

Public Involvement Plan for Agency and Public Involvement

US Route 41 at Illinois Route 176

Village of Lake Bluff
Shields Township
Lake County, Illinois



DATE: September 2010
VERSION 1.0



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1.0 INTRODUCTION

1.1 Project Background

US Route 41 (Skokie Highway) at Illinois Route 176 (Rockland Road) is located in east central Lake County partially within the Village of Lake Bluff and partially within unincorporated Shields Township (refer to the project location map - Figure 1.1.1).

US Route 41 in this area serves as a vital north-south link from the Wisconsin border south to Chicago's northern suburbs. Existing US Route 41 in this area carries approximately 46,000 vehicles per day with two travel lanes in each direction. Approximately 11% of this traffic is truck traffic. Illinois Route 176 carries approximately 15,000 vehicles per day in the vicinity of the US Route 41 interchange, with higher volumes to the west near Illinois Route 43 and much lower volumes to the east. These traffic volumes are anticipated to increase in the future to a modest degree due to general regional growth and development.

The US Route 41 interchange with Illinois Route 176 experiences considerable traffic congestion on a daily basis and notable safety concerns. On this basis, the Village of Lake Bluff, in coordination with the Illinois Department of Transportation (IDOT), the Lake County Division of Transportation (LCDOT), and Shields Township, has initiated Phase I Engineering and Environmental Studies (Phase I Study) to evaluate alternatives to improve the safety and operations of the US Route 41 at Illinois Route 176 interchange in compliance with federal project development procedures, which includes preparation of an Environmental Assessment (EA).

This Phase I Study follows a previous Strategic Regional Arterial (SRA) feasibility study for US Route 41 completed by IDOT in 1999. While the SRA study evaluated future reconfiguration alternatives for the Illinois Route 176 interchange, this current study will take a fresh look at the project Purpose and Need, and evaluate a full range of alternatives including the No-Build alternative (retain existing conditions), and potential interchange reconfiguration alternatives.

There are a number of potential social, economic and environmental issues associated with the proposed improvements being considered for this area, including changes in travel patterns, right-of-way acquisition, building displacements, water quality, special waste, highway traffic noise, air quality, etc. Given these potential project related issues, a Context Sensitive Solutions (CSS) project development approach is being used for this project. CSS is a collaborative approach that involves project stakeholders to develop a facility that fits into its surroundings and preserves the scenic, aesthetic, historic and environmental resources while maintaining safety and mobility. This Public Involvement Plan (PIP) has been prepared as a framework for the public involvement methods to be used. The PIP by its very nature is a work in progress and thus subject to revision, as needed.

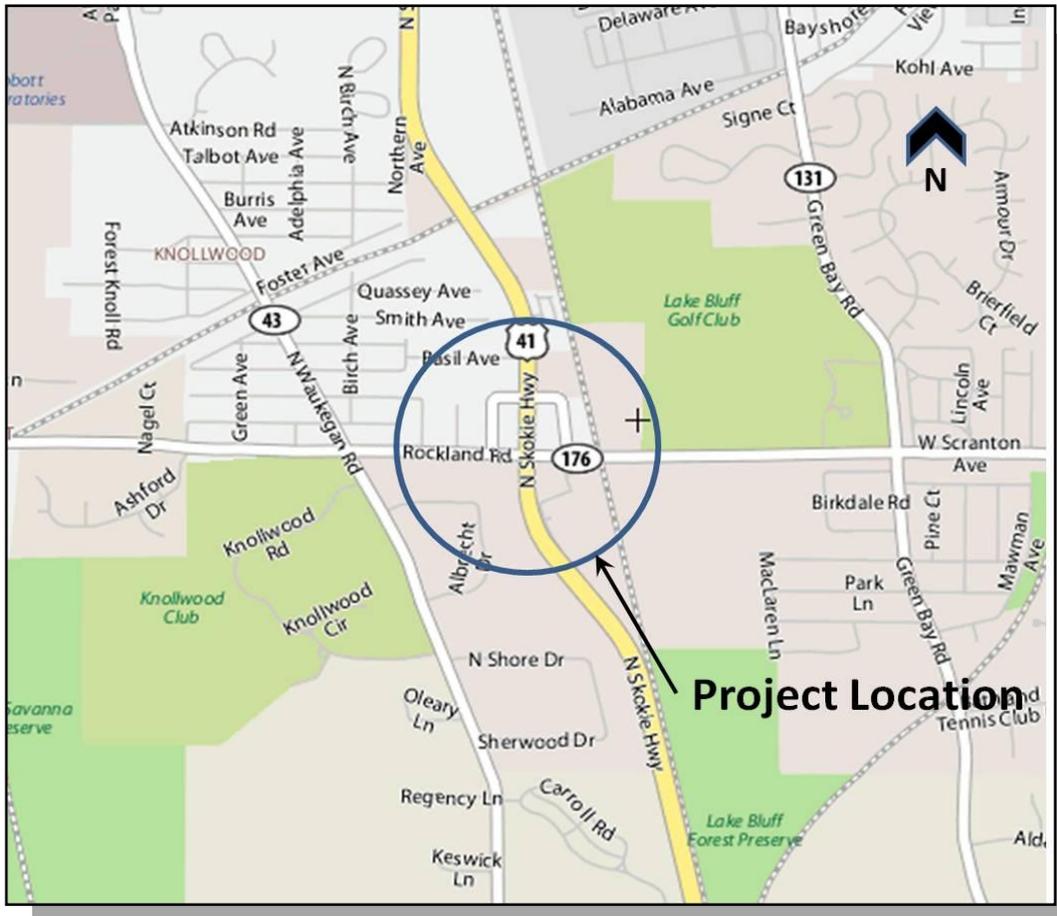


Figure 1.1.1

1.2 Context Sensitive Solutions

This project is being developed using the principles of CSS project development.

CSS is an interdisciplinary project development approach that seeks effective, multi-modal transportation solutions by working with identified project stakeholders to develop, build, and maintain cost-effective transportation facilities that fit into and reflect the project's surroundings; its "context." Through early, frequent, and meaningful communication with stakeholders, and a flexible and creative approach to design, the resulting project should improve safety and mobility for the traveling public, while seeking to preserve and enhance the scenic, economic, historic, and natural qualities of the settings through which they pass.

This project development approach will provide stakeholders with the tools and information they require to effectively participate in the engineering study process including providing an understanding of the National Environmental Policy Act (NEPA) federal project development requirements, transportation planning guidelines, design guidelines, and the relationship between transportation issues (needs) and project alternatives.

In other words, the objective of the CSS project development process is to provide project stakeholders with a mechanism to share comments or concerns about transportation objectives and project alternatives, as well as improve the ability of the project team to understand and address concerns raised. This integrated approach to problem solving and decision-making will help build community consensus and promote involvement throughout the study process.

The CSS process will achieve the following for this project:

- Understand stakeholders' key issues and concerns.
- Involve stakeholders in the decision-making process early and often.
- Establish an understanding of the stakeholders' project role.
- Address all modes of transportation.
- Apply flexibility in the development of design alternatives to address stakeholders' concerns whenever possible.

2.0 GOALS AND OBJECTIVES

The purpose of this Public Involvement Plan (PIP) is to provide a framework for implementing public involvement activities for this Phase I Study. The PIP will be used as a blueprint for defining methods and tools to educate and engage stakeholders in the decision-making process for this project. The PIP has been developed to ensure that stakeholders are provided a number of opportunities to be informed and engaged as the project progresses.

2.1 Public Involvement Plan Goals

The goal of the PIP is to actively seek the participation of communities, agencies, individual interest groups, and the general public throughout the project development process. The PIP provides the framework for communicating the decision-making process between the general public, public agencies, and governmental officials to identify transportation solutions for the project, with project consensus the desirable outcome.

The PIP:

- Identifies stakeholders. **See Table 2-1** in Appendix A.
- Ensures an opportunity for all stakeholders to have meaningful and collaborative input into the project's development from beginning to end.
- Identifies the roles and responsibilities of the involved agencies and consultants.
- Establishes the timing and type of involvement activities with all stakeholders.
- Establishes stakeholder requirements for providing timely input to the project development process.
- Establishes a basis by which all parties involved in the project development process are treated with respect and dignity, in a transparent manner and in a way that ensures their input was duly heard, documented, and considered.

The overall project development process for this Phase I Study will evaluate solutions for identified transportation issues in a manner that respects the environment and complements community goals and plans. A solution for this project will be achieved by working collaboratively with all concerned parties. The project development process will be guided by the Project Management Team (PMT) as identified in Section 3.0.

Communication with all interested parties is fundamentally important to the project's success and will be accomplished through a variety of methods as outlined in Section 5.0.

2.2 Stakeholder Identification Procedures

A project stakeholder is anyone who could be affected by the project and has a stake in its outcome. This includes property owners, business owners, state and local officials, special interest groups, and motorists who utilize the facility. Stakeholders for this project may include, but are not limited to, the following:

- Residents
- Business owners adjacent to the study area
- Churches and schools
- Advocates for community and historic interests
- Special interest groups (environmental, etc.)
- Elected/community officials
- Government and planning agencies
- Transportation system users
- Chambers of commerce
- Neighborhood groups
- Environmental coalitions
- Bicycle groups
- Utility Companies
- Others outside the study area with an interest in the project

Interested parties and stakeholders, including individuals, businesses, community leaders, and organizations within each of the communities, townships, and Lake County will be identified early on and throughout the project development process. The identification of stakeholders will be done through a combination of desktop searches and input from local community leaders. It is anticipated that new stakeholders will be added to the initial stakeholder list throughout the project. Stakeholders expressing interest in the project will be added to the stakeholder list, giving them access to the project mailing list, and the chance to participate in the process through various public outreach opportunities. These opportunities include, but are not limited to, public meetings, newsletters, and press releases (see Section 5.0). The project mailing list will be updated and maintained through the duration of the project.

2.3 Public Involvement Ground Rules

All public involvement activities will be conducted in a manner that requires respectful interaction of all parties involved in this process. These ground rules may be modified based on stakeholder input.

The ground rules will be a requirement for participation in and facilitation of a Project Advisory Group (PAG) (refer to Section 5.3).

These rules include the following:

- Input on the project from all stakeholders is duly considered in order to yield the best solutions to problems identified by the process.
- Input from all participants in the process is valued and considered.
- The list of stakeholders is subject to revision at any time as events warrant.
- All participants must keep an open mind and participate openly, honestly, and respectfully.
- All participants should work collaboratively and cooperatively to seek a consensus solution. Consensus is defined as “when a majority of the stakeholders agree on a particular issue, while the remainder of stakeholders agrees its input has been heard and duly considered and that the process as a whole was fair.”
- All participants in the process must treat each other with respect and dignity.
- Project progress is important and must occur at a reasonable pace, per the established project schedule.
- Members of the media are welcome at all meetings, but must remain in the role of observers, not participants in the process.
- Final project decisions will be made by the PMT, with ultimate decision making authority by IDOT and the Federal Highway Administration (FHWA) who have jurisdiction over US Route 41 and Illinois Route 176 (refer to Section 3.0).

3.0 PROJECT MANAGEMENT TEAM (PMT)

The Village of Lake Bluff will serve as the overall lead agency for this Phase I Study. Given the multiple jurisdictional agencies within the project area, an interdisciplinary PMT has been formed for guiding development of this Phase I Study. The PMT will formulate the final project recommendations and decisions on this project based on the overall project development proceedings.

3.1 PMT Members

This group consists of a multidisciplinary team of representatives from the Village of Lake Bluff, IDOT, Lake County, Shields Township, FHWA, and the project consultants (CBBEL). The membership of the PMT will evolve as the understanding of the project’s context is clarified, and membership of the PMT may be altered during the project to allow for an optimal multidisciplinary team. The PMT has primary responsibility for the project development process. This group will meet throughout the study process to provide technical oversight and expertise in key areas including study process, agency procedures and standards, and technical approaches. The PMT also has primary responsibility for ensuring compliance with the PIP. Other responsibilities of the PMT include the following:

- Expediting the project development process.
- Identifying and resolving project development issues.
- Promoting partnership with stakeholders to address identified project needs.
- Working to develop consensus among all stakeholders.

The persons listed in **Table 3-1** in Appendix A will form the PMT for this US Route 41 at Illinois Route 176 Phase I study.

3.2 Dispute Resolution

The PMT is committed to working with all agencies and stakeholders in the study process to identify issues early and seek consensus on disagreements.

The PMT is therefore committed to building stakeholder consensus for project decisions. However, if an impasse has been reached after making good-faith efforts to address unresolved concerns, the PMT, as the ultimate decision-making authority for the project, may proceed to the next stage of project development without achieving consensus. In the case of an unresolved dispute, the PMT through the Village of Lake Bluff will notify stakeholders of their decision and the proposed course of action.

4.0 STAKEHOLDER INVOLVEMENT

This section describes the general project development process.

4.1 Step One: Stakeholder Identification and Development of the PIP

This stage of the project development process includes project organizational activities and scoping activities. These activities include, but are not limited to, the following:

- Assemble and organize the PAG.
- Identify project cooperating agencies.
- Develop and make the PIP available for public review.
- Prepare a community context audit. The context audit will identify unique community characteristics that contribute to the project's context and will need to be considered in the project development process.

Project stakeholders, as aforementioned, consist of any and all parties with an active and vested interest in the project. The stakeholders can be adjacent property owners/operators, adjacent business owners/operators, local and regional elected officials, local and regional agency representatives, media outlets, etc. The initial Project Stakeholders list was assembled in August 2010, and will be continually updated throughout the project development process as additional interested parties are identified. **See Table 2-1** in Appendix A.

During this step, an initial Public Meeting will be held to seek early project input with respect to transportation issues and goals, and to assess the existing social, economic, and environmental context of the project area. Additionally, individual community/organization meetings to introduce the project, establish contacts, and seek early input will be pursued.

4.2 Step Two: Developing the Project Purpose and Need

This stage of the project consists of the identification of transportation problems in the study area and the development of project goals and objectives. Project purpose discussions will focus on providing stakeholders with background on known traffic safety problems or congestion/operational problems, traffic forecasts, and their anticipated effects on future traffic conditions. This will help set the stage for meaningful discussions about potential solutions and needs.

This information will be used as the basis for the development of the PAG Project Problem Statement and the project Purpose and Need statement. This statement provides context and criteria for the development and screening of alternatives for the proposed action. The statement of purpose and need under the CSS process is reflective of not only a transportation needs assessment, but also of a statement of environmental values, and community values. This purpose and need statement is essentially the foundation of the NEPA decision-making process as it influences the rest of the project development process, including the range of alternatives studied and, ultimately, the selected alternative.

Activities in this stage include the following:

- Initial PAG meeting to explain the ground rules and gather input to begin developing a consensus PAG Project Problem Statement of the transportation issues and concerns to be solved by the project, as input to the purpose and need statement.
- Development of the project Purpose and Need statement per NEPA requirements; opportunities for stakeholder review will be provided.
- IDOT and FHWA concurrence on the project Purpose and Need.

4.3 Step Three: Identify and Analyze Project Alternatives

A range of project alternatives will be considered to address the project's Purpose and Need. The alternatives development process will be iterative in nature providing progressively greater detail. Numerous opportunities will be provided for stakeholder input into the development and evaluation of alternatives. Steps in the alternatives development process include the following:

- Identification of alternative development procedures, planning and design guidelines, and alternative evaluation procedures. This information will serve as the general guidance for the alternatives development and evaluation process.
- Identification and evaluation of initial alternatives.
- Identification of the alternatives to be carried forward.
- Evaluation of the alternatives to be carried forward.
- IDOT and FHWA concurrence with the alternatives to be carried forward for detailed evaluation in the EA.

4.4 Step Four: Identify the Preferred Alternative

The process will continue with the identification and concurrence of the preferred alternative and completion of the Phase I Engineering and Environmental reports. Activities in this stage of the project development process include the following:

- Tentative identification of the preferred alternative based on stakeholder input.
- Preferred alternative refinement to address stakeholder comments.
- IDOT and FHWA concurrence on the Preferred Alternative.
- FHWA approval of the Phase I Study environmental report (i.e., EA) for US Route 41 at Illinois Route 176.
- IDOT approval of the Phase I Study engineering report (i.e., Combined Design Report) and completion of the Phase I Study with issuance of Phase I Design Approval.

5.0 PUBLIC INVOLVEMENT METHODS

This section summarizes the methods and venues for most stakeholders to be involved in this US Route 41 at Illinois Route 176 project development process. The opportunity for communication with all project Stakeholders is vital to the project's success. The PIP will ensure that all decisions by the PMT with respect to this project are made in a clear and transparent manner. In this regard, the PIP includes a variety of public involvement methods that will be utilized throughout the project development process as indicated below. These outreach methods will be used to keep the public informed of project development and to invite valuable input from stakeholders. Additionally, as noted in Section 5.3, interested and/or selected stakeholders will participate in a more extensive advisory role, in the form of a Project Advisory Group.

5.1 Public Outreach Meetings

Stakeholder involvement for the US Route 41 at Illinois Route 176 project will be an ongoing process from project initiation through completion. Various meetings will be held throughout the project development process to provide outreach opportunities to all stakeholders. Additional meeting opportunities are listed below.

Small Group Meetings

Small group meetings are useful in providing project information to the surrounding community and aiding the general public in better understanding project goals and objectives. These meetings also provide each group with the opportunity to obtain the undivided attention of the project staff so they know that their concerns have been heard. Small group meetings will be ongoing throughout the project as necessary and/or as requested. Attendees may include the project team, local agencies and organizations, members of the business community, and various property owners. The meetings will address specific project issues and allow for more specialized discussions and input. Project handouts or other appropriate meeting materials will be prepared for distribution at these meetings. These meetings will occur as requested or otherwise determined to be desirable by the PMT.

Village Board and Elected Officials Meetings

Briefings will be conducted with the Village of Lake Bluff Village Board, as well as local and regional elected officials, including legislators, regarding project updates and progress. These meetings may be held at major milestones in the project or as requested. Appropriate project summary materials will be prepared for distribution at these meetings.

Public Meetings/Public Hearing

Public Meetings and a Public Hearing for the US Route 41 at Illinois Route 176 project will include opportunities for broader public involvement at critical information gathering and decision making points in the overall project development process. These large-scale meetings will encourage public attendance and foster public awareness of project developments and alternatives that are being evaluated. These meetings also will provide a forum for general public input, including concerns and comments regarding project alternatives.

Public Meetings

Public Meetings will be held to coincide with major project milestones during the project development process. The first meeting will serve as a project kickoff providing information regarding the study process and objectives, and an opportunity for the public to share its perspectives regarding transportation issues and project concerns. The second meeting will focus on sharing initial ideas regarding transportation system alternatives and eliciting public feedback.

The meetings will utilize various public informational techniques such as project boards, handouts, and PowerPoint or multimedia presentations summarizing the project work and findings to date. The meetings will be advertised by flyers as well as public notices placed in area newspapers. Opportunities for the public to provide written (comment forms) input will be available at the meetings.

An initial Public Information Meeting is planned for November 16, 2010 to introduce the project, obtain early input, and to seek interested parties for participation in the PAG.

Public Hearing

A Public Hearing for this project will be held as required by the federal project development process when a preliminary preferred alternative has been identified. The FHWA signed EA will be available at the Public Hearing, which will provide a detailed analysis of the alternatives considered, and the social, economic and environmental impacts and mitigation measures associated with the preferred alternative for public comment.

5.2 Other Mechanisms for Public Involvement

In addition to the meeting opportunities described in the preceding section, there will be several other methods for the public to obtain information about the project. These methods (noted below) will provide information and opportunity for feedback regarding upcoming Public Meetings, project schedule, and general project status updates within the study area.

Mailing List

A mailing list will be developed that will include such recipients as landowners; federal, state, and local officials; special interest groups; resource agencies; businesses; and members of the public. The mailing list will be developed using existing resources (names and addresses of officials from other recent projects in the area), as well as desktop reviews and Internet searches. The mailing list will include government and business leaders and residents in the immediate area. This list will be updated throughout the project.

Newsletters and Brochures

Project newsletters will be prepared at key project milestones as appropriate. These milestones will include announcements for Public Meetings and the Public Hearing. The newsletters and/or brochures will provide project update information and contain mail-back forms that can be used by the recipient to provide comments or add names to the project mailing list.

5.3 Project Advisory Group

One of the more formal methods that will be used to facilitate stakeholder involvement is a Project Advisory Group (PAG) which will be formed from the non-media project stakeholders for discussion of the unique history, issues, concerns, and potential alternatives for the US Route 41 at Illinois Route 176 project area. The role of the PAG will be to advise the PMT throughout the course of the project development process in this regard.

In order to be effective, the number of stakeholders on the PAG should be sufficient to ensure all potential social, economic and environmental project issues, from both a local and regional perspective, are considered and evaluated throughout the project development process. The PAG must also be manageable in size and structure to ensure meetings are effective and productive to ensure project progress. In this regard, PAG membership may be limited to one or two representatives from similar entities/interests in order to ensure broad representation within a functional group size.

The PAG will convene PAG meetings at critical points in the project development process as tentatively indicated in Appendix B – Project Development Schedule. It is intended that PAG members will be provided with pertinent information for review at least two weeks in advance of each PAG meeting in order to maximize the efficiency of each PAG meeting.

While the PIP includes a variety of project outreach and coordination as outlined in the previous section, there are five (5) planned PAG meetings for the project to be held in conjunction with major project development phases in order to ensure collaborative and timely stakeholder input.

The PAG will begin to be formed at the initial Public Meeting, at which time PAG membership requests will be solicited. As noted above, PAG membership will only be limited if necessary to ensure fair and broad representation within a functional group size. Key stakeholders will be selected, who will then come to comprise the PAG, after which the PAG meetings will be scheduled.

PAG members must commit to attending all scheduled PAG meetings to the extent possible. As noted in Section 2.3, project progress is essential. Progress made at PAG meetings will not be revisited for absent PAG members at subsequent meetings, unless this is required based on new and relevant project information as determined by the PAG.

6.0 PROJECT DEVELOPMENT SCHEDULE

Based on all the public involvement opportunities available, the ability of the involved community to provide feedback on this project is extensive. In order to help clarify the project timeframe within that framework, a tentative schedule has been developed. The tentative schedule for project development activities and stakeholder involvement activities, including the PAG timeline, is presented in Appendix B.

7.0 PUBLIC INVOLVEMENT PLAN ADMINISTRATION

The PIP is a dynamic document that will be available to stakeholders and updated as appropriate through the duration of the project. This section describes PIP stakeholder review opportunities and plan update procedures.

7.1 Availability of the Public Involvement Plan

The PIP will be available to stakeholders for review through the PAG meeting process, at the Public Meetings and Public Hearing, and upon request.

7.2 Modification of the Public Involvement Plan

As the project proceeds forward, the PIP will be reviewed on a regular basis for continued effectiveness and updated as appropriate to reflect appropriate revisions, omissions, or additions. PIP updates will be distributed to the PMT and the PAG and made available to all project stakeholders.

Overall PIP administration includes, but is not limited to the following:

- Maintaining a current list of project stakeholders.
- Maintaining a detailed public involvement record (log) that includes records of all stakeholder contacts, meetings, and comments.
- Ensuring two-way communication and timely responses to stakeholders through formal and informal channels.

PIP updates will be tracked and identified below:

Public Involvement Plan Updates:

- Version 1.0: September 2010 (initial PIP)

Appendix A

- **Project Stakeholders (Table 2-1)**
- **Project Management Team (Table 3-1)**

Appendix A

Table 2-1 Project Stakeholders

<i>Agency</i>	<i>Contact Person</i>	<i>Title</i>	<i>Address</i>
US Army Corps of Engineers, Chicago District	Leesa Beal	Regulatory Branch Chief	111 N. Canal St., Ste. 600 Chicago, IL 60606-7206
US Environmental Protection Agency	Kenneth Westlake		77 W. Jackson Chicago, IL 60604-3507
Illinois Department of Natural Resources	Steve Hamer		1 Natural Resources Way Springfield, IL 62702
Illinois Environmental Protection Agency	Douglas P. Scott	Director	1021 N. Grand Ave. East Springfield, IL 62794-9276
US Fish and Wildlife Service, Chicago Field Office	Janice Engle	Field Supervisor	1250 S. Grove Ave., Suite 103 Barrington, IL 60010
Illinois Department of Agriculture	Terry Savko		State Fairgrounds, P.O. Box 19281 Springfield, IL 62794-9281
Illinois Historic Preservation Agency	Anne Haaker	Deputy SHPO	1 Old State Capitol Plaza Springfield, IL 62701-1512
Illinois Natural Resources Conservation Service	Paul Searl	Acting District Conservationist	100 N. Atkinson Rd., Suite 102A Grayslake, IL 60030
Illinois Senate	Susan Garrett	State Senator	425 N. Sheridan Rd. Highwood, IL 60040
Illinois House of Representatives	Karen May	State Representative	427 Sheridan Rd. Highwood, IL 60040
US Senate	Dick Durbin	US Senator	525 S. 8th St. Springfield, IL 62703
US Senate	Roland Burriss	US Senator	523 Dirksen Senate Office Building Washington, D.C. 20510
US House of Representatives	Mark Steven Kirk	US Representative	707 Skokie Blvd., Suite 350 Northbrook, IL 60062
Chicago Metropolitan Agency for Planning	Randall S. Blankenhorn	Executive Director	233 S. Wacker Dr., Suite 800 Chicago, IL 60606
Chicago Metropolis 2020	George A. Ranney	President	30 W. Monroe Chicago, IL 60603
Regional Transportation Authority	Stephen Schlickman	Executive Director	175 W. Jackson, Suite 1550 Chicago, IL 60604
Pace	Thomas J. Ross	Executive Director	550 W. Algonquin Rd. Arlington Heights, IL 60005
Metra	Jim LaBelle	Director, Lake County	547 W. Jackson, 13th Floor Chicago, IL 60661
Lake County Board	Suzi Schmidt	County Board Chairman	18 N. County St. Waukegan, IL 60085
Lake County Board	Susan Loving Gravenhorst	13 th District	18 N. County St. Waukegan, IL 60085
Lake County Board	Audrey Nixon	14 th District	18 N. County St. Waukegan, IL 60085
Lake County Stormwater Management Commission	Michael D. Warner	Executive Director	333-B Peterson Rd. Libertyville, IL 60048

<i>Agency</i>	<i>Contact Person</i>	<i>Title</i>	<i>Address</i>
Lake County Planning, Building and Development	Philip J. Rovang	Director	18 N. County St. Waukegan, IL 60085
Lake County Soil and Water Conservation District	Joanne True	District Manager	100 N. Atkinson Rd., Suite 102A Grayslake, IL 60030
The Lake Bluff Schools District 65	Dr. John Asplund	Superintendent of Schools	121 E. Sheridan Place Lake Bluff, IL 60044
Rockland Fire Protection District	Owner/Operator TBD		Knollwood Fire Department 14 Skokie Hwy. Lake Bluff, IL 60044
Village of Lake Bluff	Christine Letchinger	Village President	40 E. Center Ave. Lake Bluff, IL 60044
Village of Lake Bluff Police Department	William J. Gallagher	Chief	45 E. Center Ave. Lake Bluff, IL 60044
Village of Lake Bluff Fire Department	David Graf	Chief	45 E. Center Ave. Lake Bluff, IL 60044
Village of Lake Bluff Public Works	Tom Cahill	Public Works Director	640 Rockland Rd. Lake Bluff, IL 60044
Village of Lake Bluff Park District	Ron Salski	Executive Director	355 W. Washington Ave. Lake Bluff, IL 60044
Shields Township	Gale Strenger Wayne	Supervisor	906 Muir Ave. Lake Bluff, IL 60044
City of North Chicago	Leon Rockingham, Jr.	Mayor	1850 Lewis Avenue North Chicago, IL 60064
City of North Chicago Police Department	Mike Newsome	Chief	1850 Lewis Avenue North Chicago, IL 60064
City of North Chicago Fire Department	Ted Wilder	Chief	1850 Lewis Avenue North Chicago, IL 60064
City of North Chicago Engineering Department	Josh Wheeler, P.E.	City Engineer	1850 Lewis Avenue North Chicago, IL 60064
City of North Chicago Street Department	John McKnight	Street Commissioner	1850 Lewis Avenue North Chicago, IL 60064
Foss Park District	Mary Myers-Love	Interim Director	1730 Lewis Avenue North Chicago, IL 60064
Chicagoland Bicycle Federation	Rob Sadowsky	Executive Director	9 W. Hubbard St., Suite 800 Chicago, IL 60606
League of Illinois Bicyclists	Ed Barsotti	Executive Director	2550 Cheshire Dr. Aurora, IL 60504
Sierra Club - Illinois Chapter	Jack Darin	Director	70 E. Lake St., Suite 1500 Chicago, IL 60601
Openlands	Gerald W. Adelman	Executive Director	25 E. Washington, Suite 1650 Chicago, IL 60602
Chicago Wilderness	Melinda Pruett-Jones	Executive Director	8 S. Michigan Ave., Suite 900 Chicago, IL 60603
Congress for the New Urbanism	John Norquist	President and CEO	140 S. Dearborn St., Suite 310 Chicago, IL 60603
Land Conservancy of Lake County	Sean Wiedel	President	P.O. Box 293 Lake Villa, IL 60046
Lake Forest/Lake Bluff Chamber of Commerce	Steve Madden	President	695 N. Western Lake Forest, IL 60045
Knauz Auto Park	William Madden	CEO	407 Skokie Hwy. Lake Bluff, IL 60044

<i>Agency</i>	<i>Contact Person</i>	<i>Title</i>	<i>Address</i>
Knauz Auto Park	Barry Taylor	General Manager	407 Skokie Hwy. Lake Bluff, IL 60044
Shepard Chevrolet	Owner/Operator TBD		930 Carriage Park Ln. Lake Bluff, IL 60044
Panera Bread	Owner/Operator TBD		305 Waukegan Rd. Lake Bluff, IL 60044
Verizon Wireless	Owner/Operator TBD		235 Waukegan Rd. Lake Bluff, IL 60044
North Shore Dental Care	Owner/Operator TBD		225 Waukegan Rd. Lake Bluff, IL 60044
Lifesource	Owner/Operator TBD		223 Waukegan Rd. Lake Bluff, IL 60044
Chase	Owner/Operator TBD		219 S. Waukegan Rd. Lake Bluff, IL 60044
Subway	Owner/Operator TBD		217 Waukegan Rd. Lake Bluff, IL 60044
Carriage Cleaners	Owner/Operator TBD		215 Waukegan Rd. Lake Bluff, IL 60044
Young-In Martial Arts	Owner/Operator TBD		211 Waukegan Rd. Lake Bluff, IL 60044
Dominick's	Owner/Operator TBD		201 Waukegan Rd. Lake Bluff, IL 60044
Smart Center Lake Bluff	Owner/Operator TBD		775 Rockland Rd. Lake Bluff, IL 60044
Mariani Landscape	Owner/Operator TBD		300 Rockland Rd Lake Bluff, IL 60044
Lake Bluff Citgo	Owner/Operator TBD		28787 N. Waukegan Rd. Lake Bluff, IL 60044
Scooters	Owner/Operator TBD		12610 Rockland Rd. Lake Bluff, IL 60044
Angelo's Liquors	Owner/Operator TBD		717 Rockland Rd. Lake Bluff, IL 60044
Greg's Lawn Mower and Small Engine Repair	Owner/Operator TBD		701 Rockland Rd. Lake Bluff, IL 60044
Molly Maid	Owner/Operator TBD		655 Rockland Rd., Suite 2 Lake Bluff, IL 60044
Fit for Life	Owner/Operator TBD		655 Rockland Rd., Suite 101 Lake Bluff, IL 60044
Farmers Insurance Group	Owner/Operator TBD		655 Rockland Rd., Suite 207 Lake Bluff, IL 60044
We Care Senior Caregiver	Owner/Operator TBD		655 Rockland Rd., Suite 105 Lake Bluff, IL 60044
Silo Restaurant	Owner/Operator TBD		625 Rockland Rd. Lake Bluff, IL 60044
Seattle Sutton's Healthy Eating	Owner/Operator TBD		611 Rockland Rd., Suite 6 Lake Bluff, IL 60044
Allstate Insurance Company	Owner/Operator TBD		611 Rockland Rd., Suite 201 Lake Bluff, IL 60044
Rockland Auto Repair	Owner/Operator TBD		545 Rockland Rd. Lake Bluff, IL 60044

<i>Agency</i>	<i>Contact Person</i>	<i>Title</i>	<i>Address</i>
Aleks' Restaurant	Owner/Operator TBD		525 Rockland Rd. Lake Bluff, IL 60044
James Tavern	Owner/Operator TBD		515 Rockland Rd. Lake Bluff, IL 60044
Sunset Motel	Owner/Operator TBD		511 Rockland Rd. Lake Bluff, IL 60044
Horvat Design Group/Horvat Gardens	Owner/Operator TBD		403 Rockland Rd. Lake Bluff, IL 60044
Chelsea & Scott Ltd.	Owner/Operator TBD		75 Albrecht Dr. Lake Bluff, IL 60044
One Step Ahead	Owner/Operator TBD		75 Albrecht Dr. Lake Bluff, IL 60044
Leaps & Bounds	Owner/Operator TBD		75 Albrecht Dr. Lake Bluff, IL 60044
Eye Imagine	Owner/Operator TBD		75 Albrecht Dr. Lake Bluff, IL 60044
Great Lakes Kayak	Owner/Operator TBD		65 Waukegan Rd. Lake Bluff, IL 60044
Profile Plastics, Inc.	Owner/Operator TBD		65 Waukegan Rd. Lake Bluff, IL 60044
Museum Ochsner	Owner/Operator TBD		85 Albrecht Dr. Lake Bluff, IL 60044
Liquid Controls	Owner/Operator TBD		105 Albrecht Dr. Lake Bluff, IL 60044
Circuit Works	Owner/Operator TBD		110 Albrecht Dr. Lake Bluff, IL
Marble & Granite, Inc.	Trust #117228-08		28850 North Skokie Hwy. Lake Bluff, IL 60044
Lynch Construction	Owner/Operator TBD		100 Skokie Hwy. Lake Bluff, IL 60044
Robinwood Condos	Kathryn A. Daddono		12276 West Washington #1 Lake Bluff, IL 60044
Robinwood Condos	Jorge Hernandez		12276 West Washington #2 Lake Bluff, IL 60044
Robinwood Condos	Marcela Quiroz		12276 West Washington #3 Lake Bluff, IL 60044
Robinwood Condos	Paul T. Frakes		12276 West Washington #4 Lake Bluff, IL 60044
Robinwood Condos	Tiffany Plaza		12276 West Washington #5 Lake Bluff, IL 60044
Robinwood Condos	Robert Naie		12276 West Washington #6 Lake Bluff, IL 60044
Robinwood Condos	Bryan McDermott		12276 West Washington #7 Lake Bluff, IL 60044
Robinwood Condos	Stephen K. Bamigbola		12276 West Washington #8 Lake Bluff, IL 60044
Robinwood Condos	Amanda I. Leiberum		12276 West Washington #9 Lake Bluff, IL 60044
Robinwood Condos	Eric G. Wood		12276 West Washington #10 Lake Bluff, IL 60044

<i>Agency</i>	<i>Contact Person</i>	<i>Title</i>	<i>Address</i>
Robinwood Condos	Patricia R. Lewis		12276 West Washington #11 Lake Bluff, IL 60044
Bluffs West Deluxe 1 & 2 Bedroom Apartments	Lexi Ann III, LLC		12300 West Basil Road Lake Bluff, IL 60044
Terrace Oaks Apartments	Lesli Johnson		135 North Greenleaf, Suite 109 Gurnee, IL 60031
Rockland Office Plaza	Owner/Operator TBD		21 Skokie Hwy., Suite 107 Lake Bluff, IL 60044
The Bluffs Apartments	Mark Caplan		12167 West Washington Av. Lake Bluff, IL 60044
Sal & Son Auto Repair & Towing	Owner/Operator TBD		13 Skokie Hwy. Lake Bluff, IL 60044
Clean Getaway Car Wash	Owner/Operator TBD		15 Skokie Valley Rd. Lake Bluff, IL 60044
Greg's Auto Body	Owner/Operator TBD		17 Skokie Valley Rd. Lake Bluff, IL 60044
Rain Trade	Owner/Operator TBD		19 Skokie Valley Rd. Lake Bluff, IL 60044
Inter-Pro Sailing Team	Owner/Operator TBD		97 Skokie Valley Rd. Lake Bluff, IL 60044
Midwestern Computer Recycling	Owner/Operator TBD		101 Skokie Hwy. Lake Bluff, IL 60044
VRN Welding Fabrication	Owner/Operator TBD		102 Skokie Hwy. Lake Bluff, IL 60044
Thybonny Professional Paint Center	Owner/Operator TBD		413 W. Washington Ave. Lake Bluff, IL 60044
Inter-Pro Auto Body & Paint	Owner/Operator TBD		417 W. Washington Ave. Lake Bluff, IL 60044
United States Postal Service Lake Bluff Carrier Annex	Owner/Operator TBD		35 N. Skokie Hwy. Lake Bluff, IL 60044
Sidney's Services Unlimited	Owner/Operator TBD		725 Skokie Hwy. Lake Bluff, IL 60044
By the Way Motel	Owner/Operator TBD		123 Skokie Hwy. Lake Bluff, IL 60044
Rockland Mobile Home Park	Owner/Operator TBD		213 N. Skokie Hwy. Lake Bluff, IL 60044
Rauch Performance Import Car Repair	Owner/Operator TBD		855 Skokie Valley Rd., Suite B Lake Bluff, IL 60044
Green Bay Management Company	Owner/Operator TBD		855 Skokie Valley Rd., Suite D Lake Bluff, IL 60044
Gorter Krey Family Wealth Advisors	Owner/Operator TBD		855 Skokie Valley Rd., Suite D Lake Bluff, IL 60044
Gorter Family Foundation	Owner/Operator TBD		855 Skokie Valley Rd., Suite D Lake Bluff, IL 60044
Gorter Family Foundation	Owner/Operator TBD		855 Skokie Valley Rd., Suite E Lake Bluff, IL 60044
Bugsy's Motor Service	Owner/Operator TBD		855 Skokie Valley Rd., Suite F Lake Bluff, IL 60044
Wine Messenger	Owner/Operator TBD		855 Skokie Valley Rd., Suite H Lake Bluff, IL 60044

<i>Agency</i>	<i>Contact Person</i>	<i>Title</i>	<i>Address</i>
Jean-Jacques Bernard Fine Wood Working & Finishing	Owner/Operator TBD		855 Skokie Valley Rd., Suite I Lake Bluff, IL 60044
American Tailgater	Owner/Operator TBD		855 Skokie Valley Rd., Suite J Lake Bluff, IL 60044
Vision Quest Coaching Service	Owner/Operator TBD		855 Skokie Valley Rd., Suite M Lake Bluff, IL 60044
SSG Consulting, LLC	Owner/Operator TBD		855 Skokie Valley Rd., Suite N Lake Bluff, IL 60044
DK Organics	Owner/Operator TBD		29307 N. Skokie Hwy. Lake Bluff, IL 60044
Union Pacific Railroad	Wes J. Lujan		101 North Wacker Drive Room 1910 Chicago, IL 60606
Rockland Mobile Home Park	Robin McLemore		213 N. Skokie Hwy. Lake Bluff, IL 60044
Lake County Transportation Alliance	Steve Anderson	President	28055 Ashley Circle, Suite 212 Libertyville, IL 60048

Appendix A

Table 3-1 Project Management Team Members

Agency Name	Contact Person/Title	Email/ mailing address
Village of Lake Bluff	Drew Irvin Village Administrator	dirvin@lakebluff.org 40 E. Center Avenue Lake Bluff, IL 60044
Village of Lake Bluff	Ryan Waller Assistant Village Administrator	rwaller@lakebluff.org 40 E. Center Avenue Lake Bluff, IL 60044
Village of Lake Bluff	George Russell Village Engineer	grussell@lakebluff.org 40 E. Center Avenue Lake Bluff, IL 60044
Illinois Department of Transportation	John Baczek Project and Environmental Studies Section Chief	John.Baczek@illinois.gov 201 West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	Steve Schilke Consultant Studies Unit Head	Steven.Schilke@illinois.gov 201 West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	Marty Morse Project Manager	Marnell.Morse@illinois.gov 201 West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	Cary Lewis Project Engineer	Cary.Lewis@illinois.gov West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	Jason Salley Geometrics Unit Head	Jason.Salley@illinois.gov 201 West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	Rick Wojcik Hydraulics Section Chief	Rick.Wojcik@illinois.gov 201 West Center Court Schaumburg, IL 60196
Shields Township	Bill Goodman Highway Commissioner	bgoodman@shieldstownship.com 906 West Muir Avenue Lake Bluff, IL 60044
Lake County Division of Transportation	Paula Trigg Director of Programming and Planning	ptrigg@lakecountyil.gov 600 W. Winchester Rd. Libertyville, IL 60048
Christopher B. Burke Engineering, Ltd.	Mike Kerr Project Principal	mkerr@cbbel.com 9575 W. Higgins Rd., Suite 600 Rosemont, IL 60018
Christopher B. Burke Engineering, Ltd.	Mike Matkovic Project Manager	mmatkovic@cbbel.com 9575 W. Higgins Rd., Suite 600 Rosemont, IL 60018
Christopher B. Burke Engineering, Ltd.	Marty Worman Project Engineer	mworman@cbbel.com 9575 W. Higgins Rd., Suite 600 Rosemont, IL 60018
Christopher B. Burke Engineering, Ltd.	Phil Santos Project Engineer	psantos@cbbel.com 9575 W. Higgins Rd., Suite 600 Rosemont, IL 60018
Christopher B. Burke Engineering, Ltd.	Pete Knysz Environmental Resource Specialist	pknysz@cbbel.com 9575 W. Higgins Rd., Suite 600 Rosemont, IL 60018
Christopher B. Burke Engineering, Ltd.	Chin Wang Drainage Engineer	cwang@cbbel.com 9575 W. Higgins Rd., Suite 600 Rosemont, IL 60018

Appendix B

Project Development Schedule

Appendix B

Project Development Schedule

No.	Meeting	Topic and Objective	Target Date *
Step 1: Identify Stakeholders			
1	Stakeholder Identification / Data Gathering	Meet with local officials to identify stakeholders; become familiar with past and present studies of US Route 41 at Illinois Route 176; develop PIP; evaluate existing safety and mobility deficiencies.	Spring & Summer 2010
2	FHWA Meeting 1	Present project overview and approach, and preliminary data collection and analysis. Scope and Logical Termini concurrence. Present PIP and discuss the initial Public Information Meeting.	Aug 11 2010
3	PMT Meeting 1	Project overview, Logical termini discussion, Present PIP, Discuss initial Public Information Meeting.	Oct 18 2010
Step 2: Develop Project Purpose and Need			
4	PUBLIC INFORMATION MEETING	Introduce project to the public; Solicit public input on the study area context, purpose and need issues, and preliminary alternatives; Solicit PAG participation.	Nov 16 2010
5	PMT Meeting 2	Public Information Meeting Results; Determination of PAG membership; Discuss context assessment and preliminary project purpose and need; Schedule PAG 1.	Jan 2011
6	PAG Meeting 1	Initial PAG Meeting; Project Development Process Overview, Consensus on PIP; PAG Project Problem Statement; Project Context Assessment from Public Information Meeting.	Jan 2011
7	PMT Meeting 3	Draft Project Purpose and Need statement based on Public Meeting results, PAG project Problem Statement, and project Traffic and Crash Analysis.	Apr 2011
8	PAG Meeting 2	PAG Purpose and Need Consensus; Workshop - Identify Preliminary Alternatives for development and evaluation.	May 2011
9	FHWA Meeting 2	Purpose and Need Concurrence.	Jun 2011
Step 3: Identify and Analyze Project Alternatives			
10	PMT Meeting 4	Results of the preliminary alternatives development and evaluation. Identify alternatives that meet the project Purpose and Need for discussion with PAG and presentation at the Public Meeting.	Jul 2011
11	PAG Meeting 3	Results of Preliminary Alternatives analysis; Workshop - Further Screening of preliminary alternatives to Finalist Alternative(s) to present at the Public Meeting.	Sep 2011
12	PMT Meeting 5	Concurrence on Finalist Alternative(s) for presentation at the Public Meeting.	Nov 2011
13	FHWA Meeting 3	Concurrence on Finalist Alternative(s) for presentation at the Public Meeting.	Dec 2011
14	PUBLIC MEETING	Present the alternatives development and evaluation process, and the Finalist Alternatives for public comment.	Feb 2012

15	PAG Meeting 4	Discuss Public Meeting results; PAG input on alternative(s) carried forward in the Environmental Assessment and/or a Preliminary Preferred Alternative.	Apr 2012
16	PMT Meeting 6	Results of the Public Meeting; Identify alternative(s) carried forward and/or a Preliminary Preferred Alternative for detailed evaluation in the Environmental Assessment.	Jun 2012
Step 4: Identify Preferred Alternative			
17	PAG Meeting 5	Results of detailed environmental analysis of alternatives carried forward in the draft Environmental Assessment. Identification of the Preferred Alternative for presentation at the Public Hearing.	Aug 2012
18	PMT Meeting 7	Results of detailed environmental analysis of alternatives carried forward in the draft Environmental Assessment; Identification of the preliminary Preferred Alternative for discussion in the Environmental Assessment and presentation at the Public Hearing.	Sep 2012
19	FHWA Meeting 4	FHWA review and signature of the Environmental Assessment for presentation at a Public Hearing.	Dec 2012
20	PUBLIC HEARING	Present Environmental Assessment and Proposed Improvement Plan for the Preferred Alternative for public comment.	Feb 2013
21	Phase I Design Approval	Post Public Hearing Environmental Assessment Errata, FHWA signature of the Finding of No Significant Impact (FONSI), IDOT approval of the Combined Design Report (CDR) and issuance of Phase I Design Approval.	May 2013

* Dates are approximate and may be adjusted as project advances.

Appendix C

Acronyms and Abbreviations

Appendix C

Acronyms and Abbreviations

CBBEL	Christopher B. Burke Engineering, Ltd.
CSS	Context Sensitive Solutions
EA	Environmental Assessment
FHWA	Federal Highway Administration
IDOT	Illinois Department of Transportation
LCDOT	Lake County Division of Transportation
NEPA	National Environmental Policy Act
PAG	Project Advisory Group
PIP	Public Involvement Plan
PMT	Project Management Team