

**VILLAGE OF LAKE BLUFF  
COMMITTEE-OF-THE-WHOLE MEETING  
April 27, 2015**

**APPROVED MINUTES OF MEETING**

The Village of Lake Bluff Board of Trustees met as a Committee-of-the-Whole (COW) in the Village Hall Board Room (40 East Center Avenue) on Monday, April 27, 2015. Village President O’Hara called the meeting to order at 6:30 p.m. and Village Clerk Barbara Ankenman called the roll and announced the following were present:

- Village President: Kathleen O’Hara
- Trustees: Steve Christensen, Village Trustee (arrived at 6:45 p.m.)  
Mark Dewart  
John Josephitis  
William Meyer  
Brian Renner
- Absent: Eric Grenier, Village Trustee
- Also Present: Barbara Ankenman, Village Clerk  
Drew Irvin, Village Administrator  
Peter Friedman, Village Attorney  
Michael Croak, Building Codes Supervisor  
Brandon Stanick, Assistant to the Village Administrator (A to VA)

**Non-Agenda Items and Visitors**

President O’Hara stated the COW allocates 15 minutes for those individuals who would like the opportunity to address the Village Board on any matter not listed on the agenda.

There were no requests to address the COW.

**Consideration of the Minutes from the April 13, 2015 Committee-of-the-Whole Meeting**

Trustee Renner moved to approve the April 13, 2015 COW Meeting Minutes as presented. Trustee Josephitis seconded the motion. The motion passed on the following roll call vote:

- Ayes: (4) Dewart, Josephitis, Meyer and Renner  
Nays: (0)  
Absent: (2) Christensen and Grenier

**A Discussion Regarding the Creation of a Sustainability Plan in Conjunction with the City of Lake Forest**

Village Administrator Drew Irvin reported on April 21<sup>st</sup> Staff met with officials from the City of Lake Forest (City) regarding the possibility of the Village jointly developing a Sustainability Plan. The International Council for Local Environmental Initiatives defines a Sustainability Plan as a common framework to guide local government efforts to improve the social equity, environmental and economic conditions in a jurisdiction which ties together a community’s goals, strategies, implementation plans and metrics for improving sustainability. He noted the City hired an intern to develop a draft project schedule and is now looking for partners. In addition, he noted the City was exploring grant opportunities for this effort as well.

Village Administrator Irvin stated the Village Board had given the former Plan Commission direction to

draft the Village’s Comprehensive Plan to reflect the vision statements consistent with the creation of a Sustainability Plan. He stated the best method to accomplish this is to amend the existing Comprehensive Plan by inserting a Sustainability Plan as an appendix. He stated the Village’s Strategic Plan contains language consistent with pursuing a Sustainability Plan.

Trustee Meyer inquired of the cost. Village Administrator Irvin stated the cost identified thus far would include the involvement with the plan and for a survey to Village residents.

In response to a comment from Trustee Rener, Village Administrator Irvin stated it is expected that the City’s and Village’s sustainability plans will be slightly different; however, the categories and general outlines would be consistent.

Trustee Christensen arrived at 6:45 p.m.

It was the consensus of the COW to direct the Village Administrator to develop a Sustainability Plan in conjunction with the City of Lake Forest.

**Adjournment**

As no further business came before the COW, Trustee Josephitis moved to adjourn the meeting at 6:50 p.m. Trustee Dewart seconded the motion. The motion passed on a unanimous voice vote.

Respectfully Submitted,

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R. Drew Irvin  
Village Administrator