

**VILLAGE OF LAKE BLUFF
SUSTAINABILITY AND COMMUNITY ENHANCEMENT AD HOC COMMITTEE**

Wednesday, February 24, 2016
7:00 P.M.

Village Hall Board Room
40 East Center Avenue

A G E N D A

1. Call To Order
2. Roll Call
3. Consideration of the January 27, 2016 Sustainability and Community Enhancement Ad Hoc Committee (SEC) Meeting Minutes
4. Non-Agenda Items and Visitors (Public Comment)

The Co-Chairs will allocate fifteen (15) minutes during this item for those individuals who would like the opportunity to address the Sustainability and Community Enhancement Ad Hoc Committee on any matter not listed on the agenda. Each person addressing the Sustainability and Community Enhancement Ad Hoc Committee is asked to limit their comments to a maximum of five (5) minutes.

5. Order of the Meeting

The Co-Chairs will entertain requests from anyone present on the order of business to be conducted during the Meeting

6. General Business

The Sustainability and Community Enhancement Ad Hoc Committee will entertain requests from anyone present to modify the order of business to be conducted.

- a) A Presentation from Walter Willis, Executive Director of the Solid Waste Agency of Lake County, IL (SWALCO), Regarding Agency Activities and Mission.
- b) A Discussion Regarding the Prioritization of Goals/Tasks.
- c) Consideration of the SEC Meeting Schedule.

7. Village Staff Report

8. Member's Report

9. Co-Chair's Report

10. Adjournment

*R. Drew Irvin
Village Administrator*

The Village of Lake Bluff is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact R. Drew Irvin at 234-0774 or TDD number 234-2153 promptly to allow the Village of Lake Bluff to make reasonable accommodations.

MEMORANDUM



Date: February 19, 2016

To: Co-Chair Rener and Co-Chair Puryear and SEC Members

From: Drew Irvin, Village Administrator
Franco Bottalico, Administrative Intern

Subject: February 24, 2016 SEC Meeting Agenda Packet

6a.) Solid Waste Agency of Lake County (SWALCO)

On February 24, 2016 Walter Willis, Executive Director of the Solid Waste Agency of Lake County (SWALCO), will speak to the Sustainability and Community Enhancement Ad Hoc Committee (SEC) about the County's and Village's efforts in solid waste management.

Comprised of 43 Lake County municipalities, SWALCO was formed in 1991 to implement the Lake County Solid Waste Management Plan. SWALCO and its five staff members are dedicated to implementing programs that increase the reuse, recycling and composting efforts to reduce Lake County's reliance on disposing waste in landfills. SWALCO's mission includes:

- **Planning:** Prepares and implements the Solid Waste Management Plan, including mandatory updates every five years, and the recently adopted 60% Recycling Task Force Report;
- **Education:** Provides educational programs to Lake County schools, including a new campaign entitled "RecycleFirstTrashLast;"
- **Facilities and Programs:** Owns and operates a permanent household chemical waste facility in the Village of Gurnee and manages the largest electronics and shoe recycling programs in Illinois; and
- **Guidelines:** Creates recycling guidelines and recommendations for the proper disposal of waste.

6b.) SEC Goals and Tasks

Staff has prepared a list of prioritized goals and tasks (see attachment) for the SEC to consider at its meeting on February 24, 2106.

6c.) Consideration of the SEC Meeting Schedule

Attachment:

- Prioritized Spreadsheet of Goals/Tasks.

Please feel free to contact Drew Irvin, Village Administrator, at 847-283-6883, should you have any questions regarding this matter.

EASE						
Priority	Easy	Moderate	Difficult			
High	8	Recycling in public spaces and businesses	1	Energy efficiency and conservation	3	Storm water reduction opportunities (ground water run-off)
	13	Recycling	2	Water conservation, quality and use	5	Transportation Infrastructure
			32	Emergency preparedness	34	Impacts to water supply and food sources
Medium	6	Public transportation support	4	LEED or green building codes	14	Employment and workforce training (green job training, employment and youth skills)
	19	Sustainable landscaping	7	Economic development (clean technologies and green jobs, local commerce, tourism and local food system), building, zoning and land use	16	Pedestrian walkways and bicycle pathways
	31	Weather severities (droughts, flooding, extended heat waves, etc.)	11	Urban landscapes, open lands and forestry	18	Enhanced natural and community appearance
	35	Landscape adaption (example tree, turf and plant selection)	12	Light pollution / air quality / air pollution	21	Pesticides and fertilizers
	40	Incentives for electrical cars (no cost for stickers for electric cars or hybrids, offer electrical recharging stations)	15	Local food production (e.g. community gardens)	23	Styrofoam
	41	Vehicle Idling	17	Community education and events/ environmental festival	24	Coal tar driveway sealants
	42	School and community gardens	25	Backyard chicken and bees	28	Green power
			26	Gasoline landscape blowers	30	Green buildings
			27	Energy conservation	33	Power source reliability
			36	Village roadways, water, storm and building maintenance impacts	38	Incentives for alternate energy - no permit fees for electrical charges, solar or other green building technology (insulation of houses)
					39	50% reduction in building permit fees for any building to acquire LEED certification (refunded after certification)
Low	9	Bring your own bag	20	Invasive species (Buckthorn et al.)	22	Chlorinated de-icers
	10	Composting (& leaf corrals)	37	Police pension divest of coal and carbon	29	Green transportation
	43	Organic options at Farmers' Market				

**VILLAGE OF LAKE BLUFF
SUSTAINABILITY AND COMMUNITY ENHANCEMENT AD HOC COMMITTEE
MEETING**

January 27, 2016

DRAFT MEETING MINUTES

1. Call to Order and Roll Call

The Village of Lake Bluff Sustainability and Community Enhancement Ad Hoc Committee (SEC) met on January 27, 2016 in the Village Hall Board Room (40 E. Center Avenue) at 7:00 p.m. and the following members were present:

Present: Marina Carney Puryear, Co-Chair
Brian Rener, Co-Chair
Jill Danly
Liz Luitweiler
Nan Patterson
Anne Sorensen
Alexandra Walinskas

Absent None

Also Present: Drew Irvin, Village Administrator
Franco Bottalico, Administrative Intern

3. Non-Agenda Items and Visitors

Co-Chair Rener stated the SEC allocates 15 minutes for those individuals who would like the opportunity to address the SEC on any matter not listed on the agenda.

There were no requests to address the SEC.

4. Order of the Meeting

No requests to change the order of business.

5. General Business

VA Irvin provided an overview of the Open Meetings Act which all elected and appointed boards must follow. VA Irvin explained what an illegal meeting is and that certain personal items and devices (e.g. cell phones, emails, etc.) may be subpoenaed pursuant to the IL Freedom of Information Act. VA Irvin and Co-Chair Puryear noted the importance to not “reply all” when responding to emails and reply only to VA Irvin.

VA Irvin asked the Members what they believe the SEC can accomplish and the time frames needed. VA Irvin suggested to take into consideration if there are resources needed to carry out the research/projects.

Co-Chair Rener suggested SEC Members each generate a list of goals they wish to accomplish, rank them and submit to VA Irvin for distribution to the SEC.

VA Irvin explained the Village's energy and emission profile as part of a regional study. He noted this report would be a great foundation to put together a Village-wide sustainability plan.

VA Irvin spoke about the Village's recent beautification efforts and the Village's branding initiative.

VA Irvin discussed the Solid Waste Agency of Lake County's (SWALCO) composting household waste program and how Lake Bluff is preparing to handle the disposal of residential food scraps. VA Irvin explained the Village's multi-year agreement with Groot and the contract is coming up for renewal. VA Irvin explained Lake Bluff has a plan in place with Groot and DK Organics and these contractors are prepared to manage food scraps. VA Irvin stated the Village may wish to learn if the residents wish to participate in such a program via survey.

Member Sorensen inquired if the Village of Oak Park still participates in food scrap recycling. VA Irvin advised neighboring communities have commenced with food scrap recycling (commercial and residential) and noted as how the Village might administer its program. The Village could use paper craft waste bags (yard waste bags) for residents to recycle food scraps. VA Irvin advised this is something the SEC may want to discuss in the future.

Co-Chair Puryear inquired about the recycling efforts of local businesses. VA Irvin explained the commercial solid waste hauling and recycling program was recently adopted by the Village and stated the program encourages businesses to recycle by reducing recycling costs.

VA Irvin explained the Village's role in helping to improve storm water run-off into Lake Michigan and managing the sand at the beach, which is the Village's biggest asset. The Lake Bluff Park District has invested a great amount of effort to restore the sand; however, it has been difficult due to recent severe weather displacing the sand.

VA Irvin noted Lillian Dells area is a great asset to the Village and the Village Board has discussed how to improve the area. He then explained the idea is for it to remain a scenic roadway or thruway into the Lake. He then explained the efforts that the Village has made to preserve that area. VA Irvin further explained that the Village's ravines are also one of the Village's natural assets (looking into ravine improvements); however, most are private property and the SEC should look for ways to explain how the Village and residents can take care of them.

VA Irvin noted the Village's adoption of regulations that allow for sustainability, such as: solar panels and wind turbine regulations.

Co-Chair Puryear inquired of the Village considering natural plantings in its parkways. VA Irvin stated that could be a part of the discussion regarding beautification efforts.

Co-Chair Renner, suggested the SEC explore incentives to promote use of sustainable building standards. A discussion ensued regarding more sustainable practices for the Village to consider.

VA Irvin reviewed the Village's participation and adoption of the Lake County All Natural Hazards Mitigation Plan. This document is renewed every five years and the SEC will have an opportunity for input in respects to long-term sustainability and enhancements,

VA Irvin suggested the SEC and the Village may have the opportunity to partner with other groups to help further achieve its goals and objectives.

Co-Chair Puryear inquired if the SEC will meet on March 30th, and VA Irvin advised he will send out a meeting schedule for members to confirm their availability.

6. Village Staff Report

VA Irvin reported he, with assistance from Administrative Intern Franco Bottalico, will serve as staff liaison and is available to the Members for any questions. VA Irvin suggested the solid waste issue is the most time-sensitive issue the SEC will be considering.

7. Co-Chair's Report

Co-Chair Renner suggested the agenda include a section for Member comments. He added he was contacted by a student studying environmental science expressing an interest in volunteering for the SEC over the summer.

Following a suggestion by Co-Chair Puryear, each Member introduced themselves and shared their interests in serving on the SEC.

8. Adjournment

As no further business came before the SEC, Member Sorensen moved to adjourn the meeting at 7:43 p.m. Member Luitweiler seconded the motion. The motion passed on a unanimous voice vote.

Respectfully Submitted,

R. Drew Irvin
Village Administrator