

**LIBRARY/MUSEUM/VILLAGE INTERGOVERNMENTAL
ADVISORY COMMITTEE MEETING
MINUTES OF MEETING – June 11, 2015**

1. Call to Order and Roll Call

The meeting was called to order on Thursday, June 11, 2015 at 4:18 PM in the Lake Bluff Library Spruth Room, 123 E. Scranton Ave., Lake Bluff, Illinois.

Present from the Library: Library Director Eric Bailey, Board Member Carole Stroh, and Community Engagement Coordinator Amy vanGoethem.

Present from the Lake Bluff Museum: Board Member Cathy McKechney.

Present from the Village: Finance Director Susan Griffin

2. Approval of the January 13, 2015 Minutes: Member Stroh moved to approve the January 13, 2015 minutes as presented, seconded by Member McKechney and approved unanimously on a voice vote.

3. Facility Report – Chairman Bailey

- a. Lyndy Jensen is staining the benches again using longer lasting stain.
- b. Bruce Brugioni repaired bricks on free-standing wall next to entrance staircase.
- c. Lyndy is working with Mike Croak, Village Building Code Supervisor to find a fix for pooling water in the stairwell into the Spruth Room. She has a quote of \$2,000.
- d. The Library intends to repair and clean the building flashing ~~has been repaired~~ and do some additional roof repairs next spring.
- e. The HVAC temperature control throughout the building is not functioning adequately.
- f. There doesn't appear to be resolution to the continuously running noisy fan in the Museum.
- g. The Library is looking to replace the hardware for the wi-fi system which is technologically obsolete which creates bottlenecks for users.

4. Other Business:

- a. Museum Report – Member McKechney
 1. Member McKechney reported that the Museum is investing \$30k into the antique ice cream truck and is considering options to storing the truck on a more permanent basis. At this time, the Museum is contacting the Village about using the PW facility for storage of this truck.
 2. Member McKechney thanked the Library for decluttering upstairs space in the Museum and placing a desk in the area. However, as this space is now being used by the Library for quiet study area, it is appropriate to have documentation confirming that the space is Museum's. She suggested that in the future the Library contact the Museum staff before making changes to Museum space.

3. She noted that she will remain as Museum Board President, Pam Russell is Vice-President, and Janie Jerch, Stacy Salanty, Jean Niemi, and Nan Caldwell have joined the Board.

 - b. Chairman Bailey introduced Amy vanGoethem, the Library's Community Engagement Coordinator. Amy is responsible for coordinating Library activities and events and finding new ways to expand use of the Library facility and services. She noted that the Library will have a table on the southeast corner of Scranton and Center Ave for community outreach and will be hosting the children's reading time on the Village Green during the Farmer's Market.
5. FY2014-15 Meeting Schedule: **The meetings will be scheduled for fourth Wednesday of September and December, 2015 at 2:00 PM at the Lake Bluff Library subject to change on the availability of the members.**

 6. Adjournment: There being no further business, Member McKechney moved to adjourn the meeting at 5:15 PM, seconded by Member Stroh and all members present voted aye.

Respectfully submitted by
Recording Secretary Susan Griffin