

**VILLAGE OF LAKE BLUFF
ARCHITECTURAL BOARD OF REVIEW
SPECIAL WORKSHOP MEETING
DECEMBER 16, 2015**

APPROVED MINUTES OF MEETING

1. Call to Order and Roll Call

The Village of Lake Bluff Architectural Board of Review (ABR) met at a Special Workshop Meeting in the Village Hall Board Room (40 E. Center Avenue) on Wednesday, December 16, 2015. The Meeting was called to order at 7:00 p.m. and it was determined that the following ABR and Joint Plan Commission and Zoning Board of Appeals Members (PCZBA) were present:

ABR Members: Neil Dahlmann
Matt Kerouac
Carol Russ
John Sorenson
Robert Hunter, Chair

PCZBA Members: Sam Badger
Leslie Bishop
Mary Collins
Michael Goldsberry
Elliot Miller
Gary Peters

Absent: Edward Deegan, ABR Member
Stephen Rappin, ABR Member
Steven Kraus, PCZBA Chair

Also Present: Michael Croak, Building Codes Supervisor
Brandon Stanick, Assistant to the Village Administrator
Drew Irvin, Village Administrator

2. Non-Agenda Items and Visitors (Public Comment Time)

Chair Hunter stated there were no requests to address the ABR.

3. Consideration of a Change to a Sign for Bernie’s Books at 917 North Shore Drive

Chair Hunter stated the ABR previously approved two sign changes for Bernie’s Book Bank. The Petitioner is now requesting approval of a smaller wall sign that was previously approved. The previous sign was 42” wide by 72” tall and the new proposal is for the sign to be 22” wide by 37” tall.

In response to a question from Member Kerouac, BCS Croak stated the proposal is for a two sided sign with no internal illumination directly mounted into the brick column at the main entrance.

Member Dahlmann moved to approve the sign permit as presented. Member Russ seconded the motion. The motion passed on the following roll call vote:

Ayes: Sorenson, Russ, Dahlmann, Kerouac and Chair Hunter
Nays: None
Absent: Deegan and Rappin

4. A Joint Workshop with the Plan Commission and Zoning Board of Appeals and the Architectural Board of Review to Receive a Presentation and Finalize the Draft Architectural and Streetscape Design Guidelines for Central Business District Block Two and Block Three as Part of the Downtown Subarea Visioning Project

Following a brief intermission, the ABR reconvened to conduct a workshop discussion with the Joint Plan Commission and Zoning Board of Appeals (PCZBA). The following PCZBA Members were in attendance: Members Sam Badger, Leslie Bishop, Mary Collins, Michael Goldsberry, Elliot Miller and Gary Peters. Village Administrator Drew Irvin was in attendance as well.

Village Administrator Irvin thanked the respective Advisory Boards for conducting the workshop. He provided background and current information regarding the project and then introduced Jodi Mariano, Principal at Teska Associates.

Ms. Mariano provided background information regarding the Downtown Visioning Project and gave a presentation of the Downtown Subarea Visioning Project (CBD Blocks Two and Three).

A discussion regarding the draft design guidelines followed.

As a result of the feedback expressed during the workshop it was recommended the Downtown Subarea Visioning Project (CBD Blocks Two and Three) be further discussed at a future workshop meeting.

5. Adjournment of the Meeting

As no further business came before the ABR, the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Mike Croak, CBO, CBCO
Building Codes Supervisor