

**VILLAGE OF LAKE BLUFF
COMMITTEE-OF-THE-WHOLE MEETING
APRIL 11, 2016**

APPROVED MINUTES OF MEETING

The Village of Lake Bluff Board of Trustees met as a Committee-of-the-Whole (COW) in the Village Hall Board Room (40 East Center Avenue) on Monday, April 11, 2016. Village President O’Hara called the meeting to order at 6:30 p.m. and in the absence of Village Clerk Aaron Towle, Deputy Village Clerk Drew Irvin called the roll and announced the following were present:

Village President: Kathleen O’Hara

Trustees: Barbara Ankenman
Steve Christensen
Mark Dewart
Eric Grenier
John Josephitis
William Meyer

Absent: Aaron Towle, Village Clerk

Also Present: Peter Friedman, Village Attorney
Drew Irvin, Village Administrator
David Belmonte, Chief of Police
Jeff Hansen, Village Engineer
Michael Croak, Building Codes Supervisor
Jake Terlap, Public Works Superintendent
Brandon Stanick, Assistant to the Village Administrator

Non-Agenda Items and Visitors

President O’Hara stated the COW allocates 15 minutes for those individuals who would like the opportunity to address the COW on any matter not listed on the agenda.

There were no requests to address the COW.

Consideration of the Minutes from the January 25, 2016 Committee-of-the-Whole Meeting

Trustee Grenier moved to approve the January 25, 2016 COW Meeting Minutes as presented. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

A Discussion Regarding the Moffett Road Culvert and Outfall Repair Project

Village Administrator Drew Irvin introduced the agenda item and noted that \$250,000 was included in the Fiscal Year 2017-18 Biennial Budget for the project.

Village Engineer Jeff Hansen showed pictures of the current condition of the Moffett Road pavement noting the washout behind the curb and the wall failure at the base of the culvert. The cracked pavement allows water to seep through causing erosion at the bank of the wall. Village Engineer Hansen reviewed the Federal funding available through the Federal Surface Transportation Program. He reviewed the temporary repairs recommended by Consultant Baxter & Woodman noting they are currently working

on a final temporary repair design for the headwall and roadway. The estimated cost is approximately \$150,000 for design and construction. Village Engineer Hansen reviewed the following components associated with a permanent solution: slope regrading, headwall replacement, lining the culvert and repaving portions of Moffett Road. Lastly, he reviewed the budget impacts associated with the repairs.

In response to a question from Trustee Grenier, Village Engineer Hansen stated a portion of the grant will be used to repair Moffett Road.

In response to a question from Trustee Dewart, Village Engineer Hansen stated Phase II (design) and III (construction) are eligible for 80% federal funding and the Village would be responsible for the remaining 20%.

Trustee Dewart inquired about using STP funds for the future reconstruction of Green Bay Road. Village Engineer Hansen stated the same steps will be required with the future Green Bay Road project as the culvert project.

Trustee Meyer asked if the consultants confirmed the temporary repairs will be sufficient enough for the wall not to fail. Village Engineer Hansen stated the temporary design is not complete yet.

In response to a question from Trustee Meyer, Village Engineer Hansen stated it would likely not be a catastrophic failure if a part of the culvert system should fail.

Trustee Ankenman inquired about the total costs for the project. Village Engineer Hansen advised the total cost for the project would be approximately \$1.5 million.

Village Administrator Irvin stated there would be no required changes to the biennial budget; procedurally, this qualifies as an emergency repair.

Village Engineer Hansen reported the design must be finalized and then priced, but suggested the project not be bid competitive due to the timing. The temporary solution will last approximately five years.

In conclusion, Village Engineer Hansen reviewed the next steps noting work will be during the summer of 2016.

Adjournment

As no further business came before the COW, Trustee Dewart moved to adjourn the meeting. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote and the meeting adjourned at 6:56 p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator