE	01-20-102-20000			393.02
				ACCOUNTS PAYABLE			

DATE: 05/18/16
 TIME: 14:52:00
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 05/23/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

VERIZON WIRELESS							
9764596151	05/01/16	07	CAD SYSTEM		** COMMENT **	05/23/16	
						INVOICE TOTAL:	1,365.65
						VENDOR TOTAL:	1,365.65
VILLOFGL VILLAGE OF GLENVIEW							
7729	05/02/16	01	DISPATCH:FY17 CAPITAL COSTS	32-70-711-41301		05/23/16	5,813.17
				CONSOLIDATED DISPATCH-GLEN		INVOICE TOTAL:	5,813.17
						VENDOR TOTAL:	5,813.17
VISIONSE VISION SERVICE PLAN							
JUNE 2016	05/16/16	01	VILLAGE VISION PREM:JUNE 2016	01-20-102-20000		05/23/16	308.65
				ACCOUNTS PAYABLE			
		02	PRK DIST VISION PREM:JUNE 2016	01-20-102-20000			168.16
				ACCOUNTS PAYABLE			
		03	LIBRARY VISION PREM:JUNE 2016	01-20-102-20000			45.85
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	522.66
						VENDOR TOTAL:	522.66
VISOGRAP VISOGRAPHIC INC							
202195	05/06/16	01	#9 WATER BILL RETURN ENVELOPES	46-80-800-43400		05/23/16	263.50
				PRINTING		INVOICE TOTAL:	263.50
202196	05/06/16	01	#10 WATER BILL ENVELOPES	46-80-800-43400		05/23/16	351.75
				PRINTING		INVOICE TOTAL:	351.75
						VENDOR TOTAL:	615.25
						TOTAL ALL INVOICES:	310,216.47

INVOICES DUE ON/BEFORE 05/23/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
10	ASSETS		
ELEVATOR	ELEVATOR INSPECTION SERVICES	160.00	532.00
FEECEOIL	FEECE OIL COMPANY		3,153.90
MINNLIFE	MINNESOTA LIFE		36.09
	ASSETS		3,721.99
20	LIABILITIES		
00000825	KINNUCAN CO.		375.00
00000855	LAKE BLUFF GARDEN CLUB	2,300.00	1,791.00
AIRONEEQ	AIR ONE EQUIPMENT, INC.	3,743.00	145.00
CHITRICL	CHICAGO TRIBUNE		760.00
COMED	COM ED	3,650.34	1,426.67
DELTADEN	DELTA DENTAL	3,993.87	3,823.22
DEMUTHIN	DE MUTH INC		8,650.00
FLOLOCOR	FLOLO CORPORATION	345.00	21,820.00
HOLLAND	HOLLAND & KNIGHT LLP		15,985.04
ICMA RET	ICMA RETIREMENT TRUST 457	4,370.27	4,335.78
IUOEADM	INT'L UNION OF OPER ENGINEERS	378.86	378.86
IUOEMEMB	INT'L UNION OF OPER ENGINEERS	82.39	82.39
LANERMUC	LANER, MUCHIN, DOMBROW, BECKER		212.50
LCRECORD	LAKE COUNTY RECORDER		87.00
LF CITY	CITY OF LAKE FOREST		100,742.50
LINCOLN	LINCOLN NATIONAL LIFE INS. CO.	826.72	817.12
LKCTYCOL	COLLEGE OF LAKE COUNTY		189.00
MARIANIL	MARIANI LANDSCAPE		1,962.22
MENONIM	MENONI & MOCOJNI, INC.		232.50
MES-ILL	MUNICIPAL EMERGENCY SERVICES		107.62
MOEWF	MIDWEST OP ENGINEERS LOCAL 150		9,300.00
NEMRT	NORTH EAST MULTI-REGIONAL TRNG		255.00
POLPEN	LAKE BLUFF POLICE PENSION FUND	5,003.52	5,003.52
PRECSERV	PRECISION SERVICE & PARTS, INC		143.76
SCHELHAS	WILLIAM A. SCHELHAS		1,120.00
SCHROEDE	SCHROEDER & SCHROEDER, INC.		30,984.25
STATEDIS	STATE DISBURSEMENT UNIT	579.69	579.69
STERLCOD	STERLING CODIFIERS		131.00
VERIZON	VERIZON WIRELESS		1,365.65
VISIONSE	VISION SERVICE PLAN	533.80	522.66
	LIABILITIES		213,328.95
60	ADMINISTRATION		

INVOICES DUE ON/BEFORE 05/23/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
60	ADMINISTRATION		
ADP	ADP INC.	191.75	191.75
ANDERPES	ANDERSON PEST CONTROL	44.29	88.58
ASHLEYKR	KRISTIN ASHLEY		400.00
CALLONE	CALL ONE		27.97
CHITRICL	CHICAGO TRIBUNE		42.40
DAILYHER	DAILY HERALD		100.00
DONATISP	DONATIS PIZZA	138.46	153.74
ELEVATOR	ELEVATOR INSPECTION SERVICES	160.00	19.00
FASTSIGN	FASTSIGNS GURNEE		164.00
FEDEX	FEDERAL EXPRESS CORP.	25.27	25.27
GRAINGER	W. W. GRAINGER, INC.		158.62
LCCOLLEC	LAKE COUNTY COLLECTOR		1,251.98
LCPARTNE	LAKE COUNTY PARTNERS		50.00
LCRECORD	LAKE COUNTY RECORDER		32.00
MINNLIFE	MINNESOTA LIFE		302.62
STAPLES	STAPLES ADVANTAGE	23.48	61.96
SWANTPAD	PADRAIC SWANTON		99.00
UNCOFFEE	UNITED COFFEE SERVICE, INC.	107.67	162.45
	ADMINISTRATION		3,331.34
70	PUBLIC SAFETY		
ADVBUSGR	ADVANCED BUSINESS GROUP LLC	387.88	387.88
AIRONEEQ	AIR ONE EQUIPMENT, INC.	3,743.00	151.10
AMERGAS	AMERICAN GASES CORP.		14.00
ANDERPES	ANDERSON PEST CONTROL	44.29	68.13
CALEA	COMMISSION ON ACCREDITATION		3,470.00
CALLONE	CALL ONE		178.89
CARQUEST	CARQUEST OF LIBERTYVILLE	172.10	236.59
COMCAST	COMCAST CABLE	6.34	129.85
ESPRESS	E-S PRESS, INC.		66.85
ILSOCFSI	ILLINOIS SOCIETY OF FIRE		463.60
LAKFORBP	LAKE FOREST BP		14.00
LCFCHASS	LAKE COUNTY FIRE CHIEFS ASSOC.		275.00
LCMJCAT	LAKE COUNTY MAJOR CRASH		250.00
LEADSONL	LEADS ONLINE		1,758.00
MABAS	MUTUAL AID BOX ALARM SYSTEM		15.00
MES-ILL	MUNICIPAL EMERGENCY SERVICES		64.99
MINNLIFE	MINNESOTA LIFE		85.75
NEILRCRL	NORTHEASTERN IL REGIONAL		10,629.00
NEMRT	NORTH EAST MULTI-REGIONAL TRNG		1,615.00
NILPOLAL	NORTHERN ILL POLICE ALARM SYS	108.00	6,205.00

DATE: 05/18/2016
TIME: 14:52:51
ID: AP443000.WOW

-= VILLAGE OF LAKE BLUFF =-
DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 05/23/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
70	PUBLIC SAFETY		
SZALKOWS	MARK SZALKOWSKI		34.23
TALENTWI	TALENTWISE		71.00
THEEXCHA	THE CHEVY EXCHANGE	731.74	28.48
UNCOFFEE	UNITED COFFEE SERVICE, INC.	107.67	246.40
	PUBLIC SAFETY		26,458.74
80	PUBLIC WORKS		
00000537	GEWALT HAMILTON ASSOC., INC.		77.75
CALLONE	CALL ONE		178.88
CITYELEC	C.E.S.		204.17
COMED	COM ED	3,650.34	111.09
GROOT	GROOT INDUSTRIES		46,131.20
HOMEDEPO	HOME DEPOT CREDIT SERVICES		137.81
LECHNER	LECHNER & SONS UNIFORM RENTAL	115.82	113.82
LURVEYLA	LURVEY LANDSCAPE SUPPLY		114.50
RICOH	RICOH USA, INC		1,812.32
TECHSYS	TECH SYSTEMS, INC.		201.50
	PUBLIC WORKS		49,083.04
EMERGENCY 911 SURCHARGE			
70	PUBLIC SAFETY		
VILLOFGL	VILLAGE OF GLENVIEW	77,359.55	5,813.17
	PUBLIC SAFETY		5,813.17
VEHICLE/EQUIP REPLACEMENT FUND			
60	ADMINISTRATION		
INTERDEV	INTERDEV, LLC	4,993.81	5,547.39
	ADMINISTRATION		5,547.39
WATER FUND			
80	PUBLIC WORKS		
APWA	AMERICAN PUBLIC WORKS ASSOC.		310.00

DATE: 05/18/2016
TIME: 14:52:51
ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 05/23/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER FUND			
80	PUBLIC WORKS		
AT & T	AT & T	2,272.60	104.91
ELFERINP	PETER ELFERING	65.00	100.00
HDSUPPLY	HD SUPPLY WATERWORKS, LTD	268.20	1,799.69
LECHNER	LECHNER & SONS UNIFORM RENTAL	115.82	2.00
VISOGRAP	VISOGRAPHIC INC		615.25
	PUBLIC WORKS		2,931.85
	TOTAL ALL DEPARTMENTS		310,216.47

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 7a

Subject: 2016 LAKE BLUFF FARMERS' MARKET REPORT

Action Requested: ACCEPTANCE OF THE REPORT

Originated By: FARMERS' MARKET COMMITTEE

Referred To: VILLAGE BOARD

Summary of Background and Reason For Request:

The Farmers' Market Committee has met to review last year's Farmers' Market activities and plan for the 2016 season. It was the consensus of the Committee to recommend the 23rd annual Lake Bluff Farmers' Market be conducted on Fridays, from 7:00 a.m. to 12:00 p.m., from June 10th through October 14th (Farmers' Market Period).

According to attached Resolution #2008-33, a resolution granting approval to operate and conduct a farmers' market on Village property, the Village Administrator may renew the Farmers' Market Period on an annual basis. In the event that the Farmers' Market Period is changed from a weekly basis or extended beyond the period of June through October, the event must be authorized by the Village Board. The recommended Farmers' Market Period is in compliance with Resolution #2008-33 and has been authorized by Village Administrator Irvin.

Village Staff will be in attendance at the meeting to answer questions from the Board.

Reports and Documents Attached:

1. Resolution #2008-33 granting approval to operate and conduct a Farmer's Market on Village property; and
2. Memorandum (with attachments) dated May 20, 2016 concerning the 2015-2016 Farmers' Market Report.

Village Administrator's Recommendation: Acceptance of the Report.

Date Referred to Village Board: 5/23/2016

RESOLUTION NO. 2008-33

A RESOLUTION GRANTING APPROVAL
TO OPERATE AND CONDUCT A FARMERS' MARKET
ON VILLAGE PROPERTY

WHEREAS, pursuant to Section 5-3A-16(B) of Title V of the Lake Bluff Municipal Code, as amended, the Village Board of Trustees may approve the use of public rights-of-way within the Village for outdoor eating and other similar activities for more than 30 consecutive days; and,

WHEREAS, the Village Farmers' Market Committee, on behalf of the Village ("**Applicant**"), wishes to operate and conduct, for the benefit of Village residents and visitors, a farmers' market on the public sidewalk and parkways at the Village Green ("**Farmers' Market**"), which is located at the southwest corner of East Scranton and East Center Avenues in the Village ("**Property**"); and,

WHEREAS, the Applicant wishes to operate the Farmers' Market on a weekly basis from Friday June 13, 2008 through Friday, October 10, 2008; and,

WHEREAS, the Board of Trustees have reviewed the Applicants' request to conduct the Farmers' Market on the Property and find that its approval is in the best interest of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS as follows:

Section 1. Recitals.

The foregoing recitals are incorporated into this Resolution as the findings of the Village Board of Trustees.

Section 2. Farmers' Market.

A. Approval of Farmers' Market. The Applicant's request to operate and conduct the Farmers' Market on the Property is hereby approved.

B. Farmers' Market Period. The Applicant may operate and conduct the Farmers' Market on the Property on a weekly basis beginning on Friday, June 13, 2008 and ending on Friday, October 10, 2008.

C. Renewal of Farmers' Market Period. The Village Administrator or his designee may renew the Farmers' Market Period on an annual basis if the Applicant remains in compliance with this Resolution and requests such a renewal in writing. The Village Administrator or his designee may approve minor changes to the Farmers' Market Period in granting such a renewal, but the Farmers' Market Period may not be increased from a weekly basis or extended beyond the period of June through October of any year without the prior approval of the Board of Trustees by resolution duly adopted.

Section 3. Conditions.

The approvals granted in Section 2 of this Resolution are expressly subject to and conditioned on each of the following conditions, restrictions, and provisions.

A. Removal of Farmers' Market Materials. The Applicant must remove all equipment and materials related to the Farmers' Market, including without limitation tables, displays, banners, goods, merchandise, and related materials, from the Property no later than the closing time for the Farmers' Market for that day.

B. Compliance with Laws. The Farmers' Market may only be conducted, and the Property may only be used and maintained, in strict accordance with this Resolution, and the Farmers' Market and the Property must comply at all times with all applicable federal, state, and Village statutes, ordinances, resolutions, rules, codes, and regulations, including without limitation building, electrical and fire prevention codes.

Section 4. Suspension and Revocation.

The Village Administrator is authorized to immediately suspend or revoke the approvals granted in Section 2 of this Resolution upon determining that the Farmers' Market is not being conducted, or the Property is not being used and maintained, in compliance with this Resolution.

Section 5. Effective Date.

This Resolution will be effective only upon passage by the Board of Trustees of the Village of Lake Bluff in the manner required by law.

PASSED this 9th day of June, 2008, by vote of the Board of Trustees of the Village of Lake Bluff as follows:

AYES: (5) Barkhausen, Lesser, O'Hara, Peters and Renner

NAYS: (0)

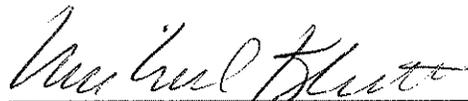
ABSENT: (1) Surkamer

APPROVED this 9th day of June, 2008.



Village President

ATTEST:



Village Clerk

VILLAGE OF LAKE BLUFF

Memorandum

TO: Village President and the Village Board of Trustees

FROM: Brandon J. Stanick, Assistant to the Village Administrator

DATE: May 20, 2016

SUBJECT: 2015-2016 Farmers' Market Report

In preparation for the 2016 Farmers' Market season, the Farmers' Market Committee ("Committee") has met to review 2015 Market operations and to select vendors for the 2016 term. The purpose of this memorandum is to provide a summary of the Committee's review and recommendation to conduct the 23rd annual Lake Bluff Farmers' Market ("Market").

Time Period

The Committee recommends the Market take place every Friday from June 10th through October 14th (7:00 a.m. to 12:00 p.m.) on the Village Green. This proposed time period is consistent with Resolution #2008-33, a resolution granting approval to operate and conduct a farmers' market on Village property, which authorizes the Village Administrator to renew the farmers' market period on an annual basis if the time period does not change. The purpose of maintaining the 19 week schedule is to accommodate vendors that are still able to provide fresh products into the fall season, as well as visitors that continue to shop at the Market during this time.

Market Mix

Last year's additions of Bonique Corp. (fresh served waffles), Cashmore Produce (hydroponic produce grower), Elsie Mae's Canning & Pies, Lester Bison Farm and Grow Well Farms (micro-greens) worked favorably to fill a niche demand and all are expected to return this year. From time to time the Committee will invite vendors to participate on a trial basis to evaluate the product and overall operations.

The Committee elected to invite most 2015 vendors to return for this coming year and is pleased to report all approved vendors will be returning with the exception of Red Barn Farm Market, Katic Breads, Door County Whitefish, The Olive Tap (olive oil) and Wildflour Bakery (all due to operational challenges). Some of the most popular and longtime vendors returning include: Twin Garden Farms, the Cheese People, Pleasant Prairie Farm, K&K Farms and Leider Greenhouses. A complete list of vendors is provided as *Attachment A*.

Last year was the first year the Market operated without Didier Farms, and prior to the end of the 2015 season, Red Barn Farm Market advised it would not return for 2016 due to its focus on growing wheat and selling a large piece of its farmland. This was a challenge met head-on by the Committee as recruitment efforts were increased in an attempt to maintain the availability of several large farmers at the Market. The Committee was extremely successful in attracting alternate farmers, such as: Krazy Fox Farms, Oak Circle Farm and Six Generations Farmin' Local, Inc. Other vendors new to the Market include Deeter Cookies, LLC (x-large specialty cookies) and The Giveback Kitchen (gourmet chocolate sauces). The Committee invited The Giveback Kitchen (gourmet chocolate sauces) to participate on a trial basis on June 10th and 24th.

The Committee is also pleased to announce that Urban Kettle will return for a second full year in an effort to increase the availability of ready-made food at the Market, as well as enhance the Market experience with a specialty vendor.

Overall, the 2016 vendor mix continues to represent a wide variety of produce, baked goods, flowers and a number of specialty products and services (olive oil, cheeses, honey, knife sharpening, etc.) to accommodate the selective North Shore customer.

Parking and Traffic Flow

Parking is accommodated by the spaces in the Central Business District along E. Scranton, E. Center and Oak Avenues, and the parking lots located at Walnut Avenue, the Train Station and Artesian Park. In 2013 the Village engaged Rich and Associates (“Consultant”) to perform a Central Business District parking study to: (i) maximize the effectiveness and efficiencies of existing parking; and (ii) identify trends that may require additional resources or improvements. As part of this study the Village’s Consultant evaluated the occupancy levels of public on-street and public off-street spaces in the study area (downtown and surrounding streets, Train Station lot and Artesian Park lot) during the September 27, 2013 Market. The Consultant reported the occupancy rate between the hours of 10:00 a.m. to 11:00 a.m. and 11:00 a.m. to 12:00 p.m. reached approximately 68.50% which represented a notable increase in occupied spaces (although not a peak Market day) over a typical day, but a minimal impact to the residential on-street parking areas.

Market patrons will continue to be encouraged to park at the Train Station lot to minimize traffic congestion in the downtown. Additionally, the westbound lane of E. Scranton Avenue will remain open to through traffic and the eastbound lane will be closed. This configuration allows access to the parking spaces along the north side of E. Scranton Avenue, the Lake Forest Bank and Trust drive-through facility and Sheridan Road. The configuration also accommodates event operations by providing limited parking for vendors along the north side of the Village Green and a loading zone allowing shoppers a space to park and load their items.

Marketing

For the upcoming season the Committee is not only targeting customers in the 60044 and 60045 zip codes, but also the greater North Shore and immediate surrounding areas with advertisement in the seasonal *Ravinia Family-Fun Guide*. As marketing continues to be a critical aspect of the Market’s success, the Committee and Staff work together to utilize: press releases to local newspapers and hyper-local news outlets (*Daily North Shore*), the Village sign boards, hard copy newsletter and e-news blasts (*Lake Bluff Letter*), as well as the Village’s website and other third party internet sites. The Committee continues to maintain a website (lakeblufffarmersmarket.com/), as well as use social media, such as Facebook (facebook.com/LakeBluffMarket), Twitter (twitter.com/lakebluffmarket) and Instagram ([lakebluffmarket](https://instagram.com/lakebluffmarket)) to keep Market shoppers and the overall community well informed about Market vendors, music performances, the corn roast and other special events the Committee is planning for the upcoming season. There are currently 747 “likes” on Facebook (up over 100% since last year), 584 “followers” on Twitter (29% increase from last year) and 129 “followers” on Instagram (previous data not available).

The poster (*Attachment B*) this year is being designed by Kristin Ashley, a local professional graphic artist; a copy of which is attached. Generally, the Committee and Market Manager will ask permission from various businesses to display posters throughout the target market area.

Also, posters are made available by the Market Manager for shoppers to purchase (\$10.00) throughout the season.

Over the course of the last several seasons the Committee has partnered with MC Squared (former electricity supplier), Lake Forest Bank and Trust, Northern Trust Bank and Northwestern Lake Forest Hospital to enhance the Market with such things as the corn roast and “green” produce bags for shoppers. The Committee was successful this year in securing Knauz Automotive Group as the 2016 season sponsor. Additionally, the Committee was extremely grateful for the sponsorship of the 2015 corn roast by the Volunteer Fire Department and looks forward to working with the Fire Department this year as well. The corn roast is tentatively scheduled for August 5th. Although there are no cooking demonstrations scheduled to date the Committee remains open to this opportunity from local area chefs, vendors or other businesses. The 2016 season will continue with weekly musical performances by local talent from community youth, Ken Hall Music and Terry Moran.

Financial Summary

The application fee for full-time vendors for the 2016 Market remains unchanged at \$275.00. This amount is comparable with fees charged by other suburban Chicago farmers’ markets. The vendor fee raises money to compensate the part-time Market Manager position (\$180.00 per market). As of May 20, 2016 the Village has collected fees in the amount of \$4,975.00. It is anticipated the total fees collected will amount to \$7,200 based on the participation of 27 full-time and part-time vendors.

Miscellaneous Items

At times other governmental agencies and non-profit organizations will visit the Market to interview vendors to learn about the various products being sold and farming practices, as well as the Market’s very own apiarist (Leider Honey). Also, since 2012 the Committee has honored the Lake Bluff Public Library’s request to hold “Story Time on the Village Green” during the Market. This is a Library program for the benefit of elementary and preschool aged children.

This year the Committee has again partnered with Master Gardeners as part of the University of Illinois Extension Office to educate customers (twice per month) on different plant species and overall general gardening practices. The Lake Bluff Garden Club will also have a table and tent available once per month to serve as a resource to visitors.

Conclusion

The goals of the Market have and will continue to strive to:

- Provide an appropriate “mix” of vendors to increase interest in the event;
- Minimize costs associated with the Market by pursuing sponsorship opportunities and evaluating vendor fees;
- Strengthen Lake Bluff’s Central Business District (2016 Strategic Plan goal); and
- Promote Lake Bluff’s sense of community to attract residents and businesses to the Village (2016 Strategic Plan goal).

Most notably, the Committee acknowledges the contributions made by the Village Board, the Farmers’ Market Manager, the Public Works Department, Police Department, and Administrative Staff. Comments from Market patrons and fellow vendors continue to be

favorable making the Lake Bluff Farmers' Market one of the premier markets in the area. The Committee looks forward to another successful year.

Attachments

ATTACHMENT A

Farmer/Vendor

Product

All About Appetizers
Grayslake, IL 60030

Gourmet vegetable & fruit spreads

Bonique Corporation
Mundelein, IL 60060

Waffle pastries

Cashmore Produce
Harvard, IL 60033

Varieties of produce (hydroponic grower)

The Cheese People
Quincy, IL 62301

Varieties of cheeses

Dave's Coffee Cakes
Sterling, IL 61081

Coffee Cakes

Elsie Mae's Canning & Pies
Kenosha, WI 53144

Fruit, custard & savory pies and jams

The Flower Garden
St. Anne, IL 60964

Gladiolus & other fresh cut flowers

The Giveback Kitchen
Hoffman Estates, IL 60010

Gourmet chocolate sauces

Hand Crafted Crepes
Libertyville, IL 60048

Crepes made to order

Holcomb Hollow
Mundelein, IL 60060

Jams and gluten free breads

K & K Farms
Coloma, MI 49038

Berries, fruits & jams

Krazy Fox Farms
St. Anne, IL 60964

Vegetables and plants

Leider Greenhouses
Buffalo Grove, IL 60089

Potted plants & annuals

Leider's Local Honey
Libertyville, IL 60048

Honey and honey comb

Lester's Bison Farm
Salem, WI 53168

Meat, eggs and butter

Farmer/Vendor

Lou's Ol' Fashioned
Des Plaines, IL 60016

Maggie's Munchies
Park Ridge, IL 60068

Oak Circle Farm
Beach Park, IL 60087

Pleasant Prairie Farm
Pleasant Prairie, WI 53158

River Valley Ranch
Burlington, WI 53105

Sharpening by Dave
Lindenhurst, IL 60046

Six Generations Farmin' Local, Inc.
Barrington, IL 60010

Taste of Paris
Mundelein, IL 60060

Three Tarts Bakery
Northfield, IL 60093

Twin Garden Farms
Harvard, IL 60033

Urban Kettle
Beach Park, IL 60087

Product

Pickled products

Dog treats

Vegetables, potted/fresh herbs and plants

Variety of cut flowers

Mushrooms and sauces

Knife sharpening service

Vegetables

French pastries

Chocolate tarts & baked goods

Vegetables and Mirai corn

Kettle corn

Lake Bluff

Farmers Market

Fridays 7 am ~ noon
June 10 ~ October 14



Sponsored by



**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 11

Subject: A RESOLUTION APPOINTING JEFF HANSEN AS THE VILLAGE'S
ALTERNATE DIRECTOR TO THE SOLID WASTE AGENCY OF LAKE
COUNTY (SWALCO)

Action Requested: ADOPTION OF THE RESOLUTION (Voice Vote)

Originated By: VILLAGE STAFF

Referred To: VILLAGE BOARD

Summary of Background and Reason for Request:

Village Administrator Drew Irvin has served as Lake Bluff's Director to the Solid Waste Agency of Lake County ("SWALCO") Board since 2008. Former Village Engineer George Russell served as Lake Bluff's Alternate Director since the Village Board appointed him to this position on January 11, 2011. With Mr. Russell's retirement, it is necessary to name an Alternate Director to represent the Village. Village President Kathleen O'Hara recommends the appointment of Village Engineer Jeff Hansen as Lake Bluff's Alternate Director on the SWALCO Board.

Reports and Documents Attached:

1. A Resolution Appointing Jeff Hansen as the Village's Alternate Director on the SWALCO Board of Directors.

Village President's Recommendation: Adoption of the Resolution.

Village Administrator's Recommendation: Adoption of the Resolution.

Date Referred to Village Board: 1/24/2011

RESOLUTION No. ____

**A RESOLUTION APPOINTING JEFF HANSEN AS LAKE BLUFF'S
ALTERNATE DIRECTOR TO THE
SOLID WASTE AGENCY OF LAKE COUNTY**

WHEREAS, the Village of Lake Bluff has entered into an Agreement
Establishing the Solid Waste Agency of Lake County, Illinois; and

WHEREAS, Section 8 of said Agreement requires the Solid Waste Agency of
Lake County, Illinois (SWALCO) to be governed by a Board of Directors; and

WHEREAS, Section 8.2 of said Agreement provides that each Member of
SWALCO shall appoint a Director by a vote of the corporate authorities, said Director
being (a) Mayor or President of the Member, (b) Trustee, Councilperson, or Alderman, or
(c) Chief Administrative Officer of the Member; and

WHEREAS, said Agreement also provides for the appointment of one or more
Alternate Directors. An Alternate Director shall meet the qualification of office as a
Director as stated above or a Member may appoint an Alternate Director who is a full
time employee in an executive level position with the Member. An executive level
position is generally intended to mean a person who is a department head or equivalent;
and

WHEREAS, the term of the current appointment of the Alternate, George E.
Russell has ended with his transition from full-time employment with the Village.

NOW, THEREFORE, BE IT RESOLVED, that the President of Lake Bluff
appoints Jeff Hansen as Lake Bluff's Alternate Director to SWALCO upon approval of
this Resolution to serve in said capacity until April 30, 2018, or until such successor is
appointed.

BE IT FURTHER RESOLVED that the Clerk is ordered to distribute a certified copy of this Resolution to the appointee(s) and the Secretary of SWALCO, 1311 N. Estes Street, Gurnee, IL 60031.

PASSED this ____ day of May, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: ()

NAYS: ()

ABSENT: ()

APPROVED this ____ day of May, 2016.

Village President

ATTEST:

Village Clerk

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 12

Subject: A RESOLUTION APPROVING A SIGN EXEMPTION REQUEST
FOR 930 NORTH SHORE DRIVE

Action Requested: ADOPTION OF THE RESOLUTION (Roll Call Vote)

Originated By: MARVIN DESIGN GALLERY (Petitioner)

Referred To: ARCHITECTURAL BOARD OF REVIEW

Summary of Background and Reason For Request:

Marvin Design Gallery is proposing to recover the existing awning framework over the front of their business at 930 North Shore Drive.

The sign code requirement for an awning sign in the L-1 is the same as in the CBD, and it reads, “the size of letters on an awning sign shall be no less than five inches and no greater than seven inches in height and shall be placed on the descending skirt only.” Since there is no “descending skirt” on the existing awning, the petitioners are requesting an exemption in order to have the lettering on the main portion of the awning. The proposed lettering ranges in size from 8” for the word “Marvin” to 3” for “by Evanston Lumber.” This requires an exemption since some letters are larger and some are smaller than the allowable size. Similar exemptions have been granted previously, most recently for Katie Hall Liz Mazur Photography on Center Avenue.

The Architectural Board of Review (“ABR”) reviewed the proposed signs at its May 3, 2016 meeting and recommended the Village Board approve an exemption from the Sign Code to allow them.

In preparation for the Village Board’s consideration of the request, the neighboring property owners have been notified of the meeting date and a resolution has been prepared transmitting the ABR’s recommendation.

The petitioner, as well as Village Staff, will be in attendance at the meeting to answer questions from the Board.

Reports and Documents Attached:

1. A copy of a Resolution Approving a Sign Exemption Request for 930 North Shore Drive
2. Drawings of the Proposed Signs and Building Changes; and
3. A copy of the May 3, 2016 ABR Staff Report (without Attachments).

ABR’s Recommendation: Adoption of the Resolution.

Village Administrator’s Recommendation: Adoption of the Resolution.

Date Referred to Village Board: 5/23/2016

RESOLUTION NO. 2016-

**A RESOLUTION APPROVING
A SIGN EXEMPTION REQUEST
FOR THE PROPERTY LOCATED AT 930 NORTH SHORE DRIVE
(MARVIN DESIGN GALLERY)**

WHEREAS, Marvin Design Gallery by Evanston Lumber ("**Applicants**") are tenants in the property owned by Welbic Iii Lake Bluff 930 LLC ("**Owner**") and located at 930 North Shore Drive, within the Village's L-1 Zoning District; ("**Property**") and,

WHEREAS, the Applicant desires to construct signs, as depicted in the plans which are attached to and incorporated into this Resolution as Exhibit A ("**Plans**"); and,

WHEREAS, the Applicant has requested an exemption from Section 10-10-14(D)1 of the signage requirements in the Village's Zoning Regulations to permit an awning sign ("**Awning Sign**") which is not on the descending skirt of the awning at the Property and which has lettering smaller and larger than the 5" minimum and 7" maximum sizes ("**Sign Exemption Request**"); and,

WHEREAS, the Owner has consented to the Applicant's request for approval of the Sign Exemption Request; and,

WHEREAS, pursuant to Section 10-10-15B of the Municipal Code, the Architectural Board of Review considered the Sign Exemption Request at its public meeting on May 3, 2016, on which date the Architectural Board of Review recommended that the Village Board approve the Sign Exemption Request; and,

WHEREAS, pursuant to the Zoning Regulations, the Village Administrator caused written notice to be mailed to the owners of all property contiguous to, or directly across the public right-of-way from the Property, which notice informed those owners of the address of the Property and the nature of the Sign Exemption Request; and,

WHEREAS, pursuant to Section 10-10-19B of the Zoning Regulations, the Village President and Board of Trustees have determined that a sign exemption is appropriate because of the special unique circumstances presented by the development of the Property, and that granting the Sign Exemption Request as recommended by the Architectural Board of Review will not defeat the fundamental purposes and intent of Section 10-10-1 of the Municipal Code and will not be detrimental to the public welfare or injurious to the property in the vicinity of the Property; and,

WHEREAS, the Village President and Board of Trustees have determined that it is in the best interests of the Village to approve the Sign Exemption Request in accordance with, and subject to, the provisions of this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. Recitals.

The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

Section 2. Approval of Sign Exemption Request.

Pursuant to Section 10-10-19 of the Municipal Code of the Village of Lake Bluff, and subject to and contingent on satisfaction of the conditions set forth in Section 3 of this Resolution, the Village President and Board of Trustees hereby grant approval of the Sign Exemption Request to allow for the erection, installation and maintenance of the Awning Sign as depicted on the Plans.

Section 3. Conditions.

A. Continued Effect. All provisions of the Approval Ordinance and the Site Plan, as amended that are not expressly amended in this Resolution remain in full force and effect.

B. Compliance with Plans. Except for minor changes and site work approved by the Village Building Commissioner or Village Engineer in accordance with applicable Village standards, the Awning Sign must be located, constructed, installed, and maintained in substantial compliance with the Plans.

C. Compliance with Applicable Law. In addition to the other specific requirements of this Resolution, the Property and all operations conducted thereon must comply at all times with all applicable federal, state, and Village statutes, ordinances, resolutions, rules, codes, and regulations, including building, electrical, and fire prevention codes.

D. No Construction until Final Approval. Except as otherwise authorized by the Village Administrator, no erection, installation or maintenance of the proposed Signs, will be permitted unless and until this Resolution becomes effective pursuant to Section 5.

E. No Approval of Other Signage. The approval in Section 2 of this Resolution is limited to the approval of the Sign Exemption Request for the Door Sign as depicted on the Plans, pursuant to the conditions stated herein, and does not authorize or approve any exemptions from the Zoning Regulations for any other signage for the Property or any modification of the Door Sign as depicted on the Plans.

Section 4. Failure to Comply with Conditions.

Upon failure or refusal of the Applicant or Owner or any of their officers, employees, or agents, to comply with any or all of the conditions, restrictions, or provisions of this Resolution, the approval granted in this Resolution shall, at the sole discretion of the President and Board of Trustees, by resolution duly adopted, be revoked and become null and void.

Section 5. Effective Date.

A. This Resolution will be effective only upon the occurrence of the following events:

- i. passage by the Board of Trustees of the Village of Lake Bluff in the manner required by law; and

- ii. the filing by the Applicant and Owner with the Village Clerk of an unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in this Resolution in the form attached as **Exhibit B** and, by this reference, made a part of this Resolution.

B. In the event that the Applicant and Owner do not file with the Village a fully executed copy of the unconditional agreement and consent required under Section 5.A.ii within 60 days after the date of passage of this Resolution, then, at the option of the Village Board of Trustees, this Resolution shall be rendered null and void and of no force or effect.

PASSED this ___ day of _____, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: ()

NAYS: ()

ABSTAIN: ()

ABSENT: ()

APPROVED this ___ day of _____, 2016.

Village President

ATTEST:

Village Clerk

EXHIBIT A

PLANS

EXHIBIT B

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Lake Bluff, Illinois (the "Village"):

WHEREAS, Marvin Design Gallery by Evanston Lumber ("**Applicant**") are tenants in the property owned by Welbic Iii Lake Bluff 930 LLC ("**Owner**") and located at 930 North Shore Drive, within the Village's L-1 Zoning District, ("**Property**") and,

WHEREAS, the Applicant desires to construct signs, as depicted in the plans which are attached to and incorporated into this Resolution as Exhibit A ("**Plans**"); and,

WHEREAS, the Applicant has requested an exemption from Section 10-10-14(D)1 and Section 10-10-14(B)2 of the signage requirements in the Village's Zoning Regulations to permit an awning sign ("**Awning Sign**") which is not on the descending skirt of the awning at the Property and which has lettering smaller and larger than the 5" minimum and 7" maximum sizes ("**Sign Exemption Request**"); and,

WHEREAS, Resolution No. 2016-__ , adopted by the President and Board of Trustees of the Village on _____ , 2016, grants approval for the Sign Exemption Request, subject to certain conditions; and,

WHEREAS, Resolution No. 2016-__ provides that the Resolution will be of no force or effect unless and until the Applicant and Owner shall have filed with the Village Clerk, within 60 days after passage of the Resolution its unconditional agreement and consent to accept and abide by each of the terms, conditions, and limitations set forth in the Resolution.

NOW THEREFORE, the Applicant and Owner do hereby agree and covenant as follows:

1. Applicant and Owner hereby unconditionally agree to, accept, consent to and abide by all of the terms, conditions, restrictions, and provisions of that certain Resolution No. 2016-__, adopted by the Village Board of Trustees on _____ , 2016 (the "Resolution").
2. Applicant and Owner acknowledge and agree that the Village is not and shall not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's issuance of any permits for the use of the Property, and that the Village's issuance of any such permits does not, and shall not, in any way, be deemed to insure the Applicant or Owner against damage or injury of any kind and at any time.
3. Applicant and Owner acknowledge that the public notices and hearings have been properly given and held with respect to the adoption of the Resolution, have considered the possibility of the revocation provided for in the Resolution, and agree not to challenge any such revocation on the grounds of any procedural infirmity or any denial of any procedural right.

4. Applicant and Owner agree to and hereby hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from and against any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Resolution.

ATTEST: **Marvin Design Gallery by Evanston Lumber**

By: _____

Its: _____

ATTEST: **Welbic Iii Lake Bluff 930 LLC**

By: _____

Its: _____

SUBSCRIBED and SWORN to
before me this _____ day of
_____, 2016.

Notary Public



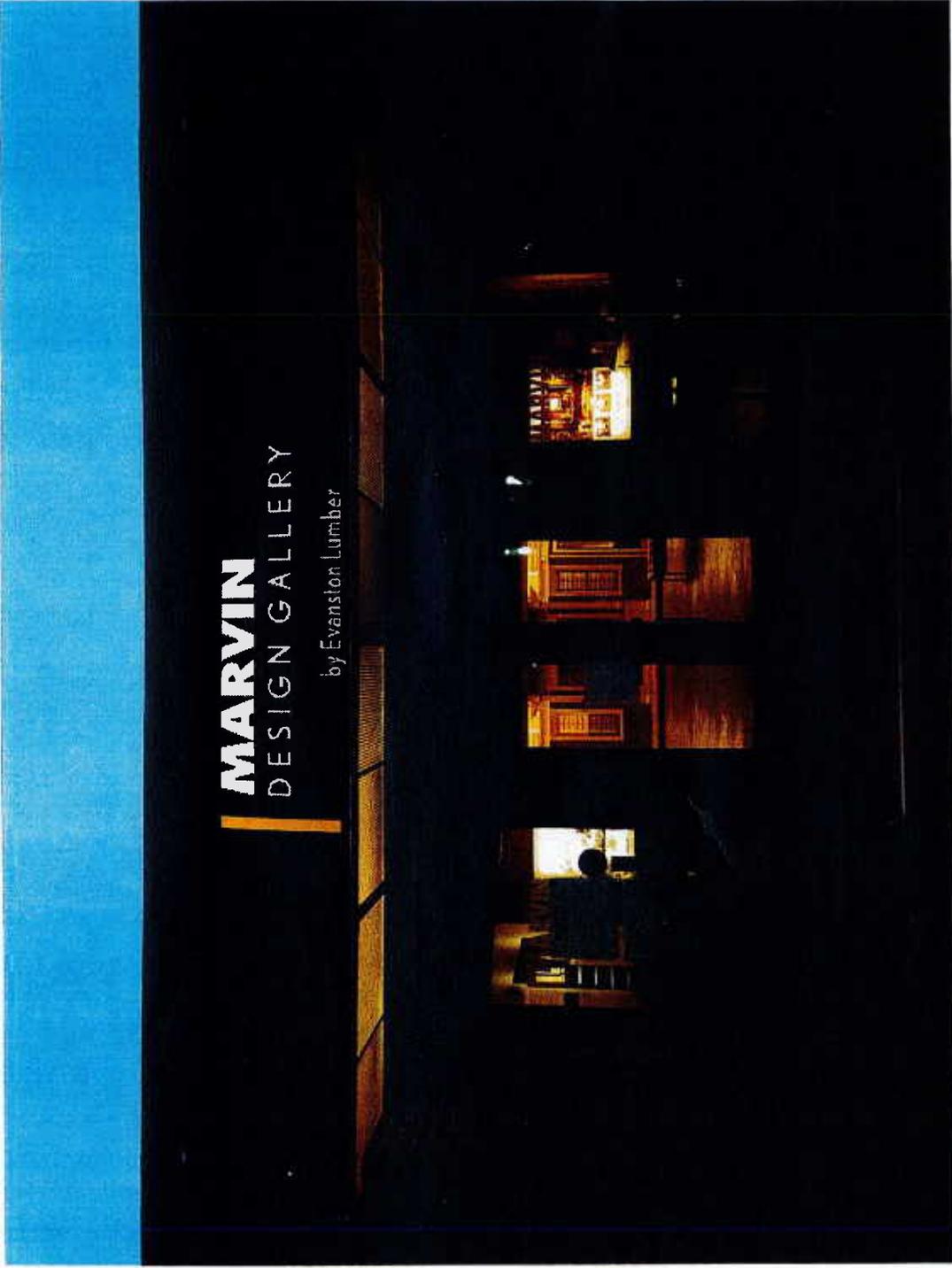
2801 Central St.
 Evanston, IL 60201
 Phone: 847-864-4520
 Fax: 847-864-5986
awnings@evanstonawnings.com
EVANSTONAWNINGS.COM

Sales: George Schaefer, CPP, Sales Mgr
 Rendering by: Aaron Hunzinger



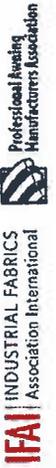
NOTES:

- Quarter rounds style stationary awning recovered and installed on existing framework (MADE BY OTHERS) over entrance.
- Using Sunbrella material #4608 Black.
- Signage to be white/yellow color, applied to roof area.
- Signage size: 1'-10"w x 5'-6"w = 10sq ft.



JOB NAME	Marvin Design Gallery	PHONE	847-615-1003
CONTACT	Shavon Emanuelson	FAX	
JOB ADDRESS	930 Northshore Dr.	EMAIL	
CITY, STATE, ZIP	Lake Bluff, IL. 60044	MISC.	

This image belongs to Evanston Awning Co. and was produced to only represent awning design, fabric color and graphic placement, as recommended from discussion with customer. Changes can be made to any feature prior to production. Please indicate your approval of this image with your signature.



Signature _____

Date ____ / ____ /20____



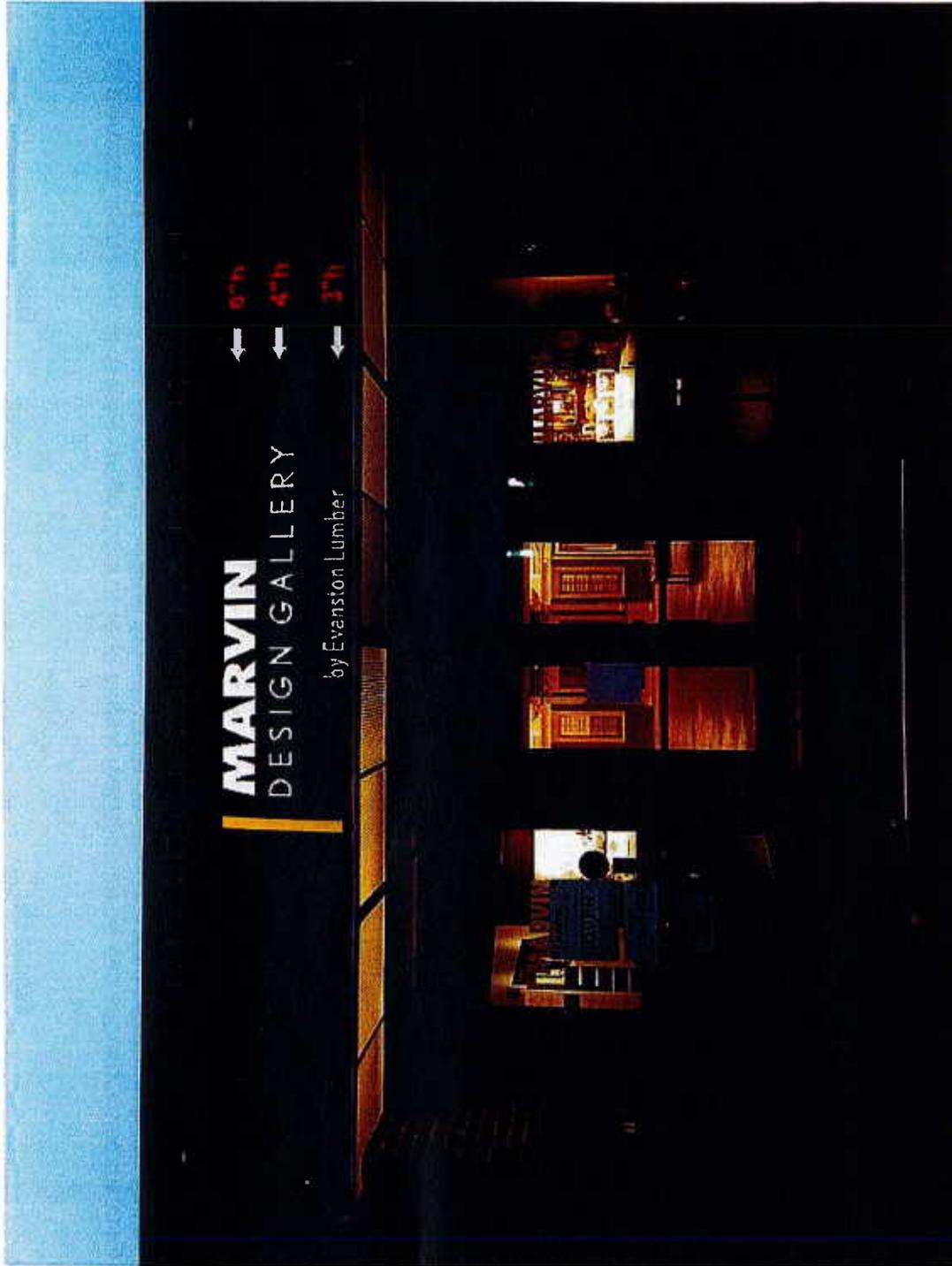
2801 Central St.
 Evanston, IL 60201
 Phone: 847-884-4520
 Fax: 847-864-5886
 awnings@evanstonawnings.com
 EVANSTONAWNINGS.COM

Sales: George Schaefer, CPP, Sales Mgr
 Rendering by: Aaron Humzinger



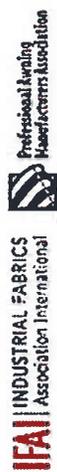
NOTES

- Quarter round style stationary awning recovered and installed on existing framework (MADE BY OTHERS) over entrance.
- Using Sunbrella material #4608 Black.
- Signage to be white/yellow color, applied to roof area. SAME LAYOUT AS EXISTING AWNING.
- Signage size: 1'-10"h x 5'-6"w = 10sq ft.



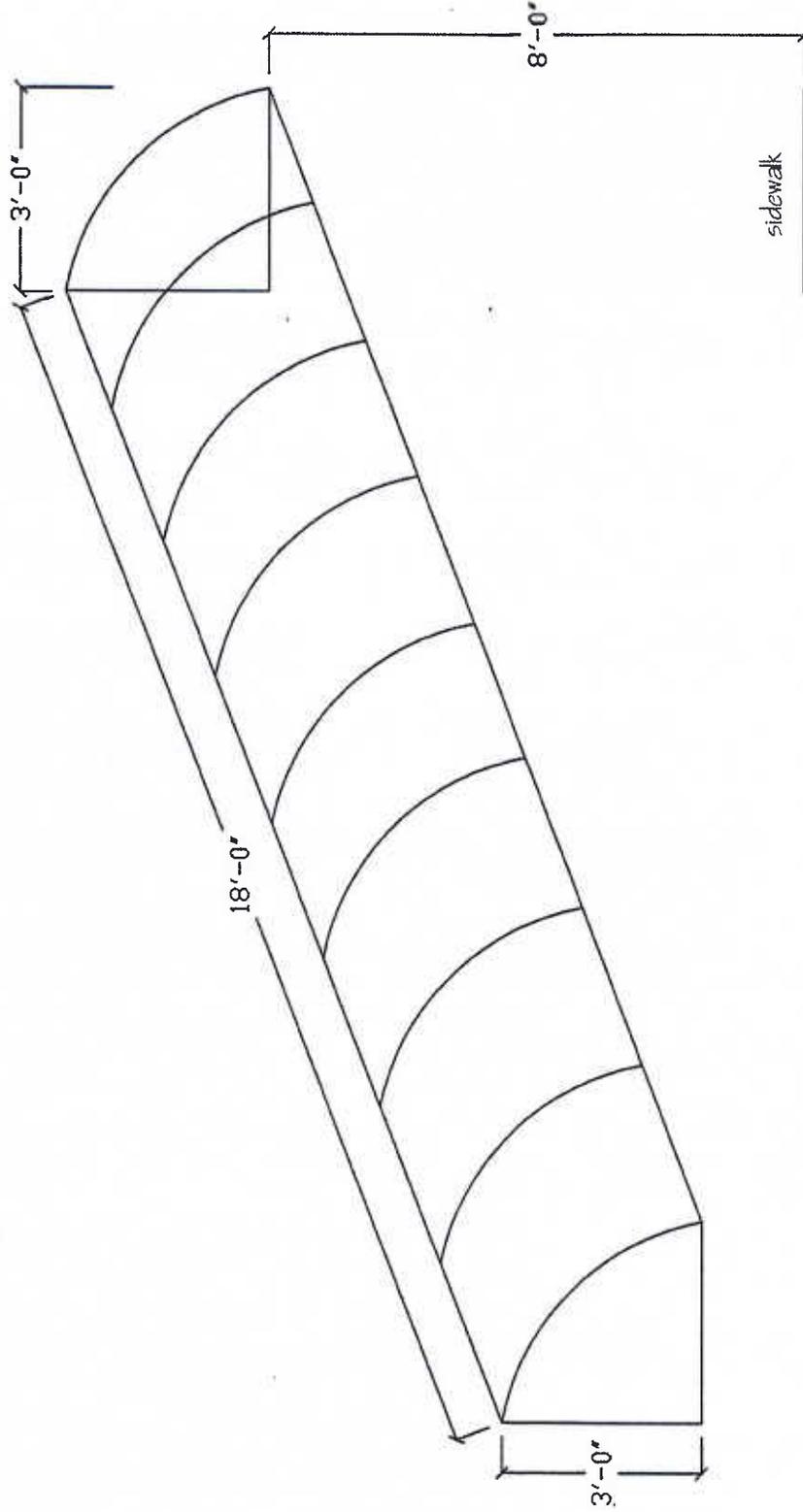
JOB NAME	Marvin Design Gallery	PHONE	847-615-1003
CONTACT	Shavon Emanuelson	FAX	
JOB ADDRESS	930 Northshore Dr.	EMAIL	
CITY, STATE, ZIP	Lake Bluff, IL. 60044	MISC.	

This image belongs to Evanston Awning Co. and was produced to only represent awning design, fabric color and graphic placement, as recommended from discussion with customer. Changes can be made to any feature prior to production. Please indicate your approval of this image with your signature.



Signature _____ Date ____/____/20__

Quarter round style stationary awning recovered and installed on existing awning (made by others) over the entrance to the building. Frame made of welded extruded aluminum. Fabric attached by the staple-on method, using Sunbrella material #4608 Black.



EVANSTON AWNING CO.
 2801 Central St. Evanston, IL 60201
 847-864-4320

By signing this drawing you are agreeing with the proportionate shape and sizes indicated, fabric color and pattern, and proportionate graphics for the awning you have contracted to purchase from E.A.C.. This image belongs to E.A.C. and cannot be reproduced or used for alternate purposes.

Sign as approved for manufacturing

Date

Job: Marvin Design Gallery
 930 Northshore Dr.
 Lake Bluff, IL 60044
Contact: Shayon Emanuelson
Scale: 3/8" = 1'-0"
Date: 4 - 18 - 2016

MARVIN
DESIGN GALLERY

BY ESTATE WINDOWS, LTD.



VILLAGE OF LAKE BLUFF

Memorandum

TO: Chairman Hunter and Members of the Architectural Board of Review

FROM: Mike Croak, Building Codes Supervisor

DATE: April 28, 2016

SUBJECT: **Agenda Item #4 - Consideration of a Sign Permit and Awning for the Marvin Design Gallery at 930 North Shore Drive**

Marvin Design Gallery is proposing to recover the existing awning framework over the front of their business at 930 North Shore Drive.

The sign code requirement for an awning sign in the L-1 is the same as in the CBD, and it reads, “the size of letters on an awning sign shall be no less than five inches and no greater than seven inches in height and shall be placed on the descending skirt only.” Since there is no “descending skirt” on the existing awning, the petitioners are requesting an exemption in order to have the lettering on the main portion of the awning. The proposed lettering ranges in size from 8” for the word “Marvin” to 3” for “by Evanston Lumber.” This requires an exemption since some letters are larger and some are smaller than the allowable size. Similar exemptions have been granted previously, most recently for Katie Hall Liz Mazur Photography on Center Avenue.

The following is a chart summarizing the measurements of the proposed signs:

Sign Code L-1	Proposed Signage
1.) One awning sign permitted per business	Complies
2.) Letters on the awning are to be between 5” & 7” tall	Exemption Requested
3.) Awning lettering shall be on descending skirt only	Exemption requested

The ABR has the authority to:

- Recommend the Village Board grant or deny an exemption from the Sign Code regulations for the signage as presented;
- Approve a sign permit (with conditions) that complies with all Code regulations; or
- Deny the sign permit.

A representative of Marvin Design Gallery and Village Staff will be in attendance at Tuesday’s meeting to respond to questions from the ABR. If you should have any questions regarding this matter, please feel free to contact me at 847-283-6885.

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 13

Subject: AN ORDINANCE AMENDING CHAPTER 4 OF TITLE V OF THE LAKE BLUFF MUNICIPAL CODE REGARDING EMERGENCY TELEPHONE SYSTEM (9-1-1)

Action Requested: SECOND READING CONSIDERATION OF THE ORDINANCE (Voice Vote)

Originated By: VILLAGE STAFF

Referred To: VILLAGE BOARD

Summary of Background and Reason for Request:

In September 2014 the Village became a customer of a new joint public safety dispatch center operated by the Village of Glenview at the Highland Park Police Facility which now serves as the Village’s public safety answering point (“PSAP”) for all 9-1-1 phone calls. As you will recall, Lake Bluff (along with Highland Park, Highwood, and Lake Forest; also known as the north group) chose to outsource public safety dispatch to the Village of Glenview to improve services and reduce both operational and capital expenses.

On June 29, 2015 the State of Illinois passed Public Act 99-0006 instituting changes to the collection and distribution of 9-1-1 surcharge revenues and requiring the consolidation of 9-1-1 centers and Emergency Telephone System Boards (“ETSBs”); specifically, this legislation:

- Required that any 9-1-1 centers serving less than a population of 25,000 consolidate by July 1, 2017 (*complete*);
- Created a uniform statewide surcharge and centralized collection and distribution of 9-1-1 surcharge revenues under the Illinois State Police (“ISP”), and provided that ISP would distribute surcharge revenues to ETSBs; and
- Required that any ETSB without a Public Safety Answering Point (“PSAP”) in its jurisdiction be consolidated through an Intergovernmental Agreement (“IGA”) with an existing ETSB that has a PSAP to create a joint ETSB (*executed IGAs and ordinances must be submitted to the State by July 1, 2016*).

At this time, all of the Glenview joint dispatch center customers are (i) consolidating their ETSBs to collect and receive its 9-1-1 surcharge revenues pursuant to Public Act 99-0006 and (ii) formally dissolving their respective ETSBs. To that end, Staff recommends approval of both the Resolution and IGA to form a JETSB, and approval of the ordinance to dissolve the Village’s individual ETSB. Other than the possible delay of collection and disbursement by the ISP, Staff does not expect any budgetary impacts from this action. The Village Board approved first reading of the ordinance at its meeting on May 9, 2016.

Reports and Documents Attached:

- Ordinance Amending/Repealing the ETSB Provisions of the Lake Bluff Municipal Code.

Village Administrator’s Recommendation: Consider second reading of the ordinance.

Date Referred to Village Board: 5/23/ 2016

VILLAGE OF LAKE BLUFF

ORDINANCE NO. 2016-____

AN ORDINANCE AMENDING CHAPTER 4 OF TITLE V OF THE LAKE BLUFF MUNICIPAL CODE REGARDING EMERGENCY TELEPHONE SYSTEM (911)

WHEREAS, Chapter 4 of Title V of the Village Code establishes an Emergency Telephone System Board ("**ETSB**") for the Village and authorizes the Village to collect surcharges for E911 services; and,

WHEREAS, on June 29, 2015, the Governor of the State of Illinois signed into law Public Act 99-0006 ("**Act**"), instituting changes to the collection and distribution of 9-1-1 surcharge revenues and requiring the consolidation of 9-1-1 centers and ETSBs; and,

WHEREAS, the Act requires that the Village eliminate its local ETSB and join a consolidated ETSB no later than July 1, 2017; and,

WHEREAS, the Act also revoked the Village's authority to impose a local telecommunications surcharge for E911 funding purposes, and replaced it with a uniform statewide surcharge; and,

WHEREAS, the Village Board desires to repeal provisions Chapter 4 of Title V of the Village Code in order to comply with the Act; and,

WHEREAS, the Village Board has determined that it will serve and be in the best interest of the Village and its residents to amend the Village Code pursuant to this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS, as follows:

Section 1: Recitals.

The foregoing recitals are incorporated into, and made a part of, this Ordinance as the findings of the Village Board.

Section 2: Repealer.

Chapter 4, titled "Emergency Telephone System (911), of Title V, titled "Police and Public Safety," of the Village Code is hereby repealed in its entirety and reserved for future use.

Section 3. Effective Date.

This Ordinance shall be effective after following passage by the Board of Trustees of the Village of Lake Bluff in the manner required by law and publication in pamphlet form in the manner required by law; provided, however, that the effective date will not occur prior to the earlier to occur of: (i) January 1, 2017; or (ii) the date on which the State of Illinois issues an order of authority approving the consolidation of the Village's ETSB.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of _____ 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: ()

NAYS: ()

ABSTAIN: ()

ABSENT: ()

APPROVED this ___ day of _____ 2016.

Village President

ATTEST:

Village Clerk

FIRST READING: May 9, 2016

SECOND READING:

PASSED:

APPROVED:

PUBLISHED IN PAMPHLET FORM:

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 14

Subject: A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH BS&A SOFTWARE OF BATH, MICHIGAN FOR THE PROCUREMENT AND IMPLEMENTATION OF AN ENTERPRISE RESOURCE PLANNING SYSTEM AND APPROVING THE WAIVER OF COMPETITIVE BIDS

Action Requested: CONSIDERATION OF THE RESOLUTION (Voice Vote)

Originated By: VILLAGE STAFF

Referred To: VILLAGE BOARD

Summary of Background and Reason for Request:

The Village uses an enterprise resource planning (ERP) suite of integrated software to manage the data necessary for operations which includes financial accounting software, utility billing, and building permit tracking software. The current system was implemented in 1999 and is based on an obsolete programming language. The system is slow, inflexible and doesn't support the Village's operations causing delays, loss of productivity and frustration trying to access data. The Village, along with the Villages of Gurnee and Round Lake, issued a joint request for qualifications for ERP systems and selected four vendors from the nine responses to provide price quotations to each community. After inviting BS&A and Civic Systems to provide a full day demonstration of its software to staff members from all departments, the Village staff recommends the purchase of BS&A software at a price of \$136,890. It is estimated that there will be another \$8,000-\$10,000 of hardware and software costs incurred for optimal implementation. The total expected cost of \$147,000 is within the \$150,000 FY2017 budget.

Reports and Documents Attached:

1. Resolution Authorizing the Execution of a Contract with BS&A Software.
2. Finance Director Memorandum dated May 18, 2016.
3. BS&A Proposal dated May 3, 2016.

Village Administrator's Recommendation: Approval of the Resolution.

Date Referred to Village Board:

5/23/2016

RESOLUTION NO. 2016-

**A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT
WITH BS&A SOFTWARE OF BATH, MICHIGAN FOR
PROCUREMENT AND IMPLEMENTATION OF AN
ENTERPRISE RESOURCE PLANNING SYSTEM
AND APPROVING THE WAIVER OF COMPETITIVE BIDS**

WHEREAS, the Village's Purchasing Policy and Procedures Manual ("*Manual*") requires the solicitation of competitive bids for purchases in excess of \$20,000; and,

WHEREAS, the Village has identified the need to replace and enhance the Village's Enterprise Resource Planning System ("*ERP*") which consists of integrated business process software suites; and,

WHEREAS, the Fiscal Year 2016-17 Annual Budget allocated \$150,000 in funding for the purchase of a replacement ERP system; and,

WHEREAS, the Village Administrator and the Finance Director recommend that the Village enter into a contract with BS&A Software of Bath, Michigan, for the procurement, implementation and training of an ERP system at a cost not to exceed \$136,890; and,

WHEREAS, the Village Board has determined that authorizing the purchase of the ERP System pursuant to this Resolution is in the best interests of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS as follows:

Section 1. Recitals.

The foregoing recitals are hereby adopted as the findings of the President and Board of Trustees.

Section 2. Waiver of Bid Process.

The advertising and bidding requirements for the Enterprise Resource Planning System are hereby waived in accordance with the Purchasing Manual and the Village's home rule powers.

Section 3. Authorization and Execution of Agreement.

The Village Administrator is hereby authorized and directed to execute a contract in a form acceptable to the Village Attorney with BS&A Software of Bath, Michigan to complete the implementation at a cost not to exceed \$136,890.

Section 4. Effective Date

This Resolution shall be in full force and effect from and after its passage by a vote of two-thirds of the Village Board of Trustees and approval in the manner required by law.

PASSED this _____ day of May, 2016 by vote of the Board of Trustees of the Village of Lake Bluff as follows:

AYES: ()

NAYS: ()

ABSENT: ()

APPROVED this _____ day of May, 2016.

Village President

ATTEST:

Village Clerk

VILLAGE OF LAKE BLUFF

MEMORANDUM

TO: Finance Committee Chairman and Members
Village President and Board of Trustees
R. Drew Irvin, Village Administrator

FROM: Susan M. Griffin, Finance Director
Marlene Scheibl, Assistant Finance Director

DATE: May 18, 2016

SUBJECT: Enterprise Resource Planning Software Recommendation



Summary

The Village uses an enterprise resource planning (ERP) suite of integrated software to manage the data necessary for operations which includes financial accounting software, utility billing, and building permit tracking software. The current system was implemented in 1999 and is based on an obsolete programming language. After inviting BS&A and Civic Systems to provide a full day demonstration of its modules, the Village staff recommends the purchase of BS&A software at a price of \$136,890 with total annual service fees of \$14,710. It is estimated that there will be another \$8,000-\$10,000 of hardware and software costs incurred for optimal implementation. The total expected cost of \$147,000 is within the \$150,000 FY2017 budget. Attached as **Appendix A** is a copy of the proposal dated May 3, 2016.

Current System - MSI

The Village's current system was purchased from Municipal Software Inc. (MSI), a Libertyville company providing software to Midwest governmental clients and implemented in 1999. This software was programmed in the COBOL language which means it: (i) lacks the seamless integration of Windows-based software and requires costly programming charges even for minor changes to reports, (ii) does not allow for easy extraction of data from the system (requires a third party software at a separate cost for each license), (iii) has had no significant upgrades in several years, and (iv) the quality of the customer service has declined since the company was purchased by Harris. The system is slow, inflexible, and doesn't support the Village's operations causing delays, loss of productivity, and frustration trying to access data.

Process

In November 2015 the Village issued a joint request for qualifications (RFQ) for financial software systems with the Villages of Gurnee and Round Lake. The goals of this process were to select a vendor that could meet the current trends in ERP systems, have a system requiring minimal IT support, have a strong presence in Illinois, and have a proven record of delivering quality, timely customer service. Trends in ERP systems procurement include: seamless integration between modules/suites, paperless processing and approvals, automated notifications, SQL servers databases and Windows based operating software, user-friendly and comprehensive e-business services, integration with records management systems (RMS), adequate standard reports and uncomplicated report building capabilities, improved system security by user or user groups, and comprehensive audit trails with trigger alerts.

After receiving eight responses to a joint request for qualifications, four companies were invited to present their basic accounting and water billing modules in a brief demonstration to the Finance Directors of the communities and then to submit price proposals to the communities. After considering the cost proposals and the preliminary demonstrations, Lake Bluff invited two companies – BS&A and Civic Systems to give comprehensive demonstrations of their software modules to staff members across

all departments. The staff met to compare the two systems and BS&A was unanimously recommended. All references contacted were very positive about BS&A software, the implementation process, and customer support. Finance staff members went to the Village of Libertyville to view actual A/P and G/L processing on the system. InterDev, the Village's IT administrator was contacted to provide their feedback on the IT requirements of the BS&A system. Steve Greer, InterDev IT specialist was involved directly in Lincolnshire's BS&A software implementation and concurred with the favorable review of Lincolnshire staff regarding the implementation process and customer support. The Village's audit firm, Sikich uses BS&A software for accounting services that they provide to Police and Fire Pension Funds.

RFQ Responses and Comparison of Four Vendors Selected for Initial Demo

These companies provided responses to the requests for proposals: North Star, Harris Computers, MSI-Smart Fusion (owned by Harris), DataWest, Accela, BS&A, Tyler (Munis), New World, and Civic Systems. The Villages of Lake Bluff, Gurnee, and Round Lake agreed to hear demonstrations of the basic accounting software and payroll from BS&A, Tyler, New World and Civic Systems. After the presentations the communities did not exclude any vendor from the process and requested separate cost proposals from all four vendors for each community based on the specific modules requested.

The initial pricing is shown below with some basic information about the four firms with the two finalists – BS&A and Civic Systems - listed first. As you can see there was a substantial price different between the BS&A and Civic Systems compared to New World and Tyler Technologies. In staff's opinion the benefits of the New World and Tyler systems didn't warrant the additional cost for a community the size of Lake Bluff.

	BS&A Bath, Michigan	Civic – Clarity Madison, WI	New World – Logos.net/ERP101 Troy, MI	Tyler – Munis Plano, TX
<i>Price</i>	\$136,890	\$109,520 + \$3,934 travel	\$197,500	\$218,535 + \$31,540 travel
<i>Annual Maintenance</i>	\$ 14,710	\$ 15,216	\$ 30,060	\$ 16,959
<i>Business Info</i>	Established in 1985/100% municipal clients	Subsidiary of audit firm Baker Tilly Virchow Krause established in 2002	Established in 1981. Recently purchased by Tyler. Fate of the legacy system uncertain	Founded in 1966 as a holding company changed focus in 1997 to local governments
<i>Organization Size</i>	150 employees	18 employees	450 employees	10,000+
<i># of Yrs Data Conversion</i>	10 years	3 years	5 years (cost = travel expense)	3 yr financial data Unlimited water & permit data
<i>Operating Syst</i>	Microsoft .NET	Microsoft .NET	Microsoft .NET	Microsoft HTML 5
<i>IL Users</i>	Libertyville, Lincolnshire, Burr Ridge, Lake Villa, Northbrook, Lindenhurst, Grayslake, Rnd Lk	Oak Forest, Villa Park, Fox Lake, Prospect Heights, Westchester, Woodstock, Deer Park, Batavia	Buffalo Grove, Lemont, Geneva, Lombard, Plainfield, Naperville	Glenview, Vernon Hills, Deerfield, Streamwood & Wilmette, Roselle, Rockford, Bloomington

The staff noted these advantages of the BS&A system:

- provides 10 years of data conversion and is available at go “live” date,
- BS&A software is internally developed (Civic is reseller/support for Caselle’s Clarity),
- the transition from module to module was seamless with an extensive “drill-down” feature,
- export function to Excel is easy,
- standard reports are comprehensive and report preparation is user-friendly,
- community development/building department module includes an export to US Census reports,
- process charts show where purchase request, invoice payment, or other functions are in the approval process and sends e-mail notices to department heads when approval is needed,
- user group meetings are specific to accounting, water utility, and building/community development suites, and
- training program includes videos and on-site training at time of implementation and at first processing of A/P, G/L, water billing, etc.

Neither BS&A nor Civic provide vehicle license database and billing software so the Village will continue to use MSI for a year and then engage a third party vendor. Lake Bluff outsources its payroll processing with ADP and it makes economic sense to continue to outsource payroll processing. BS&A payroll suite has the same positive reputation as its other software suites if the determination is made to process payroll internally in the future.

As for the long-term viability of the Microsoft Windows operating platform, tech gurus are not seeing a strong alternative on the horizon. Apple OS and Google Chrome OS have a way to go before surpassing Windows in the business environment. The most likely scenario is for tablets and phones to replace desktops with more app-based software to accommodate mobile computing but that doesn’t exclude Microsoft. BS&A is a Microsoft gold partner which entitles them to many privileges, including exclusive access to Microsoft tools, utilities and toolkits, and is attained by demonstrating core capabilities and expertise across several areas (among other requirements).

Proposal for Software and Services, Presented to...
Village of Lake Bluff, Lake County IL

May 3, 2016

Quoted by: Kevin Schafer



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Contents

Please return all pages, retaining a copy for your records.

Cost Summary; Totals.....	3, 4, 5, 6, 7
Annual Service Fees.....	8
Optional Items.....	9
Acceptance.....	10
Contact Information.....	11



Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing.

Prices subject to change if the actual count is significantly different than the estimated count.

Applications, New Purchase

General Ledger .NET	\$6,820
Accounts Payable .NET	\$5,820
Cash Receipting .NET	\$5,820
Purchase Order .NET	\$5,820
Miscellaneous Receivables .NET	\$5,820
Utility Billing .NET (2,070 accounts)	\$4,140
Work Orders .NET	\$5,820
Building Department .NET	\$8,525
Field Inspection .NET	\$3,150
Citizen Request for Action .NET	\$4,780
<input type="checkbox"/> Yes, please include the use of AccessMyGov On-Line Services for CRA. <ul style="list-style-type: none"> <input type="checkbox"/> Create New Request. Allows any user to create a request based on categories defined by the municipality. <input checked="" type="checkbox"/> View My Requests. (always enabled) Allows users to view the requests they have submitted. 	
AccessMyGov/Internet Services	\$1,500
AccessMyGov/Financials	\$4,505
Please select the features you would like to use. All of the features can be included without impacting the Annual Service Fee or Project Management and Implementation Planning Fee.	
<input type="checkbox"/> Financial Reporting: This requires the use of GL/Budgeting .NET. Enables users to print a financial report any time through a web interface.	
<input type="checkbox"/> Financial Reporting (Public): This requires the use of GL/Budgeting .NET. Provides a publicly-available section to enable members of the general public to print the financial reports the municipality has selected to share.	
<input type="checkbox"/> Manual Journal Entry Approvals: This requires the use of GL/Budgeting .NET. Enables users to approve journal entries they would otherwise have to approve through the .NET application.	
<input type="checkbox"/> Invoice Approvals: This requires the use of Accounts Payable .NET. Enables users to approve invoices they would otherwise have to approve through the .NET application.	
<input type="checkbox"/> Purchase Order Approvals: This requires the use of Purchase Order .NET. Enables users to approve purchase orders they would otherwise have to approve through the .NET application.	
<input type="checkbox"/> View Work Order Schedule: This requires the use of Work Order .NET. Enables users to view work orders scheduled within a specified date range.	

AccessMyGov/Building Department

\$5,115

Please select the features you would like to use. All of the features can be included without impacting the Annual Service Fee or Project Management and Implementation Planning Fee.

- View My Activity (always enabled): Enables contractors and the general public to easily access inspections and permits they have requested.
- Inspection Scheduling: Enables contractors and the general public to submit requests for inspections online.
- Building Department Search: Performs a search by any record number, including addresses, permits, and certificates.
- Rental Property Search: Enables users to search for addresses that are flagged as rental properties.
- Permit Applications: Enables contractors and the general public to submit permit applications online (see "Application Fee," below). This feature requires the Payment of Fees feature.
- Payment of Fees: Enables contractors and the general public to pay for permit and other fees online (see "Payment Processing Requirements," below).

Application Fee (\$2/application): This fee is for permit application submission only. Fees are accumulated and billed to the municipality.

Subtotal **\$67,635**

Data Conversions

Convert existing MSI data to BS&A format:

General Ledger (COA, Balances, Budget, Up to 10 Years Journal Transaction history)	\$3,410
Accounts Payable (Vendors, Up to 10 years invoices and check history)	\$2,910
Utility Billing	\$3,750
Building Department (per database)	\$7,250

Database Setup:

Cash Receipting (Setup of Receipt Items/Tender Types)	\$1,500
Miscellaneous Receivables (Setup of Billing Items, Penalties)	\$1,500
Work Orders (Setup of Work Order Types, Facilities, Assets, Equipment, Materials, Workers (if not using Employees as Workers))	\$2,000

Subtotal **\$22,320**

No data conversion to be performed for:

- Purchase Order
- Citizen Request For Action
- Field Inspection

Custom Import

<i>Custom import from third-party software to populate Building Department database with parcels, properties, and current owners.</i>	\$1,500
---	----------------

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$15,500

Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days: 4	\$4,000
General Ledger .NET	Days: 2	\$2,000
Accounts Payable .NET	Days: 2	\$2,000
Cash Receipting .NET	Days: 1	\$1,000
Purchase Order .NET	Days: 3	\$3,000
Miscellaneous Receivables .NET	Days: 1	\$1,000
Utility Billing .NET	Days: 4	\$4,000
Work Order .NET	Days: 2	\$2,000
Citizen Request for Action .NET	Days: 1	\$1,000
Building Department .NET	Days: 5	\$5,000
Field Inspection.NET	Days: 2	\$2,000
AMG/Financials	Days: 1	\$1,000
AMG/Building Department	Days: 2	\$2,000
	Total: 30	Subtotal \$30,000

Connection Requirements

AccessMyGov requires a high-speed internet connection (cable modem or DSL).

BS&A requires that all customers utilizing AMG have either an on-staff IT person, or grant BS&A a remote terminal services ability to the machine on which the service is installed. This is necessary to ensure service availability and quality.

Questions? Please call Kevin Schafer at (855) 272-7638 or email kschafer@bsasoftware.com

Page 5 of 11

Prices good for a period of 90 days from date on quote.

Village of Lake Bluff, Lake County IL. Quoted May 3, 2016.

Payment Processing Requirements

Acceptance of online payments requires a contract with one of BS&A's approved Online Credit Card Processing companies: Official Payments or Point & Pay. Please visit <http://www.bsasoftware.com/Solutions/AccessMyGov/Internet-Services> for information.



Cost Totals

Not including Annual Service Fees

Applications	\$67,635
Data Conversions	\$22,320
Custom Import	\$1,500
Project Management and Implementation Planning	\$15,500
Implementation and Training	\$30,000
Courtesy Discount	-10,830

Total Proposed **\$126,125**

Travel Expenses **\$10,765**

Grand Total (with Travel Expenses) **\$136,890**



Payment Schedule

- 1st Payment: **\$37,820** to be invoiced upon execution of this agreement.
2nd Payment: **\$56,805** to be invoiced at start of training.
3rd Payment: **\$42,265** to be invoiced upon completion of training.

Annual Service Fees, New Purchases

Unlimited service and support during your first year with the program are included in your purchase price. Thereafter, Service Fees are billed annually. BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index (CPI).

General Ledger .NET	\$1,360
Accounts Payable .NET	\$1,160
Cash Receipting .NET	\$1,160
Purchase Order .NET	\$1,160
Miscellaneous Receivables .NET	\$1,160
Utility Billing .NET	\$830
Work Order .NET	\$1,160
Citizen Request For Action .NET	\$960
Building Department .NET	\$1,710
Field Inspection .NET	\$630
AMG/Internet Services	\$1,500
AMG/Financials	\$900
AMG/Building Department	\$1,020
Total Annual Service, New Purchases	\$14,710



Optional Item(s)

Cash Receipting Hardware

		Quantity		Cost
Epson Series Receipt Printer*	\$750	x	___ =	\$_____
Epson Series Receipt Printer* w/Check Scan	\$1,100	x	___ =	\$_____
APG Cash Drawer**	\$250	x	___ =	\$_____
Honeywell Hyperion 1300g Linear-Imaging Scanner	\$250	x	___ =	\$_____
Credit Card Reader	\$75	x	___ =	\$_____

This will add \$_____ to the Total Proposed.

**IMPORTANT. The receipt printer must be plugged into the USB port on one workstation (not your server). This printer is not to be shared with other workstations. If more than one workstation will be used for receipting, please consider purchasing more than one receipt printer. Ithaca receipt printers are not compatible with Vista or Windows 7. The Epson Series replaces the Ithaca brand and is fully compatible with those operating systems.*

***If using a previously-purchased receipt printer with the APG Cash Drawer, which brand will be used with the drawer?
___Epson ___Ithaca ___Other (please specify)_____*

Please provide the number of cash drawers that will be hooked up to the printer_____

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- ∨ custom payment import/lock box import
- ∨ custom OCR scan-line
- ∨ custom journal export to an outside accounting system
- ∨ custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

Additional Training - Building Department Report Designer

Most of our Building Department customers heavily use our Report Designer, which is included free with the program. Report Designer Training is not included in the training quoted on this proposal and is highly recommended. You may attend a class at our office in Bath Township, or we can train at your location. Report Designer Training is typically completed in one day.

Please check the option you are interested in. Report Designer Training will be scheduled after successful implementation and training of your Building Department software.

___ Classroom training, \$205/person/day

___ On-site training (unlimited attendees), \$1,000/day, travel not included

Acceptance

Signature constitutes...

1. An order for products and services as quoted
Quoted prices do not include Program Customization or training beyond the estimated number of days
2. Agreement with the proposed Annual Service Fees
3. Acceptance of BS&A's hardware recommendations required to efficiently run the .NET applications

Signature

Date



BS&A PLEDGE. We offer a one-year, risk-reversal pledge on our software. If, up to a year after installation, you are not happy with our software and service, you can return our software for a full refund.

Returning Accepted Proposal to BS&A

Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:

Mail: BS&A Software
14965 Abbey Lane
Bath, MI 48808

Fax: (517) 641-8960

Email: kschafer@bsasoftware.com

Once your proposal is received, a BS&A representative will contact you to begin the scheduling process.

Contact Information

If any mailing addresses are PO Boxes, please also provide a Street Address for UPS/Overnight mail.

If additional contacts need to be submitted, please make a copy of this page.

Key Contact for Implementation and Project Management

Name _____ Title _____

Phone/Fax _____ Email _____

Mailing Address _____

City, State, Zip _____

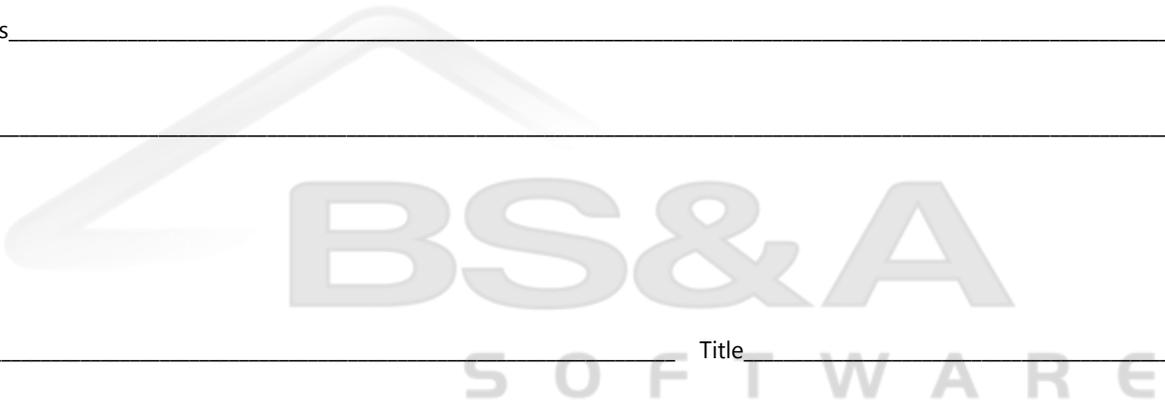
IT Contact

Name _____ Title _____

Phone/Fax _____ Email _____

Mailing Address _____

City, State, Zip _____



**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 15

Subject: A RESOLUTION AUTHORIZING THE EXECUTION OF A
CONSTRUCTION CONTRACT AND WAIVER OF COMPETITIVE BIDS
TO COMPLETE THE EMERGENCY REPAIR OF MOFFETT ROAD

Action Requested: ADOPTION OF RESOLUTION (Roll Call Vote)

Originated By: VILLAGE STAFF

Referred To: VILLAGE ENGINEER

Summary of Background and Reason For Request:

On May 20th, the Village received pricing from John Keno & Company for emergency repairs to Moffett Road immediately south of the intersection of Moffett Road and East Witchwood Lane based on the design completed by the Village's consultant, Baxter & Woodman.

Unfortunately, the proposal received from John Keno & Company was significantly higher in cost than was estimated. It is not recommended the Board award a contract at this time. Staff will continue to monitor the condition of the road and explore other options for temporary stabilization.

Village Engineer's Recommendation: No board action.

Village Administrator's Recommendation: No board action.

Date Referred to Village Board: 5/23/2016

**VILLAGE OF LAKE BLUFF
REQUEST FOR BOARD ACTION**

Agenda Item: 16

Subject: A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT AND WAIVER OF COMPETITIVE BIDS TO COMPLETE THE PRODUCTION OF NEW VILLAGE GATEWAY AND FACILITY SIGNAGE

Action Requested: ADOPTION OF RESOLUTION (Roll Call Vote)

Originated By: VILLAGE STAFF

Referred To: VILLAGE ENGINEER

Summary of Background and Reason For Request:

In 2015 the Village competitively bid the Gateway and Facility Signage project two times and did not receive any bids for fabrication of the signs. Since that time Village staff has been working directly with various signage companies to obtain proposals for fabricating the signs. On May 20th Lynch Construction submitted a proposal to fabricate 15 Village signs for the Village of Lake Bluff's Gateway and Facility Signage project for a total price of \$84,437.01. The proposal from Lynch Construction was one of three proposals received by the Village and was the only proposal that included fabricating the signs in close compliance with the plan drawings. Lynch Construction has successfully fabricated similar signs for a nearby community. It is estimated that the installation of the signs will cost an additional \$15,000 for a project total of \$99,437.01

The Village's FY 2015-2016 budget contained \$100,000 for the Gateway Signage project but \$50,000 was expected to be used. The FY 2016-2017 budget included the remaining \$50,000, maintaining the total budget amount of \$100,000, which is greater than the estimated total project cost of \$99,437.01.

It is recommended that the Village Board waive the competitive bidding process for this project in accordance with section 4.5 of the Village of Lake Bluff Purchasing Policies & Procedures Manual and award a contract to Lynch Construction in the amount of \$84,437.01 to fabricate the signs.

Reports and Documents Attached:

1. A copy of the Resolution;
2. A copy of the proposal from Lynch Construction; and
3. Drawings of the Signs to be Fabricated.

Village Engineer's Recommendation: Adoption of Resolution.

Village Administrator's Recommendation: Adoption of Resolution.

Date Referred to Village Board: 5/23/2016

RESOLUTION NO. 2016-

A RESOLUTION AUTHORIZING THE WAIVER OF COMPETITIVE BIDS AND THE EXECUTION OF A CONTRACT WITH LYNCH CONSTRUCTION OF LAKE BLUFF, ILLINOIS, FOR THE FABRICATION OF VILLAGE GATEWAY AND FACILITY SIGNAGE

WHEREAS, the Village's Purchasing Policy and Procedures Manual provides for the solicitation of competitive bids for the construction of public works projects in excess of \$20,000; and,

WHEREAS, the Village unsuccessfully solicited for competitive bids twice; and,

WHEREAS, the Village has received three proposals outside of the competitive bidding process for the fabrication of the Village Gateway and Facility Signs; and,

WHEREAS, Lynch Construction submitted the only proposal to fabricate signs in accordance with the design plans; and,

WHEREAS, the proposal from Lynch Construction for a total amount of \$84,437.01; and,

WHEREAS, the Village has budgeted \$100,000 for the project; and,

WHEREAS, the Village Engineer recommends waiving the competitive bidding process and awarding the contract Lynch Construction of Lake Bluff, Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS as follows:

1. The Village Board of Trustees hereby waives the competitive bidding process and awards the sign fabrication portion of the Village Gateway and Facility Signage project to Lynch Construction of Lake Bluff, Illinois.
2. The Village Administrator and/or Village President are hereby authorized and directed to execute a contract in a form acceptable to the Village Attorney with Lynch Construction of Lake Bluff, Illinois to complete the fabrication of the Village Gateway and Facility Signage project at a total price of \$84,437.01.

PASSED this 23rd day of May, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

AYES: (0)

NAYS: (0)

ABSENT: (0)

APPROVED this 23rd day of May, 2016.

Village President

ATTEST:

Village Clerk



DESIGN BUILDER & REMODELER

May 9, 2016 Revised 5.19.16

Village Of Lake Bluff
40 E. Center Avenue
Lake Bluff, Il 60044

Attn: Drew Irvin

Re: Entrance Signs

Drew

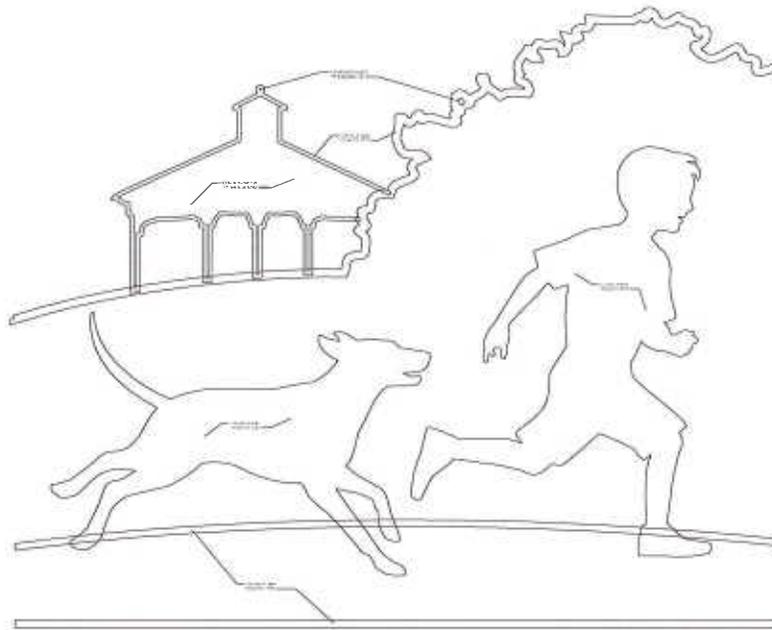
Thank you again for the opportunity to work with you on the sign project. As per your request, we propose to fabricate 7 Large and 8 small entry signs.

Concrete Piers at 16 Locations.....	Village Of Lake Bluff
Specified Cedar Material.....	\$ 5,600.00
Galvanized, plates, posts rods, etc.....	\$ 24,375.00
Sand, Encise, and Paint Sign Boards.....	\$ 10,722.56
Fabricate Sign Boards and Sign Posts	\$ 38,960.00
Supervision, Contingencies and Fees.....	\$ 4,779.45
Total for signs (7 large and 8 small) Picked Up From Our Shop.....	\$ 84,437.01

Respectfully

Jeffrey J. Lynch

VILLAGE OF LAKE BLUFF



INCORPORATED 1895



<p>PROJECT LAKE BLUFF VILLAGE SERVICE SIGNAGE</p>	<p>DATE 2014.06.17</p>	<p>PROJECT LAKE BLUFF VILLAGE SERVICE SIGNAGE</p>	<p>MELICHAR ARCHITECTS THE PRACTICE OF TIME ARCHITECTURE</p>	<p>LAKE BLUFF VILLAGE SERVICE SIGNAGE</p>	<p>NEW VILLAGE SERVICE SIGN BOARD ELEVATION</p>	<p>JOB NO 1700</p>
<p>NEW SIGNAGE FOR THE VILLAGE OF LAKE BLUFF</p>				<p>DATE 06.17.14</p>		<p>DATE 06.17.14</p>

LAKE BLUFF

ROBERT McCLORY

BIKE PATH



**MELICHAR
ARCHITECTS**

THE PRACTICE OF FINE ARCHITECTURE

LAKE BLUFF

**MOGUL FAMILY
CONSERVATION
AREA**



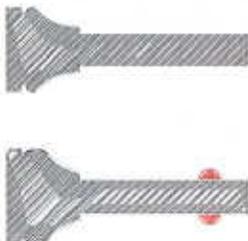
DEDICATED 1987



**MELICHAR
ARCHITECTS**

THE PRACTICE OF FINE ARCHITECTURE

LAKE BLUFF
PUBLIC WORKS
CENTER
&
PARK DISTRICT



MELICHAR
ARCHITECTS

THE PRACTICE OF FINE ARCHITECTURE

LAKE BLUFF

RESIDENT
PARKING



BY PERMIT ONLY



MELICHAR
ARCHITECTS

THE PRACTICE OF FINE ARCHITECTURE

LAKE BLUFF

**PUBLIC
SAFETY
BUILDING**



**MELICHAR
ARCHITECTS**

THE PRACTICE OF FINE ARCHITECTURE

LAKE BLUFF
TRAIN
STATION



MELICHAR
ARCHITECTS

THE PRACTICE OF FINE ARCHITECTURE

LAKE BLUFF

WASHINGTON
PARK



DEDICATED 1995



MELICHAR
ARCHITECTS

THE PRACTICE OF FINE ARCHITECTURE