

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 22 2016**

APPROVED MINUTES

1. CALL TO ORDER AND ROLL CALL

Village President O'Hara called the meeting to order at 7:00 p.m. in the Lake Bluff Village Hall Board Room, and Village Clerk Aaron Towle called the roll.

The following were present:

Village President: Kathleen O'Hara

Trustees: Barbara Ankenman
Steve Christensen
Mark Dewart
John Josephitis
William Meyer

Absent: Eric Grenier, Village Trustee

Also Present: Aaron Towle, Village Clerk
Drew Irvin, Village Administrator
Peter Friedman, Village Attorney
Marlene Scheibl, Assistant Finance Director
Jeff Hansen, Village Engineer
David Belmonte, Police Chief
Jake Terlap, Public Works Superintendent
Brandon Stanick, Assistant to the Village Administrator (A to VA)

2. PLEDGE OF ALLEGIANCE

President O'Hara led the Pledge of Allegiance.

3. CONSIDERATION OF THE MINUTES

Trustee Christensen moved to approve the February 8, 2016 Board of Trustees Meeting Minutes as presented. Trustee Josephitis seconded the motion. The motion passed on a unanimous voice vote.

4. NON-AGENDA ITEMS AND VISITORS

President O'Hara stated the Village President and Board of Trustees allocate fifteen minutes for those individuals who would like the opportunity to address the Village Board on any matter not listed on the agenda.

Mr. Tempel Smith, Jr., Mayor of the Village of Old Mill Creek (OMC), introduced himself and OMC Trustee Mr. Patrick Lamb, and expressed his community's interest in becoming a member of the Central Lake County Joint Action Water Agency (CLCJAWA). He stated the Village recently received an

allocation for 4,000 gallons per day which would cover approximately 1,000 homes. The community was included in the initial CLCJAWA group before the smaller group was formed, and since that time, has invested a significant amount of money and time in order to become a member. Mayor Smith provided background history of Old Mill Creek noting its equestrian and country image and stated the current population is approximately 178 residents. He advised of the land plan that was developed for the property and stated it is their intent to ensure the property is developed appropriately.

Mr. Lamb stated he understands the Village's need to be thoughtful about its resources and expressed his opinion OMC could be easily included because it is located near larger municipal communities that are currently being served by CLCJAWA. Mr. Lamb thanked the Board for allowing him time to speak.

5. VILLAGE BOARD SETS THE ORDER OF THE MEETING

At the request of those present, Trustee Dewart moved to take Agenda Items #14 and #11 then return to the regular order of the meeting. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

6. ITEM #14 – AN ORDINANCE APPROVING A SITE PLAN REVIEW AND A SPECIAL USE PERMIT TO ALLOW THE OPERATION OF AN EATING PLACE WITHOUT A DRIVE-THROUGH FACILITY AT 600 WALNUT AVENUE (Hansa Coffee Roasters)

President O'Hara reported on January 13, 2016 the Village received a zoning petition from Lake Effect Holdings, LLC (Petitioner), owner of the former Village Market building, seeking a Special Use Permit (SUP) to operate an eating place without a drive through facility at 600 Walnut Avenue. The Petitioner's anticipated tenant is Hansa Coffee Roasters, a local small business coffee roaster with seating for 28 customers. At its meeting on February 17th the Plan Commission & Zoning Board of Appeals (PCZBA) conducted a public hearing and recommended the Village Board deny the request for a SUP for an eating place. The PCZBA's concern was for the impact the new business would have on parking within the Central Business District (CBD) and it was recommended the Village Board consider one of the following actions:

- Approve the attached ordinance granting a special use permit to operate an eating place without a drive through;
- Concur with the PCZBA's recommendation and deny the request for a special use permit; or
- Refer the zoning petition back to the PCZBA for further consideration at a future public hearing.

Mr. Robert Douglass, Managing Partners with Lake Effect Holdings, provided background information regarding the Village Market building noting it is the oldest commercial building in the CBD. The building was acquired by Lake Effect in 2005 and restored to its original character so it could continue as a contributing asset to the community.

Mr. Kevin Kane, Co-Owner of Hansa Coffee, stated Lake Bluff is the perfect location to open their second location. He stated a variety of feedback was expressed at the Lake Forest/Lake Bluff annual meeting, one such suggestion was the desire to have a non-alcoholic business open after 6:00 p.m. Mr. Kane introduced and provided background information on the other members of Hansa Coffee. He also provided a brief history of the company. He expressed his belief the coffee shop will attract the type of traffic beneficial to the community and surrounding businesses.

Mr. Douglass commented on the standards for special use permits on which the PCZBA based its recommendation and noted parking was the major concern. He expressed his opinion the PCZBA acted in a prejudicial manner and did not suggest the petitioner provide additional information.

Mr. Tom Maegdlin, Co-Owner of Hansa Coffee, stated the PCZBA recommended denial of the SUP because the proposed business would cause undue traffic congestion to the CBD. The PCZBA did not consider the 2014 Lake Bluff Downtown Parking Study (Rich & Associates, Inc.) before denying the request. Mr. Maegdlin stated the coffee shop peak business hours would occur early to mid-morning (7:00 to 11:00 a.m.) which does not compete with existing businesses or downtown activities. The parking occupancy graph shown in the Parking Study illustrates parking in the CBD is at its lowest in the morning hours. He stated at full capacity the coffee shop would account for 9% of the parking in the entire CBD bringing average total during the timeframe described to 34% total occupancy in the CBD. Mr. Maegdlin expressed his opinion the PCZBA acted prejudicially and did not use the appropriate resources to make its recommendation. He asked the Board to make a decision based on data.

Mr. Douglass described how the proposed use would not interfere with the development or use of surrounding properties noting the Staff memorandum describing the surrounding land use properties as:

- North: Parking lot & multi-family residential
- East: Office
- South: Village Green park
- West: Office, restaurant & train station

The introduction of Hansa Coffee to this location will enhance the development and attract more customers to the CBD. He stated when Block One Development site plan was approved (Ordinance 2007-14) the 600 Walnut Avenue retail space was accounted for by the Village which included all retail spaces in Block One. He stated, given the additional information, he expressed his opinion the application complies with all the standards for special use permits and asked the Village Board to approved the SUP.

Trustee Meyer inquired of the customers Hansa Coffee expects as commuters on the train. Mr. Maegdlin stated he could not speak to that matter because it seems like the lack of parking is an enforcement issue. Mr. Douglass noted the parking study did indicate parking enforcement needs to take place in the CBD.

Village Administrator Drew Irvin stated the information provided by the petitioner this evening was not made available to the PCZBA before it considered the application.

President O'Hara opened the floor for public comment.

Ms. Susan McMurray, resident and downtown merchant, stated Hansa Coffee should apply for their own SUP. She expressed her concern with a new coffee shop and her understanding that chain stores were not allowed in the CBD.

Mr. Chris Ackerson expressed his frustration with the PCZBA's recommendation and expressed his belief the PCZBA should be proactive in developing a vision for the entire CBD. The comments expressed by PCZBA Chair Kraus at the February meeting referenced a narrow scope regarding planning as it applies to potential interference with the surrounding developments. Mr. Ackerson inquired of the rules that govern the PCZBA which will allow them to be more proactive. Lastly, Mr. Ackerson thanked the Village Board for volunteering to serve on the Board.

President O'Hara stated the matter has been referred back to the PCZBA and it would be inappropriate for the Village Board to address any of the comments expressed this evening.

Ms. Kathryn Briand expressed her opinion the PCZBA's decision was made with stewardship in mind and was based on the idea the Village is responsible for taking care of its existing businesses. She expressed her support for Prairie Espresso and her belief the Village cares about maintaining its existing businesses.

Mr. Peter McGuire stated the PCZBA meeting started out as a narrow zoning issue and stated planning element should be at the forefront of the discussion. He commented on larger stores and asked if the Village cares about smaller businesses. He expressed his concern that Hansa Coffee could put Prairie Espresso, whom is already selling this product, out of business. Mr. McGuire expressed his belief the proposed establishment would add traffic in addition to any traffic added by the CBD Blocks Two and Three developments.

As there were no further comments from the Board, Trustee Dewart moved to refer back the PCZBA's recommendation for further consideration with the new information made available by the petitioner. Trustee Christensen seconded the motion. The motion passed on a unanimous voice vote.

7. ITEM #11 – A RESOLUTION APPROVING A SITE PLAN REVIEW FOR LIGHTS ON THE PADDLE COURTS AT BLAIR PARK AT 355 W. WASHINGTON AVENUE

President O'Hara reported the Lake Bluff Park District is proposing to replace the existing pole-mounted light fixtures for the paddle courts at Blair Park with new LED fixtures. The Park District has received complaints from Paddle Court users regarding the low light levels on the courts. In order to improve lighting on the courts, while keeping the off-court light level low, they have selected the proposed GX60-4R LED fixture. The Park District installed the LED fixtures on the northern paddle court on a temporary trail basis in August. The attached light survey was done with the new fixtures on the northern court and the old fixtures on the other 2 courts. It shows brighter light levels on the northern court, with lower light levels 20' away from that court, using the new fixtures. The lights on the tennis courts will not change. President O'Hara further noted the Architectural Board of Review (ABR) reviewed the proposed lights at its February 2, 2016 meeting and voted unanimously to recommend that the Village Board approve the proposed lights. In preparation for the Village Board's consideration of the request, the neighboring property owners have been notified of the meeting date and a resolution has been prepared transmitting the ABR's recommendation.

Following Village Administrator Irvin's explanation of the pilot program, Lake Bluff Park District Superintendent of Facility Services Ed Heiser stated there was one comment received stating the bulb appears brighter than the original fixtures. The proposed lighting does produce more light, but the light is directed to aim the light onto the paddle courts. He also noted the proposed fixture is day sky compliant.

In response to a question from the Board, Mr. Heiser stated the hours the lights are turned off will not change.

As there were no further questions, Trustee Christensen moved to adopt the resolution. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

8. ITEM #6A – WARRANT REPORT FOR FEBRUARY 16-29, 2016

President O'Hara reported expenditure of Village funds for payment of invoices in the amount of \$257,320.76 for February 16-29, 2016.

As such, the total expenditures for this period is in the amount of \$257,320.76.

Trustee Christensen inquired of the Iron Mountain expenditure. Assistant Finance Director Marlene Scheibl stated a shredder company is used periodically to destroy the large volume of state approved documents.

As there were no further comments from the Board, Trustee Josephitis moved to approve the Warrant Report. Trustee Ankenman seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Ankenman, Christensen, Dewart, Josephitis and Meyer
Nays: (0)
Absent: (1) Grenier

9. ITEM #6B – JANUARY 2016 FINANCE REPORT

At President O'Hara's request, Assistant Finance Director Scheibl provided a brief summary of the January 2016 Finance Report highlighting major revenue sources and expenditures for the period:

- Sales tax revenue for May-November 2015 is \$1.66 million which is \$189,000 or 13% greater over the same period in 2014. The home rule sales tax for May – November 2015 is \$453,287 which is \$116,000 or 34% greater than the same period in 2014. The figures for December and January sales tax revenues have not been reported to the municipalities;
- Income tax receipts for May 2015 – January 2016 is \$518,548 which is 11% greater than the same period in 2014-15;
- Building permit revenue for May 2015-January 2016 is \$388,300 compared to \$953,650 for the same period in 2014-15. The FY2016 budget for building permit revenue was reduced to \$660,000 to account for the decline in commercial redevelopment projects. The building permit revenue projection has been revised from \$660,000 to \$500,000 as some anticipated building activity is not expected to commence before May 1st. The Village received a \$45,000 building permit for 611 Lansdowne Lane. The FY2015 building permit revenue was \$1,045,008 which was 113% more than the receipts for FY2014 due to the Target Development, Heinen's remodeling, and two large residential homes in Lansdowne;
- The May 2015-January 2016 General Fund expenditures is \$6,650,655 or 5.4% more than the same period in 2014 and represents 66% of the budget consistent with last fiscal year. The Police Records division costs were less than last year because the Village had internal dispatch services until September 2014. The Capital project expenditures exceed the same period in the prior fiscal year by \$546,000; and
- Water sales for May 2015-January 2016 is \$44,000 or 4.6% lower than the same period in FY2015. Billed consumption was down 126.158 million gallons for this period compared to 134,792 million gallons for the same period in 2014. The decrease in billed consumption of 8.634 million gallons reduced the revenue by \$60,000 but the rate increase added \$19,000 to the sales revenue. The remaining difference of \$3,000 in sales revenue is attributed to water hydrant consumption, customer charges and late fees. The water rate was changed effective May 1, 2015 from \$6.80 to \$6.95 per thousand gallons of water consumed.

Staff continues to closely monitor the actions in Springfield and assess any implications to the Village including potential changes in State-shared revenue allocations, property tax limitation changes, or pension reform become law.

Trustee Meyer moved to accept the Finance Report. Trustee Josephitis seconded the motion. The motion passed on a unanimous voice vote.

10. ITEM #7 – VILLAGE ADMINISTRATOR'S REPORT

Village Administrator Irvin reported Commonwealth Edison is rolling out its Smart Meter installation program system wide by the end of 2018 and will begin installations in Lake Bluff beginning mid-June 2016. He introduced ComEd Vice President of Advanced Metering Infrastructure Implementation Mike McMahon and Community Affairs Liaison Jim Dudek to present an informational report regarding Smart Meter technology and ComEd's customer communication plan.

Mr. Dudek thanked the Board for time to present the information and introduced Mr. McMahon to provide information on the Smart Meter program.

Mr. McMahon stated the Smart Meter deployment was authorized by the 2011 Illinois Legislation under the Energy Infrastructure Modernization Act. The Act authorized ComEd to spend \$2.6 million for system upgrades which included smart grid investments. The Smart Meter deployment began in 2013 and as of today there is approximately 2 million Smart Meters installed. He stated the acceptance rate for their service territory was very high and noted 0.1% of ComEd customers elected not to have a Smart Meter installed.

Mr. McMahon provided a deployment map showing where Smart Meters will be installed and noted the plan installation for Lake Bluff will begin in June and take approximately one month to complete. Mr. McMahon provided information on the installation technician credentials and encouraged residents to ask technicians to show their badge as verification.

Mr. McMahon showed the Board the model Smart Meter being used and stated it is a certified digital wireless device (by Underwriter Laboratories) which allow remote reading. The Smart Meters have two internal radios which operates in the same frequency range as a garage door opener or baby monitor. The radios operate a maximum of five minutes per day transmitting information to ComEd.

In response to a question from Trustee Ankenman, Mr. McMahon stated the customer is responsible for the cost should they desire to convert an indoor meter to an outdoor meter.

Following a request from Village Administrator Irvin, Mr. McMahon explained the opt-out process noting the customers must inform ComEd in writing or by telephone that they do not want a Smart Meter. There will be a series of notifications sent to the customer, and should the customer continue to refuse the Smart Meter, an additional monthly charge of \$21.53 will be added to their electric bill.

Trustee Josephitis asked if the law requires everyone to have a Smart Meter. Mr. McMahon stated the law specifies everyone must have a Smart Meter within one year after full deployment is completed and he noted the plan is to complete full deployment by December 2018.

Trustee Dewart asked if the renter or landlord could refuse the Smart Meter. Mr. McMahon stated the account holder is the individual that can refuse a Smart Meter.

President O'Hara opened the meeting for public comments.

Ms. Nancy Thorner, a Lake Bluff resident, read her written concerns regarding Smart Meters and provided the Board with a copy for the record.

Ms. Beverly Cooper, a Highland Park resident, read her written letter stating why she is opposed to Smart Meter installation and provided the Board with a copy for the record.

Ms. Victoria Bean, a Barrington resident, expressed her concerns for how Smart Meters could possibly cause long term health issues.

11. ITEM #8 - VILLAGE ATTORNEY'S REPORT

Village Attorney Peter Friedman had no report.

12. ITEM #9 – VILLAGE PRESIDENT'S REPORT

President O'Hara had no report.

13. ITEM #10 – ACCEPTANCE OF THE CORRESPONDENCE

President O'Hara introduced the correspondence from the Informational Reports on December 11, 18, 24 and 31, 2015.

Trustee Dewart moved to accept the correspondence as submitted. Trustee Josephitis seconded the motion. The motion passed on a unanimous voice vote.

14. ITEM #12 – A RESOLUTION AUTHORIZING THE EXECUTION OF A CONSTRUCTION CONTRACT WITH PETER BAKER AND SON COMPANY FOR THE VILLAGE OF LAKE BLUFF'S FY2016/2017 STREET PATCHING PROGRAM

President O'Hara reported the Village of Lake Bluff partnered with the City of Lake Forest and City of Highwood to jointly bid the 2016 asphalt patching work for both municipalities. A joint project was prepared because it is believed that a larger contract may result in lower unit prices for the work to be performed. She further reported on February 18, 2016, bids were opened at the City of Lake Forest for the joint asphalt patching program. Five bids were received for the project and the lowest bid was submitted by Peter Baker & Son Company of Lake Bluff, Illinois. Peter Baker & Son has performed this annual contract for the Village many times in the past and has proven to be capable of completing the work.

President O'Hara reported the low bid amount attributable to Lake Bluff's portion of the work is \$48,500.00. The Village's proposed FY 2016/17 Budget currently includes \$550,000 for the Street Resurfacing and Asphalt Patching projects. The intent has been to use approximately \$50,000 of that

allotment for patching. The Village Engineer is recommending that Village award the contract to Peter Baker and Sons Construction for the amount of \$48,500.00.

As there were no questions from the Board, Trustee Josephitis moved to adopt the resolution. Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Christensen, Dewart, Josephitis, Meyer and Ankenman
Nays: (0)
Absent: (1) Grenier

15. ITEM #13 – A RESOLUTION AUTHORIZING THE EXECUTION OF A CONSTRUCTION CONTRACT WITH PETER BAKER AND SON COMPANY FOR THE VILLAGE OF LAKE BLUFF’S FY2016/2017 STREET RESURFACING PROGRAM

President O’Hara reported the Village of Lake Bluff partnered with the City of Lake Forest and District 67 Everett School to jointly bid the 2016 roadway resurfacing work for both municipalities. A joint project was prepared because it is believed that a larger contract may result in lower unit prices for the work to be performed. She further reported on February 18, 2016, bids were opened at the City of Lake Forest for the joint resurfacing program. Four bids were received for the project and the lowest bid was submitted by Peter Baker & Son Company of Lake Bluff, Illinois. A comparison to the unit prices the Village received for the FY 2015/2016 Street Resurfacing Program shows that the prices of the current bid are approximately 7% lower than the prior year. Peter Baker & Son has performed this annual contract for the Village many times in the past and has proven to be capable of completing the work.

President O’Hara reported the low bid amount attributable to Lake Bluff’s portion of the work is \$333,847.25. The Village’s proposed FY 2016/17 Budget currently includes \$550,000 for the Street Resurfacing and Asphalt Patching projects. Combined, the low bids for the construction contracts for the Street Resurfacing and Asphalt Patching projects are \$382,347.25. An additional \$30,000 is allotted for the construction inspection and engineering design work to be done in FY 2016/17. If the board wishes, staff can inquire if Peter Baker and Son will include a section of East Prospect Avenue from Glenn Avenue to Maple Avenue at the same unit prices. If this section of East Prospect Avenue is included in the project, the estimated total of the resurfacing contract would be \$410,000. With the patching contract and engineering/inspection the total would be \$488,500 out of the proposed \$550,000 budget. The Village Engineer is recommending that Village award the contract with the resurfacing work on East Prospect Avenue to Peter Baker and Sons Construction for the amount of \$410,000.00.

Village Administrator Irvin responded to a comment earlier regarding the budgeted amount for the program and noted the Village has budgeted more than the contract award because the condition of Environ Circle base is unknown.

Village Engineer Jeff Hansen stated the cost to resurface Lincoln Avenue and Park Place would be approximately \$15,000 for each street and he recommended the Village reserve some of the funds for additional patching.

Following a brief discussion, it was the consensus of the Board to direct Staff to use the budgeted amount in its entirety for resurfacing additional Village roadways.

As there were no further questions, Trustee Dewart moved to adopt the resolution as amended. Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Dewart, Josephitis, Meyer, Ankenman and Christensen
Nays: (0)
Absent: (1) Grenier

16. ITEM #15 – AN ORDINANCE AMENDING THE LAKE BLUFF ZONING CODE REGULATIONS TO ESTABLISH PHYSICAL FITNESS FACILITY (SIC 7991) AS A SPECIAL USE IN THE L-1 LIGHT INDUSTRIAL DISTRICT

President O’Hara reported on January 22, 2016 the Village received a zoning application from Vlad’s Gym, Inc. (Petitioner), a personal training studio, concerning a request to operate a physical fitness facility at 910 Sherwood Drive, Unit 23 (Property) as a special use. Because a physical fitness facility is not an allowed use in the L-1 Light Industry Zoning District, the Petitioner submitted a two-part zoning application requesting:

- A text amendment to the Zoning Code establishing “Physical Fitness Facility (SIC 7991)” as a special use in the L-1 Light Industry District; and
- A Special Use Permit to operate a physical fitness facility at the Property.

President O’Hara reported at the conclusion of the public hearing on February 17th the Plan Commission and Zoning Board of Appeals (PCZBA) recommended the Village Board approve the request for a text amendment, as well as grant a conditional Special Use Permit to the Petitioner to allow the operation of a physical fitness facility at the Property. She further reported Mr. Vladimir Curguz, business owner, has submitted a request to waive second reading of the ordinance.

Mr. Curguz stated he is seeking a SUP for a personal training studio at 910 Sherwood Dr., Unit #23 and commented on the parking conditions at the location. He summarized his requests for the Village Board.

Trustee Christensen inquired of the reason to waive second reading of the ordinance. Mr. Curguz stated the landlord granted him time to get the interior space ready and he would like to complete the built-out prior to the April 1, 2016 lease effective date.

As there were no further comments from the Board, Trustee Josephitis moved to approve first reading of the ordinance. Trustee Christensen seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Josephitis, Meyer, Ankenman, Christensen and Dewart
Nays: (0)
Absent: (1) Grenier

At the request of the Petitioners, Trustee Christensen moved to waive second reading of the ordinance. Trustee Josephitis seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Meyer, Ankenman, Christensen, Dewart and Josephitis
Nays: (0)
Absent: (1) Grenier

17. ITEM #16 – AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO VLAD’S GYM, INC TO OPERATE A PHYSICAL FITNESS FACILITY AT 910 SHERWOOD DRIVE, UNIT #23

President O’Hara introduced the second part of the aforementioned zoning application requesting a SUP to operate a physical fitness facility at the Property.

As there were no comments from the Board, Trustee Meyer moved to approve first reading of the ordinance. Trustee Christensen seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Ankenman, Christensen, Dewart, Josephitis and Meyer
Nays: (0)
Absent: (1) Grenier

At the request of the Petitioner, Trustee Christensen moved to waive second reading of the ordinance. Trustee Ankenman seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Christensen, Dewart, Josephitis, Meyer and Ankenman
Nays: (0)
Absent: (1) Grenier

18. ITEM #17 – SECOND READING OF AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE MUNICIPAL CODE CONCERNING THE OPERATION OF LEAF BLOWERS AND POWERED LAWN EQUIPMENT

President O’Hara reported on August 24, 2015 the Committee-of-the-Whole (COW) discussed complaints received by the Village from time to time regarding outdoor work (lawn mowing and other landscaping activities) that produce offensive noises in the early morning and evening hours. Historically, the Village has managed these complaints by working with contractors/property owners and using the current permitted construction times for regulatory purposes. On January 25, 2016, following its discussion over the course of several meetings, the COW directed Staff and Legal Counsel to draft an ordinance amending the Village’s nuisance regulations concerning leaf blowers and powered lawn equipment (Chapter 1 of Title 4 of the Municipal Code), including:

- Modifying the hours of operation permitted for any powered lawn maintenance equipment (leaf blowers, lawn mowers, trimmers, etc.) throughout the year to Monday through Friday, from 8:00 a.m. – 6:00 p.m., and Saturdays/Sundays/Holidays from 9:00 a.m. – 6:00 p.m. (“permitted hours of operation”);
- Exempting snow removal equipment, such as snow blowers, plows, power shovels, etc., from the permitted hours of operation; and
- Allowing property owners performing landscape maintenance activities on their own property to operate between 6:00 p.m. and dusk.

Additionally, the COW discussed the possibility of establishing registration requirements for landscape companies; however, the COW directed Staff to educate residents on best practices for hiring landscaper contractors, such as an adequate level of insurance, rather than creating a new licensing program. At its meeting on February 8, 2016 the Village Board approved first reading of the Ordinance with the request to strike Section 9(b). The Ordinance has been updated for the Village Board’s consideration of second reading approval.

As there were no comments from the Board, Trustee Meyer moved to approve second reading of the ordinance. Trustee Christensen seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Dewart, Josephitis, Meyer, Ankenman and Christensen
Nays: (0)
Absent: (1) Grenier

19. ITEM #18 – TRUSTEE’S REPORT

There was no Trustee’s report.

20. ITEM #19 – EXECUTIVE SESSION

At 9:07 p.m. Trustee Dewart moved to enter into Executive Session for the purpose of discussing Property Disposition (5 ILCS 120/2(c)(6)). Trustee Meyer seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Josephitis, Meyer, Ankenman, Christensen and Dewart
Nays: (0)
Absent: (1) Grenier

There being no further business to discuss, Trustee Josephitis moved to adjourn out of executive session. Trustee Christensen seconded the motion and the motion passed on a unanimous voice vote at 9:38 p.m.

21. ITEM #20 – ADJOURNMENT

Trustee Dewart moved to adjourn the regular meeting. Trustee Meyer seconded the motion and the motion passed on a unanimous voice vote. The meeting adjourned at 9:39 p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator

Aaron Towle
Village Clerk