

**VILLAGE OF LAKE BLUFF
COMMITTEE-OF-THE-WHOLE MEETING
MAY 23, 2016**

APPROVED MINUTES OF MEETING

The Village of Lake Bluff Board of Trustees met as a Committee-of-the-Whole (COW) in the Village Hall Board Room (40 East Center Avenue) on Monday, May 23, 2016. Village President O’Hara called the meeting to order at 6:00 p.m. and Village Clerk Aaron Towle called the roll and announced the following were present:

Village President: Kathleen O’Hara

Trustees: Barbara Ankenman
Steve Christensen
Mark Dewart
Eric Grenier
John Josephitis
William Meyer

Also Present: Aaron Towle, Village Clerk
Peter Friedman, Village Attorney
Drew Irvin, Village Administrator
Marlene Scheibl, Assistant Finance Director
Michael Croak, Building Codes Supervisor
Jeff Hansen, Village Engineer
Brandon Stanick, Assistant to the Village Administrator (A to VA)
Franco Bottalico, Administrative Intern

Non-Agenda Items and Visitors

President O’Hara stated the COW allocates 15 minutes for those individuals who would like the opportunity to address the COW on any matter not listed on the agenda.

There were no requests to address the COW.

Consideration of the Minutes from the May 9, 2016 Committee-of-the-Whole Meeting

Trustee Dewart moved to approve the May 9, 2016 COW Meeting Minutes as presented. Trustee Meyer seconded the motion. The motion passed on a unanimous voice vote.

A Discussion Regarding Mobile Food Trucks

Village Administrator Drew Irvin reported from time to time the Village receives inquiries from mobile food vendors seeking to sell food and beverages on private and public property within Lake Bluff. The existing brick and mortar restaurants may be threatened by this new competition which doesn’t make a similar community investment as they do; therefore, Staff is seeking the Village Board’s interest in exploring other regulatory matters related to mobile food vendors.

Village Administrator Irvin commented on incidents which could occur if mobile food trucks park in the Village right-of-ways during special events and possible concerns created among existing businesses. He stated, as an example, the Village has regulated music and required solicitation permits in the past

for ice cream trucks.

A discussion ensued regarding the regulation of food trucks used on private property and those that are located on public property as part of a special event or not part of a special event.

Trustee Meyer asked if any proposed regulations would supersede the Lake County Health Department (LCHD) regulations for food preparation within mobile food trucks. Village Administrator Irvin stated the LCHD prohibits the cooking of food on annually licensed mobile food trucks. Food must be prepared in a license facility for assembly on a food truck. Also, temporary food truck vendors are allowed to cook food on their trucks.

A discussion concerning food truck at special events followed.

Trustee Grenier expressed his preference to receive feedback from the Chamber of Commerce and local merchants and noted his is fine with allowing food truck on public property during big events.

President O’Hara stated during the June 25th Lake Bluff History Museum Auto Show a mobile hotdog truck located near the Bank of Lake Forest will sell hotdogs and expressed her opinion it will not conflict with the offerings of existing restaurants.

Village Administrator Irvin stated Staff will touch base with the downtown merchants at the next meeting.

Following a brief discussion, Village Administrator Irvin noted the Village will require proof of health department permits, as well as solicitation and necessary business licenses for any possible food vendors.

Adjournment

As no further business came before the COW, Trustee Josephitis moved to adjourn the meeting. Trustee Ankenman seconded the motion. The motion passed on a unanimous voice vote and the meeting adjourned at 6:33 p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator