

**VILLAGE OF LAKE BLUFF
VILLAGE BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING**

Monday, September 14, 2015
6:30 P.M.

Village Hall Board Room
40 East Center Avenue

A G E N D A

I. Call To Order

II. Roll Call

III. Non-Agenda Items and Visitors (Public Comment)

The Committee-of-the-Whole allocates fifteen (15) minutes during this item for those individuals who would like the opportunity to address the Committee-of-the-Whole on any matter not listed on the agenda. Each person addressing the Committee-of-the-Whole is asked to limit their comments to a maximum of three (3) minutes.

IV. General Business

The Committee-of-the-Whole will entertain requests from anyone present to modify the order of business to be conducted.

- i. Consideration of the Minutes from the August 24, 2015 Committee-of-the-Whole Meeting
- ii. Continued Discussion Regarding Outdoor Construction and Property Maintenance Regulations

V. Adjournment

*R. Drew Irvin
Village Administrator*

The Village of Lake Bluff is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact R. Drew Irvin at 234-0774 or TDD number 234-2153 promptly to allow the Village of Lake Bluff to make reasonable accommodations.

**VILLAGE OF LAKE BLUFF
COMMITTEE-OF-THE-WHOLE MEETING
AUGUST 24, 2015
DRAFTED MINUTES OF MEETING**

The Village of Lake Bluff Board of Trustees met as a Committee-of-the-Whole (COW) in the Village Hall Board Room (40 East Center Avenue) on Monday, August 24, 2015. Village President O'Hara called the meeting to order at 6:30 p.m. and Village Clerk Aaron Towle called the roll and announced the following were present:

Village President: Kathleen O'Hara

Trustees: Barbara Ankenman
Steve Christensen
Mark Dewart
Eric Grenier
John Josephitis
William Meyer

Also Present: Aaron Towle, Village Clerk
David Belmonte, Chief of Police
Drew Irvin, Village Administrator
Peter Friedman, Village Attorney
Susan Griffin, Finance Director
Jake Terlap, Public Works Superintendent
Jeff Hansen, Village Engineer
Michael Croak, Building Codes Supervisor
Brandon Stanick, Assistant to the Village Administrator
Franco Bottalico, Administrative Intern

Non-Agenda Items and Visitors

President O'Hara stated the COW allocates 15 minutes for those individuals who would like the opportunity to address the COW on any matter not listed on the agenda.

There were no requests to address the COW.

Consideration of the Minutes from the August 10, 2015 Committee-of-the-Whole Meeting

Trustee Dewart moved to approve the August 10, 2015 COW Meeting Minutes reflecting the modifications by Trustee Christensen. Trustee Meyer seconded the motion. The motion passed on the following voice vote:

Ayes: (6) Ankenman, Christensen, Dewart, Grenier, Josephitis and Meyer
Nays: (0)
Absent: (0)

Discussion Regarding Outdoor Construction and Property Maintenance Regulations

Village Administrator Drew Irvin reported that from time to time the Village receives complaints regarding outdoor work and the time of day certain landscapers begin their work. Several years ago the Village implemented leaf blower regulations; however, regulations for lawn mowers and snow blowers

were not included. Although the Village only receives a few complaints annually on the matter, the purpose of this discussion is to see if the Village Board would consider clarifications regarding the rules for such noise generating activities. Presently, police officers have to rely on disturbance of the peace regulations in order to enforce lawn mower noise complaints. Staff has prepared a survey of the regulations used by surrounding municipalities to assist the COW in its discussion. He noted most communities surveyed do not regulate snow blowers. Staff is seeking direction from the Village Board if there is desire for additional regulations and/or clarification.

Trustee Meyer inquired of the reason municipalities require landscapers to register. Village Administrator Irvin stated registration is a way to ensure they are properly insured to protect homeowners.

Trustee Meyer stated when compared to a contractor's license this is not that complex of work and inquired if the Village would be comfortable with this type of activity.

Trustee Ankenman expressed her belief it is the responsibility of the homeowner to ensure landscapers are properly insured, however, she further noted her understanding of the value of registering landscapers would provide.

A discussion ensued regarding times of work.

Trustee Ankenman expressed her support for making lawn mower regulations comparable to existing leaf blower regulations.

President O'Hara inquired how the Village makes landscapers aware of the regulations that exist. Village Administrator Irvin stated landscapers typically call for information, and at times, Staff has distribute hangtags that communicate the regulations in both English and Spanish.

Trustee Grenier inquired of the cost to the Village associated with registration. Village Administrator Irvin noted the cost would be minimal.

Trustees Christensen and Grenier expressed support for not changing the existing regulations.

Trustee Meyer expressed his support for making Lake Bluff's regulations similar to that of Lake Forest.

Police Chief Belmonte stated specific hours of operation would be helpful to officers. Registration requirements would allow the Police Department to better communicate the Village's regulations. Officers are usually successful in having landscapers comply by asking them to wait until the appropriate hour.

Trustee Ankenman noted the Police Department stated it would like to have something in place to help minimize neighbor disputes. She stated a \$25.00 licensing fee would be acceptable.

President O'Hara polled the COW and there was not a clear consensus on establishing landscaper regulations.

Due to the hour, President O'Hara tabled further discussion until a future COW meeting.

Adjournment

As no further business came before the COW, Trustee Dewart moved to adjourn the meeting at 7:00 p.m. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

Respectfully Submitted,

R. Drew Irvin
Village Administrator

MEMORANDUM

Date: September 9, 2015

To: President O'Hara and Members of the Committee-of-the-Whole

From: Drew Irvin, Village Administrator
Brandon Stanick, Assistant to the Village Administrator
Franco Bottalico, Administrative Intern

Subject: Regulations Regarding Outdoor Construction and Property Maintenance Activities



**NORTH SHORE LIFE
LAKE BLUFF STYLE**

From time to time the Village receives complaints regarding outdoor work (lawn mowing and other landscaping activities) that produces offensive noises. At its meeting on August 24, 2015 the Committee-of-the-Whole (COW) initiated its discussion of regulating these activities, as well as landscaper licensing requirements; however, the COW did not reach a consensus before the meeting concluded. To assist the COW in continuing its discussion, please find attached a chart that provides an overview of the permissible hours for certain activities in Lake Bluff, as well as other nearby communities.

Village Staff anticipates the COW continuing its discussion regarding the various activities and related regulations.

Community	Permissible Construction Hours	Landscaping/Yardwork	Leaf Blowers	Snow Plowing/Blowing	License Required/Fees
Lake Bluff	M-F: 7am-7pm Sat: 8am-6pm Sun/holidays:9am-5pm	no regulations	<u>May 15-Sep 30:</u> M-F: 8am-5pm Sat/Sun/holidays: 9am-5pm <u>Oct 1-May 14:</u> M-F: 8am-6pm Sat/Sun/holidays: 9am-6pm	no regulations	<u>Construction Contractor's License:</u> \$100
Lake Forest	M-F: 7am-8pm Sat: 8am-6pm Sun/holidays: 8am-6pm	M-F: 7:30am-7:30 pm Sat: 8am-7:30 pm Sun/holidays: 10am-7:30 pm	M-F:7:30am-7:30pm Sat: 8am-7:30 pm Sun/holidays:10am-7:30 pm	permissible without limitation	<u>Landscaper's License:</u> before Jun 1, 2015: \$100 on or after Jun 1, 2015: \$125
Lincolnshire	M-F: 7am-7pm Sat: 8am-6pm Sun/holidays: work not permitted	no regulations	no regulations	no regulations	license not required
Highland Park	M-F: 7am-7pm Sat: 9am-5pm Sun/holidays: work no permitted	no regulations	gas powered blowers not permitted May 15-Oct 1	permissible without limitation	<u>Landscaper's License:</u> on or before Mar 31, 2015: \$100; after Mar 31, 2015: \$125 <u>General Contractor's License:</u> \$100

Community	Permissible Construction Hours	Landscaping/Yardwork	Leaf Blowers	Snow Plowing/Blowing	License Required/Fees
Libertyville	M-F: 7am-6pm Sat: 12pm-6pm	no regulations	no regulations	no regulations	license not required
Northfield	M-F: 7am-7pm Sat: 9am-5pm Sun/holidays: 12pm-5pm	no regulations	no regulations	no regulations	license not required
Deerfield	M-F: 7:30am-7pm Sat: 8:30am-5pm Sun/holidays only performed by property owner on premises, or with a special permit: 9am-5pm	no regulations	not permitted	no regulations	license not required
Glencoe	M-F: 7am-6pm Sat: 9am-6pm Sun/holidays: work not permitted	M-F: 7am-7pm Sat: 9am-6pm Sun/holidays: work not permitted	follow hours of operation as landscaping section but only permitted: Mar 15 -May 15 and Sep 15 -Dec 15	no regulations	<u>Landscaping/Snow Plow Contractor's License:</u> \$100

- Notes:** 1.) Per conversation with Community's Staff, homeowners performing maintenance activities are not enforced on hours of operation unless reported or become a nuisance; yardwork hours are typically follow the respected Community's construction hours of operation unless specifically noted.
- 2.) Per conversation with Deerfield Staff, leaf blowers typically not enforced during permissible construction hours.
- 3.) Landscape companies are at times included, or referred to, as commercial contractors