

**VILLAGE OF LAKE BLUFF  
BOARD OF TRUSTEES  
REGULAR MEETING**

Monday, November 14, 2016

7:00 P.M.

40 East Center Avenue  
Village Hall Board Room

**AGENDA**

1. CALL TO ORDER AND ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF THE OCTOBER 24, 2016 VILLAGE BOARD MEETING MINUTES
4. NON-AGENDA ITEMS AND VISITORS

The Village President and Board of Trustees allocate fifteen (15) minutes during this item for those individuals who would like the opportunity to address the Village Board of Trustees on any matter not listed on the agenda. Each person addressing the Village Board of Trustees is asked to limit their comments to a maximum of five (5) minutes.

5. VILLAGE BOARD SETS THE ORDER OF THE MEETING

The Village President and Board of Trustees will entertain requests from anyone present on the order of business to be conducted during the Village Board Meeting.

6. VILLAGE FINANCE REPORT

- a) Warrant Report for November 1-15, 2016 and October 2016 Payroll Expenditures
- b) October 2016 Financial Report

7. VILLAGE ADMINISTRATOR'S REPORT

8. VILLAGE ATTORNEY'S REPORT

9. VILLAGE PRESIDENT'S REPORT

- a) Appointment of Julie Wehmeyer to the Architectural Board of Review

CONSENT AGENDA

10. ACCEPTANCE OF THE CORRESPONDENCE

Please note all correspondence was delivered to the Village Board of Trustees in the Informational Reports on October 21, 28 and November 4, 2016

11. SECOND READING OF AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO HUNTER FITNESS AND NUTRITION, INC. TO OPERATE A PHYSICAL FITNESS FACILITY AT 37 SHERWOOD TERRACE, UNITS 132-133 IN THE VILLAGE'S L-1 LIGHT INDUSTRY DISTRICT

OTHER BUSINESS

12. A RESOLUTION APPROVING THE PURCHASE OF ROCK SALT FOR THE PURPOSE OF SNOW AND ICE REMOVAL FROM COMPASS MINERALS AMERICA, INC THROUGH THE ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICE JOINT PURCHASING PROGRAM
13. A RESOLUTION ESTIMATING THE AMOUNT OF THE ANNUAL AGGREGATE 2016 PROPERTY TAX LEVY
14. TRUSTEE'S REPORT
15. EXECUTIVE SESSION
16. CONSIDERATION OF THE MINUTES OF THE OCTOBER 24, 2016 EXECUTIVE SESSION MEETING
17. ADJOURNMENT

*R. Drew Irvin  
Village Administrator*

The Village of Lake Bluff is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact R. Drew Irvin, Village Administrator, at 234-0774 or TDD number 234-2153 promptly to allow the Village of Lake Bluff to make reasonable accommodations.

**VILLAGE OF LAKE BLUFF  
BOARD OF TRUSTEES  
REGULAR MEETING  
OCTOBER 24, 2016**

**DRAFT MINUTES**

**1. CALL TO ORDER AND ROLL CALL**

Village President O'Hara called the meeting to order at 7:00 p.m. in the Lake Bluff Village Hall Board Room, and Village Clerk Aaron Towle called the roll.

The following were present:

Village President: Kathleen O'Hara

Trustees: Barbara Ankenman  
Steve Christensen  
Mark Dewart  
John Josephitis

Absent: Eric Grenier, Trustee  
William Meyer, Trustee

Also Present: Aaron Towle, Village Clerk  
Drew Irvin, Village Administrator  
Peter Friedman, Village Attorney  
Susan Griffin, Finance Director  
Jeff Hansen, Village Engineer  
David Belmonte, Police Chief  
Jake Terlap, Public Works Superintendent  
Brandon Stanick, Assistant to the Village Administrator (A to VA)

**2. PLEDGE OF ALLEGIANCE**

President O'Hara led the Pledge of Allegiance.

**3. AWARDS AND PROCLAMATIONS**

President O'Hara read a Proclamation honoring Lake Bluff Resident, Businessman and World War II veteran Robert Bruce and presented him with a framed copy of the proclamation.

Mr. Bruce thanked the Village Board for their recognition.

**4. CONSIDERATION OF THE MINUTES**

Trustee Christensen moved to approve the September 26, 2016 Board of Trustees Regular Meeting Minutes as presented. Trustee Ankenman seconded the motion. The motion passed on a unanimous voice vote.

**5. NON-AGENDA ITEMS AND VISITORS**

President O'Hara stated the Village President and Board of Trustees allocate fifteen minutes for those individuals who would like the opportunity to address the Village Board on any matter not listed on the agenda.

Each person addressing the Village Board of Trustees is asked to limit their comments to a maximum of five (5) minutes.

There were no requests to address the Board.

**6. VILLAGE BOARD SETS THE ORDER OF THE MEETING**

At the request of those present, Trustee Dewart moved to take Agenda Items #13, #16 and then return to the regular order of the meeting. Trustee Josephitis seconded the motion. The motion passed on a unanimous voice vote.

**7. ITEM #13 – A RESOLUTION HONORING THE PUBLIC SERVICE OF CATHERINE LEMIEUX**

President O’Hara read a resolution honoring the public service of Catherine Lemieux and presented her with a framed copy of the resolution.

Ms. Lemieux thanked the Village Board and Lake Bluff Police Department for the opportunity to serve on the Police Pension Fund Board.

Trustee Ankenman moved to adopt the resolution. Trustee Dewart seconded the motion. The motion passed on a unanimous voice vote.

**8. ITEM #16 – AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO HUNTER FITNESS AND NUTRITION, INC TO OPERATE A PHYSICAL FITNESS FACILITY AT 37 SHERWOOD TERRACE, UNITS 132-133 IN THE VILLAGE’S L-1 LIGHT INDUSTRY DISTRICT**

President O’Hara reported on September 20, 2016 the Village received a complete zoning application from Hunter Fitness and Nutrition, Inc. (Petitioner) requesting a Special Use Permit (SUP) to operate a physical fitness facility at 37 Sherwood Terrace, Units 132-133 (Property). The Petitioner will offer physical fitness services in small groups (8 to 16 people) and offer personal training, specialty training, and special classes (boot camps, seniors, etc.). At the conclusion of the public hearing on October 19<sup>th</sup> the Plan Commission and Zoning Board of Appeals (PCZBA) unanimously recommended the Village Board approve the request for a SUP to allow the Petitioner to operate a physical fitness facility at the Property pursuant to operations outlined in the zoning application. She further reported earlier this year the Village Board approved an amendment to the Zoning Code allowing physical fitness facilities as a special use in the L-1 Zoning District and granted a SUP to Vlad’s Gym, a personal trainer operating at 910 Sherwood Drive, as well as Lyft Health and Fitness at 960 North Shore Drive.

As there were no comments from the Board, Trustee Josephitis moved to approve first reading of the ordinance. Trustee Ankenman seconded the motion. The motion passed on a unanimous voice vote.

**9. ITEM #7A – WARRANT REPORT FOR OCTOBER 1-31, 2016 AND SEPTEMBER 2016 PAYROLL EXPENDITURES**

President O’Hara reported expenditure of Village funds for payment of invoices in the amount of \$297,541.24 for October 1-15, 2016 and in the amount of \$161,728.72 for October 16-31, 2016. She further reported expenditure of Village funds for payroll in the amount of \$379,693.59 for September 2016.

As such, the total expenditures for this period is in the amount of \$838,963.55

As there were no questions from the Board, Trustee Dewart moved to approve the Warrant Report. Trustee Josephitis seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Ankenman, Christensen, Dewart and Josephitis  
Nays: (0)  
Absent: (2) Grenier and Meyer

**10. ITEM #7B – SEPTEMBER 2016 FINANCE REPORT**

At President O’Hara’s request, Finance Director Susan Griffin provided a brief summary of the September 2016 Finance Report highlighting major revenue sources and expenditures for the period.

- Sales tax revenue for May-July 2016 of \$844,000 is \$161,000 or 24% greater than May-July 2015;
- Home rule sales tax of \$282,000 for May-July 2016 is \$107,000 or 61% greater than May-July 2015;
- Income tax revenue of \$284,000 for May-October 2016 is 15% lower than the same period in 2015; and
- Building permit revenue is \$239,000 and is \$18,000 or 7% less than May-September 2015.

Finance Director Griffin stated Staff continues to closely monitor the actions in Springfield and assess the implications to the Village of potential changes in State-shared revenue allocations, property tax limitation changes and pension reform.

Trustee Dewart moved to accept the Finance Report. Trustee Christensen seconded the motion. The motion passed on a unanimous voice vote.

**11. ITEM #8 – VILLAGE ADMINISTRATOR’S REPORT**

Village Administrator Irvin had no report.

**12. ITEM #9 – VILLAGE ATTORNEY’S REPORT**

Village Attorney Friedman had no report.

**13. ITEM #10 – VILLAGE PRESIDENT’S REPORT**

President O’Hara reported on the ongoing Village strategic planning process.

**14. ITEM #11 AND #12 – CONSENT AGENDA**

President O’Hara introduced the following Consent Agenda items for consideration:

11. Correspondence Delivered in the September 23, 30 and October 7 and 14, 2016 Informational Reports; and
12. Second Reading of an Ordinance Granting a Variation from the Village’s Side Yard Setback Regulations (311 E. Center Avenue)

Trustee Josephitis moved to approve the Consent Agenda. Trustee Dewart seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Christensen, Dewart, Josephitis and Ankenman  
Nays: (0)  
Absent: (2) Grenier and Meyer

**15. ITEM #14 – A RESOLUTION APPROVING A REVISED SITE PLAN TO INSTALL A GENERATOR AT 925 SHERWOOD DRIVE (NORTH SHORE DERMATOLOGY)**

President O’Hara reported North Shore Dermatology proposes to install a generator on the east side of the building located at 925 Sherwood Drive. The generator will be located between the driveway and the building, immediately north of the electrical service. The generator is 29” tall, 48” wide, and 25” deep. The landscape bushes will be re-arranged as necessary to screen the generator. She further reported the Architectural Board of Review conducted a public hearing on October 4, 2016 and voted 4-0 to recommend approval of the proposed changes to the Site Plan.

As there were no comments from the Board, Trustee Josephitis moved to adopt the resolution. Trustee Ankenman seconded the motion. The motion passed on a unanimous voice vote.

**16. ITEM #15 – A RESOLUTION AUTHORIZING THE EXECUTION OF A CONSTRUCTION CONTRACT WITH MICHELS PIPE SERVICES FOR THE VILLAGE OF LAKE BLUFF 2016-2017 SANITARY SEWER LINING PROJECT**

President O’Hara reported on October 19, 2016, bids were opened for the Village’s 2016-2017 Sanitary Sewer Lining Project. A total of five bids were received, with the lowest responsive bid of \$58,904.50 submitted by Michels Pipe Services of Brownsville, Wisconsin. The Village’s FY16 Proposed Budget included \$85,000 for the lining of sanitary sewer segments identified in the 2014 Sanitary Sewer Evaluation Survey as in need of lining and televising of additional sanitary sewers in the East Terrace. The Village originally bid out the project for construction late in FY16. She further reported the bids received exceeded the budgeted amount by approximately \$43,000, so it was not taken to the Village Board. Following the opening of the original bids, the Village contracted separately for the sewer televising and cleaning portion of the project at a cost of \$13,174 and authorized an additional \$4,150 to our engineering consultant to prepare the documents for the re-bidding of the sewer lining.

President O’Hara reported it is anticipated that the total project cost to complete the sanitary sewer lining is \$99,703; this includes \$19,625 for engineering, \$13,174 for televising and cleaning, and an \$8,000 allowance for pipe repairs that may be necessary during construction. She further reported the Village Engineer is recommending that an award be made to Michels Pipe Services for the low bid amount of \$58,904.50. While this project was not included in the current fiscal plan, there are adequate funds available in the contingency fund of the FY17 Budget to complete this important infrastructure improvement.

Village Engineer Jeff Hansen stated the bids received during the spring were higher than expected and savings from the Municipal Partnering Initiative bidding process allowed the Village to re-bid the project.

In response to questions from Trustee Ankenman, Village Engineer Hansen stated the low bid amount does not include all the work associated with the project. The sewer lining repairs will occur on Wimbledon Court west of the homes located behind the heavily wooded area and this project will have no impact on the East Terrace flooding issues.

As there were no further comments from the Board, Trustee Ankenman moved to adopt the resolution. Trustee Christensen seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Dewart, Josephitis, Ankenman and Christensen  
Nays: (0)  
Absent: (2) Grenier and Meyer

**17. ITEM #17 – TRUSTEE’S REPORT**

There was no Trustee’s report.

**18. ITEM #18 – EXECUTIVE SESSION**

At 7:25 p.m. Trustee Ankenman moved to enter into Executive Session for the purpose of discussing Land Acquisition (5 ILCS 120/2(c)(5)), Personnel (5 ILCS 120/2(c)(2)) and Executive Session Minutes (5 ILCS 120/2(c)(21)). Trustee Dewart seconded the motion. The motion passed on the following roll call vote:

Ayes: (4) Ankenman, Christensen, Dewart and Josephitis  
Nays: (0)  
Absent: (2) Grenier and Meyer

There being no further business to discuss, Trustee Ankenman moved to adjourn out of executive session. Trustee Christensen seconded the motion and the motion passed on a unanimous voice vote at 8:53 p.m.

**19. ITEM #19 – CONSIDERATION OF THE MINUTES OF THE SEPTEMBER 26, 2016 EXECUTIVE SESSION MEETING**

Trustee Dewart moved to approve the September 26, 2016 Executive Session Meeting Minutes as presented. Trustee Ankenman seconded the motion. The motion passed on a unanimous voice vote.

**20. ITEM #20 – ADJOURNMENT**

Trustee Dewart moved to adjourn the regular meeting. Trustee Christensen seconded the motion and the motion passed on a unanimous voice vote. The meeting adjourned at 8:54 p.m.

Respectfully Submitted,

\_\_\_\_\_  
R. Drew Irvin  
Village Administrator

\_\_\_\_\_  
Aaron Towle  
Village Clerk

**VILLAGE OF LAKE BLUFF  
REQUEST FOR BOARD ACTION**

**Agenda Item: 6a**

**Subject:** WARRANT REPORT FOR NOVEMBER 1-15, 2016 AND  
OCTOBER 2016 PAYROLL EXPENDITURES

**Action Requested:** APPROVAL OF DISBURSEMENTS (Roll Call Vote)

**Originated By:** DIRECTOR OF FINANCE

**Referred To:** VILLAGE BOARD

**Summary of Background and Reason For Request:**

Expenditure of Village funds for payment of invoices in the amount of \$361,235.29 for November 1-15, 2016.

Expenditure of Village funds for payroll in the amount of \$254,195.40 for October 2016.

Total Expenditures of \$615,430.69

**Reports and Documents Attached:**

1. Warrant Report for November 1-15, 2016 \$361,235.29 (dated 11/14/16)

Note that the warrant report designates those checks issued prior to the Board's formal approval as manual checks "M" on the Warrant Report. These are checks that are prepared in advance of the warrant due to contractual or governmental/payroll tax obligations; to obtain a discount; or for extenuating circumstances that may arise.

2. FY2016-17 Payroll Report.

**Village Administrator's Recommendation:**

Approval of Warrant and Payroll in the total amount of **\$615,430.69**

**Date Referred to Village Board:**

11/14/2016

DATE: 11/09/16  
 TIME: 10:30:02  
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
 DETAIL BOARD REPORT

ATTACHMENT 1

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
A PLUS A PLUS BUILDING SERVICES							
10254	10/14/16	01	PSB CLEANING:NOV 2016	01-70-930-41000		11/14/16	1,360.00
				MAINTENANCE-BUILDING			
		02	V HALL CLEANING:NOV 2016	01-60-900-41000			490.00
				MAINTENANCE-BUILDING			
		03	DEPOT CLEANING:NOV 2016	01-80-920-41000			320.00
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	2,170.00
						VENDOR TOTAL:	2,170.00
ACEHARD ACE HARDWARE							
322307/1	10/25/16	01	HOLIDAY DECORATIONS:VILL GREEN	01-80-870-43680		11/14/16	2,472.25
				MAINTENANCE SUPPLIES-GROUN			
						INVOICE TOTAL:	2,472.25
						VENDOR TOTAL:	2,472.25
ADP ADP INC.							
482311083	10/28/16	01	PAYROLL PROCESSING:10/27/16	01-60-610-41304		11/14/16	203.05
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	203.05
						VENDOR TOTAL:	203.05
ADVBUSGR ADVANCED BUSINESS GROUP LLC							
19776-A	09/15/16	01	POLICE T-1 LINE CHRGR ADD'L:	01-70-710-43210		11/14/16	808.40
				TELEPHONE			
		02	JULY-AUG 2016	** COMMENT **			
						INVOICE TOTAL:	808.40
						VENDOR TOTAL:	808.40
AFLAC AFLAC							
680890	10/28/16	01	AFLAC 'EE CONTR:10/13 & 10/27	01-20-102-65500		11/14/16	88.44
				AFLAC PAYABLE			
						INVOICE TOTAL:	88.44
						VENDOR TOTAL:	88.44

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AIRONEEQ AIR ONE EQUIPMENT, INC.							
117054	10/24/16	01	BREATHING AIR COMPRESSOR MAINT	01-70-730-41200		11/14/16	145.00
				MAINTENANCE EQUIPMENT			
						INVOICE TOTAL:	145.00
						VENDOR TOTAL:	145.00
ALTERNAT ALTERNATE POWER INDUSTRIES,							
582	10/21/16	01	REPLACE OIL COOLER LINES:PSB	01-70-930-41200		11/14/16	575.95
				MAINTENANCE-EQUIPMENT			
		02	GENERATOR	** COMMENT **			
		03	FUEL SAMPLE:T OAKS LIFT STN	01-80-890-41306			160.00
				LIFT STATION REPAIRS			
						INVOICE TOTAL:	735.95
						VENDOR TOTAL:	735.95
AMERGAS AMERICAN GASES CORP.							
114101	10/31/16	01	OXYGEN TANKS:FIRE	01-70-730-43570		11/14/16	17.50
				OPERATING SUPPLIES			
						INVOICE TOTAL:	17.50
						VENDOR TOTAL:	17.50
AMERUNDE AMERICAN UNDERGROUND, INC.							
8303	09/30/16	01	TELEWISE/CLEAN SANITARY SEWERS	01-80-890-49530		11/14/16	13,173.79
				SANITARY SEWER IMPROVEMENT			
		02	WIMBLEDON CT AREA & E TERRACE	** COMMENT **			
						INVOICE TOTAL:	13,173.79
						VENDOR TOTAL:	13,173.79
ANDERPES ANDERSON PEST CONTROL							
3967383	10/04/16	01	PEST CONTROL:PSB	01-70-930-41000		11/14/16	68.13
				MAINTENANCE-BUILDING			
						INVOICE TOTAL:	68.13

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ANDERPES ANDERSON PEST CONTROL							
4036283	11/01/16	01	PEST CONTROL:VILL HALL	01-60-900-41000 MAINTENANCE-BUILDING		11/14/16	44.29
						INVOICE TOTAL:	44.29
						VENDOR TOTAL:	112.42
AT & T AT & T							
1610 Z99-9528	10/16/16	01	POLICE IPSAN CIRCUIT LINE	01-70-710-43210 TELEPHONE		11/14/16	1,674.09
						INVOICE TOTAL:	1,674.09
						VENDOR TOTAL:	1,674.09
BAKERPET PETER BAKER & SON CO.							
13811	10/16/16	01	ROAD PATCH: .75 TONS	01-80-840-43690 MAINTENANCE SUPPLIES-STREE		11/14/16	38.25
						INVOICE TOTAL:	38.25
						VENDOR TOTAL:	38.25
BASECAMP BASECAMP WEB SOLUTIONS							
1939	10/31/16	01	WEBSITE HOSTING:OCT 2016-	01-60-600-41304 OTHER PROFESSIONAL SERVICE		11/14/16	300.00
		02	SEPT 2017	** COMMENT **			
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
BAXTWOOD BAXTER & WOODMAN							
0188664	10/20/16	01	MOFFETT RD CULVERT PHASE 1	43-80-870-49000 MOFFETT RD BOX CULVERT		11/14/16	2,290.00
						INVOICE TOTAL:	2,290.00
0188665	10/20/16	01	MOFFETT RD TEMP REP'R DESIGN	43-80-870-49000 MOFFETT RD BOX CULVERT		11/14/16	3,192.50
						INVOICE TOTAL:	3,192.50
						VENDOR TOTAL:	5,482.50

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BEACON BEACON SSI INCORPORATED							
78194	10/10/16	01	REP'L KEYPAD ON FUEL PUMP	01-80-910-43650		11/14/16	397.50
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	397.50
						VENDOR TOTAL:	397.50
BCBS BLUECROSS BLUE SHIELD OF IL							
NOV 2016	10/31/16	01	VILLAGE MEDICAL PREM:NOV 2016	01-20-102-20000		11/14/16	64,454.97
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	64,454.97
						VENDOR TOTAL:	64,454.97
BURRISEQ BURRIS EQUIPMENT CO.							
PI68782	10/20/16	01	LEAF BLOWER REP'R PARTS	01-80-860-43650		11/14/16	6.92
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	6.92
						VENDOR TOTAL:	6.92
CANOPYTR CANOPY TREE SPECIALISTS							
284	10/24/16	01	TREE REMOVAL/STUMPING	01-80-860-41301		11/14/16	6,100.00
				TREE REMOVAL/TRIMMING SERV			
						INVOICE TOTAL:	6,100.00
						VENDOR TOTAL:	6,100.00
CARQUEST CARQUEST OF LIBERTYVILLE							
14663-167098	10/26/16	01	PAINT/BRUSHES	01-80-870-45900		11/14/16	49.95
				MINOR EQUIPMENT			
						INVOICE TOTAL:	49.95
						VENDOR TOTAL:	49.95
CENFRPUB CENTER FOR PUBLIC SAFETY							

M

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
CENFRPUB CENTER FOR PUBLIC SAFETY							
1300	11/01/16	01	FIRE SERVICE STUDY	01-60-600-41304		11/14/16	5,000.00
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	5,000.00
						VENDOR TOTAL:	5,000.00
CLCJAWA CENTRAL LAKE COUNTY JOINT							
OCT 2016	11/01/16	01	H2O PURCHASES-OCT 2016	46-80-800-44100		11/14/16	47,108.88
				WATER PURCHASES			
						INVOICE TOTAL:	47,108.88
						VENDOR TOTAL:	47,108.88
CHTRIBDI CHICAGO TRIBUNE DIGITAL							
CHGO DIGITAL RENEWAL 10/14/16	10/14/16	01	ANN'L RENEWL:CHGO TRIB DIGITAL	01-60-600-42460		11/14/16	130.00
				PUBLICATIONS			
						INVOICE TOTAL:	130.00
						VENDOR TOTAL:	130.00
CITYELEC C.E.S.							
GUR/056738	10/26/16	01	STREET LAMP REPLACEMENT BULBS	01-80-840-43690		11/14/16	200.79
				MAINTENANCE SUPPLIES-STREE			
						INVOICE TOTAL:	200.79
						VENDOR TOTAL:	200.79
R0001601 CNM DEVELOPMENT							
ESCROW REFUND	06/27/16	01	ESCROW REFUND:TRAM-611 LANSDWN	01-20-202-20596		11/14/16	773.22
				ZONING ESCR-611 LANSDOWNE-			
						INVOICE TOTAL:	773.22
						VENDOR TOTAL:	773.22
COMED	COM	ED					

DATE: 11/09/16  
 TIME: 10:30:02  
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
COMED	COM ED						
0435147130 1610	10/27/16	01	ELECTR:ST LIGHTS (VILL RENTS)	01-80-840-43230		11/14/16	3,614.51
		02	9/28-10/27/16	UTILITIES/STREET LIGHTS ** COMMENT **			
						INVOICE TOTAL:	3,614.51
1023120097 1610	10/31/16	01	ELECTR:ST LIGHT (VILL OWNS)	01-80-840-43230		11/14/16	422.20
		02	9/30-10/31/16	UTILITIES/STREET LIGHTS ** COMMENT **			
						INVOICE TOTAL:	422.20
1988027024 1610	11/01/16	01	ELECTR:LFT STN-700 LANSDOWNNE	01-80-890-43230		11/14/16	67.28
		02	10/3-11/1/16	UTILITIES ** COMMENT **			
						INVOICE TOTAL:	67.28
2030627002 1610	11/01/16	01	ELECTR:1 GR BAY RD-SS#176	01-80-840-43230		11/14/16	54.84
		02	10/3-11/1/16	UTILITIES/STREET LIGHTS ** COMMENT **			
						INVOICE TOTAL:	54.84
3533022019 1610	11/01/16	01	ELECTR:SAN LFT STN:520 LKLAND	01-80-890-43230		11/14/16	121.34
		02	ELECTR:WTR TOWER 10/3-11/1/16	UTILITIES 46-80-800-43230 ELECTRIC UTILITY			539.94
						INVOICE TOTAL:	661.28
5190012013 1610	11/01/16	01	ELECTR:WALNUT PRKNG LOT LIGHTS	01-80-840-43230		11/14/16	53.87
		02	10/3-11/1/16	UTILITIES/STREET LIGHTS ** COMMENT **			
						INVOICE TOTAL:	53.87
						VENDOR TOTAL:	4,873.98
COMCAST	COMCAST CABLE						
NOV 2016	10/18/16	01	V HALL CABLE SRVC:NOV 2016	01-60-900-43230		11/14/16	6.34
				UTILITIES			
						INVOICE TOTAL:	6.34
						VENDOR TOTAL:	6.34

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
CURRIEMO CURRIE MOTORS							
T22182219	10/24/16	01	(2) FORD POLICE INTERCEPTOR'S	45-70-710-49410		11/14/16	49,712.00
		02	TRADE IN CREDIT	POLICE CARS 45-40-603-90000 SALE OF ASSETS			-7,300.00
						INVOICE TOTAL:	42,412.00
						VENDOR TOTAL:	42,412.00
DAILYHER DAILY HERALD							
11/10-12/7/16	11/03/16	01	DAILY HERALD DELIVERY:V HALL	01-60-600-42460		11/14/16	33.00
		02	11/10-12/7/16	PUBLICATIONS ** COMMENT **			
						INVOICE TOTAL:	33.00
						VENDOR TOTAL:	33.00
ELEVATOR ELEVATOR INSPECTION SERVICES							
63206	10/14/16	01	ELEVATOR INSPECTN:55 ALBRECHT	01-10-201-15020		11/14/16	19.00
		02	TO BE REIMBURSED BY BUSINESS	ELEVATOR INSPECTION RECEIV ** COMMENT **			
						INVOICE TOTAL:	19.00
						VENDOR TOTAL:	19.00
FRANKSWI WILLIAM Y. FRANKS							
OCT 2016	11/02/16	01	PROSECUTIONS-OCT 2016	01-60-600-41351		11/14/16	2,119.00
		02	PROP CODE/ZONING ISSUES:OCT 16	PROSECUTION SERVICES 01-60-680-41350 LEGAL SERVICE			208.00
						INVOICE TOTAL:	2,327.00
						VENDOR TOTAL:	2,327.00
GFOA GOV'T FINANCE OFFICERS ASSN.							
FY2016 CAFR AWARD	10/28/16	01	FY16 CAFR PGRM SUBMISSION FEE	01-60-610-41304		11/14/16	435.00
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	435.00
						VENDOR TOTAL:	435.00

M

M

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

PAGE: 8

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
GEATERBA GEATER BACKHOE SERVICE							
2956	11/04/16	01	INSTALL STORM SEWER/INLET:	01-80-890-49500		11/14/16	3,000.00
		02	629 MOUNTAIN	STORM SEWER IMPROVEMENTS ** COMMENT **			
						INVOICE TOTAL:	3,000.00
						VENDOR TOTAL:	3,000.00
GLOBALCO GLOBALCOM INC							
13243183	10/24/16	01	PRI/VOIP TELEPHONE SRVC	01-60-600-43210		11/14/16	68.21
				TELEPHONE			
		02	PRI/VOIP TELEPHONE SRVC	01-60-610-43210			68.21
				TELEPHONE			
		03	PRI/VOIP TELEPHONE SRVC	01-60-680-43210			68.21
				TELEPHONE			
		04	PRI/VOIP TELEPHONE SRVC	01-70-710-43210			68.21
				TELEPHONE			
		05	PRI/VOIP TELEPHONE SRVC	01-70-711-43210			90.95
				TELEPHONE			
		06	PRI/VOIP TELEPHONE SRVC	01-70-730-43210			45.49
				TELEPHONE			
		07	PRI/VOIP TELEPHONE SRVC	01-80-910-43210			45.49
				TELEPHONE			
						INVOICE TOTAL:	454.77
						VENDOR TOTAL:	454.77
GOVHRUSA GOVHR USA							
1-11-16-235	11/03/16	01	PAY#1:RECRUITMENT ASS'T TO	01-60-600-42450		11/14/16	3,667.00
				RECRUITMENT			
		02	VILLAGE ADMINISTRATOR	** COMMENT **			
						INVOICE TOTAL:	3,667.00
						VENDOR TOTAL:	3,667.00
STRENGER H. T. STRENGER, INC.							

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
STRENGER H. T. STRENGER, INC.							
3474-892937	10/13/16	01	REP'R DRAIN:FIRE DEPT	01-70-930-41000 MAINTENANCE-BUILDING		11/14/16	101.25
						INVOICE TOTAL:	101.25
						VENDOR TOTAL:	101.25
HAVEYCOM HAVEY COMMUNICATIONS, INC.							
6873A	10/11/16	01	STRIP EQUIPMNT FROM OLD SQD#25	45-70-710-49350 POLICE TECHNOLOGY EQUIPMEN		11/14/16	350.00
						INVOICE TOTAL:	350.00
6892A	10/18/16	01	STRIP EQUIPMNT FROM OLD SQD#22	45-70-710-49350 POLICE TECHNOLOGY EQUIPMEN		11/14/16	350.00
						INVOICE TOTAL:	350.00
						VENDOR TOTAL:	700.00
HDSUPPLY HD SUPPLY WATERWORKS, LTD							
F941217	08/10/16	01	WATER METER READING DEVICES	46-80-800-43575 WATER METERS		11/14/16	3,995.00
						INVOICE TOTAL:	3,995.00
G227091	10/04/16	01	CREDIT:WTR MTR READING DEVICES	46-80-800-43575 WATER METERS		11/14/16	-3,545.00
						INVOICE TOTAL:	-3,545.00
G314970	10/21/16	01	(2) 1 INCH WATER METERS	46-80-800-43575 WATER METERS		11/14/16	396.00
						INVOICE TOTAL:	396.00
						VENDOR TOTAL:	846.00
ICMA RET ICMA RETIREMENT TRUST 457							
10/27	PAYROLL DEDUCT 10/27/16	01	10/27 'EE LOAN W/HELD	01-20-102-45000 ICMA 457 PLAN PAYABLE		11/14/16	1,675.11
						INVOICE TOTAL:	1,675.11

M

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ICMA RET ICMA RETIREMENT TRUST 457							
10/27/16 W/H	10/27/16	01	10/27 'EE W/HELD	01-20-102-45000 ICMA 457 PLAN PAYABLE		11/14/16	3,196.96
						INVOICE TOTAL:	3,196.96
11/10/16 W/H	11/10/16	01	11/10 'EE W/HELD	01-20-102-45000 ICMA 457 PLAN PAYABLE		11/14/16	3,092.52
		02	11/10 'EE LOAN W/HELD	01-20-102-45000 ICMA 457 PLAN PAYABLE			1,700.11
						INVOICE TOTAL:	4,792.63
						VENDOR TOTAL:	9,664.70
IFOP IL FRATERNAL ORDER OF POLICE							
10/13 W/H	10/13/16	01	'EE W/HELD FOP DUES:10/13/16	01-20-102-49000 UNION DUES PAYABLE		11/14/16	279.50
						INVOICE TOTAL:	279.50
10/27 W/H	10/27/16	01	'EE W/HELD FOP DUES:10/27/16	01-20-102-49000 UNION DUES PAYABLE		11/14/16	279.50
						INVOICE TOTAL:	279.50
						VENDOR TOTAL:	559.00
R0001509 IMPERIAL MOTORS							
H2O REFUND	10/24/16	01	REFUND H2O CREDIT BALANCE	46-40-403-45000 WATER SALES		11/14/16	999.53
						INVOICE TOTAL:	999.53
						VENDOR TOTAL:	999.53
IUOEADM INT'L UNION OF OPER ENGINEERS							
10/27 W/H	10/27/16	01	10/27 'EE IUOE ADMIN DUES	01-20-102-49000 UNION DUES PAYABLE		11/14/16	378.86
						INVOICE TOTAL:	378.86

M

M

M

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
IUOEADM INT'L UNION OF OPER ENGINEERS							
11/10 W/H	11/10/16	01	11/10 'EE IUOE ADMIN DUES	01-20-102-49000 UNION DUES PAYABLE		11/14/16	378.86
						INVOICE TOTAL:	378.86
						VENDOR TOTAL:	757.72
IUOEMEMB INT'L UNION OF OPER ENGINEERS							
10/27 W/H	10/27/16	01	10/27 'EE IUOE MEMBER DUES	01-20-102-49000 UNION DUES PAYABLE		11/14/16	82.39
						INVOICE TOTAL:	82.39
11/10 W/H	11/10/16	01	11/10 'EE IUOE MEMBER DUES	01-20-102-49000 UNION DUES PAYABLE		11/14/16	82.39
						INVOICE TOTAL:	82.39
						VENDOR TOTAL:	164.78
INTERDEV INTERDEV, LLC							
MSP-1010386	10/31/16	01	IT ADMINISTRATION:OCT 2016	01-60-610-41300 COMPUTER SERVICES		11/14/16	4,993.81
						INVOICE TOTAL:	4,993.81
						VENDOR TOTAL:	4,993.81
JGUNIFOR J.G. UNIFORMS, INC.							
7254	10/05/16	01	UNIFORMS:CH BELMONTE	01-70-710-42420 UNIFORMS		11/14/16	97.94
						INVOICE TOTAL:	97.94
7255	10/05/16	01	UNIFORMS:OFCR HARVEY	01-70-710-42420 UNIFORMS		11/14/16	30.50
						INVOICE TOTAL:	30.50
7279	10/05/16	01	SHOES:RECORDS CLERK-MOUNT	01-70-710-42420 UNIFORMS		11/14/16	137.11
						INVOICE TOTAL:	137.11

M

M

M

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

PAGE: 12

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
JGUNIFOR J.G. UNIFORMS, INC.							
7994	10/19/16	01	UNIFORMS:OFCR HARVEY	01-70-710-42420		11/14/16	182.60
				UNIFORMS			
						INVOICE TOTAL:	182.60
7995	10/19/16	01	UNIFORMS:OFCR HARVEY	01-70-710-42420		11/14/16	69.95
				UNIFORMS			
						INVOICE TOTAL:	69.95
						VENDOR TOTAL:	518.10
POLPEN LAKE BLUFF POLICE PENSION FUND							
10/27/16 W/H	10/27/16	01	10/27 'EE POLPEN W/HELD	01-20-102-45500		11/14/16	5,004.14
				POLICE PENSION EE CONTRIBU			
						INVOICE TOTAL:	5,004.14
11/10/16 W/H	11/10/16	01	11/10 'EE POLPEN W/HELD	01-20-102-45500		11/14/16	5,004.14
				POLICE PENSION EE CONTRIBU			
						INVOICE TOTAL:	5,004.14
						VENDOR TOTAL:	10,008.28
LCHOSE LAKE COUNTY HOSE AND EQUIPMENT							
143628	10/19/16	01	HYDRAULIC COMPONENTS #41509	01-80-890-43650		11/14/16	143.34
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	143.34
						VENDOR TOTAL:	143.34
LANERMUC LANER, MUCHIN, DOMBROW, BECKER							
505730	11/01/16	01	POLICE LABOR NEGOT:9/20/16	01-70-710-41350		11/14/16	1,223.64
				LEGAL SERVICES			
						INVOICE TOTAL:	1,223.64
						VENDOR TOTAL:	1,223.64

M

M

R0001600 LCF ELECTRIC

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
R0001600 LCF ELECTRIC							
CONTRACTOR LIC REF	10/21/16	01	CONTRACTORS LIC DUPLICATE PAY	01-40-303-24500		11/14/16	100.00
				CONTRACTORS LICENSE			
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
LECHNER LECHNER & SONS UNIFORM RENTAL							
2217847	10/21/16	01	UNIFORMS: FORESTRY	01-80-860-42420		11/14/16	4.79
				UNIFORMS			
		02	UNIFORMS: STREETS	01-80-840-42420			25.00
				UNIFORMS			
		03	UNIFORMS: SEWERS	01-80-890-42420			1.72
				UNIFORMS			
		04	UNIFORMS: PUB WKS	01-80-910-42420			15.17
				UNIFORMS			
		05	UNIFORMS: WATER	46-80-800-42420			1.00
				UNIFORMS			
		06	PUB WKS OPERATING SUPPLIES	01-80-910-43660			14.21
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	61.89
2220330	10/28/16	01	UNIFORMS: FORESTRY	01-80-860-42420		11/14/16	4.79
				UNIFORMS			
		02	UNIFORMS: STREETS	01-80-840-42420			25.00
				UNIFORMS			
		03	UNIFORMS: SEWERS	01-80-890-42420			1.72
				UNIFORMS			
		04	UNIFORMS: PUB WKS	01-80-910-42420			15.17
				UNIFORMS			
		05	UNIFORMS: WATER	46-80-800-42420			1.00
				UNIFORMS			
		06	PUB WKS OPERATING SUPPLIES	01-80-910-43660			14.21
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	61.89
						VENDOR TOTAL:	123.78

DATE: 11/09/16  
 TIME: 10:30:02  
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LYNNCARD LYNN CARD COMPANY							
2161017-036	10/24/16	01	HOLIDAY CARDS:POLICE	01-70-710-43400		11/14/16	100.45
				PRINTING			
						INVOICE TOTAL:	100.45
						VENDOR TOTAL:	100.45
R0001598 LAURA MARLIER							
PARKWAY BOND REFUND	12/09/13	01	REFUND PARKWY BOND-300 MOFFETT	01-20-202-20100		11/14/16	5,000.00
		02	BP#20130899	PARKWAY BONDS			
				** COMMENT **			
						INVOICE TOTAL:	5,000.00
						VENDOR TOTAL:	5,000.00
MENARDS MENARD'S							
18652	10/26/16	01	VILL GREEN HOLIDAY DECORATIONS	01-80-870-43680		11/14/16	1,022.03
				MAINTENANCE SUPPLIES-GROUN			
						INVOICE TOTAL:	1,022.03
						VENDOR TOTAL:	1,022.03
MOEWF MIDWEST OP ENGINEERS LOCAL 150							
DEC 2016	11/02/16	01	PUB WKS 'EE MED INS:DEC 16	01-20-102-20000		11/14/16	1,300.00
				ACCOUNTS PAYABLE			
		02	PUB WKS FAMILY MED INS:DEC 16	01-20-102-20000			8,000.00
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	9,300.00
						VENDOR TOTAL:	9,300.00
MORANTER TERRY MORAN							
OCT 2016	10/14/16	01	FARM MRKT MUSICAL PERFORMANCE:	01-60-650-44610		11/14/16	100.00
				FARMER'S MARKET			
		02	10/14/16	** COMMENT **			
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00

DATE: 11/09/16  
TIME: 10:30:02  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

PAGE: 15

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
NAPLETON NAPLETON LIBERTYVILLE FORD							
6049759	10/10/16	01	POWER TRAIN CONTROL MODULE	01-80-890-41100 MAINTENANCE-VEHICLES		11/14/16	140.00
						INVOICE TOTAL:	140.00
						VENDOR TOTAL:	140.00
NCCPETER NCC PETERSEN PRODUCTS							
71205	10/17/16	01	JANITORIAL SUPPLIES:PSB	01-70-930-43660 MAINTENANCE SUPPLIES-BLDG		11/14/16	97.50
						INVOICE TOTAL:	97.50
71264	10/25/16	01	JANITORIAL SUPPLIES:PUB WKS	01-80-910-43660 MAINTENANCE SUPPLIES-BLDG		11/14/16	109.09
						INVOICE TOTAL:	109.09
						VENDOR TOTAL:	206.59
NORTHSHO NORTH SHORE GAS							
611 WALNUT 10/25	10/27/16	01	GAS:611 WALNUT 9/27-10/25/16	01-60-940-43230 UTILITIES		11/14/16	34.32
						INVOICE TOTAL:	34.32
GASLITES 10/25	10/27/16	01	GAS LITES:9/26-10/25/16	01-80-840-43230 UTILITIES/STREET LIGHTS		11/14/16	348.69
						INVOICE TOTAL:	348.69
PSB GENERATOR 10/25	10/27/16	01	PSB GENERATOR:9/26-10/25/16	01-70-930-43230 UTILITIES		11/14/16	95.73
						INVOICE TOTAL:	95.73
						VENDOR TOTAL:	478.74
PACIFIC PACIFIC TELEMAGEMENT SERVICE							
874223	10/26/16	01	PAY PHONE-PSB LOBBY-NOV 2016	01-70-710-43210 TELEPHONE		11/14/16	76.50

DATE: 11/09/16  
TIME: 10:30:03  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

PAGE: 16

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
PACIFIC PACIFIC TELEMAGEMENT SERVICE							
874223	10/26/16	02	PAY PHONE-JAIL INTAKE-NOV 2016	01-70-710-43210		11/14/16	76.50
			TELEPHONE				
						INVOICE TOTAL:	153.00
						VENDOR TOTAL:	153.00
R0001599 ANDREW PATRICK							
PRKNG PERMIT REFUND	10/31/16	01	REFUND PARKING PERMIT #80	01-40-303-16210		11/14/16	180.00
			COMMUTER LOT PARKING FEES				
						INVOICE TOTAL:	180.00
						VENDOR TOTAL:	180.00
PETTIBON P. F. PETTIBONE & CO.							
170907	10/21/16	01	PRINT CITATION TICKETS:POLICE	01-70-710-43400		11/14/16	160.45
			PRINTING				
						INVOICE TOTAL:	160.45
170965	10/26/16	01	MINUTE PAPER	01-60-600-43550		11/14/16	178.45
			OFFICE SUPPLIES				
						INVOICE TOTAL:	178.45
						VENDOR TOTAL:	338.90
PREMIERD PREMIER DOOR CORPORATION							
14431	10/25/16	01	GARAGE DOOR REMOTE:FIRE	01-70-930-41000		11/14/16	170.00
			MAINTENANCE-BUILDING				
						INVOICE TOTAL:	170.00
						VENDOR TOTAL:	170.00
QUILL QUILL CORP.							
1289782	10/25/16	01	OFFICE SUPPLIES:FIRE	01-70-730-43550		11/14/16	57.94
			OFFICE SUPPLIES				
						INVOICE TOTAL:	57.94
						VENDOR TOTAL:	57.94

DATE: 11/09/16  
 TIME: 10:30:03  
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
RJNGROUP RJN GROUP, INC							
004	11/02/16	01	ENG SRVC'S:BATH/TENNIS SEWER	01-80-890-49530		11/14/16	2,215.00
		02	LINING PROJECT	SANITARY SEWER IMPROVEMENT ** COMMENT **			
						INVOICE TOTAL:	2,215.00
						VENDOR TOTAL:	2,215.00
SCHELHAS WILLIAM A. SCHELHAS							
OCT 2016	10/31/16	01	VLB SHARE PROD ASST:OCT 2016	01-60-600-41304		11/14/16	640.00
				OTHER PROFESSIONAL SERVICE			
						INVOICE TOTAL:	640.00
						VENDOR TOTAL:	640.00
SRREBATE SENIOR CITIZEN PROP TAX REBATE							
SR REBATE 2016-4	10/20/16	01	SR ASST PGRM PROP TAX REBATE	01-60-650-44800		11/14/16	457.89
				SENIOR ASSISTANCE PRGM			
						INVOICE TOTAL:	457.89
SR REBATE 2016-5	10/28/16	01	SR ASST PGRM PROP TAX REBATE	01-60-650-44800		11/14/16	463.01
				SENIOR ASSISTANCE PRGM			
						INVOICE TOTAL:	463.01
						VENDOR TOTAL:	920.90
SHERAUTO SHERIDAN AUTO PARTS							
919019	10/17/16	01	BRAKE PADS/ROTORS SQD #27	01-70-710-43640		11/14/16	457.13
				MAINTENANCE SUPPLIES-VEHIC			
						INVOICE TOTAL:	457.13
						VENDOR TOTAL:	457.13
SHERWILL THE SHERWIN-WILLIAMS CO							
3808-5	10/26/16	01	PAINT FOR GARBAGE RECEPTICLES	01-80-870-43680		11/14/16	26.35
				MAINTENANCE SUPPLIES-GROUN			
						INVOICE TOTAL:	26.35
						VENDOR TOTAL:	26.35

M

M

DATE: 11/09/16  
 TIME: 10:30:03  
 ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
STNDRDEQ STANDARD EQUIPMENT CO.							
C17157	10/31/16	01	STREET SWEEPER DASH BULBS	01-80-840-43650		11/14/16	53.13
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	53.13
C17289	10/17/16	01	STREET SWEEPER LIGHT BULB	01-80-840-43650		11/14/16	12.20
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	12.20
						VENDOR TOTAL:	65.33
STAPLES STAPLES ADVANTAGE							
3317302727	10/05/16	01	OFFICE SUPPLIES:POLICE	01-70-710-43550		11/14/16	51.23
				OFFICE SUPPLIES			
						INVOICE TOTAL:	51.23
						VENDOR TOTAL:	51.23
STATEDIS STATE DISBURSEMENT UNIT							
10/27 PAYROLL DEDUCT	10/28/16	01	10/27 'EE PAYROLL DEDUCTION	01-20-102-51000		11/14/16	579.69
				WAGE ASSIGNMENT PAYABLE			
						INVOICE TOTAL:	579.69
11/10 PAYROLL DEDUCT	11/10/16	01	11/10 'EE PAYROLL DEDUCTION	01-20-102-51000		11/14/16	579.69
				WAGE ASSIGNMENT PAYABLE			
						INVOICE TOTAL:	579.69
						VENDOR TOTAL:	1,159.38
SWANTONK KATHLEEN SWANTON							
OCT 2016	10/07/16	01	FARMERS' MKT MANAGER:OCT 2016	01-60-650-44610		11/14/16	360.00
				FARMER'S MARKET			
						INVOICE TOTAL:	360.00
						VENDOR TOTAL:	360.00
TARGET TARGET							

M

M

DATE: 11/09/16  
TIME: 10:30:03  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
TARGET TARGET							
2016	'EE GIFT CARDS	11/04/16	01 'EE HOLIDAY GIFT CARDS	01-60-600-40800 EMPLOYEE RECOGNITION		11/14/16	2,175.00
						INVOICE TOTAL:	2,175.00
						VENDOR TOTAL:	2,175.00
TERMINAL TERMINAL SUPPLY CO.							
57428-00		10/12/16	01 VEHICLE BULBS	01-80-840-43640 MAINTENANCE SUPPLIES-VEHIC		11/14/16	255.57
						INVOICE TOTAL:	255.57
59669-00		10/21/16	01 VEHICLE BULBS	01-80-890-43640 MAINTENANCE SUPPLIES-VEHIC		11/14/16	69.47
						INVOICE TOTAL:	69.47
						VENDOR TOTAL:	325.04
THECHARM THE CHARMM'D FOUNDATION							
DYNAMIC LEADERSHIP		10/27/16	01 LEADERSHIP SEMINAR:GRIFFIN	01-60-610-42400 TRAINING/EDUCATION		11/14/16	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
THEEXCHA THE CHEVY EXCHANGE							
48654		10/21/16	01 DOOR LOCK ROD SQD #22	01-70-710-43640 MAINTENANCE SUPPLIES-VEHIC		11/14/16	4.11
						INVOICE TOTAL:	4.11
						VENDOR TOTAL:	4.11
ULTRAPRI ULTRA PRINTING							
49033		10/25/16	01 CRIME OPPORTUNITY CARDS:POLICE	01-70-710-43400 PRINTING		11/14/16	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00

M

DATE: 11/09/16  
TIME: 10:30:03  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
UNCOFFEE UNITED COFFEE SERVICE, INC.							
563069	10/25/16	01	COFFEE & SUPPLIES:PUB WORKS	01-80-910-43660		11/14/16	179.85
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	179.85
563116	10/27/16	01	COFFEE & SUPPLIES:POLICE	01-70-930-43660		11/14/16	181.80
				MAINTENANCE SUPPLIES-BLDG			
		02	KITCHEN SUPPLIES:POLICE	01-70-930-43660			38.70
				MAINTENANCE SUPPLIES-BLDG			
						INVOICE TOTAL:	220.50
						VENDOR TOTAL:	400.35
USPOSTAL UNITED STATES POSTAL SERVICE							
2016 OCT	11/01/16	01	POSTAGE:CYCLE #02 WTR BILLING	46-80-800-43300		11/14/16	399.88
				POSTAGE			
						INVOICE TOTAL:	399.88
						VENDOR TOTAL:	399.88
UPS UPS							
0000Y6394W446	10/29/16	01	UPS:MUNCIE POWER PRODUCTS	01-80-910-43300		11/14/16	16.60
				POSTAGE			
						INVOICE TOTAL:	16.60
						VENDOR TOTAL:	16.60
V3CONSTR V3 CONSTRUCTION GROUP LTD							
1650	10/31/16	01	MOFFETT RD TEMP REP'R CONSTR	43-80-870-49000		11/14/16	93,987.00
				MOFFETT RD BOX CULVERT			
		02	RESOLUTION 2016-46	** COMMENT **			
						INVOICE TOTAL:	93,987.00
						VENDOR TOTAL:	93,987.00
VISIONSE VISION SERVICE PLAN							

M

DATE: 11/09/16  
TIME: 10:30:03  
ID: AP441000.WOW

-- VILLAGE OF LAKE BLUFF --  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11/14/2016

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
VISIONSE VISION SERVICE PLAN							
NOV 2016	10/17/16	01	VILLAGE VISION PREM:NOV 2016	01-20-102-20000		11/14/16	308.65
				ACCOUNTS PAYABLE			
		02	PRK DIST VISION PREM:NOV 2016	01-20-102-20000			157.02
				ACCOUNTS PAYABLE			
		03	LIBRARY VISION PREM:NOV 2016	01-20-102-20000			62.56
				ACCOUNTS PAYABLE			
						INVOICE TOTAL:	528.23
						VENDOR TOTAL:	528.23
WAREHOUS WAREHOUSE DIRECT							
3232297-0	10/14/16	01	ENVELOPES:POLICE	01-70-710-43550		11/14/16	162.62
				OFFICE SUPPLIES			
						INVOICE TOTAL:	162.62
						VENDOR TOTAL:	162.62
ZARNOTH ZARNOTH BRUSH WORKS INC.							
016124-IN	10/18/16	01	REP'L BRUSHES:ST SWEEPER BROOM	01-80-840-43650		11/14/16	262.60
				MAINTENANCE SUPPLIES-EQUIP			
						INVOICE TOTAL:	262.60
						VENDOR TOTAL:	262.60
						TOTAL ALL INVOICES:	361,235.29

M

DATE: 11/09/2016  
 TIME: 10:36:27  
 ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 11/14/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
10	ASSETS		
ELEVATOR	ELEVATOR INSPECTION SERVICES	951.00	19.00
	ASSETS		19.00
20	LIABILITIES		
AFLAC	AFLAC	619.08	88.44
BCBS	BLUECROSS BLUE SHIELD OF IL	350,861.63	64,454.97
ICMA RET	ICMA RETIREMENT TRUST 457	57,566.11	9,664.70
IFOP	IL FRATERNAL ORDER OF POLICE	3,225.00	559.00
IUOEADM	INT'L UNION OF OPER ENGINEERS	4,925.18	757.72
IUOEMEMB	INT'L UNION OF OPER ENGINEERS	1,071.07	164.78
MOEWF	MIDWEST OP ENGINEERS LOCAL 150	55,800.00	9,300.00
POLPEN	LAKE BLUFF POLICE PENSION FUND	63,540.77	10,008.28
R0001598	LAURA MARLIER		5,000.00
R0001601	CNM DEVELOPMENT		773.22
STATEDIS	STATE DISBURSEMENT UNIT	7,535.97	1,159.38
VISIONSE	VISION SERVICE PLAN	3,124.82	528.23
	LIABILITIES		102,458.72
40	REVENUE		
R0001599	ANDREW PATRICK		180.00
R0001600	LCF ELECTRIC		100.00
	REVENUE		280.00
60	ADMINISTRATION		
A PLUS	A PLUS BUILDING SERVICES	12,300.00	490.00
ADP	ADP INC.	2,868.31	203.05
ANDERPES	ANDERSON PEST CONTROL	1,054.69	44.29
BASECAMP	BASECAMP WEB SOLUTIONS		300.00
CENFRPUB	CENTER FOR PUBLIC SAFETY	5,000.00	5,000.00
CHTRIBDI	CHICAGO TRIBUNE DIGITAL	118.56	130.00
COMCAST	COMCAST CABLE	1,575.38	6.34
DAILYHER	DAILY HERALD	266.00	33.00
FRANKSWI	WILLIAM Y. FRANKS	16,874.00	2,327.00
GFOA	GOV'T FINANCE OFFICERS ASSN.	600.00	435.00
GLOBALCO	GLOBALCOM INC	2,742.25	204.63

DATE: 11/09/2016  
TIME: 10:36:27  
ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --  
DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 11/14/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
60	ADMINISTRATION		
GOVHRUSA	GOVHR USA		3,667.00
INTERDEV	INTERDEV, LLC	35,967.63	4,993.81
MORANTER	TERRY MORAN	800.00	100.00
NORTHSHO	NORTH SHORE GAS	4,171.20	34.32
PETTIBON	P. F. PETTIBONE & CO.	443.90	178.45
SCHELHAS	WILLIAM A. SCHELHAS	6,240.00	640.00
SRREBATE	SENIOR CITIZEN PROP TAX REBATE	1,347.15	920.90
SWANTONK	KATHLEEN SWANTON	3,060.00	360.00
TARGET	TARGET		2,175.00
THECHARM	THE CHARMM'D FOUNDATION		25.00
	ADMINISTRATION		22,267.79
70	PUBLIC SAFETY		
A PLUS	A PLUS BUILDING SERVICES	12,300.00	1,360.00
ADVBUSGR	ADVANCED BUSINESS GROUP LLC	2,947.80	808.40
AIRONEEQ	AIR ONE EQUIPMENT, INC.	5,365.11	145.00
ALTERNAT	ALTERNATE POWER INDUSTRIES,	3,099.00	575.95
AMERGAS	AMERICAN GASES CORP.	533.39	17.50
ANDERPES	ANDERSON PEST CONTROL	1,054.69	68.13
AT & T	AT & T	12,909.59	1,674.09
GLOBALCO	GLOBALCOM INC	2,742.25	204.65
JGUNIFOR	J.G. UNIFORMS, INC.	7,199.02	518.10
LANERMUC	LANER, MUCHIN, DOMBROW, BECKER	3,075.91	1,223.64
LYNNCARD	LYNN CARD COMPANY		100.45
NCCPETER	NCC PETERSEN PRODUCTS	3,428.94	97.50
NORTHSHO	NORTH SHORE GAS	4,171.20	95.73
PACIFICT	PACIFIC TELEMAGEMENT SERVICE	918.00	153.00
PETTIBON	P. F. PETTIBONE & CO.	443.90	160.45
PREMIERD	PREMIER DOOR CORPORATION	3,404.18	170.00
QUILL	QUILL CORP.	1,257.51	57.94
SHERAUTO	SHERIDAN AUTO PARTS	1,308.41	457.13
STAPLES	STAPLES ADVANTAGE	1,519.07	51.23
STRENGER	H. T. STRENGER, INC.	1,467.00	101.25
THEEXCHA	THE CHEVY EXCHANGE	5,811.96	4.11
ULTRAPRI	ULTRA PRINTING		30.00
UNCOFFEE	UNITED COFFEE SERVICE, INC.	3,350.12	220.50
WAREHOUS	WAREHOUSE DIRECT	2,276.19	162.62
	PUBLIC SAFETY		8,457.37

DATE: 11/09/2016  
 TIME: 10:36:27  
 ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --  
 DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 11/14/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
GENERAL FUND			
80	PUBLIC WORKS		
A PLUS	A PLUS BUILDING SERVICES	12,300.00	320.00
ACEHARD	ACE HARDWARE		2,472.25
ALTERNAT	ALTERNATE POWER INDUSTRIES,	3,099.00	160.00
AMERUNDE	AMERICAN UNDERGROUND, INC.		13,173.79
BAKERPET	PETER BAKER & SON CO.	463,881.19	38.25
BEACON	BEACON SSI INCORPORATED	1,330.00	397.50
BURRISEQ	BURRIS EQUIPMENT CO.	2,404.96	6.92
CANOPYTR	CANOPY TREE SPECIALISTS	1,400.00	6,100.00
CARQUEST	CARQUEST OF LIBERTYVILLE	1,242.70	49.95
CITYELEC	C.E.S.	671.62	200.79
COMED	COM ED	29,830.72	4,334.04
GEATERBA	GEATER BACKHOE SERVICE		3,000.00
GLOBALCO	GLOBALCOM INC	2,742.25	45.49
LCHOSE	LAKE COUNTY HOSE AND EQUIPMENT	233.55	143.34
LECHNER	LECHNER & SONS UNIFORM RENTAL	1,542.88	121.78
MENARDS	MENARD'S	459.80	1,022.03
NAPLETON	NAPLETON LIBERTYVILLE FORD	86.44	140.00
NCCPETER	NCC PETERSEN PRODUCTS	3,428.94	109.09
NORTHSHO	NORTH SHORE GAS	4,171.20	348.69
RJNGROUP	RJN GROUP, INC	3,571.20	2,215.00
SHERWILL	THE SHERWIN-WILLIAMS CO	1,141.95	26.35
STNDRDEQ	STANDARD EQUIPMENT CO.	7,781.02	65.33
TERMINAL	TERMINAL SUPPLY CO.	401.27	325.04
UNCOFFEE	UNITED COFFEE SERVICE, INC.	3,350.12	179.85
UPS	UPS	14.46	16.60
ZARNOTH	ZARNOTH BRUSH WORKS INC.		262.60
	PUBLIC WORKS		35,274.68
REDEVELOPMENT PROGRAM FUND			
80	PUBLIC WORKS		
BAXTWOOD	BAXTER & WOODMAN	56,047.71	5,482.50
V3CONSTR	V3 CONSTRUCTION GROUP LTD		93,987.00
	PUBLIC WORKS		99,469.50
VEHICLE/EQUIP REPLACEMENT FUND			
40	REVENUES		
CURRIEMO	CURRIE MOTORS		-7,300.00
	REVENUES		-7,300.00

DATE: 11/09/2016  
TIME: 10:36:27  
ID: AP443000.WOW

-- VILLAGE OF LAKE BLUFF --  
DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 11/14/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
-----			
VEHICLE/EQUIP REPLACEMENT FUND			
70	PUBLIC SAFETY		
CURRIEMO	CURRIE MOTORS		49,712.00
HAVEYCOM	HAVEY COMMUNICATIONS, INC.	5,083.50	700.00
	PUBLIC SAFETY		50,412.00
WATER FUND			
40	REVENUES		
R0001509	IMPERIAL MOTORS		999.53
	REVENUES		999.53
80	PUBLIC WORKS		
CLCJAWA	CENTRAL LAKE COUNTY JOINT	364,836.50	47,108.88
COMED	COM ED	29,830.72	539.94
HDSUPPLY	HD SUPPLY WATERWORKS, LTD	7,610.10	846.00
LECHNER	LECHNER & SONS UNIFORM RENTAL	1,542.88	2.00
USPOSTAL	UNITED STATES POSTAL SERVICE	5,253.94	399.88
	PUBLIC WORKS		48,896.70
	TOTAL ALL DEPARTMENTS		361,235.29

# ATTACHMENT 2

**VILLAGE OF LAKE BLUFF 2016-17  
PAYROLL BREAKDOWN BY DEPARTMENT**

28-Oct-16  
**ATTACHMENT #2**

ANNUAL		FUND DEPARTMENT	MAY 2016	JUNE 2016	JULY 2016	AUGUST 2016	(1)	OCTOBER 2016	(4)	2016-17	
ACTUAL 2015-16	BUDGET 2016-17						SEPTEMBER 2016		FY15-16 Reversal	2016-17 ACTUAL BUDGET	
<b>General</b>											
370,441	383,500	Administrative	38,624.77	29,162.70	28,363.26	28,077.52	42,722.52	28,227.52	(6,575)	188,603	191,750
282,204	284,000	Finance	22,834.53	21,537.50	21,705.47	21,537.50	32,306.26	21,537.50	(5,296)	136,163	142,000
1,635,964	1,720,000	Police Sworn	117,700.52	137,103.27	125,722.61	125,588.49	177,330.52	120,402.59	(29,725)	774,123	860,000
143,896	175,000	Police Support Serv	10,419.52	11,189.68	12,590.83	12,217.15	15,803.67	10,021.12	(2,857)	69,385	87,500
60,120	67,500	Fire (Notes 2-3)	4,678.56	4,678.56	4,678.56	4,678.56	7,017.84	4,678.56	(1,170)	29,241	33,750
161,780	160,000	Community Develop	21,789.22	19,114.93	17,462.15	15,462.42	20,085.55	13,152.29	(2,780)	104,287	80,000
<b>PUBLIC WORKS:</b>											
289,313	284,500	Streets, Lighting	20,546.66	19,498.69	22,163.53	20,138.46	29,311.84	20,687.63	(4,961)	127,386	142,250
4,288	8,000	Sanitation	600.00	525.00	600.00	600.00	900.00	600.00	(150)	3,675	4,000
64,710	85,500	Forestry	5,539.02	5,251.44	5,912.77	5,384.16	8,199.69	5,588.80	(1,298)	34,578	42,750
42,619	31,500	Parks & Parkways	2,072.32	8,145.28	6,632.85	6,423.15	2,275.31	798.40	(245)	26,102	15,750
103,178	121,000	Sewer	9,210.72	9,120.64	9,214.00	9,281.04	8,887.39	8,919.57	(2,508)	52,125	60,500
14,602	9,600	Village Hall Bldg	811.16	717.12	717.12	717.12	6,072.02	717.12	0	9,752	4,800
14,602	9,600	Public Safety Bldg	811.16	717.12	717.12	717.12	1,075.68	717.12	0	4,755	4,800
13,820	5,375	Public Works Bldg	419.16	429.14	414.17	399.20	787.70	399.20	(122)	2,727	2,688
28,556	35,000	Commuter Station	2,651.13	2,673.68	2,634.35	2,743.90	4,000.88	2,631.95	(645)	16,691	17,500
226,150	207,500	<b>Water</b>	15,760.53	15,595.10	15,264.19	16,123.58	22,916.73	15,116.04	(3,737)	97,039	103,750
3,456,244	3,587,575	<b>TOTAL</b>	274,468.98	285,459.85	274,792.98	270,089.36	379,693.59	254,195.40	(62,069)	1,676,631	1,793,788

**1. The Village pays employees bi-weekly; there will be three payrolls in September 2016 and March 2017.**

**2. The Fire department volunteers are reimbursed through accounts payable in June & Dec.**

**3. The Fire Secretary is paid bi-weekly through payroll.**

**4. FY15-16 Pay Accrual Reversal is salaries paid in May 2016 but expensed/earned in April 2016.**

**5. FY16-17 Pay Accrual is salaries paid in May 2017 but expensed/earned in April 2017.**

VILLAGE OF LAKE BLUFF 2016-17  
PAYROLL BREAKDOWN BY DEPARTMENT

ATTACHMENT #2

ANNUAL		FUND DEPARTMENT	% OF	2015-16
ACTUAL 2015-16	BUDGET 2016-17		BUDGET EXPENDED	YR-TO-DATE ACTUAL
<b>General</b>				
370,441	383,500	Administrative	49.18%	183,439
282,204	284,000	Finance	47.94%	140,451
1,635,964	1,720,000	Police Sworn	45.01%	811,961
143,896	175,000	Police Support Serv	39.65%	75,289
60,120	67,500	Fire (Notes 2-3)	43.32%	28,540
161,780	160,000	Community Develop	65.18%	82,295
PUBLIC WORKS:				
289,313	284,500	Streets, Lighting	44.78%	143,016
4,288	8,000	Sanitation	45.94%	2,988
64,710	85,500	Forestry	40.44%	28,571
42,619	31,500	Parks & Parkways	82.86%	29,799
103,178	121,000	Sewer	43.08%	46,524
14,602	9,600	Village Hall Bldg	101.58%	7,806
14,602	9,600	Public Safety Bldg	49.53%	7,806
13,820	5,375	Public Works Bldg	50.73%	7,806
28,556	35,000	Commuter Station	47.69%	12,556
226,150	207,500	<b>Water</b>	46.77%	116,952
3,456,244	3,587,575	TOTAL	46.73%	1,725,798

1. The Village pays employees bi-weekly; there will be three payrolls in September 2016 and March 2017.

2. The Fire department volunteers are reimbursed through accounts payable in June & Dec.

3. The Fire Secretary is paid bi-weekly through payroll.

4. FY15-16 Pay Accrual Reversal is salaries paid in May 2016 but expensed/earned in April 2016.

5. FY16-17 Pay Accrual is salaries paid in May 2017 but expensed/earned in April 2017.

**VILLAGE OF LAKE BLUFF  
REQUEST FOR BOARD ACTION**

**Agenda Item: 6b**

**Subject:** OCTOBER 2016 FINANCIAL REPORT

**Action Requested:** RECEIPT OF FINANCIAL REPORT (Voice Vote)

**Originated By:** DIRECTOR OF FINANCE

**Referred To:** VILLAGE BOARD

**Summary of Background and Reason For Request:**

Attached for your consideration is the October 2016 Financial Report.

Highlights of this report are:

- Sales tax revenue for May-July 2016 is of \$844k is \$161k or 24% greater than May-July 2015;
- Home rule sales tax of \$282k for May-July 2016 is \$107k or 61% greater than May-July 2015;
- Income tax revenue of \$284k for May-October 2016 is 15% lower than the same period in 2015;
- Building permit revenue is \$281k and is \$62k or 18% less than May-October 2015;
- Expenditures are consistent with the budget; and
- We continue to closely monitor the actions in Springfield and assess the implications to the Village of potential changes in State-shared revenue allocations, property tax limitation changes, or pension reform become law.

**Reports and Documents Attached:**

- October 2016 Financial Report

**Village Administrator's Recommendation:** Acceptance of Report.

**Date Referred to Village Board:** 11/14/2016

VILLAGE OF LAKE BLUFF

MEMORANDUM

TO: Village President and Board of Trustees  
Drew Irvin, Village Administrator

FROM: Susan M. Griffin, Director of Finance

DATE: November 4, 2016

SUBJECT: October 2016 Monthly Report



**Treasury Report – Exhibit A**

Attached is the two page Treasury Report for October 2016. The total cash and investments in the treasury for the governmental and water funds are \$11,299,518 plus \$9,123,219 for the Police Pension Fund.

**Investment Report – Exhibit B**

Attached is the Investment Report for the month ending October 31, 2016. The par value plus interest credited to the CD's for the governmental and Water fund short-term investments is \$2,737,384. The Village investments are managed within the guidelines of the Village's Cash Management and Investment Policy.

**Budget Analysis Report – Exhibit C**

Attached is the Budget Analysis Report for October 2016. The revenues in Exhibit C reflect actual and estimated receipts. Below is more specific information about the major revenues and expenditures by fund. The General and Water Funds revenues and expenditures that exceed or are under 20% of the prior year amounts have been highlighted on Exhibit C.

**General Fund Revenues:**

**Property Tax revenue** is received predominately in June and September as the taxes are due by the first week of those months. The *total* Village tax *extension* for the 2015 property taxes (received in FY17) is \$3,193,440 with the General Fund receiving 69% or \$2,195,529 of the monies. The IMRF, FICA and Police Pension Funds receive the balance of the revenues of \$997,811. The Police Pension property taxes are recorded as a revenue in the General Fund and a transfer out of the General Fund into the Police Pension Fund in compliance with GASB.

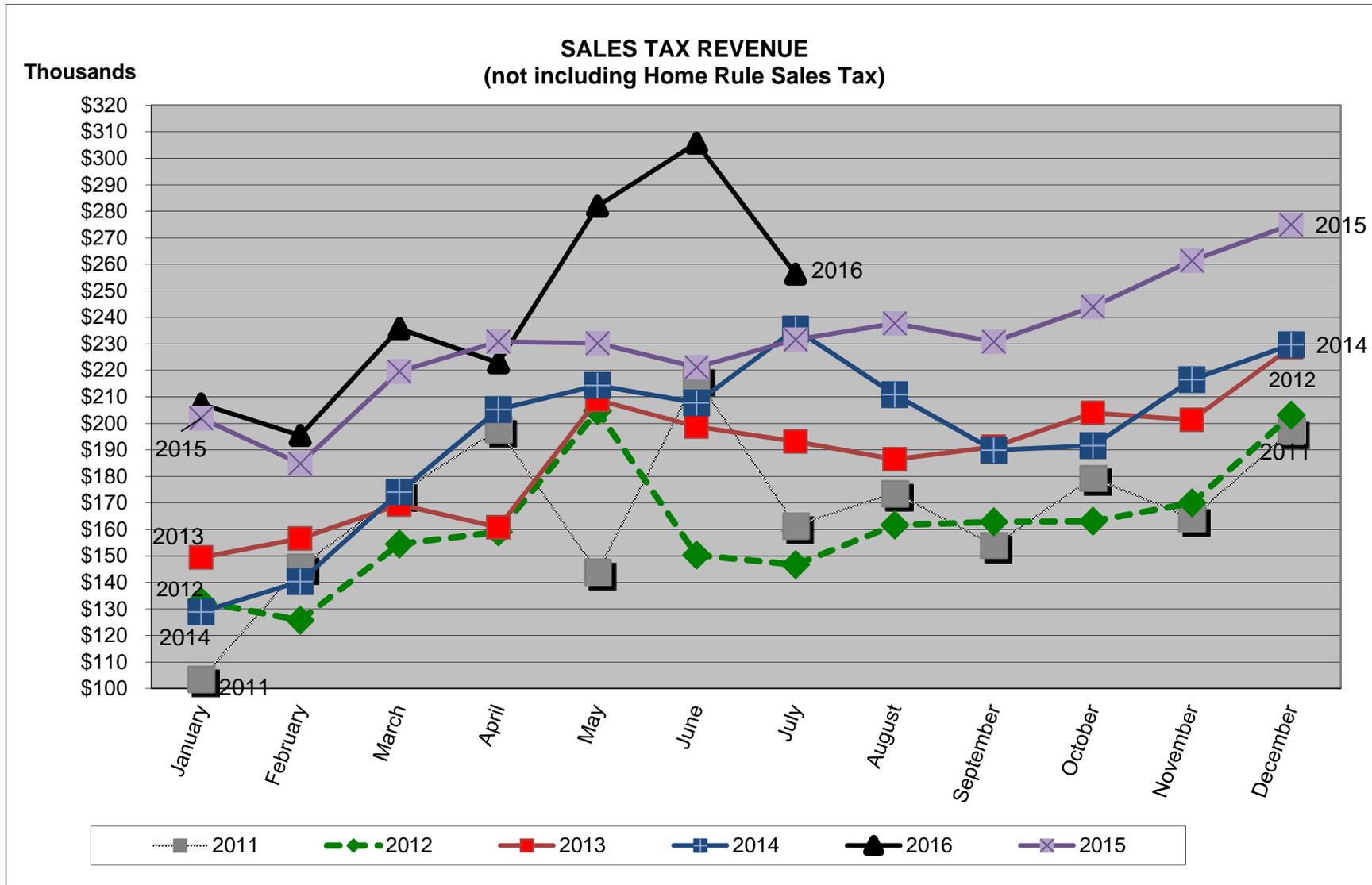
The 2015 property tax extension, received from May-December 2016 and recorded as revenue in FY2017, of \$3,193,440 is \$43,744 or 1.4% more than the 2014 extension. For the first time since 2009 the Village's EAV grew increasing by 8.8% to \$521.832 million.

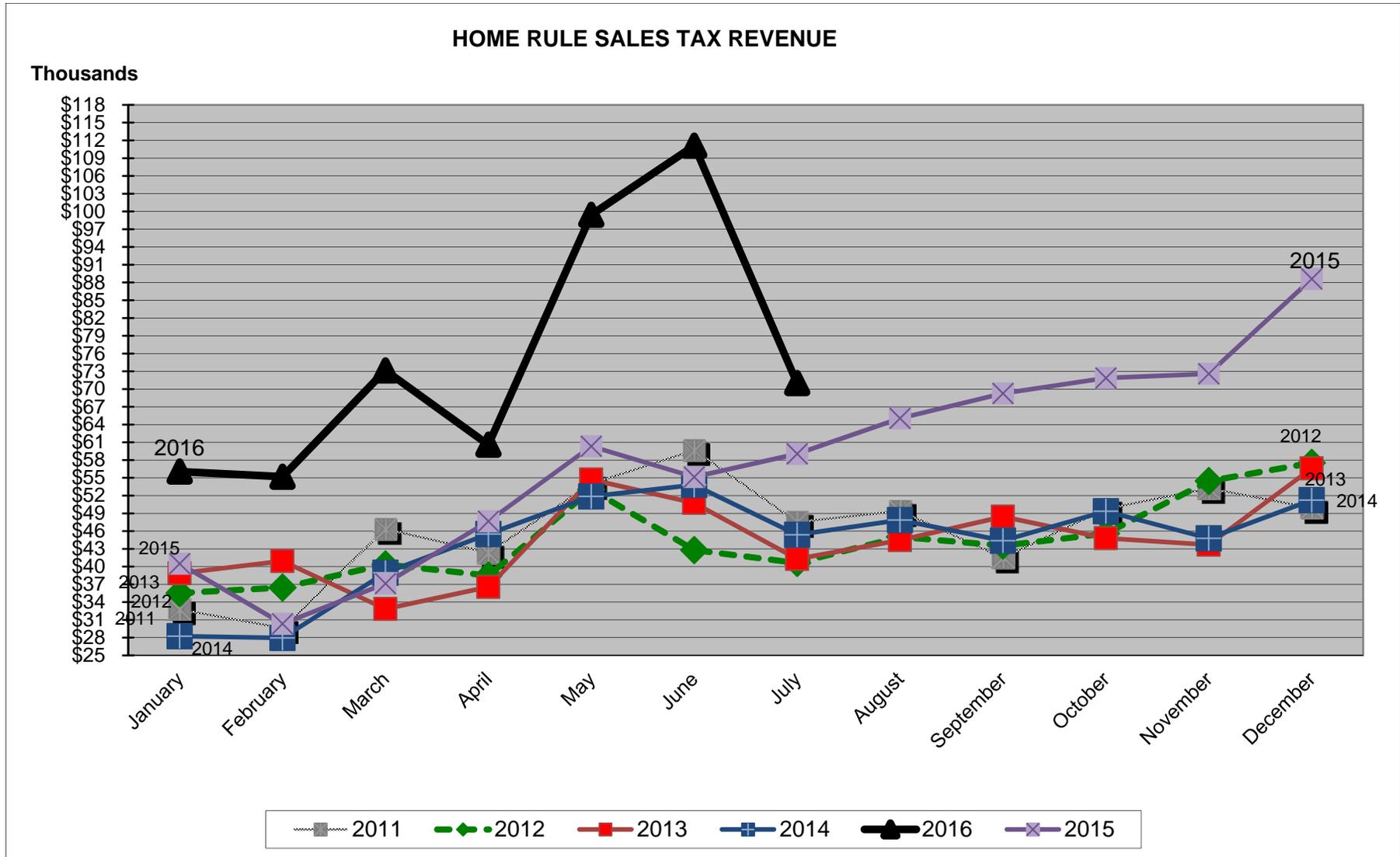
**Sales Tax Revenue** (non-home rule 1% and local use tax) is shown in table format on the next page with monthly revenues for FY17, FY16, and FY15. May-July 2016 revenue of \$843,948 is \$160,970 or 24% greater than May-July 2015. The revenue for FY16 is \$2,791,899 which is \$258,653 or 10% greater than FY15. The FY15 sales tax of \$2,533,246 is \$272,370 or 12% greater than FY14. The chart on page 3 shows the non-home rule sales tax by month for the calendar years 2011 through July 2016. August-October 2016 numbers have not been reported to the municipalities at this time. Indications are that the August sales tax numbers will reflect a decline due to a drop in auto sales.

Liability Month	FY2016-17 Revenue (A)	FY2015-16 Revenue (B)	\$ Change FY16 to FY17 (A-B)	FY2014-15 Revenue (C)	\$ Change FY15- FY16 (B-C)
May 2016	\$ 281,889	\$ 230,253	\$ 51,636	\$ 214,330	\$ 15,923
June	\$ 305,734	\$ 221,167	\$ 84,567	\$ 207,740	\$ 13,427
July	\$ 256,325	\$ 231,558	\$ 24,767	\$ 235,549	(\$ 3,991)
August		\$ 237,694		\$ 210,817	\$ 26,877
September		\$ 229,733		\$ 189,923	\$ 39,810
October		\$ 243,811		\$ 191,588	\$ 52,223
November		\$ 261,349		\$ 216,524	\$ 44,825
December		\$ 274,963		\$ 229,680	\$ 45,283
January 2017		\$ 207,309		\$ 201,909	\$ 5,400
February		\$ 195,430		\$ 184,808	\$ 10,622
March		\$ 235,774		\$ 219,534	\$ 16,240
April		\$ 222,858		\$ 230,844	(\$ 7,986)
<b>FY Total</b>	<b>\$843,948</b>	<b>\$2,791,899</b>	<b>\$160,970</b>	<b>\$2,533,246</b>	<b>\$ 258,653</b>
FY Monthly Average	\$ 281,316	\$232,658		\$211,104	

**Home rule sales tax** became effective January 1, 2006 with actual receipts shown below. By statute this 1% tax does not apply to food/medicines and titled products such as autos. May-July 2016 home rule sales tax is \$107,025 or 61% higher than the May-July 2015. The home rule sales tax revenue for FY16 of \$786,893 is \$242,621 or 45% higher than FY15. The FY15 home rule sales tax of \$544,272 is \$18,839 or 3.6% more than FY14 revenue. The chart on page 4 shows the home rule sales tax by month for the calendar years 2011 through July 2016. August-October 2016 numbers are not available at this time.

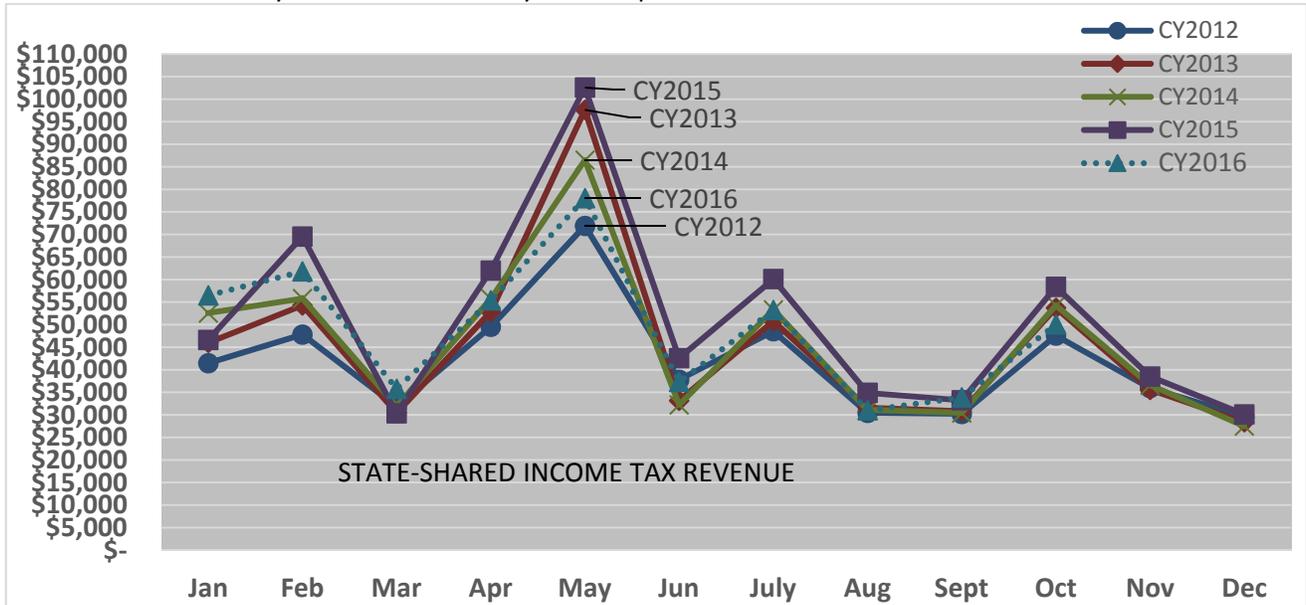
Home Rule Sales Tax By Liability Month	FY2016-17 Revenue (A)	FY2015-16 Revenue (B)	\$ Change FY16 to FY17 (A-B)	FY2014-15 Revenue (C)	\$ Change FY15 to FY16 (B-C)
May 2016	\$ 99,436	\$ 60,325	\$ 39,111	\$ 51,864	\$ 8,461
June	\$111,112	\$ 55,143	\$ 55,969	\$ 53,809	\$ 1,334
July	\$ 71,001	\$ 59,056	\$ 11,945	\$ 45,382	\$ 13,674
August		\$ 65,060		\$ 47,867	\$ 17,193
September		\$ 69,262		\$ 44,378	\$ 24,884
October		\$ 71,862		\$ 49,349	\$ 22,513
November		\$ 72,579		\$ 44,780	\$ 27,799
December		\$ 88,604		\$ 51,229	\$ 37,375
January 2017		\$ 56,058		\$ 40,487	\$ 15,571
February		\$ 55,196		\$ 30,334	\$ 24,862
March		\$ 73,149		\$ 37,121	\$ 36,028
April		\$ 60,599		\$ 47,672	\$ 12,927
<b>FY Total</b>	<b>\$281,549</b>	<b>\$786,893</b>	<b>\$107,025</b>	<b>\$544,272</b>	<b>\$242,621</b>
<b>FY Monthly Average</b>	<b>\$ 93,850</b>	<b>\$ 65,574</b>		<b>\$ 45,356</b>	





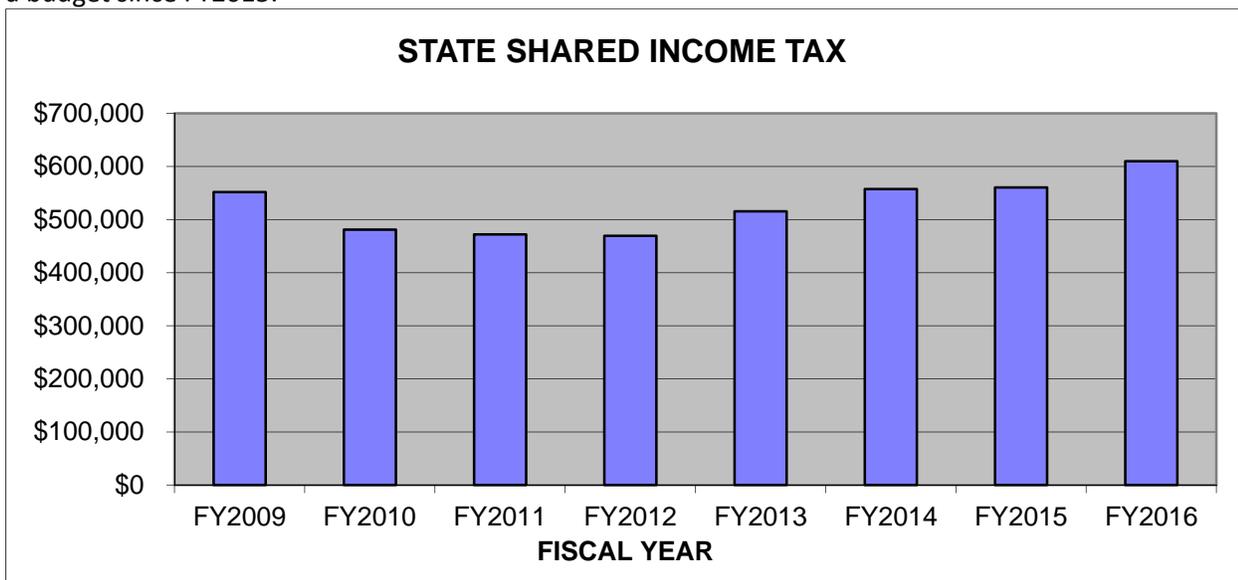
**Other Taxes** category encompasses state income, personal property replacement, and the demolition tax.

The actual income tax revenue for May-October 2016 at \$283,518 is 15% less than the same period in 2015. May 2015-April 2016 (FY16) at \$609,807 is 8.8% higher than FY15 at \$560,382. Below is a chart showing the income tax revenues by month from January 2012-September 2016.



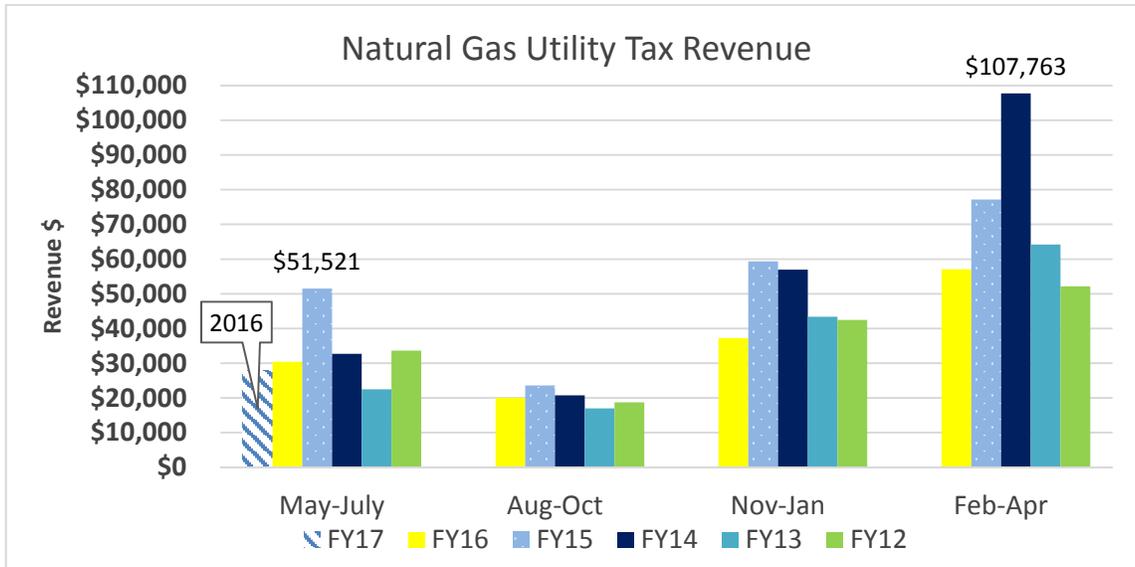
According to the Illinois Municipal League, the 36% jump in the May 2013 receipts were an aberration caused partly by individuals and corporations reporting capital gains income in anticipation of significant changes in Federal tax policy. The revenue for May 2015 is \$102,570 or 5% more than June 2013. Again this could be an increase in capital gains.

The following page shows a bar graph of the income tax revenue by fiscal year for FY09-FY16. Fiscal year 2016 total revenue of \$609,807 is the highest year in over 20 years. However, this source of revenue is one that is likely to decline if the State revises the formula for sharing income tax revenue with local municipalities. No word yet with any conclusive plans regarding changes to the municipal share as the State still has not finalized a budget since FY2015.



**Utility Taxes** category is comprised of a tax on electric, natural gas, and telecommunications usage. The tax is 5% of the distribution, supply, furnishing or sale of natural gas and electricity consumed within the Village with the electric tax being based on tiers of kilowatt hours usage. The telecommunications tax is 5% of the gross charge for the act or privilege of originating or receiving telecommunications in the Village and all services rendered in connection therewith.

**North Shore Gas** utility tax revenues are received quarterly in June (for February-April), September (for May-July), December (for August-October), and March (for November-January). Below is a chart showing the natural gas tax revenues by quarter for the past 6 years.



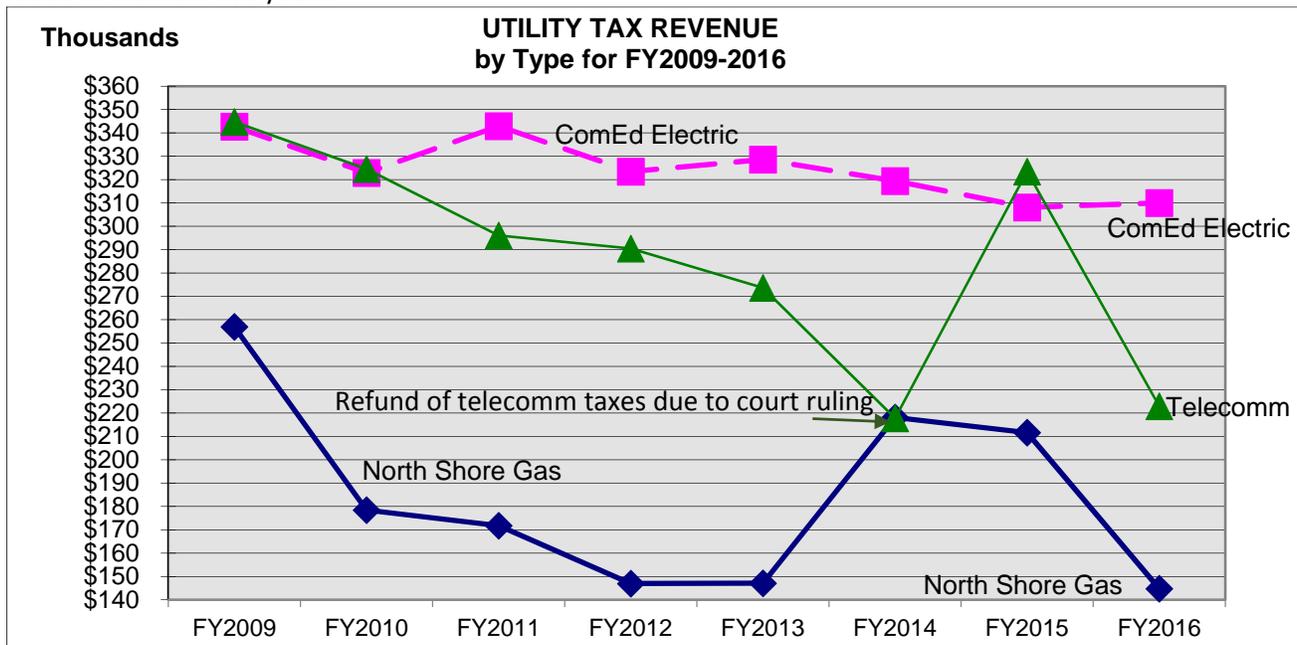
The February-April 2014 quarter amount of \$107,763 was 68% greater than the same quarter in 2013. This is attributed to the increase in natural gas consumption for building heating because of the subzero temperatures experienced in the Midwest during the winter of 2014. This cooler weather pattern is assumed to be partly the reason for the May-July 2014 amount of \$51,521 which is the highest amount received for the summer quarter since at least 1996. May-July 2015 tax of \$30,411 is consistent with the same quarters in previous years, except for 2014. The August-October 2015 tax of \$20,059 is slightly less than the prior year. The November 2015-January 2016 tax of \$37,234 is 37% less than the same period the prior year consistent with the low fuel prices and mild winter weather. Below is a table showing the natural gas tax revenue by fiscal year with the dollar and percentage change from the prior year.

Fiscal Year	Total Natural Gas Tax Revenue	\$ Change from PY	% Change from PY
16	\$144,777	(\$66,851)	(32%)
15	\$211,628	(\$ 6,501)	(3%)
14	\$218,129	\$71,057	48%
13	\$147,072	\$ 128	---
12	\$146,944	(\$24,832)	(14%)

**ComEd electric tax** actual revenue of \$144,511 for May-September 2016 (FY17) is 10% higher than the \$131,751 for the same period in 2015. FY16 at \$310,025 is 0.6% greater than \$308,147 for FY15. FY15 of \$308,147 is \$11,309 or 3.5% less than the \$319,456 revenue for FY14. The FY14 revenue was \$9,178 or 2.8% less than FY13 revenue of \$328,634.

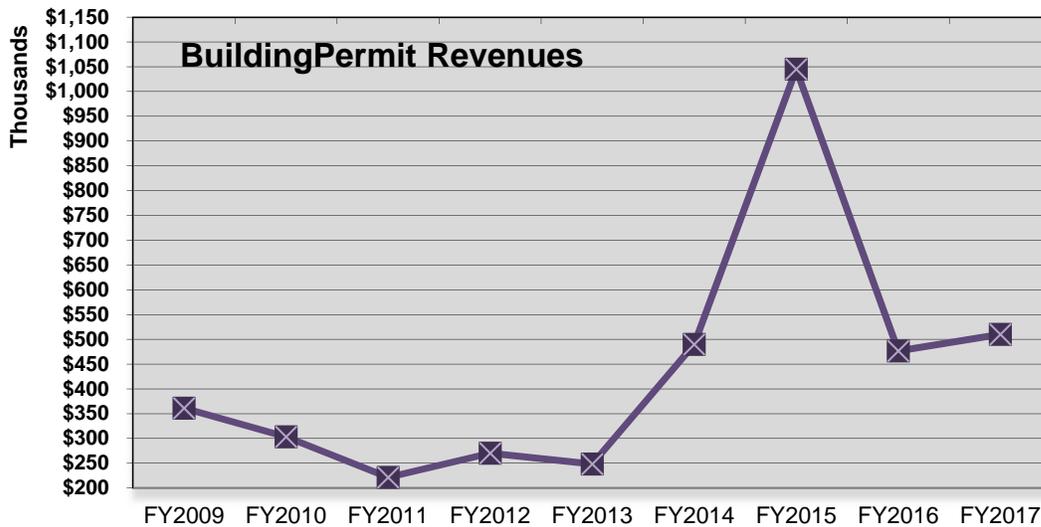
Actual **telecomm taxes** are remitted to the Village by the State; actual receipts lag about 3-4 months from the liability period. The May-July 2016 (FY17) revenue of \$51,759 is \$4,272 or 8% less than the May-July 2015 of \$56,031. The FY16 revenue of \$222,923 is 18.5% less than the FY15 revenue of \$273,612. In April 2013 the State notified the Village that a large telecommunications carrier was ordered to seek refunds from the states on behalf of customers that were charged telecomm taxes on transactions that were not properly taxable under federal and state laws. Illinois municipalities were advised that a significant portion of the State refunds involved proceeds that were distributed to local governments. The Village's portion of the recovery of distributions was \$32,792. While the State recovered these funds over an equal amount each month for a year during FY15, the Village reduced its FY14 telecommunications tax revenue by this amount. After this adjustment, FY14 revenue is \$217,745; \$55,867 or 25.7% less than FY13 revenue of \$273,612. The FY15 revenue is \$231,348 compared to \$217,745 for FY14 (after taking into account the refundable adjustment noted above) which represents a 6.2% increase.

Below is a chart showing the telecommunications (from various sources), ComEd electric, and the North Shore natural gas utility taxes by fiscal year. Upon review of this chart, it is clear that all three of these revenue sources are well below their pre-2008-2009 amounts. Given the more efficient appliances, consumer conservation habits, and the lower price of fuel, projections are that this source will not likely rise to those levels in the next five years.



**Building Permit** revenue for May-October 2016 is \$280,938 compared to \$343,485 for the same period in 2016. This represents \$62,547 or 18% less revenue in FY17 than FY16 due to a building permit for a residence on Ravine Ave with a construction value of \$2.48 million which resulted in about \$40k more in building permit fees in July 2015 and a \$29k permit fee in October 2015 for the Knauz Motors exterior remodeling project. FY15 ended the year 113% more than the receipts for FY14 due to the Target development, Heinen's remodeling of the Dominick's store and two large residences in Lansdowne.

On the next page is a graph of the building permit revenues since FY09 through FY2016 with an estimate for FY2017.



**Sewer charge** revenue for May-October 2016 is \$77,826 which is \$74 more than \$77,752 for the same period in 2015. The sewer charge is billed at the rate of \$1.10 per thousand gallons of water used with a credit during the billing months of August-October for water presumed for lawn irrigation purposes.

**General Fund Expenditures:**

The May-October 2016 expenditures of \$4.38 million is \$74k lower than the same period in 2015 due to less capital outlay from last year netted against an increase in interfund transfers. A decrease in road repaving expenditures this summer accounts for the reduction in the Streets division and Capital category from the prior fiscal year-to-date. The Fire department expenditures increase is attributed to a timing difference in the payment of the ambulance invoice in the amount of \$64,821 and the share of the dispatching costs of \$56,240 for the first quarter FY17 calls. The FY16 service invoices were paid in December 2015.

Interfund transfers are for the Police Pension property taxes, Vehicle Replacement contributions, and the 2012 Refunding Bonds debt payment. Refunding bond interest is paid in June and December with the principal payment in December each year.

**Water Sales Revenue:**

The Water sales in dollars for May-October 2016 is \$681,683 compared to \$622,224 for the same period in 2015. This difference of \$59,459 is attributed to the rate change effective May 1, 2016 from \$6.95 to \$7.10 per thousand gallons of water consumed in the amount of \$12,754, the increase in billed consumption of 6.567 mg accounts for \$46,629 of the change in revenue, and \$76 is applicable to customer charge and hydrant usage billings. Billed consumption was 91.596 million gallons (mg) in May-October 2016 compared to 85.029 mg in May-October 2015.

**Water Purchases Expense:**

*This has not been updated as the October water consumption information was not provided to the Village in time for this report. This will be updated and provided to the Board on Monday, November 14<sup>th</sup>.*

Water purchases for May-September 2016 are 117.546 mg compared to 108.600 mg for May-September 2015. Effective May 1, 2016, CLCJAWA increased the wholesale water rate from \$2.68 to \$2.73 per 1,000 gallons of water purchased. The increase in water purchased during this period of 8.946 mg accounted for \$24,423 in cost and the rate increase added \$5,430 for a total increase of \$29,853 in water purchase expense from \$291,048 in 2015 to \$320,901 in 2016.

**Water Consumption to Purchases Analysis:**

*This has not been updated as the October water consumption information was not provided to the Village in time for this report. This will be updated and provided to the Board on Monday, November 14<sup>th</sup>.*

Because of the lag in water billings to water *purchased* as the Village only bills 1/3<sup>rd</sup> of the community each month, a comparison of water *purchased* for the six month period of January-June to water billed from April-September matches more closely allowing for a better analysis of the unbilled water ratio. Water billed from April-September 2016 represents 73% of the *purchases* from January-June 2016. For the same periods in 2015, water billed represents 68% of water *purchased*. This leaves an unbilled and unaccounted for amount of 27% in 2016 compared to 32% in 2015. Part of this unbilled percentage is due to the fact that it takes the meter reader about 3 weeks to finish reading the entire monthly billing area. This means that residents in the same billing month can have reading dates that range from the 20<sup>th</sup> of a month to the about the 10<sup>th</sup> of the subsequent month making billing comparisons even more complex.

**Special Revenue, Capital Projects, and Debt Service Funds:**

The revenues and expenditures for these funds are consistent with their specified purpose. The IMRF and FICA funds expenditures are financed by property tax revenues. The Motor Fuel Tax Fund (MFT) receives allotments each month from the state to be used exclusively for roadway improvements. In FY17 and FY16 all road improvements are expensed in the General Fund. The Redevelopment Fund budget of \$250k is for the Moffett Road box culvert improvement project.

**VILLAGE OF LAKE BLUFF  
REQUEST FOR BOARD ACTION**

**Agenda Item: 9a**

**Subject:** APPOINTMENT TO VARIOUS ADVISORY BOARDS AND COMMISSIONS

**Action Requested:** APPROVAL OF APPOINTMENT (Voice Vote)

**Originated By:** VILLAGE PRESIDENT

**Referred To:** VILLAGE BOARD

**Summary of Background and Reason for Request:**

Subject to the consent of the Board of Trustees, the Village President appoints members to the Village's various advisory Boards and Commissions. Recently, Stephen Rappin resigned from the Architectural Board of Review ("ABR") creating a vacancy on the Commission. Village President O'Hara recommends the appointment of Julie Wehmeyer to fill the available position. If the proposed appointment is approved, Ms. Wehmeyer's term will expire on April 30, 2018.

**Village President's Recommendation:** Approval of Appointment.

**Date Referred to Village Board:** 11/14/2016

**VILLAGE OF LAKE BLUFF  
REQUEST FOR BOARD ACTION**

**Agenda Item: 11**

**Subject:** AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO HUNTER FITNESS AND NUTRITION, INC. TO OPERATE A PHYSICAL FITNESS FACILITY AT 37 SHERWOOD TERRACE, UNITS 132-133 IN THE VILLAGE'S L-1 LIGHT INDUSTRY DISTRICT

**Action Requested:** SECOND READING APPROVAL OF ORDINANCE (Roll Call)

**Originated By:** HUNTER FITNESS AND NUTRITION, INC.

**Referred To:** JOINT PLAN COMMISSION AND ZONING BOARD OF APPEALS

**Summary of Background and Reason For Request:**

On September 20, 2016 the Village received a complete zoning application from Hunter Fitness and Nutrition, Inc. (Petitioner) requesting a Special Use Permit (SUP) to operate a physical fitness facility at 37 Sherwood Terrace, Units 132-133 (Property). The Petitioner will offer physical fitness services in small groups (8 to 16 people) and offer personal training, specialty training, and special classes (boot camps, seniors, etc.). At the conclusion of the public hearing on October 19<sup>th</sup> the Plan Commission and Zoning Board of Appeals (PCZBA) unanimously recommended the Village Board approve the request for a SUP to allow the Petitioner to operate a physical fitness facility at the Property pursuant to operations outlined in the zoning application.

Earlier this year the Village Board approved an amendment to the Zoning Code allowing physical fitness facilities as a special use in the L-1 Zoning District and granted a SUPs to Vlad's Gym, a personal trainer operating at 910 Sherwood Drive, as well as Lyft Health and Fitness at 960 North Shore Drive.

The Village Board approved first reading of the ordinance at its meeting on October 24, 2016. Village Staff will be available at the meeting to answer questions from the Board.

**Reports and Documents Attached:**

1. Ordinance Granting the Petitioner a SUP to Operate a Physical Fitness Facility at the Property; and
2. PCZBA Staff Report (with attachments) Dated October 14, 2016.

**PCZBA's Recommendation:** Approval of the Ordinance.

**Village Administrator's Recommendation:** Consideration of Second Reading of the Ordinance.

**Date Referred to Village Board:** 11/14/2016

---

**ORDINANCE NO. 2016-\_\_**

---

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT  
TO HUNTER FITNESS AND NUTRITION, INC. TO  
OPERATE A PHYSICAL FITNESS FACILITY  
AT 37 SHERWOOD TERRACE, UNITS 132-133  
IN THE VILLAGE'S L-1 LIGHT INDUSTRY DISTRICT**

Passed by the Board of Trustees, \_\_\_\_\_, 2016

Printed and Published, \_\_\_\_\_, 2016

Printed and Published in Pamphlet Form  
by Authority of the  
President and Board of Trustees

VILLAGE OF LAKE BLUFF  
LAKE COUNTY, ILLINOIS

I hereby certify that this document  
was properly published on the date  
stated above.

---

Village Clerk

ORDINANCE NO. 2016-\_\_

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT  
TO HUNTER FITNESS AND NUTRITION, INC. TO  
OPERATE A PHYSICAL FITNESS FACILITY  
AT 37 SHERWOOD TERRACE, UNITS 132-133  
IN THE VILLAGE'S L-1 LIGHT INDUSTRY DISTRICT**

**WHEREAS**, Hunter Fitness and Nutrition, Inc. ("**Applicant**") has applied for a special use permit pursuant to Section 10-4-2E of the Lake Bluff Zoning Regulations to allow for the operation of a physical fitness facility ("**Facility**") at 37 Sherwood Terrace, Units 132-133, Lake Bluff, Illinois ("**Premises**"), which Premises is located in the Village's L-1 Light Industry District and is legally described on **Exhibit A** attached to this Ordinance ("**Subject Property**"); and,

**WHEREAS**, following a public hearing, the Lake Bluff Joint Plan Commission and Zoning Board of Appeals ("**PCZBA**") recommended that the Village Board grant a special use permit for operation of the Facility in the Premises ("**Special Use Permit**"); and,

**WHEREAS**, the President and Board of Trustees have determined that it would be in the best interest of the Village to grant the requested special use permit in accordance with, and subject to, the conditions, restrictions, and provisions of this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS, as follows:**

**Section 1. Recitals.**

The foregoing recitals are incorporated into this Ordinance as findings of the President and Board of Trustees.

**Section 2. Public Hearing.**

A public hearing to consider the Applicant's request for the Special Use Permit was duly advertised on or before September 27, 2016 in *The Lake County News-Sun*, and was held by the PCZBA on October 19, 2016, on which date the PCZBA recommended that the Village Board grant the Special Use Permit subject to the conditions set forth in this Ordinance.

**Section 3. Special Use Permit.** Subject to and contingent upon the conditions, restrictions, and provisions set forth in Section 4 of this Ordinance, a special use permit is hereby granted, pursuant to Section 10-4-2E of the Lake Bluff Zoning Regulations, to allow the operation of the Facility in the Premises on the Subject Property.

**Section 4. Conditions.**

The special use permit granted in Section 3 of this Ordinance is expressly subject to and contingent on each of the following conditions, restrictions, and provisions:

A. **Compliance with Application.** The Facility must be operated in substantial accordance with the Applicant's application for a special use permit and accompanying documents, attached to this Ordinance as **Exhibit B** ("**Application**").

B. Compliance with Applicable Law. In addition to the other specific requirements of this Ordinance, the Facility, and all of the operations and activities on and in the Premises and the Subject Property shall comply at all times with all applicable federal, state, and Village statutes, ordinances, resolutions, rules, codes, and regulations.

**Section 5. Failure to Comply with Conditions.**

Upon failure or refusal of the Applicant to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, the approval granted in Section 3 of this Ordinance will, at the sole discretion of the Village Board of Trustees, by ordinance duly adopted, be revoked and become null and void.

**Section 6. Binding Effect; Non-Transferability.**

The privileges, obligations, and provisions of each and every section and provision of this Ordinance are for the sole benefit of and bind the Applicant, unless otherwise explicitly set forth in this Ordinance. Nothing in this Ordinance will be deemed to allow this Ordinance to be transferred to any person or entity other than the Applicant without a new application for approval.

**Section 7. Effective Date.**

A. This Ordinance will be effective only upon the occurrence of all of the following events:

1. Passage by the Board of Trustees of the Village of Lake Bluff in the manner required by law;
2. Publication in pamphlet form in the manner required by law; and
3. The filing by the Applicant with the Village Clerk, for recording in the Office of the Lake County Recorder of Deeds, of an unconditional agreement and consent to accept and abide by all of the terms, conditions, and limitations set forth in this Ordinance. The unconditional agreement and consent must be executed by the Applicant. The unconditional agreement and consent must be substantially in the form attached to this Ordinance as ***Exhibit C***.

B. In the event that the Applicant does not file with the Village Clerk the unconditional agreement and consent required by Paragraph 7.A.3 of this Ordinance within 60 days after the date of final passage of this Ordinance, the Village Board of Trustees will have the right, in their sole discretion, to declare this Ordinance null and void and of no force or effect.

[SIGNATURE PAGE FOLLOWS]

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

**AYES:**            ( )

**NAYS:**            ( )

**ABSTAIN:**       ( )

**ABSENT:**        ( )

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**FIRST READING:**            October 24, 2016

**SECOND READING:**

**PASSED:**

**APPROVED:**

**PUBLISHED IN PAMPHLET FORM:**

**EXHIBIT A**

**Legal Description of the Subject Property**

LOT 6 IN UNIT 2 IN NORTH SHORE INDUSTRIAL AND RESEARCH CENTER, BEING A SUBDIVISION OF LOT "A" IN NORTH SHORE INDUSTRIAL AND RESEARCH CENTER, UNIT 1, LOCATED IN PARTS OF SECTIONS 19 AND 20, TOWNSHIP 44 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT ON UNIT 2 OF NORTH SHORE INDUSTRIAL AND RESEARCH CENTER RECORDED APRIL 7, 1969 AS DOCUMENT 1416589, IN BOOK 46 OF PLATS, PAGE 43, IN LAKE COUNTY, ILLINOIS.

Commonly known as 37 Sherwood Terrace, Units #132-133, Lake Bluff, IL

**EXHIBIT B**

**Zoning Application**

**EXHIBIT C**

**Unconditional Agreement and Consent**

**Applicant's Unconditional Agreement and Consent**

TO: The Village of Lake Bluff, Illinois (" ***Village***):

**WHEREAS**, Hunter Fitness and Nutrition, Inc. ("***Applicant***") has applied for a special use permit pursuant to Section 10-4-2E of the Lake Bluff Zoning Regulations to allow for the operation of a physical fitness facility ("***Facility***") at 37 Sherwood Terrace, Units 132-133, Lake Bluff, Illinois ("***Premises***"), which property is located in the Village's L-1 Light Industry District ("***Subject Property***"); and,

**WHEREAS**, following a public hearing, the Lake Bluff Joint Plan Commission and Zoning Board of Appeals ("***PCZBA***") recommended that the Village Board grant a special use permit for operation of the Facility in the Premises ("***Special Use Permit***"); and,

**WHEREAS**, Ordinance No. 2016-\_\_\_, adopted by the President and Board of Trustees of the Village of Lake Bluff on \_\_\_\_\_, 2016, ("***Ordinance***") grants the requested Special Use Permit for the Subject Property, subject to certain modifications, conditions, restrictions, and provisions; and,

**WHEREAS**, Subsection 7.B of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Applicant files with the Village Clerk, within 60 days following the passage of the Ordinance, its unconditional agreement and consent to accept and abide by each of the terms, conditions and limitations of the Ordinance.

**NOW, THEREFORE**, the Applicant agrees and covenants as follows:

1. The Applicant hereby unconditionally agrees to accept, consent to, and abide by all of the terms, conditions, restrictions, and provisions of the Ordinance.
2. The Applicant acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, has considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.
3. The Applicant acknowledges and agrees that the Village is not, and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's issuance of any permits for the use of the Subject Property, including, without limitation, the Special Use Permit granted in the Ordinance, and that the Village's issuance of any such permits does not, and will not, in any way, be deemed to insure the Applicant against damage or injury of any kind and at any time.
4. The Applicant agrees to and does hereby hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in

connection with the operation and use of the Subject Property or the Village's adoption of the Ordinance granting the Special Use Permit set forth in the Ordinance.

Dated: \_\_\_\_\_, 2016.

ATTEST:

**HUNTER FITNESS AND NUTRITION, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

VILLAGE OF LAKE BLUFF

Memorandum

**TO:** Chair Kraus and Members of the Joint Plan Commission & Zoning Board of Appeals  
**FROM:** Brandon Stanick, Asst. to the Village Administrator  
**DATE:** October 14, 2016  
**SUBJECT:** **Agenda Item #4** - Physical Fitness Facility Special Use Permit Request for 37 Sherwood Terrace, Units #132-133

<b>Applicant Information:</b>	Hunter Fitness and Nutrition, Inc. (Petitioner)
<b>Location:</b>	37 Sherwood Terrace, Units #132-133
<b>Requested Action:</b>	Request for a Special Use Permit
<b>Public Notice:</b>	<i>Lake County News Sun</i> – September 27, 2016
<b>Existing Zoning:</b>	Light Industry District (L-1)
<b>Purpose:</b>	Request for a Special Use Permit to operate a physical fitness facility in the L-1 District.
<b>Tenant Space:</b>	3,780 sq. ft.
<b>Existing Land Use:</b>	L-1 District – multi-tenant building with office and service uses
<b>Surrounding Land Use:</b>	<ul style="list-style-type: none"> <li>• North: Vacant lot</li> <li>• East: Forest Preserve across US Rt. 41</li> <li>• South: Auto Dealer</li> <li>• West: Multi-Tenant Office</li> </ul>
<b>Comprehensive Plan Land Use Objective:</b>	Enhance and maximize economic return to the Village in a manner compatible with existing uses.
<b>Zoning History:</b>	Not applicable
<b>Applicable Land Use Regulations:</b>	<ul style="list-style-type: none"> <li>• Section 10-4-2E: Special Use Permits</li> </ul>

Background and Summary

On September 20, 2016 the Village received a zoning application from Hunter Fitness and Nutrition, Inc. (Petitioner) seeking a Special Use Permit (SUP) to allow the operation of a physical fitness facility at 37 Sherwood Terrace, Units #132-133.

## Zoning Analysis

---

The Petitioner will operate a physical fitness facility in a multi-tenant building mainly comprised of office and service uses. According to the Petitioner, the physical fitness services are provided in groups of 8 to 16 people. Also, in addition to small group training, the Petitioner will provide personal training, specialty training (yoga, sports massage, etc.), and special classes (boot camps, seniors, etc.). The Petitioner states as part of the submittal that 1,160 sq. ft. of space will be used for office and 2,620 sq. ft. for the gym.

According to the Petitioner the hours of operation will be:

<b>Hours of Operation:</b>
<b>Monday - Friday:</b> 5:00 a.m. to 8:00 p.m.
<b>Saturday:</b> 8:00 a.m. to 12:00 p.m.
<b>Sunday:</b> Closed (depends on future demand)

Due to the nature of the business Staff anticipates regular deliveries to the building will be minimal, if any.

Required parking in the L-1 Zoning District for production, assembly and office uses is 1 space per 600 sq. ft. of floor area. The building is 35,458 sq. ft. in size and requires 59 spaces; there are currently 71 total spaces.

There will be minimal impact to public utilities as adequate water and sewer services are currently available. Sanitation service will be provided by the property owner's contractor.

Village Staff does not anticipate any irregular police and/or fire service impacts.

The PCZBA may recall its consideration of SUPs earlier this year of two separate fitness facilities: Vlad's Gym, Inc. (personal training) and Lyft Health & Fitness (*CrossFit* and weight training). The ordinances approving the SUPs for these businesses are provided as attachments.

The Petitioner has provided statements addressing the standards for SUPs in the attached zoning application. The PCZBA should consider if the Petitioner's statements and submitted materials satisfy the established standards for SUPs.

## PCZBA Authority

---

The PCZBA has authority to:

- Recommend the Village Board approve, approve with conditions or deny the request for:
  - a SUP to operate a physical fitness facility at 37 Sherwood Terrace, Units #132-133.

## **Recommendation**

---

Following the public hearing to consider the requests, the PCZBA should take one of the following actions:

- If more information is required, continue the public hearing to a date certain to allow the Petitioner to provide additional information.
- If more information is not required, vote to recommend the Village Board approve, approve with conditions or deny the request for:
  - a SUP to operate a physical fitness facility at 37 Sherwood Terrace, Units #132-133.

## **Attachments**

---

- Petitioner's zoning application and related material; and
- Ordinances #2016-03 (Vlad's Gym) and #2016-21 (Lyft Health & Fitness).

If you should have any questions concerning the information provided in this memorandum, please feel free to contact me at 847-283-6889.

John Chris Hunter  
Hunter Fitness and Nutrition Inc.  
280 Anita Terrace Apt# 204  
Antioch  
September 14, 2016



Lake Bluff Village

Dear Lake Bluff Village :

I am writing to request the opportunity to have our business plan be reviewed so that Hunter Fitness and Nutrition Inc. can be considered for a special permit that will allow us to use a facility that is currently zoned for industrial use to be used as a gym.

The plan outlines our goals and strategy as that will be bring a positive impact to the Lake Bluff community including fitness and additional revenue to the village.

Sincerely,

A handwritten signature in black ink, located below the word "Sincerely,". The signature is stylized and cursive, appearing to read "John Chris Hunter". It is written over a faint, illegible stamp or watermark.

John Chris Hunter  
Hunter Fitness and Nutrition Inc.

## **Executive Summary**

This business plan was compiled to confirm the sustainability of the new program; and to ensure that the revenues would build confidence with potential investors on their return. In order to complete an accurate review, several areas were analyzed including project goals, risks, implementation, and a competitive analysis to evaluate Hunter Fitness and Nutrition Inc. CrossFit's market position.

## **Company Information**

CrossFit is a rapidly growing worldwide grassroots fitness movement. Combining gymnastics (calisthenics) with multi-joint weightlifting, interval training, and aerobic training, it approaches fitness as a contest against oneself. Workouts are measured by objective criteria like wattage, time, weight lifted, repetitions, or force, instead of repetitive "body part splits." Highly addictive, CrossFit focuses on perfection of form, a high frequency of variance in movement, a high intensity level over a short time period, and fun.

Hunter Fitness and Nutrition Inc. CrossFit is comprised of certified personal trainers through the National Academy of Sport Medicine (NASM), CrossFit certified trainers, and a Krav Maga certified instructor through Krav Maga Worldwide.

Hunter Fitness and Nutrition Inc. will be Lake Bluff's provider of high-level fitness training. Our philosophy is to teach people to move better through practice; to use novelty and intensity to create a fun environment of constant progress; to maintain education as our primary goal for both coaches and clients.

We are a service based business drawing revenue primarily from membership fees, personal training, special services (Yoga, sports massage, etc.) and special classes (boot camps, seniors, etc.). Additional income will come in from a pro shop (adding in phase III) that will sell shirts, shorts, and other fitness related accessories. A full line of supplements could be added if the interest for the athletes is there. There may also be opportunities to partner with other fitness based businesses that do not have resources to offer CrossFit such as martial arts studios and local corporations that do not have onsite fitness rooms.

Hunter Fitness and Nutrition Inc. will be opening with two employees and plan to expand to additional 3-6 part-time trainers as memberships increase and speciality classes are started.

Hours of operation will be from 5am to 8pm. Class schedule will be 5am, 6am, and 7am followed by open gym then classes with start up again at 5pm, 6pm, and 7pm. Hunter Fitness and Nutrition Inc. will continue to offer new classes as demographic targets are realized, as an example after noon classes for seniors/ stay at home parents as well as after school programs for kids to combat the obesity epidemic with today's youth.

## **Competition**

Buying into the CrossFit affiliation does not put geographical limits on where a "box" can open in regards to other locations that are currently open. Crossfit focuses heavily on building community and healthy competition. Hunter Fitness and Nutrition Inc. has done research and found that there are four CrossFit boxes within 25 miles with an average membership price of \$140 per month.

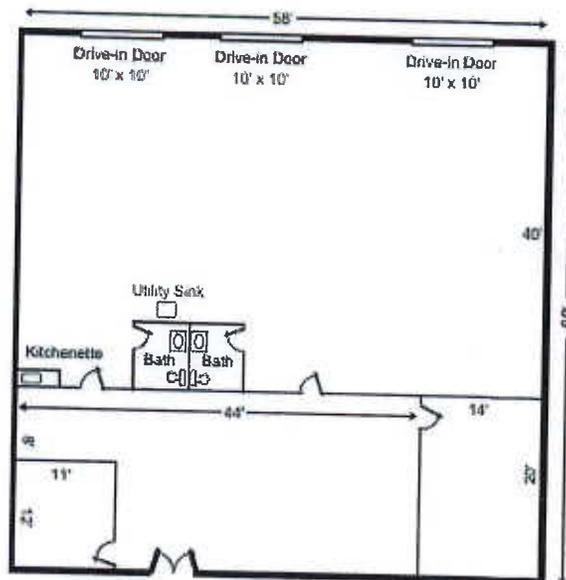
Although Hunter Fitness and Nutrition Inc. will be following the CrossFit workout plans, CrossFit programming is constantly varied and differ from each competitor. Hunter Fitness and Nutrition Inc. will be smaller compared to local competitors, however, this will allow us to cater to the individuals that do not like classes of 15+ athletes. In addition Hunter Fitness and Nutrition Inc. will be in a lease for two years that will allow us to grow at a sustainable rate purchasing equipment as needed keeping opening cost an a bare minimum.

**Location:**

Mercury Corporate Center in Lake Bluff has been identified as the best location for the gym. The office space 1,160 square feet and the warehouse (where the gym will be located) is 2,620 square feet. The location has been completely remodeled and virtually no work will be needed in the initial build out. The location has a small office, large conference room, wide open lounge area, and large warehouse with three bay doors. The unit also has a utility sink (perfect for washing off chalk from hands), two bathrooms, and a kitchenette. There will not be showers added in as they are currently not in the space and are uncommon in CrossFit type gyms. Surrounding business have typical operation hours that are opposite of our expected class schedule to allow for ample parking and playing music at "motivational levels" without bothering our neighbors.



**Mercury Corporate Centre – Lake Bluff**  
37 Sherwood Terrace • Unit 132-133 • Lake Bluff, IL



## Planning and Build Out

### Phase I: Project Planning

June 2016- August 2016

During this period, Hunter Fitness and Nutrition Inc. solidified its knowledge and developed the framework for the program and established a set of guidelines for the candidate required for implementation. Discussions with local professionals and business owners also occurred to develop an understanding of the market conditions and the demand. This information was then used to find a location which is described in detail below.

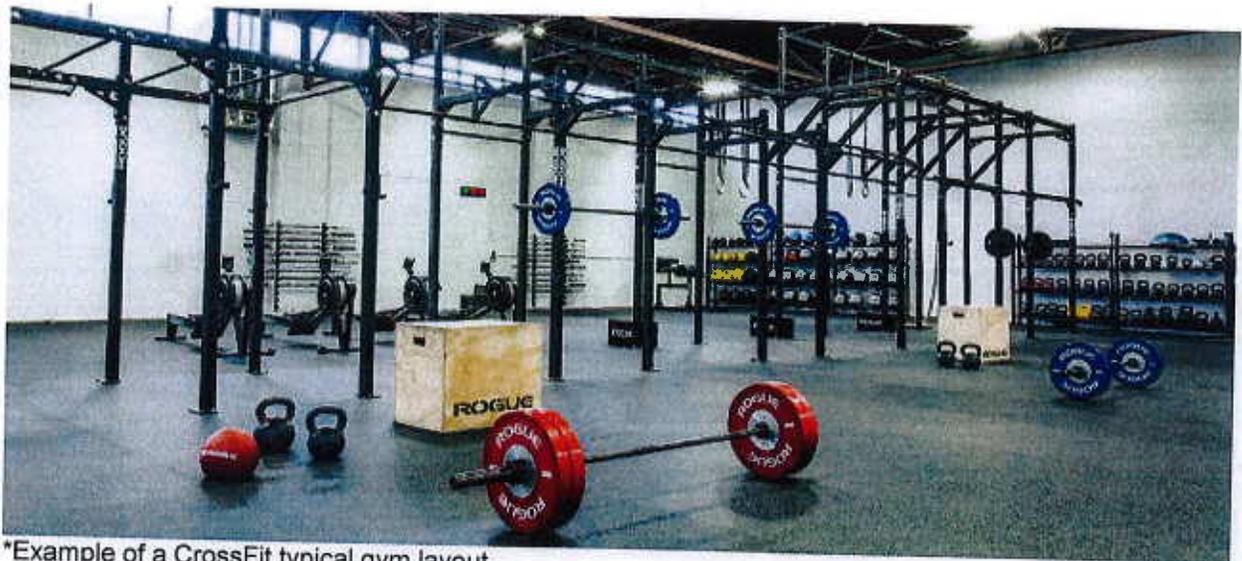
Staff of the gym have completed necessary training, earned highly accredited certificates, and teach group classes in the health and fitness industry.

### Phase II: Obtain permits, affiliation, and gym build out

September 2016- December 2016

Once the location has been secured the following actions will be executed to obtain the proper permits and become a CrossFit affiliate:

- Apply for all papers for special permit in Lake Bluff
- Zoning to be reviewed
- Final review special permit after court
- Obtain permit
- Create website
- Buy into CrossFit affiliation
- Order equipment
- Build out
- Grand opening

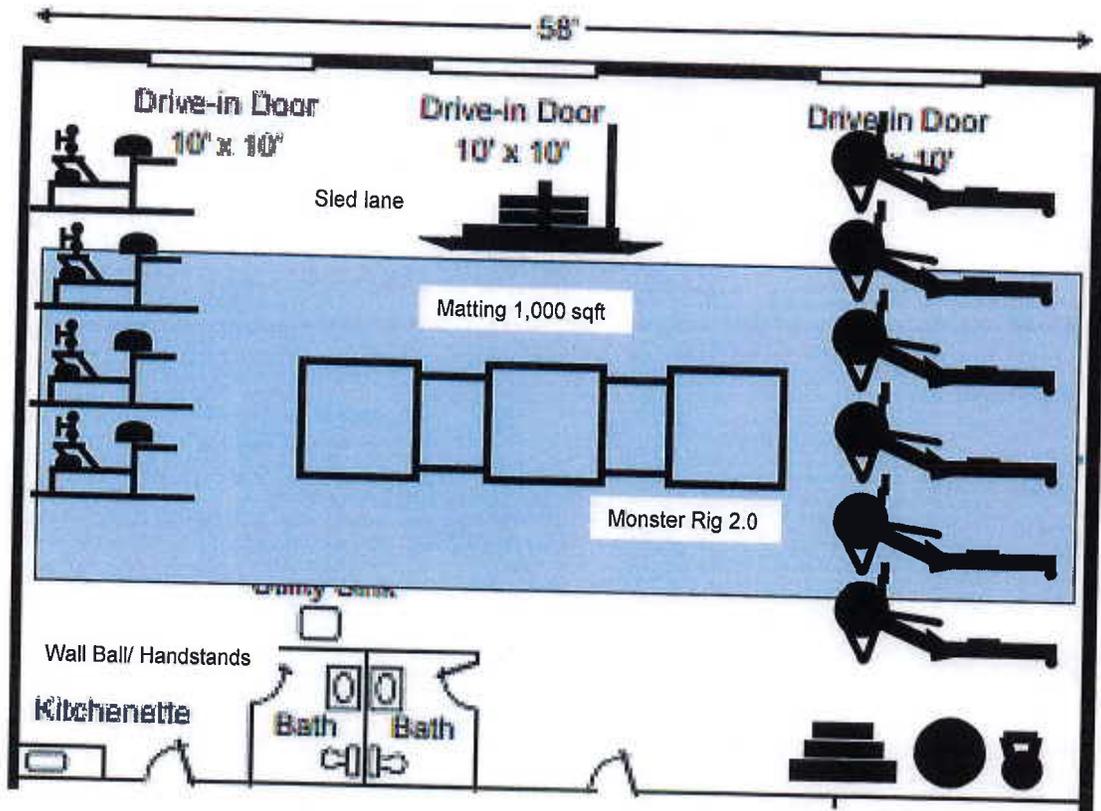


\*Example of a CrossFit typical gym layout

Phase II build out will be heavily focused in the warehouse that will support class sizes of 8-16 athletes with best gear available. Better gear and the freshly remodeled location will attract higher income cliental and justify the monthly fee. Equipment will have minimal impact to the space as special mats will be laid on the floor. Weights are also surrounded in a material (recycled tires) that will further protect the floor. The "rig" will be bolted to floor however the holes can be filled.

The initial build out will require 1 to 2 full truckloads of equipment that will be delivered to the garage doors and the process of unloading should not take more than one hour. After the initial build out there will not be an increase in truck traffic until further expansion happens in phase III targeted for May/ July timeframe. All other deliveries of pro-shop related items are expected to be delivered through the front door via small package/ parcel carriers.

Below is a floor plan.



### Phase III: Gym Expansion

May 2017 to July 2017

This phase will focus on expanding the clientele and ensuring that expected revenues are being generated. Additional build out of the lounge and conference room spaces. The lounge area will receive couches and the conference room will be converted into a personal training room (that can be rented for additional income).

### Marketing Strategy

Hunter Fitness and Nutrition Inc. has determined that paying into the Crossfit affiliation is the best promotional opportunity due to the popularity of the program and their 13,000 "boxes" opened worldwide. The company will utilize social media, website, and Google as the main source of advertisement. As the company grows we also anticipate sponsoring events such as sporting or school activities.

## **Management**

### **Chris Hunter, Owner Operator**

A Hunter Fitness and Nutrition Inc. founding partner brings his love of research, coaching, and personal improvement to the gym. Chris is certified Krav Maga Phase A instructor through Krav Maga Worldwide. Currently instructs classes of 10-20 students training in self-defence and heavy bag classes. Additional certifications include Krav Maga level 1-4 (student level), personal trainer through the National Academy of Sports Medicine (NASM), and CrossFit level 1 Trainer.

### **Aneta Chmur, Owner Operator**

Is also a Hunter Fitness and Nutrition Inc. founding partner that struggled with her own weight challenges she addressed through intense kettlebell workouts, dieting, and developing her own routines and a traditional gym. With her new found love of fitness Aneta is constantly challenging herself with new workouts, self-defence, and boxing programs. Certifications include Krav Maga level 2 (student level), personal trainer through the National Academy of Sports Medicine (NASM), and CrossFit level 1 trainer.

For more information contact:

**Eric Wagener**  
**224-353-2904**

ewagener@owenwagener.com

**Owen Wagener & Co.**  
 955 N. Plum Grove Rd., Suite C  
 Schaumburg, IL 60173  
 www.owenwagener.com

**MULTI-TENANT  
 FLEX SPACE**



**Mercury Corporate Centre**  
**37 Sherwood Terrace, Unit 132-133**

- 1 Private Office and 1 Conference Room
- 3 Private Drive-In Doors
- Kitchenette
- Fully Air-Conditioned Warehouse
- Excellent Window Line
- Beautifully Landscaped
- Great North Shore Location at Route 41 & 60



<b>Space Available:</b>	<b>3,780 SF</b>
<b>Present Office Space:</b>	<b>1,160 SF</b>
<b>Total Building Size:</b>	<b>35,458 SF</b>
<b>Acres:</b>	<b>2.59</b>
<b>Description:</b>	<b>Multi-Tenant Flex</b>
<b>Ceiling Height:</b>	<b>16'</b>
<b>Power:</b>	<b>100 Amps/110 Volts</b>
<b>Sprinklers:</b>	<b>Yes</b>
<b>Parking:</b>	<b>Ample</b>
<b>Loading:</b>	<b>3 Individual 10' x 10' Drive-In Doors</b>
<b>Year Built:</b>	<b>1988</b>
<b>Zoning:</b>	<b>Industrial</b>
<b>Heat:</b>	<b>Gas Forced Air</b>
<b>Monthly Rent:</b>	<b>\$2,995.00 Modified Gross</b>
<b>Taxes:</b>	<b>Estimated 2016 \$0.89/SF*</b>
<b>Operating Expenses:</b>	<b>Estimated 2016 \$2.40/SF*</b>

\*Included up to 2016 estimates. Tenant participates in increase in tax & operating expenses in excess of 2016 estimates, if any.



Members of this firm have an ownership interest in property

All information herein is from sources reliable but not guaranteed accurate. Subject to errors, omissions, and to changes of order and terms, estimates, etc.

# Mercury Corporate Centre – Lake Bluff

37 Sherwood Terrace • Unit 132-133 • Lake Bluff, IL

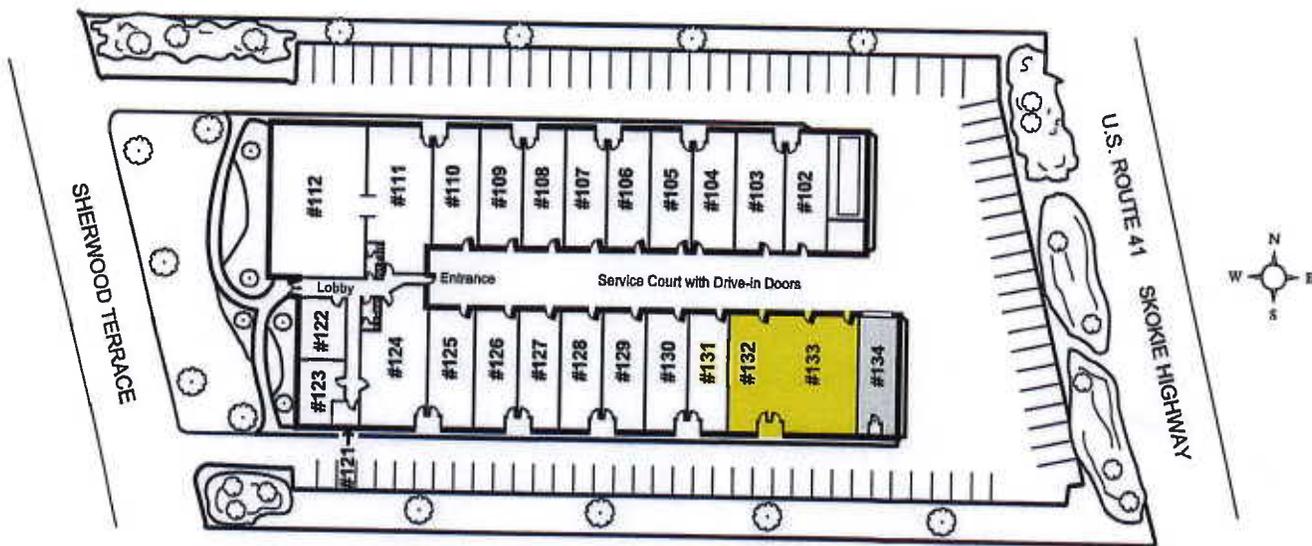
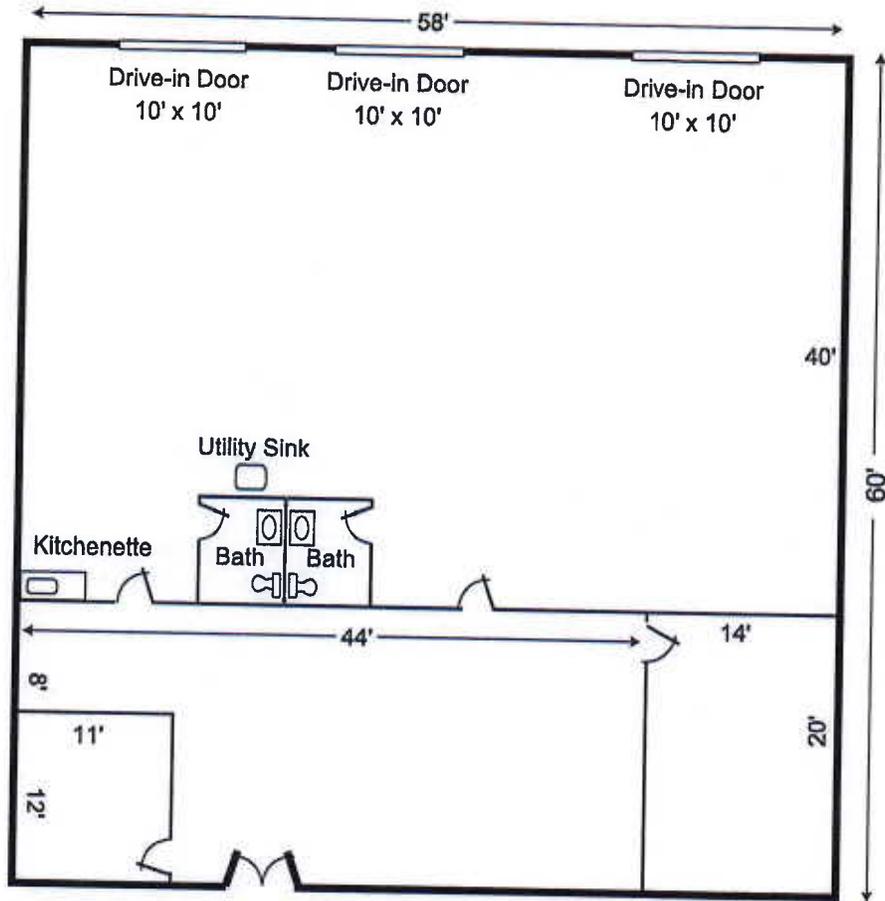
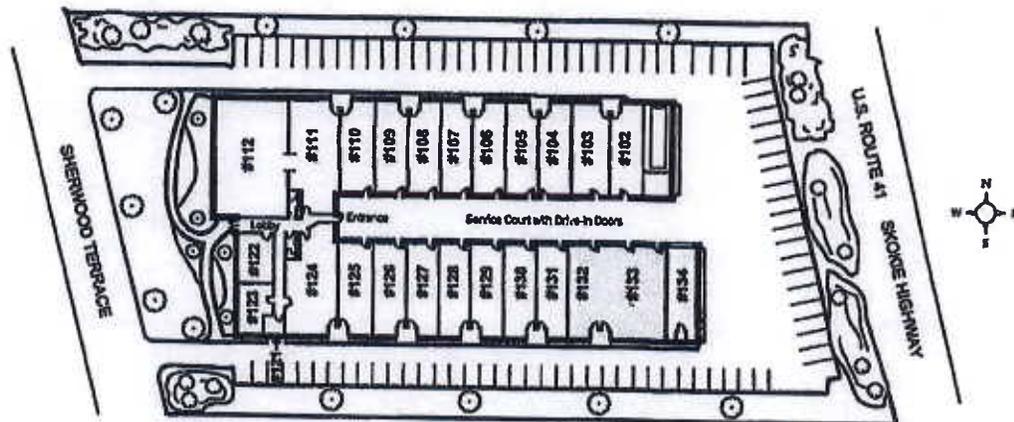
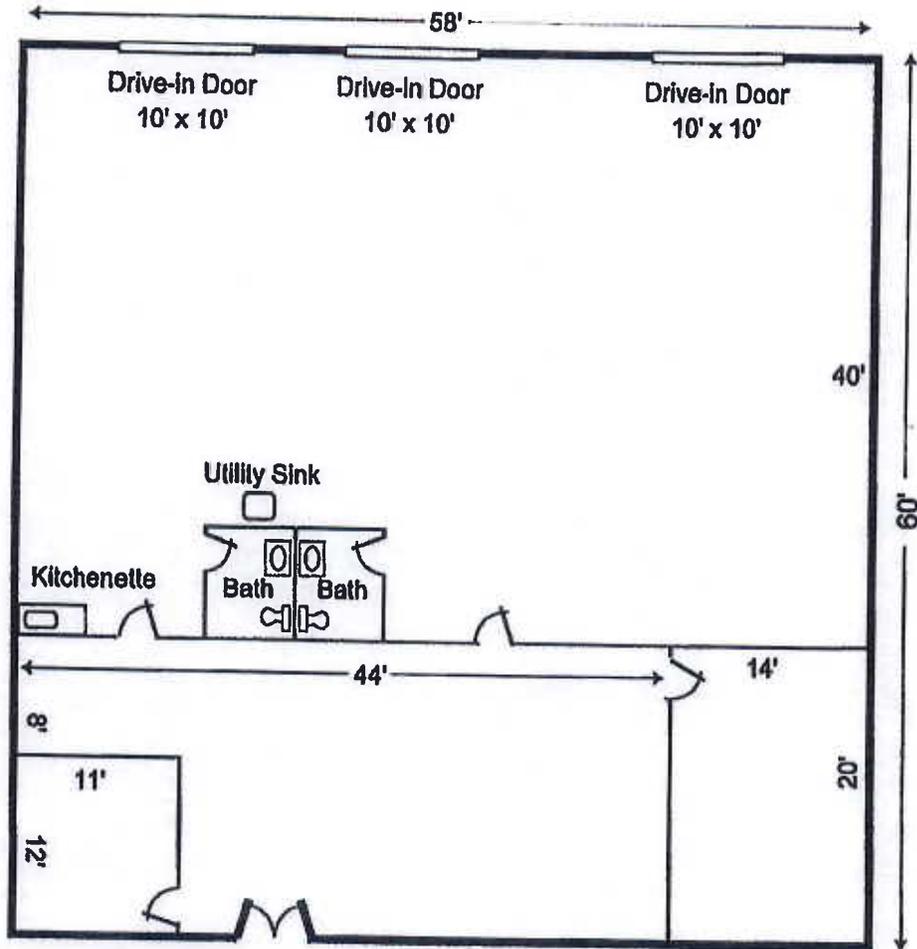


Exhibit A

# Mercury Corporate Centre – Lake Bluff

37 Sherwood Terrace • Unit 132-133 • Lake Bluff, IL





## COMMERCIAL LEASE AGREEMENT

**DATE OF LEASE** (this "Lease"): September 6th, 2016

**PREMISES:** Approximately 3,780 square feet known as 37 Sherwood Terrace, Suites 132-133 ("the Premises") in the building (the "Building") commonly known as Mercury Corporate Centre- Lake Bluff located at 37 Sherwood Terrace, Lake Bluff, IL 60044. For the purpose of determining Lessee's obligation(s) as described herein, the square footage of the Building shall be 35,458 SF and Lessee's pro rata share ("Lessee's Pro Rata Share") shall be 10.7% (3,780/35,458). All notices shall be delivered in writing or electronically by email to the following parties:

<b>LESSEE:</b>	NAME(S).....	Hunter Fitness and Nutrition, Inc.
	AND .....	John C. Hunter
	ADDRESS.....	37 Sherwood Terrace, Suites 132-133, Lake Bluff, IL 60044
<b>LESSOR:</b>	NAME .....	Corporate Facility Services, Inc., as agent
	.....	for ATG TRUST COMPANY U/T #9206
	ADDRESS.....	955 N. Plum Grove Road, Suite C
	.....	Schaumburg, IL 60173

**LESSEE USE:** In consideration of the mutual covenants and agreements herein stated, Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the Premises, together with the appurtenances thereto, solely for the following purpose: CrossFit Gym

1. **TERM & RENT:** The term of this Lease (the "Term") shall be two (2) years, two (2) months, commencing October 1st, 2016 (the "Commencement Date") and expiring November 30th, 2018 (the "Expiration Date"). The total monthly rent shall be as follows:

TERM	NET RENT	REAL ESTATE TAXES	COMMON AREA CHARGES	TOTAL MONTHLY RENT
10/1/2016-11/30/2016	\$0.00	+ *\$0.00	+ *\$0.00	= \$0.00
12/1/2016-11/30/2017	\$1,764.00	+ *\$280.00	+ *\$756.00	= \$2,800.00
12/1/2017-11/30/2018	\$1,848.00	+ *\$280.00	+ *\$756.00	= \$2,884.00

\*These are Lessor's current estimates and are subject to change.

Lessee shall pay any rental tax, which is now or may at some other date be imposed by any taxing body or authority. The base rent amount is not based on a calculation of the square footage of the Premises and should the actual square footage differ from the amount shown on this Lease there shall be no adjustment in the base rent amount.

3. **RENEWAL:** This Lease shall renew for an additional twelve (12) month period (hereinafter referred to as a "Renewal Period"), unless terminated in writing by either Lessor or Lessee, not less than sixty (60) days prior to the Expiration Date of this Lease or the Expiration Date of any subsequent Renewal Period. The aforementioned renewal provision shall be an ongoing right to renew provided Lessee is not then in default of any of its obligations under this Lease. Base Rent during the Renewal Period or any subsequent Renewal Periods shall

increase by 3% over the prior twelve (12) month Term or Renewal Period.

4. **UTILITIES, GAS, WATER, REFUSE, AND ELECTRICITY:** Lessor has caused necessary mains, conduits, and other facilities to be provided to supply gas, water and electricity to the Premises. Lessee shall pay for all gas and electricity used in the Premises and all refuse disposal and water and sewer charges from and after the date on which the Lessor makes the Premises available for the Lessee's use. It is the responsibility of the Lessee to contact the electric and the gas companies if they are the only user on an individual meter, to set up their individual accounts. Lessee must notify Lessor of the new account name and numbers prior to the effective date of the Lease. In addition thereto, Lessee shall pay for all other utilities and refuse disposal used in operation of its business in the Premises. Should the Premises occupied by Lessee share water, refuse collection, and /or gas and/or electric service with another lessee of the Building, Lessee agrees to pay their Pro Rata Share of the total costs of such water, refuse collection, and/or electric and/or gas charges. Lessee will make certain that all refuse are disposed of in sealed plastic bags. Excessive usage of common water, refuse or any utility, in excess of the average monthly cost shall be billed back to Lessee.

5. **HEATING, VENTILATING AND COOLING:** Lessee agrees to maintain and repair in good order and condition, and replace as necessary, the heating, ventilating and cooling unit installed to serve the Premises. Lessee shall pay for all charges rendered in connection with the use of such unit and all appurtenances thereto for the purpose of heating and air conditioning the Premises. Lessor, at its sole discretion, may elect to maintain the HVAC system and include these charge as Common Area Maintenance as provided in Paragraph 25 herein. Lessee may also join Lessor's HVAC Protection Program per a separate agreement.

Please Initial

6. **ADDITIONAL RENT:** All amounts required or provided to be paid by Lessee under this Lease shall be deemed rent, including without limitation, common area maintenance charges, promotion and advertising charges, if any, real estate taxes and insurance premiums and any other costs being obligation of the Lessee, if paid by Lessor, after receiving five days' notice and the failure to pay the same or any portion of the same shall be treated in all events as a failure to pay rent.
7. **SECURITY DEPOSIT:** Lessee shall deposit with Lessor the sum of \$5,768.00, as security for faithful performance and observance by Lessee of the terms and provisions of this Lease. Upon completion of the Term of this Lease, Lessee shall return the occupied space, carpet, woodwork, trim, ceiling, equipment, fixture, switches, floor, and walls to the same condition it was on the first day of occupancy, except for normal wear, or pay Lessor the amount necessary to do so. Lessee may not use the security deposit as an offset against claims against Lessor or as an offset against rent in any month. In the event of a bona fide sale of the real property, Lessor shall have the right to transfer the security deposit to the purchaser thereof. Lessee shall add moneys to the security deposit at the end of any month in which the security deposit has been reduced as a result of late fees or other charges contemplated in this Lease. The security deposit shall be held by Lessor, without interest, in favor of Lessee; provided, however, that no trust relationship shall be deemed created thereby and the security deposit may be commingled with other assets of Lessor. If Lessee defaults in the performance of any of its covenants hereunder, Lessor may, without notice to Lessee, apply all or any part of the security deposit to the cure of such default or the payment of any sums then due from Lessee under this Lease in addition to any other remedies available to Lessor.
8. **RENT DUE DATE:** Lessee understands that rent is due on or before the 1<sup>st</sup> of the month and considered late if not received by the 1<sup>st</sup> of the month. Lessee shall pay the rent promptly when due, without notice or demand, and without any abatement, deduction or setoff. No payment by Lessee, or receipt of acceptance by Lessor, of a lesser amount than the correct rent shall be deemed to be other than a payment on account, nor shall any endorsement or statement on any check or letter accompanying any payment be deemed an accord or satisfaction. Each time a regular monthly rental installment check is received by Lessor after the 1<sup>st</sup> day of any calendar month, Lessee shall be billed 5% per month as a late fee based upon the current total monthly payment due which is due and payable with the next month's rent plus a \$150.00 administrative fee. Each time a regular monthly rent installment check is returned to Lessor for non-sufficient funds, Lessee shall be billed a \$150.00 fee (following submission of a check which is returned for non-sufficient funds, Lessee shall immediately pay the next three month's rent by money order, cashier's check or wired funds), with or without notice from Lessor. Lessee agrees to pay all costs of collection incurred by Lessor as a result of the Lessee's failure to pay in a timely manner, these including the costs of attorney's fees and collections agency fees, commissions and administration fees.
9. **OCCUPANCY:** Lessee will occupy the Premises upon the Commencement Date and except when and to the extent that the Premises are untenable by reason of damage by fire, or casualty, will use and continuously operate for the uses provided in Section 26 of this Lease, 100% of the Premises except minor portions as may be reasonably required for storage, and only in connection with the business conducted by Lessee in the Premises; Lessee shall conduct its business in a lawful, high grade and reputable manner and shall maintain adequately trained personnel for efficient service to customers. Lessee shall not permit the use or occupancy of the Premises for purposes not provided for under this Lease or by anyone other than the Lessee and the Lessee's employees.
10. **NON-LIABILITY OF LESSOR:** Lessor shall not be held liable in damages on account of any personal injury or loss occasioned by the failure of the heating apparatus to heat or cool the Premises sufficiently, by any leakage or breakage of the pipes, by any defect in the electric wiring, elevator apparatus and service thereof, or by reason of any other defect, latent or patent, in, around or about the Building.
11. **HALLS:** Lessor will cause the halls, corridors and other parts of the Building adjacent to the Premises to be lighted, cleaned and generally cared for, accidents, repairs, and unavoidable delays accepted.
12. **RULES AND REGULATIONS:** Exhibit A (Rules and Regulations) constitute a part of this Lease. Lessee shall observe and comply with them and also with such further reasonable rules and regulations as may later be required by Lessor for the necessary, proper and orderly care of the Building in which Premises are located.
13. **COMPLIANCE WITH LAWS:** Lessee shall, at its sole expense (regardless of the cost thereof), comply with all local, state and federal laws, rules, regulations, including all environmental laws and requirements now or hereafter in force and all judicial and administrative decisions in connection with the enforcement thereof (collectively, "Laws"), pertaining to either or both of the Premises and Lessee's use and occupancy thereof, and including, but not limited to, all Laws concerning or addressing matters of an environmental nature. If any license or permit is required for the conduct of Lessee's business in the Premises, Lessee, at its expense, shall procure such license or permit in good standing throughout the Term. Lessee shall give prompt notice to Lessor of any written notice it receives of the alleged violation of any Law or requirement of any governmental or administrative authority with respect to either or both of the Premises and the use or occupation thereof.
14. **ASSIGNMENT; SUBLETTING:** Lessee shall neither sublet the Premises or any part thereof nor assign this Lease nor permit by any act or default any transfer of Lessee's interest by operation of law, nor offer the Premises or any part thereof for lease or sublease, nor permit the use thereof for any purpose other than as above mentioned without, in each case, the prior written consent of Lessor.
15. **ALTERATIONS, ADDITIONS, AND IMPROVEMENTS:** Lessee shall not create any openings in the roof or exterior walls, nor make any alterations, additions or improvements to the demised premises without prior written consent of Lessor. All alterations, additions, or improvements shall become the property of the Lessor at the termination of this Lease. However, Lessee shall promptly remove, if Lessor so elects, all alterations, additions, or improvements and any other property placed in the Premises by Lessee and Lessee shall repair any damage caused by such removal.
16. **MAINTENANCE:** Lessee shall, at its sole cost and expense, perform any and all maintenance, repairs and replacements required in order to so maintain and preserve, in the same condition as exists on the Commencement Date, the Premises and the fixtures and appurtenances therein (including the HVAC, plumbing, mechanical and electrical systems). Lessor may join Lessor's HVAC Protection Program per separate agreement.
17. **JANITORIAL, KEYS AND LIGHT BULBS:** No janitorial service is provided inside of the Lessee's space, light bulbs for Lessee's light fixtures and replacement thereof are to be supplied by Lessee. Lessee will be provided with 2 keys for the Building and 2 keys for the Lessee's office door, additional keys will be provided at Lessee's expense, all keys must be returned to Lessor at the end of the Term.
18. **DAMAGE, TAKING AND RESTORATION, AND UNTENABILITY:** Lessee shall give prompt notice to Lessor of any fire, casualty or damage to the Premises or any of the systems serving the Premises. Should the Premises be damaged by fire or other casualty, to the extent that the Premises is untenable for a period greater than 180 consecutive days, then the Lessor or Lessee may terminate this Lease by giving written notice, one to the other, of such termination prior to the commencement of any restoration of the Premises by Lessor. If the casualty, repairing or rebuilding renders the Premises untenable, in whole or in part, and the damage not be the result of the default or neglect of the Lessee, a proportionate abatement of the rent shall be allowed from the date when the damage occurred until the date the Lessor completes its work, said proportion to be

Please Initial



- computed on the basis of the relation which the gross square foot area of the area rendered untenable bears to the floor space of the Premises. If the whole, or any substantial (as reasonably determined by Lessor) portion of the Premises is taken or condemned for any public use by right of eminent domain, or by private purchase in lieu thereof, and such taking would prevent or materially interfere with the use of the Premises by Lessee, then this Lease shall terminate effective when the physical taking of said Premises occurs. Lessee understands that it has no right to participate in any condemnation proceeds or awards.
19. **SURRENDER OF PREMISES:** On the last day of the Term, or upon any earlier termination of this Lease, or upon any re-entry by Lessor upon the Premises: (a) Lessee shall quit and surrender the Premises to Lessor "broom-clean" and in a condition that would reasonably be expected with normal and customary use in accordance with prudent operating practices and in accordance with the covenants and requirements imposed under this Lease, subject only to ordinary wear and tear (as is attributable to deterioration by reason of time and use, in spite of Lessee's reasonable care) and such damage or destruction as Lessor is required to repair or restore under this Lease; (b) Lessee shall remove all of Lessee's personal property therefrom, except as otherwise expressly provided in this Lease; and (c) Lessee shall surrender to Lessor any and all keys, access cards, computer codes or any other items used to access the Premises. If Lessee remains in possession after the expiration of this Lease or after any earlier termination date of this Lease or of Lessee's right to possession: (i) Lessee shall be deemed a Lessee-at-will; (ii) Lessee shall pay 200% of the aggregate of all rent last prevailing hereunder, and also shall pay all actual damages sustained by Lessor, directly by reason of Lessee's remaining in possession after the expiration or termination of this Lease; (iii) there shall be no renewal or extension of this Lease by operation of law; and (iv) the tenancy-at-will may be terminated by either party hereto upon 30 days' prior written notice given by the terminating party to the non-terminating party. The provisions of this Section 19 shall not constitute a waiver by Lessor of any re-entry rights of Lessor provided hereunder or by law and shall survive the termination or expiration of this Lease.
20. **NO WASTE OR MISUSE:** Lessee shall restore the Premises to Lessor with glass of like kind and quality in the several doors and windows therein; entire and unbroken, as is now therein, and will not allow any waste of the water or misuse or neglect of the water or light fixtures on the Premises, and will pay all damages to the Premises as well as all other damage to other lessees of the Building, caused by such waste or misuse.
21. **TERMINATION, ABANDONMENT, RE-ENTRY, RELETING:** At the Expiration Date, by lapse of time or otherwise, Lessee agrees to yield up immediate and peaceable possession to Lessor and failing so to do, to pay as liquidated damages, for the whole time such possession is withheld, the sum of 200% of one month's rent per day, and it shall be lawful for the Lessor or his legal representative at any time thereafter, to re-enter the Premises or any part thereof, either with or (to the extent permitted by law) without process of law, and to expel, remove and put out the Lessee or any person or persons occupying the same, using such force as may be necessary so to do, and to repossess and enjoy the Premises again as before this Lease, without prejudice to any remedies which might otherwise be used for arrears of rent or preceding breach of covenants; or in case the Premises shall be abandoned, deserted, or vacated, and remain unoccupied ten days consecutively, the Lessee hereby authorizes and requests the Lessor as Lessee's agent to re-enter the Premises and remove all articles found therein, place them in some regular warehouse or other suitable storage place, at the cost and expense of Lessee, and proceed to re-rent the Premises at the Lessor's option and discretion and apply all money so received after paying the expenses of such removal toward the rent accruing under this Lease. This request shall not in any way be construed as requiring any compliance therewith on the part of the Lessor except as required by Illinois statute. If the Lessee shall fail to pay the rent at the times, place and in
- the manner above provided, and the same shall remain unpaid five days after the day whereon the same should be paid, the Lessor by reason thereof shall be authorized to declare the Term ended, and the Lessee hereby expressly waives all right or rights to any notice or demand under any statute of the state relative to forcible entry or detainer and agrees that the Lessor, his agents or assigns may begin suit for possession or rent without notice or demand.
22. **REMOVED PROPERTY:** In the event of re-entry and removal of the articles found on the Premises as hereinbefore provided, the Lessee hereby authorizes and requests the Lessor to sell the same at public or private sale with or without notice, and the proceeds thereof, after paying the expenses of removal, storage and sale to apply towards the rent reserved herein, reading the overage, if any, to Lessee upon demand.
23. **COMMON AREAS:** Lessor shall make available from time to time areas (hereinafter sometimes called "Common Areas") and facilities of common benefit to the lessees and occupants of the Premises as Lessors shall deem appropriate. Lessor shall operate, manage (and in connection therewith shall have the right to impose reasonable uniform rules and regulations), equip, light, provide signage, insure, repair and maintain the Common Areas and facilities for their intended purposes and in such manner as Lessor shall, in its sole discretion determine, and may from time to time change the size, location and nature of any Common Areas or facilities and make installations therein and move and remove such installations. Lessor shall have the right to close the Common Areas or any part thereof on non-business days or during non-business hours as Lessor shall in its sole discretion, determine. Lessor shall have the right to close the Common Areas if required by governmental regulations or authority during business hours or any portion thereof. Lessor may, in its discretion, impose parking charges.
24. **USE OF COMMON AREAS:** Lessee and its business invitees, employees and customers shall have the non-exclusive right, in common with Lessor and all others to whom Lessor may from time to time impose the rights of Lessor as set forth above. Lessee shall pay Lessor, after two (2) days written notice, \$80.00 for each day on which a car of Lessee, a concessionaire, employee, or agent of Lessee is parked outside any area designated by Lessor for employee parking after such notice. Lessee authorizes Lessor to cause any such car to be towed from the parking lot and Lessee shall reimburse Lessor for the cost thereof upon demand, and otherwise indemnify and hold Lessor harmless with respect thereto. Lessee shall abide by all rules and regulations and cause its concessionaires, officers, employees, agents, customers and invites to abide thereby. Lessor at anytime, may close temporarily any Common Areas to make repairs or changes, prevent the acquisition of public rights therein, discourage non-customer parking, or for other reasonable purposes. Lessee shall not interfere with Lessor's or other lessees rights to use any part of the Common Areas. Neither Lessee nor Lessee's employees shall park automobiles in any area other than areas posted for such parking.
25. **CHARGES FOR COMMON AREAS AND FACILITIES:** Lessee shall pay to Lessor in and for each calendar year (and partial Lease Year) Lessee's Pro Rata Share of all costs and expenses of every kind and nature, paid or incurred by the Lessor during such calendar or partial year and for the Lease Term in operating, managing, equipping, protecting, insuring, lighting, cooling, heating, repairing, replacing, and maintaining upon Lessor's sole election the Common Area and facilities and signs as may exist or be constructed, in the Premises (the "Common Area Maintenance Costs"). Such charges shall be paid as additional rent in monthly installments on the first date of each calendar month in advance in an amount estimated by Lessor. After the expiration of each calendar year, Lessor shall furnish Lessee with a statement in reasonable detail of the actual Common Area Maintenance Costs paid or incurred by Lessor during such calendar year, and thereupon there shall be an adjustment between Lessor and Lessee with payment to the Lessor to the end that Lessor shall receive the precise amount of Lessee's Pro rata Share of said costs for such period. In no event shall any Additional Rent result in a decrease of

Please Initial



the Total Monthly Payment payable hereunder as outlined in Section 2 on Page One.

**26. USE OF PREMISES STANDARD INSURANCE RATING:**

Lessee will not permit any unlawful or immoral practice with or without his knowledge or consent, to be committed or carried on in the Premises by himself or by any other person. Lessee will not allow the Premises to be used for any purpose that will increase the rate of insurance thereon (It is Lessor's understanding that Lessee's business operates within the bounds of a "standard insurance rating" with regards to Lessor's building risk (if at anytime Lessor's building insurance risk policy becomes rated above standard insurance risk because of Lessee's operation, Lessee agrees to pay the above difference as additional rent) nor for any purpose other than that hereinbefore specified. Lessee will not keep or use or permit to be kept or used in or on the Premises or any place contiguous thereto any flammable fluids or explosives, without the written permission of Lessor first obtained. Lessee will not load floors beyond the floor load rating prescribed by applicable municipal ordinances. Lessee will not use or allow the use of the Premises for any purpose whatsoever that will injure the reputation of the Premises or of the Building of which they are part. The Premises shall be occupied and used by Lessee for the sole purpose of conducting therein business as provided in page one of this Lease, and only such other activities approved in writing by Lessor and which do not conflict with other businesses in the Building under the Lessee's name unless another name is approved in writing, by the Lessor. Lessee, Lessee's agents or employees shall not in any manner or activity interfere with the quiet enjoyment of leased spaces by other lessees in the Building in which the Premises is leased.

**27. HOLD HARMLESS:** Lessee shall save Lessor and Lessor's beneficiaries and agents harmless and indemnified from all liability, injury, loss, cost, damage, and/or expenses, including reasonable attorneys fees in respect to any injury to or death of any person and/or damage to or loss or destruction of any property occasioned by or growing out of any maintenance by Lessee or any alterations, remodeling, repairs or additions by Lessee or Lessee's agents or contractors, or as a result of any violation of law by Lessee. Notwithstanding anything to the contrary herein, nothing in this Lease shall be deemed to exculpate Lessor from, or indemnify Lessor for, Lessor's negligent or willful acts or omissions.

**28. INSURANCE:** Lessee shall save Lessor and Lessor's beneficiaries and agents harmless and indemnified from all liability, injury, loss, cost, damage and/or expense (including reasonable attorney fees) in respect of any injury to, death of, any person, and/or damage to, or loss or destruction of, any property while on the Premises or any other part of the Rental Property occasioned by any act or omission of Lessee, or anyone claiming by, through or under Lessee; Lessee agrees to maintain in responsible companies approved by Lessor, public liability insurance, insuring Lessor, Lessor's beneficiaries and agents and Lessee, as their interests may appear, against all claims, demands, or actions for injury to or death of any one person (in an amount of not less than \$1,000,000.00) and for injury or death of more than one person in any one occurrence (in an amount of not less than \$1,000,000.00) and for damage to property (in an amount of not less than \$1,000,000.00) made by or on behalf of any persons, firm, or corporation, arising from, related to, or connected with the conduct and operation of Lessee's business, in the Premises (Lessor shall have the right to direct Lessee to increase said amounts whenever it considers them inadequate), and, in addition, and in like amount covering Lessee's contractual liability under the aforesaid hold harmless clause; to carry like coverage against loss or damage by boiler or compressor or internal explosion of boilers or compressors, if there is a boiler or compressor in the Premises; to maintain plate glass insurance covering all exterior plate glass in the Premises and Fire insurance with usual extended coverage endorsements as Lessor may from time to time require covering all of Lessee's stock in trade floor coverings and equipment in the Premises. All of said insurance shall be in form and in responsible companies satisfactory to Lessor and

shall provide that it will not be subject to cancellation, termination or change except after at least thirty (30) days prior written notice to Lessor. The policies or duly executed certificates for same (which shall evidence the insurer's waiver of subrogation), together with satisfactory evidence of the payment of the premium thereon, shall be deposited with Lessor upon renewals of such policies, not less than thirty (30) days prior to the expiration of the Term of such coverage; and that if Lessee fails to comply with such requirements, Lessor may obtain such insurance and keep the same in effect, and Lessee shall pay Lessor the premium cost thereof upon demand. Lessor shall maintain a commercial property insurance policy covering the Premises (at its full replacement cost), but excluding Lessee's personal property; provided, however, that Lessee shall, upon demand, reimburse Lessor for Lessee's Pro rata Share of the cost incurred by Lessor to maintain the commercial property insurance policy. Lessee shall pay to Lessor, Lessee's Pro rata Share of any premiums for fire, extended coverage and liability insurance (with all its endorsements including, without limitation, business interruption insurance), paid annually by Lessor during the Lease Term. The payment by Lessee of its share of such insurance premiums shall be made to Lessor on the first day of each calendar month as part of common area expenses. In addition to the foregoing, Lessee shall pay its share of any costs of inspection and all fees charged by the city, town village, county, state, etc. relative to the use and occupancy of the Premises as additional rent hereunder.

**29. INDEMNIFICATION AND LIMITATION OF LIABILITY:**

Notwithstanding anything to the contrary herein contained, there shall be absolutely no personal liability on persons, firms, or entities who constitute Lessor with respect to any of the terms, covenants, conditions and provision of this Lease, and Lessee shall look solely to the interest of Lessor, its successors and assigns, for the satisfaction of each and every remedy of Lessee in the event of default by Lessor hereunder; such exculpation of personal liability is absolute and without any exception whatsoever. Lessor and Lessor's beneficiaries, agents, and employees shall not be liable for, and to the extent permissible by state law, Lessee waives all claims for, damage to person or property sustained by Lessee or any person claiming through Lessee resulting from an accident or occurrence in or upon the Premises or the Building of which they shall be a part, including, but not limited to, claims for damage resulting from; a) Any equipment and appurtenances becoming out of repair, b) Injury or damage occasioned by wind, water or other natural element, c) Any defect in or failure of plumbing, heating, or air conditioning equipment, electric wiring or installation thereof, gas, water, steam pipes, stairs, porches, railings, or walks, d) Broken glass, e) The backing up of any sewer pipe or downspout, f) The bursting, leaking, or running of any tank, tub, washstand, water closet, waste pipe, drain or any other pipe or tank in, upon or about such Building or Premises, g) The escape of steam, hot water, noxious gas, liquid or any environmental condition, h) Water, snow or ice being upon or coming through the roof, skylight, trapdoor, stairs, walks or any other place upon or near such Building or Premises or otherwise, i) The falling of any fixture, plaster or stucco, and j) Any act, omission or negligence of co-lessees or of other persons or occupants of said buildings or of adjoining or contiguous buildings or of owners of adjacent or contiguous property. Additionally, except as provided by Illinois statute, the Lessor shall not be liable for any loss of property or defects in the Building or in the Premises, or any accidental damages to the person or property of the Lessee in or about the Building or the Premises, from water, rain or snow which may leak into, issue or flow from any part of the Building or the Premises, or from the pipes or plumbing works of the same. The Lessee hereby covenants and agrees to make no claim for any such loss or damage at any time. The Lessor shall not be liable for any loss or damage of or to any property placed in any storeroom or storage place in the Building, such storeroom or storage place being furnished gratuitously, and no part of the obligations of this Lease.

Please Initial



- 30. ACCESS TO LEASED PREMISES:** Lessee shall permit Lessor, Lessors' mortgagee and agents to enter the Premises at reasonable times for the purpose of inspecting the same, of making repairs, additions or alterations thereto or the Building in which the same are located, and of showing the Premises to prospective purchasers, lenders, and lessees.
- 31. REAL ESTATE TAXES, INSPECTIONS AND, INSPECTION FEES:** Lessee agrees to pay Lessee's Pro Rata Share, of the taxes, public charges and assessments (and all costs and fees incurred by Lessor in contesting the same and/or negotiating with the public authorities as to the same) assessed or imposed upon the land and buildings and (other than income taxes) rents (or other charges) upon which Lessor is from time to time obligated to pay the taxes, determined as of the date the tax bill is issued. Should the tax authorities include in taxes machinery, equipment, inventory or other personal property or assets of Lessee, Lessee shall then pay the entire taxes for such items. Until adjusted by notice in writing, Lessee agrees to pay the Lessor a billed amount on the first date of each calendar month as payment for taxes. Lessor shall have the right, at its discretion, to adjust said monthly estimated payment at any time to reflect Lessor's reasonable estimate of the amount of taxes that will be due for the then current year, and Lessee's taxes that will be due for the then current year, and Lessee's monthly payment shall be such adjusted amount commencing with the calendar month following Lessor's notice of such adjustment. Photostatted copy of bill(s) shall be conclusive evidence of the amount of taxes and other charges contemplated herein, due. Lessee's Pro rata Share of the taxes will be according to the length of time the Lease is in effect for the year in which the Lease commences and the year in which it terminates. Notwithstanding any other provision of this Lease, for the purpose of determining the tax amount as described herein, the taxes due for a given year shall be the taxes paid by Lessor in that given year regardless of the actual tax year or period for which the taxes are payable. In no event shall any Additional Rent result in a decrease of the Total Monthly Payment payable hereunder as outlined in Section 2 on Page One.
- 32. DEFAULT BY LESSEE:** Failure by Lessee to pay, when due, any Rent provided for in this Lease, if such failure shall continue for five (5) days after written notice thereof from Lessor to Lessee, shall constitute an event of default. In the event Lessee shall neglect reasonably to maintain or repair the Premises as specified in this Lease, Lessor shall have the right (but not the obligation) to cause repairs, maintenance or corrections to be made and any reasonable costs, therefore, shall be payable by Lessee to Lessor as additional rent on the next rental installment date. It shall be a default by Lessee under this Lease if Lessee makes an assignment for the benefit of creditors, or files a voluntary petition under any state or federal bankruptcy (including the United States Bankruptcy Code) or insolvency law, or an involuntary petition is filed against Lessee under any state or federal bankruptcy (including the United States Bankruptcy Code) or insolvency law that is not dismissed within 90 days after filing, or whenever a receiver of Lessee, or of, or for, the property of Lessee shall be appointed, or Lessee admits it is insolvent or is not able to pay its debts as they mature. It shall also be a default if Lessee fails, whether by action or inaction, to timely comply with, or satisfy, any or all of the obligations imposed on Lessee under this Lease (other than the obligation to pay rent) for a period of 15 days after Lessor's delivery to Lessee of written notice of such default. If Lessee is in default under this Lease, Lessor may terminate Lessee's right to possession of the Premises by any lawful means, in which case this Lease shall terminate and Lessee shall immediately surrender possession to Lessor. In such event, Lessor shall be entitled to recover from Lessee all of: (i) the unpaid rent (inclusive of base rent and additional rent) that is accrued and unpaid as of the date on which this Lease is terminated; and (ii) any other remedy now or hereafter available under the laws of the State of Illinois.
- 33. MODIFICATION:** It is understood and agreed between the Lessee and the Lessor that no assent or consent to change in, or waiver of any part of this Lease, has been or can be made unless done in writing and endorsed hereon by the Lessor, and in such case it shall operate only for the time and purpose as expressly stated.
- 34. NO SMOKING:** In accordance with the Smoke-Free Illinois Act, no smoking is allowed anywhere within the Premises.
- 35. ESTOPPEL CERTIFICATE:** Lessee agrees, from time to time and within 10 days after request by Lessor, to deliver to Lessor, or Lessor's designee, an estoppel certificate stating such matters pertaining to this Lease as may be reasonably requested by Lessor. Failure by Lessee to timely execute and deliver such certificate shall constitute an acceptance of the Premises and acknowledgment by Lessee that the statements included therein are true and correct without exception.
- 36. SUBORDINATION AND ATTORNEY:** This Lease is and shall be subject and subordinate at all times to any mortgage or deed of trust that may now exist or hereafter be placed upon, and encumber, any or all of the Premises. Lessee shall execute and deliver, within ten (10) days of Lessor's request, and in the form reasonably requested by Lessor (or its lender), any documents evidencing the subordination of this Lease. Lessee hereby covenants and agrees that Lessee shall attorn to any successor to Lessor.
- 37. TRANSFER BY LESSOR:** In the event of a sale or conveyance by Lessor of the Premises, the same shall operate to release Lessor from any future liability for any of the covenants or conditions, express or implied, herein contained in favor of Lessee, and in such event Lessee agrees to look solely to Lessor's successor in interest with respect thereto and agrees to attorn to such successor.
- 38. BROKER:** Lessee covenants, warrants and represents that Owen Wagener & Co. was the only broker to represent Lessee in the negotiation of this Lease ("Lessee's Broker"). Lessor covenants, warrants and represents that Owen Wagener & Co. was the only broker to represent Lessor in the negotiation of this Lease ("Lessor's Broker"). Lessor shall be solely responsible for paying the commission of [both Lessee's Broker and] Lessor's Broker. Each party agrees to and hereby does defend, indemnify and hold the other harmless against and from any brokerage commissions or finder's fees or claims therefor by a party claiming to have dealt with the indemnifying party and all costs, expenses and liabilities in connection therewith, including, without limitation, reasonable attorneys' fees and expenses, for any breach of the foregoing. The foregoing indemnification shall survive the termination or expiration of this Lease.
- 39. RECORDATION OF LEASE:** Lessee shall not record or file this Lease (or any memorandum hereof) in the public records of any county or state.
- 40. FINANCIAL INFORMATION:** Lessee shall deliver to Lessor information and documentation describing and concerning Lessee's financial condition and in form and substance reasonably acceptable to Lessor, within ten (10) days following Lessor's written request therefor. Upon Lessor's request, Lessee shall provide to Lessor the most currently available audited financial statement of Lessee; and if no such audited financial statement is available, then Lessee shall instead deliver to Lessor its most currently available balance sheet and income statement.
- 41. LIEN PROHIBITION:** Lessee shall not permit any mechanics or materialmen's liens to attach to the Premises or the Building. Lessee, at its expense, shall procure the satisfaction or discharge of record of all such liens and encumbrances within 30 days after the filing thereof; or, within such thirty (30) day period, Lessee shall provide Lessor, at Lessee's sole expense, with endorsements (satisfactory, both in form and substance, to Lessor and the holder of any mortgage or deed of trust) to the existing title insurance policies of Lessor and the holder of any mortgage or deed of trust, insuring against the existence of, and any attempted enforcement of, such lien or encumbrance. In the event Lessee has not so performed, Lessor may, at its option, pay and discharge such liens and Lessee shall be responsible to reimburse

Please Initial



Lessor, on demand and as additional rent under this Lease, for all costs and expenses incurred in connection therewith, together with interest at the rate of twelve percent (12%) per annum, which expenses shall include all fees of attorneys of Lessor's choosing, and any costs in posting bond to effect discharge or release of the lien as an encumbrance against the Premises.

**42. PARTIAL INVALIDITY:** If any provision of this Lease or the application thereof to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this Lease, or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected thereby and each provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

**43. PLURALS; SUCCESSORS:** The words "Lessor" and "Lessee" wherever used in this Lease shall be construed to mean Lessors or Lessees in all cases where there is more than one Lessor or Lessee, and to apply to individuals, male or female, or to firms or corporations, as the same may be described as Lessor or Lessee herein, and the necessary grammatical changes shall be assumed in each case as though fully expressed. All covenants, promises, representations and agreements herein contained shall be binding upon, apply and inure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors and assigns.

**44. CONDITION, USE AND OCCUPANCY**

Lessee acknowledges that: (a) it has been advised by Lessor and/or Broker to satisfy itself with respect to the condition of the Premises (including but not limited to the security, environmental aspects, and compliance with applicable governmental requirements), and their suitability for Lessee's intended use, (b) Lessee has made such investigation as it deems necessary with reference to such matters and assumes all responsibility therefore as the same relates to its occupancy of the Premises, and (c) neither Lessor, Lessor's agents, nor Brokers have made any oral or written representations or warranties with respect to said matters other than as set forth in this Lease. Lessee is responsible for determining whether or not any applicable governmental requirements, and especially the zoning, are appropriate

for Lessee's intended use, and acknowledges that past uses of the Premises may no longer be allowed.

**45. CONFIDENTIALITY AND NON-DISCLOSURE OF RENTAL RATES AND TERMS TO THIRD PARTIES**

Lessee agrees to hold all lease terms, rental rates and lease contract information confidential and shall not disclose such to any non-associated third party including other tenants in the property. Should Lessee breach this confidentiality agreement, Lessor shall have the right to impose an economic loss charge equivalent to 10% of the then current monthly rent. Said breach of confidentiality charge shall be added to the monthly rent and shall be paid by the Lessee as additional rent due for the remainder of the lease term.

**46. QUIET ENJOYMENT**

The Lessor covenants and agrees that the Lessee upon paying the Basic Rent, Additional Rent and all other charges herein provided for and performing and fulfilling covenants, agreements and conditions of this Lease shall lawfully and quietly hold, occupy and enjoy the Premises, subject, however, to the matters herein set forth.

**47. NOTICES**

All notices, demands and requests which are required to be given by either party to the other shall be in writing and shall be deemed given when sent by email, courier, hand delivery, faxed or United States Certified Mail, postage prepaid, if for the Lessee, addressed to the Lessee at the Premises or at such other place as the Lessee may designate by written notice to the Lessor at the address specified on page one, or at such other place as the Lessor may designate by written notice to the Lessee

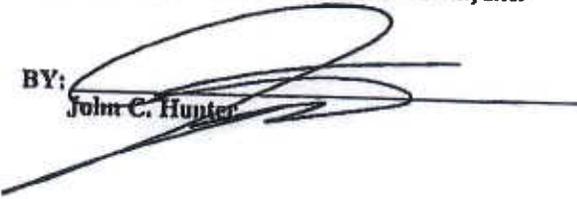
Please Initial



*WITNESS the hands of the parties hereto as of the Date of Lease stated above.*

**LESSEE:** Hunter Fitness and Nutrition, Inc.

BY:

  
John C. Hunter

**LESSOR:** *Corporate Facility Services, Inc., as agent  
for ATG TRUST COMPANY UIT #9206*

BY:

  
Timothy S. Wagener, not individually, but as  
President of Corporate Facility Services, Inc.

**GUARANTY**

The undersigned hereby represents to Lessor that they have a financial interest in Lessee and that in order to induce Lessor to accept this Lease, the undersigned jointly and severally do hereby guarantee the payment of all sums due Lessor from Lessee under the aforesaid Lease and the full and prompt performance by Lessee of all the terms, provisions, covenants and agreement herein contained.

BY:

  
John C. Hunter- Individually

Emergency Phone Number/ Lessee: (847) 707 - 4346

Please Initial 

**RIDER TO A CERTAIN LEASE BETWEEN**

**Corporate Facility Services, Inc., as agent  
for ATG TRUST COMPANY U/T #9206 (Lessor)**

**And**

**Hunter Fitness and Nutrition, Inc. (Lessee)**

**DATED THE 6th day of September, 2016**

**It is acknowledged that the Lessee must obtain a special use permit from the Village of Lake Bluff in order to operate its gym business. This lease is subject to the Lessee obtaining said permit.**

**Lessee shall have the right to occupy the premises prior to receipt of the special use permit provided this lease is signed, all monies deposited with the Lessor, certificate of insurance issued to the Lessor, all utilities paid for by the Lessee, with the full force of the lease in place and operating in accordance thereof.**

**If Lessee does not secure said special use permit, Lessee shall have the right to cancel this lease with a full refund of moneys advanced, provided however that the Lessee shall be responsible for complete restoration of the premises, returning it to the original condition that it was received. Any damages or costs incurred by the Lessor due to the Lessee's occupancy of the premises shall be deducted from moneys held by the Lessor.**

**An administrative charge of \$500.00 will be applied if this lease is cancelled.**

**Please Initial**



## Exhibit B

### RULES AND REGULATIONS

The following rules and regulations shall apply, where applicable, to the Premises, the Building, the parking area and grounds associated therewith (if any), the Property and the appurtenances thereto:

1. Sidewalks, entrances, passageways, courts, corridors, vestibules, halls, loading areas and stairways in and about the Building shall not be obstructed nor shall objects be placed against glass partitions, doors or windows which would be unsightly from the Building's corridors from the exterior of the Building.
2. Plumbing, fixtures and appliances shall be used for only the purpose for which they were designed and no foreign substance of any kind whatsoever shall be thrown or placed therein. Damage resulting to any such fixtures or appliances from misuse by Lessee or its agents, employees or invitees, shall be paid for by Lessee and Lessor shall not in any case be responsible therefore.
3. Any sign, lettering, picture, notice, advertisement installed within the Premises which is visible from the public corridors within the Building shall be installed in such manner, and be of such character and style, as Lessor shall approve, in writing in its reasonable discretion. No sign, lettering, picture, notice or advertisement shall be placed on any outside window or door or in a position to be visible from outside the Building. No nails, hooks or screws (except for customary artwork or wall hangings) shall be driven or inserted into any part of the Premises or Building except by Building maintenance personnel, nor shall any part of the Building be defaced or damaged by Lessee.
4. Lessee shall not place any additional lock or locks on any door in the Premises or Building without Lessor's prior written consent. Lessor shall furnish a reasonable number of keys to the locks on the doors in the Premises to Lessee at the cost of Lessee, and Lessee shall not have any duplicate keys made. All keys and passes shall be returned to Lessor at the expiration or earlier termination of this Lease.
5. Lessee shall refer all contractors, contractors' representatives and installation technicians for Lessor for Lessor's supervision, approval and control before the performance of any contractual services. This provision shall apply to all work performed in the Building including, but not limited to installation of telephones, telegraph equipment, electrical devices and attachments, doors, entranceways, and any and all installations of every nature affecting floors, walls, woodwork, window trim, ceilings, equipment and any other physical portion of the Building. Lessee shall not waste electricity, water or air conditioning. All controls in common areas shall be adjusted only by Building personnel.
6. Movement in or out of the Building of furniture or office equipment, or dispatch or receipt by Lessee of any merchandise or materials which require the use of stairways, lobby areas, or loading dock areas, shall be restricted to hours designated by Lessor. Lessee must seek Lessor's prior approval by providing in writing a detailed listing of such activity. If approved by Lessor, such activity shall be under the supervision of Lessor and performed in the manner stated by Lessor. Lessor may prohibit any article, equipment or any other item from being brought into the Building. Lessee is to assume all risk for damage to articles moved and injury to persons resulting from such activity. If any equipment, property and/or personnel of Lessor or of any other Lessee is damaged or injured as a result of or in connection with such activity, Lessee shall be solely liable for any and all damage or loss resulting there from.
7. All corridor doors, when not in use, shall remain closed. Lessee shall cause all doors to the Premises to be closed and securely locked before leaving the Building at the end of the day. When loading or unloading, doors may be propped open only using the doorstop on the door. Rocks, ropes, etc. are not acceptable and can cause damage to the doors. Any damage caused by Lessee will be the responsibility of the Lessee to repair. If Lessee does not make repairs within a reasonable amount of time, Lessor will make repairs and Lessee is responsible for fully reimbursing Lessor for all costs incurred.
8. Lessee shall keep all electrical and mechanical apparatus owned by Lessee free of vibration, noise and noxious odors which may be transmitted beyond the Premises which may disturb other tenants.
9. Canvassing, soliciting and peddling in or about the Building or Property is prohibited. Lessee shall cooperate and use its best efforts to prevent the same.
10. Lessee shall not use the Premises in any manner that would overload the standard heating, ventilating or air conditioning systems of the Building.
11. Lessee shall not utilize any equipment or apparatus in such manner as to create any magnetic fields or waves that adversely affect or interfere with the operation of any systems or equipment in the Building or Property.
12. Bicycles and other vehicles are not permitted inside or on the walkways outside the Building, except in those areas specifically designated by Lessor for such purposes.
13. Lessee shall not operate or permit to be operated on the Premises any coin or token operated vending machine or similar device (including, without limitation, telephones, lockers, toilets, scales, amusements devices and machines for sale of beverages, foods, candy, cigarettes or other goods), except for those vending machines or similar devices which are for the sole and exclusive use of Lessee's employees, and then only if such operation does not violate the lease of any other Lessee in the Building.

Please Initial



14. Lessee shall utilize the termite and pest extermination service designated by Lessor to control termites and pests in the Premises. Except as included in Basic Costs, Lessee shall bear the cost and expense of such extermination services.
15. To the extent permitted by law, Lessee shall not permit picketing or other union activity involving its employees or agents in the Building or on the Property, except in those locations and subject to time and other constraints as to which Lessor may give its prior written consent, which consent may be withheld in Lessor's sole discretion.
16. Lessee shall comply with all applicable laws, ordinances, governmental orders or regulations and applicable orders or directions from any public office or body having jurisdiction, with respect to the Premises, the Building, the Property and their respective use or occupancy thereof. Lessee shall not make or permit any use of the Premises, the Building or the Property, respectively, which is directly or indirectly forbidden by law, ordinance, governmental regulation or order, or direction of applicable public authority or which may be dangerous to person or property.
17. Lessee shall not use or occupy the Premises in any manner or for any purpose which would injure the reputation or impair the present or future value of the Premises, the Building or the Property; without limiting the foregoing, Lessee shall not use or permit the Premises or any portion thereof to be used for lodging, sleeping or for any illegal purpose.
18. All deliveries to or from the Premises shall be made only at times, in the areas and through the entrances and exits designated for such purposes by Lessor. Lessee shall not permit the process of receiving deliveries to or from the Premises outside of said areas or in a manner which may interfere with the use by any other Lessee of its premises or any common areas, any pedestrian use of such area, or any use which is inconsistent with good business practice.
19. Lessee shall carry out Lessee's permitted repair, maintenance, alterations, and improvements in the Premises only during times agreed to in advance by Lessor and in a manner which will not interfere with the rights of other Lessees in the Building.
20. Lessor may from time to time adopt appropriate systems and procedures for the security or safety of the Building, its occupants, entry and use, or its contents. Lessee, Lessee's agents, employees, contractors, guests and invitees shall comply with Lessor's reasonable requirements thereto.
21. Lessor shall have the right to prohibit the use of the name of the Building or any other publicity by Lessee that in Lessor's opinion may tend to impair the reputation of the Building or its desirability for Lessor or its other Lessees. Upon written notice from Lessor, Lessee will refrain from and/or discontinue such publicity immediately.
22. In accordance with the Smoke-Free Illinois Act, neither Lessee nor any of its employees, agents, contractors, invitees or customers shall not smoke anywhere within the Premises as this is a No Smoking, Smoke Free Building. Lessee is responsible for any of its employees, agents, contractors, invitees or customers who smoke in the building in violation of this provision, Lessor reserves the right to fine the Lessee if this provision is violated.
23. For properties where the Tenants share garbage services, the compactors or rolling trash containers will be located in an area designated by the Lessor. These compactors and/or containers are solely for the removal of Lessee's everyday garbage. If a Lessee has an excess amount of trash, they must contact the Lessor to make arrangements for its removal. Lessee shall pay additional costs for said removal of excess trash. Delivery boxes can be recycled if they are broken down and placed in the green/blue containers in the dock area that are designated for recycling.
24. Pallets left from deliveries in Lessee spaces must remain in Lessee's possession inside their premises until they are removed from the property. Do not store or stack pallets in the dock area for any reason, at any time, whatsoever. Pallet storage and removal is the responsibility of the Lessee.
25. No dogs, cats, birds or animals shall be brought into or kept in, on or about any Lessee's leased premises.
26. No flammable or explosive fluid or substance shall be used or kept in the Building.
27. No picnicking or barbecuing is allowed upon the Premises grounds except in areas designated by Lessor.
28. No antenna or satellite dishes shall be installed on the roof or building structure without Lessor's written consent. Any approved installed antenna or satellite dish shall not be visible from the grounds of the Premises.
29. All window treatments must meet with Lessor's standard for the property.
30. Lessee shall at all times, whether or not it is currently using the Premises, leave its heating system on at a temperature sufficient to prevent freeze-up of any water pipes in the Premises or the walls, floors or ceilings of space near the Premises. Lessee shall bear full cost of any damages caused due to its failure to adequately heat the Premises.
31. Parking of vehicles overnight is prohibited. No overnight parking of vehicles, trailers, boats, RVs, etc. No exterior storage of any kind. Vehicles, personal equipment and items left for more than a 24-hour period shall be deemed storage and shall not be permitted anywhere upon the exterior of the Premises, including but not limited to the loading docks, parking areas and garbage enclosures.

Please Initial



# MERCURY HVAC PROTECTION PLAN

Yes, I want to join the Mercury HVAC Protection Plan  
And agree to pay \$ 50.00 / month / unit. (Please complete the  
entire section below)

\*Billing will begin on the first of the first full month of possession.

No, I will continue to pay for all HVAC costs in accordance with  
my lease.

## *Enrollment in the Plan entitles you to:*

- Furnace Filter and equipment cleaning twice annually
- No charge for any repairs\*
- No Charge for any equipment replacement

\*Except for Tenant's negligent acts.

## AGREED TO:

JOHN C HUNTER

Print Name



Signature

9/16/16

Date

37 Sherwood Terrace, suite 132/133, LAKE BLUFF IL 60044

Unit Address

City, State, Zip

HUNTER FITNESS and NUTRITION INC.

Company Name

**\*FAX COMPLETED FORM TO 847.706.7151**

Attn: Maureen Wagener



**ACTION REQUESTED**

To provide time for legal notification requirements, any application requiring a Public Hearing before the Zoning Board of Appeals must be received **at least 25 days** prior to the next meeting date.

- Zoning Variation
- Special Use Permit
- Text Amendment
- Rezoning
- Planned Residential Development
- Other: \_\_\_\_\_

Applicable Section(s) of Zoning Ordinance, if known: Section 10-4-2

**Narrative description of request:** Hunter Fitness and Nutrition Inc. will be utilizing warehouse space (2,620 sq/ft) in suites 132-133 of Mercury Corporate Center located in Lake Bluff as a CrossFit gym. Our services will include group workout classes for all age ranges from young to old helping our clients obtain their fitness goals.

**STANDARDS FOR VARIATIONS AND SPECIAL USE PERMITS**

The Zoning Board is required by the Illinois State Statutes to apply the following standards in reviewing requests for Variations and Special Use Permits. The Board may only grant a variation or recommend that the Village Board grant a variation in cases where there are practical difficulties and particular hardships brought about by the strict application of the Zoning Ordinance and not by any persons, presently or formerly, having an interest in the property. **The applicant has the burden of establishing each of these standards both in writing and at the Public Hearing.** Please attach additional materials if necessary.

**STANDARDS FOR VARIATIONS:**

1. **Practical Difficulty or Hardship:** Describe the practical difficulty or particular hardship that would result from the strict application of the Zoning Ordinance.

2. **Unique Physical Condition:** Describe the unique characteristics of the lot or structures on the subject property which are exceptional, such as: a) existing unique structures or uses, b) irregular lot shape, size, or location, c) exceptional topographical features, or d) other extraordinary physical conditions.

3. **Special Privilege:** Describe how the request will not simply provide the applicant with a special privilege that other property owners do not enjoy. The request must be for relief from the regulations due to hardship, and not simply to reduce inconvenience or to provide for financial gain.

---

---

---

---

4. **Code Purposes:** Describe how the request does not violate the intentions of the regulations. The applicant must show that the request does not adversely impact surrounding properties or the general welfare.

---

---

---

---

5. **Public Health and Safety:** Describe how the request will not: a) adversely impact the supply of light and air to adjacent properties, b) increase traffic congestion, c) increase the hazard of fire, d) endanger public safety, e) diminish the value of property within the surrounding area, or f) impair the public health, safety, comfort, morals, and welfare of the people.

---

---

---

---

### **STANDARDS FOR SPECIAL USE PERMITS:**

1. **General Standard:** Describe how the proposed use will not adversely impact adjacent properties.

Hunter Fitness and Nutrition Inc. will not be altering the outside or inside of unit in any way. Our operational hours are planned to be outside the normal business hours of our neighbors (morning classes 5am, 6am, & 7am/ evening classes 5pm, 6pm, & 7pm) thus noise and parking that you normally would encounter with a gym will not impact them.

2. **No Interference with Surrounding Development:** Describe how the proposed use will not hinder or interfere with the development or use of surrounding properties.

Hunter Fitness and Nutrition Inc. will not be altering the outside or inside of the warehouse and traffic will not exceed the parking lots capacity.

3. **Adequate Public Facilities:** Describe how the proposed use will be served by streets, public utilities, police and fire service, drainage, refuse disposal, parks, libraries and other public services.

Hunter Fitness and Nutrition Inc. will not have any excessive impact on public facilities due to the nature of the business. Facility will be located in an existing building and no development will be taking place.

---

---

---

---

4. **No Traffic Congestion:** Describe how the proposed use will not cause undue traffic and traffic congestion.

Hunter Fitness and Nutrition Inc. will be holding classes that will range in size of 6 to 12 clients at a time. Mercury Corporate Center has approximately 85 parking spaces around the building providing more than enough parking to support our customers.

5. **No Destruction of Significant Features:** Describe how the proposed use will not destroy or damage natural, scenic or historic features.

Hunter Fitness and Nutrition Inc. will not be making any changes to the outside or inside of our unit and will abide by all the policies set in place by the management of the Mercury Corporate Center management.

### STANDARDS FOR TEXT AMENDMENTS

The wisdom of amending the Village Zoning Map or the text of the Zoning Code is a matter committed to the sound legislative discretion of the Village Board of Trustees and is not dictated by any set standard. In determining whether a proposed amendment will be granted or denied the Board of Trustees may be guided by the principle that its power to amend this title should be exercised in the public good.

### TEXT AMENDMENT GUIDING PRINCIPLES:

In considering whether the principle is satisfied in amending the text of the Zoning Code, the Board of trustees may weigh, among other factors, the following:

1. **The consistency of the proposed amendment with the purposes of this title:**

---

---

---

---

---

---

2. **The community need for the proposed amendment and any uses or development it would allow:**

---

---

---

---

---

---

3. **The conformity of the proposed amendment with the village's comprehensive plan and zoning map, or the reasons justifying its lack of conformity:**

---

---

---

---

---

---



**VILLAGE OF LAKE BLUFF  
REQUEST FOR BOARD ACTION**

**Agenda Item: 12**

**Subject:** A RESOLUTION APPROVING THE PURCHASE OF ROCK SALT FOR THE PURPOSE OF SNOW AND ICE REMOVAL FROM COMPASS MINERALS AMERICA INC THROUGH THE ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICE JOINT PURCHASING PROGRAM

**Action Requested:** ADOPTION OF THE RESOLUTION (Roll Call Vote)

**Originated By:** SUPERINTENDENT OF PUBLIC WORKS

**Referred To:** VILLAGE BOARD

**Summary of Background and Reason For Request:**

The Village's FY17 fiscal plan includes \$48,587 for the purchase of rock salt for ice and snow control operations. Annually, the State of Illinois Office of Procurement conducts a joint rock salt bid for roadway maintenance agencies statewide. This year's approved bid of \$47.07 per ton was awarded to Compass Minerals of Overland Park, KS. At this price the Village will be able to purchase approximately 600 tons of rock salt. The Village must commit to purchase 100% of the order and the supplier commits to provide 120% of the ordered amount at the bid price should severe weather conditions arise. Last years price per ton was \$67.41 with the Villages salt usage totaling 600 tons due to a below average winter. The Village currently has 528 tons left over from last season. With the purchase of 600 more tons the Village will have an adequate supply of rock salt for this winter, barring an exceptionally harsh season.

**Reports and Documents Attached:**

1. A copy of the Resolution Approving the Purchase of Rock Salt; and
2. A copy of a letter dated September 15, 2016 from the State of Illinois Central Management Services.

**Village Administrator's Recommendation:** Adoption of the Resolution

**Date Referred to Village Board:** 11/14/2016

## RESOLUTION NO. 2016-\_\_

**A RESOLUTION APPROVING THE PURCHASE OF ROCK SALT  
FOR THE PURPOSE OF SNOW AND ICE REMOVAL FROM  
COMPASS MINERALS AMERICA INC**

**WHEREAS**, the approved Fiscal Year 2016-2018 Budget provides for the purchase of rock salt for the purpose of snow and ice control on Village streets; and,

**WHEREAS**, this rock salt may be purchased under the Joint Purchasing Program of the State of Illinois Office of Procurement pursuant to the Village Purchasing Policy and Procedures Manual thereby fulfilling the requirement for competitive bids in the Village's Purchasing Policy and Procedures Manual; and,

**WHEREAS**, the state contract for rock salt was awarded to Compass Minerals America Inc., Overland Park, KS. The contract price of the rock salt, on a per ton basis, is \$47.07; and,

**WHEREAS**, the Superintendent of Public Works and Director of Finance have reviewed the contract terms and specifications and concluded that it is in the best interest of the Village to purchase seven hundred (600) tons of rock salt at \$47.07 per ton from Compass Minerals America Inc.

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS** as follows:

**Section 1. Recitals.**

The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

**Section 2. Authorization to Purchase Rock Salt.**

The Village Administrator is authorized and directed to execute and seal, on behalf of the Village, an Agreement to purchase six hundred (600) tons of rock salt at \$47.07 per ton for a total of \$28,242 from Compass Minerals America Inc., Overland Park, KS.

**PASSED** this \_\_\_\_ day of November 2016, by vote of the Board of Trustees of the Village of Lake Bluff as follows:

**AYES:**        ()

**NAYS:**        ()

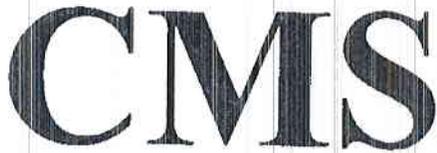
**ABSENT:**     ()

**APPROVED** this \_\_\_\_ day of November, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk



ILLINOIS

Bruce Rauner, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Michael M. Hoffman, Acting Director

September 15, 2016

Dear Joint Purchasing Participant:

Subject: 2016 - 2017 Rock Salt, Bulk Contract Information

In completing the 2016 – 2017 Rock Salt season contract re-procurement, the State of Illinois did not encounter the types of supply-related issues experienced in the previous seasons. We have made every effort to secure Road Salt at the best available price for participants in our contract solicitation and gladly report the State was able to obtain an offer for your location requirements through the State's procurement efforts.

We again recommend that participating agencies and governmental entities examine their application rates and roadway priorities in order to minimize next season's maintenance program cost while also ensuring the safety of the public.

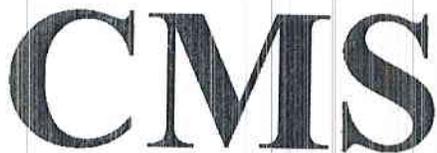
Enclosed is a copy of the requisition you submitted to us for the purchase of rock salt. The information from the requisition, including purchase commitment, can be used to submit your requirements to this year's contract vendor:

<b>Contract:</b> PSD 4018284	<b>Term:</b> September 2016 -- September 2017
Compass Minerals America Inc.	FEIN Number: 48-1047632
9900 West 109-th. Street	
Overland Park, KS 66210	
Phone (800) 323-1641 or (913) 344-9330	Contact Name: Sean Lierz

Your unit is **Contract Line No:** \_\_\_ / **Price per ton F.O.B. destination,** is \$ . . . . .  
Emergency pickup of salt from vendor's warehouse is not made available in this contract.

The additional price per ton to have rock salt delivered in trucks equipped with coal/grain chute openings in the tailgate to permit controlled off-loading of rock salt onto conveyors was not provided for by this vendor in this season's procurement process.

You are responsible for issuing your own purchase order document to the vendor. Orders may be placed with the vendor via telephone, with a written or fax confirmation to follow immediately. *You are strongly encouraged to order and store as much salt as possible in order to help prevent potential salt shortages this winter.* Also, you must place orders in full truckload ( typically 22-25 tons ) delivery quantities or multiples of such.



Your governmental unit is responsible for ensuring that the 80 or 100 percent minimum guaranteed purchase commitment ( as noted on your Requisition ) is met before the end of the winter season, June 30, 2017. The vendor is required to furnish not less than 120 percent ( if needed ) of the contract quantity by March 1, 2017. Your governmental unit is responsible for processing vendor invoices in a timely manner.

Delivery shall be made as soon as possible after vendor receipt of order by phone or mail. The maximum time from receipt of order to the actual delivery for orders placed between December 1, 2016 through April 1, 2017 shall not exceed seven working days, unless as modified in the Order Guidelines herein..

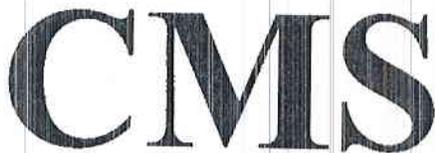
For orders placed between December 1, 2016 and April 1, 2017, if a vendor is unable to make delivery within the order timeline, local governmental units shall have the right to retain as liquidated damages, not as a penalty, 5.% per working-day on the undelivered portion of the order, but not to exceed 50.%. For orders placed prior to 9:00 a.m. on a given day, that day to be considered as the first calendar day of the seven-day delivery period. For an order placed after 9:00 a.m. on a given day, the following day shall be considered as the first calendar day of the seven day delivery period.

CMS reserves the right to mitigate application of liquidated damages imposed against a vendor, in the event of orders exceeding the maximum percentages outlined below:

An agency may order up to 20.% of their awarded contract tonnage in any given week and vendor shall deliver within 7 working-days after receipt of order. Quantity ordered above the 20.% threshold shall have an extended deliver time of one-working-day for each one-percentage-point above the 20.% guideline. For example, if an agency orders 25.% of their awarded total 100 ton, delivery of the first 20 ton ( 20.% ) shall be within 7 working-days after receipt of order, the remaining 5 ton should be delivered within 12 working-days after receipt of order.

If after seven working-days of liquidated damages assessment, the vendor has still failed to deliver, local governmental unit shall have the right to terminate an order and purchase road salt or abrasives from another source, or take action consistent with public safety as needed to continue daily business. Any and all additional costs incurred may be collected from the original vendor, in addition to liquidated damages, by participant's legal action.

All deliveries shall be covered with approved weatherproof materials. The vendor shall ensure that delivery person inspects the inside of the trailer and that all salt is removed from the trailer before leaving a delivery point. The vendor will ensure all weights and measures shown on delivery tickets are correct. Local governmental units reserve the right to require that delivery trucks occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads.



ILLINOIS

Bruce Rauner, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Michael M. Hoffman, Acting Director

Deliveries of rock salt containing any foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc., may be rejected at the delivery site. In the event that any foreign material is discovered in dumped deliveries, the salt and foreign matter may be reloaded onto the cartage hauler's truck by the local governmental unit and returned for credit, or the vendor shall immediately ship a specification compliant load of replacement salt, or issue a refund to the governmental unit consistent with the contract price.

In December 2016, the contract vendor shall have in place stockpile(s) located in or near Illinois covering the tonnage awarded for the northern regions of the State, and in January of 2017 the contract vendor shall have in place stockpile(s) in or near to Illinois covering the total tonnage awarded for all regions of the State. At our discretion, we will inspect the stockpiles to ensure that these stockpiles are in sufficient quantities, and that vendor commitments to the stockpiles are with the users of this contract.

Enhanced Rock Salt 2016-2017 season availability:

The Department of Central Management Services surveyed vendors for availability of an enhanced rock salt option in the invitation for bid, and did receive an offering Compass Minerals America Inc. Locations interested in this enhanced salt option must call the vendor for availability information and to facilitate potential ordering arrangements.

Their product is made available to any joint purchasing participant awarded in Compass Minerals America Inc. Contract as an up-charge per ton option and would be added to your order as a separate line item. Contact Sean Lierz at 913-344-9330 for the details.

The enhanced salt product features additional pre-treatment of approved road salt with a product providing enhanced melting performance, with reduced corrosion and clumping.

It is hoped that this information will be beneficial to you in the utilization of this contract. If you have any further questions concerning the rock salt contract, please feel free to contact me at (217) 782-8091.

Sincerely,

Wayne Ilsley, CPPB, Buyer  
Bureau of Strategic Sourcing

GovSalt.doc



# ILLINOIS

## JOINT PURCHASING REQUISITION CY'16-'17 New Purchase Commitment

**PLEASE RETURN TO:**  
 Illinois Department of  
 Central Management Services  
 801 Wm. G. Stratton Building  
 401 S. Spring Street  
 Springfield, IL 62706  
 Fax: (217) 782-5187  
 Email Address for submission:  
**CMS.BOSS.FC@Illinois.gov**

No Thank You,  
 But keep on mailing list.

Opt-Out -> Our unit does not want to participate in the CY' 2016-2017 Contract Procurement.  
 Notice -> Please complete and return the Contact information below to remain on the mailing list.

Joint Purchasing #: L2983-2979 ✓  
 Government Unit: Village of Lake Bluff ✓  
 Mailing Address: 40 E. Center Ave ✓  
 City/ State / Zip: Lake Bluff, IL (60044) ✓  
 County: Lake ✓  
 Contact Person: John Terlep ✓  
 Telephone Number: (847) 735-2310  
 Fax Number: (847) 294-8074  
 Contact Email: John Terlep @ lakebluff.org  
13075

Date: 3 / 21 / 2016

Delivery Point ( Provide Delivery Details To Contract ) ( Vendor At Time Of Order Placement )  <u>640 Rockland Rd</u> <u>Lake Bluff, IL</u> <u>60044</u>  <- Please provide Email Address
---

\*\*\*\*\* Participant, Complete Only One - Either "Table-A" or "Table-B" Below \*\*\*\*\*

Table A: Complete this table to have the State "SOLICIT BIDS" for your governmental entity		
ITEM DESCRIPTION	BID QUANTITY ( Total Tonnage )	UNIT MEASURE ( 22 - 25 Ton / Truck )
AASHTO M143 Road Salt or Equivalent <b>Rock Salt, Bulk</b>	<u>600</u>	<b>Tons</b>
Please note your Purchase Commitment Percentage for Total Tonnage Quantity as stated above (choose one):		
OPTION 1	80% minimum purchase requirement/120% maximum purchase requirement	
OPTION 2	100% minimum purchase requirement/120% maximum purchase requirement	<u>47.07</u>

\*\*\*\*\* Participant, Complete Only One - Either "Table-A" Above or "Table-B" Below \*\*\*\*\*

Table B: Complete this table to have the State "RENEW" Requirements for your governmental entity		
ITEM DESCRIPTION	QUANTITY ( Total Tonnage )	UNIT MEASURE ( 22 - 25 Ton / Truck )
AASHTO M143 Road Salt or Equivalent <b>Rock Salt, Bulk</b>		<b>Tons</b>
<b>Note: Renewal is available ONLY under Contracts PSD 4018143, 4018144, 4018145, and 4018146 for CY' 2015-2016.</b> Your quantity may not exceed more than a 20% increase of last season's quantity, and price cannot increase more than 10% of last season's price. Other Terms & Conditions of Contract will remain the same as last year. Please Check Contract # Below: Note Current GMS Contract: PSD 4018143 ( ) -or- PSD 4018144 ( ) -or- PSD 4018145 ( ) -or- PSD 4018146 ( )		

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this governmental unit, and not for personal use of any official or individual or re-sale.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

[Signature]  
 SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

Public Works Superintendent  
 TITLE

**VILLAGE OF LAKE BLUFF  
REQUEST FOR BOARD ACTION**

**Agenda Item: 13**

**Subject:** A RESOLUTION ESTIMATING THE AMOUNT OF THE ANNUAL AGGREGATE 2016 PROPERTY TAX LEVY

**Action Requested:** ACCEPTANCE OF RESOLUTION (Voice Vote)

**Originated By:** DIRECTOR OF FINANCE

**Referred To:** FINANCE COMMITTEE

**Summary of Background and Reason For Request:**

Annually the Village is statutorily required to estimate the funds to be raised from taxes on real property in the Village prior to the adoption of the levy. This is an estimate and does not limit the Board's ability to levy a different amount provided it is in compliance with the Truth in Taxation Law and all applicable notice and hearing provisions.

The Finance Committee, at their September 19<sup>th</sup> and 26<sup>th</sup> meetings, reviewed the 2016 levy projections and recommended approval of an aggregate property tax levy of \$4,130,447 or 1.25% more than the 2015 property tax extension. The Village share of the property tax levy is \$3,233,329 and the Library Board's levy request is \$897,118. This levy comprises new construction equalized assessed valuation (EAV) estimated at \$3 million and a CPI factor of 0.7%. The total EAV is projected to increase by 6% to \$553 million. This estimated levy is in compliance with the amount allowed under the Property Tax Limitation Act.

The first reading of the 2016 tax levy ordinance and the public hearing will be held on Monday, November 28<sup>th</sup>.

**Reports and Documents Attached:**

1. A copy of the Resolution; and
2. A memorandum from Finance Director Susan Griffin dated 11/4/2016 including:
  - Attachment A - Calculation of maximum levy and
  - Attachment B - Comparison of current levy to the past four property tax levies by fund.

**Village Finance Committee's Recommendation:** Approval of Resolution

**Date Referred to Village Board:** 11/14/2016

**RESOLUTION NO. 2016-****A RESOLUTION ESTIMATING THE AMOUNT OF THE ANNUAL  
AGGREGATE 2016 PROPERTY TAX LEVY**

**WHEREAS**, the Truth In Taxation Act, 35 ILCS 200/18-60 (2010), provides that the corporate authorities of each taxing district, including the Village of Lake Bluff, shall determine the amount of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by general election law, estimated to be necessary to be raised by taxation for the current year upon the taxable property in the taxing district.

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE BLUFF, LAKE COUNTY, ILLINOIS**, as follows:

**Section 1. Estimation of Village Portion of the 2016 Property Tax Levy.**

The President and Board of Trustees of the Village of Lake Bluff hereby estimate that \$3,233,329, (Three million, two hundred thirty-three thousand, three hundred twenty-nine dollars and 00/100) exclusive of amounts to be levied which are attributable to the costs of conducting elections required by the general election law, shall be raised by means of ad valorem property taxes for 2016 for Village general and special purpose levies. The President and Board of Trustees hereby find that this amount is not more than 105 percent of the amount, exclusive of election costs, which has been extended upon the levy of the preceding year.

**Section 2. Estimation of Library Portion of the 2016 Property Tax Levy.**

The Board of Trustees of the Lake Bluff Public Library hereby estimate that \$897,118, (Eight hundred ninety-seven thousand, one hundred, eighteen dollars and 00/100), exclusive of amounts to be levied which are attributable to the costs of conducting elections required by the general election law, shall be raised by means of ad valorem property taxes for 2016 for Library general and special purpose levies. The President and Board of Trustees hereby find that this amount is not more than 105 percent of the amount, exclusive of election costs, which has been extended upon the levy of the preceding year.

**Section 3. Estimation of 2016 Aggregate Property Tax Levy.**

The President and Board of Trustees of the Village of Lake Bluff hereby estimate that \$4,130,447, (Four million, one hundred thirty thousand, four hundred forty-seven dollars and 00/100), exclusive of amounts to be levied which are attributable to the costs of conducting elections required by the general election law, shall be raised by means of ad valorem property taxes for 2016 for the Village of Lake Bluff and the Lake Bluff Public Library. The President and Board of Trustees hereby find that this amount is not more than 105 percent of the amount, exclusive of election costs, which has been extended upon the levy of the preceding year.

2016 Property Tax Levy Resolution 2016-

**Section 4.**    **Effective Date.**

This Resolution shall be effective following passage by the Board of Trustees of the Village of Lake Bluff in the manner required by law.

**PASSED** this 14<sup>th</sup> day of November, 2016, by vote of the Board of Trustees of the Village of Lake Bluff, as follows:

**AYES:**        ( )

**NAYS:**        ( )

**ABSENT:**     ( )

**APPROVED** this 14<sup>th</sup> day of November, 2016.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

## VILLAGE OF LAKE BLUFF

### MEMORANDUM

TO: Village President and Board of Trustees  
R. Drew Irvin, Village Administrator

FROM: Susan Griffin, Finance Director  
CC: Marlene Scheibl, Assistant Finance Director

DATE: November 4, 2016

SUBJECT: 2016 Property Tax Levy Estimate



### Summary

The Finance Committee, at their September 19<sup>th</sup> and 26<sup>th</sup> meetings, reviewed the 2016 levy calculations and agreed to recommend the Village share of the levy of \$3,233,329 which is 1.25% greater than the prior year levy and is within the estimated tax cap maximum (PTELL). The Library Board requested a 2016 property tax levy of \$897,118 which is within the estimated PTELL. The aggregate levy estimated under the PTELL is \$4,130,447.

### Levy Calculation and Estimates – Attachment A

**Attachment A** shows the calculation of the tax levy based on the maximum non-referendum tax levy which takes into account the CPI factor and estimated new construction.

The CPI factor is 0.7% down from 0.8% last year, the EAV for 2016 is projected at 106% of the 2015 amount and new construction is estimated at \$3 million based on preliminary data from the Lake County Assessor and Village estimates. Some of this new construction is attributed to a portion of the Target development because the businesses opened in late July 2015.

The estimated maximum levy amount under the PTELL is \$4,130,447 (including the Library portion) representing a 1.25% increase. While the Village is not legally limited by the tax caps since becoming home rule, the Village Board passed a resolution pledging to not increase the aggregate levy in excess of the amount that is allowed under the PTELL.

Part III, of Attachment A details the new dollars received, the percentage increase, and the tax rate changes compared to the 2015 extension. Under the estimated levy, the Village would realize \$39,890 and the Library \$11,068 for a total of \$50,958 new dollars while the **blended** tax rate would decrease from \$.782 to \$.747 per \$100 of EAV.

On the next page is a table showing the last 9 years' total (Village and Library) tax extension and the current estimated levy.

Tax Collection Yr	Levy Year	Tax Extension	New Dollars	Equalized Assessed Value	Blended Tax Rate	Inc/(Dec) in EAV	Inc/(Dec) in Levy
2017-18 <sup>1</sup>	2016	4,130,447	\$50,958	553,141,786	.747	6.0%	1.25%
2016-17	2015	4,079,489	\$55,876	521,831,574	.782	8.8%	1.39%
2015-16	2014	4,023,613	\$76,386	479,518,737	.839	(1.0)%	1.94%
2014-15	2013	3,947,227	\$96,685	484,263,512	.815	(4.4)%	2.51%
2013-14	2012	3,850,542	\$126,832	506,500,163	.673	(8.1)%	3.41%
2012-13	2011	3,723,710	\$80,146	551,254,954	.678	(5.9)%	2.20%
2011-12	2010	3,643,564	\$147,321	585,899,834	.624	(7.1)%	4.21%
2010-11	2009	3,496,243	\$49,014	630,953,018	.556	(2.6)%	1.42%
2009-10	2008	3,447,229	\$194,015	647,740,985	.532	3.2%	5.96%
2008-09	2007	3,253,214	\$166,276	627,765,760	.540	9.8%	5.39%

### Special Levies and Levy Breakdown by Fund/Purpose – Attachments B & C

**Attachment B** shows the breakdown of the levy by fund/purpose with a comparison to previous years. The shaded column shows the effect of the 2015 levy on the Village funds. Of the total new dollars projected under this allocation scenario, the General fund would realize \$5,800 decrease over the 2015 extension due to the allocation of revenue to the Pension Funds.

The Police Pension Board met on August 11<sup>th</sup> to discuss the Fund's levy requirement and is requesting a levy consistent with the actuary's recommendation. The 2016 actuarial valuation, prepared by the actuarial firm of MWM Consulting, calculates a recommended minimum Village contribution of \$672,315 up 3.4% from the contribution last year of \$650,103. The actuarial recommended levy is based on the Entry Age Normal funding method and more conservative assumptions than the minimum levy required by statute. The recommended amount is designed to reduce the unfunded liability each year, to produce a levy that is about 51.5% of covered payroll, and to achieve 95% funding by 2040 (90% funding is required by law.) The plan is 51.89% funded as of May 1, 2016 down from 58.10% at May 1, 2015. The complete actuarial valuation report was provided to the Finance Committee in the September 19<sup>th</sup> packet.

The Illinois Municipal Retirement Fund and Social Security (FICA) levy allocations are based on a projection of the costs for FY2017-18 and for the FICA levy, less usage of some of the excess fund balance reserves. The IMRF fund balance declined last year from \$214k to \$23k with the expenditure of funds for a required one-time accelerated payment. The Village is mandated to contribute 10.19% (2016 rate) of salaries for IMRF covered employees directly to IMRF. The Village pays 6.2% of salaries up to the annual maximum and 1.45% on total salaries for FICA and Medicare income taxes. The FICA fund balance declined from \$176k to \$139k due to an intentional use of excess reserves.

### Library Property Tax Levy

The Library Board has submitted its levy request of \$897,118 which represents a 1.25% increase over the 2015 tax extension and is the amount under the PTELL.

<sup>1</sup> Year 2016 Levy, EAV, rate and percentage changes are estimates.

**Abatement of both the 2011 Refunding Bonds and 2012 Refunding Bonds**

As has been past practice, this levy does not include an amount for these bond payments. This debt requires an abatement ordinance to request that the County NOT levy this tax because Ordinances 2011-19 and 2012-13 are filed with the County. These ordinances require the County tax extension office to levy the annual bond payment amount unless the Village abates the levy each year. This abatement ordinance will be submitted to the Board for approval in conjunction with the levy ordinance.

**General Information and Tax Levy Legal Adoption Requirements**

The Village is required by Statute to prepare a resolution estimating the property tax levy which will be on the November 14<sup>th</sup> agenda. The first reading of the Levy Ordinance, Debt Abatement Ordinance, and Public Hearing will be held on November 28<sup>th</sup> with final adoption of the levy on December 12<sup>th</sup>. The levy must be filed with the County Clerk by the last Tuesday in December.

**Truth-In-Taxation Law Compliance Is Not Required**

The truth in taxation law requires that the corporate authorities comply with specific publication and public hearing requirements if the aggregate tax levy is estimated to be more than 105% of the amount extended the prior year. At this time, the Village and the Library levies are in compliance with the tax cap amount, therefore, compliance with the provisions of this law is not required. However, the Village will hold a public hearing on the budget at the November 28<sup>th</sup> Board meeting in accordance with past practice. The public hearing notice will be posted on the Village Hall bulletin board, the website, and printed in the November 19<sup>th</sup> edition of the Pioneer Lake.

## VILLAGE OF LAKE BLUFF

31-Oct-16

## 2016 PROPERTY TAX LEVY PRELIMINARY LEVY

**I. Calculation of 2016 Estimated EAV & Historical Data**

	2011	2012	2013	2014	2015	2016 Estimate
Village EAV	527,046,786	484,191,545	463,295,419	458,754,118	500,638,069	\$530,676,353
Sanctuary EAV	24,208,168	22,308,618	20,968,093	20,764,619	21,193,805	\$22,465,433
<b>Total Village EAV</b>	<b>\$551,254,954</b>	<b>\$506,500,163</b>	<b>\$484,263,512</b>	<b>\$479,518,737</b>	<b>\$521,831,874</b>	<b>\$553,141,786</b>
Shield's Township EAV	\$2,060,162,776	\$1,926,914,557	\$1,781,099,584	\$1,690,026,662	\$1,733,267,357	\$1,819,930,725
Village % of Township	26.76%	26.29%	27.19%	28.37%	30.11%	30.39%
Village New Construction	\$3,106,704	\$967,961	\$2,877,031	\$1,378,812	\$2,937,369	\$3,000,000
Township New Construct					\$6,154,906	
Property Tax Extension	\$3,573,377	\$3,694,381	\$3,789,757	\$3,862,737	\$3,926,394	
Sanctuary Extension	\$150,333	\$156,160	\$157,470	\$160,876	\$153,095	
<b>Total Village Extension</b>	<b>\$3,723,710</b>	<b>\$3,850,542</b>	<b>\$3,947,227</b>	<b>\$4,023,613</b>	<b>\$4,079,489</b>	<b>\$0</b>
Tax Rate	0.678	0.763	0.818	0.842	0.784	0.000
Sanctuary Rate	0.621	0.700	0.751	0.775	0.722	0.000

**II. Calculation of Maximum Tax Levy****A. Tax Cap Calculation - PTELL MAXIMUM****YEAR 2016 ESTIMATE**

	<u>CPI Factor 0.7%</u>	0.70%	
<b>STEP 1:</b> Prior year Extension less debt * CPI factor			
<b>2015 Extension</b>	<b>\$4,079,489</b>	<b>\$4,108,045</b>	
<b>STEP 2:</b> Tax Rate Maximum=New Extension (less debt) Divided by Estimated EAV less New Construction		\$550,141,786	
<b>STEP 3:</b> Maximum Tax Rate with CPI (Step 1 divided by Step 2)		<b>0.7467 PTELL Limiting Rate</b>	
<b>STEP 4:</b> Rate * Total EAV = Total levy (less debt)		\$4,130,447 <b>MAXIMUM</b>	1.249% % Increase
<b>STEP 5:</b> Total Maximum Levy		\$4,130,447	1.249% % Increase
<b>STEP 6:</b> Add G.O. Debt Payments	<b>ABATED</b>	\$0	
<b>STEP 7:</b> Total Maximum Levy & Tax Rate		<b>\$4,130,447</b>	<b>0.7467</b>

2016 PROPERTY TAX LEVY PRELIMINARY LEVY

**III. Comparison 2015 & 2016 Levy - VILLAGE**

<b>A. PTELL Maximum</b>	2015 Tax Ext	2016 Tax Max	2016 Estimate	\$ Change	% Change
Levy w/o Police Pension	\$2,543,336	<b>\$2,561,014</b>	\$2,561,014	\$17,678	0.695%
Police Pension Levy	\$650,103	<b>\$672,315</b>	\$672,315	\$22,212	3.417%
<b>Total Village Levy</b>	<b>\$3,193,439</b>	<b>\$3,233,329</b>	<b>\$3,233,329</b>	<b>\$39,890</b>	<b>1.249%</b>

**IV. Library Levy Estimates**

	2015 Extension	2016 Max Tax	2016 Estimate	\$ Increase	% Change
Amount Allowed per Tax Cap	\$886,050	<b>\$897,118</b>	\$897,118	\$11,068	1.249%
<b>TOTAL LEVY</b>	<b>\$4,079,489</b>	<b>\$4,130,447</b>	<b>\$4,130,447</b>	<b>\$50,958</b>	<b>1.249%</b>

**VILLAGE OF LAKE BLUFF  
COMPARISON OF PROPERTY TAX LEVIES BY FUND 2012-2016**

FUND TITLE	PROPERTY TAX	Change Increase/(Decrease) \$	%	% of Total Levy				
	2012 EXT (FY13-14)	2013 EXT (FY14-15)	2014 EXT (FY15-16)	2015 EXT (FY16-17)	2016 EXT (FY17-18)			
01 General Fund	\$2,087,921	\$2,160,295	\$2,169,085	\$2,195,629	\$2,189,829	(\$5,800)	-0.26%	49.53%
General Fund Total	\$2,087,921	\$2,160,295	\$2,169,085	\$2,195,629	\$2,189,829	(\$5,800)	-0.26%	49.53%
07 IL Municipal Retirement	172,210	150,122	150,003	152,004	175,000	\$22,996	15.13%	7.47%
14 Social Security Fund	197,535	179,177	190,004	195,703	196,000	\$297	0.15%	8.56%
16 Liability Insurance Fund	0	0	0	0	0	\$0	N/A	0.00%
62 Police Pension Fund	557,150	605,329	640,603	650,103	672,500	\$22,397	3.45%	11.68%
<b>Subtotal - Village</b>	<b>\$3,014,816</b>	<b>\$3,094,923</b>	<b>\$3,149,695</b>	<b>\$3,193,439</b>	<b>\$3,233,329</b>	<b>\$39,890</b>	<b>1.25%</b>	<b>77.24%</b>
80 Library Fund	763,094	777,654	797,398	807,600	817,118	\$9,518	1.18%	20.90%
80 Library IMRF	40,704	41,925	42,975	44,050	45,000	\$950	2.16%	1.07%
80 Library FICA	31,927	32,725	33,545	34,400	35,000	\$600	1.74%	0.78%
<b>Subtotal - Library</b>	<b>\$835,725</b>	<b>\$852,304</b>	<b>\$873,918</b>	<b>\$886,050</b>	<b>\$897,118</b>	<b>\$11,068</b>	<b>1.25%</b>	<b>22.76%</b>
<b>TOTAL EXTENSION/LEVY</b>	<b>\$3,850,541</b>	<b>\$3,947,227</b>	<b>\$4,023,613</b>	<b>\$4,079,489</b>	<b>\$4,130,447</b>	<b>\$50,958</b>	<b>1.25%</b>	<b>100.00%</b>

Residential property represents 90.6% of the total EAV of the Village.  
Commercial, industrial, farm and railroad property combined EAV represents 9.4%.

