

**VILLAGE OF LAKE BLUFF  
ARCHITECTURAL BOARD OF REVIEW  
REGULAR MEETING  
OCTOBER 4, 2016**

**APPROVED MINUTES**

**1. Call to Order and Roll Call**

The meeting of the Architectural Board of Review (ABR) of the Village of Lake Bluff was called to order on October 4, 2016 at 7:00 p.m. in the Village Hall Board Room (40 E. Center Avenue) and the following were present.

Present:        Stephen Rappin  
                  Carol Russ  
                  John Sorenson  
                  Bob Hunter, Chair

Absent:         Neil Dahlmann  
                  Edward Deegan  
                  Matthew Kerouac

Also Present:  Mike Croak, Building Codes Supervisor (BCS)

**2. Consideration of the September 6, 2016 ABR Regular Meeting Minutes**

Member Russ moved to approve the minutes of the September 6, 2016 ABR meeting with corrections to the typographical errors. Member Rappin seconded the motion. The motion passed on a unanimous voice vote.

**3. Non-Agenda Items and Visitors (Public Comment Time)**

Chair Hunter stated the ABR Chair and Board Members allocate fifteen minutes during this item for those individuals who would like the opportunity to address the Board on any matter not listed on the agenda.

There were no request to address the ABR.

**4. Consideration of a Sign Permit for Lifesource at 223 Waukegan Road**

Chair Hunter introduced the agenda item and invited Mr. Gary Demma, of Bright Signs and Awnings, the sign contractor for Lifesource, to the podium.

Mr. Demma stated the existing Lifesource wall sign is in disrepair and the request is to replace it with a new slightly smaller wall sign with white lettering and the Lifesource logo. Mr. Demma reviewed the materials for the project noting it will be LED lighting and a low voltage power supply.

Chair Hunter asked for comments from the commissioners.

Member Russ expressed her concern regarding the position of the sign. Mr. Demma stated it is difficult to center the sign on the building due to the confined space. Member Russ stated the new sign would look dignified and had no further questions.

Members Rappin and Sorenson had no comments.

Chair Hunter stated the requested signage complies with the sign code for that particular property.

Member Russ asked the Petitioner to remove all the debris from the existing signage and color the building appropriately.

Member Sorenson moved to approve the signage with the condition that it be centered appropriately on the building. Member Rappin seconded the motion. The motion passed on following roll call vote:

Ayes: Rappin, Sorenson, Russ and Chair Hunter  
Nays: None  
Absent: Dahlmann, Deegan and Kerouac

**5. A Public Hearing to Consider a Site Plan to Install a Generator at 925 Sherwood Drive**

Chair Hunter introduced the agenda item and invited Dr. Tina Venetos of North Shore Dermatology to the podium.

Dr. Venetos stated the request is to install a generator on the east side of their building between the driveway and the building just north of the electrical service. The existing bushes will be used to screen the generator and additional vegetation will be added if needed.

In response to a question from Member Sorensen, Dr. Venetos stated currently the building does not have a generator.

Member Russ expressed her concern regarding the appearance of the COMED equipment located near the building.

After a discussion, Member Rappin moved to recommend the Village Board approve a site plan to install a generator at 925 Sherwood Drive as presented. Member Sorenson seconded the motion. The motion passed on the following roll call vote:

Ayes: Sorenson, Russ, Rappin and Chair Hunter  
Nays: None  
Absent: Dahlmann, Deegan and Kerouac

**6. Staff Report**

BCS Croak reported the next regular meeting will be on November 1, 2016.

**7. Adjournment**

There being no further business to consider and upon a motion duly made and seconded, the meeting was adjourned.

Respectfully submitted,

Mike Croak, CBO, CBCO  
Building Codes Supervisor