

**VILLAGE OF LAKE BLUFF
BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 25, 2013**

APPROVED MINUTES

1. CALL TO ORDER AND ROLL CALL

Village President Letchinger called the meeting to order at 7:05 p.m., in the Lake Bluff Village Hall Board Room, and Village Clerk William Meyer called the roll.

The following were present:

Village President: Christine Letchinger

Trustees: Steve Christensen
Mark Dewart
John Josephitis
Kathleen O'Hara
Brian Renner

Absent: Marina Carney, Village Trustee
Peter Friedman, Village Attorney

Also Present: William Meyer, Village Clerk
Drew Irvin, Village Administrator
Susan Griffin, Finance Director
Gerald Nellessen, Building Codes Supervisor
Brandon Stanick, Assistant to the Village Administrator

2. PLEDGE OF ALLEGIANCE

President Letchinger led the Pledge of Allegiance.

3. CONSIDERATION OF THE MINUTES

Trustee Dewart moved to approve the February 11, 2013 Board of Trustees Meeting Minutes as presented. Trustee Christensen seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Christensen, Dewart, Josephitis, O'Hara and Renner
Nays: (0)
Absent: (1) Carney

4. NON-AGENDA ITEMS AND VISITORS

President Letchinger stated the Board of Trustees allocates 15 minutes for those individuals who would like the opportunity to address the Village Board on any matter not listed on the agenda.

There were no requests to address the Board.

5. VILLAGE BOARD SETS THE ORDER OF THE MEETING

There were no requests to change the order of the meeting.

6. ITEM #6A – WARRANT REPORT FOR FEBRUARY 16-28, 2013

President Letchinger reported expenditure of Village funds for payment of invoices in the amount of \$170,786.11 for February 16-28, 2013.

As such, the total expenditures for this period is in the amount of \$170,786.11.

As there were no questions from the Board, Trustee Renner moved to approve the Warrant Report. Trustee Josephitis seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Christensen, Dewart, Josephitis, O’Hara and Renner
Nays: (0)
Absent: (1) Carney

7. ITEM #7 – VILLAGE ADMINISTRATOR’S REPORT

Village Administrator Drew Irvin reported Staff received a Memorandum of Understanding from the Lake County Department of Transportation regarding a joint grant submission to the Illinois Department of Natural Resources Program (IDNR). The purpose of the grant is to secure financial support to extend the existing pedestrian/bike path bridge over W. Scranton Avenue from 6 feet to 10 feet to equal the width of the Robert McClory bike path. Village Administrator Irvin stated the memorandum outlines the Village would apply and manage the grant program, and upon receiving IDNR approval for the funds, the Village will bill the County 50% of the local share.

Trustee Christensen moved to direct Staff to execute the Memorandum of Understanding and submit for the grant. Trustee O’Hara seconded the motion. The motion passed on a unanimous voice vote.

8. ITEM #8 – VILLAGE ATTORNEY’S REPORT

As Village Attorney Peter Friedman was absent there was no report.

9. ITEM #9 – VILLAGE PRESIDENT’S REPORT

President Letchinger reported nothing to report.

10. ITEM #10 – CORRESPONDENCE

President Letchinger introduced the correspondence from the Informational Reports on February 8 and 15, 2013 for consideration by the Board.

Trustee O'Hara moved to approve the correspondence as submitted. Trustee Josephitis seconded the motion. The motion passed on a unanimous voice vote.

11. ITEM #11 – AN ORDINANCE COMPREHENSIVELY AMENDING TITLE 9 OF THE LAKE BLUFF MUNICIPAL CODE AND ADOPTING VARIOUS STANDARDS AND CODES PERTAINING TO BUILDING REGULATIONS

President Letchinger briefly summarized the agenda item and noted it was also discussed during a Committee-of-the-Whole meeting at the beginning of the year.

Village Administrator Irvin stated since first reading approval of the ordinance, Staff identified a clarification regarding permissible days of construction and is recommending the Village codify current practice, which is prohibiting construction work on Village holidays.

Trustee Josephitis moved to approve the ordinance. Trustee Dewart seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Christensen, Dewart, Josephitis, O'Hara and Renner
Nays: (0)
Absent: (1) Carney

12. ITEM #12 – A RESOLUTION APPROVING A FIRST AMENDMENT TO THE POWER SUPPLY AGREEMENT WITH MC SQUARED ENERGY SERVICES, LLC FOR THE VILLAGE'S ELECTRICITY AGGREGATION PROGRAM

President Letchinger reported in late 2011 the Village, in partnership with seven other area communities, established the North Shore Electrical Aggregation Consortium (NSEAC) as part of an overall effort to secure lower electricity rates for customers within the eight member communities. Following the execution of three-year energy supply contract with MC Squared Energy Services in April 2012, the Village and its Consortium partners secured an alternative electricity supply rate of 4.836 cents per kilowatt hour. Through May 2013, when the current rate of 4.836 cents per kilowatt hour expires, MC Squared estimates that Lake Bluff customers will save an estimated \$876,000 on electricity costs. She further noted over the last several months, Consortium members have been meeting to begin preparations for securing electricity pricing in year 2 of the power supply agreement with MC Squared. In connection with these efforts, it has become apparent that amendments are necessary to the power supply agreement between the Village and MC Squared. The following modifications to the agreement include several additional provisions agreed to by the NSEAC and MC Squared in late 2012:

- The Village and MC Squared will work cooperatively to request updated customer information from ComEd at least twice annually (MC Squared will assume all costs);
- MC Squared will again provide customers of Consortium communities with the opportunity to purchase renewable energy credits (RECs). The original power supply agreement obligated MC Squared to provide up to 100,000 RECs to consortium customers at the rate of \$1.00 per REC. Under this amendment, MC Squared will provide a total of 110,000 RECs at the same rate and will assist the

NSEAC in identifying appropriate specifications and purchasing approaches designed to minimize the costs of such RECs;

- MC Squared will provide customers with a web-based platform to facilitate the addition of new customers by the end of the first quarter of 2013;
- MC Squared will eliminate the \$25 early termination fee for the duration of the contract's term; and
- MC Squared has agreed to a 20% reduction in its vendor margin, from \$0.99 cents/MWh to \$0.79/MWh.

Responding to a comment from the Board regarding the new rate, Village Administrator Irvin stated the Consortium will have some indicative pricing as early as next week.

Trustee O'Hara moved to adopt the resolution. Trustee Rener seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Christensen, Dewart, Josephitis, O'Hara and Rener
Nays: (0)
Absent: (1) Carney

13. ITEM #13 – EXECUTIVE SESSION

At 7:15 p.m. Trustee Josephitis moved to enter into Executive Session for the purpose of discussing Disposition of Property (5 ILCS 120/2(c)(6)) and Personnel (5 ILCS 120/2(c)(2)). Trustee Dewart seconded the motion. The motion passed on the following roll call vote:

Ayes: (5) Christensen, Dewart, Josephitis, O'Hara and Rener
Nays: (0)
Absent: (1) Carney

There being no further business to discuss, Trustee Christensen moved to adjourn out of executive session. Trustee O'Hara seconded the motion and the motion passed on a unanimous voice vote at 7:27 p.m.

14. ITEM #14 – ADJOURNMENT

As there was nothing further to come before the Board, Trustee Josephitis moved to adjourn the regular meeting. Trustee Rener seconded the motion and the motion passed on a unanimous voice vote. The meeting adjourned at 7:28 p.m.

Respectfully Submitted,

R. Drew Irvin
Village Administrator

William Meyer
Village Clerk